

**Eau Claire City-County Board of Health
Resolution 16-02
August 24, 2016**

Adopting fees for Retail Food Establishments and Mobile Food Processing Facilities.

WHEREAS Wisconsin Statute 251.04(3) and 97.41(1m) provides that the Board of Health of the Eau Claire City-County Health Department shall have the authority to adopt regulations to protect and improve public health; and

WHEREAS Wisconsin Statute 251.04(7) specifically states that such boards take such measures as shall be effectual for the preservation of the public health; and

WHEREAS the Board of Health of the Eau Claire City-County Health Department did adopt such a regulation entitled "Food Establishment Regulation"; and

WHEREAS Section Wisconsin Statute 66.0628 provides the authority to set and impose fees for services; and

WHEREAS Section 1-0.010 of this regulation provides that the Board of Health shall establish fees for the permits for these facilities;

THEREFORE, the Eau Claire City-County Board of Health does ordain that the following fees shall be required annually for the permits and as specified for reinspections, preinspections, plan reviews, and late fees of the various types of facilities as defined in the regulation. Such fees shall be reviewed periodically by the Board of Health for adjustments as needed. All fees shall be payable to the Eau Claire City-County Health Department or to the Eau Claire City Treasurer for Health Department permits being issued by the City Clerk's office.

1. Retail Permit Fee Schedule: The annual, non-returnable and non-prorated fees for retail food processing establishments, non-processing retail food establishments, mobile food processing facilities as well as plan review and preinspection fees for new and change of operator are as follows:

Retail Food Establishments	Health Department Fee	Plan Review Fee	Preinspection Fee
Process Potentially Hazardous Sales of at least \$1,000,000 (11)	\$1,299	\$649	\$649
Process Potentially Hazardous Sales of at least \$25,000 but less than \$1,000,000 (22)	\$564	\$282	\$282
Process Non-Potentially Hazardous Sales of at least \$25,000 (33)	\$433	\$216	\$216
Process Non-Potentially or Potentially Hazardous Sales of less than \$25,000 (44)	\$205	\$103	\$103
Non-Processing (55)	\$179	\$0	\$0
Mobile Retail Food	\$180	\$0	\$0

*Certified financial information shall be used to place a permit in a different sales category. In the absence of certified financial information provided by the permit-holder, the department shall set the permit category of a potentially hazardous processor as Process Potentially Hazardous Sales of at least \$1,000,000 (11).

2. Late Fee: An additional penalty fee of \$100 shall be required, as provided for in section 1-0.060B.1, whenever the annual fee for renewal is not paid prior to the expiration of the permit.
3. Insufficient Funds Fee: Fees or payments returned from a financial institution for insufficient funds shall be subject to a penalty fee of \$25 shall be required, as provided for in section 1-0.060 B.2.
4. Operators found to be operating without a valid permit shall be subject to a double license fee, as provided for in section 1-0.060B.3.