

HOUSING AUTHORITY OF THE CITY OF EAU CLAIRE
BOARD OF COMMISSIONERS BOARD MEETING MINUTES

September 25, 2017
7:45 A.M.
Regular Meeting

City Council Chambers, City Hall
203 S Farwell Street
Eau Claire WI 54701

Chair Klinkhammer called the meeting to order at 4:46 A.M.

Roll Call

MEMBERS PRESENT: Chair Klinkhammer, Vice Chair Prindle, Commissioner Beaton,
Commissioner Dalton, and Commissioner Vajko

MEMBERS ABSENT: None

STAFF PRESENT: Mr. Johnathan, Ms. Schermerhorn, and Ms. Schmidt

PUBLIC IN ATTENDANCE: None

OPEN SESSION

Consent Agenda

1. **Report and Consideration on the Consent Agenda**
 - A. **Minutes from the Meeting of August 28, 2017**
 - B. **Monthly Status on CDBG Rehabilitation Loans**
 - C. **CDBG Rehabilitation Loan Program Delinquency Report**
 - D. **Monthly Expenditures**
 - E. **Operating Statements of Housing Authority Rental Assistance Programs, if available**
 - F. **Housing Authority Investments, if available**
 - G. **Tenant 30-Day Delinquency Report**
 - H. **Housing Authority Waiting Lists**
 - I. **New Tenant Placement Report**
 - J. **Tenant Occupancy Report**
 - K. **Summary of Terminations, Appeals, and Hearing Results**
 - L. **Housing Authority Newsletters, if available**
 - M. **Tax Intercept Update**

Mr. Johnathan reported on the Consent Agenda.

Vice Chair Prindle moved to approve the consent agenda and Commissioner Dalton seconded.

Roll Call: Chair Klinkhammer – Aye; Vice Chair Prindle – Aye; Commissioner Beaton – Aye;
Commissioner Dalton – Aye; Commissioner Vajko – Aye

Business Agenda

2. **Report and Consideration on a Resolution Regarding Housing Authority 2015 – 2019 Five Year Plan Significant Amendment**

Mr. Johnathan reported that a significant amendment to the Five-Year Plan is required by HUD when there are significant changes to the plan. The first change is not selling a Public Housing unit originally approved to.

The other change is the Housing Authority's definition of a 'significant amendment' which would reduce the frequency of the changes to the Five Year Plans.

Commissioner Vajko moved to approve the Resolution and Commissioner Beaton seconded.

Roll Call: Chair Klinkhammer – Aye; Vice Chair Prindle – Aye; Commissioner Beaton – Aye;
Commissioner Dalton – Aye; Commissioner Vajko – Aye

3. Report and Consideration on a Resolution Regarding Housing Authority Insurance Coverage

Mr. Johnathan reported on the Housing Authority general insurance coverage, except Public Officials & Employee Practices, and the bids received. The contract will be awarded to American Family Insurance in the amount of \$87,629.00.

Commissioner Dalton moved to approve the Resolution and Vice Chair Prindle seconded.

Roll Call: Chair Klinkhammer – Aye; Vice Chair Prindle – Aye; Commissioner Beaton – Aye;
Commissioner Dalton – Aye; Commissioner Vajko – Aye

4. Report and Consideration on a Resolution Regarding Housing Authority Public Officials & Employee Practices Liability Insurance Coverage

Mr. Johnathan reported on the liability insurance coverage for Housing Authority Public Officials and Employee Practices. The contract will be awarded to Philadelphia Indemnity Insurance Company through Marsh & McLennan Agency in the amount of \$5,634.00.

Vice Chair Prindle moved to approve the Resolution and Commissioner Dalton seconded.

Roll Call: Chair Klinkhammer – Aye; Vice Chair Prindle – Aye; Commissioner Beaton – Aye;
Commissioner Dalton – Aye; Commissioner Vajko – Aye

5. Director's Update / Board Announcements and Directives

Mr. Johnathan reported that he recently attended the first annual Commissioner's training and had information available for those commissioners who would be interested.

Mr. Johnathan reported that the Housing Authority is seriously moving forward with inquiries for updates to the security systems and emergency call systems at Park Tower Apartments and Owen Rust Memorial Apartments.

6. Set Date for Next Meeting


The next meeting is scheduled for Monday, October 30, 2017 at 7:45 A.M. in the City Council Chambers.

Commissioner Dalton moved to adjourn the meeting and Commissioner Vajko seconded.

Roll Call: Chair Klinkhammer – Aye; Vice Chair Prindle – Aye; Commissioner Beaton – Aye;
Commissioner Dalton – Aye; Commissioner Vajko – Aye

The meeting adjourned at 7:54 A.M.

October 30, 2017
Date


M. Laurie Klinkhammer, Chair

October 30, 2017
Date


Keith D. Johnathan, Secretary