

Program of Services

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City of Eau Claire
Wisconsin

City of Eau Claire 1999 Program of Services

**Approved by the City Council
November 19, 1998**

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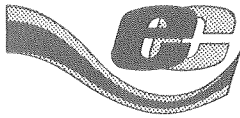
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CITY OF EAU CLAIRE

Office of the City Manager
(715) 839-4902

October 22, 1998

TO: City Council

FROM: City Manager

SUBJECT: *1999 Program of Services and 1999-2003 Capital Improvement Plan*

Eau Claire continues to grow, both in land area and in its economic base. The local economy is doing well and we continue to see expansions of existing industry, as well as new businesses coming into the area. Our population has exceeded 60,000 and continues to grow at about 1% per year. The City's tax base (new growth) is increasing at a rate of about 3% per year. Building permit starts for housing, commercial and industrial development continue to be strong. Eau Claire is viewed as a very desirable place to work, live and raise a family.

There are, however, many challenges that come with the growth and development in the Eau Claire area. Street systems must be upgraded to handle the additional traffic flow. Infrastructure expansions to serve developing areas are expensive. More employees are needed to handle the new demands created by expanded services areas and the growing population. In future years we anticipate the need for more resources in public safety operations and in street and park maintenance areas.

As I stated in last year's budget, we are continuing to see increased expectations from our citizens as to what government services should be provided. Last year's budget included funding for more firefighters and telecommunicators, additional facilities for the soccer program, and improved snow removal services. I believe that we will continue to see requests for city service expansions into the future as we strive to meet the expectations of our citizens.

Balancing these needs and expectations with a reasonable tax levy is the challenge facing the City Council in 1999 and future years. This task should be simple, given the tax base growth we have experienced in this community over the past five years. However, as City Council is well aware, increased growth in the tax levy currently means that shared revenue funding is taken from Eau Claire and given to other communities that (according to the shared revenue formula) need it more than Eau Claire. In 1999 we expect to lose \$500,000 from the shared revenue formula and expect to see this trend continue in the future. All of Eau Claire's annual tax base growth is being redistributed through the formula to other communities throughout the state.

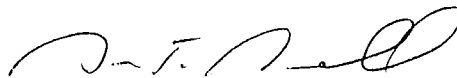
Over the next month, staff will be reviewing the recommended *Operating Budget* and *Capital Improvement Plan* with the City Council. We will present the changes we are projecting due to wage increases, operating costs, debt service and capital project costs. We will also discuss the proposed budget changes as a result of recommended changes in our operations due to growth and additional citizen expectations. There are many financial and policy issues that will need to be addressed by City Council prior to final consideration of the recommended budget.

Attached is a summary of numerous budget and capital planning issues for your consideration during this budget planning process. It is my hope that this summary of issues, trends and policies will assist City Council members as you go about the difficult task of addressing the needs and expectations of the Eau Claire community for 1999.

In closing, I would like to thank Rebecca Noland and the Finance staff for their effort in developing the *Budget* and *Capital Improvement Plan*. I would also like to thank the Department Directors and their support staffs for developing the extensive budget materials that will be provided to the City Council in the upcoming worksessions.

I look forward to working with you in the weeks ahead as you review the *1999 Recommended Program of Services*, the *1999-2003 Capital Improvement Plan* and the Long-Range Financial Plan for the City of Eau Claire.

Respectfully submitted,



Don T. Norrell
City Manager

1999 Budget Issues and Trends

1. The **recommended City tax rate** increase (assessed value) will be 7.9%. General fund operating costs are projected to increase by 3.5%, debt service and capital transfers are projected to increase by 9%. The impact of the tax shift caused by the loss in shared revenue is substantial!
2. The **options to raising taxes** are few. We could reduce service levels, eliminate programs or decrease spending for capital projects. However, with the growth in our city, these options are not very appealing.
3. **Tax base** continues to grow at high levels. In 1999, we expect tax base growth to provide about \$350,000 in new revenue. However, the City will not see additional revenue from this tax base growth because of the loss in shared revenue.
4. Most of the **direct benefit from community growth** is recognized through additional tax revenues for the school district and other taxing entities. Although the City tax base is growing, we are losing this growth to other communities through the shared revenue formula. The bottom line total tax rate increase (for all taxing entities) should be 3% or less in 1999.
5. We are **losing more shared revenue funding** than we are gaining from the tax base increase. Eau Claire's 1998 assessed value tax base growth (without the additions of TIF's 2 and 3) is 3%. Put this tax base growth together with our shared revenue decrease and we have a net revenue loss of \$150,000!
6. **Shared revenue** will continue to decline by about \$500,000 per year. Don't look for this trend to change for at least a few years!
7. **Tax Increment Finance Districts #2 and #3** terminated in 1998 and this **new tax base** will be placed on the general tax roll in the 1999 budget. The total impact of this new tax base is approximately \$300,000 in added tax revenue for 1999.

