

**EAU CLAIRE  
BICYCLE & PEDESTRIAN ADVISORY COMMISSION**

**Meeting of November 15, 2016**

The meeting was chaired by Aaron Salmon in the North Conference Room and called to order at 6:00 p.m.

**Members Present:** Aaron Salmon, Dick Johnston, Dan May, Marian Ritland, Catherine Lee, Nathan Ruland, Kirk Jansen, Martin Goettl

**Members Absent:** (There are two vacancies on the Commission.)

**Staff Present:** Leah Ness, Todd Heinz, Pat Ivory

**Visitors Present:** Kerry Kincaid, Kathy Mitchell, Catherine Emmanuelle, Jerry Gragert, Nick White, Mark Williams, Annis Williams

**Minutes.** The minutes from the October 18, 2016 meeting were approved as written.

**1. Update and discussion with Advisory Committee on Appointments.** Members of the City's Advisory Committee on Appointments were at the meeting to discuss possible changes to the membership make-up of the Commission and development of annual work plans. The work plan would be submitted to the City Council and the Council would review progress reports. The City Manager would also designate a staff person as a primary liaison for the Commission. Members of the Commission discussed the proposal and noted that the process would be helpful in keeping the City Council informed about the work of the Commission. They noted that they liked the idea of allowing the City Manager to approve changes to the work plan between City Council reviews. They questioned why the phrase new ideas was placed in quotations and suggested its removal. The Commission also suggested adding the Commission's enabling ordinance (Chapter 2.66) in the second paragraph which would provide additional background for the development of the work plans.

The Committee and Commission also discussed the number of people that would serve on the Commission. It was generally the consensus of the Commission that the current membership of ten persons worked well and should not be changed to seven persons. The Commission noted that the current membership allowed for greater diversity of backgrounds for the Commission and allowed for more people to volunteer for Commission activities and subcommittees.

The group also discussed the issue as to whether a City Council member should be a member of the Commission. Commission members generally agreed that there was a benefit to having a City Council member on the Commission. The Advisory Committee noted that members of the City Council are already overly extended with existing Council responsibilities.

Finally, it was noted that the budget line item for the Commission had been eliminated for the 2017 budget. Funds for Commission activities would instead come from the Department of Community Development.

The Commission questioned when the Council would discuss the changes again. Pat Ivory indicated that he would contact the City Manager's Office for the schedule.

**2. Other Items.**

- a) Bike Box on Keith Street. Leah Ness discussed the recently completed bike box at the intersection of Keith Street and Brackett Avenue.
  - b) Bike share meeting. Aaron Salmon and Pat Ivory provided an overview of the recent meeting with representatives of Zagster Bike Share. The program depends on sponsorships from community organizations and the number of bicycles is determined by the community. A local organization would need to sign a contract with Zagster and be a coordinator of the sponsoring organizations. Nick White indicated that his business, along with others in the community, are interested in potential sponsorships. Aaron Salmon stated that he would reach out to those that attended the meeting to determine their interest in the program. It was also suggested that other vendors such as BCycle be contacted.
  - c) UWEC Bicycle and Pedestrian Advisory Committee. Catherine Lee informed the Commission that she was now a member of the University's Bicycle and Pedestrian Advisory Commission. They are interested in working with the City as plans for the reconstruction of State Street are developed in the future.
  - d) Valmont Bicycle Boulevard. The Commission discussed the status of the easement for the Valmont Avenue bicycle boulevard.
- 
- a) **Reports to staff on safety issues or concerns.** Commission members discussed several areas of safety concern including: Jefferson Street-Harding Avenue intersection, curb-cuts at the east end of the Grand Avenue Bridge, Water Street-First Avenue intersection, and the southeast corner of University Park.

**3. Discussion of future agenda items. None**

The meeting was adjourned at 8:10 p.m.

Submitted by:

*Catherine Lee by PJD*

Catherine Lee, Secretary