

**HOUSING AUTHORITY OF THE CITY OF EAU CLAIRE**  
**BOARD OF COMMISSIONERS BOARD MEETING MINUTES**

**April 3, 2017**  
**7:45 A.M.**  
**Regular Meeting**

**North Conference Room, City Hall**  
**203 S. Farwell Street**  
**Eau Claire WI 54701**

Chair Klinkhammer called the meeting to order at 7:48 A.M.

**Roll Call**

MEMBERS PRESENT: Chair Klinkhammer, Commissioner Dalton, and Commissioner Vajko  
MEMBERS ABSENT: Vice Chair Prindle and Commissioner Kincaid  
STAFF PRESENT: Mr. Johnathan, Ms. Schermerhorn, and Ms. Schmidt  
PUBLIC IN ATTENDANCE: None

**OPEN SESSION**

**Consent Agenda**

1. **Report and Consideration on the Consent Agenda**
  - A. **Minutes from the Meeting of February 27, 2017**
  - B. **Monthly Status on CDBG Rehabilitation Loans**
  - C. **CDBG Rehabilitation Loan Program Delinquency Report**
  - D. **Monthly Expenditures**
  - E. **Operating Statements of Housing Authority Rental Assistance Programs, if available**
  - F. **Housing Authority Investments, if available**
  - G. **Tenant 30-Day Delinquency Report**
  - H. **Housing Authority Waiting Lists**
  - I. **New Tenant Placement Report**
  - J. **Tenant Occupancy Report**
  - K. **Summary of Terminations, Appeals, and Hearing Results**
  - L. **Housing Authority Newsletters, if available**
  - M. **Tax Intercept Update**

Mr. Johnathan reported on the Consent Agenda.

Commissioner Dalton moved to approve the consent agenda and Commissioner Vajko seconded.

Roll Call: Chair Klinkhammer – Aye; Commissioner Dalton – Aye; Commissioner Vajko – Aye

**Business Agenda**

2. **Report and Consideration on a Resolution Regarding Housing Authority Investment Portfolio**

Mr. Johnathan sought approval to transfer all investments, current and future, to River Prairie Wealth Partners. Upon Board approval, that process would be started.

Commissioner Vajko moved to approve the Resolution and Commissioner Dalton seconded.

Roll Call: Chair Klinkhammer – Aye; Commissioner Dalton – Aye; Commissioner Vajko – Aye

**3. Report and Consideration on a Resolution Regarding Housing Authority Tenant Charge List Revisions**

Mr. Johnathan reported that it was necessary to revise some of the charges on the tenant charge list to better reflect actual cost. Upon Board approval, the new charges would go into effect immediately.

Commissioner Dalton moved to approve the Resolution and Commissioner Vajko seconded.

Roll Call: Chair Klinkhammer – Aye; Commissioner Dalton – Aye; Commissioner Vajko – Aye

**4. Report and Consideration on a Resolution Regarding Grounds Maintenance Lease Rider**

Mr. Johnathan reported on the proposed revisions to the grounds maintenance lease rider.

Commissioner Vajko moved to approve the Resolution and Commissioner Dalton seconded.

Roll Call: Chair Klinkhammer – Aye; Commissioner Dalton – Aye; Commissioner Vajko – Aye

**5. Report and Consideration on a Resolution Regarding Housing Authority Lawn Treatments**

Mr. Johnathan reported on the annual lawn maintenance. TruGreen was the lowest responsible bidder with an amount of \$8,103.00.

Commissioner Dalton moved to approve the Resolution and Commissioner Vajko seconded.

Roll Call: Chair Klinkhammer – Aye; Commissioner Dalton – Aye; Commissioner Vajko – Aye

**6. Report and Consideration on a Resolution Regarding Public Housing Furnace Replacements**

Mr. Johnathan reported on the bids received for furnace replacements for 40 Public Housing units. Board approval was requested to award the contract to Hovland's Inc. in the amount of \$77,800.00.

Commissioner Dalton moved to approve the Resolution and Commissioner Vajko seconded.

Roll Call: Chair Klinkhammer – Aye; Commissioner Dalton – Aye; Commissioner Vajko – Aye

**7. Director's Update / Board Announcement & Directives**

Mr. Johnathan reported that our financial audit has been completed.

**8. Set Date for Next Meeting – Planning Session**

The next meeting is tentatively scheduled for Monday, April 24, 2017 at 7:45 A.M. in the City Council Chambers.

Commissioner Vajko moved to adjourn the meeting and Commissioner Dalton seconded.

Roll Call: Chair Klinkhammer – Aye; Commissioner Dalton – Aye; Commissioner Vajko – Aye

The meeting adjourned at 8:00 A.M.

May 30, 2017  
Date

  
M. Laurie Klinkhammer, Chair

May 30, 2017  
Date

  
Keith D. Johnathan, Secretary