8. Changes in **salaries / wages / benefits** (including health insurance) are increasing at about 3.4 %. Expect to see this trend continue due to collective bargaining and health care cost trends.
9. **Debt service** is expected to increase by about \$350,000 in 1999. An expanded street program and less income from special assessments require an increase in the annual debt service level.
10. Council implemented a financial policy to **limit the issuance of GO debt** (tax supported debt) for street improvements to a maximum of \$1,750,000 per year. The current CIP assumes that the \$1,750,000 general bonding limit (set by council policy) will be in place for the five years of the capital plan. This bonding limit impacts the amount of street construction work that can be funded annually.
11. **Working capital funds** of \$2.3 million are proposed to be used to fund various capital projects in the 1999 CIP. These funds come from revenue overruns and expenditure underruns that the City has or is projected to experience in the 1997 and 1998 budgets. We have typically used excess working capital funds to fund "one time" capital projects. The use of the surplus working capital funds in the 1999 budget will continue that policy.
12. **Growth** in the City is showing **no signs of decline**. This continued growth will likely increase service costs in public safety and maintenance operations because of expanded service areas.
13. **Population is increasing** at a rate of about 1% per year. West Central Wisconsin Regional Planning Commission projects the City's population to be 67,700 by year 2010. Our current population is estimated at 61,870.
14. The next **City wide reassessment** is scheduled for **2001**. For the next couple of years, the only major value changes will be from new construction and remodeling of existing structures. We don't anticipate market adjustments to be made to property values until the 2001 reassessment.
15. The impact of the **expenditure restraint** program on financial capacity must be considered very carefully. It is important that we consider the impact that current budget decisions will have on our future budget capacity. The expenditure restraint program uses the previous year's budget as the base and

then allows an increase for inflation and growth. If we spend less than the limit in 1999, we will lose capacity in 2000. The key is to balance spending for operations against spending for capital projects in order to maintain maximum future flexibility. If we exceed the limit, now or in the future, the penalty is a loss of over \$500,000 in state aids!

16. Our **expenditure restraint limit for 1999** is projected at \$35.5 million or an increase of 3.5% over the 1998 budget. The recommended budget for 1999 is approximately \$139,000 under this program limitation.
17. We continue to play "catch up" on **street infrastructure replacements**. We did very well in 1998 rebuilding many of our arterial streets. We are proposing that we refocus our efforts on local streets in 1999.
18. Funding for 1999 **street construction projects** is projected to increase to \$4.4 million. There are a number of major street improvements (Barstow, Western Avenue) that will require additional funding over the next five years. It may be difficult sustaining this increased street replacement effort under our projected future expenditure restraint limitations and debt issuance limits.
19. The proposed budget will place increased emphasis on **long term street maintenance / chip sealing, crack sealing and overlays** to extend the life of our existing street surfaces. The expanded effort is intended to extend the life of the street system. The General Fund operating budget includes an additional \$50,000 to increase the number of miles that we normally do with the chip seal program.
20. The 1999 budget includes additional rental for **graders in the snow fleet**. City Council will be provided information on how the addition of this equipment assists in reducing the time required to plow out the entire City.
21. **Snow plowing** improved in 1998 due to the new equipment added and leased. With a limited amount of snow removal events in the winter of 1998, we did not run into major problems finding enough manpower to operate the equipment. However, if we experience severe weather for an extended period of time, we will likely encounter increased difficulty finding available personnel willing to work the overtime.

22. We are in good shape with **equipment and manpower for most initial snow plowing events**. However, as the duration of these events exceed 16 hours, or occur on a very frequent basis, we begin to run into a problem having enough manpower to put all of the equipment on the street. The current budget adds a full time employee in both streets and parks but the addition of these two employees will not resolve the manpower problems we sometimes experience during peak snow removal events.
23. For the past three years, the City has held a **labor position** vacant in the **streets maintenance division** as a result of a labor settlement exceeding City Council directives. Included in the 1999 budget is a recommendation to fill this position on a permanent basis. No additional budget allocation is required to make this change.
24. Disposal of **street sweepings** materials is projected to cost \$150,000 in 1999. Since one of the best management practices for improving storm water quality is more frequent sweeping, I see this number only increasing over time.
25. The **Cameron Street corridor** and connection with I-94 is still a vision and in the planning process.
26. Reconstruction of **Water Street** is included in the five year CIP for the first time. This project is planned to start in year 2003.
27. The alignment for the final link in the **west side corridor** needs to be determined in 1999 to connect Old Wells Road to Bellinger Street. This will be a multi year project costing about \$1.4 million for acquisition and construction.
28. Construction of the new **Inner Corridor Freeway** is anticipated to start in 2004. Although the proposed CIP does not include the **extension of Galloway Street**, this proposed project will need funding consideration in years 2004-2006, sometime prior to the completion of the Inner corridor freeway.
29. The planning for the extension of the **Highway 124 / LaSalle** to an intersection with the Inner Corridor is underway by Wisconsin DOT. The

City anticipates that this project will be constructed and funded by DOT as part of the Inner Corridor Freeway project.

