

Adopted operating budget

2018



CITY OF EAU CLAIRE

ADOPTED BY
CITY COUNCIL
NOVEMBER 2017



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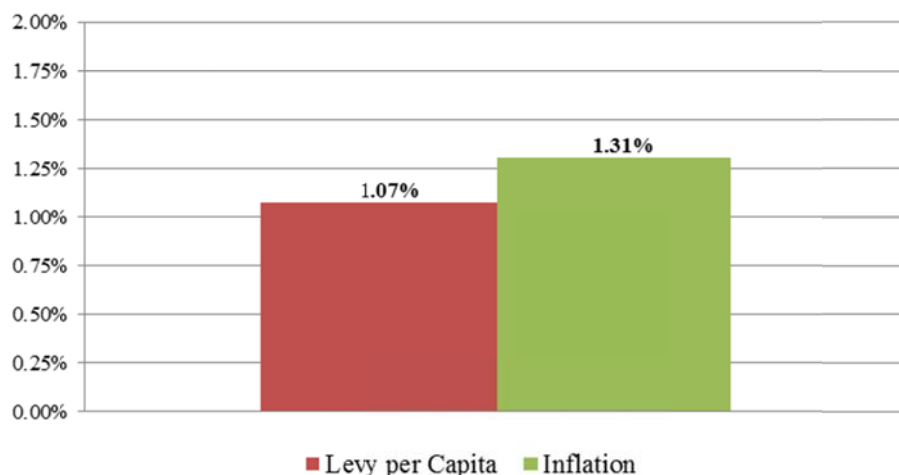
City Manager's Budget Message

**To: Council President Kincaid,
City Council Members, and
City of Eau Claire Citizens**

I am pleased to present the City of Eau Claire's 2018 Adopted Operating Budget. The Adopted Operating Budget was developed with the goal of meeting service demands within the fiscal constraints of the State's levy limit. In addition to providing for current operations this budget provides for the staffing, resources, and flexibility to meet anticipated challenges and take advantage of future opportunities to increase efficiencies while delivering high quality services.

Beginning in 2011 the State's levy limit program requires municipalities across Wisconsin to limit the growth of their levies for municipal operations to a function of the property value growth in their communities. In theory, the levy for operations should be sufficient to fund increased service demands brought on by growth in the community. However, not included in the State's levy limit calculation are adjustments for inflation that impact the cost of goods and services the City requires. Inflationary increases impact goods and services such as the cost for asphalt, employee health insurance, and other economic adjustments. Consequently, as you can see from the graph below our levy does not keep up with cost inflation; much less cover the service demands that come with new development.

Average Rate of Change: 2011 - 2016



In order to meet rising service demands in light of fiscal constraints the City employs a carefully planned budget and continuously considers efficiencies and cost saving measures. The City's budget process is collaborative and involves input from every department in the

2018 Adopted Budget City Manager's Budget Message

organization. A collaborative approach ensures resources are directed to the City Council's highest priorities and provides an opportunity to analyze existing service delivery methods.

The City continuously analyzes existing service delivery methods and achieves efficiencies where possible. Efficiencies are often gained through the use of various technologies that reduce labor time or otherwise optimize existing processes. Staff are needed to maintain, repair, and eventually replace the various technological equipment employed by the City. As more technology is added within the organization this need will increase. As a result, the 2018 Adopted Operating Budget provides for an additional position in the Information Technology Division starting mid-2018.

In addition to anticipating technological changes the adopted budget plans for the anticipation that parking enforcement services will increase downtown. As downtown development continues and the area becomes an increasingly attractive destination the City recognizes the need to provide for adequate parking enforcement. The 2018 Adopted Operating Budget provides \$25,000 for additional parking enforcement activities.

The adopted budget also affirms some of the City's prior commitments. Economic development continues to be a priority for the organization and the adopted budget continues last year's commitment of creating stability in the City's Economic Development Fund. The 2018 Adopted Operating Budget provides \$236,400 as a General Fund subsidy to the Economic Development Fund, which is a decrease of \$120,600 from the 2017 Operating Budget. The decrease was achieved through identifying alternative funding sources for the City's Redevelopment Authority Capital Fund and a 15 percent reduction in City funding to outside economic development groups.

The City as an organization is only as good as its people. That philosophy drives the organization's commitment to its employees and this adopted budget reflects that commitment. The 2018 Adopted Operating Budget supports the City's objectives to provide competitive wages along with funding for training opportunities and high quality equipment.

This adopted budget reflects an organization that seeks to respond to service delivery changes while remaining committed to core initiatives and values. As one of the fastest growing communities of its size in the state the City will continue to seek ways to fund an ever-changing landscape of service demands. Funding such flexibility must be coupled with providing the financial capacity to continue the City's commitment to existing initiatives and values. Staff believe the 2018 Adopted Operating Budget accomplishes all of those objectives.

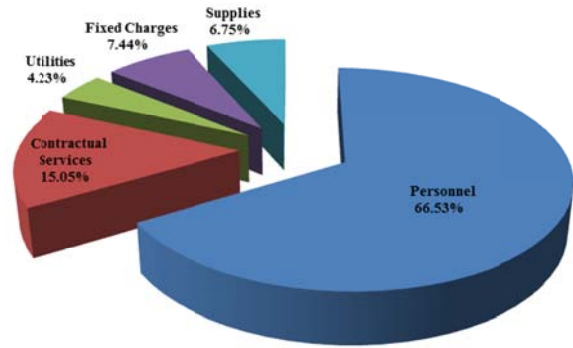
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City Manager’s Budget Message

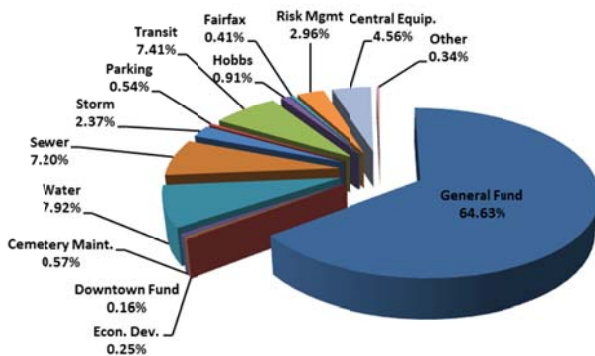
2018 Budget Overview

The 2018 Adopted Budget for the City of Eau Claire totals \$126,596,600. Compared to the 2017 Adopted Budget, this represents an increase of \$3,952,300 or 3.22%. The operating portion of expenditures for all funds totals \$91,950,800. This is an increase of \$2,683,400, or 3.01%, from the operating portion of all funds’ budgeted expenditures in 2017.

Operating expenditures are broken down into a number of categories, and as illustrated in the pie chart, personnel and related costs represent a majority of operating expenditures (66.53%) followed by contractual services (15.05%), fixed charges (7.44%), supplies (6.75%), and utilities (4.23%).



The operating budgets for the City of Eau Claire are comprised of various funds, as illustrated in this pie chart. The General Fund accounts for most of the City’s core services and represents 64.63% of the operating budget, followed by the Water Utility (7.92%), Transit (7.41%), Sewer Utility (7.20%), Central Equipment (4.56%), and Risk Management (2.96%).



The 2018 Adopted Budget for the City-County Health Department totals \$6,026,900. Compared to the 2017 Adopted Budget, this represents an increase of \$394,100, or 6.99%. The 2018 Adopted Budget for the L.E. Phillips Public Library totals \$4,134,200. Compared to the 2017 Adopted Budget, this represents a decrease of \$75,400, or 1.79%.

General Fund

The General Fund is the largest of the City’s operating funds and provides for City services most familiar to residents, with the primary source of revenue being the property tax. Police and fire protection, snow plowing, street maintenance, recreation programs and maintenance of parks and ball fields, along with support services are all paid for through the General Fund.

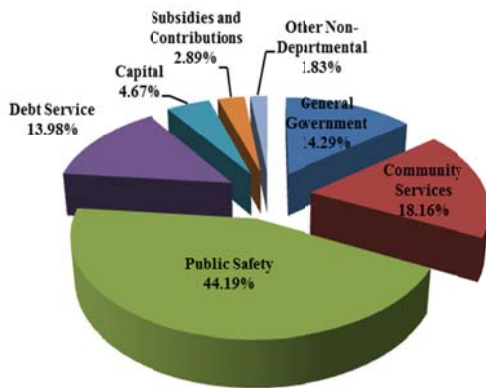
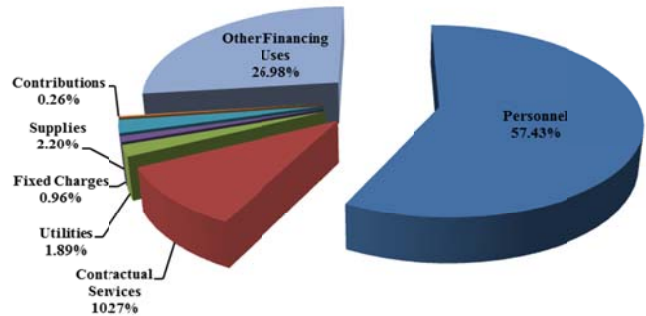
The 2018 Adopted Budget for the General Fund proposes expenditures totaling \$67,348,500. Compared to the 2017 General Fund Adopted Budget of \$64,681,100, expenditures increase \$2,667,400, or 4.12%. General Fund operating expenditures total \$52,601,900, which is an

2018 Adopted Budget City Manager’s Budget Message

increase of \$1,749,600, or 3.44%, compared to the 2017 Adopted General Fund budget. Operating expenditures include personnel, contractual services, utilities, fixed charges, and materials & supplies.

The 2018 transfer for debt service increases \$696,200, or 7.99%, from 2017. This compares to an increase of \$1,109,600, or 14.59%, from 2016 to 2017.

Most of the services provided via the General Fund depend upon people. Personnel represent the largest category of expenditures at 57.43% of the General Fund. The next-largest category is Other Financing Uses (includes debt, operating, and capital transfers) at 26.98%, followed by Contractual Services at 10.27%.



The largest program in the adopted General Fund budget is Public Safety, representing 44.19% of General Fund expenditures. The next largest program expenditures include Community Services (18.16%), General Government (14.29%), Debt Service (13.98%), and funding for capital projects (4.67%). Public Safety represents 51.36% of proposed General Fund operating expenditures, excluding debt service.

The 2018 Adopted Budget requires a property tax levy of \$41,687,600 for City Government (City, Library, and Health)¹. Compared to the 2017 adopted property tax levy of \$40,332,400, this represents an increase of \$1,335,200, or 3.36%. For the owner of a home with an assessed value of \$150,000, the adopted increase in the tax levy would result in an annual increase in property taxes of \$27 or 1.96%².

¹ Starting in 2017 all levy revenue is reported as revenue to the City. The share of the levy belonging to the Health Department and Library is recorded as a transfer from the City’s General Fund to those entities.

² This represents a homeowner living in Eau Claire County and served by the Eau Claire School District.

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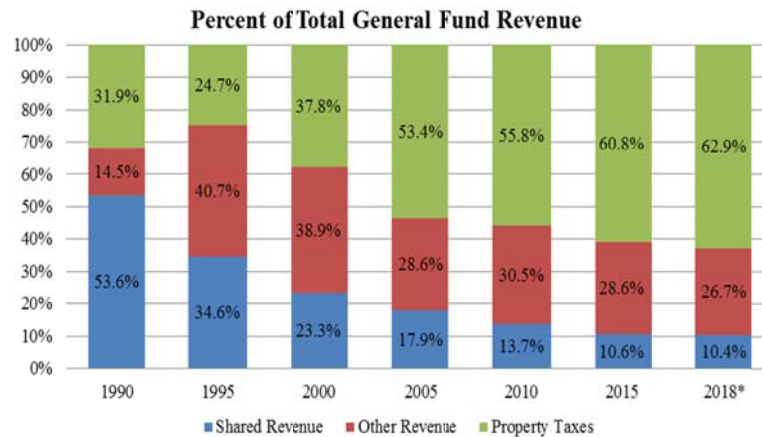
- **Program/Expenditure Changes**

The 2018 Adopted Budget includes a number of significant program and expenditure changes that are summarized below:

○ Debt Service	+ \$696,200
○ Retiree Health Insurance	+ \$506,700
○ Funding for CIP	+ \$398,900
○ Economic Adjustments	+ \$317,000
○ Elections	+ \$244,400
○ Step Increases	+ \$231,800
○ Health Insurance	+ \$175,300
○ Contractual Services	+ \$130,600
○ New Telecommunicator	+ \$78,500
○ New Information Technology Employee (July 1 Hire)	+ \$60,000
○ Utilities	+ \$32,700
○ Economic Development Subsidy	- \$120,600
○ Other Fund Subsidies ³	- \$56,000
○ Supplies	- \$28,100

- **Revenue Changes**

The 2018 Adopted General Fund Budget anticipates non-property tax revenues totaling \$23,908,600, an increase of \$1,218,100, or 5.4% over the 2017 Adopted Budget. As illustrated on the chart below, non-property tax revenues have been declining for many years. From 1990 to 2018, the portion of the City's revenue attributable to State shared revenues declined by 43.2%.



*Note: 2018 presents budgeted numbers. All other years are based on actual revenues.

³ Funds include Cemetery, Fairfax, Hobbs, and Transit.

2018 Adopted Budget

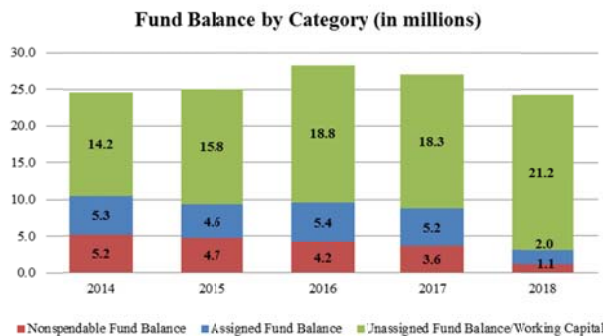
City Manager's Budget Message

The following summarizes the major non-property tax revenue changes in the Adopted 2018 Budget:

○ State Aids	+ \$360,400
○ Charges for Services	+ \$300,000
○ Charges for Services - Intergovernmental	+ \$276,900
○ Other Interest	+ \$121,800
○ Room Tax Support for Recreation Expenses	+ \$60,800
○ Investment Revenues	+ \$55,400
○ Licenses and Permits	+ \$25,000
○ Other Charges for Services	+ \$22,900
○ Fines and Forfeitures	- \$25,000

Fund Balance

The City has very little ability to pay for capital projects on a pay-as-we-go basis. Under the levy limit statutes, the City is not able to exceed the levy limit to pay for ongoing capital improvements. Instead, annual expenditures for streets, parks, and facilities must either be financed by drawing down limited fund balance or through the issuance of debt. In order to reduce the property tax impact of adopted capital projects, the Adopted Budget includes the use of \$2,855,900 of unassigned fund balance, an increase of \$112,900, or 4.12% from 2017.



At the end of 2017, the General Fund is expected to have a fund balance of \$27.1 million compared to \$28.4 million at the end of 2016. The projected fund balance is approximately \$4.5 million greater than anticipated when the 2016 budget was adopted. The unassigned fund balance at the end of 2017 is projected to represent 25.4% of adopted 2018 expenditures. This will maintain

compliance with the City Council's policy on Fund Balance that establishes a minimum of 15%, with a target of 20%.

Water Utility

The 2018 Adopted Budget for the Water Utility totals \$6,704,300, which is an increase of \$156,400, or 2.39%, from the 2017 Adopted Budget.

- **Program/Expenditure Changes**
 - Shift Maintenance Costs from CIP +\$84,600

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City Manager's Budget Message

- Personnel Services +\$48,500
- Utilities +\$17,200

Sewer Utility

The 2018 Adopted budget for the Sewer Utility totals \$6,804,600, which is an increase of \$190,500, or 2.88%, from the 2017 Adopted Budget.

• Program/Expenditure Changes

- Shift Maintenance Costs from CIP +\$104,400
- Personnel Services +\$40,600
- Utilities +\$34,700

The adopted rate increase for the Sanitary Sewer is 4.5% for an average residential customer using 12 CCF of volume.

Storm Water Utility

The 2018 Adopted Budget for the Storm Water Utility totals \$2,381,200, which is an increase of \$3,800, or 0.16%, from the 2017 Adopted Budget.

• Program/Expenditure Changes

- Administrative Charges +\$40,100
- Personnel Services +\$24,800
- Debt Service -\$58,500

The Storm Water Utility fee covers the cost of operations and the debt service for the capital improvements. The fee will remain unchanged at \$92 per Equivalent Runoff Unit (ERU).

Public Transit

The 2018 Adopted Budget for Public Transit totals \$5,811,500, which is a decrease of \$47,300, or 0.81%, from the 2017 Adopted Budget.

Program/Expenditure Changes

- Personnel Services +\$58,600
- Contractual Services +\$9,700
- Fixed Charges +\$4,600
- Materials and Supplies -\$120,500

Parking Fund

The 2018 Adopted Budget for the Parking Fund totals \$480,400, which is an increase of \$1,500, or 0.31%, from the 2017 Adopted Budget.

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City Manager's Budget Message

Program/Expenditure Changes

○ Other Financing Uses	+\$33,300
○ Personnel Services	+\$8,800
○ Debt Service	+\$5,900
○ Utilities	-\$43,100

Hobbs Municipal Ice Center

The 2018 Adopted Budget for Hobbs Municipal Ice Center totals \$821,100, which is an increase of \$2,300, or 0.28%, from the 2017 Adopted Budget.

Program/Expenditure Changes

○ Utilities	+\$12,400
○ Personnel Services	+\$12,200
○ Materials and Supplies	-\$17,000
○ Debt Service	-\$7,000

Fairfax Municipal Pool

The 2018 Adopted Budget for Fairfax Municipal Pool totals \$335,700, which is a decrease of \$7,300, or 2.12%, from the 2017 Adopted Budget.

Program/Expenditure Changes

○ Personnel Services	+\$1,400
○ Utilities	+\$200
○ Contractual Services	+\$100
○ Materials and Supplies	-\$9,000

Economic Development

The 2018 Adopted Budget for the Economic Development Fund totals \$380,000 which is a decrease of \$224,000, or 37.09%, from the 2017 Adopted Budget.

Program/Expenditure Changes

○ Personnel Services	+\$2,600
○ Funding for RDA Capital Fund	-\$200,000
○ Contribution to Eau Claire Area EDC	-\$15,400
○ Contractual Services	-\$11,100

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City Manager's Budget Message

Community Enhancement Fund

Room tax revenues for 2018 are estimated to be \$1,950,000, an increase of \$202,800, or 11.61%. Visit Eau Claire will receive \$1,365,000 (70%) of the room tax proceeds in accordance with an agreement between the City and Visit Eau Claire. Remaining room tax revenue (\$585,000), fund balance (\$80,000), and interest revenue (\$100) will support the following City programs:

- Operating Support
 - General Fund \$ 175,800
 - Hobbs Ice Center \$ 105,500
- Capital Projects
 - Hobbs Ice Center \$ 226,400
 - Parks Capital Projects \$ 115,000
 - Fairfax Pool \$ 40,000

Cemetery Maintenance

The 2018 Adopted Budget for Cemetery Maintenance totals \$489,800, which is an increase of \$23,100, or 4.95 %, from the 2017 Adopted Budget.

Program/Expenditure Changes

- Transfer to Land, Buildings, & Equipment CIP +\$26,500
- Contractual Services +\$3,300
- Personnel Services -\$6,400
- Materials and Supplies -\$600

Hazardous Materials

The West Central Regional Response Team is a joint venture between Eau Claire Fire and Rescue and Chippewa Falls Fire and Emergency Services. The 2018 Adopted Budget for Hazardous Materials totals \$125,300, which is an increase of \$10,200, or 8.86%, from the 2017 Adopted Budget.

Program/Expenditure Changes

- Materials and Supplies +\$10,100
- Personnel Services +\$100

Community Development Block Grant

Community Development Block Grant (CDBG) funds are used to provide safe and sanitary housing, suitable living environments, and expanded economic opportunities for low-to-moderate income people. The 2018 Adopted Budget for CDBG totals \$608,400, which is a decrease of \$22,600, or 3.58%, from the 2017 Adopted Budget.

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City Manager's Budget Message

L.E. Phillips Memorial Public Library

The 2018 Adopted Budget for the Public Library totals \$4,134,200, which is a decrease of \$75,400, or 1.79%, from the 2017 Adopted Budget. A reduction in budgeted expenditures for materials and supplies and the elimination of an operating transfer to the Library's capital fund are the most significant factors in the overall reduction. The Library receives a base levy increase for operations equal to what the City and Health Department receive, or 1.961%.

Program/Expenditure Changes

○ Personnel Services	+ \$51,300
○ Funding for Capital Projects	- \$71,000
○ Materials and Supplies	- \$45,900

City-County Health Department

The 2018 Adopted Budget for the City-County Health Department totals \$6,026,900, which is an increase of \$394,100, or 6.99%, from the 2017 Adopted Budget. The Health Department receives a base levy increase for operations equal to what the City and Library receive, or 1.961%. The County also provides funding for the Health Department.

Program/Expenditure Changes

○ Personnel Services	+ \$346,900
○ Capital Purchases	+ \$60,000
○ Contractual Services	+ \$23,800
○ Materials and Supplies	- \$32,800

Risk Management

The 2018 Adopted Budget for Risk Management totals \$2,412,700, which is an increase of \$2,800, or 0.12%, from the 2017 Adopted Budget.

Program/Expenditure Changes

○ Personnel Services	+ \$2,900
○ Contractual Services	- \$100

Central Maintenance

The 2018 Adopted Budget for Central Maintenance totals \$3,713,200, which is an increase of \$140,900, or 3.94%, from the 2017 Adopted Budget.

Program/Expenditure Changes

○ Personnel Services	+ \$90,600
○ Wage/Benefit Changes	+ \$42,500
○ Materials and Supplies	+ \$6,900

2018 Adopted Budget City Manager's Budget Message

Guiding Principles for Better Budgeting

Careful financial planning and innovating service deliveries allow the City of Eau Claire to navigate external budget constraints. The State's levy limit program allows municipalities to adjust their levy based on growth in the community but exclude adjustments for other inflationary cost increases. I am happy to report that the City employs continuous process improvement and collaborative budgeting as cornerstones for navigating fiscal challenges.

The 2018 Adopted Operating Budget is the product of collaborative employees coming together and prioritizing service needs. Teamwork and objectivity were evident throughout the process of creating the budget and that is reflected in the financial blueprint before you. Prior commitments have been upheld with this budget and opportunities for improvement have been provided. This could not have been accomplished without a significant and positive effort by our departments to come together for the benefit of the whole organization.

I want to thank Finance staff, and in particular Jay Winzenz, Kristine Basom, and Josh Solinger for their efforts in developing this adopted budget. In addition, all of the individuals mentioned in the *Acknowledgments* section have played significant roles in the production of this budget. Although the challenges are many in developing a budget that can both uphold current service levels and provides for service enhancement, I believe we have achieved just that. The 2018 Adopted Operating Budget is something for which we can all be proud.

Respectfully submitted,



Dale Peters
City Manager

City of Eau Claire, Wisconsin
**2018 Adopted
Operating Budget**
Adopted November 2017



Introduction

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City of Eau Claire 2018 Adopted Operating Budget

Acknowledgments

Council President – Kerry Kincaid

City Manager – Dale Peters

City Council

District 1 – Tim Tewalt

District 2 – David Klinkhammer

District 3 – Kathy Mitchell

District 4 – Bob Von Haden

District 5 – Andrew Werthmann

At Large – Catherine Emmanuelle

At Large – Terry Weld

At Large – Kate Beaton

At Large – David Strobel

At Large – Michael Xiong

Prepared By

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Accounting Manager – Kathy Ludack

Financial Operations Manager – Christine Wagner

Accountant – Vicki Franson

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Darryl Tufte
Janice Vinopal
Tom Wagener
Greg Wallace
Pamela Westby



City of Eau Claire 2018 Adopted Operating Budget

City Council



Kerry Kincaid
Council President



Tim Tewalt
District 1



David Klinkhammer
District 2



Kathy Mitchell
District 3



Bon Von Haden
District 4



Andrew Werthmann
District 5



Catherine Emmanuelle
At Large



Terry Weld
At Large



Kate Beaton
At Large



David Strobel
At Large

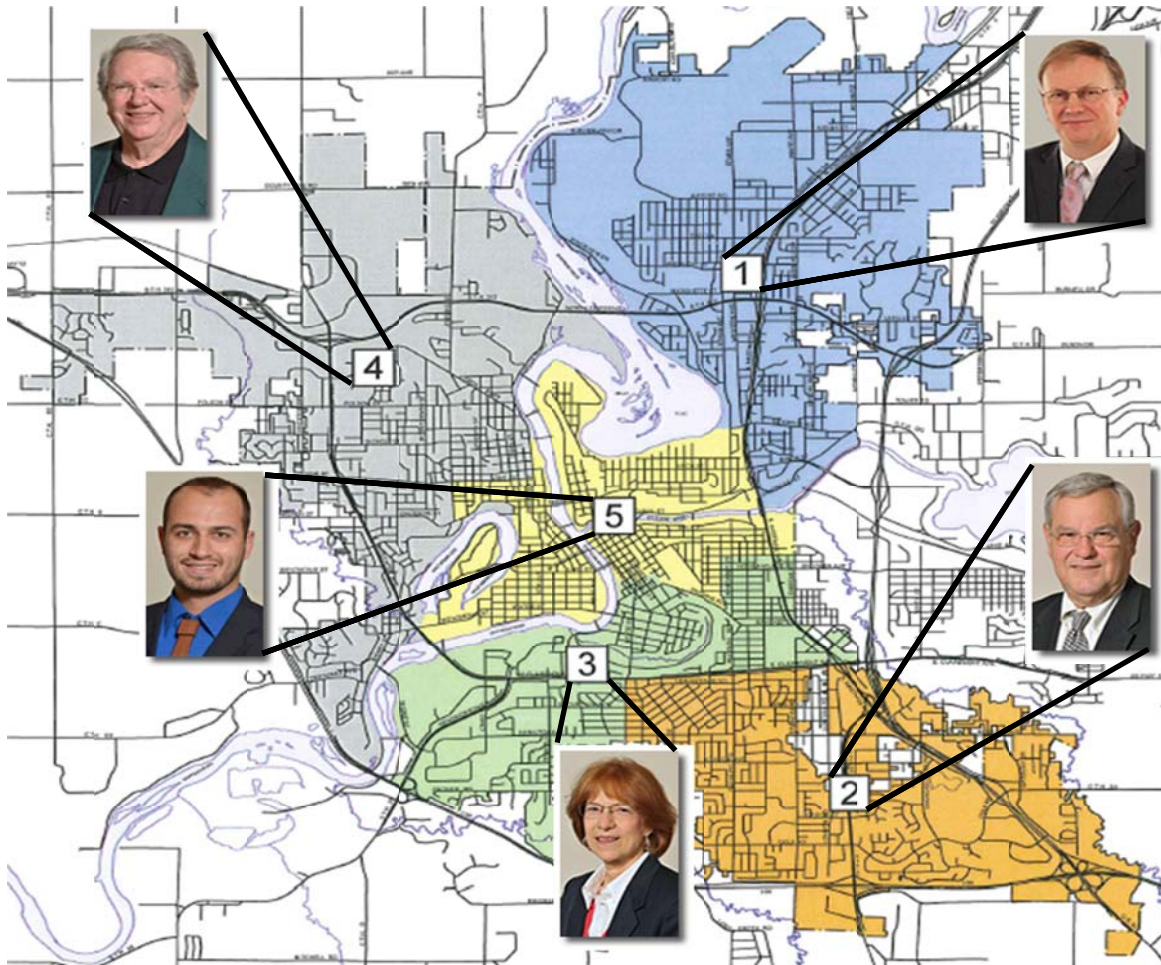


Michael Xiong
At Large



City of Eau Claire 2018 Adopted Operating Budget

Aldermanic Districts





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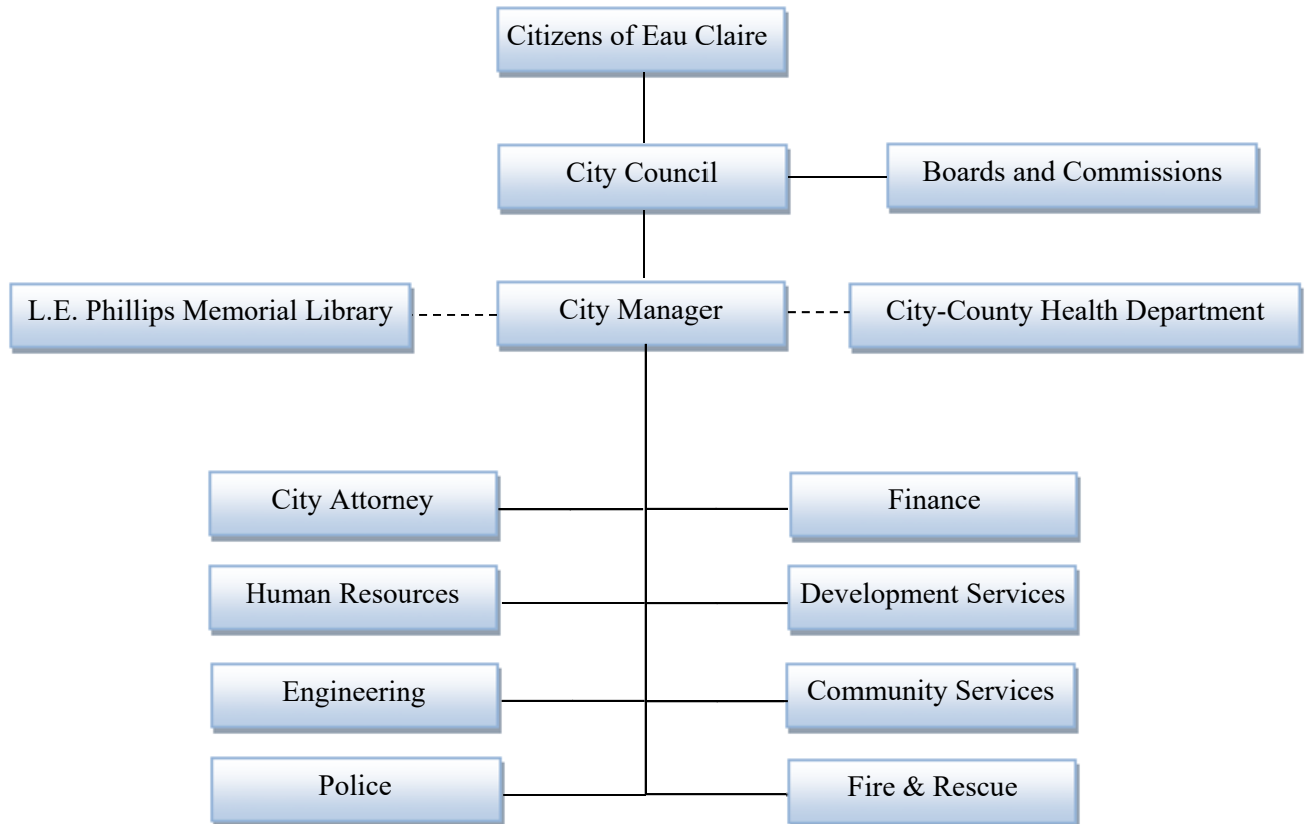
Executive Management Team

Dale Peters	City Manager
Stephen Nick	City Attorney
Elizabeth Giese	City/County Health Department Director
Darryl Tufte	Development Services Director
Jacob Winzenz	Finance Director
Christian Bell	Fire Chief
Victoria Seltun	Human Resources Director
Pamela Westby	Library Director
Gerald Staniszewski	Police Chief
Jeffrey Pippenger	Community Services Director
David Solberg	Engineering Director



City of Eau Claire 2018 Adopted Operating Budget

Organizational Chart





City of Eau Claire 2018 Adopted Operating Budget

About Eau Claire

Community Profile

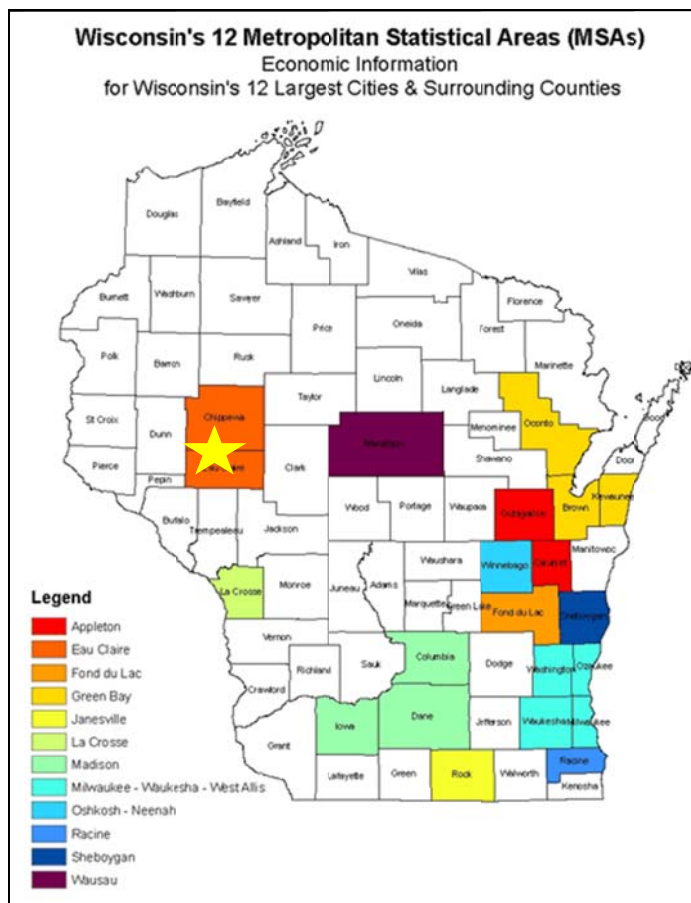
The City of Eau Claire is located in west-central Wisconsin in both Eau Claire and Chippewa counties. Eau Claire is situated along Interstate 94 between Minneapolis and Chicago, and is home to the Chippewa Valley Regional Airport. Due to its location, Eau Claire serves as the center for health and professional services, education, retail trade, technology, and industry in west-central Wisconsin. As a metropolitan statistical area (MSA), Eau Claire is recognized as an economic hub for the region.

Approximately 66,000 people currently call Eau Claire home. According to the Wisconsin Department of Revenue, the Eau Claire MSA is one of the fastest growing metropolitan statistical areas in the state. Since 2000, the population of the Eau Claire MSA has grown by 9.4 percent.

Education is a key component of the fabric of Eau Claire's community. The University of Wisconsin – Eau Claire (UWEC) is home to approximately 11,000 students. UWEC has been named by U.S. News & World Report as one of the most affordable public universities in the United States. Chippewa Valley Technical College hosts its largest campus in Eau Claire, and the NanoRite Innovation Center provides leasable space, technical equipment, and expertise in nanotechnology and micro-fabrication.

Eau Claire is fortunate to be home to three award winning public medical facilities that serve people across west-central Wisconsin. Mayo Clinic Health System's location in downtown Eau Claire has contributed to the growth and vitality of the central business district. In addition, Marshfield Clinic and Sacred Heart Hospital are award winning medical facilities located in Eau Claire. The medical facilities employ over 7,000 people combined.

It is difficult to think about Eau Claire without considering the abundant recreational opportunities enjoyed by residents and visitors alike. Outside Online recently named Eau Claire the [number four best place to live in America in 2015](#). The City is proactive about developing its trail system and maintaining access to Eau Claire's abundant water resources. Downtown development that emphasizes the Eau Claire and Chippewa rivers will provide additional future opportunities for residents and visitors to enjoy the outdoors in Eau Claire.





City of Eau Claire 2018 Adopted Operating Budget

About Eau Claire

Government Profile

Mission Statement

It is our mission to assure the common good through services essential for a safe, sustainable, engaged, and healthy community.

Council/Manager form of government

- Eleven members of the City Council
- Council President
- Five members from aldermanic districts
- Five at-large members

Residents receive a number of City services, including:

- Police and fire protection
- Public transit
- Street construction and infrastructure maintenance
- Water, sewer, and stormwater management



The City's Operating Budget and Capital Improvement Plan is updated and approved by Council annually. Council workshops and public hearings provide citizens with opportunities for feedback regarding the Operating Budget and Capital Improvement Plan. The City of Eau Claire welcomes and encourages citizen feedback during capital planning and budgeting processes.

STRATEGIC PLAN

A sound organization occasionally re-assesses its strategic priorities, goals, and objectives. As a result of such a re-assessment, the City of Eau Claire finalized a new four-year Strategic Plan. The 2015-2018 Strategic Plan will serve as a guide for allocating resources and for the development of the City organization. The Plan identifies four key strategic issues that organizational goals and objectives are formed around:

1. Fostering sound economic development and redevelopment
2. Providing safe and functional infrastructure
3. Optimizing organizational structure and staffing
4. Prioritizing services and service levels



City of Eau Claire 2018 Adopted Operating Budget

Budget Calendar

July 17 – July 28	Departments prepare 2018 budget requests
August 4 – September 1	City Manager reviews department requests
September 4 – October 4	Finance prepares 2018 Budget
October 5	City Council receives Proposed 2018 Budget
October 9	Staff present budget to Council at regular public hearing
October 17	City Council work session
November 13	Public Hearing on 2018 Proposed Operating Budget
November 14	Council action on 2018 Proposed Operating Budget
November 28	Council action on 2018 tax levy

City of Eau Claire, Wisconsin
**2018 Adopted
Operating Budget**
Adopted November 2017



Overviews

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Tax Overview

B-1

Tax Overview

Equalized Value Ratio

The equalized value ratio depicts the actual total property value of property in the City compared to the locally assessed real property value. A lower ratio means that the City's actual property value is higher than the locally assessed value. Manufacturing property value is removed from the calculation because the State assesses such property, so it is not locally assessed. In addition, the calculation does not include property value in tax increment districts.

Equalized Value Ratio by Tax Year			
County	2016	2017	2018
Eau Claire	96.68%	94.13%	91.15%
Chippewa	96.32%	94.48%	91.07%

Property Valuation

Tax values are described in terms of assessed and equalized values for taxation purposes. Assessed values are used to distribute a municipality's tax burden among individual property owners, and are [re-assessed every three years](#). An equalized value determines the value of a city, village, or town compared to other entities within a defined area. [Equalized values](#) are used for apportioning county property taxes, public school taxes, vocational school taxes, and for distributing State aid. A positive change in equalized value indicates that a community's share of the total value in a county is growing.

