

MINUTES

February 26, 2018
7:45 A.M.

Regular Meeting & Planning Session

Council Chambers
City Hall
203 S Farwell Street

Chair Klinkhammer called the meeting to order at 7:47 A.M.

Members Present:

- Chair Klinkhammer
Vice Chair Prindle
Commissioner Beaton
Commissioner Vajko (arrived at 7:50 a.m.)

Members Absent:

Commissioner Dalton

Public:

None

Staff Present:

- Keith D. Johnathan
Ruth Schermerhorn
Anisa D. Schmidt

CONSENT AGENDA

(Action)

I. Report and Consideration on the Consent Agenda

A. Minutes – January 29, 2018

B. Monthly Reports

1. Community Development Block Grant (CDBG) Rehabilitation Loan Program Reports

- a. Application Status Report
b. Monthly Loan Status Report
c. Year to Date Report
d. Delinquency Report

2. Housing Authority Financial Reports

- a. Monthly Expenditures
b. Operating Statements, if available
c. Investments
d. 30-Day Tenant Delinquencies
e. Tax Intercept Update

3. Housing Authority Occupancy Reports

- a. Waiting List
b. Tenant Placements
c. Occupancy Report & Vacant Units Move-Out Summary
d. Summary of Terminations, Appeals, and Hearings
e. Newsletters, if available

C. Periodic and Miscellaneous Reports, if available

- 1. Board of Commissioners
2. Housing Organizational Chart
3. CDBG Rehab Loan Analysis
4. Rental Housing Placements Memo
5. Housing Authority Occupancy Statistics
6. Housing Vacancy Summary & Program Reports
7. Program/Staff Unit Analysis
8. Summary of Terminations and Appeals
9. Combined Housing Budget

Mr. Johnathan reported on the consent agenda.

Motion to approve as presented: Commissioner Beaton
Second Motion: Vice Chair Prindle
Motion Carried: Yes – Unanimous Vote

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BUSINESS AGENDA

(Action)

II. CDBG Rehabilitation Loans, if available

None.

III. Business Considerations

A. Report and Consideration on a Resolution Regarding Non-Subsidized Public Housing House Rules Implementation

Mr. Johnathan reported that one Public Housing unit at 523 Hobart Street does not receive a subsidy therefore the Public Housing rules were revised to reflect this and requires implementation of new house rules for this unit.

Motion to approve as presented: *Vice Chair Prindle*
Second Motion: *Commissioner Beaton*
Motion Carried: *Yes – Unanimous Vote*

B. Report and Consideration on a Resolution Regarding Housing Authority Depository Agreements with Ameriprise Financial (Tabled from Previous Meeting)

Mr. Johnathan reported that the information is still unavailable at this time.

Motion to table: *Vice Chair Prindle*
Second Motion: *Commissioner Beaton*
Motion Carried: *Yes – Unanimous Vote*

DISCUSSION AGENDA

(Informational)

IV. Discussions

None.

PLANNING SESSION

(Informational)

V. 2018 Major Improvements and Planning Session

Mr. Johnathan reported that the Housing Authority has not received information for funding levels for 2018 from HUD at this time. Mr. Johnathan reported on the planned improvements and the amount of reserves for each program for 2018.

ANNOUNCEMENTS

(Informational)

VI. Director's Update / Board Announcements & Directives

None.

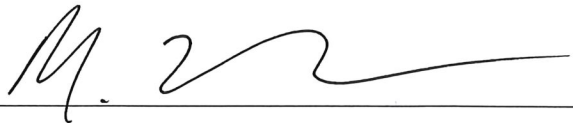
VII. Next Meeting Date

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Motion to Adjourn: Commissioner Beaton
Seconded: Commissioner Vajko
Motion Carried: Yes – Unanimous Vote
Adjournment: 8:01 A.M.

January 29, 2018
Date


M. Laurie Klinkhammer, Chair

January 29, 2018
Date


Keith D. Johnathan, Secretary