30. Funding for the **Boyd Park Footbridge** is included in the capital plan. This funding is anticipated to be used for major repairs or as the City portion of a grant to replace the footbridge. An engineering study to define the scope and feasibility of the needed repair should begin in late 1998.
31. Many of our **proposed street improvement projects in years 1999-2003** are likely to be in neighborhoods which have some of the old oil surfaces. Although we have complaints about street conditions in many of these areas from people driving through, we find considerable opposition to full street improvements because the residents are unwilling to pay the special assessment costs and may feel that the streets are good enough for their use.
32. **Changes** will need to be made in our **contracting requirements** to assure that we can get our street and utility projects done in a timely manner. Although we can design, bid and monitor the work effectively with our staff, we find that we run into problems with some contractors who may be unable to complete the work in a timely manner. I anticipate that recommendations will be made to improve this process prior to letting street and utility construction bids in 1999.
33. The **Year 2000 problem (Y2K)** will be expensive and will require a substantial amount of people resources, replacement computers and software upgrades. Proposed funding of \$750,000 is included in the 1999 CIP to replace computers and software. Much of our information services budget and staff will be dedicated to dealing with the Y2K problems in 1999.
34. As we get closer to the year 2000, we will probably see more discussion of concerns (about the **Y2K problem**) on a community wide basis. Taking the **worst case scenario**, communications and power systems could fail causing real problems in the community. A staff team of police, fire and public works managers will be developing an emergency plan to assure the continuation of basic City services (such as water and public safety).
35. **Technology improvements** will remain at the forefront for all City operations. We see technology tools as ways to get more work done, more accurately and with less duplication of effort. Also look for future technology changes to improve the way we communicate with the public.

36. We are experiencing **rapid obsolescence in computer equipment** and programs. At the current time we are funding the equipment through a capital project account. Based on the increased reliance of computer equipment to get the day to day work done, it may be beneficial to fund these acquisitions from the operating budget allocation. This can be done by implementing an internal replacement fund where a rental rate is charged and funds are held in reserve until needed for equipment replacement. This is very similar to the method we use to fund our rolling fleet equipment. Staff will be developing a plan in 1999 for consideration in the year 2000 budget.
37. **Increased maintenance** may be expected by the public in **general park areas**. Discussion occurred earlier this year about improving the level of maintenance in general park areas to match that provided at athletic facilities. This issue will be discussed during the Council's budget work sessions.
38. **Oak wilt** is becoming a problem for homeowners in all areas of the City. City Council has just recently implemented some new regulations to assist in controlling oak wilt in the urban forest. No increased funding is included in the current budget to take additional initiatives.
39. **Youth sports** are definitely growing! Phase II and III of a soccer field development off West Hamilton will likely be moving forward over the next few years. We will also likely see continued demand for soccer facilities in other areas of the city as well as baseball fields and more ice time for hockey and figure skating.
40. Forty acres of soccer fields off of West Hamilton, improvements to the football stadium, additional green space in the Forest Street area and a new outdoor rink at Hobbs will continue to drive the **need for additional labor hours in the parks operation**. The 1999 budget includes a proposal to add one full time position and two temporary labor positions in the parks maintenance area.
41. Funding to operate **neighborhood skating rinks at the Hobart Street and Grover Heights playgrounds** is proposed in the budget. Development of the **Runway Avenue** and **Lakeshore** playgrounds are proposed to be funded in 1999 through the use of CDBG funds.

42. **Storm clean up** took a considerable amount of time in the spring and fall of 1998. Although we look at this as a special service after major wind storms, we will likely continue to see storm events in future years placing an increased workload on our Forestry crews. No additional resources have been placed in the budget to fund this service.
43. Funding for **improvements to Mt. Tom** is included in the amount of \$20,000. It is staff's understanding that the neighborhood would like some minor improvements made to the site to make it more accessible and usable by the public.
44. An application for a **Half Moon Lake water quality study** grant to DNR is anticipated for the spring or summer of 1999. Prior to that date we expect recommendations from the Waterways and Parks Commission about the lake usage and from a staff committee on storm water outfall recommendations. Total funding for this study is projected in the \$80,000 range with 50% from the city and 50% from DNR.
45. **Cemetery expansions** are proposed at Lakeview and Forest Hill. Funding for this expansion will come from reserve funds in the Cemetery account.
46. **Funding for park land acquisition** is proposed to continue at a level of \$300,000 per year for the next three years. However, these new park sites will not be proposed for development in the five year capital plan. Our emphasis will continue to be directed towards maintaining what we currently own and towards development of older park areas.
47. The completion of the **trail system** within the city will be a priority for the 1999-2003 CIP.
48. A **skateboard park** has been proposed for a Banbury location by interested community members. My recommended budget does not propose to add this service.
49. **Neighborhood associations** are becoming more active in bringing issues to City Council. We expect this trend to continue with neighborhood groups voicing concerns about crime in their area, code enforcement, rezoning and other issues.