Property Value by Type and Year (without TIDs)				
Valuation Type	2016	2017	2018	Percent Change (2017 - 2018)
Assessed Value (000's)	\$ 4,404,019	\$ 4,451,150	\$ 4,513,595	+ 1.40%
Equalized Value (000's)	4,554,203	4,721,142	4,938,949	+ 4.61%

Tax Levy and Rate Information

The table below shows the total tax levy collected by various taxing entities. Assessed property values are required to determine tax rates for each taxing entity.

Assessed Value Tax Levy and Rate Information

**Note: Table only depicts homes in the Eau Claire County/Eau Claire Area School District.*

	2017			2018		
	Apportioned Tax Levy	TID Levy	Gross Tax Rate	Apportioned Tax Levy	TID Levy	Gross Tax Rate
Levied by City Government:						
City of Eau Claire	\$34,131,852	\$1,142,912	7.990	\$ 35,304,399	\$1,348,837	8.160
Public Library	2,925,049	97,633	0.685	2,985,878	113,709	0.690
City-County Health	1,735,101	57,915	0.406	1,770,904	67,442	0.409
Total City Government	38,792,002	1,298,460	9.081	40,061,181	\$1,529,988	9.259
Levied by Other Taxing Entities:						
Eau Claire Area School District	44,216,886	1,480,812	10.383	44,262,644	1,691,328	10.263
CVTC	3,985,801	133,039	0.932	4,096,938	156,023	0.947
Eau Claire County	17,553,352	582,176	4.107	18,408,676	696,721	4.253
State Forestry	796,328	-	0.180	-	-	-
Total Other Entities	66,552,367	2,196,027	15.602	66,768,258	2,544,072	15.463
Gross Tax Levy/Tax Rate	105,344,369	3,494,487	24.683	106,829,440	4,074,060	24.722
Less State School Tax Credit	(7,243,316)	-	(1.641)	(8,239,336)	-	(1.834)
Net Levy/Tax Rate - All Taxing Entities	\$98,101,053	3,494,487	23.042	98,590,104	4,074,060	22.888

Allocation of Tax Costs for Average Home

The rates from the table above can be used to determine the allocation of an average tax bill. An average tax bill is estimated by applying applicable tax rates to a house of average value in the city. The table below shows the property tax revenue allocation to City government entities, but it is important to note that other entities levy taxes. Other taxing entities in Eau Claire County include Eau Claire Area School District, Chippewa Valley Technical College, Eau Claire County, and the State of Wisconsin.

Taxes Collected for City - \$150,000 Home

	2017	2018	Inc.(Dec.)	% Change
Collected for City Government:				
City of Eau Claire	\$ 1,199	\$ 1,224	\$ 25	2.12%
Public Library	103	104	1	0.73%
City-County Health	61	61	0	0.80%
Total City Government	\$ 1,362	\$ 1,389	\$ 27	1.96%

City of Eau Claire, Wisconsin
**2018 Adopted
Operating Budget**
Adopted November 2017



General Fund

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City of Eau Claire 2018 Adopted Operating Budget

GENERAL FUND Budget Summary Revenues & Expenditures

Operating Budget	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Revenues & Other Financing Sources:					
Taxes & Special Assessments	\$ 37,446,608	\$ 44,093,300	\$ 29,033,924	\$ 44,293,300	\$ 45,463,500
Intergovernmental	11,838,533	11,757,000	2,003,892	11,757,000	12,207,700
Licenses & Permits	1,819,379	1,637,300	811,660	1,637,300	1,662,300
Fines & Forfeitures	520,378	544,000	231,525	544,000	519,000
Charges For Services	4,169,089	3,959,200	1,874,263	3,959,200	4,282,100
Charges For Services - Intergovernmental	3,442,966	3,579,200	1,693,673	3,579,200	3,856,100
Miscellaneous	939,310	1,088,800	909,629	1,092,300	1,266,000
Other Financing Sources	2,422,016	125,000	135,648	125,000	185,800
Total Revenues & Other Financing Sources:	62,598,278	66,783,800	36,694,214	66,987,300	69,442,500
Expenditures & Other Financing Uses:					
Personnel Services	37,815,678	39,896,500	18,567,966	39,802,209	41,520,900
Contractual Services	6,649,613	7,322,700	3,158,151	6,175,195	7,427,400
Utilities	1,367,850	1,319,200	640,766	1,186,012	1,367,800
Fixed Charges	511,498	693,600	238,633	642,700	693,600
Materials & Supplies	1,508,672	1,620,300	670,664	1,330,835	1,592,200
Contributions & Other Payments	208,898	188,000	90,347	188,000	187,300
Capital Purchases	18,424	-	-	-	-
Other Financing Uses	11,191,088	18,486,500	11,298,300	18,916,100	19,509,200
Total Expenditures & Other Financing Uses:	59,271,721	69,526,800	34,664,827	68,241,051	72,298,400
Excess (Deficiency) of Funding Sources over Uses	\$ 3,326,557	\$ (2,743,000)	\$ 2,029,387	\$ (1,253,751)	\$ (2,855,900)
Available Fund Balance:					
Nonspendable:					
Long-term Notes Receivable	\$ 25,000			\$ 25,000	\$ 25,000
Prepaid Items & Inventories	994,410			900,000	900,000
Noncurrent Portion of Advances	3,202,056			2,709,780	203,587
Total Nonspendable	4,221,466			3,634,780	1,128,587
Assigned:					
Hwy 53 Maintenance	1,968,312			1,843,312	1,843,312
YMCA Land Sale	429,341			-	-
Turf Financing	86,024			129,036	172,048
Subsequent Year Expense-Hwy 53	125,000			125,000	-
Subsequent Year Expense-CIP	2,618,000			3,145,900	-
Carryover Next Year	216,000			-	-
Total Assigned	5,442,677			5,243,248	2,015,360
Unassigned:					
Working Capital (10% expenditures)	5,927,200			6,824,100	7,229,800
Unassigned	12,877,359			11,512,823	13,985,304
Total Unassigned	18,804,559			18,336,923	21,215,104
Ending Balance	\$ 28,468,702			\$ 27,214,951	\$ 24,359,051
15% of Next Years Expenditures	\$ 10,429,100			\$ 10,844,800	
20% of Next Years Expenditures	13,905,400			14,459,700	
Available for Capital (above 15% limit)	8,375,459			7,492,123	
Unassigned as % of Next Years Exp.	27.05%			25.36%	



City of Eau Claire 2018 Adopted Operating Budget

General Fund Revenue Detail

<u>Revenue Classification</u>	<u>2016 Actual</u>	<u>2017 Adopted</u>	<u>2017 6 Month Actual</u>	<u>2017 Projection</u>	<u>2018 Adopted</u>
<u>Taxes and Special Assessments</u>					
Real & Personal Property Taxes	\$ 33,538,098	\$40,335,400	\$27,387,156	\$40,335,400	\$ 41,690,600
Allowance for Delinquent Taxes	-	(200,000)	-	-	(200,000)
Delinquent Personal Property Taxes	151,619	225,000	127,444	225,000	225,000
Mobile Home Fees	66,022	80,100	39,155	80,100	80,100
Payment in Lieu of Taxes	1,985,023	2,007,500	363,079	2,007,500	2,022,500
Special Assessments	1,705,846	1,645,300	1,117,091	1,645,300	1,645,300
Total Taxes and Special Assessments	37,446,608	44,093,300	29,033,924	44,293,300	45,463,500
<u>Intergovernmental Revenues</u>					
Federal Aid	40,028	19,000	3,943	19,000	19,000
State Shared Tax	6,820,678	6,965,300	-	6,081,100	7,026,300
State Expenditure Restraint Program	1,131,700	1,131,700	-	1,131,700	1,161,000
State Aid-Streets	2,881,740	2,881,700	1,488,450	2,881,700	3,242,100
State Aid-Police & Fire	378,503	188,600	-	759,300	188,600
Other	585,883	570,700	511,499	884,200	570,700
Total Intergovernmental Revenues	11,838,533	11,757,000	2,003,892	11,757,000	12,207,700
<u>Licenses & Permits</u>					
Television Franchise	704,226	700,000	168,941	700,000	701,500
Liquor Licenses	136,309	97,300	85,728	97,300	97,300
Building Permits	391,107	327,300	197,670	327,300	337,200
Construction Permits	278,938	235,000	169,478	235,000	248,600
Occupational Licenses	103,796	98,600	68,471	142,700	98,600
Other	205,003	179,100	121,372	135,000	179,100
Total Licenses & Permits	1,819,379	1,637,300	811,660	1,637,300	1,662,300
<u>Fines & Forfeits</u>					
Court Penalties & Costs	220,096	250,000	111,901	250,000	225,000
Parking Violations	297,251	290,000	118,102	290,000	290,000
Other	3,030	4,000	1,522	4,000	4,000
Total Fines & Forfeits	520,378	544,000	231,525	544,000	519,000
<u>Charges For Services</u>					
Planning & Development Fees	56,703	48,500	31,360	48,500	56,400
Weights & Measures Fees	18,901	19,700	409	19,700	19,700
Development Review Fee	1,690	1,000	2,195	1,000	1,000
Public Works Revenue	29,054	30,000	7,144	30,000	30,000
Landfill Fees	119,633	105,000	60,840	105,000	120,000
Recreational Charges	695,417	761,800	276,682	761,800	771,800
Police Department Fees	140,723	165,000	33,747	165,000	155,000
Ambulance-Hospitals	195,724	195,700	197,681	195,700	195,700
Fire Dept Fees - Taxable	4,655	3,500	872	3,500	3,500
Fire Dept Fees - Non-Tax	27,735	16,000	10,365	16,000	16,000
Ambulance - City	2,275,717	2,000,000	876,255	2,000,000	2,300,000
Ambulance - Regional	440,332	470,000	231,057	470,000	470,000
Other	162,804	143,000	145,655	143,000	143,000
Total Charges For Services	4,169,089	3,959,200	1,874,263	3,959,200	4,282,100



City of Eau Claire 2018 Adopted Operating Budget

General Fund Revenue Detail

<u>Revenue Classification</u>	<u>2016 Actual</u>	<u>2017 Adopted</u>	<u>2017 6 Month Actual</u>	<u>2017 Projection</u>	<u>2018 Adopted</u>
<u>Charges For Services - Intergovernmental</u>					
Communication Center	\$ 1,405,836	\$ 1,588,400	\$ 793,065	\$ 1,588,400	\$ 1,635,900
HazMat "B" Contract	28,079	20,400	-	20,400	20,400
Ambulance-Towns	36,989	37,800	37,359	37,800	37,800
Police Liaison	204,217	208,700	-	208,700	274,200
Other	3,703	2,500	-	2,500	2,500
Total Charges For Services - Intergovernmental	1,678,825	1,857,800	830,424	1,857,800	1,970,800
<u>Service Charges - Intragovernmental</u>					
HazMat Service Charge	3,000	3,000	1,500	3,000	3,000
Water Utility Service Charge	643,004	626,100	313,050	626,100	693,400
Sewer Utility Service Charge	485,832	475,700	237,834	475,700	527,600
Storm Water Utility Service Charge	410,916	401,500	200,736	401,500	441,600
Public Transit Utility Service Charge	70,632	60,500	30,246	60,500	65,100
Service Charge - Other	150,757	154,600	79,883	154,600	154,600
Total Service Charges - Intragovernmental	1,764,141	1,721,400	863,249	1,721,400	1,885,300
<u>Miscellaneous</u>					
Investment Income	409,645	444,600	382,941	444,600	500,000
Interest on Advances	178,008	143,600	-	143,600	200,000
Interest on Special Assessments	265,878	209,600	258,749	209,600	275,000
Unrealized Gain/Loss on Investment	(334,888)	-	70,280	-	-
Build America Bond Rebate	184,590	182,400	90,300	182,400	182,400
Rental Income	62,038	63,600	63,524	63,600	63,600
Other	174,040	45,000	43,836	48,500	45,000
Total Miscellaneous	939,310	1,088,800	909,629	1,092,300	1,266,000
Revenues	60,176,262	66,658,800	36,558,566	66,862,300	69,256,700
<u>Other Financing Sources</u>					
Transfer from Community Enhancement	115,000	115,000	115,000	115,000	175,800
Transfer from CDBG	-	-	-	-	-
Sale of Capital Assets	96,589	10,000	20,648	10,000	10,000
Proceeds from Sale of Bonds	2,200,000	-	-	-	-
Bond Issuance Premium	10,426	-	-	-	-
Total Other Financing Sources	2,422,016	125,000	135,648	125,000	185,800
Total Revenues & Other Financing Sources	\$62,598,278	\$66,783,800	\$36,694,214	\$66,987,300	\$ 69,442,500



City of Eau Claire 2018 Adopted Operating Budget

Budget Overview

Expenditure Highlights

The expenditure levels in the *2018 Operating Budget* reflect an effort to maintain quality service and to meet the City's infrastructure requirements while minimizing the tax rate impact. The following schedule compares expenditures by department, then by division.

*General Fund
Budget Comparison*

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
GENERAL GOVERNMENT					
<u>City Council</u>	\$ 86,459	\$ 116,800	\$ 47,296	\$ 91,400	\$ 117,800
<u>Administrative Services</u>					
City Manager's Office	423,116	474,000	208,429	472,300	466,400
City Clerk	109,860	111,100	50,454	103,500	111,300
Elections	458,724	302,300	183,134	316,200	554,900
Information Services	1,029,456	968,900	453,079	943,500	1,085,000
Total Administrative Services	2,021,156	1,856,300	895,096	1,835,500	2,217,600
<u>City Attorney's Office</u>	467,782	499,100	233,046	478,584	534,200
<u>Finance</u>					
Administration	386,306	404,200	193,800	398,267	363,000
Accounting	640,116	750,900	310,577	750,900	740,600
Assessing	498,983	512,900	219,042	512,900	545,900
Financial Operations	750,503	863,400	403,253	863,400	851,300
Purchasing	-	244,900	107,386	244,900	250,700
Duplicating and Mailing	-	4,600	1,630	4,600	4,600
Total Finance	2,275,908	2,780,900	1,235,688	2,774,967	2,756,100
<u>Human Resources</u>					
Administration	643,113	755,800	348,182	712,200	735,000
Purchasing	235,156	-	-	-	-
Duplicating and Mailing	(1,390)	-	-	-	-
Total Human Resources	876,879	755,800	348,182	712,200	735,000
<u>Development Services</u>					
Planning	662,699	573,500	264,924	564,800	572,100
Inspections	660,625	726,300	351,096	704,900	720,800
Landmark Commission	10,675	-	53	-	-
Green Team	1,850	-	-	-	-
Total Development Services	1,335,849	1,299,800	616,073	1,269,700	1,292,900
TOTAL GENERAL GOVERNMENT	7,064,033	7,308,700	3,375,381	7,162,351	7,653,600

*Note: Purchasing and Duplication and Mailing were transferred to Finance beginning in 2017.



City of Eau Claire 2018 Adopted Operating Budget

General Fund Budget Comparison

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
<u>ENGINEERING</u>					
Emergency Preparedness	\$ 664	\$ 13,600	\$ 335	\$ 600	\$ 13,700
Engineering	1,470,035	1,577,900	735,110	1,628,700	1,772,300
GIS	-	174,100	85,368	193,200	181,200
TOTAL ENGINEERING	1,470,699	1,765,600	820,813	1,822,500	1,967,200
<u>COMMUNITY SERVICES</u>					
<u>Administration</u>	741,538	789,200	303,900	533,600	486,500
<u>Parks Maintenance</u>					
Parks Maintenance	1,984,268	2,260,500	974,170	2,066,100	2,292,600
Stadium & Ballfields	643,553	627,000	263,756	617,300	628,300
Neighborhood Playgrounds	196,511	209,900	98,554	189,100	210,800
Total Parks Maintenance	2,824,332	3,097,400	1,336,480	2,872,500	3,131,700
<u>Recreation</u>					
Carson Park Concessions	96,305	107,500	27,992	96,800	109,500
Recreation Instruction	412,326	330,600	183,646	410,400	425,700
Athletics	109,215	147,100	30,661	61,400	147,100
Indoor Pool Operations	98,306	124,000	34,097	88,800	124,000
Neighborhood Centers	67,053	85,600	35,291	69,200	85,600
Special Community Programs	10,476	14,100	3,927	17,000	14,100
Total Recreation	793,681	808,900	315,614	743,600	906,000
<u>Forestry</u>	684,349	734,800	314,094	647,300	750,500
<u>Buildings & Grounds Maintenance</u>	687,962	630,200	303,120	579,700	590,000
<u>Street Operations</u>					
General Street Maintenance	1,990,452	2,629,500	745,303	1,788,000	2,635,600
Off Street Maintenance	652,359	566,400	318,364	623,000	575,400
Snow & Ice Control	1,570,449	1,776,600	887,219	1,583,800	1,819,700
Traffic Signs & Signals	1,479,136	525,900	250,947	543,600	519,700
Street Lighting	-	800,300	425,872	755,100	817,100
Total Street Operations	5,692,396	6,298,700	2,627,705	5,293,500	6,367,500
TOTAL COMMUNITY SERVICES	11,424,257	12,359,200	5,200,913	10,670,200	12,232,200
<u>PUBLIC SAFETY</u>					
<u>Police Department</u>					
Administration	1,254,715	1,432,800	651,009	1,375,500	1,729,300
Administrative Services	1,578,321	1,620,600	773,759	1,513,400	1,004,000
Patrol	8,989,500	9,279,000	4,496,845	9,481,900	9,262,500
Investigations & Prof. Standards	2,749,250	2,845,900	1,454,911	2,877,100	3,640,800
Communications Center	2,008,338	2,265,900	998,301	2,152,300	2,334,800
Total Police Department	16,580,124	17,444,200	8,374,825	17,400,200	17,971,400
<u>Fire Department</u>					
Administration	977,518	972,300	526,930	1,027,700	1,059,700
Operations & EMS	9,698,873	10,058,700	4,733,215	10,219,600	10,321,300
Community Risk Reduction	496,581	533,900	198,989	424,700	405,600
Total Fire Department	11,172,972	11,564,900	5,459,134	11,672,000	11,786,600
TOTAL PUBLIC SAFETY	27,753,096	29,009,100	13,833,959	29,072,200	29,758,000



City of Eau Claire 2018 Adopted Operating Budget

General Fund Budget Comparison

NON-DEPARTMENTAL

Payments to Other Organizations

Public Access	103,000	106,100	53,050	106,100	106,100
Senior Center	40,200	40,200	20,100	40,200	40,200
Total Payments to Other Organization	143,200	146,300	73,150	146,300	146,300

Operating Subsidies & Transfers

Operating

Economic Development	100,000	357,000	357,000	357,000	236,400
Cemetery Maintenance	222,385	293,000	-	293,000	289,600
Parking Fund	-	-	-	-	-
Transit	912,923	1,153,600	-	1,153,600	1,106,000
Hobbs Ice Center	157,119	106,100	-	106,100	108,400
Fairfax Municipal Pool	68,730	67,500	-	67,500	60,200
Public Library	-	3,041,400	3,041,200	3,041,400	3,107,100
Health Department	-	1,804,300	1,804,000	1,804,300	1,842,800
Other Funds	-	-	26,476	-	-
Total Op Subsidies & Transfers	1,461,157	6,822,900	5,228,676	6,822,900	6,750,500

Capital

Buildings & Equipment	1,454,000	980,600	980,600	980,600	1,895,900
Streets	379,100	-	-	-	-
Transportation Improvements	-	1,766,400	1,827,400	1,827,400	1,250,000
Parking Fund	57,200	-	368,400	368,400	-
Transit	23,000	-	-	-	-
Fairfax Municipal Pool	210,000	-	-	-	-
Total Capital	2,123,300	2,747,000	3,176,400	3,176,400	3,145,900

Other

Insurance & Retirement	48,124	139,000	30,112	139,000	710,200
Contractual Services	87,388	120,300	16,016	120,300	130,300
Special Assessments	65,840	117,200	8,231	117,200	117,200
Refunds & Reimbursements	16,569	-	127	200	-
Annexation Rebates	7,427	7,900	7,827	7,900	7,200
Implementation Reserve	-	67,000	-	67,000	67,000
Contingency	-	200,000	-	200,000	200,000
Total Other	225,348	651,400	62,313	651,600	1,231,900

TOTAL NON-DEPARTMENTAL

TOTAL GENERAL FUND OPERATING

RETIREMENT OF INDEBTEDNESS

Transfer to Debt Service Fund	7,606,631	8,716,600	2,893,222	8,716,600	9,412,800
GRAND TOTAL - GENERAL FUND	\$ 59,271,721	\$ 69,526,800	\$ 34,664,827	\$ 68,241,051	\$ 72,298,400



City of Eau Claire 2018 Adopted Operating Budget

Other Funds Budget Comparison

	2016 Actual	2017 Adopted	2017 6 Months	2017 Projection	2018 Adopted
SPECIAL REVENUE FUNDS					
<u>Economic Development</u>					
Economic Development	\$ 178,994	\$ 216,000	\$ 100,699	\$ 219,500	\$ 207,400
Payments & Transfers					
Eau Claire Area EDC	88,000	88,000	44,002	88,000	72,600
Eau Claire Innovation Center	14,100	15,000	15,000	15,000	15,000
Downtown Partners Fund	85,000	85,000	85,000	85,000	85,000
Redevelopment Authority	350,000	200,000	-	200,000	-
Other Organizations	470,411	-	-	-	-
Total Payments and Transfers	1,007,511	388,000	144,002	388,000	172,600
Loans	-	-	185,000	185,000	-
Total Economic Development	1,186,505	604,000	429,701	792,500	380,000
<u>Community Enhancement</u>					
Administration	2,293	2,400	1,494	2,600	2,400
Outside Organizations					
Visit Eau Claire	1,320,230	1,223,000	648,900	1,383,400	1,365,000
Total Outside Organizations	1,320,230	1,223,000	648,900	1,383,400	1,365,000
Subsidies & Transfers					
Capital					
Hobbs Ice Center	308,900	89,900	89,900	89,900	226,400
Fairfax Pool	132,800	30,000	30,000	30,000	40,000
Parks & Recreation	-	250,000	250,000	250,000	115,000
Total Capital	441,700	369,900	369,900	369,900	381,400
Operating					
General Fund	115,000	115,000	115,000	115,000	175,800
Hobbs Ice Center	75,000	99,500	99,500	99,500	105,500
Total Operating	190,000	214,500	214,500	214,500	281,300
Total Community Enhancement	1,954,223	1,809,800	1,234,794	1,970,400	2,030,100
Downtown	121,403	122,100	50,109	113,200	133,500
Cemetery Maintenance	418,490	466,700	202,128	419,100	489,800
Hazardous Materials Grants	162,796	115,100	45,385	128,300	125,300
L.E. Phillips Memorial Public Library	4,006,687	4,209,600	1,925,097	4,322,800	4,134,200
City-County Health Department	5,383,810	5,632,800	2,569,707	5,576,700	6,026,900
Police Department K-9 Fund	70,000	52,500	34,222	52,500	50,500
Community Development Block Grant	1,038,764	631,000	354,374	634,800	608,400
Landfill Remediation	54,697	150,000	61,867	82,000	150,000
TOTAL SPECIAL REVENUE FUNDS	14,397,375	13,793,600	6,907,386	14,092,300	14,128,700
<u>Debt Service Fund - GO Bonds</u>					
Auditing/Arbitrage Rebate	4,147	28,900	3,388	4,200	4,200
Special Services	32,957	160,800	-	-	7,200
Principal	7,000,792	6,208,500	6,232,173	6,208,500	6,747,000
Interest	2,355,034	2,508,100	1,329,580	2,508,100	2,735,000
TOTAL DEBT SERVICE - GO BONDS	9,392,930	8,906,300	7,565,141	8,720,800	9,493,400
<u>Debt Service Fund - Special Assessments</u>					
Principal	480,000	320,000	320,000	320,000	160,000
Interest	29,700	12,600	9,600	12,600	3,000
TOTAL DEBT SERVICE - S/A's	509,700	332,600	329,600	332,600	163,000



City of Eau Claire 2018 Adopted Operating Budget

Other Funds Budget Comparison

	2016 Actual	2017 Adopted	2017 6 Months	2017 Projection	2018 Adopted
<u>Debt Service Fund - TID #5</u>					
Auditing/Arbitrage Rebate	3,062	2,700	-	2,700	2,700
Special Services	150	200	150	200	146,100
Principal	720,000	730,000	730,000	730,000	595,000
Interest	83,614	55,500	33,819	55,500	33,800
TOTAL DEBT SERVICE - TID #5	806,826	788,400	763,969	788,400	777,600
<u>Enterprise Funds</u>					
Water Utility	6,133,914	6,547,900	2,932,644	6,031,300	6,704,300
Sewer Utility	5,520,899	6,614,100	2,715,538	5,974,000	6,804,600
Storm Water Utility	2,457,704	2,377,400	1,059,175	1,669,420	2,381,200
Parking Fund	376,574	478,900	146,660	459,800	480,400
Public Transit	5,412,865	5,858,800	2,675,419	5,479,600	5,811,500
Hobbs Municipal Ice Center	801,251	818,800	435,537	825,800	821,100
Fairfax Municipal Pool	489,480	343,000	161,359	350,600	335,700
TOTAL ENTERPRISE FUNDS	21,192,688	23,038,900	10,126,333	20,790,520	23,338,800
<u>Internal Service Funds</u>					
Risk Management	2,056,193	2,409,900	911,797	2,351,600	2,412,700
Central Equipment	3,196,937	3,572,300	1,682,182	3,577,000	3,713,200
TOTAL INTERNAL SERVICE FUNDS	5,253,130	5,982,200	2,593,979	5,928,600	6,125,900
<u>Component Units</u>					
Redevelopment Authority	281,987	77,500	5,698	76,200	77,800
BID #1 - South Barstow	100,082	128,000	68,456	88,600	123,000
BID #2 - West Grand	12,760	15,000	2,926	13,000	15,000
BID #3 - Water Street	11,304	11,000	6,006	10,100	11,000
BID #4 - North Barstow/Medical	151,619	44,000	32,776	42,600	44,000
TOTAL COMPONENT UNITS	557,751	275,500	115,861	230,500	270,800
TOTAL OTHER FUNDS	\$ 52,110,400	\$ 53,117,500	\$ 28,402,269	\$ 50,883,720	\$ 54,298,200



City of Eau Claire 2018 Adopted Operating Budget

City Council

The City is governed by an elected City Council consisting of a Council President elected at large, five Council Members elected at large and five Council Members elected from separate districts. All legislative power is vested in the City Council, which has the responsibility to determine community needs, establish priorities, set policies, adopt an annual budget, and appoint a full-time City Manager to serve as the Chief Executive Officer responsible for City operations. The Council also makes appointments to boards, commissions, and committees. The City Council holds public hearings at 7pm on the Monday night prior to the legislative sessions held at 4pm on the second and fourth Tuesdays of each month.

Objectives

- Provide community leadership in strengthening and renewing Eau Claire.
- Provide strategic direction for the City organization.
- Provide policy direction through adoption of budget, ordinances, plans and Council resolutions.
- Provide a safe, sustainable, engaged and healthy community environment.
- Provide opportunity for effective civic engagement and citizen participation.
- Provide citizens and visitors with exceptional quality of life and services.

City Council 2015-2018 Strategic Priorities:

- Fostering Sound Economic Development and Redevelopment
- Providing Safe and Functional Infrastructure
- Optimizing Organizational Structure and Staffing
- Prioritizing Services and Service Levels

City Council Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 42,500	\$ 47,800	\$ 19,613	\$ 47,500	\$ 48,200
Contractual Services	43,076	67,300	27,268	43,200	67,200
Utilities	-	-	-	-	-
Fixed Charges	400	400	200	400	400
Materials & Supplies	483	1,300	215	300	2,000
Total Expenditures & Other Financing Uses:	\$ 86,459	\$ 116,800	\$ 47,296	\$ 91,400	\$ 117,800



City of Eau Claire 2018 Adopted Operating Budget

Administrative Services: Overview

The Administrative Services Department implements the policies of the City Council and provides general management of City operations. Records management and information technology systems are an integral part of this process. The Administrative Services Department includes the City Manager, City Clerk/Elections and Information Services.



Administrative Services Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,724,778	\$ 1,566,300	\$ 774,799	\$ 1,623,200	\$ 1,901,400
Contractual Services	254,798	244,000	109,878	190,500	273,300
Utilities	5,733	4,800	2,379	4,800	4,800
Fixed Charges	3,300	3,300	1,650	3,300	3,300
Materials & Supplies	32,545	37,900	6,390	13,700	34,800
Total Expenditures & Other Financing Uses:	\$ 2,021,156	\$ 1,856,300	\$ 895,096	\$ 1,835,500	\$ 2,217,600



City of Eau Claire 2018 Adopted Operating Budget

Administrative Services - City Manager Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 407,922	\$ 423,000	\$ 200,600	\$ 456,400	\$ 413,100
Contractual Services	10,133	37,900	5,688	11,700	41,100
Utilities	983	700	521	1,100	700
Fixed Charges	1,400	1,400	700	1,400	1,400
Materials & Supplies	2,677	11,000	920	1,700	10,100
Total Expenditures & Other Financing Uses:	\$ 423,116	\$ 474,000	\$ 208,429	\$ 472,300	\$ 466,400

Administrative Services - City Clerk / Elections Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 508,869	\$ 334,800	\$ 202,512	\$ 371,700	\$ 581,100
Contractual Services	46,826	63,100	28,850	42,000	71,800
Utilities	1,218	1,600	382	800	1,600
Materials & Supplies	11,671	13,900	1,844	5,200	11,700
Total Expenditures & Other Financing Uses:	\$ 568,584	\$ 413,400	\$ 233,588	\$ 419,700	\$ 666,200

Administrative Services - Information Services Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 807,987	\$ 808,500	\$ 371,687	\$ 795,100	\$ 907,200
Contractual Services	197,839	143,000	75,340	136,800	160,400
Utilities	3,532	2,500	1,476	2,900	2,500
Fixed Charges	1,900	1,900	950	1,900	1,900
Materials & Supplies	18,197	13,000	3,626	6,800	13,000
Total Expenditures & Other Financing Uses:	\$ 1,029,456	\$ 968,900	\$ 453,079	\$ 943,500	\$ 1,085,000



City of Eau Claire 2018 Adopted Operating Budget

City Manager’s Office

The City Manager is appointed by the City Council and serves as the Chief Executive Officer, performing highly responsible managerial and supervisory work in planning, organizing, and directing the operations of the City of Eau Claire. The City Manager provides professional general management of the City operations to accomplish City Council strategies, policies, and objectives and assures optimum use of City fiscal, physical, and human resources. Duties include administering policies established by the City Council and by law, developing and implementing administrative procedures for City operations, coordinating and directing all departments and staff operations and selecting, developing, and effectively utilizing staff and capital investments.

Objectives

- Assist the City Council in developing policy and strategic direction to provide for the common good of the people of Eau Claire.
- Provide clear and timely communication with the City Council, staff, media and public on issues of city importance.
- Provide executive leadership and management for City operations to ensure the provision of quality public services in a timely, equitable, sustainable and fiscally responsive manner.
- Encourage informed and responsible citizen engagement in local governance and community decision-making.
- Strengthen community and intergovernmental partnerships essential for maintaining a high quality of life for all residents.

Outputs

- Provide positive operational financial results on a long-term basis.
- Continued growth in the overall market value of the community.

City Manager Authorized Full-Time	2016	2017	2018
City Manager	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
Media & Communications Specialist	1.00	1.00	1.00
Total FTE Positions	3.00	3.00	3.00



City of Eau Claire 2018 Adopted Operating Budget

City Clerk/Elections

The City Clerk’s office is responsible for the production of bi-monthly City Council agenda packets and compiling of the minutes for all City Council legislative meetings. The Clerk provides records management services for the City’s permanent records. The Elections Division is responsible for conducting all Federal, State, City and School District elections held within the city.

Objectives

- Ensure that eligible voters are able to exercise their right to vote in an environment where elections are efficiently administered according to State and Federal law.
- Ensure that the Council Members receive the information necessary to make informed decisions regarding issues that come before them on the Council floor.
- Allow citizens access to public records in a timely manner.

Outputs

- Conduct the February/Spring Primary, April/Spring Election, August/Partisan Primary, and November/Fall General (Presidential/Gubernatorial) Election.
- Process absentee ballots and voter registration forms.
- Train approximately 500 Election Officials (Election Day poll workers).
- Compile City Council agenda packets for City Council meetings and minutes following each legislative session.
- Respond to Open Records Requests.

City Clerk/Elections Authorized Full-Time	2016	2017	2018
City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Total FTE Positions	2.00	2.00	2.00



City of Eau Claire 2018 Adopted Operating Budget

Information Technology

Information Technology (IT) is a division under the direction of the City Manager’s Office and is responsible for the design and support of the City’s information technology systems, including both network and desktop computer operations. IT provides assistance to all City departments.

Objectives

- Provide website administration, training, and support for City users.
- Provide computer, network support, and direction to all City employees.
- Provide personal device support, training, and direction to City employees and City Council.
- Provide assistance to departments in areas of security and surveillance.
- Provide wireless access for City staff and citizens.
- Provide system administration support for GIS (Geographical Information Systems).
- Provide support for City users on implementation and continued use of vendor supported software and hardware.
- Provide systems and support to City users for the implementation and continued use of software and hardware.

Outputs

- Approximately 4,000 work orders completed.
- 47 City staff users were trained and supported for making changes to areas of the website.
- Maintained three datacenters that provide computer, network, and storage infrastructure for City staff.
- Provide systems and network administration throughout the city.
- Computer hardware installation and configuration.
- Maintained seven miles of network cable to connect PCs to the network inside City buildings.
- Support over 40 miles of fiber network infrastructure, including 190 private City fiber connections.

Information Technology Authorized Full-Time	2016	2017	2018
Information Technology Manager	1.00	1.00	1.00
Information Technology Technician III	5.00	0.00	0.00
Network Engineer	0.00	2.00	2.00
Systems Engineer	0.00	3.00	3.00
Computer Support Supervisor	1.00	1.00	1.00
Computer Support Specialist	1.00	1.00	2.00
Total FTE Positions	8.00	8.00	9.00



City of Eau Claire 2018 Adopted Operating Budget

City Attorney's Office

The City Attorney's Office serves in an advisory capacity to the City Council, Boards, Commissions, the City Manager, and other City departments. The City's legal department provides a wide array of legal services to its client, the City of Eau Claire.

Objectives

- Provide excellent legal service to our client, the City of Eau Claire, through proactive representation that promotes open, honest and lawful municipal corporate practices.
- Effective disposition of forfeiture prosecutions and civil cases.
- High opinion of professionalism from the department's constituents, including City Council, City staff, judges, lawyers, citizens, court personnel, and outside organizations.

Outputs

- Provided legal opinions and direction related to State legislative actions.
- Provided legal training and assistance to the Eau Claire Police Department.
- Represented the City as labor negotiator and legal counsel on labor negotiations.
- Legal support on street projects, parking, speed limits, and a wide variety of public works issues.
- Assisted with Open Meeting and Public Records Law issues and requests.
- Negotiated and drafted real estate and development proposals throughout the city.
- Represented the City on various claims and lawsuits.
- Represented the City on legal matters related to the river siphon break and repair.
- Oversaw licensing functions and alcohol related inquiries and procedures.
- Prosecuted City ordinance and traffic citations and provided legal advice to staff on these matters.

City Attorney Authorized Full-Time	2016	2017	2018
City Attorney	1.00	1.00	1.00
Assistant City Attorney	2.00	2.00	2.00
Legal Assistant/Paralegal	0.75	0.75	0.75
Total FTE Positions	3.75	3.75	3.75

City Attorney Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 437,097	\$ 454,600	\$ 217,290	\$ 455,366	\$ 489,600
Contractual Services	17,609	30,900	9,568	11,081	31,400
Utilities	578	600	191	331	600
Fixed Charges	1,400	1,400	700	1,400	1,400
Materials & Supplies	11,098	11,600	5,298	10,406	11,200
Total Expenditures & Other Financing Uses:	\$ 467,782	\$ 499,100	\$ 233,046	\$ 478,584	\$ 534,200



City of Eau Claire 2018 Adopted Operating Budget

Finance: Overview

The Finance Department provides the financial guidance required for the effective and efficient management of City operations and provides financial planning for the City's future needs. Services include financial reporting, development of the budget, assessment of all taxable properties, payroll, cash management and utility billing. The Finance Department is comprised of Finance Administration, Accounting Services, Assessing and Financial Operations.



Finance Department Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,959,634	\$ 2,294,900	\$ 991,376	\$ 2,295,843	\$ 2,262,400
Contractual Services	283,850	423,500	220,025	422,614	436,000
Utilities	4,654	6,800	1,702	6,581	6,300
Fixed Charges	13,400	14,200	7,100	14,200	14,200
Materials & Supplies	14,369	41,500	15,484	35,729	37,200
Total Expenditures & Other Financing Uses:	\$ 2,275,908	\$ 2,780,900	\$ 1,235,687	\$ 2,774,967	\$ 2,756,100

*Notes: 1) The Purchasing Division was transferred to the Finance Department beginning in 2017.

2) Human Resources included expenditures for mailing and duplicating. These were transferred to Finance in 2017.



