

HOUSING AUTHORITY OF THE CITY OF EAU CLAIRE
BOARD OF COMMISSIONERS BOARD MEETING MINUTES

July 31, 2017
7:45 A.M.
Regular Meeting

City Council Chambers, City Hall
203 S Farwell Street
Eau Claire WI 54701

Chair Klinkhammer called the meeting to order at 7:48 A.M.

Roll Call

MEMBERS PRESENT: Chair Klinkhammer, Vice Chair Prindle, and Commissioner Beaton
MEMBERS ABSENT: Commissioner Dalton and Commissioner Vajko
STAFF PRESENT: Mr. Johnathan, Ms. Schermerhorn, and Ms. Schmidt
PUBLIC IN ATTENDANCE: None

OPEN SESSION

Consent Agenda

1. **Report and Consideration on the April Consent Agenda**
 - A. **Minutes from the Meeting of June 26, 2017**
 - B. **Monthly Status on CDBG Rehabilitation Loans**
 - C. **CDBG Rehabilitation Loan Program Delinquency Report**
 - D. **Monthly Expenditures**
 - E. **Operating Statements of Housing Authority Rental Assistance Programs, if available**
 - F. **Housing Authority Investments, if available**
 - G. **Tenant 30-Day Delinquency Report**
 - H. **Housing Authority Waiting Lists**
 - I. **New Tenant Placement Report**
 - J. **Tenant Occupancy Report**
 - K. **Summary of Terminations, Appeals, and Hearing Results**
 - L. **Housing Authority Newsletters, if available**
 - M. **Tax Intercept Update**

Mr. Johnathan reported on the Consent Agenda.

Vice Chair Prindle moved to approve the consent agenda and Commissioner Beaton seconded.

Roll Call: Chair Klinkhammer – Aye; Vice Chair Prindle – Aye; Commissioner Beaton – Aye

Business Agenda

2. **Report and Consideration on a Resolution Regarding Housing Authority Audit Bid Extension**

Mr. Johnathan reported that the financial audit bid was originally approved in 2014 for three years and allowed for a two year extension on services which are being requested. The contract is with Baker Tilly Virchow Krause LLP in the amount of \$41,600.00.

Vice Chair Prindle moved to approve the Resolution and Commissioner Beaton seconded.

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Roll Call: Chair Klinkhammer – Aye; Vice Chair Prindle – Aye; Commissioner Beacon – Aye

3. Report and Consideration on a Resolution Regarding Housing Authority's 2017 Capital Fund Expenditures

Mr. Johnathan reported that we received our Capital Funds and we are required to annually submit our intentions on the expenditures to HUD.

Vice Chair Prindle moved to approve the Resolution and Commissioner Beaton seconded.

Roll Call: Chair Klinkhammer – Aye; Vice Chair Prindle – Aye; Commissioner Beaton – Aye

4. Report and Consideration on a Resolution Regarding Park Towers Rent Changes

Mr. Johnathan reported that annually rents are reviewed and changes submitted to WHEDA for approval. The rent changes would be effective December 1, 2017.

Commissioner Beaton moved to approve the Resolution and Vice Chair Prindle seconded.

Roll Call: Chair Klinkhammer – Aye; Vice Chair Prindle – Aye; Commissioner Beaton – Aye

5. Report and Consideration on a Resolution Regarding Affordable Housing Property Sale of One (1) Single Family Home at 1939 Cleveland Street

Mr. Johnathan reported that, in an ongoing attempt to keep this program operating, it has become necessary to sell one of the units. The house, which was purchased with HOME funds, has fulfilled all its program requirements and is owned by the Housing Authority, so the property can be sold without any restrictions.

Commissioner Beaton moved to approve the Resolution and Vice Chair Prindle seconded.

Roll Call: Chair Klinkhammer – Aye; Vice Chair Prindle – Aye; Commissioner Beaton – Aye

6. Report Regarding Public Housing Assessment System (PHAS) Quarterly Report

Mr. Johnathan reported on the latest quarter's findings.

7. Director's Update / Board Announcements and Directives

None.

8. Set Date for Next Meeting

The next meeting is scheduled for Monday, August 28, 2017 at 7:45 A.M. in the City Council Chambers.

Commissioner Beaton moved to adjourn the meeting and Vice Chair Prindle seconded.

Roll Call: Chair Klinkhammer – Aye; Vice Chair Prindle – Aye; Commissioner Beaton – Aye

The meeting adjourned at 8:01 A.M.

August 28, 2017
Date


M. Laurie Klinkhammer, Chair

August 28, 2017
Date


Keith D. Johnathan, Secretary