50. We are seeing increased demand on our **code enforcement** personnel. Citizens and neighborhood groups are very concerned with neighborhood maintenance standards. Citizens expect the city to be able to force property owners to clean up offensive piles of wood, debris or other items "stored" on property. Enforcement can be very time consuming and involve considerable involvement from our attorney's office. We also find many offensive situations that are not in violation of our ordinances which leave some unhappy adjacent property owners! **Code enforcement** is proposed to **continue on a complaint basis**. We have one person providing non-health related enforcement of the city's property ordinances. A more proactive (and possibly more controversial) approach would be to actively seek out violations. However, this would require more manpower and I am not recommending this approach.
51. **Customer service** will continue to be a priority for the City organization. We will continue to focus on providing quality service and treating our citizens well.
52. We will seek ways to **communicate with our citizens**, providing them current information on construction projects and services that may impact them. In 1998, we started publishing the council agendas, displaying council agendas on PAC television and advertising detour routes for construction projects. The City is considering adding a web site in 1999.
53. **Publication of the council meetings agendas** is proposed to continue for 1999. Funding is included in the recommended budget to continue this service.
54. Over the past six years, we have seen significant expansions of the water and sanitary sewer systems especially into the northwest area of the city. Expect to see less growth infrastructure proposed in the 1999-2003 CIP and more emphasis on improvements to existing facilities like the **water and sanitary sewer treatment facilities**.
55. Major equipment and facility improvements are proposed to be made at both the **water treatment plant and sewer treatment plant** in 1999.
56. City crews will **televise sanitary sewer lines** under a budget proposal to purchase a van and video camera. The camera is pulled through the sewer

line and a video is made of the condition of the line. This allows our work crews and engineers to pinpoint problems for repair or replacement of the mains. Currently, we contract with a private company to get this work done. The purchase of the van and the camera will eliminate the need for these outside services. The annual cost to contract for services has been eliminated from the operating budget. The purchase of equipment will have a 2-year pay back.

57. **Utility operating costs** are expected to remain fairly stable in 1999 increasing at about the cost of inflation.
58. **Storm water charges** are projected to increase at a level less than originally expected. Originally, the ERU rate was projected to increase from \$25 in 1998 to \$32 per year in 1999. The revised ERU rate for 1999 is now proposed to be \$27!
59. An administrator for the Storm water utility was originally planned (back in 1997) for inclusion in the 1999 storm water budget. After a review of this matter, staff is proposing the addition of a **storm water engineer** charged half to the storm water utility and half to General Fund.
60. Capital costs for **development of the storm water systems** are projected to remain at a high level over the next five years. Storm water detention areas, construction of storm main and outfalls top the list of needs in the proposed CIP.
61. The **City's rolling fleet** is in excellent shape. Our fund balances in the equipment replacement account are adequate to provide for future replacement of our existing fleet as equipment reaches the end of its depreciated life.
62. The City's **insurance reserve** account is fully funded. In 1999, a dividend will be declared from existing reserves and \$400,000 will be provided to General Fund. This additional funding is proposed to be used for Y2K needs along with increased funding for street improvements.
63. We continue to run into problems with major operating equipment replacements in our **public safety operations** as we attempt to avoid severe annual funding peaks in our operating budget. We are looking at ways to set

this equipment up on some type of regular replacement schedule. Specifically this equipment includes breathing apparatus, fire protective clothing, bullet proof vests, portable radios and other equipment. We will develop a list of equipment and a funding plan for the replacement reserve in 1999.

64. We will see a continued need for **public safety service expansions**. More police officers, firefighters and telecommunicators will be requested in year 2000 budgets and beyond. The need for additional public safety personnel is driven primarily by City growth. **Police and fire major operating equipment** such as radios, defibrillators, breathing apparatus, vests, etc. should also be considered for the equipment replacement reserve funding.
65. **Three additional cars** for the use of the **detectives** are proposed to be added to the police department vehicle fleet in 1999. Presently, not all detectives have access to a vehicle during their working hours.
66. In the **year 2000**, the City is scheduled to pick up the **full cost of the 12 police officers** hired under the Universal Hiring Grant. The cost of these officers in 1999 is offset by a grant that funds 90% of the cost. When this funding was accepted, the city allocated funds to pay the additional operating cost but transferred these funds (for three years) to fund street improvement costs. In the year 2000, the general fund transfer to street improvements will decrease and the "freed up" funding will be used to support the cost of the officers.
67. The Communications Center serves 14 agencies and is very dependent on technology. An **information systems technician** is proposed to be added to the City budget in 1999 and charged one half to the Communications Center and one half to the City. The purpose of this position is to provide maintenance and support for all of the Communication Center systems.
68. A new **backup emergency communications center** is scheduled to be developed in the new Northwest Fire Station facility.
69. The **weather warning system** is being updated in 1998 with siren installations at 10 new locations. Future changes will be required in this system to allow for installation in growth areas. One of the issues that you continue to hear is that some citizens may not hear the sirens when they are inside a tightly closed house. This complaint will likely continue since our

system focuses on being an early alert system primarily for those individuals that are outside and in the siren service area.