City of Eau Claire 2018 Adopted Operating Budget

Finance Department - Finance Administration Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 370,367	\$ 382,100	\$ 184,583	\$ 383,043	\$ 340,100
Contractual Services	13,087	13,900	8,107	13,014	16,200
Utilities	675	600	218	381	600
Fixed Charges	1,000	1,000	500	1,000	1,000
Materials & Supplies	1,177	6,600	393	829	5,100
Total Expenditures & Other Financing Uses:	\$ 386,306	\$ 404,200	\$ 193,800	\$ 398,267	\$ 363,000

Finance Department - Accounting Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 547,666	\$ 636,700	\$ 242,053	\$ 636,700	\$ 625,900
Contractual Services	86,081	103,800	60,129	103,800	104,800
Utilities	1,094	1,200	354	1,200	1,200
Fixed Charges	1,800	1,800	900	1,800	1,800
Materials & Supplies	3,475	7,400	7,142	7,400	6,900
Total Expenditures & Other Financing Uses:	\$ 640,116	\$ 750,900	\$ 310,577	\$ 750,900	\$ 740,600

Finance Department - Assessing Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 435,393	\$ 434,900	\$ 203,365	\$ 434,900	\$ 462,500
Contractual Services	49,569	55,700	8,599	55,700	62,100
Utilities	835	1,000	273	1,000	1,000
Fixed Charges	7,800	7,800	3,900	7,800	7,800
Materials & Supplies	5,386	13,500	2,906	13,500	12,500
Total Expenditures & Other Financing Uses:	\$ 498,983	\$ 512,900	\$ 219,042	\$ 512,900	\$ 545,900



City of Eau Claire 2018 Adopted Operating Budget

Finance Department - Financial Operations Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 606,208	\$ 668,900	\$ 279,606	\$ 668,900	\$ 655,800
Contractual Services	135,113	182,100	118,707	182,100	183,100
Utilities	2,050	2,800	682	2,800	2,800
Fixed Charges	2,800	2,800	1,400	2,800	2,800
Materials & Supplies	4,331	6,800	2,858	6,800	6,800
Total Expenditures & Other Financing Uses:	\$ 750,503	\$ 863,400	\$ 403,253	\$ 863,400	\$ 851,300

Finance - Purchasing Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 167,536	\$ 172,300	\$ 81,770	\$ 172,300	\$ 178,100
Contractual Services	65,831	68,000	24,483	68,000	69,800
Utilities	538	1,200	177	1,200	700
Fixed Charges	800	800	400	800	800
Materials & Supplies	(939)	7,200	2,186	7,200	5,900
Total Expenditures & Other Financing Uses:	\$ 233,766	\$ 249,500	\$ 109,016	\$ 249,500	\$ 255,300

*Note: The Purchasing Division was transferred to the Finance Department beginning in 2017.



City of Eau Claire 2018 Adopted Operating Budget

Finance: Administration

Finance Administration develops and assists other departments with implementing the City’s operating and capital budgets. In addition, Finance Administration works with other departments to connect creative financing solutions with funding needs while ensuring compliance with various Federal, State, and local policies and regulations. Finance Administration also coordinates and executes property transactions, administers the City’s tax increment financing, and advises other departments on opportunities for cost reductions and operating efficiency gains.

Objectives

- Effective operating and capital finance management.
- Innovative financial partnerships.
- Excellence in financial reporting.
- Conservative debt management.
- Superior bond ratings.
- Meticulous grant and contract review.

Outputs

- Maintained compliance with State and local debt and fund balance policies.
- Increased net addition to General Fund’s fund balance by \$1,126,557 in 2016 (increase of \$770,492 compared to 2015).
- Reduced year-end capital budget carryovers by over five million dollars from 2016-2017 compared to 2015-2016.
- Moody’s Investors Service affirmed the City’s Aa1 rating on the 2017 bond and note issues.
- Reviewed the terms and conditions for numerous contracts and agreements.

Finance Administration

Authorized Full-Time

Finance Director

Project & Acquisition Analyst

Budget Analyst

Total FTE Positions

	2016	2017	2018
Finance Director	1.00	1.00	1.00
Project & Acquisition Analyst	1.00	0.00	0.00
Budget Analyst	1.00	2.00	2.00
Total FTE Positions	3.00	3.00	3.00



City of Eau Claire 2018 Adopted Operating Budget

Finance: Accounting Services

Accounting Services provides a variety of accounting and other financial services for public use and for other City departments including preparing for the Comprehensive Annual Financial Report, the Report on Federal and State Awards, the State Municipal Financial Report, and the annual report for the Public Service Commission of Wisconsin.

Objectives

- Provide accurate, timely accounting information according to generally accepted accounting principles.
- Maintain payroll records and ensure compliance with State, Federal and IRS regulations.
- Process payments to vendors for supplies and services provided.
- Maximize efficiency of financial data processing systems through the use of advanced technology.

Outputs

- Published the Comprehensive Annual Financial Report after review by an independent CPA firm.
- Maintained grant records and published the Report on Federal and State Awards.
- Prepared the State Municipal Financial Report.
- Prepared the annual report for the Public Service Commission of Wisconsin.
- Administered \$19.8 million for long-term debt obligations.
- Processed payroll payments for over 1,500 employees totaling \$40.8 million annually.
- Issued an average of 110 accounts payable checks weekly for various service and supplies.
- Managed the City's financial system utilizing over 8,300 accounts to track and record all financial transactions.
- Administered the Travel and Training Policy and processed 400 training/travel statements.
- Reconciled and distributed \$115.5 million of property tax and special assessment collections.
- Calculated four tax mill rates for properties within the City (includes two Counties and three school districts).

Accounting Services Authorized Full-Time

Accounting Manager
Lead Accountant
Accountant
Payroll Specialist
Fiscal Associate II

	2016	2017	2018
Accounting Manager	1.00	1.00	1.00
Lead Accountant	1.00	1.00	1.00
Accountant	3.00	3.00	3.00
Payroll Specialist	1.00	1.00	1.00
Fiscal Associate II	2.00	2.00	2.00
Total FTE Positions	8.00	8.00	8.00



City of Eau Claire 2018 Adopted Operating Budget

Finance: Assessing

The primary responsibility of the Assessing Division is the uniform valuation of property to provide a basis for the fair distribution of property taxes. To comply with State statutes and increase equity in the assessment process, all real property is revalued every three years. Residential and commercial properties are viewed periodically to maintain reliable records systems. Business personal property is valued and assessed annually.

Objectives

- Adhere to statutory guidelines and generally accepted assessment practices, principles, and procedures.
- Maintain complete and accurate records.
- Maintain an effective public relations program with property owners and their agents.
- Conduct city-wide revaluation for the 2018 assessment year.

Outputs

- Completed the annual review and assessment of 25,800 real and personal properties.
- Reviewed all recent property transactions.
- Reviewed numerous requests for new property tax exemptions.

Assessing Authorized Full-Time	2016	2017	2018
City Assessor	1.00	1.00	1.00
Property Assessor II	3.00	3.00	3.00
Property Assessment Technician	1.00	1.00	1.00
Total FTE Positions	5.00	5.00	5.00



City of Eau Claire 2018 Adopted Operating Budget

Finance: Financial Operations

Financial Operations provides a variety of financial services for public use and for City departments.

Objectives

- Provide accurate, timely information that complies with Federal, State and local regulations and generally accepted accounting principles.
- Manage City resources by sound investment, collection and payment practices.
- Maximize efficiency of financial data processing systems through the use of advanced technology.
- Service the public in an effective and efficient manner.

Outputs

- Managed investments in accordance with the City's Investment Policy.
- Reconciled, calculated and processed approximately 25,000 tax bills.
- Processed and issued approximately 5,700 animal licenses.
- Processed and issued approximately 4,100 business licenses.
- Processed approximately 118,000 accounts receivable bills.
- Received over 174,000 payments for utility bills, licenses, permits and other City revenue sources.
- Managed several financial systems.

Financial Operations

Authorized Full-Time

Financial Operations Manager
 Financial Operations Lead
 Account Systems Analyst
 Fiscal Associate II
 Fiscal Associate I

	2016	2017	2018
Financial Operations Manager	1.00	1.00	1.00
Financial Operations Lead	1.00	1.00	1.00
Account Systems Analyst	1.00	2.00	0.00
Fiscal Associate II	4.00	3.00	5.00
Fiscal Associate I	2.00	2.00	2.00
Total FTE Positions	9.00	9.00	9.00



City of Eau Claire 2018 Adopted Operating Budget

Finance: Purchasing

The Purchasing division of Finance oversees the procurement process for all departments within the City of Eau Claire.

Objectives

- Procure the supplies, services, and construction needed to implement Council programs and policy.
- Maintain and enhance public confidence in public procurement.
- Ensure fair and equitable treatment of all people who deal with the City’s procurement system.
- Ensure that the purchasing value of City funds is maximized to the fullest extent practicable.
- Foster effective competition within the free enterprise system.
- Maintain the quality and integrity of the procurement system.

Outputs

- Advised departments on correct purchasing method to use when making a purchase.
- Assisted departments with writing and reviewing specifications for formal bids/requests for proposals.
- Prepared recommendations/resolutions for Council approval of major projects.
- Issued purchase orders for supplies, services and construction.
- Enforced policies, procedures, statutes and ordinances.
- Disposed of obsolete property.
- Manage City mail, phone and copy services.
- Manage procurement card system.
- Prepare contracts and provide project management service.

Purchasing Authorized Full-Time	2016	2017	2018
Buyer	1.00	1.00	1.00
Purchasing Technician	1.00	1.00	1.00
Total FTE Positions	2.00	2.00	2.00





City of Eau Claire 2018 Adopted Operating Budget

Human Resources

The Human Resources Department plays a vital role in providing strategic organizational service and support to all city departments through its personnel management. Services include: recruitment, benefits administration, training, labor relations, contract administration, and payroll/personnel system operation.

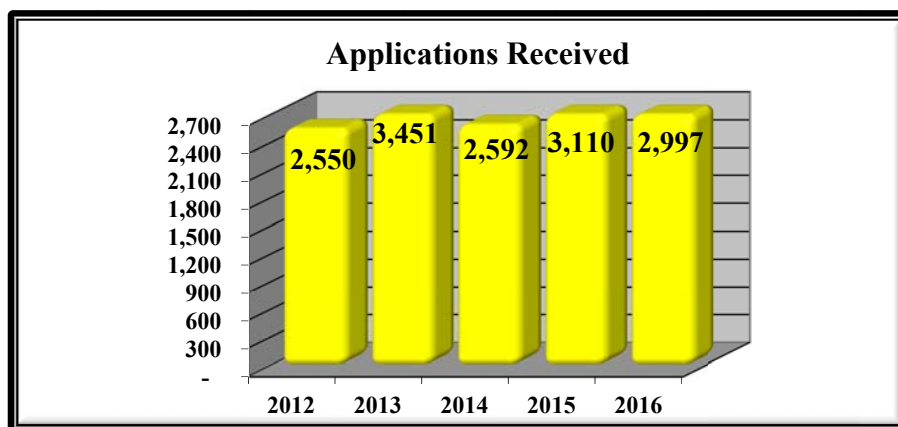
Objectives

- Develop hiring plans and recruitment policies to aid in the recruitment and retention of a competent and motivated workforce.
- Promote a diverse workforce and provide employees with a safe and discrimination/harassment-free work environment.
- Deliver training programs to increase the expertise and abilities of City employees and supervisors.
- Comply with numerous Federal and State employment laws and regulations.
- Establish, develop, maintain and communicate City policies throughout the organization.
- Administer compensation and benefits for City employees and retirees.
- Manage employee healthcare and wellness programs.

Outputs

- Received and processed 2,997 employment applications, and 698 personnel actions.
- Filled 67 regular positions and numerous temporary and seasonal positions.
- Administered numerous training programs to improve employee and supervisor knowledge and skills.
- Managed a wellness program to improve the health and well-being of employees and retirees.
- Created cost-saving incentives to reduce the cost of health insurance to both the City and employees.
- Completed the transition of the payroll/personnel system to a hosted environment.

Human Resources Authorized Full-Time	2016	2017	2018
Human Resources Director	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00
Human Resources Specialist	2.00	2.00	2.00
Human Resources Benefits Specialist	1.00	1.00	1.00
Total FTE Positions	5.00	5.00	5.00





City of Eau Claire 2018 Adopted Operating Budget

Human Resources Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 660,311	\$ 552,300	\$ 255,786	\$ 543,000	\$ 499,600
Contractual Services	207,017	190,900	89,549	160,400	221,800
Utilities	1,348	1,600	258	500	1,600
Fixed Charges	2,200	1,400	700	1,400	1,400
Materials & Supplies	6,003	9,600	1,889	6,900	10,600
Total Expenditures & Other Financing Uses:	<u>\$ 876,879</u>	<u>\$ 755,800</u>	<u>\$ 348,183</u>	<u>\$ 712,200</u>	<u>\$ 735,000</u>

*Notes: 1) The Purchasing Division was transferred to the Finance Department beginning in 2017.

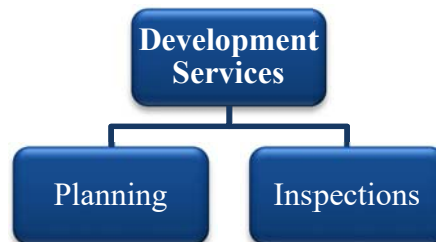
2) Human Resources included expenditures for mailing and duplicating. These were transferred to Finance in 2017.



City of Eau Claire 2018 Adopted Operating Budget

Development Services: Overview

The Development Services division of the Community Development Department provides development and land use guidance to the City Council, Plan Commission and other citizen boards. The guidance is based on the City of Eau Claire’s policies and regulations expressed primarily in the Comprehensive Plan, Zoning Ordinance and Subdivision Code. The Development Services division is comprised of Planning and Inspections.



*Development Services
Expenditure Summary*

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,134,573	\$ 1,190,900	\$ 555,743	\$ 1,198,200	\$ 1,182,600
Contractual Services	157,813	69,600	39,794	46,900	71,000
Utilities	2,191	4,200	724	1,400	4,200
Fixed Charges	12,750	12,900	6,250	12,600	12,900
Materials & Supplies	13,692	22,200	5,562	10,600	22,200
Contributions & Other Payments	14,830	-	8,000	-	-
Total Expenditures & Other Financing Uses:	<u>\$ 1,335,849</u>	<u>\$ 1,299,800</u>	<u>\$ 616,073</u>	<u>\$ 1,269,700</u>	<u>\$ 1,292,900</u>

*Note: Development Services includes funding for Landmark Commission, BPAC, and Green Team.



City of Eau Claire 2018 Adopted Operating Budget

Development Services-Planning Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 524,132	\$ 524,800	\$ 252,550	\$ 542,200	\$ 522,900
Contractual Services	124,602	31,000	9,846	17,300	31,500
Utilities	966	1,400	312	600	1,400
Fixed Charges	1,600	1,600	800	1,600	1,600
Materials & Supplies	9,094	14,700	1,469	3,100	14,700
Contributions & Other Payments	14,830	-	-	-	-
Total Expenditures & Other Financing Uses:	\$ 675,225	\$ 573,500	\$ 264,977	\$ 564,800	\$ 572,100

Development Services-Inspections Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 610,441	\$ 666,100	\$ 303,193	\$ 656,000	\$ 659,700
Contractual Services	33,211	38,600	29,948	29,600	39,500
Utilities	1,225	2,800	412	800	2,800
Fixed Charges	11,150	11,300	5,450	11,000	11,300
Materials & Supplies	4,598	7,500	4,093	7,500	7,500
Contributions & Other Payments	-	-	8,000	-	-
Total Expenditures & Other Financing Uses:	\$ 660,625	\$ 726,300	\$ 351,096	\$ 704,900	\$ 720,800



City of Eau Claire 2018 Adopted Operating Budget

Development Services: Planning

The Planning Division is part of the Development Services Department. Planning defines future development of the City through the comprehensive planning process. In addition, Planning is responsible for land use issues including community and neighborhood planning, zoning, development review, historic preservation, sustainability, annexations, and joint planning efforts with surrounding jurisdictions.

Objectives

- Define future development through comprehensive planning and zoning requirements.
- Review development proposals for compliance with City standards.
- Coordinate services with other governments and departments.
- Educate customers regarding code compliance by providing user-friendly documents, processes, and customer contacts.

Outputs

- Provided development review assistance to developers, applicants, and interested citizens.
- Provided written reviews to City boards and commissions on over 200 applications.
- Prepared ordinance revisions for development-related regulations.
- Provided assistance to citizens concerning development proposals, protest petitions, and community planning.
- Prepared the annual Development Map and Report.
- Responded to citizen requests for information.
- Prepared and updated numerous community and neighborhood plans.

Boards & Associations

Planning provides direct support, including hearing and property notices, meeting presentations, agendas, minutes and application reviews and reports to boards and community organizations.

Boards & Commissions

Plan Commission
 Board of Zoning Appeals
 Waterways Commission
 Landmarks Commission
 Bicycle & Pedestrian Committee
 Bicycle & Pedestrian Committee

Business Associations

All Neighborhood Associations

Development Services - Planning

Authorized Full-Time

Community Development Director
 Administrative Associate III
 Senior Planner
 Associate Planner

	2016	2017	2018
Community Development Director	1.00	1.00	1.00
Administrative Associate III	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00
Associate Planner	2.00	2.00	2.00
Total FTE Positions	5.00	5.00	5.00

Total FTE Positions



City of Eau Claire 2018 Adopted Operating Budget

Development Services: Inspections

The Inspections Division is part of the Development Services Department. Inspections staff are responsible for enforcing all City and State codes pertaining to construction and land use permits. In addition, Inspections staff works with the Health and Fire Departments in administering property maintenance regulations.

Objectives

- Protect public welfare by ensuring compliance with State and City construction and property maintenance regulations.
- Coordinate services with other governments and departments.
- Educate customers to encourage regulation compliance by providing user-friendly documents, processes, and contacts.

Outputs

- Issued over 3,000 permits and conducted over 5,500 inspections.
- Completed over 1,000 inspections on municipal ordinance violations.
- Responded to citizen requests for information.
- Provided direct support to the Building Code Committee and the Board of Heating Examiners.
- Prepared permit and fee summary reports.

Development Services- Inspections

Authorized Full-Time

Senior Building Official
 Building Inspector
 Code Compliance Inspector
 Inspections Technician

	2016	2017	2018
Senior Building Official	1.00	1.00	1.00
Building Inspector	4.00	4.00	4.00
Code Compliance Inspector	1.00	1.00	1.00
Inspections Technician	1.00	1.00	1.00
Total FTE Positions	7.00	7.00	7.00



City of Eau Claire 2018 Adopted Operating Budget

Engineering

The Engineering division is responsible for the design, survey, construction and inspection of municipal infrastructure facilities including streets, sanitary sewer, water, storm water, bridges and buildings as outlined in the Capital Improvement Plan (CIP). This division prepares and administers the special assessment program and maintains official engineering records and maps. Engineering also oversees and maintains the emergency warning system, provides general engineering assistance to city departments and coordinates contracted consulting engineering services as needed.

Objectives

- Plan, design, inspect and administer infrastructure construction projects and provide technical assistance on infrastructure to other city departments and the public.
- Deliver engineering services at less than 30% of the construction cost.
- Record, compute and coordinate the special assessment program.
- Provide planning assistance for subdivisions, commercial and industrial developments and future street and utility needs.
- Prepare and monitor development agreements for installation of utilities and streets in new developments.
- Update and maintain the pavement management system.
- Monitor and coordinate flood protection.
- Provide city property owners, developers, internal operating departments and visitors with accurate information on land parcels and city infrastructure in a cost-efficient manner and facilitate community development and public infrastructure improvements.
- Assure that all 22 emergency warning sirens are in good operating condition and ready for use, conduct monthly operating tests and complete repairs in a timely manner and maintain city compliance with the National Incident Management System (NIMS).

Outputs

- Administered three new development agreements resulting in the construction of \$1.1 million of street and utility improvements constructed by private developers in 2015.
- Provide Geographical Information Systems (GIS) information and mapping at a cost of less than \$10 per parcel.
- 100% functionality of the emergency warning sirens when tested on a monthly basis.
- Meet and exceed where possible, the NIMS Compliance Objectives.

Engineering Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,330,450	\$ 1,572,400	\$ 739,767	\$ 1,678,700	\$ 1,770,300
Contractual Services	81,478	143,400	59,984	97,200	147,000
Utilities	3,167	4,300	1,196	2,500	4,400
Fixed Charges	19,400	19,400	9,700	19,400	19,400
Materials & Supplies	36,204	26,100	10,167	24,700	26,100
Total Expenditures & Other Financing Uses:	\$ 1,470,699	\$ 1,765,600	\$ 820,814	\$ 1,822,500	\$ 1,967,200

*Note: Includes funding for emergency preparedness.



City of Eau Claire 2018 Adopted Operating Budget

Engineering	2016	2017	2018
Authorized Full-Time			
City Engineer	1.00	1.00	1.00
Deputy City Engineer	2.00	2.00	2.00
Transportation Engineer	1.00	1.00	1.00
Civil Engineer III	1.00	1.00	1.00
Civil Engineer II	1.00	1.00	1.00
City Surveyor	1.00	1.00	1.00
Engineering Technician III	2.00	0.00	0.00
Engineering Technician II	1.00	2.00	2.00
Engineering Technician I	1.00	2.00	2.00
GIS Technician II	1.00	1.00	1.00
GIS Technician I	1.00	1.00	1.00
Electrician II	0.00	1.00	1.00
Electrician I	0.00	1.00	1.00
Administrative Associate IV	0.00	1.00	1.00
Administrative Associate II	1.00	1.00	1.00
Community Service Supervisor	0.00	1.00	1.00
Total FTE Positions	14.00	18.00	18.00



City of Eau Claire 2018 Adopted Operating Budget

Community Services: Overview

The Community Services Department is responsible for maintaining city streets and municipal buildings, operating the public transit system, operating city water and wastewater treatment plants. The Community Services Department is comprised of Community Services Administration, Building and Grounds Maintenance, Forestry, Recreation, Park Maintenance and Streets Operations.



Community Services Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 6,123,263	\$ 6,613,600	\$ 2,870,205	\$ 6,068,000	\$ 6,468,000
Contractual Services	2,925,627	3,335,300	1,274,009	2,540,600	3,336,800
Utilities	1,218,772	1,125,100	559,879	1,028,100	1,155,700
Fixed Charges	95,256	155,300	52,892	104,100	155,300
Materials & Supplies	1,023,930	1,096,100	442,683	895,600	1,082,600
Contributions & Other Payments	26,871	33,800	1,243	33,800	33,800
Capital Purchases	10,539	-	-	-	-
Total Expenditures & Other Financing Uses:	\$ 11,424,257	\$ 12,359,200	\$ 5,200,912	\$ 10,670,200	\$ 12,232,200



City of Eau Claire 2018 Adopted Operating Budget

Community Services - Administration Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 645,156	\$ 674,500	\$ 256,729	\$ 469,500	\$ 355,400
Contractual Services	65,847	76,500	40,192	53,100	92,900
Utilities	2,674	2,500	902	1,800	2,500
Fixed Charges	2,100	4,800	1,050	2,100	4,800
Materials & Supplies	25,761	30,900	5,026	7,100	30,900
Total Expenditures & Other Financing Uses:	\$ 741,538	\$ 789,200	\$ 303,900	\$ 533,600	\$ 486,500

Community Services - Buildings & Grounds Maintenance Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 445,825	\$ 339,500	\$ 173,142	\$ 344,500	\$ 292,700
Contractual Services	54,374	82,400	36,308	65,300	83,700
Utilities	100,533	138,300	56,054	93,300	143,600
Fixed Charges	41,100	41,100	20,550	41,100	41,100
Materials & Supplies	46,130	28,900	17,066	35,500	28,900
Total Expenditures & Other Financing Uses:	\$ 687,962	\$ 630,200	\$ 303,120	\$ 579,700	\$ 590,000

Community Services - Forestry Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 504,723	\$ 503,000	\$ 227,118	\$ 477,100	\$ 521,300
Contractual Services	159,011	206,100	75,669	149,400	203,900
Utilities	644	1,000	246	600	1,000
Fixed Charges	7,100	7,100	3,550	7,100	7,100
Materials & Supplies	12,871	17,600	7,510	13,100	17,200
Total Expenditures & Other Financing Uses:	\$ 684,349	\$ 734,800	\$ 314,094	\$ 647,300	\$ 750,500



City of Eau Claire 2018 Adopted Operating Budget

Community Services - Parks Maintenance Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,810,522	\$ 2,025,300	\$ 849,372	\$ 1,889,200	\$ 2,037,700
Contractual Services	496,432	504,600	237,459	482,300	525,500
Utilities	319,720	328,300	120,287	276,800	336,400
Fixed Charges	(2,325)	34,500	14,195	28,000	34,500
Materials & Supplies	189,444	204,700	115,167	196,200	197,600
Capital Purchases	10,539	-	-	-	-
Total Expenditures & Other Financing Uses:	\$ 2,824,332	\$ 3,097,400	\$ 1,336,480	\$ 2,872,500	\$ 3,131,700

Community Services - Recreation Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 500,627	\$ 464,100	\$ 223,745	\$ 521,100	\$ 579,200
Contractual Services	152,101	177,900	34,622	76,900	165,900
Utilities	-	1,000	-	-	1,000
Fixed Charges	14,734	15,300	8,024	14,900	15,300
Materials & Supplies	99,348	116,800	47,980	96,900	110,800
Contributions & Other Payments	26,871	33,800	1,243	33,800	33,800
Total Expenditures & Other Financing Uses:	\$ 793,681	\$ 808,900	\$ 315,614	\$ 743,600	\$ 906,000



City of Eau Claire 2018 Adopted Operating Budget

Community Services - Streets Operations Expenditure Summary

	2016	2017	2017	2017	2018
	Actual	Adopted	6 Month	Projection	Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 2,216,410	\$ 2,607,200	\$ 1,140,099	\$ 2,366,600	\$ 2,681,700
Contractual Services	1,997,862	2,287,800	849,759	1,713,600	2,264,900
Utilities	795,201	654,000	382,390	655,600	671,200
Fixed Charges	32,547	52,500	5,523	10,900	52,500
Materials & Supplies	650,376	697,200	249,934	546,800	697,200
Total Expenditures & Other Financing Uses:	\$ 5,692,396	\$ 6,298,700	\$ 2,627,705	\$ 5,293,500	\$ 6,367,500



City of Eau Claire 2018 Adopted Operating Budget

Community Services: Administration

The purpose of the Administrative division is to provide administrative, budgetary, technical, and supervisory support necessary to ensure effective levels of service in the Community Services Department.

Objectives

- Provide administrative support, budgeting, and general services to the Community Services Department.
- Contribute to a healthy community by maintaining public infrastructure, constructing parks and recreation facilities, offering recreational activities, maintaining city streets, providing clean water, and providing a means of transportation.

Outputs

- Provide supervision, planning, budgeting, and general services to the divisions.
- Develop five-year capital improvement plan for streets, utilities, facilities, transit, fleet, parks, forestry and recreation.
- Provide assistance to community members desiring to utilize parks programs, services, and facilities.
- Facilitate leases for use of City facilities.
- Maintain master plans for all divisions in the Community Services Department.
- Provide public access to the authoritative bodies such as City Council, Plan Commission, and Waterways and Parks Commission.

Community Services - Administration

Authorized Full-Time

	2016	2017	2018
Public Works Director	1.00	1.00	1.00
Administrative Associate IV	1.00	0.00	1.00
Business Analyst	0.00	1.00	1.00
Engineering Tech II	1.00	0.00	0.00
Administrative Associate III	1.00	1.00	0.00
Administrative Associate II	1.00	0.00	0.00
Total FTE Positions	5.00	3.00	3.00



City of Eau Claire 2018 Adopted Operating Budget

Community Services: Buildings & Grounds Maintenance

The Building and Grounds Division provides custodial services, building and grounds maintenance and operation of the City Hall building at 203 S Farwell Street, Central Maintenance building at 910 Forest Street, the Utility building at 1040 Forest Street and the Public Library building at 400 Eau Claire Street. The Division also collects meter revenue from downtown area parking lots and parking ramps.

Objectives

- Provide efficient operation, maintenance and custodial service on 251,650 square feet of public building space including the Public Library building.
- Provide exterior buildings and grounds maintenance for 284,500 square feet of grounds.
- Provide requested services as needed to all city departments.

Outputs

- Operate and maintain City buildings and grounds in good physical condition.
- Provide custodial service, operate and maintain City Hall and complex and grounds at a cost less than \$5.00 per square foot (projected 2017 costs = \$4.60 per sq. ft.).
- Provide custodial service, operate, and maintain the Public Library building and grounds at a cost less than \$5.00 per square foot (projected costs 2017 = \$2.70 per sq. ft.).
- Provide custodial service operation and maintenance of the Central Maintenance building at 910 Forest Street and 1040 Forest Street (projected costs 2017= \$2.85 per sq. ft.).
- Provide custodial service operation and maintenance for all other city buildings as needed and requested.

Community Services - Building & Grounds

Authorized Full-Time

Building Services Supervisor
Community Service Worker I

Total FTE Positions

	2016	2017	2018
Building Services Supervisor	1.00	0.00	0.00
Community Service Worker I	7.00	7.00	7.00
Total FTE Positions	8.00	7.00	7.00



City of Eau Claire 2018 Adopted Operating Budget

Community Services: Streets Operations

The Streets Operations Division is responsible for the maintenance, cleaning, and plowing of city streets. In addition, Streets Operations installs and maintains the traffic control signals, signs, and street lighting systems.

Objectives – Street Maintenance

- Provide and maintain safe, reliable streets.
- Ensure that traffic signals and signs are compliant with code.
- Sweep streets and maintain storm water facilities per storm water permit requirements.
- Assist other Community Services divisions with maintaining City-owned properties.

Community Services - Streets Operations

Authorized Full-Time

	2016	2017	2018
Streets Manager	1.00	1.00	1.00
Community Service Supervisor	3.00	2.00	3.00
Administrative Associate II	1.00	1.00	1.00
Electrician I	1.00	1.00	0.00
Electrician II	0.00	0.00	0.00
Community Service Worker II	2.00	2.00	2.00
Community Service Worker I	28.00	27.00	27.00
Total FTE Positions	36.00	34.00	34.00

Street Maintenance Service Activity			
	2014	2015	2016
City street miles maintained	324	324	325
Seal Coated (miles)	10.28	13	10.66
Crack Sealed (Miles)	11	9	8
Spray Patch (Miles)	6	7	9
Cubic yard of concrete	172	265	281
Structures repaired or patched.	326	460	898
Hot mix asphalt used for street repairs (tons)	1170	1051	1007
Street Sweeping entire city	6.20	9	11
Cubic yards of material swept up	14,879	9,884	10,629
Acres mowed	1,800	3,000	3,204
Ice Control Operations	53	28	22
Winter full plow operations	11	4	3
Tons of salt used for Ice control	5,138	1,935	1,996



City of Eau Claire 2018 Adopted Operating Budget

Community Services: Parks Maintenance

The Parks Maintenance Division provides maintenance services for over 1,000 acres of community parks, recreational trails, athletic fields, stadiums, an off-leash dog park, pavilions and shelters. The Division is responsible for mowing, horticultural practices, athletic field preparation, stadiums, outdoor winter sports, garbage collection, facility repairs, weed harvesting on Half Moon Lake, and special events preparation.

Objectives

- Contribute to the public transportation infrastructure by maintaining bike trails.
- Provide volunteer opportunities.
- Provide safe, universally accessible and connected parks, facilities, and amenities.
- Provide a wide variety of excellent leisure activity facilities and open green spaces.
- Provide support to community events, programs, and tourism promotion.

Outputs

- Maintained 387 of the 1,080 acres of community and neighborhood parks, playgrounds, and recreation facilities.
- Maintained pavilions and stadiums, including preparation and clean-up for public rentals.
- Maintained cross-country ski trails, including construction and grooming maintenance.
- Maintained a park volunteer program.
- Removed park garbage and recyclable materials.

Community Services - Parks Maintenance Authorized Full-Time

	2016	2017	2018
Community Services Supervisor	2.00	3.00	3.00
Administrative Associate II	1.00	1.00	1.00
Community Service Worker II	4.00	4.00	4.00
Community Service Worker I	11.00	11.00	11.00
Arborist I	1.00	1.00	1.00
Landscape Technician	1.00	1.00	1.00
Total FTE Positions	20.00	21.00	21.00

Park Maintenance Service Activity					
	2012	2013	2014	2015	2016
Park Acreage Maintained	364	377	377	377	387
Pavilion Rentals	1,024	973	1,101	1,005	982
Carson Baseball Stadium Games Played	140	104	130	125	155
Carson Football Stadium Hours Rented	920	1,022	1,041	713	828
Trail Usage *	201,269	197,286	166,725	234,565	287,233
Volunteers	1,000	781	300	340	275
Cross Country Ski Trails Maintained (Miles)	6	6	6	6	6
Athletic Fields Prepped for Games	2,271	1,872	1,912	2,048	1,757

*Trail out of service for two months in 2014



City of Eau Claire 2018 Adopted Operating Budget

Community Services: Recreation

The Recreation Division provides recreation opportunities for community members of all ages and interests. Program areas include aquatics, athletics, leisure activity instruction, specialized recreation, outdoor skating rinks and community events.

Objectives

- Provide a diverse selection of programs, services, and facilities that focus on healthy lifestyles, social equity, and collaboration within the community.
- Provide a comprehensive variety of low-cost recreation activities for adults and children.
- Create a sense of community, enhance neighborhoods, and promote healthy lifestyles.
- Coordinate the use of park facilities including pavilions, stadiums, athletic fields, and neighborhood shelters.
- Provide high-quality social and recreational activities for special populations.

Outputs

- Increased communication with the community and customers through use of technology and social media resources.
- Organized activity classes and provided the list of opportunities to the public for registration.
- Offered winter ice skating with accessible opportunities in each geographical area of the community.
- Partnership with Eau Claire Area School District summer school programs.
- Partnership with Wisconsin Park and Recreation Association discounted family amusement tickets.
- Partnership with other organizations and businesses to provide specialized recreational opportunities.
- Promoted low cost opportunities available to the community.

Community Services - Recreation Authorized Full-Time	2016	2017	2018
Recreation Manager	1.00	1.00	1.00
Administrative Associate II	0.00	1.00	1.00
Recreation Program Supervisor	0.00	1.00	1.00
Facility & Program Supervisor	1.00	1.00	1.00
Total FTE Positions	2.00	4.00	4.00

Recreation Service Activity					
	2012	2013	2014	2015	2016
Aquatic	3,061	3,209	3,221	2,643	2,672
Instruction	1,695	1,818	1,917	2,052	2,238
Athletics	4,356	3,355	3,668	5,570	4,571
Specialized Recreation	261	240	287	252	277
Outdoor Skating Rinks	5,756	13,563	13,252	10,387	8,670
Event and Partnership Programs	14,713	8,208	16,849	17,404	4,435
Volunteers	649	654	630	648	641



City of Eau Claire 2018 Adopted Operating Budget

Community Services: Forestry

The Forestry Division is responsible for the care of an estimated inventory of over 65,000 trees that live on public property, including boulevards and parks. The Division is responsible for planting new trees, removing diseased trees, and removing and preventing safety hazards to citizens and property. Forestry also administers the boulevard tree rebate program and provides consulting to the Engineering Department relating to trees on reconstruction projects and tree/sidewalk conflicts. In addition, the Division removes tree stumps and responds to storm damage.

Objectives

- Maintain a healthy, thriving urban forest canopy for the community boulevards and parks.
- Provide forestry-related assistance and advice to property owners for the care and selection of trees.

Outputs

- Prune, remove, and monitor tree growth for potential safety hazards to people and property.
- Update the current inventory of all City-owned trees, including condition, species, age, location, and value.
- Monitor diseases that will affect public and private trees within the community.
- Participate in annual Arbor Day and Earth Day celebrations to promote the planting of trees.
- Update the City Urban Forestry Management Plan.
- Create an emerald ash borer response plan.
- Develop an agreement with Wisconsin Urban Wood to recycle community trees.

Community Services - Forestry	2016	2017	2018
Authorized Full-Time			
Parks, Forestry & Cemetery Manager	1.00	1.00	1.00
Community Services Supervisor	1.00	0.00	0.00
Arborist I	4.00	4.00	4.00
Total FTE Positions	6.00	5.00	5.00

Forestry Service Activity					
	2012	2013	2014	2015	2016
Memorial Trees Planted	4	5	3	8	6
Tree/Stump Removals	587	229	658	583	400
Merry Mulch	4,250	4,500	4,000	N/A**	N/A**
Dutch Elm Disease Prevention	18	8	14	23	8
Oak Wilt Management - Hours	41	42	45	38	40
Storm Clean-up - Hours	3,055*	47	225	248	477
Trees Inventoried	771	532	719	560	833

* Storm May 24, 2012

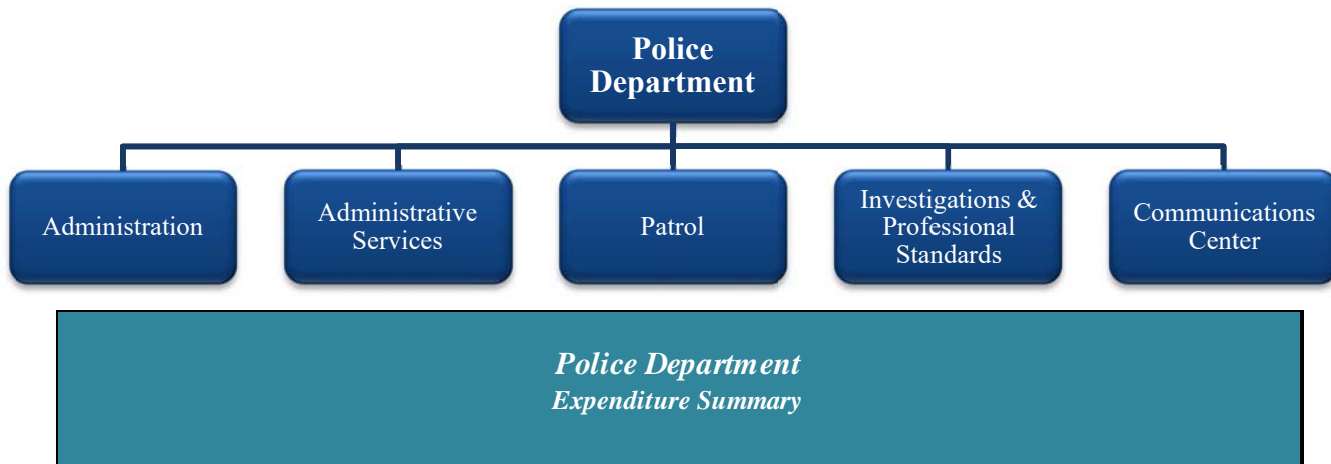
**Due to private brush site operation



City of Eau Claire 2018 Adopted Operating Budget

Eau Claire Police Department: Overview

The mission of the Police Department is to enhance the quality of life in Eau Claire by partnering with the community to solve problems, reduce crime and disorder, safeguard individual rights and improve public safety.



