

HOUSING AUTHORITY OF THE CITY OF EAU CLAIRE

BOARD OF COMMISSIONERS BOARD MEETING MINUTES

February 27, 2017  
7:45 A.M.  
Regular Meeting & Planning Session

City Council Chambers, City Hall  
203 S. Farwell Street  
Eau Claire WI 54701

Chair Klinkhammer called the meeting to order at 7:46 A.M.

**Roll Call**

MEMBERS PRESENT: Chair Klinkhammer, Vice Chair Prindle, Commissioner Dalton, and  
Commissioner Vajko  
MEMBERS ABSENT: Commissioner Kincaid  
STAFF PRESENT: Mr. Johnathan, Ms. Schermerhorn, and Ms. Schmidt  
PUBLIC IN ATTENDANCE: None

**OPEN SESSION**

**Consent Agenda**

1. **Report and Consideration on the Consent Agenda**
  - A. **Minutes from the Meeting of January 30, 2017**
  - B. **Monthly Status on CDBG Rehabilitation Loans**
  - C. **CDBG Rehabilitation Loan Program Delinquency Report**
  - D. **Monthly Expenditures**
  - E. **Operating Statements of Housing Authority Rental Assistance Programs, if available**
  - F. **Housing Authority Investments, if available**
  - G. **Tenant 30-Day Delinquency Report**
  - H. **Housing Authority Waiting Lists**
  - I. **New Tenant Placement Report**
  - J. **Tenant Occupancy Report**
  - K. **Summary of Terminations, Appeals, and Hearing Results**
  - L. **Housing Authority Newsletters, if available**
  - M. **Tax Intercept Update**

Mr. Johnathan reported on the Consent Agenda.

Vice Chair Prindle moved to approve the consent agenda and Commissioner Dalton seconded.

Roll Call: Chair Klinkhammer – Aye; Vice Chair Prindle – Aye; Commissioner Dalton – Aye;  
Commissioner Vajko – Aye

**Business Agenda**

2. **Report and Consideration on a Resolution Regarding Authorization for Executive Director to Sign and Submit Public Housing Operating Subsidy**

**HACEC AGENDA**  
**APRIL 3, 2017**  
**ITEM #: 1. A.**  
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Mr. Johnathan reported that though the Executive Director has always signed and submitted the Public Housing Operating Subsidy, HUD requires this to be authorized in a formal resolution approved by the Board of Commissioners.

Commissioner Dalton moved to approve the Resolution and Vice Chair Prindle seconded.

Roll Call: Chair Klinkhammer – Aye; Vice Chair Prindle – Aye; Commissioner Dalton – Aye;  
Commissioner Vajko – Aye

**3. Report and Consideration on a Resolution Regarding Substantial Rehabilitation Gross Rent Increases**

Mr. Johnathan reported on the annual gross rent increases approved by WHEDA for the Substantial Rehabilitation program.

Commissioner Dalton moved to approve the Resolution and Vice Chair Prindle seconded.

Roll Call: Chair Klinkhammer – Aye; Vice Chair Prindle – Aye; Commissioner Dalton – Aye;  
Commissioner Vajko – Aye

**Planning Session**

**4. Housing Authority Planning Session for 2017 Programs**

**A. Reports**

1. Board of Commissioners
2. Housing Organizational Chart
  
3. Housing Rehabilitation Loans
4. Rental Housing Placements
5. Housing Statistics
6. Housing Vacancy Summary
7. Unit Analysis
8. Summary of Terminations and Appeals
9. Combined Housing Budget

**B. 2017 Major Improvements and Planning Discussion**

Mr. Johnathan reported on the planning session annual reports.

Mr. Johnathan reported on the individual programs and their planned major improvements for this year.

**5. Director's Update / Board Announcement & Directives**

None.

**6. Set Date for Next Meeting – Planning Session**


The next meeting is scheduled for Monday, April 3, 2017 at 7:45 A.M. in the City Council Chambers.

Vice Chair Prindle moved to adjourn the meeting and Commissioner Dalton seconded.

Roll Call: Chair Klinkhammer – Aye; Vice Chair Prindle – Aye; Commissioner Dalton – Aye;  
Commissioner Vajko – Aye

The meeting adjourned at 8:16 A.M.

April 3, 2017  
Date

  
M. Laurie Klinkhammer, Chair

April 3, 2017  
Date

  
Keith D. Johnathan, Secretary