70. Planning for a **new public safety facility** should begin within the next five to six years. Our current lease for police space at the courthouse will expire in 2007 . An opportunity exists to talk about a joint public safety facility for police, sheriff and fire administration. Funding is proposed in the CIP to provide for some initial design work in 2003.
71. A new fire station is under construction in the Northwest area of the City. When this station is occupied, the City will need to make a decision on the future use of the **vacated fire station located on Sixth and Vine**. No appropriation is included in the budget as we anticipate a sale of the facility.
72. Future growth of the City towards the north and northeast (as the Inner Corridor develops), will require evaluation of the fire coverage for this area. **A location for a new northeast fire station** should be considered within the next five years.
73. **Ambulance fees** are projected to increase in 1999 to reflect the additional cost of providing the service. These fees were last adjusted in 1995.
74. **Graffiti** is becoming a bigger problem. The 1998 year is probably the worst we have encountered. Taking care of this problem in a timely manner is expensive and time consuming. We will continue to take care of this problem with our existing resources.
75. A **Health Educator position** is proposed to be added in the City-County Health Department. This position was originally requested last year but was withdrawn due to personnel changes made in other service areas. This position is proposed to be funded approximately 60% by the city and 40% by the county.
76. Updating the **City's Comprehensive Plan** should begin in 1999. With all of the discussion about annexation, land use and urban sprawl, this is a perfect time to update our land use plan.

77. The proposed update of the **comprehensive plan** in 1999 will focus on **development "hot spots"** throughout the City such as the Highway 53 Inner Corridor and the Northwest area.
78. **City Center redevelopment** will likely continue to be a priority. With the Soo Line property under development, we will likely see more interest in other vacant sites in downtown such as the former Wood Motor site and the North Barstow area. Improvement projects suggested in the City Center CIP will be costly and will need to be addressed in future budget discussions.
79. A planning process for the **former Phoenix Steel site** (including the trailhead and farmers market) will get underway in 1998 and will have an impact on our 1999 project planning. An RFP has been developed to secure design service for the trail, park land and green space for an area bounded on the north by the City maintenance facilities, on the west by the Chippewa River and on the east by Banbury Place. We anticipate a final design by mid 1999.
80. Repaving of the **former Wood Motor site** is proposed in the 1999 CIP. The parking surface at this site is deteriorating and in need of replacement. The question is whether or not this improvement should be made given the future development potential of this site. The City gets a number of inquiries annually about the availability of this site for development. If this site is developed, the City Council will likely receive requests from downtown businesses to replace the lost parking by constructing a new parking ramp. A parking ramp could cost from \$3 to \$4 million and would likely need to be funded through the tax levy.
81. The preliminary City Center plan included a proposal to construct an **elevated parking ramp** at the bus transfer lot within five years. (I am **not recommending** this in the CIP) In order to construct a ramp, I believe that it would have to be funded through the tax levy. A 300 to 400 car ramp would cost likely cost about \$3 to \$4 million to build. In order to fund this cost through a TIF (funding it from new value at the Wood Motor site) we would need a taxable building valuation in the \$13 to \$15 million range. To date, we have some interest expressed in development of this site for office building development that would probably be in the range of \$1.5 to \$3 million. The central question would appear to be is the City willing to pay for a major portion of a new parking ramp through the tax levy?

82. Funding is included in the 1999 CIP (\$20,000) to develop plans (and consensus) **for the reconstruction of South Barstow Street** from Lake to the Eau Claire River. Staff believes that the design of the street must be an interactive process with business owners in the area. The timing of the project would need to be determined through the planning process proposed for 1999. Current estimates for this project are \$1,650,000 to be expended over years 2000-2004. One of the issues that will need to be resolved is the funding partnership for this project.
83. **Additional funding for the downtown loan pool** is not included in our current budget. The project funded in 1998 by Clearwater Development required most of the \$600,000 placed in this loan pool by the city (\$300,000) and NSP (\$300,000). If additional funding is requested, City Council could consider an allocation from the Economic Development Fund reserves.
84. **Redevelopment funding for the North Barstow area** is proposed to be increased by an additional \$200,000 through the use of economic development funds. This funding would allow the RDA to complete clearance of this area over the next five years. Redevelopment of this area is anticipated to include office and commercial redevelopment west of North Barstow Street and along Madison Street. The development of the former Phoenix Steel site into a park area is part of this planning process.
85. **Debt management** will continue to be a challenge as we have changed from a pay as you go capital funding program to debt financing. This shift was caused by declines in available funding sources, most directly by declines in state shared revenues.
86. **Residential and multi family lots** are becoming less abundant in the city. We will likely see increased pressure within the development community to expand our utility systems to open up new areas.
87. **Economic development** (tax base growth) is expected to continue at high levels in the Eau Claire area through 1999. Current low unemployment rates will likely have some impact on future growth levels.
88. Don't know the impact that the **County sales tax** will have on the bottom line of the tax bill when all of the budget changes are in. My guess is that we will see reductions in the County tax levy in 1999 and 2000.