	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 14,470,438	\$ 15,222,100	\$ 7,317,586	\$ 15,380,600	\$ 15,733,200
Contractual Services	1,703,643	1,811,600	864,500	1,637,800	1,815,800
Utilities	58,858	84,600	34,324	73,300	100,200
Fixed Charges	144,400	144,400	72,200	144,400	144,400
Materials & Supplies	202,785	181,500	86,215	164,100	177,800
Total Expenditures & Other Financing Uses:	\$ 16,580,124	\$ 17,444,200	\$ 8,374,825	\$ 17,400,200	\$ 17,971,400



City of Eau Claire 2018 Adopted Operating Budget

Police Department - Administration Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 805,675	\$ 952,000	\$ 412,605	\$ 942,700	\$ 1,208,600
Contractual Services	437,063	466,600	234,063	422,600	508,400
Utilities	1,932	2,400	837	2,000	2,200
Fixed Charges	1,800	1,800	900	1,800	1,800
Materials & Supplies	8,245	10,000	2,604	6,400	8,300
Total Expenditures & Other Financing Uses:	\$ 1,254,715	\$ 1,432,800	\$ 651,009	\$ 1,375,500	\$ 1,729,300

Police Department - Administrative Services Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,439,264	\$ 1,466,600	\$ 659,450	\$ 1,357,800	\$ 862,700
Contractual Services	83,775	83,500	60,644	86,500	79,300
Utilities	5,155	7,200	2,474	5,100	4,700
Fixed Charges	11,500	11,500	5,750	11,500	11,500
Materials & Supplies	38,626	51,800	45,441	52,500	45,800
Total Expenditures & Other Financing Uses:	\$ 1,578,321	\$ 1,620,600	\$ 773,759	\$ 1,513,400	\$ 1,004,000

Police Department - Patrol Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 7,973,002	\$ 8,247,200	\$ 4,031,547	\$ 8,508,200	\$ 8,242,400
Contractual Services	784,663	820,600	373,081	763,100	800,600
Utilities	19,268	27,800	15,215	31,900	40,800
Fixed Charges	98,900	98,900	49,450	98,900	98,900
Materials & Supplies	113,668	84,500	27,552	79,800	79,800
Total Expenditures & Other Financing Uses:	\$ 8,989,500	\$ 9,279,000	\$ 4,496,845	\$ 9,481,900	\$ 9,262,500



City of Eau Claire 2018 Adopted Operating Budget

*Police Department - Investigations & Professional Standards
Expenditure Summary*

	<u>2016 Actual</u>	<u>2017 Adopted</u>	<u>2017 6 Month Actual</u>	<u>2017 Projection</u>	<u>2018 Adopted</u>
Expenditures & Other Financing Uses:					
Personnel Services	\$ 2,465,795	\$ 2,556,700	\$ 1,325,111	\$ 2,605,100	\$ 3,329,200
Contractual Services	215,086	228,300	106,924	220,000	236,800
Utilities	6,237	6,700	2,479	6,000	11,900
Fixed Charges	27,500	27,500	13,750	27,500	27,500
Materials & Supplies	34,632	26,700	6,647	18,500	35,400
Total Expenditures & Other Financing Uses:	\$ 2,749,250	\$ 2,845,900	\$ 1,454,911	\$ 2,877,100	\$ 3,640,800

*Police Department - Communications Center
Expenditure Summary*

	<u>2016 Actual</u>	<u>2017 Adopted</u>	<u>2017 6 Month Actual</u>	<u>2017 Projection</u>	<u>2018 Adopted</u>
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,786,702	\$ 1,999,600	\$ 888,873	\$ 1,966,800	\$ 2,090,300
Contractual Services	183,056	212,600	89,788	145,600	190,700
Utilities	26,266	40,500	13,319	28,300	40,600
Fixed Charges	4,700	4,700	2,350	4,700	4,700
Materials & Supplies	7,614	8,500	3,971	6,900	8,500
Total Expenditures & Other Financing Uses:	\$ 2,008,338	\$ 2,265,900	\$ 998,301	\$ 2,152,300	\$ 2,334,800



City of Eau Claire 2018 Adopted Operating Budget

Police Dept.: Administration/Admin Services

Appointed by the Police and Fire Commission, the Police Chief provides leadership and direction to the Eau Claire Police Department. The Administrative Services Division supports the department through the Records Section and Property and Evidence Section. The Administrative Division Manager assists in preparing, managing and allocating the Department's \$17.9 million budget as well as the many grants that are allocated to the Department for projects and personnel.

Objectives

- Effectively manage the department's multi-million dollar budget.
- Assist in the implementation and management of technology projects.
- Provide excellent customer service to the community in the areas of open record requests and the handling of items related to property and evidence collection.

Outputs

- Sharing a centralized location with the Eau Claire County Sheriff's Office provides the public with more convenient access for all services from either law enforcement agency.
- Implemented a new Records Management System, Spillman, in 2017.
- The department has become virtually paperless due to technology implementations.
- Provide the citizens of Eau Claire with an annual report highlighting statistics.

Police Department - Administration

Authorized Full-Time

	2016	2017	2018
Police Chief	1.00	1.00	1.00
Administrative Associate III	1.00	1.00	1.00
Total FTE Positions	2.00	2.00	2.00

Police Department - Administrative Division

Authorized Full-Time

	2016	2017	2018
Police Lieutenant	1.00	1.00	0.00
Investigator-Special Services	2.00	2.00	0.00
Investigator-Court Officer	1.00	1.00	0.00
Administrative Division Manager	1.00	1.00	1.00
Crime Analyst	1.00	1.00	0.00
Property and Evidence Technician	2.00	2.00	2.00
Training Technician	1.00	1.00	0.00
Records Technician Lead	0.00	1.00	1.00
Records Bureau Lead	1.00	0.00	0.00
Law Enforcement Associate	7.00	7.00	7.00
Total FTE Positions	17.00	17.00	11.00



City of Eau Claire 2018 Adopted Operating Budget

Police Dept.: Patrol

The Patrol Division transitioned to a new work schedule in January of 2017. The patrol officers now work a 10.5 hour shift and they will be working a rotation schedule of 4 days on followed by 4 days off. The types of shifts will remain using the traditional day, afternoon and midnight shifts, supplemented with one overlap shift between the hours of 4:30pm to 3am.

In order for the Patrol Division to efficiently and effectively provide services, we have divided our city into three geographical boundaries (called districts) where officers are assigned to a specific district for the year. For purposes of police services, the City will remain divided into three separate districts which will be identified as the North, West and South Districts.

At the beginning of each year, Patrol Officers select a specific district where they will remain in that district for the entire year. In addition to calls for service, officers will be working with community members to try to identify problems and concerns within these districts. Patrol Officers will then engage the community to partner with them to combat these problems and concerns. Patrol officers will also be reaching out to specific neighborhoods, within their district, looking to identify and come up with strategies to help improve quality of life issues within these neighborhoods. Officers will also be attending neighborhood meetings as this is a great opportunity for both the community and the officers to reflect on what is happening in that neighborhood.

The Community Service Officer (CSO) program was started in 1995 as a part of a budget savings initiative using mainly part-time civilian employees. The CSO program consists of one full time civilian position and up to 10 part-time positions. Their main duties consist of parking enforcement and animal control. When CSOs are not on duty, patrol officers still respond to animal and parking issues as needed. Other CSO duties include squad transports to and from maintenance, courier services, some traffic control, and verifying computer entries regarding stolen property.

Service Modifications included in the 2018 Operating Budget

- Changes to downtown parking increased the need for additional CSO hours, funding for an additional 60 hours is included in the 2018 budget.

Objectives

- Identify neighborhoods throughout the community that are not identified as “officially organized” but would benefit from partnering with the police when looking at quality of life issues within that neighborhood.
- Continue to use the current crime mapping data as a resource for efficiently and effectively deploying police resources throughout the community.
- Continue to partner with Neighborhood Associations to address quality of life issues within those neighborhoods.

Outputs

- By identifying all the potential neighborhoods within each district, it will allow officers to make those face-to-face contacts within the neighborhoods and create “buy in” and a sense of ownership within these neighborhoods.
- Through the use of current crime mapping data and trends, we are able to place our resources in specific locations not only to deal with existing problems or concerns but to also address concerns before they become a problem.
- Through the use of “Comp Stat” we will be able to measure patrol district performance with the ultimate goal of reducing crime in our community.

Police Department - Patrol Authorized Full-Time	2016	2017	2018
Deputy Police Chief	1.00	1.00	1.00
Police Lieutenant	3.00	3.00	3.00
Police Sergeant	10.00	10.00	10.00
Patrol Investigator	1.00	1.00	2.00
Police Officer	59.00	59.00	58.00
Senior CSO	1.00	1.00	1.00
Total FTE Positions	75.00	75.00	75.00



City of Eau Claire 2018 Adopted Operating Budget

Police Dept.: Investigations and Professional Standards

The Investigations and Professional Standards Division consists of two Bureaus. The Investigations Bureau conducts criminal investigations, manages physical evidence processing and transmittal to the State Crime Lab, conducts forensic examination of digital evidence on computers and other digital media, regulates pawn brokers and second hand stores and conducts polygraph examinations for criminal investigations and internal employment screening purposes. Detectives are also assigned to area schools and to the West Central Drug Task Force. The Professional Standards Bureau (PSB) includes our Public Information Officers who focus on community interaction. This is accomplished through the use several social media platforms and in person involvement at community events.

In 2016, a total of 1,251 investigations were conducted by the Investigations Bureau with a successful resolution rate of 88%. Major cases successfully resolved include a homicide, a series of gas station armed robberies, two federal drug trafficking conspiracies and the arrest of nine men from western Wisconsin involved the sex trafficking of children.

In 2016, the PSB completed over 130 presentations to community groups and school classrooms while also being involved in approximately 70 community or school events during 2016. In addition, over 80 interviews with various media groups were completed. The PSB is responsible for proper selection and training of all police department employees.

Objectives

- Reduce the impact illegal drugs have on the quality of life for all Eau Claire residents.
- Lessen the amount of stolen property transferred at City of Eau Claire pawnshops and second hand property dealers.
- Through the Chippewa Valley Regional Computer Forensic Laboratory (CVRFCFL), expand our ability to utilize digital evidence for investigation and prosecution of crimes.
- Develop programs that insure the proper investigation of major crimes and quality assurance for the division's specialized functions.
- Provide State mandated training to department members.
- Increase the use of social media to emphasize positive things being done by the department as well as to notify the community of crime trends.
- Utilize the Crime Analyst for statistical analysis.

Outputs

- Began a multi-agency partnership in the formation of the Methamphetamine Response Committee (MRC). The MRC's goal is to reduce the impact of methamphetamine through prevention, handling of methamphetamine related criminal court cases, and developing treatment options that address the unique challenges presented by methamphetamine.
- Assisted in the implementation of the Eau Claire County Drug Endangered Children (DEC) program. The program is focused on protecting children through the criminal prosecution of drug related child abuse and providing children with necessary healthcare and other services.
- Employed a strategy that reduced thefts and burglaries through better utilization of electronic reporting systems for pawnshops and second hand property dealers. A key component of this strategy is partnership and collaboration with local business owners with the shared goal of reducing theft.
- Utilize technology to investigate criminal activity and engage in proactive efforts to prevent child maltreatment. The number of evidence items submitted to the Chippewa Valley Regional Computer Forensic Laboratory (CVRFCFL) has tripled since the laboratory's creation. Personnel are provided with state-mandated training.
- Use of social media continues to be very successful in the area of public relations as well as the community using it to assist the department in solving crimes.



City of Eau Claire 2018 Adopted Operating Budget

Police Department - Professional Standards Division			
Authorized Full-Time			
	2016	2017	2018
Police Lieutenant	0.00	0.00	1.00
Investigator-Court Officer	0.00	0.00	1.00
Investigator-Community Relations	0.00	0.00	1.00
Training Technician	0.00	0.00	1.00
Crime Analyst	0.00	0.00	1.00
Total FTE Positions	0.00	0.00	5.00

Police Department - Investigations Division			
Authorized Full-Time			
	2016	2017	2018
Deputy Police Chief	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00
Police Sergeant	3.00	3.00	3.00
Investigator	16.00	16.00	17.00
Total FTE Positions	21.00	21.00	22.00



City of Eau Claire 2018 Adopted Operating Budget

Police Dept.: Communications Center

The Eau Claire Emergency Communications Center provides emergency communications for public safety agencies within the City and County of Eau Claire. These services include 9-1-1 emergency communications as well as non-emergency communications for the above-mentioned agencies. Eau Claire has had a combined Communications Center since 1970.

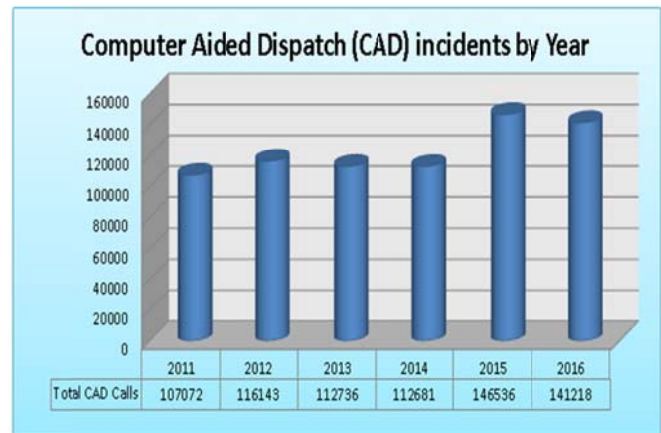
The Center is staffed 24 hours per day by telecommunicators who are trained to handle a variety of situations. The Communications Center also maintains files on warrants, runaways, and stolen property. The Communications Center is funded by both the City of Eau Claire and Eau Claire County at a 30% to 70% ratio respectively.

Objectives

- Readiness for new 9-1-1 technologies.
- Implement New CAD Software.
- Provide ongoing training to staff.

Outputs

- Implementing new technology to respond to emergency contacts utilizing a variety of technologies.
- Enhanced technology at the back-up Communication Center will allow for a seamless transfer of operations in emergency situations.
- Ongoing training in areas such as active shooter situations and emergency medical dispatch allows Telecommunicators to keep members of the community, including emergency service workers, safe during critical incidents.



Police Department - Communication Center

Authorized Full-Time

Communication Center Manager
 Communication Center Supervisor
 Telecommunicator I

	2016	2017	2018
Communication Center Manager	1.00	1.00	1.00
Communication Center Supervisor	3.00	3.00	3.00
Telecommunicator I	20.00	20.00	21.00
Total FTE Positions	24.00	24.00	25.00

Volume of Phone Calls by Type

Type	2012	2013	2014	2015	2016
Total Emergency	67,685	80,399	85,215	76,481	79,905
Total Non-Emergency	157,385	164,456	157,088	165,399	173,545
Total Out Only	43,144	47,882	49,521	49,341	37,168
Grand Total	268,214	292,737	291,824	291,221	290,618



City of Eau Claire 2018 Adopted Operating Budget

Fire & Rescue Department: Overview

Eau Claire Fire & Rescue is responsible for rendering fire prevention, fire suppression, hazardous materials, special rescue services and emergency medical services for the City of Eau Claire. Its emergency medical services response area includes surrounding communities consisting of 11 townships, 1 village and 1 city. The department also manages the Hazardous Materials (Haz Mat) Response program to provide statewide hazardous material spill response. Response is provided 24 hours a day, 365 days a year from six stations.



Fire & Rescue Department Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 9,913,111	\$ 10,271,200	\$ 4,809,989	\$ 10,401,400	\$ 10,484,000
Contractual Services	887,314	885,900	447,560	904,600	896,800
Utilities	72,547	87,200	40,113	68,500	90,000
Fixed Charges	124,552	128,100	64,711	128,700	128,100
Materials & Supplies	167,563	192,500	96,761	168,800	187,700
Capital Purchases	7,885	-	-	-	-
Total Expenditures & Other Financing Uses:	\$ 11,172,972	\$ 11,564,900	\$ 5,459,134	\$ 11,672,000	\$ 11,786,600



City of Eau Claire 2018 Adopted Operating Budget

Fire & Rescue Department - Administration Expenditure Summary

	<u>2016 Actual</u>	<u>2017 Adopted</u>	<u>2017 6 Month Actual</u>	<u>2017 Projection</u>	<u>2018 Adopted</u>
Expenditures & Other Financing Uses:					
Personnel Services	\$ 830,992	\$ 798,500	\$ 440,341	\$ 891,000	\$ 872,200
Contractual Services	64,615	71,300	44,636	64,600	82,200
Utilities	68,042	83,200	37,862	64,000	86,000
Fixed Charges	3,200	3,200	1,600	3,200	3,200
Materials & Supplies	10,668	16,100	2,491	4,900	16,100
Total Expenditures & Other Financing Uses:	\$ 977,518	\$ 972,300	\$ 526,930	\$ 1,027,700	\$ 1,059,700

Fire & Rescue Department - Operations / EMS Expenditure Summary

	<u>2016 Actual</u>	<u>2017 Adopted</u>	<u>2017 6 Month Actual</u>	<u>2017 Projection</u>	<u>2018 Adopted</u>
Expenditures & Other Financing Uses:					
Personnel Services	\$ 8,598,325	\$ 8,953,700	\$ 4,182,539	\$ 9,106,900	\$ 9,220,800
Contractual Services	816,951	808,800	395,211	826,900	808,800
Utilities	4,505	4,000	2,251	4,500	4,000
Fixed Charges	115,752	119,300	60,311	119,900	119,300
Materials & Supplies	155,455	172,900	92,903	161,400	168,400
Capital Purchases	7,885	-	-	-	-
Total Expenditures & Other Financing Uses:	\$ 9,698,873	\$ 10,058,700	\$ 4,733,215	\$ 10,219,600	\$ 10,321,300

Fire & Rescue Department - Community Risk Reduction Expenditure Summary

	<u>2016 Actual</u>	<u>2017 Adopted</u>	<u>2017 6 Month Actual</u>	<u>2017 Projection</u>	<u>2018 Adopted</u>
Expenditures & Other Financing Uses:					
Personnel Services	\$ 483,794	\$ 519,000	187,109	\$ 403,500	\$ 391,000
Contractual Services	5,748	5,800	7,713	13,100	5,800
Fixed Charges	5,600	5,600	2,800	5,600	5,600
Materials & Supplies	1,440	3,500	1,367	2,500	3,200
Total Expenditures & Other Financing Uses:	\$ 496,581	\$ 533,900	\$ 198,989	\$ 424,700	\$ 405,600



City of Eau Claire 2018 Adopted Operating Budget

Fire & Rescue Department: Administration

The Administrative division is located on the second floor of Station No. 2 at 216 South Dewey Street. In addition to the Fire Chief and Fire Administrative Associate, both department Deputy Chiefs and its Division Chief maintain offices at this location.

Objectives

- Assess cost reduction models and implement service modifications to achieve cost reductions.
- Continue the advancement of our regional emergency medical services (EMS) providers' initiative and develop a sustainable funding model for regional EMS.
- Increase public presentations on the mission and scope of the department while developing a viable feedback system to evaluate the community's needs.
- Evaluate and implement current and future technologies related to department operations.
- Assess and coordinate training demands of the department's personnel while meeting the organizational response demands and financial constraints.
- Sustain fire protection rating of Class 2 established by the Insurance Service Office (ISO) and begin to set department objectives for achieving a Class 1 ISO rating.

Outputs

- Continued to develop working initiatives with regional trauma and EMS transport agencies in the region.
- Strengthened fire prevention and arson investigation capabilities within the department that incorporated succession planning initiatives.
- Developed and modified internal training and assessment processes for improving employee operational knowledge and performance.
- Continued to improve and upgrade vehicle fleet that includes ambulance and fire suppression apparatus.
- Continued to develop life safety initiatives for employees and emergency service partners.
- Continued recognition of new firefighters and newly promoted members with badge ceremony.
- Increased department's presence and accessibility with social media accounts.

Fire & Rescue Department - Administration

Authorized Full-Time

Fire Chief

Administrative Associate IV

Total FTE Positions

	2016	2017	2018
Fire Chief	1.00	1.00	1.00
Administrative Associate IV	1.00	1.00	1.00
Total FTE Positions	2.00	2.00	2.00



City of Eau Claire 2018 Adopted Operating Budget

Fire & Rescue Department: Operations

The Operations Division assumes the overall planning and management responsibility for fire suppression, emergency medical services, hazardous materials response, water/dive rescue, confined space rescue, high angle rescue and personnel training for the organization.

Responsibilities are carried out through the efforts of 1 Deputy Fire Chief, 1 Division Chief, 3 operational (shift) Battalion Chiefs, 6 Captains, 12 Lieutenants, 18 Equipment Engineers and 47 Firefighters. Its employees are the department’s most valuable assets. Without dedicated and cross-trained people, the department cannot accomplish its mission of protecting the lives and property of the citizens it serves.

Objectives

- Change Station 6 to combination (engine and ambulance) status to meet the increasing service demands within our service delivery area.
- Develop specifications for a new aerial ladder truck.
- Facilitate multi-company training by meeting mandated requirements through Wisconsin SPS 330 and applicable Occupational Safety and Health Act and National Fire Protection Association standards.
- Provide employees with up-to-date personal protective equipment and policies promoting a safe work environment.
- Achieve the completion of the new Station 10 serving Eau Claire’s east side.
- Evaluate Station 5 radio system for overhaul or replacement.
- Continue to add WiFi hotspots to each piece of apparatus.
- Add MDBs to each piece of front line apparatus.
- Continue to procure and equip each piece of fire apparatus with ballistic Personal Protective Equipment (PPE).

Outputs

- All department staff attended an Emergency Vehicle Operator’s Course.
- Transitioned to Spillman dispatch for Computer Aided Dispatch (CAD).
- Added a Polaris Ranger to the fleet with brush fire suppression and EMS capabilities.
- Transitioned to Image Trend Elite for incident reporting.
- Added pet resuscitation masks to each piece of fire apparatus – sponsored by Invisible Fence’s “Project Breathe”.
- Added ballistic Personal Protective Equipment (PPE) to each ambulance and command vehicle.

8,734 Responses in 2016			
7332	Medical	286	Service Call
109	Fire	144	Good Intent
686	Automatic Alarm	15	Special Request
162	Hazardous Conditions		

Fire & Rescue Department - Operations

Authorized Full-Time

	2016	2017	2018
Deputy Chief	0.00	0.00	0.00
Deputy Fire Chief	1.00	1.00	1.00
Division Fire Chief	0.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00
Fire Captain	6.00	6.00	6.00
Fire Lieutenant	12.00	12.00	12.00
Fire Equipment Operator	18.00	18.00	18.00
Firefighter	47.00	47.00	47.00
Total FTE Positions	87.00	88.00	88.00



City of Eau Claire 2018 Adopted Operating Budget

Fire & Rescue Dept.: Emergency Medical Services

Comprising 84% of department responses, emergency medical services (EMS) remain a strong focus of department resources. The department is staffed with 61 certified paramedics and 33 certified emergency medical technicians. There are three front-line paramedic ambulances and three units available as reserves, one of which is equipped to safely transport bariatric patients. Personnel are involved in constant training and also participate in community education and special events to increase citizen knowledge about EMS issues.

Objectives

- Work with hospitals to reduce time to definitive care of stroke and heart attack patients.
- Develop active threat response policy and begin training with ECPD.
- Research feasibility of Tele-health.
- Develop internal quality assurance program that is company-based.
- Research the need for and feasibility of community paramedics.
- Evaluate Cloud-based system for EMS data transfer.
- Evaluate plan for placement of an ambulance at Station 6.
- EMS Protocol Update with all crews.
- Renew State EMS Licenses.
- Continue to outfit apparatus with ballistic gear.
- Develop a plan for implementing smart phones on ambulances.

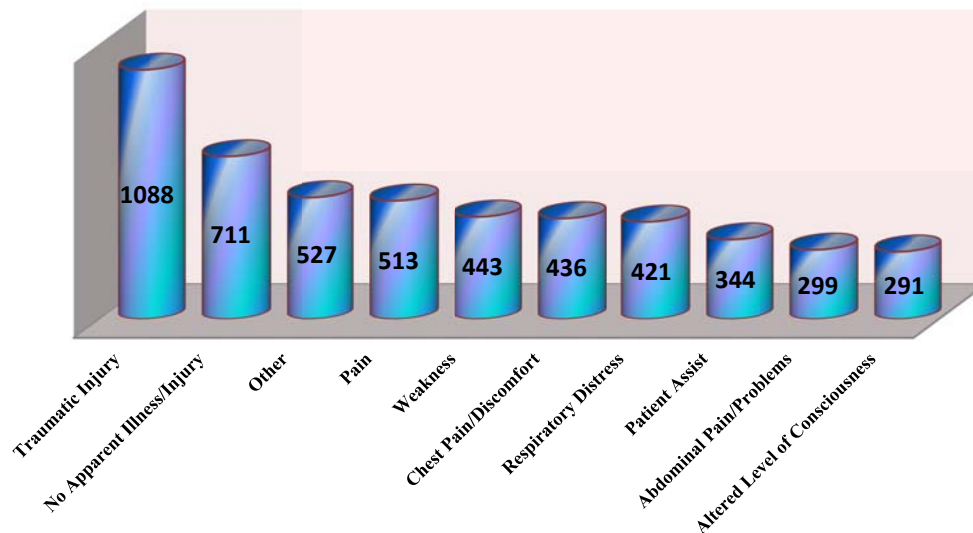


Outputs

- Transitioned EMS reporting software to Image Trend Elite.
- Recertified First Responders in airway procedures, medication administration and blood glucose checks.
- Provided EMS presentations to all ECASD 4th graders.
- Ordered a new ambulance for delivery in 2018.
- Purchased new monitor defibrillators and AEDs.

Note – EMS staff are included in the Fire Operations staffing totals.

Top 10 EMS Responses by Provider Impression





City of Eau Claire 2018 Adopted Operating Budget

Fire & Rescue Department: Community Risk Reduction

The Community Risk Reduction Division is comprised of four staff members—One Deputy Chief, one Lead Fire Inspector, one Civilian Fire Inspector, and one Civilian Administrative Associate. The main responsibilities of this division are to conduct fire incident investigations, perform preplans for high risk properties, and oversee the inspection plan review of commercial properties within the city of Eau Claire. Division personnel are responsible for compliance with follow-up inspections and codes, fire investigations, public education and underground/aboveground storage tank inspections. Personnel serve as informational contacts for other departments and citizens who have questions regarding National Fire Protection Association and Wisconsin Administrative codes.

Objectives

- Continue to improve and enhance the tablet-based fire safety inspection program.
- Conduct a community risk analysis focusing on all hazards and risks within the community.
- Provide fire prevention and life safety education for members of the community--targeting young children, young adults and the elderly.
- Increase outreach programs to college students residing in on-and-off campus housing.
- Continue with a smoke detector installation program identifying high risk homes and occupancies.
- Increase the training and knowledge level of fire investigation methodology within the ranks of fire department personnel.
- Partner with Risk Management to formulate and implement an Emergency Management Plan for the City of Eau Claire.
- Establish an Emergency Management Team for the City of Eau Claire.
- Conduct exercises to ensure proficiency of the Emergency Management Plan for the City of Eau Claire.
- Partner with area fire departments in providing safety education utilizing the regional fire safety house.
- Partner with other agencies to enhance community outreach programs to reduce the negative impacts of drug and alcohol abuse in the City of Eau Claire.
- Formulate and implement a public education program to increase knowledge of private citizens for personal preparation for emergencies.

Outputs

- Approximately 4,925 inspections completed by the fire inspectors and fire/EMS crews.
- 196 specialty inspections and site permits completed including those for fireworks sales, tents and customer complaint inspections; 81 fire drills witnessed; 145 licensed inspections for remodel or change of ownership; 120 systems witnessed for operation of fire alarms, fire sprinklers and hood systems; 139 fire investigations conducted.
- Trained 1,439 individuals at 31 different businesses on fire extinguishers and fire safety.
- In spring, the ambulance companies and fire inspectors presented fire and water safety information to 1,500 4th and 5th graders. In fall, fire prevention activities were conducted for 3,473 students at 18 schools for all students grades K-3 and for 890 children at 19 sites for 4-year-old kindergarten.

Fire & Rescue Department - Community Risk Reduction

Authorized Full-Time

	2016	2017	2018
Deputy Fire Chief	1.00	1.00	1.00
Division Fire Chief	1.00	0.00	0.00
Lead Fire Inspector	1.00	1.00	1.00
Fire Inspector-Civilian	0.75	0.75	0.75
Administrative Associate II	1.00	1.00	1.00
Total FTE Positions	4.75	3.75	3.75



City of Eau Claire 2018 Adopted Operating Budget

Non-Departmental

The Non-Departmental division includes several different programs that have city-wide implications and are not identified with a particular department. Among the expenses paid from these accounts are payments to Public Access TV and Senior Central, special assessments for street and utility work abutting city-owned property, payments on City's debt, subsidies for various operating funds and capital project transfers. The division also includes a contingency appropriation for unexpected events.

Objectives

- Reconciliation of debt costs to the tax levy for debt service.
- Operational subsidies for Public Transit, Economic Development, Fairfax Municipal Pool, Cemetery Maintenance, and Hobbs Ice Center.
- Support for the five-year Capital Improvement Plan.

Outputs

- A transfer of \$9,412,800 to the Debt Service Fund.
- A transfer of \$3,107,100 to the Library Fund.
- A transfer of \$1,845,500 to the Health Department Fund.
- Operating subsidies and capital transfers as listed below.

Subsidies

Public Transit	\$ 1,106,000
Economic Development	170,400
Fairfax Municipal Pool	60,200
Cemetery Maintenance	289,600
Hobbs Ice Center	108,400
Total Subsidies	\$ 1,734,600

CIP Transfers

Land, Buildings & Equipment	\$ 1,895,900
Transportation Improvements	1,250,000
Total CIP Transfers	\$ 3,145,900

Non-Departmental Expenditure Summary

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 19,524	\$ 110,400	\$ 15,812	\$ 110,400	\$ 681,600
Contractual Services	87,388	120,300	16,016	120,300	130,300
Fixed Charges	94,440	212,800	22,530	212,800	212,800
Contributions & Other Payments	167,197	154,200	81,104	154,200	153,500
Other Financing Uses	11,191,088	18,486,500	11,298,298	18,916,100	19,509,200
Total Expenditures & Other Financing Uses:	\$ 11,559,636	\$ 19,084,200	\$ 11,433,761	\$ 19,513,800	\$ 20,687,400

City of Eau Claire, Wisconsin
**2018 Adopted
Operating Budget**
Adopted November 2017



Special Revenue Funds

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City of Eau Claire 2018 Adopted Operating Budget

Economic Development

The City of Eau Claire’s Economic Development Division’s mission is to grow local businesses, facilitate expansions and recruit outside businesses to locate in Eau Claire in order to increase quality of living, add well-paying jobs for our citizens and grow the tax base. The division markets the City as a great place to live, work, and play. The division is responsible for administering the city’s economic development goals and strategies, business incentive programs, promoting the local economy as a desirable location, collecting and maintaining statistical information and negotiating the sale of land in the city’s industrial parks. Most recently, the Economic Development division has been heavily involved in the redevelopment of the downtown area. The division serves 67,545 residents, 4,437 businesses, 137 manufacturers and 683 downtown businesses.

Objectives

- Lead agency for economic development projects in the City of Eau Claire.
- Downtown revitalization.
- Financial assistance (Revolving Loan Fund, Commercial Center Façade Loan, Downtown Code Compliance Loan, and Industrial Revenue Bonds).
- Business retention and recruitment (available property database, financial programs, groundbreaking, ribbon cuttings, site selection assistance and entrepreneur assistance).
- Assisting existing businesses with expansions.
- Statistical information collection (industrial and commercial construction statistics, vacancy inventory rates, industrial park absorption, cost of living index and workforce data).
- Providing relevant information to businesses, developers, entrepreneurs, and citizens.
- Maintaining the City’s economic development website, social media, and property inventory website.
- Researching economic development trends, best practices and growth industries.
- Evaluating existing programs and resources effectiveness.
- Marketing the strengths/assets of the community.
- Other initiatives (community involvement, student talent retention and creative economy efforts).

Economic Development Authorized Full-Time	2016	2017	2018
Economic Development Manager	1.00	1.00	1.00
Business Assistance Specialist	1.00	1.00	1.00
Total FTE Positions	2.00	2.00	2.00

Economic Development Fund Support

<u>Organization</u>	<u>2017 Adopted Budget</u>	<u>2018 Adopted Budget</u>
Chippewa Valley Innovation Center, Inc.	\$ 15,000	\$ 15,000
Eau Claire Area Development Corporation	88,000	72,600
Downtown Fund (DECI)	85,000	85,000
Redevelopment Authority	200,000	-
Total Support to Organizations	<u>\$ 388,000</u>	<u>\$ 172,600</u>



City of Eau Claire 2018 Adopted Operating Budget

ECONOMIC DEVELOPMENT Budget Summary Revenues & Expenditures

Operating Budget	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Revenues & Other Financing Sources:					
Intergovernmental	\$ 470,411	\$ -	\$ -	\$ -	\$ -
Miscellaneous	30,749	27,500	375,433	375,500	29,300
Non-Operating Revenue	47,586	92,700	22,899	54,600	92,700
Other Financing Sources	118,000	357,000	357,085	357,100	236,400
Total Revenues & Other Financing Sources:	666,746	477,200	755,417	787,200	358,400
Expenditures & Other Financing Uses:					
Personnel Services	160,149	170,000	86,634	190,600	172,600
Contractual Services	13,852	39,900	11,190	23,900	28,800
Utilities	518	700	162	300	600
Fixed Charges	1,200	1,200	600	1,200	1,200
Materials & Supplies	3,275	4,200	2,114	3,500	4,200
Contributions & Other Payments	572,511	103,000	59,002	103,000	87,600
Loans	-	-	-	-	-
Capital Purchases	-	-	185,000	185,000	-
Other Financing Uses	435,000	285,000	85,000	285,000	85,000
Total Expenditures & Other Financing Uses:	1,186,505	604,000	429,701	792,500	380,000
Excess (Deficiency) of Funding Sources over Uses	\$ (519,759)	\$ (126,800)	\$ 325,716	\$ (5,300)	\$ (21,600)
Available Fund Balance:					
Restricted:					
RLF Grant Proceeds	\$ 519,359			\$ 558,400	625,400
Total Restricted	519,359			558,400	625,400
Committed:					
Gateway Loan Pool	1,000,000			1,000,000	800,000
Code Compliance Loans	100,000			100,000	100,000
Strip Mall Façade Loan	148,997			158,700	168,400
Total Committed	1,248,997			1,258,700	1,068,400
Assigned:					
Noncurrent Portion of Advances	400,000			400,000	400,000
Economic Development	(116,092)			(121,392)	(142,992)
Total Assigned	283,908			278,608	257,008
Ending Balance	\$ 2,052,264			\$ 2,095,708	\$ 1,950,808



City of Eau Claire 2018 Adopted Operating Budget

Community Enhancement

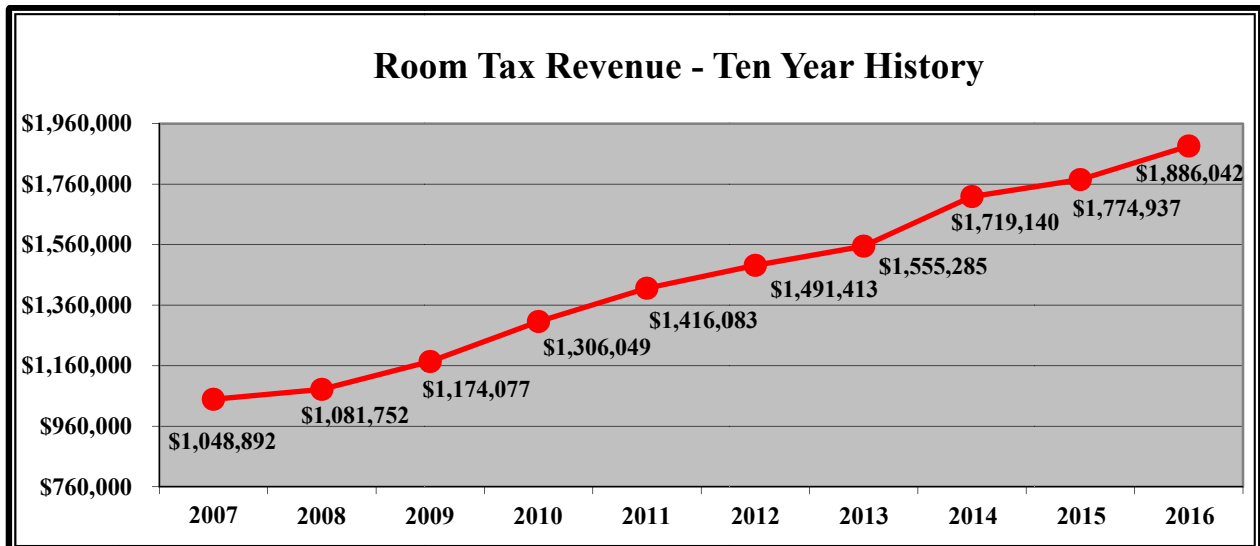
The Community Enhancement Fund was created in 1992 to account for the receipt and use of room tax revenues. Since 1975 the City has levied a room tax on hotels and motels within the city limits, under authority of [Wis. Stat. §66.0615](#). The tax was increased to 8% of gross room rental charges in 2009 as provided for in Chapter 3.20 of the [City Code of Ordinances](#). The City allocates 70% of collected room taxes to Visit Eau Claire for tourism promotion and tourism development.

Objectives

- Collect room tax revenue for convention and tourism activities.
- Budget room tax funds for complete distribution each year.