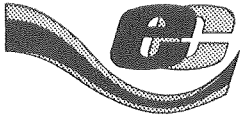
89. The City is scheduled to **replace buses** in 1999. Most of the funding (80%) will come from federal and state sources with the City taxpayer picking up \$400,000.
90. A proposal has been made by Transit to replace an additional **six buses used to service the university** in year 2000. Although the replacement of these buses has not been recommended in the proposed CIP, I believe that it is important that the Transit administration and Transit Commission review alternative options and costs.
91. The **Transit service contract with UWEC** will be up for renewal in 1999. The proposed budget anticipates the continuation of this service to the university. The cost of bus replacements will need to be part of this renegotiation process.
92. **Transit has proposed two new routes** to be implemented in the 1999 and year 2000 budgets. These additional routes have not been included in my recommended budget. City Council may wish to discuss this issue and determine if an expanded level of service is appropriate.
93. We are seeing a greater need to regulate practices for **grading, fill and site work** prior to the start of construction projects. The budget does not include a recommendation at this time but this issue may be brought to the City Council at some future point to consider a permit system regulating this activity.
94. For the future, I see the need to concentrate resources for personnel additions towards public safety, maintenance operations, technical needs of the organization and customer service improvements.
95. Also for the future, I do not anticipate recommending additional management staff positions within the city operation. However, I have made and will continue to make **management changes and realignments** in the organization to respond to changing work conditions, improvements in service delivery and best utilization of management talent.
96. We are seeing **large increases in administrative service requirements**. City Council and Plan Commission agendas continue to increase in size and complexity. Neighborhood groups are more active requiring additional staff

time and support. Building inspection services are stretched as we try to keep up with community growth. Personnel regulations and requirements have become increasingly complex and are requiring many more hours of staff time. Overall, we have seen (and are continuing to see) substantial growth in administrative and support service requirements.

97. **Expansion of customer service hours** for the public will be considered in 1999. Staff has been directed to consider ways to increase the call center hours at our Central Maintenance Facility and Parks Shop Facility to include late evening call taking. This may involve the centralization of some of our existing customer service operations.
98. The **museum** will likely be asking City Council to consider a \$200,000 commitment towards its **capital expansion project**. The request will probably be to allocate a portion of room tax collections over a 3 to 4 year period.
99. Many **outside organizations** approach the City for an operating contribution. Organizations like the Paul Bunyan Camp, Public Access, the Chippewa Valley Symphony and others seek funding from the city. Most of the recommended budget increases for these groups are proposed to increase by 3% in 1999.
100. Still hearing a lot of **complaints about garbage** from neighborhood areas bordering the downtown area. We will continue to commit resources as we have in the past towards enforcement.
101. We are slowly **upgrading office areas** in the city hall complex. Enhanced work stations offer better lighting, more efficient and better designed ergonomic work stations for working with keyboard and monitors. In addition, in work areas where employees deal directly with the customer, these work stations tend to provide for better interaction between the employees and the customer. These workstation systems allow us to utilize existing work space very efficiently without extensive structural remodeling. The cost of each workstation runs between \$3,000 and \$4,000 and we typically try to update 10 to 12 workstations per year using the building improvement account in the capital improvement fund.

102. **City facilities** continue to age and **require added maintenance**. We are finding the need to replace boilers, air handling equipment, roofs and make other structural improvements. Most of the facility improvement dollars are required at city hall, the parks and recreation building, Hobbs Ice Arena and at some of the older fire stations. However, as you look at our facilities even though some may be old, they are maintained well. Our budget and capital plans try to proactively allocate resources to keep our building and structures in good operating condition.
103. The recommended budget includes funding for **environmental improvements** at a former city landfill site located in the Town of Union and for other environmental clean-up projects that may arise on city owned property (such as tank removal).
104. It is my understanding that County Finance Committee has recommended decreasing **funding for the IDC** from \$115,000 (present appropriation) to \$107,500. Currently, the city funds an equal amount to the county and a \$115,000 appropriation is proposed for 1999. If the \$7,500 reduction is made by the county, City Council may want to discuss the implications of this adjustment.

The **trend for the future** will likely continue to look like the present. No end in sight to the shared revenue losses. Labor costs will continue to rise at CPI levels. Debt costs will continue to increase. Growth in the city will require consideration of additional public safety and maintenance personnel. Expenditure limitations created by the expenditure restraint program may require reductions in city services.