Outputs

- Allocate funds to Visit Eau Claire - \$1,365,000.
- Support Hobbs Municipal Ice Center Operating and Capital Improvement Projects - \$331,900.
- General Fund support for convention and tourism activities - \$175,800.
- Support for Fairfax Pool Projects - \$40,000





City of Eau Claire 2018 Adopted Operating Budget

*COMMUNITY ENHANCEMENT
Budget Summary
Revenues & Expenditures*

Operating Budget	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 1,886,042	\$ 1,747,200	\$ 702,920	\$ 1,976,200	\$ 1,950,000
Miscellaneous	35	100	32	100	100
Non-Operating Revenue	-	-	-	-	-
Total Revenues & Other Financing Sources:	1,886,077	1,747,300	702,952	1,976,300	1,950,100
Expenditures & Other Financing Uses:					
Contractual Services	2,293	2,400	1,494	2,600	2,400
Contributions & Other Payments	1,320,230	1,223,000	648,900	1,383,400	1,365,000
Other Financing Uses	631,700	584,400	584,400	584,400	662,700
Total Expenditures & Other Financing Uses:	1,954,223	1,809,800	1,234,794	1,970,400	2,030,100
Excess (Deficiency) of Funding Sources over Uses	\$ (68,145)	\$ (62,500)	\$ (531,843)	\$ 5,900	\$ (80,000)
Available Fund Balance:					
Restricted:					
Community Enhancement	\$ 87,121			\$ 93,021	\$ 13,021
Ending Balance	\$ 87,121			\$ 93,021	\$ 13,021



City of Eau Claire 2018 Adopted Operating Budget

Downtown Fund

The Downtown Fund provides staffing for [Downtown Eau Claire, Inc.](#) (DECI), a separate non-profit corporation and the lead organization for marketing the downtown area. Created in 2002, the purpose of DECI was to carry out the recommendations of HyettPalma’s Downtown Action Agenda 2001. Today its vision is to be the premier civic alliance that creates a downtown everyone recognizes, appreciates, and enjoys. Its mission is to promote the development of business, housing, cultural resources and activities. There are currently 574 businesses in the downtown area representing retail, restaurants, service, medical, manufacturing, government, entertainment, and recreational facilities. There are a total of 9,978 people who work downtown.



This represents 20% of the City’s total employees (50,554). There are 1,650 housing units available with 3,439 residents living downtown.

The organization is governed by a board consisting of representatives from various parts of the community including Business Improvement Districts, government, neighborhoods, downtown business owners and property owners and is comprised of 21 members. DECI is staffed by one City of Eau Claire employee who reports to the City’s Economic Development Director. DECI is also provided half-time assistance by the Business Assistance Specialist budgeted in the Economic Development Fund. The Economic Development Director serves as the Executive Director of DECI.

Objectives

- Host annual events for the Eau Claire community.
- Focus on the promotion of the downtown area as the premier location to live, shop, work and play.
- Recruit and retain businesses within the downtown area.
- Work with the City of Eau Claire on downtown transportation issues.
- Promote the redevelopment efforts of downtown Eau Claire.
- Brand downtown Eau Claire through marketing, website and other promotions.
- Advance innovative ideas and projects.
- Promote and support downtown businesses.

Outputs

- At the close of 2016, DECI had 116 business and individual members.
- DECI secured sponsorships totaling approximately \$28,000.
- A Grand Evening on the Bridge raised nearly \$12,000 for DECI, and nearly \$500 for the non-profit organization Chippewa Valley Theatre Guild.
- Our Facebook page has more than 10,000 “likes” and the page has over 10,000 followers.
- DECI’s Instagram feed grew to over 2,000 followers in 2016.
- The Downtown Eau Claire website had over 75,000 page views in 2016.
- Electronic newsletters were sent out to more than 2,500 contacts.
- DECI continues to work with the Leader-Telegram in publishing a downtown section in the newspaper for a Sunday distribution, as well as printing copies to distribute locally.
- Saw 4 applicants to annual Jump-Start Downtown Business Competition and selected 3 award winners.
- DECI hosted ribbon cutting ceremony for The Oxbow Hotel & The Lakely.
- There were more than 10+ new businesses that opened in the Downtown districts.
- Our City Spring Clean-Up totaled \$1,850 in sponsorships.
- International Fall Festival included 53 parade entries.
- Coordinated Downtown Trick-or-Treating event.
- Coordinated Summer Fest, Family Night in the Park, International Fall Festival, Trick or Treating, Christmastime in the City, and Let It Glow!
- Promoting support of “Small Business Saturday” with the theme of “Shop Small”.

Downtown Fund

Authorized Full-Time

Communications & Promotions Coordinator

Total FTE Positions

	2016	2017	2018
Communications & Promotions Coordinator	1.00	1.00	1.00
Total FTE Positions	1.00	1.00	1.00



City of Eau Claire 2018 Adopted Operating Budget

DOWNTOWN FUND
Budget Summary
Revenues & Expenditures

Operating Budget	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Revenues & Other Financing Sources:					
Miscellaneous	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000
Other Financing Sources	85,000	85,000	85,000	85,000	85,000
Total Revenues & Other Financing Sources:	98,000	98,000	98,000	98,000	98,000
Expenditures & Other Financing Uses:					
Personnel Services	119,595	120,300	49,204	111,400	131,700
Contractual Services	1,808	1,800	905	1,800	1,800
Utilities	-	-	-	-	-
Fixed Charges	-	-	-	-	-
Materials & Supplies	-	-	-	-	-
Contributions & Other Payments	-	-	-	-	-
Total Expenditures & Other Financing Uses:	121,403	122,100	50,109	113,200	133,500
Excess (Deficiency) of Funding Sources over Uses	\$ (23,403)	\$ (24,100)	\$ 47,891	\$ (15,200)	\$ (35,500)
Available Fund Balance:					
Restricted:					
Loft Matching Program	\$ 7,675			\$ 7,675	\$ 7,675
Downtown	46,771			39,246	3,746
Ending Balance	\$ 54,446			\$ 46,921	\$ 11,421



City of Eau Claire 2018 Adopted Operating Budget

Cemetery Maintenance

The City operates and maintains two public cemeteries – Forest Hill and Lakeview. Staff sell lots, open graves, and assist funeral directors and families with services in the cemeteries year-round.

Objectives

- Provide well-maintained cemeteries for the community.
- Provide an adequate supply of available lots for burials.
- Provide assistance to funeral homes and veterans services.
- Maintain cemetery records.

Outputs

- Mowed and trimmed 40 acres of lawn at Forest Hill Cemetery and 40 acres of lawn at Lakeview Cemetery.
- Dug graves as requested by funeral home directors.
- Sold burial lots, columbarium niches, and marker permits to customers.

Cemetery Maintenance Authorized Full-Time	2016	2017	2018
Community Service Worker II	1.00	1.00	1.00
Sexton	0.00	0.00	1.00
Assistant Sexton	1.00	1.00	0.00
Total FTE Positions	2.00	2.00	2.00

CEMETERY MAINTENANCE
Budget Summary
Revenues & Expenditures

Operating Budget	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Revenues & Other Financing Sources:					
Licenses & Permits	\$ 104,068	\$ 107,800	\$ 53,482	\$ 116,300	\$ 107,800
Fines & Forfeitures	36	-	-	-	-
Charges For Services	92,912	65,900	34,466	98,400	65,900
Miscellaneous	-	-	26	100	-
Other Financing Sources	222,385	293,000	-	204,400	289,600
Total Revenues & Other Financing Sources:	419,401	466,700	87,974	419,200	463,300
Expenditures & Other Financing Uses:					
Personnel Services	265,387	295,200	125,127	277,400	288,800
Contractual Services	79,344	97,000	42,262	77,700	100,300
Utilities	19,214	26,300	11,609	18,400	26,600
Fixed Charges	6,100	6,100	3,050	6,100	6,100
Materials & Supplies	48,445	42,100	20,081	39,500	41,500
Capital Purchases	-	-	-	-	-
Other Financing Uses	-	-	-	-	26,500
Total Expenditures & Other Financing Uses:	418,490	466,700	202,128	419,100	489,800
Excess (Deficiency) of Funding Sources over Uses	\$ 911	\$ -	\$ (114,155)	\$ 100	\$ (26,500)
Available Fund Balance:					
Restricted:					
Cemetery Maintenance	\$ 174,351			\$ 174,451	\$ 147,951
Ending Balance	\$ 174,351			\$ 174,451	\$ 147,951



City of Eau Claire 2018 Adopted Operating Budget

Hazardous Materials Response

The Hazardous Materials Response Fund was established in 1996 to account for responses to hazardous materials spills. The West Central Regional Response Team is a joint venture between Eau Claire Fire and Rescue and Chippewa Falls Fire and Emergency Services. The team is contracted with the State of Wisconsin to deliver hazardous materials response to a statewide area – primarily northwestern Wisconsin. City of Eau Claire tax dollars are not used to operate the team; the State of Wisconsin provides grant funding. The team is designated a Type 1 team (one of only two in the state) and thus capable of responding to incidents involving Weapons of Mass Destruction (WMD).

Objectives

- Respond to hazardous materials (haz mat) incidents to provide mitigation.
- Provide consultation for emergency responders concerning haz mat situations they may encounter.
- Provide outreach presentations to law enforcement, emergency medical services, fire departments, civic groups and local government personnel throughout response area.
- Conduct training according to National Fire Protection Association (NFPA) standards. To reach this goal, we send personnel to the Wisconsin Area Hazardous Materials Responders (WAHMR) conference to attend numerous classes and share the information upon their return.
- Participate in annual hazardous materials response drill.

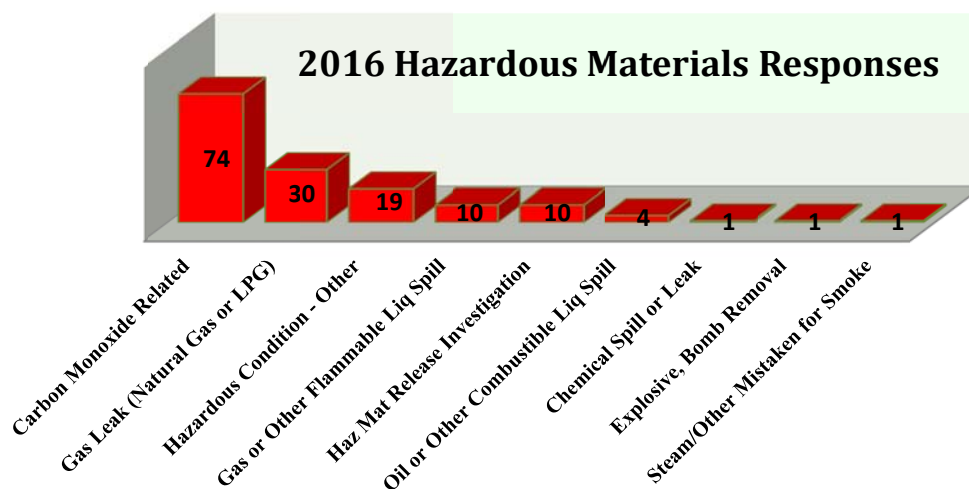


Outputs

- Provided outreach presentations to various entities within the response area. These programs teach groups how to request a regional team, what equipment we carry and the types of incidents to which we are able to respond.
- Acquired grant funding for the purchase of RAE meter equipment, Draeger tubes, Go Pro cameras, and radiation detection systems.
- Received increased haz mat team equipment funding for specialized meters due to state legislature action.
- Trained team members in operation of new meters and equipment.
- Capt. Jeff Dykes, Lt. Brian Kranz and Lt. Steve Secker attended the annual WAHMR conference including breakout sessions covering a variety of topics from air monitoring to meth lab operations. WAHMR is a professional organization for Hazardous Materials response personnel.
- Lt. Kranz and Lt. Jamie Burkhardt attended advanced biological and radiological training at a FEMA training facility in Anniston, Alabama.

42 Personnel are assigned to the Hazardous Materials Response Team

- 29 Members from Eau Claire Fire Department.
- 13 Members from Chippewa Falls Fire Department.





City of Eau Claire 2018 Adopted Operating Budget

HAZARDOUS MATERIALS
Budget Summary
Revenues & Expenditures

Operating Budget	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Revenues & Other Financing Sources:					
Intergovernmental	\$ 172,780	\$ 116,000	\$ 28,989	\$ 54,000	\$ 116,000
Charges For Services	-	2,000	-	-	2,000
Miscellaneous	406	300	385	500	300
Other Financing Sources	-	-	26,476	-	-
Total Revenues & Other Financing Sources:	173,186	118,300	55,850	54,500	118,300
Expenditures & Other Financing Uses:					
Personnel Services	46,251	48,800	24,471	46,200	48,900
Contractual Services	19,215	24,400	14,424	35,700	24,400
Utilities	13	1,200	7	100	1,200
Fixed Charges	3,000	3,000	1,500	3,000	3,000
Materials & Supplies	68,088	9,600	4,982	15,200	19,700
Contributions & Other Payments	26,230	28,100	-	28,100	28,100
Capital Purchases	-	-	-	-	-
Total Expenditures & Other Financing Uses:	162,796	115,100	45,385	128,300	125,300
Excess (Deficiency) of Funding Sources over Uses	\$ 10,390	\$ 3,200	\$ 10,465	\$ (73,800)	\$ (7,000)
Available Fund Balance:					
Restricted					
Grant Proceeds	\$ 143,999			\$ 70,199	\$ 63,199
Ending Balance	\$ 143,999			\$ 70,199	\$ 63,199



City of Eau Claire 2018 Adopted Operating Budget

2016 Outputs

So much more!



47,014
Cardholders



418,290
In-Person Visits



1,911 Kids,
510 Teens, and
345 Adults Registered
for Summer Reading



241,670 Items
in Our Collection



808,824
Items
Checked Out



29,956 People
Attended Our
Programs



WI-FI HOTSPOTS
Introduced in August:
Loaned **82** times



Volunteers Gave
5,094 Hours



171,467
Downloads



76,343
Questions
Answered



195 Home Delivery
Customers Served



L.E. Phillips Memorial Public Library

The library serves the residents of the City of Eau Claire and Eau Claire County. It is the largest library in west central Wisconsin and the resource library for the 10-county Indianhead Federated Library System. The library's policies and operations are overseen and governed by a 9-member library board that is appointed by the City Council. The facilities are maintained by the City of Eau Claire.

2016 Notable Programs and Events

- Banned! Books in Drag: Comedy and Drag Show
- Welcome reception for Director Pamela Westby
- Eau Claire Grows Community Seed Library
- Developed 2016–2021 Strategic Plan
- CODE: Debugging the Gender Gap
- Young Writers Workshop



2016–2021 Service Goals

- Provide the best user experience possible.
- Foster a culture of creativity and innovation.
- Optimize library spaces to better serve community needs.
- Engage customers through community-based services and partnerships.
- Raise awareness of the library's contribution to the community's quality of life.
- Develop a transparent and sustainable budget that grows to reflect the community.

The Dabble Box Makerspace

The Dabble Box makerspace is a hands-on learning multi-purpose space where customers can explore technology, arts, and crafts. The space features a 3D printer, vinyl cutter, LEGO Mindstorms robots, and a variety of other high- and low-tech gadgets. Playing with tech gadgets, creating with paint, and exploring 3D printing have been the most popular projects. By the end of July, 1,370 kids, teens and adults had visited the space during open labs.



Building Feasibility Study and Space Needs Analysis

The library underwent this analysis to guide its actions on the building and grounds to meet the short- and long-term needs of the community.

Condition: The study found a number of the systems in the 42-year-old building need renewal over the next several years.

Suitability: Consultants determined the community would benefit from a library with more daylight, more options for both quiet study and collaborative work, better meeting rooms, improved accessibility, and a layout to promote more efficient work flow. To achieve these goals, the building should expand to 90,000–100,000 square feet. Several different approaches—an enumeration of spaces, a planning tool for libraries from the Wisconsin DPI, and a comparison of library size to population in other Wisconsin communities—support this conclusion.

Library Authorized Full-Time

Library Director
Professional 5
Professional 3
Professional 2
Professional 1
Library Associate II
Library Associate I
Library Assistant II
Library Assistant I
Desk Clerk

	2016	2017	2018
Library Director	1.00	1.00	1.00
Professional 5	1.00	1.00	1.00
Professional 3	2.00	2.00	2.00
Professional 2	5.00	5.00	5.00
Professional 1	2.00	2.00	2.00
Library Associate II	5.73	4.73	5.25
Library Associate I	4.78	5.78	5.78
Library Assistant II	3.50	3.50	3.38
Library Assistant I	6.11	6.11	6.43
Desk Clerk	5.00	5.00	4.35
Total FTE Positions	36.11	36.11	36.18

The library promotes lifelong learning, creates collaborative spaces, and supports open access to diverse materials and resources to enhance the quality of life in the community.



City of Eau Claire 2018 Adopted Operating Budget

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY
Budget Summary
Revenues & Expenditures

Operating Budget	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 2,994,900	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	84,299	87,800	38,586	73,700	7,300
Charges For Services	8,124	18,200	3,377	6,600	16,200
Charges For Services - Intragovernmental	591,545	629,400	305,058	626,600	642,100
Other Operating Revenue	233,168	231,900	232,477	232,500	247,600
Miscellaneous	80,978	55,400	35,039	57,600	40,100
Other Financing Sources	3,827	3,041,900	3,234,254	3,044,400	3,107,600
Total Revenues & Other Financing Sources:	3,996,841	4,064,600	3,848,791	4,041,400	4,060,900
Expenditures & Other Financing Uses:					
Personnel Services	2,734,230	2,996,800	1,296,168	3,330,100	3,048,100
Contractual Services	306,793	342,500	204,738	265,400	338,100
Utilities	82,668	102,300	41,461	87,400	95,300
Fixed Charges	30,943	31,700	14,115	23,700	31,700
Materials & Supplies	604,945	617,000	296,979	488,100	571,100
Capital Outlay	50,561	8,000	11,635	16,800	9,500
Other Financing Uses	196,548	111,300	60,000	111,300	40,400
Total Expenditures & Other Financing Uses:	4,006,687	4,209,600	1,925,097	4,322,800	4,134,200
Excess (Deficiency) of Funding Sources over Uses	\$ (9,846)	\$ (145,000)	\$ 1,923,694	\$ (281,400)	\$ (73,300)
Available Fund Balance:					
Nonspendable:					
Prepayments	\$ 44,894			\$ 44,894	\$ 44,894
Inventory	4,372			4,372	4,372
Total Nonspendable	49,266			49,266	49,266
Restricted:					
Library	549,292			267,892	194,592
Gifts & Donations	142,696			142,696	142,696
Library Capital	71,000			71,000	71,000
Total Restricted	762,988			481,588	408,288
Ending Balance	\$ 812,254			\$ 530,854	\$ 457,554



City of Eau Claire 2018 Adopted Operating Budget

City-County Health Department

The mission of the City-County Health Department is promoting health and safety for all Eau Claire communities. To accomplish this mission, the Department provides a wide array of public health services through organized programs that assure a safe and healthy environment, prevent disease and disability, and promote positive health practices. The Department collaborates closely with community partners to identify and respond to diseases and conditions that are preventable. Also provided are programs and services mandated by state statute and local ordinance. The health department accomplishes this work with a staff of 72 employees (57.21FTE) with 37.32 FTE funded through tax levy and fees.

2017-2021 Strategic Priorities

- Increase utilization of program and population data
- Invest in a strong workforce and infrastructure
- Engage the community in collaborative efforts to improve health and safety
- Develop long-term fiscal and operational strategies supporting innovation and sustainability

Outcomes

- Submitted application and documentation for Public Health Accreditation.
- Health care cost savings through prevention and early intervention efforts.
- Community coordination for prevention and health promotions.
- Access to health and dental care through advocacy, health benefits counseling and service provision.
- Reduction of tobacco use and youth alcohol use.
- 2016 County Health Ranking Report: 20th among 72 counties. Last year we were 13th.
- Protection of surface and groundwater from human health hazards.
- Early identification, treatment and prevention of spread of communicable disease.
- Adequate and appropriate nutrition for children.
- Healthy children in our schools and families.
- Prevention of teen and unwanted pregnancies.
- Protection from rodent, insect and animal vectors of disease.
- Safe and lead free housing.
- A community prepared for public health emergencies.
- Sustained/improved quality of life for community residents.
- A healthy community where we can live, work, learn and play.

Programs Include:

- | | | |
|---|---|---|
| ▪ Community Health Assessment | ▪ Childhood Lead Poisoning Prevention | ▪ Women Infant Children Nutrition |
| ▪ Community Health Improvement | ▪ Chronic Disease Prevention | ▪ Air Pollution Monitoring |
| ▪ Eau Claire Healthy Communities | ▪ Communicable Disease Prevention & Control | ▪ Drinking Water Protection |
| ▪ Health Benefits Counseling | ▪ Immunization Services | ▪ Environmental Inspections |
| ▪ Medical Reserve Corps Volunteer Program | ▪ Maternal, Child & Adolescent Health | ▪ Food Protection |
| ▪ Public Health Emergency Preparedness | ▪ Mental Health | ▪ Garbage & Solid Waste |
| ▪ Tobacco and Alcohol Compliance Checks | ▪ TB, STI and HIV Testing & Services | ▪ Housing Maintenance & Safety |
| ▪ Worksite Wellness | ▪ Public Health Nutrition | ▪ Private On-site Waste Water Disposal |
| ▪ Adult Health Promotion | ▪ Reproductive Health Planning | ▪ Radon Prevention |
| ▪ Breastfeeding Support | ▪ School Health | ▪ Rodent, Insect, Rabies & Vector Control |
| | ▪ Prenatal Care Coordination including: | |
| | ○ Nurse-Family Partnership | |
| | ○ Healthy Beginnings Plus | |





City of Eau Claire 2018 Adopted Operating Budget

CITY-COUNTY HEALTH DEPARTMENT Budget Summary Revenues & Expenditures

Operating Budget	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 1,765,400	\$ -	\$ -	\$ -	\$ -
Intergovernmental	1,107,585	1,099,900	375,780	1,103,000	1,122,700
Licenses & Permits	633,189	618,900	480,864	659,800	695,400
Fines & Forfeitures	136	-	-	-	-
Charges For Services	141,095	149,600	57,966	130,600	265,000
Charges For Services - Intragovernmental	1,487,659	1,568,600	676,299	1,474,600	1,612,400
Miscellaneous	173,090	260,100	275,399	564,400	201,600
Other Financing Sources	71,823	1,875,500	1,847,920	1,881,200	1,938,200
Total Revenues & Other Financing Sources:	5,379,978	5,572,600	3,714,228	5,813,600	5,835,300
Expenditures & Other Financing Uses:					
Personnel Services	4,476,697	4,924,500	2,216,264	4,902,800	5,271,400
Contractual Services	515,848	406,600	214,774	413,000	430,400
Utilities	32,576	32,500	18,010	34,200	31,300
Fixed Charges	49,332	22,200	14,948	15,200	20,300
Materials & Supplies	225,613	217,500	105,712	182,000	184,700
Contributions & Other Payment	-	-	-	-	-
Capital Purchases	53,482	-	-	-	60,000
Other Financing Uses	30,263	29,500	-	29,500	28,800
Total Expenditures & Other Financing Uses:	5,383,810	5,632,800	2,569,707	5,576,700	6,026,900
Excess (Deficiency) of Funding Sources over Uses	\$ (3,832)	\$ (60,200)	\$ 1,144,521	\$ 236,900	\$ (191,600)
Available Fund Balance:					
Nonspendable:					
Prepayments	\$ 71,810			\$ 71,810	\$ 71,810
Inventory	769			769	769
Total Nonspendable	72,579			72,579	72,579
Restricted:					
Health Department	984,710			1,221,610	1,030,010
Total Restricted	984,710			1,221,610	1,030,010
Ending Balance	\$ 1,057,289			\$ 1,294,189	\$ 1,102,589



City of Eau Claire 2018 Adopted Operating Budget

City-County Health Department: Administration

Administration provides leadership and support to other divisions and functions of the department.

Objectives

- Provide agency level supervision, direction and evaluation of public health staff and programs.
- Develop and execute the department's budget using guidelines of the City, County & Board of Health.
- Manage the department's strategic planning and performance management processes.
- Build collaborative capacity to effectively respond to priority public health issues and public health emergencies.
- Assure enforcement of public health laws/regulations.

Outcomes

- Filled vacancies and oriented new staff successfully to department activities/functions.
- Implemented a new performance management and quality improvement system.
- Developed 2017-2021 Strategic Plan.
- Reviewed employee handbook and updated salary schedule.
- Provided leadership in public health emergency planning and response activities with partner including Zika, Ebola, and pertussis.
- Met all fiscal requirements of multiple funders.

Health Dept - Administration Authorized Full-Time	2016	2017	2018
Health Department Director	1.00	1.00	1.00
Administrative Services Manager	0.00	0.28	0.28
Front/Medical Office Associate	3.23	3.24	3.24
Program Office Specialist	0.42	0.48	0.48
Community Advocacy Director/Supervisor	0.80	0.80	0.80
Community Health Educator	0.92	1.58	1.58
Budget Specialist	1.00	1.00	1.00
Manager of Internal Operations	0.97	1.00	1.00
Program Assistant	0.13	0.13	0.13
Total FTE Positions	8.47	9.51	9.51

City-County Health Department: Health Education

Objectives

- Provide public health education, outreach, social marketing and health messaging.
- Sustain and support tobacco, alcohol, mental health, and chronic disease prevention infrastructure and strategies.
- Support agency level grant writing, strategic planning, and quality improvement and performance management.
- Support community and systems interventions to impact environment and policies.

Outcomes

- Working collaboratively with partners in Chippewa and Eau Claire counties to begin the Community Health Assessment process.
- Enforcement of tobacco and alcohol policy/statutes.
- Continued decrease in reported alcohol, tobacco and other drug use in youth.
- Increase in parents connecting related to alcohol prevention.
- In partnership with Eau Claire Healthy Communities implemented county level health improvement plan.
- Supported the Health Chapter by building capacity and continuing our pilot of a health impact assessment.
- Applied for and received a 5 year, \$1,000,000 grant to look at mental health in Eau Claire and Chippewa counties.
- Awarded federal Drug Free Communities grant for youth prevention efforts.



City of Eau Claire 2018 Adopted Operating Budget

City-County Health Dept.: Environmental Health and Public Health Lab

The Environmental Health component of the department provides assessment, management, control and prevention of environmental factors that may adversely affect the health, safety or wellbeing of citizens in the City and County of Eau Claire.

Objectives

- Assure protection from the spread of communicable diseases through food, water and rodents/insects.
- Assure that the public is provided a safe food and water supply that is protected from contamination.
- Assure that the public is provided safe and adequate housing for the protection of health.
- Assure the proper treatment and disposal of wastewater to prevent human health hazards, water pollution, drinking water contamination and the spread of communicable diseases.
- Assure protection from injury and disease at facilities such as schools, beaches, pools, body art facilities, campgrounds, lodging facilities, massage therapy facilities and mobile home parks.
- Assure proper storage, collection, transportation and disposal of solid waste to protect health and safety.
- Assure that children live in lead-safe environments.
- Reduce the exposure to air contaminants.
- Protection from radiation and radioactive materials, devices and products.

Outputs

- 96 confirmed interdepartmental food/water borne communicable disease investigations. Investigations increased due to implementation of new hospital screening test.
- 2,548 food product/ingredient samples and swabs.
- 1,422 food service inspections (includes all types), of those 255 were re-inspections.
- 20 food-borne illness complaint investigations.
- 30,226 microbiological and chemical laboratory sample analyses.
- 167 animal bite investigations/consultations.
- 362 housing inspections and 782 re-inspections. Decrease in numbers due to discontinuation of rooming house program.
- 761 recreational water samples (pools and beaches).
- 100% licensed facility (e.g. restaurants, campgrounds, etc.) inspection rate.
- All schools inspected twice during the school year.
- 599 solid waste inspections, including 96 garbage truck inspections.
- 7 home lead investigations.
- 25 air program inspections and 61 investigations.

Health Dept - Environmental Health Authorized Full-Time

	2016	2017	2018
Director of Environmental Health	1.00	1.00	1.00
Environmental Health Supervisor	1.00	0.97	0.97
Environmental Health Specialist II	5.79	5.62	5.62
Laboratory Chemist/ Microbiologist II	2.00	2.50	2.50
Environmental Health Technician	0.00	0.37	0.37
Environmental Health Aide	0.92	0.92	0.92
Chemist/Microbiologist I	0.95	0.50	0.50
Environmental Health Specialist I	0.80	1.30	1.30

Total FTE Positions

12.46	13.18	13.18
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City of Eau Claire 2018 Adopted Operating Budget

City-County Health Department: Public Health Nursing

The Public Health Nursing and Nutrition division works to promote/maintain/restore health and prevent disease and injury with vulnerable populations and individuals/families as well as the community as a whole.

Objectives

- Prevent/control communicable disease transmission.
- Improve infant/mother health outcomes through assuring early prenatal care, breastfeeding and nutrition.
- Increase parenting skills with special focus on families at risk for child abuse and neglect.
- Promote reproductive health and facilitate safe, effective and successful family planning.
- Provide health screening and preventive health services in Eau Claire City/County schools.
- Improve access to continuous health care, dental care and mental health care for underserved groups.

Outputs

- 935 communicable disease reports.
- 1,597 immunizations to 1,065 infants, children and adults to protect against 15 diseases.
- 710 influenza vaccinations.
- 1,937 family health visits for assessment, teaching and case management.
- 173 adult health clinic visits for 38 rural residents.
- 936 people received reproductive health/family planning services.
- 2,928 children received school-based oral health preventive services.
- 490 childhood blood lead tests provided.
- 66 women of low-income enrolled for cancer screenings.

Health Dept - Public Health Nursing Authorized Full-Time	2016	2017	2018
Director of Nursing	1.00	1.00	1.00
Supervisor of Nursing	1.60	1.60	1.60
Public Health Nurse	9.02	9.02	9.02
Health Benefits Specialist	0.12	0.12	0.12
Public Health Aide	0.56	0.56	0.56
Bilingual Health Aide	0.75	0.75	0.75
Bilingual Interpreters	0.06	0.06	0.06
Public Health Nutritionist	0.58	0.58	0.58
Dietician	0.16	0.16	0.16
Total FTE Positions	13.85	13.85	13.85

City-County Health Department: Public Health Nutrition

Objectives

- Promote and maintain the health and well-being of nutritionally at-risk pregnant, breastfeeding and postpartum women, infants and children.
- Facilitate the provision of quality nutrition education and obesity prevention in the community.
- Improve the community's intake of fruits and vegetables.

Outputs

- 2,928 WIC participants received supplemental food, nutrition assessment/education/referrals.
- 122 children enrolled in Head Start received nutrition assessments and follow up care.
- 1,053 WIC families received vouchers for use in area farmers' markets.
- 584 pregnant and new moms received breastfeeding peer counseling.
- 86 press releases, print articles, interviews and social media posts on Chronic Disease prevention were shared with the community.
- 3,400 community members received nutrition education at Veggin' Out booths at area farmers' markets.



City of Eau Claire 2018 Adopted Operating Budget

Community Development Block Grant (CDBG)

The City Housing division administers the City of Eau Claire's Community Development Block Grant (CDBG) program. The CDBG program is funded annually by the United States Department of Housing and Urban Development (HUD) to provide decent housing, suitable living environments and expanded economic opportunities for low and moderate-income people.

Objectives

- Acquire one single family home to rehabilitate and sell to low-moderate income families.
- Provide housing rehabilitation loans to 11 homeowners.
- Lead remediation assistance to seven homeowners.
- Provide planning and management funding for three neighborhood associations.
- Provide Tenant Based Rental Assistance (TBRA) to 48 households.
- Provide Down Payment Closing Cost Assistance (DPCC) to five first time homebuyers.
- Provide funding to 10 Public Services with the City of Eau Claire.
- Provide funding to the City/County Health Department to continue the Code Enforcement Program

Outputs

Housing Division

- Rehabilitated six owner-occupied residential units, including lead and asbestos abatement.
- 12 low/mod homeowners received HOME Weatherization Grants
 - Seven – Eau Claire Housing Division
 - Five – Western Dairyland.
- One single family home was purchased and will be rehabilitated for the Homeownership Program.
- Provided funding to the City of Eau Claire Finance Department for the alley improvement reimbursement program.

Provided Funding to Assist Public Services

- 91 people facing domestic violence sought shelter and support services.
- 160 families received case management assistance to help care for their children.
- 1,042 people sought emergency shelter as a result of homelessness.
- 556 received primary health care services from the Free Clinic.
- 840 people received meals from the Community Table soup kitchen.
- 48 households received rental assistance with the Housing Choice Voucher program.
- 654 Hmong households received tenant/landlord counseling.
- 93 Women and minorities received employment & business start-up services.
- 127 people received literacy assistance.

CDBG	2016	2017	2018
Authorized Full-Time			
Housing Division Administrator	0.10	0.10	0.10
Housing Rehabilitation Specialist	0.95	0.95	0.95
Accounting Assistant	0.02	0.02	0.02
Office Associate	0.10	0.10	0.10
Program Specialist	0.92	0.92	0.92
Rental Specialist	0.01	0.01	0.01
Total FTE Positions	2.10	2.10	2.10



City of Eau Claire 2018 Adopted Operating Budget

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
Budget Summary
Revenues & Expenditures

Operating Budget	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Revenues & Other Financing Sources:					
Intergovernmental	\$ 438,180	\$ 531,000	\$ 146,510	\$ 531,000	\$ 508,400
Program Income	235,377	100,000	70,997	100,000	100,000
Total Revenues & Other Financing Sources:	<u>673,557</u>	<u>631,000</u>	<u>217,507</u>	<u>631,000</u>	<u>608,400</u>
Expenditures & Other Financing Uses:					
Personnel Services	208,886	58,100	11,788	58,100	58,100
Contractual Services	193,960	136,700	114,830	136,700	156,700
Utilities	2,693	800	334	800	800
Fixed Charges	14,137	6,400	2,699	6,400	6,400
Materials & Supplies	14,677	6,200	9,181	10,000	6,100
Contributions & Other Payments	341,178	177,100	151,315	177,100	164,100
Capital Purchases	135,456	169,500	-	169,500	110,800
Other Financing Uses	127,777	76,200	64,227	76,200	105,400
Total Expenditures & Other Financing Uses:	<u>1,038,764</u>	<u>631,000</u>	<u>354,374</u>	<u>634,800</u>	<u>608,400</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ (365,207)</u>	<u>\$ -</u>	<u>\$ (136,867)</u>	<u>\$ (3,800)</u>	<u>\$ -</u>
Available Fund Balance:					
Restricted:					
Grant Proceeds	\$ 102,347			\$ 98,547	\$ 98,547
Ending Balance	<u>\$ 102,347</u>			<u>\$ 98,547</u>	<u>\$ 98,547</u>



City of Eau Claire 2018 Adopted Operating Budget

Landfill Remediation

The City of Eau Claire owned and operated a landfill located off Highway C in the Town of Union from the early 1960s through the late 1970s. The landfill, which sits on a 100-acre site, collected household and industrial waste from Eau Claire County and the surrounding area. It was closed in the early 1980s.

The Landfill Remediation Fund was authorized by Council in late 1993 and accounts for transactions associated with the activities of the Potentially Responsible Parties (PRP) Group to address contamination issues at the City's former landfill.

The City of Eau Claire acts as the administrator for the PRP Group. The PRP Group has been established to respond to environmental concerns associated with the landfill site. Responsibilities include the hiring of agencies and other consultants, correction of well contamination issues, and identifying other PRPs.

Objectives

- Comply with regulatory requirements.
- Provide appropriate environmental monitoring.
- Professionally and promptly respond to concerns raised by property owners in the vicinity of the landfill.

Outputs

- Continued compliance with regulatory requirements and reporting to the Wisconsin Department of Natural Resources.
- Monitored wells and extraction wells.
- Continued evaluation of the effectiveness of the existing ground water extraction system.
- Ongoing communication and updates with property owners in the area of the landfill.

LANDFILL REMEDIATION
Budget Summary
Revenues & Expenditures

Operating Budget	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Revenues & Other Financing Sources:					
Charges For Services	\$ 54,642	\$ 150,000	\$ 61,795	\$ 81,900	\$ 150,000
Misc Revenue	55	-	72	100	-
Total Revenues & Other Financing Sources:	54,697	150,000	61,867	82,000	150,000
Expenditures & Other Financing Uses:					
Contractual Services	31,440	36,100	26,210	35,600	36,100
Utilities	20,027	18,900	8,338	19,000	19,900
Materials & Supplies	3,231	95,000	27,320	27,400	94,000
Total Expenditures & Other Financing Uses:	54,697	150,000	61,867	82,000	150,000
Excess (Deficiency) of Funding Sources over Uses	\$ -	\$ -	\$ -	\$ -	\$ -
Available Fund Balance:					
Restricted:					
Landfill Remediation	\$ -			\$ -	\$ -
Ending Balance	\$ -			\$ -	\$ -



City of Eau Claire 2018 Adopted Operating Budget

Police K-9 Fund

In 2014, the City of Eau Claire's Police Department received approximately \$570,000 from the Estate of Mary Doolittle. Ms. Doolittle donated these funds and expressed her desire for them to be used to fund K-9 units for the Eau Claire Police Department. In 2017, an additional K-9 dog, Jake, was added to the K-9 unit with these funds. These funds will support ongoing operating costs related to Jake. In addition, in 2018 these funds will fund the replacement of Duke, who will be retiring in 2018 after serving the department for six years.

Objectives

- The K-9 dog assists in searching for drugs on traffic stops, in schools, and as requested.
- Provides building searches.
- Tracking of missing people, victims, and suspects.
- Presentations to groups such as the Boys & Girls Club and the YMCA.
- Tactical call outs.
- Presidential visits.

Outputs

- Our K9's located drugs on either traffic stops or part of a case 12 different times.
- Searched 13 different buildings on alarms or burglary type cases.
- Completed 7 presentations.
- Apprehended 2 suspects.





City of Eau Claire 2018 Adopted Operating Budget

POLICE DEPARTMENT K-9 FUND
Budget Summary
Revenues & Expenditures

Operating Budget	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Revenues & Other Financing Sources:					
Miscellaneous	\$ 1,823	\$ 1,200	\$ 1,348	\$ 1,700	\$ 1,200
Total Revenues & Other Financing Sources:	<u>1,823</u>	<u>1,200</u>	<u>1,348</u>	<u>1,700</u>	<u>1,200</u>
Expenditures & Other Financing Uses:					
Personnel Services	-	4,900	3,724	4,900	4,900
Contractual Services	-	25,600	20,846	25,600	25,600
Materials & Supplies	-	22,000	9,652	22,000	-
Other Financing Uses	70,000	-	-	-	20,000
Total Expenditures & Other Financing Uses:	<u>70,000</u>	<u>52,500</u>	<u>34,222</u>	<u>52,500</u>	<u>50,500</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ (68,177)</u>	<u>\$ (51,300)</u>	<u>\$ (32,874)</u>	<u>\$ (50,800)</u>	<u>\$ (49,300)</u>
Available Fund Balance:					
Restricted:					
Gifts & Donations	\$ 503,290			\$ 452,490	\$ 403,190
Total Restricted	<u>503,290</u>			<u>452,490</u>	<u>403,190</u>
Ending Balance	<u>\$ 503,290</u>			<u>\$ 452,490</u>	<u>\$ 403,190</u>

City of Eau Claire, Wisconsin
**2018 Adopted
Operating Budget**
Adopted November 2017



Debt Service Funds

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City of Eau Claire 2018 Adopted Operating Budget

Debt Service

The Debt Service Fund accounts for the payment of principal and interest on the current portion of general obligation long-term debt and the accumulation of resources for future payments. General obligation bond issues are backed by the full faith and credit of the City and are repaid through resources of the particular fund. Transfers from the General Fund, Library and Health are recorded under "Other Financing Sources". Funding is derived from property tax and special assessment collections.

The City of Eau Claire has three types of debt issues:

1. General Obligation Bonds & Notes are issued for capital construction projects and are backed by the full faith and credit of the City.
 - o Total outstanding debt as of 12/31/2017: \$121,160,000
2. Tax Incremental Bonds (General Obligation debt) are issued to finance TIF District improvements in the TIF project plans. Tax Incremental Bonds are paid by segregated property taxes, but are ultimately backed by the full faith and credit of the City if incremental taxes are inadequate to meet payments.
 - o Total outstanding debt as of 12/31/2017: \$22,395,000
3. Revenue Bonds are issued by the Water and Sewer Utilities for capital construction projects and are backed by user fees generated from operations in the enterprise.
 - o Total outstanding debt (estimated) as of 12/31/2017: \$39,360,802

Section 67.03(1) of the Wisconsin Statutes provides that the amount of indebtedness of a municipality shall not exceed 5 percent of the equalized valuation of the taxable property in the municipality. The City Council adopted a Debt Policy in September 2014 that limits the amount of outstanding debt to 70% of the State allowable amount.

The following computation compares the total debt allowable as approved by City Council for the City of Eau Claire with outstanding indebtedness at December 31, 2017:

Equalized valuation including T.I.D.'s (certified, August 2017)	\$4,968,276,300
Debt capacity per State Statute (5% of equalized value)	248,413,815
Debt capacity per City Debt Policy (3.5% of equalized value)	173,889,671
Unused borrowing capacity per State Statute	127,253,815
Unused borrowing capacity per City Debt Policy	52,729,671
Percent of debt capacity remaining per State Statute	51.23%
Percent of debt capacity remaining per City Debt Policy	30.32%

The Debt Policy also states that the Net Direct Debt should not exceed three times (3X) the operating revenues of the City.

General Fund Operating Revenues (Adopted 2018)	69,442,500
Debt Policy Limit (3x operating revenues)	208,327,500
Net Direct Debt as of 12/31/17	121,160,000



City of Eau Claire 2018 Adopted Operating Budget

DEBT SERVICE Budget Summary Revenues & Expenditures

Operating Budget	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 318,988	\$ 191,000	\$ 163,826	\$ 163,900	\$ 300
Intergovernmental	-	-	-	-	-
Charges For Services	-	-	-	-	-
Miscellaneous	7,932	-	6,237	-	-
Other Financing Sources	9,334,603	8,786,400	2,892,555	8,786,400	9,482,000
Total Revenues & Other Financing Sources:	9,661,524	8,977,400	3,062,619	8,950,300	9,482,300
Expenditures & Other Financing Uses:					
Contractual Services	37,104	164,800	3,388	4,200	11,400
Debt Service:					
Principal - G.O. Bonds	7,000,792	6,208,500	6,232,173	6,208,500	6,747,000
Principal - S.A. Bonds	480,000	320,000	320,000	320,000	160,000
Interest - G.O. Bonds	2,355,034	2,508,100	1,329,580	2,508,100	2,735,000
Interest - S.A. Bonds	29,700	12,600	9,600	12,600	3,000
Arbitrage Rebate	-	24,900	-	-	-
Total Expenditures & Other Financing Uses:	9,902,630	9,238,900	7,894,741	9,053,400	9,656,400
Excess (Deficiency) of Funding Sources over Uses	\$ (241,106)	\$ (261,500)	\$ (4,832,123)	\$ (103,100)	\$ (174,100)
Available Fund Balance:					
Restricted					
G.O. Debt - Tax Levy	\$ 286,400			\$ -	\$ -
G.O. Debt - Self Supporting	4,832,123			5,015,423	4,841,323
Total Restricted	5,118,523			5,015,423	4,841,323
Ending Balance	\$ 5,118,523			\$ 5,015,423	\$ 4,841,323



City of Eau Claire 2018 Adopted Operating Budget

<i>Outstanding Debt Summary</i>			
Issue	Interest	Principal	Total
2008A	726,097.50	3,160,000.00	3,886,097.50
2008B	4,165.63	215,000.00	219,165.63
2008C	2,041,750.05	5,650,000.00	7,691,750.05
2009A	2,408,467.50	6,110,000.00	8,518,467.50
2009B	196,242.50	2,725,000.00	2,921,242.50
2009C	1,042,576.61	3,159,465.00	4,202,041.61
2010A	1,356,095.00	3,210,000.00	4,566,095.00
2010B	51,943.75	1,255,000.00	1,306,943.75
2010C	114,677.50	1,955,000.00	2,069,677.50
2011A	1,298,721.94	4,720,000.00	6,018,721.94
2011B	44,331.25	870,000.00	914,331.25
2012A	830,759.55	4,475,000.00	5,305,759.55
2012B	66,335.00	1,865,000.00	1,931,335.00
2013A	4,115,234.44	11,950,000.00	16,065,234.44
2013B	509,650.00	5,865,000.00	6,374,650.00
2013C WFP	8,097,710.27	36,201,337.06	44,299,047.33
2014A	1,260,732.50	4,040,000.00	5,300,732.50
2014B	253,796.94	2,940,000.00	3,193,796.94
2015A	249,393.75	2,975,000.00	3,224,393.75
2015B	1,977,450.00	10,820,000.00	12,797,450.00
2016A	3,339,496.98	13,390,000.00	16,729,496.98
2016B	1,064,400.00	7,295,000.00	8,359,400.00
2016C	264,150.00	2,520,000.00	2,784,150.00
2016D	149,615.00	1,880,000.00	2,029,615.00
2017A	4,186,254.59	12,395,000.00	16,581,254.59
2017B	1,026,075.57	8,880,000.00	9,906,075.57
Grand Total	\$ 36,676,123.82	\$ 160,520,802.06	\$ 197,196,925.88

City of Eau Claire, Wisconsin
**2018 Adopted
Operating Budget**
Adopted November 2017



Enterprise Funds

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City of Eau Claire 2018 Adopted Operating Budget

Water Utility

The Water Utility Fund provides for the operations of the City-owned municipal water system.

Objectives

- Provide an adequate supply of potable water which meets or exceeds all State and Federal standards.
- Provide municipal water with a return on investment in accordance with State guidelines.
- Operate and maintain the pumping equipment and pipe system to ensure a continuous flow of potable water into the distribution system at a consistent pressure.
- Maintain an efficient water transmission and distribution system.

Outputs

- Supplied municipal water that has no violations as noted on the annual Consumer Confidence Report.
- Produced and supplied water to customers at a cost of less than \$0.003 per gallon.
- Operated the water supply system in compliance with WI Department of Natural Resources (WDNR) regulations.

Water Utility

Authorized Full-Time

	2016	2017	2018
Utilities Manager	1.00	1.00	1.00
Utilities System Supervisor	1.00	1.00	1.00
Utilities Supervisor - Water	1.00	1.00	1.00
Water Plant Supervisor	1.00	1.00	1.00
Administrative Associate II	1.00	1.00	1.00
Utility Operator II	1.00	1.00	1.00
Utility Systems Technician II	2.00	2.00	2.00
Utility Operator I	8.00	8.00	8.00
Utility Systems Technician I	13.00	13.00	13.00
Total FTE Positions	29.00	29.00	29.00



City of Eau Claire 2018 Adopted Operating Budget

WATER UTILITY Budget Summary Revenues & Expenditures

Operating Budget	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Revenues & Other Financing Sources:					
Licenses & Permits	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000
Fines & Forfeitures	1,728	2,000	612	1,300	2,000
Charges For Services	9,394,628	9,253,700	3,478,938	8,728,300	9,251,400
Other Operating Revenue	297,789	291,000	62,258	304,700	291,000
Miscellaneous	26,431	21,200	19,471	109,700	24,500
Non-Operating Revenue	439,281	42,000	25,119	73,400	42,000
Other Financing Sources	-	-	155	200	-
Total Revenues & Other Financing Sources:	<u>10,159,857</u>	<u>9,610,900</u>	<u>3,586,552</u>	<u>9,217,600</u>	<u>9,611,900</u>
Expenditures & Other Financing Uses:					
Personnel Services	1,984,656	2,326,800	953,687	2,059,300	2,375,300
Contractual Services	599,137	436,700	193,890	377,500	521,300
Utilities	538,654	619,400	271,656	506,000	636,600
Fixed Charges	2,165,399	2,395,700	1,193,256	2,388,500	2,478,000
Materials & Supplies	569,192	483,300	181,925	414,000	501,100
Non-Operating Proprietary	276,876	286,000	138,230	286,000	192,000
Total Expenditures & Other Financing Uses:	<u>6,133,914</u>	<u>6,547,900</u>	<u>2,932,644</u>	<u>6,031,300</u>	<u>6,704,300</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ 4,025,943</u>	<u>\$ 3,063,000</u>	<u>\$ 653,908</u>	<u>\$ 3,186,300</u>	<u>\$ 2,907,600</u>
Working Capital:					
Current Assets	\$ 4,050,060				
Less Current Liabilities	(230,656)				
Beginning Balance				\$ 3,819,404	\$ 4,306,754
Changes in Working Capital:					
From Operations				3,186,300	2,907,600
From Bond Issue				-	-
Less Non-Cash Developer Contributions				-	-
Less Principal on Debt				(310,000)	(256,560)
Less Transfers to CIP				(2,577,000)	(1,761,000)
Less Bond Funded CIP				-	-
Change in Balance Sheet Accounts				-	-
Dec (Inc) In Restricted Cash				188,050	-
Ending Balance	<u>\$ 3,819,404</u>			<u>\$ 4,306,754</u>	<u>\$ 5,196,794</u>



City of Eau Claire 2018 Adopted Operating Budget

Sewer Utility

The Sewer Utility provides for the operations of the City-owned wastewater treatment facility and sewage collection system.

Objectives

- Operate the wastewater treatment plant in compliance with State effluent limitations.
- Provide wastewater treatment to the service area including Eau Claire, Altoona, and a portion of the former Washington Heights Sewer District.
- Monitor and enforce an industrial pretreatment program.
- Ensure that the sanitary sewer collection system is maintained in a satisfactory condition.

Outputs

- Achieved a score of 3.5 or greater on the Compliance Maintenance Annual Report.
- Cleaned and inspected the sewer collection system.
- Incurred less than 10 main-related service calls.
- Conveyed and treated wastewater at a cost of less than \$0.005 per gallon.

Sewer Utility Authorized Full-Time	2016	2017	2018
Utilities Chemist	1.00	1.00	1.00
Wastewater Plant Supervisor	1.00	1.00	1.00
Utilities Supervisor - Wastewater	1.00	1.00	1.00
Utilities Engineer II	0.00	0.00	1.00
Utilities Engineer I	1.00	1.00	0.00
Assistant Chemist	1.00	1.00	1.00
Administrative Associate II	0.50	0.50	0.50
Utility Operator II	2.00	2.00	2.00
Utility Systems Technician II	1.00	1.00	1.00
Laboratory Technician	1.00	1.00	1.00
Utility Operator I	6.00	6.00	6.00
Utility Systems Technician I	7.00	7.00	7.00
Total FTE Positions	22.50	22.50	22.50



City of Eau Claire 2018 Adopted Operating Budget

SEWER UTILITY Budget Summary Revenues & Expenditures

Operating Budget	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Revenues & Other Financing Sources:					
Intergovernmental Revenue	\$ 3,230	\$ -	\$ 3,230	\$ 3,300	\$ -
Charges For Services	9,714,081	9,473,500	4,210,085	10,459,100	9,902,000
Other Operating Revenue	152,486	85,000	60,046	168,400	85,000
Miscellaneous	52,848	38,400	42,826	57,800	43,700
Non-Operating Revenue	226,918	15,000	8,109	15,000	15,000
Other Financing Sources	-	-	-	-	-
Total Revenues & Other Financing Sources:	<u>10,149,563</u>	<u>9,611,900</u>	<u>4,324,297</u>	<u>10,703,600</u>	<u>10,045,700</u>
Expenditures & Other Financing Uses:					
Personnel Services	2,402,343	2,583,700	1,087,520	2,439,400	2,624,300
Contractual Services	1,379,395	1,095,000	365,973	1,043,500	1,199,400
Utilities	573,335	803,100	265,425	461,200	837,800
Fixed Charges	553,389	556,400	273,496	553,500	608,300
Materials & Supplies	504,558	1,551,600	221,509	491,700	592,800
Non-Operating Proprietary	107,879	24,300	501,615	984,700	942,000
Total Expenditures & Other Financing Uses:	<u>5,520,899</u>	<u>6,614,100</u>	<u>2,715,538</u>	<u>5,974,000</u>	<u>6,804,600</u>
Excess (Deficiency) of Funding Sources over Uses	\$ 4,628,663	\$ 2,997,800	\$ 1,608,759	\$ 4,729,600	\$ 3,241,100
Working Capital:					
Current Assets	\$ 9,889,403				
Less Current Liabilities	(365,812)				
Beginning Balance				\$ 9,523,591	\$ 12,188,487
Changes in Working Capital:					
From Operations				4,729,600	3,241,100
From Bond Issue				-	-
Less Non-Cash New Construction				-	-
Less Principal on Debt				(1,803,704)	(1,850,907)
Less Transfers to CIP				(261,000)	(1,868,500)
Less Bond Funded CIP				-	-
Changes in Balance Sheet Accounts:				-	-
Dec (Inc) In Restricted Cash				-	-
Ending Balance	\$ 9,523,591			\$ 12,188,487	\$ 11,710,180



City of Eau Claire 2018 Adopted Operating Budget

Storm Water Utility

The Storm Water Utility provides for the operation and maintenance of and improvements to the storm water drainage system.

Objectives

- Compliance with the Wisconsin Pollution Discharge Elimination System NR 216 water discharge permit.
- Acquisition, construction and maintenance of storm water detention basins.
- Review and approval of development plans for compliance with the city regulations.
- Repair, clean and maintain the drainage inlets, pipes and conveyance systems.
- Respond to citizen concerns regarding drainage issues

Outputs

- Compliance with the conditions of the storm water discharge permit as detailed in the annual report to the WDNR.
- Work with several stakeholders to resolve inconsistencies in flood plain management along the Eau Claire and Chippewa rivers.
- Work with local jurisdictions for a coordinated approach to storm water runoff water quality. Chair Rain to Rivers, 16 western Wisconsin municipalities working together on runoff water quality education and participate in the Eau Claire River Watershed Implementation Task Force.
- Work with West Central Wisconsin Regional Planning on updating steep slope policies and policy implementation
- Review 57 site plans and five plats for compliance with City regulations in 2016.

Storm Water Utility Authorized Full-Time	2016	2017	2018
Engineering Technician I	1.00	1.00	1.00
Total FTE Positions	1.00	1.00	1.00

Street Cleaning: The street sweeping and cleaning services are for the purpose of removing sand, debris, grass and leaves from the street to prevent the plugging of the storm water drainage system and prevent debris from entering the creeks, streams, rivers and waterways. The program also improves the environment and aesthetic appearance of the community. The cost of the street sweeping program is funded 100 percent from the Storm Water Utility.

Objectives – Street Cleaning

- Complete street sweeping in accordance with the requirements of the NR 216 Wisconsin Pollutant Discharge Elimination System Storm Water Discharge Permit.
- Clean sand and debris from streets in the spring following the winter snow and ice control operations.
- Remove leaves from gutters in the fall to prevent storm drain plugging.

Outputs – Street Cleaning

- Complete the spring sweeping and clean up no later than May 30th.
- Sweep all streets a total of 9 times during the calendar year.
- Sweep all streets in the Half Moon Lake Watershed 13 times.
- Sweep all streets in the downtown business district 12 times.
- Zero ton of sweeping hauled to landfill.



City of Eau Claire 2018 Adopted Operating Budget

STORM WATER UTILITY Budget Summary Revenues & Expenditures

Operating Budget	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Revenues & Other Financing Sources:					
Charges For Services	\$ 4,468,995	\$ 4,494,500	\$ 1,848,345	\$ 4,218,300	\$ 4,516,800
Other Operating Revenue	31,519	30,000	9,769	33,600	30,000
Miscellaneous	47,292	45,300	15,414	73,600	49,400
Non-Operating Revenue	404,158	600	-	-	600
Total Revenues & Other Financing Sources:	4,951,963	4,570,400	1,873,528	4,325,500	4,596,800
Expenditures & Other Financing Uses:					
Personnel Services	674,983	656,600	290,298	644,800	681,400
Contractual Services	698,715	667,500	310,097	60,020	664,800
Utilities	97,495	119,200	1,541	42,400	119,300
Fixed Charges	416,084	407,100	203,036	406,100	447,200
Materials & Supplies	26,898	16,500	1,503	5,600	16,500
Non Operating Proprietary	543,529	510,500	252,701	510,500	452,000
Total Expenditures & Other Financing Uses:	2,457,704	2,377,400	1,059,175	1,669,420	2,381,200
Excess (Deficiency) of Funding Sources over Uses	\$ 2,494,259	\$ 2,193,000	\$ 814,353	\$ 2,656,080	\$ 2,215,600
Working Capital:					
Current Assets	\$ 1,492,968				
Less Current Liabilities	(182,404)				
Beginning Balance				\$ 1,310,564	\$ 1,847,837
Changes in Working Capital:					
From Operations				2,656,080	2,215,600
From Bond Issue				720,000	850,000
Less Non-Cash New Construction				-	-
Less Principal on Debt				(2,118,807)	(2,108,601)
Less Transfers to CIP				(720,000)	(850,000)
Less Bond Funded CIP				-	-
Changes in Balance Sheet Accounts:				-	-
Dec (Inc) In Restricted Cash				-	-
Ending Balance	\$ 1,310,564			\$ 1,847,837	\$ 1,954,836



City of Eau Claire 2018 Adopted Operating Budget

Parking Fund

The Parking Fund provides for the operation and maintenance of the downtown parking ramps, city-owned surface public parking lots, and on-street parking meters.

Objectives

- Provide for the daily operation and maintenance of the parking ramps and surface public parking lots.
- Assure the proper operation and repair of the parking meters.
- Collect revenue from the ramps and meters for the cost of providing the parking system.

Outputs

- Collected revenue from 300 parking meters.
- Maintained the parking structures for 1,174 parking stalls.

Parking Fund		2016	2017	2018
Authorized Full-Time				
Parking Administrator		0.00	1.00	1.00
Total FTE Positions		0.00	1.00	1.00

PARKING FUND
Budget Summary
Revenues & Expenditures

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Operating Budget					
Revenues & Other Financing Sources:					
Fines & Forfeitures	\$ 142	\$ -	\$ 108	\$ 200	\$ -
Charges For Services	312,313	462,900	361,796	609,000	462,900
Other Financing Sources	-	-	-	-	-
Total Revenues & Other Financing Sources:	<u>312,455</u>	<u>462,900</u>	<u>361,904</u>	<u>609,200</u>	<u>462,900</u>
Expenditures & Other Financing Uses:					
Personnel Services	75,625	157,800	55,981	149,200	166,600
Contractual Services	140,417	82,800	36,306	63,000	82,800
Utilities	56,551	146,200	35,053	55,400	103,100
Fixed Charges	51,448	11,600	5,050	10,100	11,600
Materials & Supplies	19,501	24,300	11,390	18,500	24,300
Non Operating Proprietary	5,047	3,400	2,880	3,400	5,900
Other Financing Uses	27,984	52,800	-	160,200	86,100
Total Expenditures & Other Financing Uses:	<u>376,574</u>	<u>478,900</u>	<u>146,660</u>	<u>459,800</u>	<u>480,400</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ (64,119)</u>	<u>\$ (16,000)</u>	<u>\$ 215,244</u>	<u>\$ 149,400</u>	<u>\$ (17,500)</u>
Working Capital:					
Current Assets	\$ 41,157				
Less Current Liabilities	(36,401)				
Beginning Balance				\$ 4,756	\$ 154,156
Changes in Working Capital:					
From Operations				149,400	(17,500)
Less working capital used in operations				-	-
Non Cash Revenues & Expenses - Net				-	-
Ending Balance	<u>\$ 4,756</u>			<u>\$ 154,156</u>	<u>\$ 136,656</u>



City of Eau Claire 2018 Adopted Operating Budget

Public Transit

The Public Transit Fund provides for the fixed-route bus system and associated public transportation under the direction of the Eau Claire Transit Commission. The Transit Commission is responsible for establishing and monitoring a comprehensive and unified transportation system to the community. The fund is divided into various accounts including bus operations, shop operations, and administration.

Objectives

- Operate a public transportation system to provide an economical, safe, comfortable, and equitable transportation option.
- Provide specialized transportation (paratransit) services to citizens who are not able to use regular bus service.
- Maintain and staff the shop with skilled mechanics to adequately maintain all transit vehicles.
- Operate the system in accordance with the Federal Transit Administration and Wisconsin Department of Transportation regulations to ensure receipt of State and Federal funding.
- Provide bus service under cooperative and negotiated agreement contracts.

Outputs

- Operate 15 regular bus routes originating and terminating at the Downtown Transfer Center.
- Provide approximately 1 million rides per year.
- Meet or exceed the average of six performance indicators for mid-size bus operations in Wisconsin.

Public Transit Authorized Full-Time	2016	2017	2018
Transit Manager	1.00	1.00	1.00
Community Services Supervisor	1.00	0.00	0.00
Transit Supervisor	2.50	2.50	2.50
Administrative Associate II	1.00	1.00	1.00
Bus Mechanic I, II, III	2.00	0.00	0.00
Bus Operator	25.00	25.00	25.00
Combination Service Worker	2.50	0.00	0.00
Part-Time Operator	3.00	3.00	3.00
Total FTE Positions	38.00	32.50	32.50

Performance Measures					
	2012	2013	2014	2015	2016
Operating expense per passenger	\$3.62	\$3.78	\$4.22	\$4.97	\$4.68
Operating expense per revenue hour	\$80.81	\$77.80	\$85.01	\$86.01	\$84.46
Passenger per revenue hour	22.35	20.56	20.14	17.30	18.02
Passenger per capita	15.52	13.54	12.99	11.64	11.98
Revenue hours per capita	0.69	0.66	0.65	0.67	0.66
Passenger revenue per passenger	\$0.94	\$0.72	\$0.76	\$0.90	\$0.89
Passenger revenue to operating cost	26%	19%	18%	18%	19%



City of Eau Claire 2018 Adopted Operating Budget

PUBLIC TRANSIT Budget Summary Revenues & Expenditures

Operating Budget	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Revenues & Other Financing Sources:					
Intergovernmental Revenue	\$ 68,693	\$ -	\$ (41,854)	\$ -	\$ -
Fines & Forfeitures	(180)	-	72	-	-
Charges For Services	1,091,397	1,105,400	628,364	1,103,000	1,197,900
Miscellaneous	61,503	46,000	16,909	41,300	53,000
Non-Operating Revenue	3,243,130	3,553,800	445,580	3,311,200	3,454,600
Other Financing Sources	912,923	1,153,600	925	1,024,100	1,106,000
Total Revenues & Other Financing Sources:	5,377,466	5,858,800	1,049,996	5,479,600	5,811,500
Expenditures & Other Financing Uses:					
Personnel Services	2,833,371	2,956,700	1,352,786	2,847,100	3,015,300
Contractual Services	1,738,818	1,810,700	834,259	1,509,000	1,820,400
Utilities	8,541	11,900	4,617	7,800	12,200
Fixed Charges	174,580	179,600	83,487	179,600	184,200
Materials & Supplies	657,556	899,900	400,270	936,100	779,400
Contributions & Other Payments	-	-	-	-	-
Non Operating Proprietary	-	-	-	-	-
Total Expenditures & Other Financing Uses:	5,412,865	5,858,800	2,675,419	5,479,600	5,811,500
Excess (Deficiency) of Funding Sources over Uses	\$ (35,399)	\$ -	\$ (1,625,423)	\$ -	\$ -
Working Capital:					
Current Assets	\$ 910,551				
Less Current Liabilities	(910,551)				
Beginning Balance				\$ -	\$ -
Changes in Working Capital:					
From Operations				-	-
Less working capital used in operations				-	-
Non Cash Revenues & Expenses - Net				-	-
Ending Balance	\$ -			\$ -	\$ -



City of Eau Claire 2018 Adopted Operating Budget

Hobbs Municipal Ice Center

Hobbs Municipal Ice Arena is located at 915 Menomonie Street and has been open to the public since 1975. It is the home rink of the University of Wisconsin – Eau Claire (UWEC) NCAA Division III men’s and women’s hockey teams, Eau Claire North and Memorial high school boys hockey teams, the ECA Stars girls high school hockey team, the Eau Claire Youth Hockey Association, and the Eau Claire Figure Skating Club. All of these organizations participate in the Hobbs Ice Arena consortium, providing input on future planning for the facility.

Objectives

- Provide high quality, safe, and affordable ice time, meeting room time, and facility amenities.
- Plan and coordinate comprehensive annual preventative maintenance program for all facility operations equipment.
- Implement and maintain an ongoing five year capital improvement plan.

Outputs

- Coordinated facility use agreements and scheduling of ice and meeting room time for numerous users.
- Attracted and hosted outside tournaments and events which contributed to the community’s overall economy.
- Operated all ice sheets and rink spaces at US Ice Rink Association recommended operating conditions.

Hobbs Municipal Ice Center

Authorized Full-Time

Facility & Program Supervisor

Assistant Facilities Supervisor

	2016	2017	2018
Facility & Program Supervisor	1.00	1.00	1.00
Assistant Facilities Supervisor	1.00	1.00	1.00
Total FTE Positions	2.00	2.00	2.00

Facility Usage	2012	2013	2014	2015	2016
Open Skate Attendance	8,674	7,026	8,854	8,741	8,414
O’Brien Rink Hours	1,716	1,703	1,879	2,046	1,910
Akervik Rink Hours	1,691	2,218	2,177	1,907	1,807
Hughes Rink Hours	1,292	1,387	1,569	1,511	1,520
Meeting Room Hours	965	1,022	1,835	1,581	1,506
Dry Floor Hours	44	134	117	254	226
Total Hours Utilized	5,708	6,464	7,577	7,299	6,969



City of Eau Claire 2018 Adopted Operating Budget

HOBBS MUNICIPAL ICE CENTER
Budget Summary
Revenues & Expenditures

Operating Budget	2016	2017	2017	2017	2018
	Actual	Adopted	6 Month	Projection	Adopted
Revenues & Other Financing Sources:					
Charges For Services	\$ 698,788	\$ 754,600	\$ 390,313	\$ 689,500	\$ 764,500
Miscellaneous	59,204	73,600	40,499	58,300	57,700
Other Financing Sources	232,119	205,600	99,500	293,000	213,900
Total Revenues & Other Financing Sources:	990,111	1,033,800	530,312	1,040,800	1,036,100
Expenditures & Other Financing Uses:					
Personnel Services	253,904	254,700	138,016	285,200	266,900
Contractual Services	113,236	93,700	59,321	118,800	95,400
Utilities	252,656	293,500	134,015	226,800	305,900
Fixed Charges	9,652	11,100	5,381	9,800	11,100
Materials & Supplies	75,754	74,900	53,354	94,300	57,900
Non Operating Proprietary	96,050	90,900	45,450	90,900	83,900
Total Expenditures & Other Financing Uses:	801,251	818,800	435,537	825,800	821,100
Excess (Deficiency) of Funding Sources over Uses	\$ 188,860	\$ 215,000	\$ 94,775	\$ 215,000	\$ 215,000
Working Capital:					
Current Assets	\$ 117,882				
Less Current Liabilities	(117,882)				
Beginning Balance				\$ -	\$ -
Changes in Working Capital:					
From Operations				215,000	215,000
Payment on Advances				(215,000)	(215,000)
Non Cash Expenses				-	-
Change in Balance Sheet Accounts				-	-
Ending Balance	\$ -			\$ -	\$ -



City of Eau Claire 2018 Adopted Operating Budget

Fairfax Municipal Pool

Fairfax Pool includes a 450,000-gallon main pool and a 150,000-gallon diving well, which were constructed in 1991. Features include a bathhouse, concessions stand, diving boards, zero depth play feature, water slide, playground equipment, picnic pavilion, shaded deck area, zero depth area and a 50-meter 8-lane competitive pool.

Objectives

- Provide clean, safe, and supervised swimming opportunities for the community.
- Provide low cost access to the pool.

Outputs

- Increased the number of interactive amenities for patrons.
- Limited closures due to weather/unforeseen human factors to less than four.
- Sold at least 15 exclusive use pool rentals and 40 pavilion rentals to the public.
- Offered competitive swimming opportunities through an agreement with the YMCA.
- Promoted aquatic safety educational opportunities for area youth.

	2012	2013	2014	2015	2016
Attendance	67,051	60,345	58,199	63,354	70,252
Season Pass Sales	883	880	2,220*	2,480*	2,908*
Scholarships	67	87	369*	303*	393*
Pavilion Rentals	41	45	48	54	47
Transportation Attendance	3,856	3,517	3,831	3,136	2,706

FAIRFAX MUNICIPAL POOL
Budget Summary
Revenues & Expenditures

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Operating Budget					
Revenues & Other Financing Sources:					
Fines and Forfeitures	\$ (90)	\$ -	\$ -	\$ -	\$ -
Charges For Services	308,458	263,300	168,840	323,700	263,300
Miscellaneous	7,272	12,200	7,152	8,500	12,200
Other Financing Sources	68,730	67,500	-	18,400	60,200
Total Revenues & Other Financing Sources:	384,370	343,000	175,992	350,600	335,700
Expenditures & Other Financing Uses:					
Personnel Services	225,875	197,700	81,650	224,400	199,100
Contractual Services	144,851	29,600	10,090	17,100	29,700
Utilities	44,365	39,700	19,656	31,400	39,900
Fixed Charges	7,278	7,400	5,249	7,400	7,400
Materials & Supplies	66,728	67,800	44,372	69,500	58,800
Contributions & Other Payments	382	800	342	800	800
Total Expenditures & Other Financing Uses:	489,480	343,000	161,359	350,600	335,700
Excess (Deficiency) of Funding Sources over Uses	\$ (105,110)	\$ -	\$ 14,633	\$ -	\$ -
Working Capital:					
Current Assets	\$ 9,582				
Less Current Liabilities	(9,582)				
Beginning Balance				\$ -	\$ -
Changes in Working Capital:					
From Operations				-	-
Non Cash Expenses				-	-
Ending Balance	\$ -			\$ -	\$ -

City of Eau Claire, Wisconsin
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Internal Service Funds

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City of Eau Claire 2018 Adopted Operating Budget

Risk Management

The Risk Management Fund provides stable insurance rates to City Departments and the General Fund. Revenues are derived from internal service charges for insurance coverage including liability issues, property damage, worker's compensation and the health insurance deductible. Coverage for catastrophic losses is purchased through "pooled" insurance companies formed with other Wisconsin municipalities and traditional coverage. Smaller, predictable losses are self-insured. Risk Management handles all claims and safety and related matters for the City of Eau Claire and L.E. Phillips Memorial Library. Certain coverage is also provided for the City-County Health Department and Housing Authority.

Objectives

- Integrate Risk Management into the strategic and decision making processes across the organization.
- Protect the financial assets of the City from adverse impact and provide stable funding for losses.

Outputs

- Participated in 381 events to provide education and training on best safety practices.
- Maintained stable internal service charges to other City departments and funds.

Risk Management Authorized Full-Time	2016	2017	2018
Risk Manager	1.00	1.00	1.00
Total FTE Positions	1.00	1.00	1.00

*RISK MANAGEMENT
Budget Summary
Revenues & Expenditures*

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Operating Budget					
Revenues & Other Financing Sources:					
Charges For Services - Intragovernmental	\$ 1,747,179	\$ 1,735,200	\$ 862,145	\$ 1,694,400	\$ 1,756,200
Other Operating Revenue	48,944	70,000	35,896	106,900	70,000
Miscellaneous	143,552	123,800	27,102	86,200	126,000
Total Revenues & Other Financing Sources:	<u>1,939,675</u>	<u>1,929,000</u>	<u>925,144</u>	<u>1,887,500</u>	<u>1,952,200</u>
Expenditures & Other Financing Uses:					
Personnel Services	131,217	150,100	69,127	149,400	153,000
Contractual Services	108,726	89,000	32,645	84,900	88,900
Utilities	287	400	96	200	400
Fixed Charges	1,810,454	2,164,200	808,319	2,113,200	2,164,200
Materials & Supplies	5,509	6,200	1,610	3,900	6,200
Other Financing Uses	-	-	-	-	-
Total Expenditures & Other Financing Uses:	<u>2,056,193</u>	<u>2,409,900</u>	<u>911,797</u>	<u>2,351,600</u>	<u>2,412,700</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ (116,518)</u>	<u>\$ (480,900)</u>	<u>\$ 13,347</u>	<u>\$ (464,100)</u>	<u>\$ (460,500)</u>
Working Capital:					
Current Assets	\$ 7,232,007				
Less Current Liabilities	(298,549)				
Beginning Balance				\$ 6,933,458	\$ 6,469,358
Changes in Working Capital:					
From Operations				(464,100)	(460,500)
Advance to Other Funds				-	-
Change in Balance Sheet Accounts				-	-
Ending Balance	<u>\$ 6,933,458</u>			<u>\$ 6,469,358</u>	<u>\$ 6,008,858</u>



City of Eau Claire 2018 Adopted Operating Budget

Central Equipment

The Central Equipment Fund provides for the procurement and maintenance of approximately 325 pieces of vehicles/equipment.

Objectives

- Complete all required services to vehicles and equipment on schedule.
- Evaluate equipment values and repairs in order to plan for an efficient and safe fleet.
- To provide supplies, tools, and materials for employees to complete assigned projects efficiently.

Central Equipment Authorized Full-Time	2016	2017	2018
Community Service Supervisor	0.00	1.00	1.00
Service Technician	1.00	1.00	1.00
Administrative Associate II	1.00	0.00	0.00
Bus Mechanic III	0.00	1.00	1.00
Bus Mechanic I	0.00	1.00	1.00
Mechanic III	0.00	1.00	1.00
Mechanic II	0.00	1.00	1.00
Mechanic I	5.00	3.00	3.00
Part-time Shop Personnel	0.00	0.50	0.50
Combination Service Worker	0.00	2.00	2.00
Community Service Worker II	0.00	1.00	1.00
Community Service Worker I	2.00	1.00	1.00
Total FTE Positions	9.00	13.50	13.50

Fleet and Stores Activity			
	2014	2015	2016
Gallons of Diesel Fuel	143,782	122,455	125,532
Gallons of Gasoline	129,343	123,305	121, 653
Items and parts stocked in stores	3535	4170	5157
Equipment repair orders completed	3079	3009	3128
Total man hours maintaining and repairing equipment	13964	12776	12180
Vehicles and equipment replaced	8	12	14
New Equipment and Vehicles added to Fleet	4	7	10



City of Eau Claire 2018 Adopted Operating Budget

CENTRAL EQUIPMENT
Budget Summary
Revenues & Expenditures

Operating Budget	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Revenues & Other Financing Sources:					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Charges For Services - Intragovernmental	4,742,155	4,825,600	2,461,799	5,164,400	4,879,900
Miscellaneous	295,551	311,400	166,483	307,000	252,100
Other Financing Sources	110,628	2,000	25,758	34,100	2,000
Total Revenues & Other Financing Sources:	5,148,335	5,139,000	2,654,040	5,505,500	5,134,000
Expenditures & Other Financing Uses:					
Personnel Services	1,101,487	1,059,800	530,869	1,141,700	1,150,400
Contractual Services	463,663	521,800	232,049	526,700	522,700
Utilities	183,361	220,000	118,082	189,500	262,500
Fixed Charges	146,588	159,700	76,871	160,500	159,700
Materials & Supplies	1,301,837	1,611,000	723,830	1,558,600	1,617,900
Non Operating Proprietary	-	-	481	-	-
Total Expenditures & Other Financing Uses:	3,196,937	3,572,300	1,682,182	3,577,000	3,713,200
Excess (Deficiency) of Funding Sources over Uses	\$ 1,951,398	\$ 1,566,700	\$ 971,858	\$ 1,928,500	\$ 1,420,800
Working Capital:					
Current Assets	\$ 4,728,735				
Less Current Liabilities	(228,048)				
Beginning Balance				\$ 4,500,687	\$ 4,388,887
Changes in Working Capital:					
From Operations				1,928,500	1,420,800
Transfer to CIP				(2,000,300)	(1,903,000)
Transfer to CIP-Fire Equipment				(40,000)	(322,600)
Non-cash Revenues & Expenses-net				-	-
Ending Balance	\$ 4,500,687			\$ 4,388,887	\$ 3,584,087

City of Eau Claire, Wisconsin
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Component Units

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City of Eau Claire 2018 Proposed Operating Budget

Redevelopment Authority (RDA)

The Eau Claire Redevelopment Authority (RDA), located at 203 S. Farwell Street, is the lead organization in development projects within designated areas of the City of Eau Claire. Created in 1991, the purpose of the RDA includes the elimination and prevention of substandard, deteriorated, slum and blighted areas or properties and encouragement of urban renewal programs. The RDA is governed by a board consisting of seven commissioners and the city Economic Development Division directs who serves as Executive Director.

The Redevelopment Authority has five districts with current areas of emphasis in the North Barstow Redevelopment Area, Downtown, and the Cannery Redevelopment District.