November 23, 1998

TO: City Council

FROM: City Manager

SUBJECT: Adjustments to the 1999 Program of Services and
1999 - 2003 Capital Improvement Program

The Eau Claire City Council approved the following changes to the 1999 Program of Services and the 1999 - 2003 Capital Improvement Program:

Transit Issues

Council authorized an additional route from Kmart to Hutchinson Technology Incorporated and the Chippewa Valley Technical College West Campus to begin about August 1, 1999. The estimated cost for the five-month period is \$99,900, to be funded \$29,200 by CVTC fee/fares, \$40,000 by the State, \$14,200 by federal support, and \$16,500 by General Fund subsidy.

Community Enhancement Requests

- 1) Council approved an additional \$5,000 from the Community Enhancement Fund to increase the contribution to the Convention and Visitor's Bureau for the special projects funding. The total appropriation is \$40,000.
- 2) Council approved a \$100,000 contribution from the Community Enhancement Fund to the Chippewa Valley Museum to fund capital projects. This contribution is to be spread over 4 years beginning with \$25,000 in 1999 and is subject to Council approval in subsequent years. Funding is to be used for capital improvements only. No part of the contribution is to be used for the museum's endowment fund.
- 3) Council appropriated an additional \$5,000 from the Community Enhancement Fund for the operations of the Paul Bunyan Camp. The total contribution for 1999 is \$33,300.
- 4) Council authorized the transfer of an additional \$50,000 for development of the trail facilities, resulting in a 1999 contribution of \$60,000 from the Community Enhancement Fund. This action resulted in a corresponding \$50,000 reallocation of General Fund support from Parks and Recreation projects to Streets Improvements.

Streets Improvements

- 1) Council deferred construction of Madison Street from Farwell Street to Germania Street until the year 2000. This change increased the 1999 City-wide street and sidewalk improvements by \$340,000.
- 2) Council reallocated \$75,000 from the design fees for the West Side Corridor to advance to 1999 a traffic light at the intersection of Fairfax and Golf.

Cigarette License Fees

Council increased estimated revenues by \$14,000 for the cigarette license fee increase.

Storm Water Management

The City Council established the 1999 Storm Water Management rate at \$27 per equivalent runoff unit (ERU).

Health Department

Council approved an increase to the Health Department's budget of \$3,000 from the Health Department's fund balance for notices and other informational materials regarding enforcement of the City's refuse ordinances.

Public Safety Issues

The City Council approved increases in Emergency Medical Services (EMS) base rates and added two new fees for medical intervention without transport and citizen request for personal medical aid. The new rates are as follows:

Resident Basic Life Support(BLS)	\$225
Non-Resident BLS	\$325
Resident Advanced Life Support (ALS)	\$325
Non-resident ALS	\$425
Paramedic Intercept	\$150
Medical Intervention without Transport	\$150
Citizen Request for Personal Medical Aid	\$125

Other Adjustments

- 1) Council approved an additional \$5,000 from the General Fund for the operations of the Public Access Center. The total contribution for 1999 is \$99,700.
- 2) Council reduced overtime by five percent (5%) in all funds. The General Fund decrease is \$39,500 and the total overtime decrease is \$60,000.
- 3) Council decreased Human Resources budget by \$17,000 for legal and professional service expenses.
- 4) Council approved transfers from the General Fund contingency account of \$12,000 and \$150,000 for publishing the Council agenda and disposing street sweepings, respectively.

Tax Levy Summary

As a result of the above changes the tax levy decreased \$49,000, as follows:

New bus route	\$ 16,500
Public Access contribution	5,000
Cigarette license fee increase	(14,000)
Overtime reduction	(39,500)
Legal services reduction	<u>(17,000)</u>
	<u>\$(49,000)</u>

These changes have been incorporated into the 1999 Program of Services and the 1999-2003 Capital Improvement Program.

Sincerely,



Don T. Norrell
City Manager

BUDGET OVERVIEW

The Budget Overview gives the reader a preview of highlights and trends in the 1999 Budget. Pertinent statistical information is included in the following sections to complement and expand on the summarized data.

BUDGET OVERVIEW

Services provided by the City are classified by function for financial reporting purposes. Each major function is accounted for in a separate fund with unique revenue and expense budgets. In 1999, there are 23 operating funds with a combined expenditure budget of \$67,627,000. In addition to the appropriation for operating needs, \$16,835,400 is budgeted for construction of capital facilities such as streets, storm sewers, and utilities. The combined 1999 appropriation for all City funds is \$84,462,400. The following sections highlight anticipated revenues and expenditures and identify significant issues related to each.

REVENUES

Revenues necessary to fund the various activities of the City are derived from many sources. Most revenues are associated with a specific activity and are matched with the cost of providing a particular service. In some instances, activity-specific revenues are inadequate to provide for a needed service and a subsidy may be provided from another fund. All operating funds are set up as separate accounting entities and are budgeted annually. Within each of these operating funds, revenues are projected in specific categories based on historical averages and changes in economic trends.