Objectives

- Downtown Revitalization
- Redevelopment
- Acquisition/Relocation
- Demolition
- Bonding
- Project Management
- Partnering

Outputs – Cannery Redevelopment Area

- Closed on sale of 1807 N. Oxford Avenue for private development in 2017.
- Currently negotiating to purchase remaining properties through the Capital Improvement Plan.

Outputs – North Barstow Redevelopment Area

- The Redevelopment Authority is reviewing conceptual plans for the space on Block 7 and the Liner Site, while marketing these final sites in the North Barstow Redevelopment Area to developers.



City of Eau Claire 2018 Proposed Operating Budget

REDEVELOPMENT AUTHORITY
Budget Summary
Revenues & Expenditures

Operating Budget	2016	2017	2017	2017	2018
	Actual	Adopted	6 Month	Projection	Adopted
Revenues & Other Financing Sources:					
Miscellaneous	\$ 8,598	\$ -	\$ -	\$ -	\$ -
Other Financing Source	-	-	-	-	-
Total Revenues & Other Financing Sources:	8,598	-	-	-	-
Expenditures & Other Financing Uses:					
Contractual Services	211,661	5,300	2,619	6,400	5,300
Utilities	10,171	11,100	3,079	9,800	11,400
Fixed Charges	-	1,000	-	-	1,000
Materials & Supplies	155	100	-	-	100
Contributions & Other Payments	-	-	-	-	-
Non Operating Proprietary	60,000	60,000	-	60,000	60,000
Total Expenditures & Other Financing Uses:	281,987	77,500	5,698	76,200	77,800
Excess (Deficiency) of Funding Sources over Uses	\$ (273,388)	\$ (77,500)	\$ (5,698)	\$ (76,200)	\$ (77,800)
Working Capital:					
Current Assets	\$ 248,307				
Less Current Liabilities	-				
Beginning Balance				\$ 248,307	\$ 232,107
Changes in Working Capital:					
From Operations				(76,200)	(77,800)
Developer Installment				60,000	60,000
Transfer to CIP				-	-
Non-cash Revenue & Expense-Net				-	-
Ending Balance	\$ 248,307			\$ 232,107	\$ 214,307



City of Eau Claire 2018 Proposed Operating Budget

South Barstow Business Improvement District

The South Barstow (formerly Downtown) Business Improvement District (BID) was created in 1984 to allow business and property owners to develop, manage, and promote downtown Eau Claire and to establish an assessment method to fund these activities. A 15-member board guides the district.

Objectives

- Encourage and promote the development and vitality of the downtown area.
- Encourage convenient access to downtown via highways, urban traffic, pedestrian arterials and public transit.
- Promote an efficient system of public and private parking in the downtown area.
- Ensure that future downtown development achieves a high standard of environmental quality and urban design.
- Encourage appropriate government agencies to locate in downtown.
- Promote downtown as an employment center with a proper mix of office, retail, financial, health and professional services.
- Actively market downtown as an attractive setting for conventions, community activities and events.
- Provide and encourage development of entertainment, cultural, and civic activities and facilities in downtown.
- Encourage high-density residential development in downtown.
- Market downtown as a desirable place to live, work, shop and be entertained.

Outputs

- Support and coordinate with Downtown Eau Claire, Inc. (DECI).
- Fund the banner program throughout downtown Eau Claire.
- Enhance the downtown area with summer flowers and winter greens in planters and hanging baskets.
- Fund pedestrian amenities, such as benches, kiosks, music and pedestrian shelters.
- Fund trash collection from on-street receptacles.
- Host downtown events such as the International Fall Festival and the Eau Claire Jazz Festival's 52nd Street.
- Downtown Eau Claire, Inc. provides staffing assistance.

SOUTH BARSTOW BID #1
Budget Summary
Revenues & Expenditures

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Operating Budget					
Revenues & Other Financing Sources:					
Taxes	\$ 80,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000
Miscellaneous	147	-	106	500	-
Total Revenues & Other Financing Sources:	80,147	105,000	105,106	105,500	105,000
Expenditures & Other Financing Uses:					
Contractual Services	42,666	25,000	12,930	17,100	25,000
Utilities	14,264	17,500	5,398	17,500	17,500
Fixed Charges	360	400	-	400	400
Materials & Supplies	11,793	45,100	10,127	13,600	40,100
Contributions & Other Payments	31,000	40,000	40,000	40,000	40,000
Other Financing Uses	-	-	-	-	-
Total Expenditures & Other Financing Uses:	100,082	128,000	68,456	88,600	123,000
Excess (Deficiency) of Funding Sources over Uses	\$ (19,935)	\$ (23,000)	\$ 36,650	\$ 16,900	\$ (18,000)
Available Fund Balance:					
Restricted					
South Barstow Bid	3,663			\$ 20,563	\$ 2,563
Ending Balance	\$ 3,663			\$ 20,563	\$ 2,563



City of Eau Claire 2018 Proposed Operating Budget

West Grand Business Improvement District

The West Grand Avenue Business District was created in 1987 to allow business and property owners in the West Grand Avenue business community to develop, manage and promote their business district and to establish an assessment method to fund these activities. The West Grand Avenue BID comprises the commercial area on the west bank of the Chippewa River from First Avenue to Second Avenue. A 7-member board guides the district.

Objectives

- Maintain convenient access to West Grand Avenue and First Avenue via existing urban traffic, pedestrian arterials, and public transit.
- Encourage and promote the development and vitality of the district.
- Promote an efficient system of public and private parking.
- Actively market the district as an attractive, desirable place to live, work, shop and be entertained.
- Ensure that future development achieves a high standard of environmental quality and urban design.
- Work in harmony with other business districts, government agencies, and neighborhood associations on the west side.
- Provide and encourage development in the district.

Outputs

- Support and coordinate with Downtown Eau Claire, Inc. (DECI).
- Maintain pedestrian level lighting and amenities within the district and along First Avenue south to Lake Street.
- Enhance the district with flower planters, flags and holiday season decorations within the district.
- Promote a zero-interest loan program for commercial properties within the district for façade improvements.
- Support promotional activities for the district, Lakeshore Elementary School, and local groups.
- Downtown Eau Claire, Inc. provides staffing assistance.

WEST GRAND BID #2
Budget Summary
Revenues & Expenditures

Operating Budget	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Miscellaneous	831	-	79	400	-
Non-Operating Revenue	1,667	1,100	694	1,200	1,100
Total Revenues & Other Financing Sources:	17,497	16,100	15,773	16,600	16,100
Expenditures & Other Financing Uses:					
Contractual Services	11,285	13,500	1,726	11,500	13,500
Fixed Charges	275	300	-	300	300
Contributions & Other Payments	1,200	1,200	1,200	1,200	1,200
Capital Purchases	-	-	-	-	-
Total Expenditures & Other Financing Uses:	12,760	15,000	2,926	13,000	15,000
Excess (Deficiency) of Funding Sources over Uses	\$ 4,738	\$ 1,100	\$ 12,848	\$ 3,600	\$ 1,100
Available Fund Balance:					
Restricted					
West Grand BID	\$ 19,043			\$ 22,643	\$ 23,743
Ending Balance	\$ 19,043			\$ 22,643	\$ 23,743



City of Eau Claire 2018 Proposed Operating Budget

Water Street Business Improvement District

The Water Street Business Improvement District was formed in 1990 to allow business and property owners in the Water Street business community to develop, manage and promote their business district and to establish an assessment method to fund these activities. The Water Street BID stretches along both sides of Water Street from the Chippewa River west to Seventh Avenue. An 11-member board guides the district.

Objectives

- Promote the area as a complete neighborhood/community shopping and service area with a pleasant pedestrian atmosphere.
- Encourage and promote the development and vitality of the district.
- Promote an efficient system of public and private parking.
- Market Water Street as an attractive, desirable place to live, work, shop and be entertained.
- Promote development, which achieves a high standard of environmental quality and urban design.
- Promote improvements to the riverfront as a resource, which benefits Water Street and the community.
- Promote the physical rehabilitation of the district that incorporates elements of its history, contemporary design and environmental aesthetics.

Outputs

- Support and coordinate with Downtown Eau Claire, Inc. (DECI).
- Purchase, install, and maintain monument signs on Water Street.
- Provide trash containers, trash collection and public amenities such as benches.
- Support merchant association activities, such as street festivals and holiday promotions.
- Support and promote the use of the Chippewa River State Trail through the district.
- Provide holiday decorations on the street.
- Support City establishing a Tax Increment Financing District on Water Street.
- Downtown Eau Claire, Inc. provides staffing assistance.

*WATER STREET BID #3
Budget Summary
Revenues & Expenditures*

Operating Budget	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000
Miscellaneous	83	-	676	700	-
Total Revenues & Other Financing Sources:	<u>11,083</u>	<u>11,000</u>	<u>11,676</u>	<u>11,700</u>	<u>11,000</u>
Expenditures & Other Financing Uses:					
Contractual Services	8,331	7,300	3,033	7,100	7,300
Fixed Charges	273	300	273	300	300
Materials & Supplies	-	700	-	-	700
Contributions & Other Payments	2,700	2,700	2,700	2,700	2,700
Other Financing Uses	-	-	-	-	-
Total Expenditures & Other Financing Uses:	<u>11,304</u>	<u>11,000</u>	<u>6,006</u>	<u>10,100</u>	<u>11,000</u>
Excess (Deficiency) of Funding Sources over Uses	\$ (221)	\$ -	\$ 5,670	\$ 1,600	\$ -
Available Fund Balance:					
Restricted					
Water Street BID	\$ 22,787			\$ 24,387	\$ 24,387
Ending Balance	\$ 22,787			\$ 24,387	\$ 24,387



City of Eau Claire 2018 Proposed Operating Budget

North Barstow/Medical Business District

The North Barstow/Medical Business Improvement District was formed in 2005 to allow business and property owners in the North Barstow and Medical district of downtown to develop, manage and promote their respective district and to establish an assessment method to fund these activities. This district extends from North Farwell Street west to include the Mayo Clinic Health System Eau Claire Hospital-Luther Campus. An 11-member board guides the district.

Objectives

- Encourage property owners to make improvements to their properties.
- Promote and encourage the creation of distinctive and visually appealing entryways to downtown via Cameron, Madison, and Galloway Streets.
- Ensure and promote the feeling of safety in the area.
- Provide for and encourage the cleanup and maintenance of the riverbanks, riverfront park and trail systems.
- Enhance the beautification and cleanup of this area of downtown to make it attractive to visitors.
- Encourage the maintenance and upgrade of streets and parking areas in the district.
- Provide and encourage development of housing, entertainment, cultural and civic activities and facilities downtown, including Phoenix Parkside.
- Promote this part of downtown as an attractive, desirable place to live, work, shop and be entertained.
- Encourage and promote the development and vitality of downtown.
- Ensure that future development achieves a high standard of environmental quality and urban design.
- Actively recruit businesses that accomplish these goals.

Outputs

- Support and coordinate with Downtown Eau Claire, Inc. (DECI).
- Coordination and planning for planters and flowers in the district.
- Support events within the District and engaging in efforts to provide a positive visitor experience, such as with parking.
- Downtown Eau Claire, Inc. provides staffing assistance.

NORTH BARSTOW BID #4
Budget Summary
Revenues & Expenditures

	2016 Actual	2017 Adopted	2017 6 Month Actual	2017 Projection	2018 Adopted
Operating Budget					
Revenues & Other Financing Sources:					
Taxes	\$ 44,000	\$ 44,000	\$ 44,000	\$ 44,000	\$ 44,000
Miscellaneous	727	-	333	400	-
Total Revenues & Other Financing Sources:	<u>44,727</u>	<u>44,000</u>	<u>44,333</u>	<u>44,400</u>	<u>44,000</u>
Expenditures & Other Financing Uses:					
Contractual Services	26,619	27,600	17,776	27,600	27,600
Fixed Charges	-	400	-	-	400
Materials & Supplies	-	1,000	-	-	1,000
Contributions & Other Payments	15,000	15,000	15,000	15,000	15,000
Other Financing Uses	110,000	-	-	-	-
Total Expenditures & Other Financing Uses:	<u>151,619</u>	<u>44,000</u>	<u>32,776</u>	<u>42,600</u>	<u>44,000</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ (106,892)</u>	<u>\$ -</u>	<u>\$ 11,557</u>	<u>\$ 1,800</u>	<u>\$ -</u>
Available Fund Balance:					
Restricted					
North Barstow BID	\$ 110,516			\$ 112,316	\$ 112,316
Ending Balance	<u>\$ 110,516</u>			<u>\$ 112,316</u>	<u>\$ 112,316</u>

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Tax Incremental Financing

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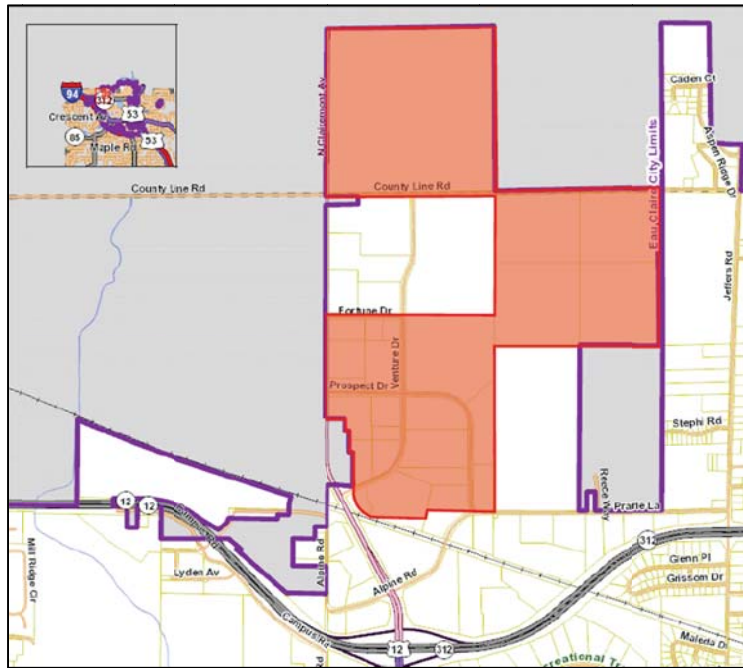


City of Eau Claire 2018 Adopted Operating Budget

Tax Incremental District Number Five

Tax Incremental District (TID) #5 was approved effective January 1, 1997 for the purpose of financing infrastructure improvements in the Gateway Northwest Business Park. The original project plan contemplated infrastructure development in three phases including streets, water and sewer utilities, and storm water conveyance. An amendment in 2003 provided for the addition of territory generally to the north of the original boundary, as well as additional project costs. The creation of Tax Incremental District #9 in 2008 allowed for a portion of the project costs in TID #5 to be re-allocated to TID #9.

TID #5 EQUALIZED VALUE	
Base	\$999,700
Increment	\$58,803,500
Total Equalized Value	\$59,803,200
Percent Change	5882%



Tax Incremental District Number Five Boundary



City of Eau Claire 2018 Adopted Operating Budget

Tax Incremental District Number Five Cont.

TAX INCREMENTAL DISTRICT NUMBER FIVE
Budget Summary
Revenues & Expenditures

	2018	
	Adopted	
Revenues & Other Financing Sources:		
Taxes	\$ 1,373,300	
Intergovernmental	22,900	
Miscellaneous Revenue	8,200	
Total Revenues & Other Financing Sources:	1,404,400	
 Expenditures & Other Financing Uses:		
Personal Services	-	
Contractual Services	153,700	
Utilities	-	
Fixed Charges	-	
Materials & Supplies	-	
Debt Service	623,900	
Capital Costs	-	
Other Financing Uses	-	
Total Operating Expenditures:	777,600	
 Non-Operating Expenditures:	-	
 Excess (Deficiency) of Funding Sources over Uses	\$ 626,800	
	2017	2018
	Projection	Adopted
Available Fund Balance:		
Restricted:		
TID 5 Debt Service	\$ 1,643,800	\$ 2,270,600
Ending Balance	\$ 1,643,800	\$ 2,270,600

**Prior years fund balance information can be found in the TIF Annual Reports.
 TIF Annual Reports can be found under Economic Development on the City's Website.

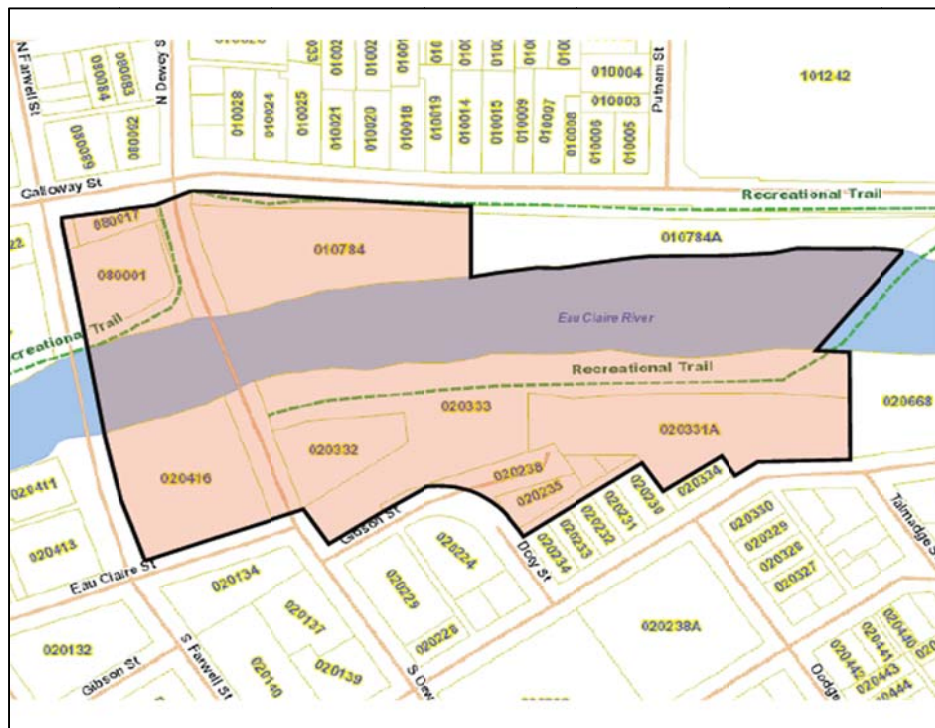


City of Eau Claire 2018 Adopted Operating Budget

Tax Incremental District Number Seven

Tax Incremental District (TID) #7 was approved effective January 1, 1997 for the purpose of acquiring and demolishing blighted properties, installing utility and street improvements, developing a parking surface, and providing a riverfront trail and overlook. The TID is located on the site of Eau Claire's former Soo Line Depot. In 2004 TID #7 was amended by extending the boundary of the District. The TID will terminate in 2024.

TID #7 EQUALIZED VALUE	
Base	\$329,100
Increment	\$5,945,900
Total Equalized Value	\$6,275,000
Percent Change	1807%



Tax Incremental District Number Seven Boundary



City of Eau Claire 2018 Adopted Operating Budget

Tax Incremental District Number Seven Cont.

TAX INCREMENTAL DISTRICT NUMBER SEVEN
Budget Summary
Revenues & Expenditures

	2018 Adopted	
Revenues & Other Financing Sources:		
Taxes	\$ 154,000	
Intergovernmental	-	
Miscellaneous Revenue	-	
Other Financing Sources	1,300,000	
Total Revenues & Other Financing Sources:	1,454,000	
 Expenditures & Other Financing Uses:		
Personal Services	-	
Contractual Services	-	
Utilities	-	
Fixed Charges	-	
Materials & Supplies	-	
Debt Service	-	
Capital Costs	-	
Other Financing Uses	-	
Total Expenditures & Other Financing Uses:	-	
 Non-Operating Expenditures	1,300,000	
 Excess (Deficiency) of Funding Sources over Uses	\$ 154,000	
	2017 Projection	2018 Adopted
Available Fund Balance:		
Restricted:		
TID 7 Debt Service	\$ (419,484)	\$ (265,484)
Ending Balance	\$ (419,484)	\$ (265,484)

**Prior year fund balance information can be found in the TIF Annual Reports.
TIF Annual Reports can be found under Economic Development on the City's Website.

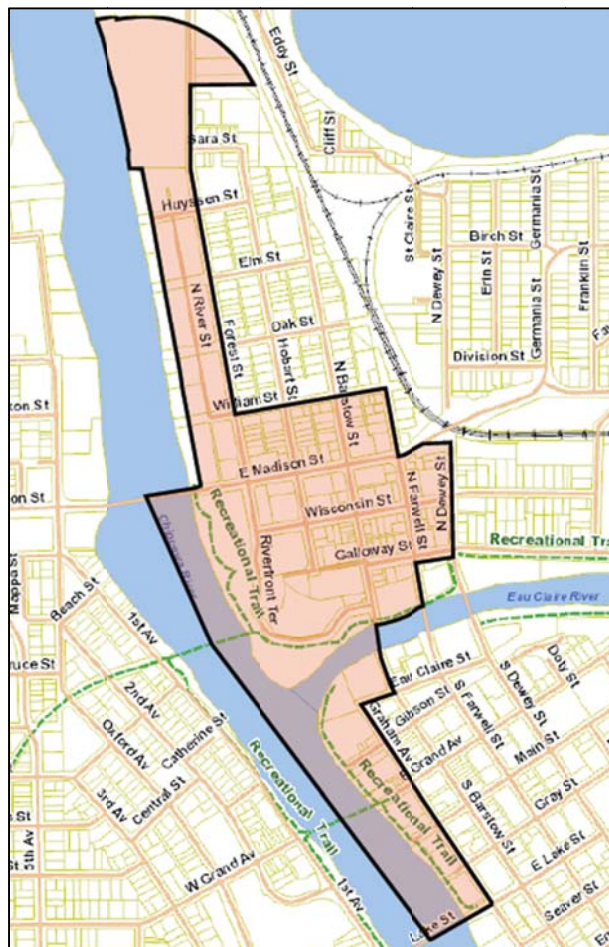


City of Eau Claire 2018 Adopted Operating Budget

Tax Incremental District Number Eight

Tax Incremental District (TID) #8 was approved effective January 1, 2002 for the purpose of acquiring and demolishing blighted properties and constructing a community park with riverfront amenities. In addition, the TID provides for street and utility work to foster development in the North Barstow Redevelopment District. In 2007 TID #8 was amended by adding project costs for streets and utilities as well as providing for development incentives.

TID #8 EQUALIZED VALUE	
Base	\$12,418,400
Increment	\$58,658,800
Total Equalized Value	\$71,077,200
Percent Change	472%



Tax Incremental District Number Eight Boundary



City of Eau Claire 2018 Adopted Operating Budget

Tax Incremental District Number Eight Cont.

TAX INCREMENTAL DISTRICT NUMBER EIGHT
Budget Summary
Revenues & Expenditures

	2018 Adopted
Revenues & Other Financing Sources:	
Taxes	\$ 1,305,200
Intergovernmental	-
Miscellaneous Revenue	-
Other Financing Sources	830,300
Total Revenues & Other Financing Sources:	2,135,500
 Expenditures & Other Financing Uses:	
Personal Services	-
Contractual Services	28,600
Utilities	-
Fixed Charges	-
Materials & Supplies	-
Contributions & Other Payments	64,000
Debt Service	1,416,600
Capital Costs	-
Other Financing Uses	-
Total Expenditures & Other Financing Uses:	1,509,200
 Non-Operating Expenditures	 830,300
 Excess (Deficiency) of Funding Sources over Uses	 \$ (204,000)

	2017 Projection	2018 Adopted
Available Fund Balance:		
Unassigned:		
TID # 8	\$ (3,951,434)	\$ (4,155,434)
Ending Balance	\$ (3,951,434)	\$ (4,155,434)

**Prior year fund balance information can be found in the TIF Annual Reports.
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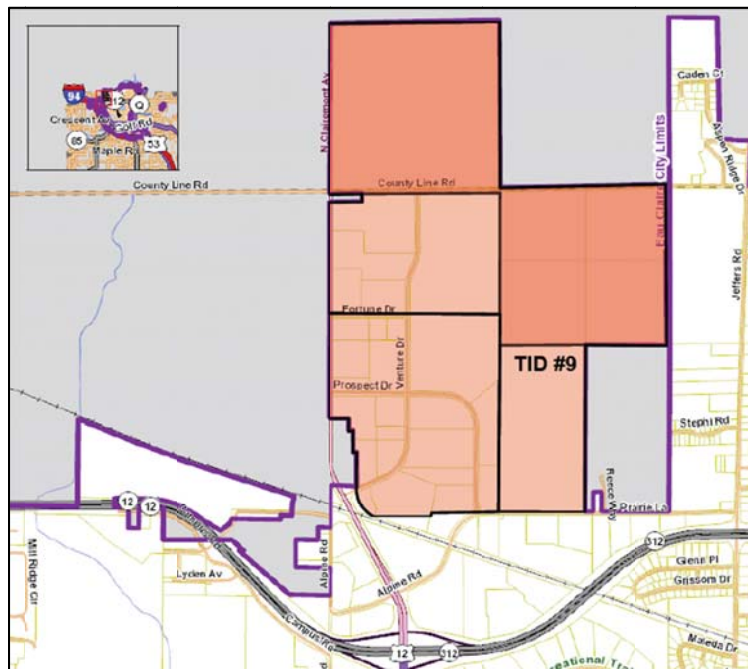


City of Eau Claire 2018 Adopted Operating Budget

Tax Incremental District Number Nine

In 2008, the City Council approved the creation of TID # 9, for the purpose of financing infrastructure improvements in the Gateway Northwest Business Park. TID # 9 includes undeveloped sections of TID #5. Through the TID, the city contemplated infrastructure development for utilities and street improvements to prepare for industrial development.

TID #9 EQUALIZED VALUE	
Base	\$11,238,900
Increment	\$2,325,800
Total Equalized Value	\$13,564,700
Percent Change	21%



Tax Incremental District Number Nine Boundary



City of Eau Claire 2018 Adopted Operating Budget

Tax Incremental District Number Nine Cont.

TAX INCREMENTAL DISTRICT NUMBER NINE
Budget Summary
Revenues & Expenditures

	2018 Adopted	
Revenues & Other Financing Sources:		
Taxes	\$	53,400
Intergovernmental		-
Miscellaneous Revenue		-
Other Financing Sources		5,200,000
Total Revenues & Other Financing Sources:		5,253,400
 Expenditures & Other Financing Uses:		
Personal Services		-
Contractual Services		70,200
Utilities		-
Fixed Charges		-
Materials & Supplies		-
Contributions & Other Payments		-
Debt Service		-
Capital Costs		-
Other Financing Uses		-
Total Expenditures & Other Financing Uses:		70,200
 Non-Operating Expenditures		5,200,000
 Excess (Deficiency) of Funding Sources over Uses	\$	(16,800)
	2017 Projection	2018 Adopted
Available Fund Balance:		
Restricted:		
TID 9	\$ 421,481	\$ 404,681
Ending Balance	\$ 421,481	\$ 404,681

**Prior year fund balance information can be found in the TIF Annual Reports.
TIF Annual Reports can be found under Economic Development on the City's Website.



City of Eau Claire 2018 Adopted Operating Budget

Tax Incremental District Number Ten

In 2014, the City Council approved the creation of TID # 10, for the purpose of development of the downtown South Barstow area. Uses of funds include financial assistance to encourage mixed-use development, a cash grant for a community arts facility, and improvements to the Haymarket Plaza. The TID was amended in 2015 to reduce territory in the District to facilitate the creation of TID # 11, which would otherwise overlap TID # 10. The purpose of TID # 10 remains as originally intended prior to the territory amendment.

TID #10 EQUALIZED VALUE	
Base	\$9,794,200
Increment	\$15,292,600
Total Equalized Value	\$25,086,800
Percent Change	156%



Red: Tax Incremental District Number Ten Boundary
 Green: Half-mile Expenditure Boundary



City of Eau Claire 2018 Adopted Operating Budget

Tax Incremental District Number Ten Cont.

TAX INCREMENTAL DISTRICT NUMBER TEN
Budget Summary
Revenues & Expenditures

	2018	
	Adopted	
Revenues & Other Financing Sources:		
Taxes	\$ 714,900	
Intergovernmental	-	
Miscellaneous Revenue	-	
Other Financing Sources	1,500,000	
Total Revenues & Other Financing Sources:	2,214,900	
 Expenditures & Other Financing Uses:		
Personal Services	-	
Contractual Services	40,200	
Utilities	-	
Fixed Charges	-	
Materials & Supplies	-	
Contributions & Other Payments	-	
Debt Service	522,800	
Capital Costs	-	
Other Financing Uses	-	
Total Expenditures & Other Financing Uses:	563,000	
 Non-Operating Expenditures	1,500,000	
 Excess (Deficiency) of Funding Sources over Uses	\$ 151,900	
	2017	2018
	Projection	Adopted
Available Fund Balance:		
Restricted:		
TID 10	\$ 2,527,468	\$ -
Unassigned:		
TID 10	(265,869)	(113,969)
Ending Balance	\$ 2,261,599	\$ (113,969)

**Prior year fund balance information can be found in the TIF Annual Reports.
TIF Annual Reports can be found under Economic Development on the City's Website.



City of Eau Claire 2018 Adopted Operating Budget

Tax Incremental District Number Eleven

In 2015, the City Council approved the creation of TID # 11. The purpose of TID # 11 is to promote the orderly development of Eau Claire by encouraging development and redevelopment of under-utilized property in the central business district. Uses of funds include funding for parking improvements, cash grant for a community arts facility and construction of a library plaza.

TID #11 EQUALIZED VALUE	
Base	\$16,625,200
Increment	\$10,552,900
Total Equalized Value	\$27,178,100
Percent Change	63%



Blue: Tax Incremental District Number Eleven Boundary
 Green: Half-mile Expenditure Boundary



City of Eau Claire 2018 Adopted Operating Budget

Tax Incremental District Number Eleven Cont.

TAX INCREMENTAL DISTRICT NUMBER ELEVEN
Budget Summary
Revenues & Expenditures

	2018 Adopted	
Revenues & Other Financing Sources:		
Taxes	\$ 245,400	
Intergovernmental	-	
Miscellaneous Revenue	-	
Other Financing Sources	1,766,500	
Total Revenues & Other Financing Sources:	2,011,900	
 Expenditures & Other Financing Uses:		
Personal Services	-	
Contractual Services	43,700	
Utilities	-	
Fixed Charges	-	
Materials & Supplies	-	
Contributions & Other Payments	-	
Debt Service	22,400	
Capital Costs	-	
Other Financing Uses	-	
Total Expenditures & Other Financing Uses:	66,100	
Non-Operating Expenditures	1,975,000	
Excess (Deficiency) of Funding Sources over Uses	\$ (29,200)	
 Available Fund Balance:		
Restricted:		
TID 11	\$ 346,396	\$ 317,196
Ending Balance	\$ 346,396	\$ 317,196

**Prior year fund balance information can be found in the TIF Annual Reports.
 TIF Annual Reports can be found under Economic Development on the City's Website.

City of Eau Claire, Wisconsin
**2018 Adopted
Operating Budget**
Adopted November 2017



Adopted Capital Improvement Plan

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Capital Improvement Funding	J-6

City of Eau Claire, Wisconsin

Capital Improvement Plan

2018 thru 2022

PROJECTS BY DEPARTMENT

Department	Project #	Priority	2018	2019	2020	2021	2022	Total
Fund 402 - Water								
Water: C/W Main Replacement & Extensions	402-001	3	2,000,000	2,200,000	2,300,000	2,400,000	2,500,000	11,400,000
Water: Hydrant & Main Valve Replacement	402-002	3	100,000	100,000	100,000	100,000	100,000	500,000
Water: Replace & Repair Laterals	402-003	3	100,000	100,000	100,000	100,000	100,000	500,000
Water: Meter Replacement	402-004	3	450,000	450,000	450,000	250,000	250,000	1,850,000
Water: Well Reconditioning	402-005	3	75,000	100,000	75,000	100,000	75,000	425,000
Water: Bond Issue Costs	402-006	3	25,000	56,000	120,000	104,000	45,000	350,000
Water: Raw Water Metering	402-007	1		100,000	825,000			925,000
Water: Generator	402-008	1		250,000	2,500,000			2,750,000
Water: Damon Street Reservoir Painting	402-009	1		861,000				861,000
Water: Oakwood Reservoir Painting	402-010	1		653,000				653,000
Water: Basin Modifications	402-011	1			4,550,000	3,750,000		8,300,000
Water: Chippewa River Crossing	402-012	1			200,000	3,470,000		3,670,000
Water: Water Fill Station	402-013	1			60,000			60,000
Water: Water Plant Fork Lift	402-014	1				26,000		26,000
Water: Mt. Washington Reservoir Interior Recoating	402-015	1					720,000	720,000
Fund 402 - Water Total			2,750,000	4,870,000	11,280,000	10,300,000	3,790,000	32,990,000
Fund 404 - Sewer								
Sewer: C/W Main Replacements and Extensions	404-001	3	1,400,000	1,500,000	1,600,000	1,700,000	1,800,000	8,000,000
Sewer: Sanitary Sewer Lining (CIPP)	404-002	2	50,000		50,000		50,000	150,000
Sewer: Mall Drive Lift Station Replacement	404-003	2	318,000					318,000
Sewer: Black Avenue Lift Station Improvements	404-004	2	66,500					66,500
Sewer: Camera Replacement	404-005	2	34,000					34,000
Sewer: Manhole Rehabilitation	404-006	3		100,000		100,000		200,000
Sewer: Atomic Absorption Spectrometer	404-007	1		60,000				60,000
Sewer: Marston Street Lift Station Replacement	404-008	1			371,000			371,000
Sewer: Wastewater Plant Utility Tractor	404-009	1				31,000		31,000
Sewer: Eau Claire Lift Station Upgrade	404-010	1					875,000	875,000
Sewer: WWTP Laboratory Equipment	404-011	1					47,000	47,000
Fund 404 - Sewer Total			1,868,500	1,660,000	2,021,000	1,831,000	2,772,000	10,152,500
Fund 405 - Storm Water								
Storm Water: C/W Storm Water	405-001	3	1,600,000	1,800,000	1,800,000	1,800,000	1,900,000	8,900,000
Storm Water: Bond Issue Costs	405-002	3	34,000	50,000	40,000	30,000	40,000	194,000
Storm Water: Skid Steer Loader	405-003	3	46,000					46,000
Storm Water: Jeffers Road Area Storm Sewer	405-004	1		400,000	300,000			700,000
Storm Water: Halsey Street Relief Storm Sewer	405-005	2		600,000				600,000
Storm Water: Basin Acquisition/Development	405-006	1		200,000				200,000
Fund 405 - Storm Water Total			1,680,000	3,050,000	2,140,000	1,830,000	1,940,000	10,640,000
Fund 406 - Parking								
Parking: Wayfinding	406-001	1	20,000	10,000	10,000	10,000	10,000	60,000
Parking: Gibson Street Ramp Technology	406-002	2	150,000			20,000	50,000	220,000

Department	Project #	Priority	2018	2019	2020	2021	2022	Total	
Parking: Galloway Ramp Technology	406-003	1		20,000	50,000	80,000		150,000	
Parking: Gibson Street Ramp Repairs	406-004	3		452,000		211,000		663,000	
Parking: Riverside Parking Deck Repairs	406-005	3		158,000		360,000		518,000	
Parking: Galloway Street Ramp Routine Maintenance	406-006	1		20,000		20,000		40,000	
Parking: Gibson Street Ramp PARC	406-007	1		100,000				100,000	
Parking: Schlegelmilch-McDaniel Parking Lot Repave	406-008	1		300,000				300,000	
Fund 406 - Parking Total				170,000	1,060,000	60,000	701,000	60,000	2,051,000
Fund 408 - Public Transit									
Transit: Bus Replacement - 40 Foot	408-001	2	475,000	475,000	475,000	475,000	500,000	2,400,000	
Transit: Transfer Center Building	408-002	2		6,250,000				6,250,000	
Transit: Bus Shelters	408-003	2	220,000					220,000	
Transit: Tablet Fare and Data System	408-004	3			310,000			310,000	
Transit: Bus Replacement - 35 Foot	408-005	3				450,000		450,000	
Fund 408 - Public Transit Total				695,000	6,725,000	785,000	925,000	500,000	9,630,000
Fund 410 - Hobbs Ice Center									
Hobbs: Floor Replacement - Akervik Rink	410-001	3	150,000	1,500,000				1,650,000	
Hobbs: Air Handler - O'Brien Rink	410-002	2	20,000					20,000	
Hobbs: Spectator Shield Replacement - Hughes Rink	410-003	2	20,000					20,000	
Hobbs: Condenser Tower Design & Replacement	410-004	3	200,000					200,000	
Hobbs: Compressor Replacement	410-005	3	50,000					50,000	
Hobbs: Retractable Bleachers - Hughes Rink	410-006	1	20,000					20,000	
Hobbs: HVAC Desiccant Wheels	410-007	1		70,000				70,000	
Hobbs: Support Beam Painting - O'Brien Rink	410-008	1			90,000			90,000	
Hobbs: Dasher Board Repairs - (Hughes & Akervik)	410-009	1			15,000	175,000		190,000	
Hobbs: Roof Replacement (O'Brien & Akervik Rinks)	410-010	1			250,000			250,000	
Hobbs: Ice Center Improvements	410-011	1				25,000	1,325,000	1,350,000	
Hobbs: Lobby Skate Carpet Replacement	410-012	1				70,000		70,000	
Hobbs: Water Heater Replacement	410-013	1					85,000	85,000	
Hobbs: Refrigeration Pump Replacement	410-014	1					75,000	75,000	
Fund 410 - Hobbs Ice Center Total				460,000	1,570,000	355,000	270,000	1,485,000	4,140,000
Fund 412 - Fairfax Pool									
Fairfax: Concession Stand Renovation	412-001	2	90,000					90,000	
Fairfax: Locker Room Upgrades	412-002	2	40,000					40,000	
Fairfax: Lifeguard Stand & Diving Board Replacement	412-003	1		75,000				75,000	
Fairfax: Signage	412-004	1		30,000				30,000	
Fairfax: Design & Installation of a Lily Pad Walk	412-005	1		120,000				120,000	
Fairfax: Pavilion Structure	412-006	1			50,000			50,000	
Fairfax: Pool Painting & Diving Board Replacement	412-007	1				125,000		125,000	
Fairfax: Shade Features	412-008	1					50,000	50,000	
Fairfax: Chemical Controller & Feeder Replacement	412-009	1					25,000	25,000	
Fund 412 - Fairfax Pool Total				130,000	225,000	50,000	125,000	75,000	605,000
Fund 422 - Central Equipment									
Central Equipment: Vehicle Replacements	422-001	3	1,679,000	1,686,000	1,846,000	1,786,000	1,825,000	8,822,000	
Central Equipment: Facility Repair/Remodel	422-002	3	404,000	454,000	998,000	478,000	478,000	2,812,000	
Central Equipment: FD Vehicle Replacement	422-003	3	322,600	253,000		644,400	276,500	1,496,500	
Central Equipment: Utility Tractor (Toolcat)	422-004	1				55,000		55,000	
Fund 422 - Central Equipment Total				2,405,600	2,393,000	2,844,000	2,963,400	2,579,500	13,185,500

Department	Project #	Priority	2018	2019	2020	2021	2022	Total
Fund 430 - Environmental Imp.								
Risk Management: City-Owned Landfills	430-001	3	75,000	75,000	75,000	75,000	75,000	375,000
Risk Management: Environmental Projects	430-002	3	20,000	20,000	20,000	20,000	20,000	100,000
Fund 430 - Environmental Imp. Total			95,000	95,000	95,000	95,000	95,000	475,000
Fund 434 - Land, Bldg, & Equip								
LBE: Fire Department Gear Replacement	434-001	3	66,900	68,600	70,300	60,000	121,800	387,600
LBE: Land Acquisition Reserve	434-002	3	150,000	150,000	150,000	150,000	150,000	750,000
LBE: Police Body Armor Replacement	434-003	3	6,000	7,500	13,000	114,000	13,500	154,000
LBE: Police Department Equipment Replacement	434-004	3	40,000	40,000	40,000	40,000	40,000	200,000
LBE: Police Regional Forensic Lab Equipment	434-005	3	40,000	40,000	40,000	40,000	40,000	200,000
LBE: Fiber Optics Conduit	434-006	3	50,000	50,000	50,000	50,000	50,000	250,000
LBE: Public Space Cameras	434-007	2	40,000	40,000	40,000	40,000	40,000	200,000
LBE: C/W Security Expansion	434-008	3	112,000	22,000	22,000	22,000	22,000	200,000
LBE: Central Maintenance Equipment	434-009	3	20,000	5,500	5,500	5,500	5,500	42,000
LBE: Bond Issue Costs	434-010	3	56,100	41,400	50,800	40,000	28,200	216,500
LBE: Fire Department Pumper Truck Replacements	434-011	2	500,000	980,000	980,000	520,000		2,980,000
LBE: Management Information Systems	434-012	3	572,900	558,300	573,000	549,000	563,300	2,816,500
LBE: C/W Fire Station Projects	434-013	3	200,000	100,000	125,000	125,000	450,000	1,000,000
LBE: MPLS Router Upgrade	434-014	3	74,000	81,000	106,400		80,000	341,400
LBE: Weather Warning Sirens	434-015	3	50,000	35,000	35,000			120,000
LBE: Comm. Center Equipment	434-016	3	51,500	3,500	3,500			58,500
LBE: City Hall Campus Improvements	434-017	3	1,640,000	1,100,000	200,000			2,940,000
LBE: WiMax to LTE Conversion	434-018	3	300,000	200,000				500,000
LBE: City Council Chambers Technology Upgrade	434-019	3	185,000		20,000		30,000	235,000
LBE: Survey Equipment	434-020	2	40,000		40,000			80,000
LBE: GPS Receivers	434-021	2	22,000			22,000		44,000
LBE: Squad Replacement Computers	434-022	3	275,000				175,000	450,000
LBE: Cell Phone Replacement	434-023	3	45,000					45,000
LBE: K-9 Dog Retirement	434-024	3	20,000					20,000
LBE: CNT - Throw Phone	434-025	3	30,000					30,000
LBE: Less Lethal Shotgun Replacement	434-026	3	40,000					40,000
LBE: Replacement of Fire Station #10	434-027	3	773,400					773,400
LBE: Cemetery - Ground Thaw Assembly Set	434-028	3	7,000					7,000
LBE: Cemetery - Ground Cover Mats	434-029	3	6,500					6,500
LBE: Document Imaging Replacement	434-030	3	44,100					44,100
LBE: Lakeview Sexton Office	434-031	2	13,000					13,000
LBE: Notebook Device for Maintenance Mechanic	434-032	2	5,000					5,000
LBE: Walk Behind Seeder	434-033	3	7,700					7,700
LBE: Parks Maintenance Tractor	434-034	3	42,000					42,000
LBE: Crime Scene Mapping Tool	434-035	1		40,000				40,000
LBE: Police Handgun & Gunlight Replacement	434-036	1		75,000				75,000
LBE: Police Interview Room Video Equipment Replace	434-037	1		20,000				20,000
LBE: Body Worn Cameras	434-038	1		80,000				80,000
LBE: Comm. Center Next Gen Equipment	434-039	1		75,000				75,000
LBE: Multi-Purpose Low Boy Trailer	434-040	1		9,000				9,000
LBE: In-squad Video Replacement	434-041	1			85,000		50,000	135,000
LBE: Traffic Sign Production Printer	434-042	1			53,000			53,000
LBE: Portable Radio Replacement	434-043	1				95,000		95,000
LBE: Hot Epoxy Pavement Painting Unit	434-044	1				80,000		80,000
Fund 434 - Land, Bldg, & Equip Total			5,525,100	3,821,800	2,702,500	1,952,500	1,859,300	15,861,200
Fund 441 - Transportation Imp.								
Transportation: C/W Street & Sidewalk Improvements	441-001	3	6,600,000	6,650,000	6,700,000	7,250,000	7,300,000	34,500,000

Department	Project #	Priority	2018	2019	2020	2021	2022	Total
Transportation: Alley Improvement Program	441-002	3	250,000	250,000	250,000	250,000	250,000	1,250,000
Transportation: Boulevard Tree Replacement Program	441-003	3	100,000	100,000	100,000	100,000	100,000	500,000
Transportation: Road Lighting Install & Upgrade	441-004	3	300,000	250,000	250,000	250,000	250,000	1,300,000
Transportation: Bicycle/Wayfinding Signage Program	441-005	3	25,000	25,000	25,000	25,000	25,000	125,000
Transportation: Bond Issue Costs	441-006	3	135,000	116,000	110,000	140,000	100,000	601,000
Transportation: C/W Bridge Maintenance Program	441-007	3	1,250,000	500,000	500,000	500,000	500,000	3,250,000
Transportation: C/W Trail Program	441-008	3	90,000	804,000	410,000	90,000	460,000	1,854,000
Transportation: Traffic Signal Install & Upgrade	441-009	3	300,000	150,000	150,000	150,000	150,000	900,000
Transportation: Local Road Improvement Program	441-010	2	320,000	320,000				640,000
Transportation: Eddy Street Bridge Replacement	441-011	2	400,000					400,000
Transportation: Grand Ave Ped Bridge Approach	441-012	3	150,000					150,000
Transportation: Hazard Elimination Projects	441-013	3		20,000		25,000		45,000
Transportation: State Street Reconstruction	441-014	2		750,000				750,000
Transportation: Galloway Street Railroad Overpass	441-015	1			250,000	4,000,000		4,250,000
Transportation: Putnam Street Railroad Quiet Zone	441-016	1			400,000			400,000
Transportation: Dewey Street Redeck	441-017	1			850,000			850,000
Fund 441 - Transportation Imp. Total			9,920,000	9,935,000	9,995,000	12,780,000	9,135,000	51,765,000

Fund 450 - Parks & Recreation								
Parks & Rec: Bond Issue Costs	450-001	3	29,000	40,000	20,000	20,000	20,000	129,000
Parks & Rec: Half Moon Lake - Endothol Treatment	450-002	3	93,000	93,000	50,000	50,000	50,000	336,000
Parks & Rec: Southwest Dog Park & Boat Launch	450-005	3	17,000	133,000				150,000
Parks & Rec: North Side Dog Park	450-006	2	70,000			25,000		95,000
Parks & Rec: Carson Park Electrical Upgrades	450-007	3	20,000					20,000
Parks & Rec: Irrigation Cannon	450-008	3	6,000					6,000
Parks & Rec: Carson Park Baseball Parking Lot	450-009	2	38,000					38,000
Parks & Rec: Mt. Simon Park Master Plan	450-010	2		60,000				60,000
Parks & Rec: Half Moon Lake - Alum Treatment	450-011	3		100,000		100,000		200,000
Parks & Rec: Owen Park Well Pump Refurbish	450-012	2		30,000			30,000	60,000
Parks & Rec: Artificial Turf-Carson Park Baseball	450-013	3		900,000				900,000
Parks & Rec: ADA Compliance Implementation	450-014	2		185,000				185,000
Parks & Rec: Owen Park - Restroom/Pavilion	450-015	1		280,000				280,000
Parks & Rec: Baseball Stadium Fan Deck	450-016	1			85,000			85,000
Parks & Rec: Northwest Community Park	450-017	1			130,000			130,000
Parks & Rec: Lake Shore Park Shelter	450-018	1				20,000		20,000
Parks & Rec: Playground Replacement	450-019	1				60,000		60,000
Parks & Rec: Phoenix Park Farmers Market	450-020	1					10,000	10,000
Parks & Rec: Carson Park Restroom	450-021	1					200,000	200,000
Fund 450 - Parks & Recreation Total			273,000	1,821,000	285,000	275,000	310,000	2,964,000

Fund 463 - TID #7								
TID 7: Dewey Street Bike and Pedestrian Underpass	463-001	3	1,300,000					1,300,000
Fund 463 - TID #7 Total			1,300,000					1,300,000

Fund 464 - TID #8								
TID 8: Haymarket Plaza	464-001	3	830,300					830,300
Fund 464 - TID #8 Total			830,300					830,300

Fund 465 - TID #9								
TID 9: Construction	465-001	2	5,200,000					5,200,000
Fund 465 - TID #9 Total			5,200,000					5,200,000

Department	Project #	Priority	2018	2019	2020	2021	2022	Total
Fund 466 - TID #10								
TID 10: Phoenix Park Pedestrian Bridge	466-001	2	1,500,000					1,500,000
Fund 466 - TID #10 Total			1,500,000					1,500,000
Fund 467 - TID #11								
TID 11: Renovations to Gibson Street Parking Ramp	467-001	3	250,000	250,000	250,000	250,000		1,000,000
TID 11: Library Plaza Improvements	467-002	3	750,000					750,000
TID 11: Downtown Riverwalk	467-003	3	975,000					975,000
Fund 467 - TID #11 Total			1,975,000	250,000	250,000	250,000		2,725,000
Fund 469 - TID #14 (New)								
Parks & Rec: Cannery District Park Development	469-001	1				3,800,000		3,800,000
Fund 469 - TID #14 (New) Total						3,800,000		3,800,000
Fund 490 - Library Imp.								
Library Improvements	490-001	3	100,000	500,000	670,000	250,000	140,000	1,660,000
Library: Replace Boiler and HVAC Air Valves	490-002	3	290,000	300,000	300,000	300,000		1,190,000
Library: Network Switch Replacement	490-003	3	33,000	11,000				44,000
Library: Replace Roof System	490-004	3	600,000					600,000
Library: Door Replacement	490-005	1	75,000					75,000
Fund 490 - Library Imp. Total			1,098,000	811,000	970,000	550,000	140,000	3,569,000
Fund 495 - RDA								
RDA: Cannery Redevelopment District	495-001	3	1,275,000					1,275,000
Fund 495 - RDA Total			1,275,000					1,275,000
GRAND TOTAL			39,150,500	38,286,800	33,832,500	38,647,900	24,740,800	174,658,500

City of Eau Claire, Wisconsin
Capital Improvement Plan
 2018 thru 2022

FUNDING SOURCE SUMMARY

Source	2018	2019	2020	2021	2022	Total
Advance from General Fund	991,000				500,000	1,491,000
Beginning Balance	1,759,500	248,500	98,500	120,000	95,000	2,321,500
G.O. Bonds - Self Supported	11,360,700	4,438,800	9,120,800	11,624,900	400,000	36,945,200
G.O. Bonds - Tax Supported	11,188,400	9,767,000	8,637,000	7,177,000	6,432,000	43,201,400
G.O. Bonds (Advance from General Fund)	522,600	3,855,000	95,000	776,000	150,000	5,398,600
Intergovernmental: City of Altoona	2,700	2,700	2,700	2,700	2,700	13,500
Intergovernmental: Eau Claire County	11,200	11,200	11,200	11,200	11,200	56,000
Intergovernmental: Federal Aid	606,000	5,380,000	550,500	740,000	400,000	7,676,500
Intergovernmental: State Aid	210,000	260,000	25,000	75,000	25,000	595,000
Operating Income: Central Equipment	1,903,000	2,140,000	2,844,000	2,319,000	2,303,000	11,509,000
Operating Income: Parking	106,100	50,000	60,000	90,000	10,000	316,100
Operating Income: Sewer	1,868,500	1,660,000	2,021,000	1,831,000	2,772,000	10,152,500
Operating Income: Storm Water	830,000	1,050,000	1,290,000	1,530,000	1,790,000	6,490,000
Operating Income: Water	1,761,000	2,556,000	3,145,000	2,930,000	3,540,000	13,932,000
Other Revenue				3,800,000		3,800,000
Private Contribution		450,000			550,000	1,000,000
Promissory Notes - Self Supported	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	8,000,000
Promissory Notes - Tax Supported	324,900	569,600	130,300	100,000	191,800	1,316,600
Promissory Notes (Advance from G.F.)			139,500	20,000		159,500
Tax Increment & Interest	208,500	125,200	114,200	95,100		543,000
Transfer from Cemetery Fund (Dupont)	26,500					26,500
Transfer from Community Enhancement	381,400	533,000	535,000	550,000	565,000	2,564,400
Transfer from Fire Reserves	322,600	253,000		644,400	276,500	1,496,500
Transfer from General Fund	3,145,900	3,336,800	3,412,800	2,611,600	3,126,600	15,633,700
Transfer from K-9 Fund	20,000					20,000
GRAND TOTAL	39,150,500	38,286,800	33,832,500	38,647,900	24,740,800	174,658,500

City of Eau Claire, Wisconsin
**2018 Adopted
Operating Budget**
Adopted November 2017



Policies

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Budget & Financial Management Policies

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City of Eau Claire 2018 Adopted Operating Budget

Budget & Financial Management Policies

FINANCIAL POLICIES

The City of Eau Claire's financial policies set forth the basic framework for the overall fiscal management of the City. Operating concurrently with changing circumstances and conditions, these policies assist the decision-making process of the City Council. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent longstanding principles, traditions and practices and follow generally accepted accounting principles that have guided the City in the past and have helped maintain financial stability over the last two decades.

OPERATING BUDGET POLICIES

The City will prepare an annual budget for all operating funds.

The City will maintain a budgetary control system to ensure adherence to the budget and will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.

The City will integrate performance measurements and performance objectives within the operating budget.

A contingency account will be maintained in the annual operating budget to provide for unanticipated expenditures of a non-recurring nature or to meet unexpected increases in service delivery costs. Transfers from the contingency account to the operating programs will require approval by the City Council.

Mid-year adjustments within budgeted accounts of a department may be made with approval of the Department Directors and the Finance Director. Budget adjustments between departments or between funds must be approved by the City Council.

Budgets are classified as either lapsing (spending authority terminates at year end) or non-lapsing (spending authority continues through the life of a project). All lapsing budgets are prepared for fiscal year operations beginning January 1 and ending December 31. Listed below are all budgeted funds categorized by type of appropriation.

Lapsing Appropriations		Non-Lapsing Appropriations
General Fund	Storm Water Utility	Community Development Block Grant
Economic Development	Parking Utility	Home Grant
Community Enhancement	Public Transit	Capital Project Funds
Downtown Partners	Hobbs Municipal Ice Center	
Cemetery Maintenance	Fairfax Municipal Pool	
Hazardous Materials Response	Risk Management	<i>(Non-lapsing budgets are reviewed annually.)</i>
Public Library	Central Equipment	
City-County Health Department	Redevelopment Authority	
Landfill Remediation	S. Barstow Business District	
Debt Service Funds	W. Grand Business District	
Water Utility	Water St. Business District	
Sewer Utility	N. Barstow/Medical Business District	



City of Eau Claire 2018 Adopted Operating Budget

OPERATING BUDGET POLICIES (Continued)

Operating budgets are established on a fund department program basis. Transfers between departments or between funds must be approved by the City Council. Increases to the approved General Fund operating budget are made only in the following situations:

- Emergency situations
- Appropriation for capital projects
- Appropriation for debt service reserve
- Transfer from contingency
- Non-recurring appropriations with offsetting revenues
- Carry-over of prior year appropriations

CAPITAL BUDGET POLICIES

Funding for infrastructure projects should be obtained from:

- Operating profits
- Bond market
- State Trust Fund loans
- Grants
- General Fund advances

Loans from the General Fund to the utilities shall be paid back over a period not to exceed 30 years at the municipal interest rate at the time of the loan. This method is used because of the following factors:

- Five percent of customers are outside of the city
- Tax-exempt properties pay utility fees

The City shall utilize available funding sources for capital improvements whenever practical and feasible.

- Grant funds
- Special assessments
- Developer contributions

The City will develop a five year capital improvement program, which will be reviewed and updated annually.

The complete five year capital project funding plan must be balanced each year by matching projected expenditures with proposed revenue sources by fund.

Transfers between capital project funds must be approved by the City Council. A transfer within a capital project fund may be approved by the Finance Director.

The City will maintain its physical assets at a level adequate to protect the City's capital investments and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues, when possible.

The City will try to ensure that industrial acreage is available for development within the City and served with necessary infrastructure.

REVENUE POLICIES

The City will seek to maintain a diversified and stable revenue system to minimize short run fluctuations in any one revenue source.

The City will attempt to maximize benefits from major revenue sources as a way of maintaining a stable tax rate.

The City will follow an aggressive policy of collecting revenues

The City will establish all user charges and fees at a level related to the full cost (operating, direct, and indirect) of providing the service, whenever practical.

The City will review license fees/charges annually to determine if the revenues support the cost of providing the service.

Water, Sewer and Storm Water Utilities will be self-supporting through user fees.

The minimum Water and Sewer Utility rates should be set at a rate which will yield net income which is at least 1.25 times the highest principal and interest payment due. This requirement is in conformance with the mortgage revenue bond requirements.

Rate adjustments for the Water Utility are submitted to the Public Service Commission and City Council for review and approval.

Rate adjustments for the Sewer Utility and the Storm Water Utility will be submitted to the City Council for review and approval.



City of Eau Claire 2018 Adopted Operating Budget

The City shall levy and collect a room tax pursuant to §66.0615 of the Wisconsin Statutes. This tax is collected monthly from all city hotels and motels and is based on the gross room receipts collected. The proceeds from this tax are used to promote convention, tourism, cultural and recreational activities. As of 2017 the room tax rate is eight percent.

Parks and Recreation administers a variety of adult and youth recreation programs and activities. These fees and charges are reviewed annually by the City Council. The following policy guidelines have been adopted:

Instructional programs will be offered on a year-round basis.

Adult instructional fees should cover 100 percent of the cost of supplies, administration and personnel.

Youth instructional fees should cover 75 percent of the cost of supplies, administration and personnel.

Some programs are offered to the community as a service and are not designed to recover their cost. These programs include playgrounds, outdoor rinks, and Par-Te-Rec.

The Recreation division shall charge rental fees for rooms, pool, gym, ball fields and special equipment.

RESERVE POLICIES

The City will establish a contingency expenditure appropriation in the annual operating budget to provide for unanticipated expenditures of a non-recurring nature, or to meet unexpected small increases in service delivery costs.

As part of the annual budget process, the Finance Director will estimate the surplus or deficit for the current year and prepare a projection of the year end fund balance. Such projection will include an analysis of trends in fund balance levels on a historical and future projection basis.

The total unassigned General Fund balance shall be maintained as of December 31 of each year equal to a minimum of 15 percent of the ensuing year's budgeted General Fund expenditures, with a target of 20 percent. Included in the unassigned fund balance is a working capital reserve equal to ten percent of the ensuing year's General Fund expenditures to provide funds for reasonable cash flow needs.

Withdrawal of any amount of the total unassigned General Fund balance in excess of the 20 percent target amount, for the sole purpose of reducing the ensuing year's property tax levy, may be made only upon a two-thirds majority vote of the City Council.

Funds in excess of 15 percent of the minimum unassigned fund balance may be considered to supplement "pay as you go" capital outlay expenditures (including reduction of anticipated debt issues) or to prepay existing debt via cash defeasance as allowable. The decision of how to use these funds will be made by the City Council. Unassigned fund balance shall not be used to support recurring operating expenditures.

The City Council, by a two-thirds vote, can declare a fiscal emergency and withdraw any amount of general fund balances for purposes of addressing the fiscal emergency.

Any time the general fund balance is less than the required minimum of 15 percent, staff will present a plan to restore the General Fund balance to the minimum balance to the City Council for its approval.

Reserves will be established as required by bond ordinance and by statute for arbitrage requirements.

A cash reserve for Central Equipment "rolling fleet" replacement will be maintained on a replacement cost basis each year. Amounts in excess of the original cost depreciation will be reserved towards the equipment replacement value.

INVESTMENT POLICIES

Disbursement, collection and deposit of all funds will be managed to maximize investment opportunity for City funds. The City will manage its investment portfolio with the primary objective of preserving capital in the overall portfolio, maintaining sufficient liquidity to meet all operating requirements and attaining a rate of return commensurate with the City's investment risk constraints. These objectives shall be met in accordance with the City's Investment Policy and prudent investment practices.

Short Term Funds

Funds that are required for daily operating needs and that are available for short periods of time are normally held at a local bank through a contractual agreement or at the State of Wisconsin Local Government Investment Pool. The City will maintain at least ten percent of its total investment portfolio in instruments maturing in 30 days or less.



City of Eau Claire 2018 Adopted Operating Budget

INVESTMENT POLICIES (Continued)

Long Term Funds

Funds that are available for 30 days or longer may be placed in certificates of deposit with local financial institutions, Treasury Bills and other Federal securities in the State maintained Local Government Investment Pool or any other instrument listed in Wisconsin Statute §66.0603(1m). With the exception of US Treasury securities and authorized pools, no more than 50 percent of the City's total investment portfolio will be invested in a single security type or with a single financial institution.

Bank deposits are secured by Federal Depository Insurance Corporation and by the State Deposit Guarantee Fund up to \$650,000. Amounts over \$650,000 are guaranteed by an irrevocable standby letter of credit from the Federal Home Loan Bank (FHLB).

All City funds will be pooled for investments except certain restricted funds that require separate accounts. Interest allocations are made to operating and capital project funds based on monthly cash balances.

DEBT POLICIES

Section 67.03(1) of the Wisconsin Statutes provides that the amount of indebtedness of a municipality shall not exceed five percent of the equalized valuation of the taxable property in the municipality. Although State Statutes allow five percent of the equalized valuation, the City has set an internal debt goal, which seeks to remain below 3.5 percent (70 percent of the maximum amount allowed by the State Statutes).

Net Direct Debt should not exceed three times (3X) the operating revenues of the City.

Asset life shall be longer than the debt issued for its purchase. The City shall consider the useful life of the project assets being financed and the long-range financial and credit objectives when determining the final maturity structure of the debt. The City will use short-term debt for bond anticipation purposes only.

Spend down of borrowed proceeds. All debt taken out will be for shovel-ready projects. Draw down of the funds will be in accordance with IRS rules for general obligation debt whereby 10 percent of the proceeds will be spent within 6 months of the borrowing, 50 percent within 12 months of the borrowing, 75 percent within 18 months of the borrowing, and 100 percent within 24 months of the borrowing. Should this schedule not be met, the balance of the amount borrowed and not spent will be applied to debt service levy. Each general obligation debt will be closely monitored so that it adheres to IRS regulations in respect to arbitrage and spend down rules. Should State Trust Fund be utilized for the issuance of debt, all draw requests must be made within 1 year of receiving the approval of the State Trust Fund to borrow the funds.

The City of Eau Claire shall utilize any debt obligations it has at its disposal to take advantage of the lowest cost of the debt or for another benefit for the City.

The City of Eau Claire will follow a policy of full disclosure on every financial report and bond prospectus.

The following objectives will be used to maintain debt service requirements at an affordable level and enhance the credit quality of the City:

- The levy for debt service shall be no greater than 25 percent of the total levy, with an effort to maintain the levy at a proportionate, even level for tax rate stabilization.
- Debt amortization should be structured so that 65 percent or more of total direct debt principal is retired in 10 years or less.

Each year, as part of the budget process, the City Council should consider the percentage increase in the tax levy for debt service for the year following the issuance of the debt. Flexibility to fund future expenditures necessary to provide essential City services and economic viability are essential considerations.

General obligation debts will be paid through the General Debt Service Fund, the TIF debt service funds, the Storm Water Utility, and other funds for which general obligation debt is issued. Operating budgets will be prepared to meet the annual principal, interest, and service charge costs for each fund. The General Fund is the fund responsible for general obligation debt payments if there are not amounts sufficient for debt payments in the other funds. Special assessments collected from properties benefited by construction funded with bonded debt will be used for debt service payments or to reduce the level of future debt. Revenue for the TIF debt service fund will include taxes generated by incremental property values within the district, special assessments, interest on cash balances, and transfers, if required.



City of Eau Claire 2018 Adopted Operating Budget

SPECIAL ASSESSMENT POLICIES

General Policy

The special assessment policy was adopted by the City Council in 1955. Assessments for the construction and reconstruction of streets and sidewalks as well as the construction of water and sanitary sewer mains and extensions are levied and placed on the tax roll. These assessments are paid in installments over a ten year period. A six percent per year interest rate is charged on the unpaid balance in years two through ten. Effective January 1, 1998, City Council waived the assessment for reconstruction of water and sanitary sewer utilities. Future reconstructions for water and sewer will be paid for by the utilities.

If a property with outstanding special assessments is sold, the assessments become due and payable in full at the time of sale and may not be assumed by the purchaser. All improvements are guaranteed for a set number of years. In the event an improvement does not last the entire estimated period, a pro rata credit adjustment will be made for the remaining life of the improvement.

In 1990, the City Council amended the policy to allow a 20-year payback at a six percent interest for hardship situations. In some situations, where the payment of the special assessments would result in extreme financial hardship, Council may authorize deferment of the assessments. In this situation, the City places a lien on the property for the amount of deferred assessments. This lien accumulates interest at six percent per year. If the financial condition of the property owner changes to enable them to make payment, the assessment plus accumulated interest can be placed on the tax roll and paid over a ten or 20-year period. If the property is sold, the lien plus accumulated interest becomes due and payable in full at the time of sale.

Special Assessments Levied Over Ten Years

Street improvement construction includes construction of bituminous and concrete pavement, concrete curb and gutter, and sidewalk and boulevard restoration. The assessment rate for the street improvement category is based on the prior year average cost to construct a typical street, including engineering and inspection costs.

Estimated life of street construction components is 30 years for bituminous pavement, 40 years for concrete paving, 30 years for concrete curb and gutter and ten years for sidewalks.

Assessment rates for new water and sewer mains are based on the prior year cost to construct an eight inch main, including engineering and inspection costs.

Special Assessments Levied Over Five Years

- Diseased tree removal.

Special Assessments Due in Year Assessed

- Assessments less than \$100.
- Assessments for current services such as snow removal, weed cutting, etc.
- Whiteway lighting operation and maintenance assessments are based on the total cost of operating and maintaining the system and are assessed in full to non-residential properties.

Improvements Not Assessed

- Reconstruction of water and sewer utilities, with the exception of service level upgrades, such as replacing a 4" lateral with a 6" lateral.
- Storm sewer - the total cost is paid by the Storm Water Utility, except for work that is performed under development agreements.
- Seal coating - the total cost is paid by City.

MAJOR DEVELOPMENT POLICIES

Special assessments are paid by developers on projects that are within the scope and terms stated in the special assessment policy. In 1989, the City Council approved legislation that requires developers of subdivisions platted after 1989 to bear the full cost of streets, storm sewers, and City utilities within the development area. Funds are either escrowed with the City or financing guaranteed with a letter of credit as required by the development agreement approved by the City Council.

PURCHASING POLICIES

Purchases for all City departments for the City of Eau Claire shall be in accordance with the City Procurement Policy (Chapter 2.92 of City Code of Ordinances). For contracts involving building or construction work, financed in whole or in part with City



City of Eau Claire 2018 Adopted Operating Budget

financial assistance, contractors shall compensate employees at the prevailing wage rate in accordance with §66.0903, Wisconsin Statutes, Chapter DWD 290, WI Adm. Code, and Chapter 2.92.215 of the City of Eau Claire Code.

The methods of source selection are as follows:

Competitive Seal Bids/Proposals

Competitive sealed bidding must be used for public works projects exceeding \$25,000 and other purchases of \$30,000 or greater. This process shall consist of:

- Invitation for bids
- Public notice
- Bid opening
- Bid acceptance and bid evaluation
- Bid award - City Council authorization

Small Purchase

Other than public works projects, procurements less than \$30,000 must follow Purchasing guidelines and City Code of Ordinances. Procurement methods used for less than \$30,000 include written quotes, informal written notices, telephone quotations and published price lists, cooperative contract and procurement cards.

Sole Source Procurement

When it has been determined in writing by the Purchasing Manager that there is only one source for a required procurement, the purchase may be negotiated and the other methods of selection disregarded. A written determination must be submitted to the City Manager.

Cooperative Purchasing

The City may use cooperative contracts as permitted by the City Procurement Code for Cooperative Purchasing (Chapter 2.92. of the City Code of Ordinances).

Emergency Procurement

In the event of an emergency, supplies, services, or construction may be purchased without regard to normal purchase selection procedures to protect the health and welfare of the public. A written determination of the basis for the emergency and for the selection of the particular contractor must be sent to the City Manager and included in the contract file.

PENSION FUNDING AND REPORTING POLICIES

All current pension liabilities shall be funded on an annual basis.

Existing Plan Funding

All permanent employees of the City are participants in the Wisconsin Retirement System (WRS), a statewide, defined benefit pension plan to which employer and employees both contribute.

All employees are mandated to pay the employee required portion. The rates of the employer and employee contribution are set annually by WRS based on actuarial evaluations. The 2018 rates are as follows:

	<u>General</u>	<u>Police</u>	<u>Fire</u>
Employee Contribution	6.70%	6.70%	6.70%
City Contribution	<u>6.70%</u>	<u>11.62%</u>	<u>15.82%</u>
Total	<u>13.40%</u>	<u>18.32%</u>	<u>22.52%</u>

Prior Years' Unfunded Pensions

The State of Wisconsin administers a plan for retired employees of the Eau Claire Police and Fire Departments. These individuals had been covered by a private pension plan prior to the City joining the WRS. No new employees are added to the plan. The City's policy is to fund retirement contributions to meet current benefit payments to retired employees. The total estimated present value of future cost to the City as of December 31, 2016, was approximately \$96,574, all of which relates to prior service. The estimated remaining period of amortization is 11 years and will be paid through annual operating appropriations.



City of Eau Claire 2018 Adopted Operating Budget

PENSION FUNDING AND REPORTING POLICIES (Continued)

Post-Retirement Benefits

In addition to providing pension benefits, the City provides certain health care benefits for retired employees. A substantial number of the City's permanent employees may become eligible to receive employer paid health care from retirement until Medicare entitlement if they reach normal retirement age while working for the City. For 2018 the costs are estimated at \$2,612,900. The City is required by GASB Statement 45 to complete an actuarial study every two years to determine its actuarial liability for future health care benefits. The last study was completed as of January 1, 2016. As of January 2014, new employees who are not Public Safety or Transit employees will not be eligible for a post-retirement health care benefit.

COMPENSATED ABSENCES

Employees accumulate vacation, sick leave, and other benefits at various rates depending on bargaining group and length of service. Employees are paid for their total unused vacation and compensatory time upon termination or retirement. However, sick leave can only be used during employment.

The cost of compensated absences is recognized when payments are made to employees. The current value of accumulated compensated absences outstanding as of December 31, 2016 is \$2,013,381. The estimated current portion of these costs has been included in the 2018 Proposed Budget.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

Monthly financial reports will be submitted to the City Council.

An annual budget for all operating funds will be prepared.

A five year Capital Improvement Plan budget will be presented annually.

An independent audit will be performed annually for all City funds.

The City will produce a Comprehensive Annual Financial Report (CAFR) in accordance with generally accepted accounting principles as outlined by the Governmental Accounting Standards Board.

SPECIAL EVENTS POLICY – INSURANCE REQUIREMENT

Organizations that use City parks and/or City facilities for special events such as foot races, parades, festivals, etc. are required to obtain liability insurance and provide a certificate evidencing limits of not less than \$1,000,000 per occurrence and agree to endorse the City as an additional insured under the policy. Organizations must also sign a hold harmless agreement (Ordinance 9.59.110).

All special events are reviewed by the Special Events Committee and approved by City Council. Special Events are reviewed to ensure the health and safety of the participants in the event.

RISK MANAGEMENT POLICY

The City of Eau Claire is one of 17 municipalities and counties that are members of Wisconsin Municipal Mutual Insurance Company (WMMIC), a municipal insurance program that provides liability insurance services. As part of this program, the City pays the first \$200,000 of any claim. WMMIC will pay any covered costs over \$200,000 per occurrence or \$400,000 aggregate with an annual cap of \$10 million.

The objective of this program is to safeguard the financial security of the City, by protecting its human, financial and property assets from the adverse impact of loss. The program is set up to protect the financial assets of the City and provide stable funding for losses. The City will self-insure all losses that occur with predictable frequency and those that will not have a significant impact on the City's financial position.

The Risk Manager will review all liability claims and award recommendations prior to payment by the insurance company. Judgment or award recommendations in excess of \$10,000 will be reviewed with the City Council prior to payment.



City of Eau Claire 2018 Adopted Operating Budget

RISK MANAGEMENT POLICY (Continued)

In 1992, the City also became self-insured for workers' compensation claims. The City retains the first \$500,000 of each worker's compensation claim per occurrence. This coverage is handled by Summit Adjusting Services. Excess coverage, handled by Wisconsin Municipal Mutual Insurance Company, protects the City for losses greater than \$400,000 per occurrence and does not have an annual aggregate.

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Position Control

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Position Control Summary

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City of Eau Claire 2018 Adopted Operating Budget

Position Control Summary

2018 Proposed Position Control Summary

GENERAL FUND - DEPARTMENT/DIVISION	2016	2017	2018 Changes	2018
ADMINISTRATIVE SERVICES				
City Manager	3.00	3.00	-	3.00
City Clerk/Elections	2.00	2.00	-	2.00
Information Services	8.00	8.00	1.00	9.00
Total	13.00	13.00		14.00
CITY ATTORNEY				
	3.75	3.75		3.75
FINANCE DEPARTMENT				
Finance Administration	3.00	3.00	-	3.00
Accounting Services	8.00	8.00	-	8.00
Assessing	5.00	5.00	-	5.00
Financial Operations	9.00	9.00	-	9.00
Purchasing	2.00	2.00	-	2.00
Total	27.00	27.00		27.00
HUMAN RESOURCES				
Human Resources Administration	5.00	5.00	-	5.00
Total	5.00	5.00		5.00
DEVELOPMENT SERVICES				
Planning Administration	5.00	5.00	-	5.00
Inspections	7.00	7.00	-	7.00
Total	12.00	12.00		12.00
ENGINEERING				
Engineering/GIS Asset Management	14.00	18.00	-	18.00
Total	14.00	18.00		18.00
COMMUNITY SERVICES				
Administration	5.00	3.00	-	3.00
Building & Grounds	8.00	7.00	-	7.00
Forestry	6.00	5.00	-	5.00
Parks Maintenance	20.00	21.00	-	21.00
Recreation	2.00	4.00	-	4.00
Streets Maintenance	36.00	34.00	-	34.00
Total	77.00	74.00		74.00
POLICE DEPARTMENT				
Administration	2.00	2.00	-	2.00
Administrative Division	17.00	17.00	(6.00)	11.00
Patrol Division	75.00	75.00	-	75.00
Professional Standards Division	-	-	6.00	6.00
Investigations Division	21.00	21.00	-	21.00
Communication Center	24.00	24.00	1.00	25.00
Total	139.00	139.00		140.00
FIRE & RESCUE DEPARTMENT				
Fire Administration	2.00	2.00	-	2.00
Fire Operations	87.00	88.00	-	88.00
Fire Community Risk Reduction	4.75	3.75	-	3.75
Total	93.75	93.75		93.75
TOTAL GENERAL FUND	384.50	385.50		387.50



City of Eau Claire 2018 Adopted Operating Budget

2018 Proposed Position Control Summary

OTHER FUNDS	2016	2017	2018 Changes	2018
ECONOMIC DEVELOPMENT	2.00	2.00	-	2.00
DOWNTOWN FUND	1.00	1.00	-	1.00
CEMETERY MAINTENANCE	2.00	2.00	-	2.00
WATER UTILITY	29.00	29.00	-	29.00
SEWER UTILITY	22.50	22.50	-	22.50
STORM WATER MANAGEMENT	1.00	1.00	-	1.00
PARKING FUND	-	1.00	-	1.00
PUBLIC TRANSIT	38.00	32.50	-	32.50
HOBBS MUNICIPAL ICE CENTER	2.00	2.00	-	2.00
RISK MANAGEMENT	1.00	1.00	-	1.00
CENTRAL EQUIPMENT	9.00	13.50	-	13.50
TOTAL OTHER FUNDS (Excluding Library/Health/CDBG)	107.50	107.50		107.50
CITY POSITIONS (Excluding Library / Health / CDBG)	492.00	493.00	2.00	495.00
HEALTH DEPARTMENT				
CITY-COUNTY HEALTH DEPARTMENT	34.78	36.54	-	36.54
CITY-COUNTY HEALTH DEPARTMENT GRANT POSITIONS	19.38	19.38	-	19.38
	<u>54.16</u>	<u>55.92</u>		<u>55.92</u>
LIBRARY/ CDBG				
PUBLIC LIBRARY	36.11	36.11	0.07	36.18
COMMUNITY DEVELOPMENT BLOCK GRANT	2.10	2.10	-	2.10
	<u>38.37</u>	<u>38.21</u>		<u>38.28</u>
TOTAL ALL CITY FUNDS	584.53	587.13		589.20