SUMMARY OF REVENUES BY FUND

	1998 <u>Budget</u>	1999 <u>Budget</u>	<u>% Change</u>
General Fund	\$32,729,200	\$33,947,100	3.7%
Stormwater Management	985,200	1,066,000	8.2%
Cemetery Maintenance	373,000	389,900	4.5%
Hazardous Materials Response	250,000	229,600	(8.2)%
Community Development Block Grant	1,225,000	1,201,000	(2.0)%
Economic Development	764,000	850,000	11.3%
Community Enhancement	777,000	817,000	5.1%
Public Library	2,336,000	2,993,700	28.2%
City - County Health	2,571,500	2,720,100	5.8%
Debt Service Funds	3,270,600	4,322,000	32.1%
Redevelopment Authority	100,000	400,000	300.0%
Water Utility	5,714,800	6,282,500	9.9%
Sewer Utility	5,618,100	6,075,000	8.1%
Parking Utility	251,400	280,100	11.4%
Public Transit	2,297,100	2,562,300	11.5%
Hobbs Ice Center	379,600	393,200	3.6%
Outdoor Pool	356,900	362,000	1.4%
Risk Management	1,435,400	1,352,100	(5.8)%
Central Equipment	2,389,700	2,467,200	3.2%
Landfill Remediation	450,000	500,000	11.1%
Downtown Business District	51,500	57,000	10.7%
West Grand Business District	8,900	9,400	5.6%
Water Street Business District	10,100	10,500	4.0%
Total Revenues	<u>\$64,345,000</u>	<u>\$69,287,700</u>	7.7%

REVENUE HIGHLIGHTS

Total revenues for all operating funds are projected to increase by 7.7% for 1999 to \$69.3 million. The changes in individual funds are described in detail below.

1. Property Taxes

Property taxes are collected from most real and personal property. Tax rates are established each year by dividing the required levy by the assessed value of the property within the City, excluding TID districts. The City's assessed value has increased 5.87%. In 1998, the City closed TIDs #2 and #3, increasing the tax base valuation by over \$58 million, or 2.8% of the total increase. About 3% of the valuation increase is due to new construction. While the 1999 *Program of Services* includes a 13.2% levy increase, the TIDs and new construction reduce the levy's impact on the tax rate to 7.5% for City operations.

Equalized values, or market values, for the City increased 10.59%, reflecting an inflationary increase of about 5%, in addition to the growth from TIDs and new construction. Based on equalized valuation, which is the same basis utilized for the County and School District tax rates, the City's tax rate increase is 2.6% rather than 7.5%. Inflationary increases generally are not included in the tax base for assessment purposes until a reassessment is completed. The next reassessment is scheduled for the year 2001.

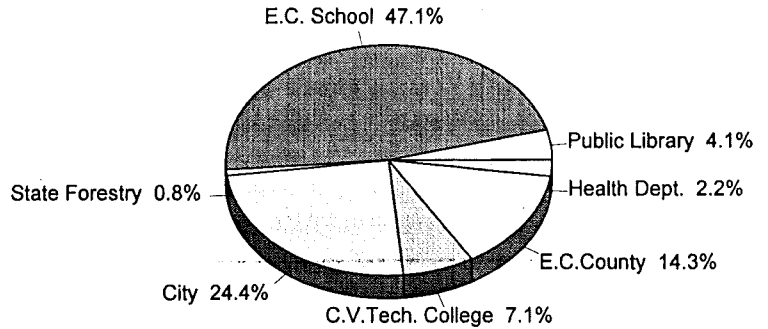
<u>Property in City (w/o TID)</u>	<u>1998</u>	<u>1999</u>	<u>% Change</u>
Equalized value (000's)	\$2,042,204	\$2,258,586	10.59%
Assessed value (000's)	2,093,363	2,216,288	5.87%

Assessed Value Tax Levy and Rate Information

	<u>1998</u>		<u>1999</u>		<u>Rate Change</u>
	<u>Levy</u>	<u>Rate</u>	<u>Levy</u>	<u>Rate</u>	
Levied by City Government:					
City of Eau Claire	\$11,737,000	5.576	\$13,284,000	5.994	7.50%
Public Library	1,709,580	0.812	2,206,000	0.995	22.54%
City-County Health	1,116,800	0.531	1,196,000	0.540	1.69%
Total City Government	14,563,380	6.919	16,686,000	7.529	8.82%
Levied by Other Taxing Entities:					
Eau Claire Area School District	22,345,911	11.085	25,594,934	11.588	4.5%
CVTC	3,398,784	1.685	3,889,501	1.754	4.1%
Eau Claire County	8,875,347	4.400	7,485,565	3.517	(20.1)%
State Forestry	410,809	.194	445,497	.204	5.2%
Total-Other Entities	35,030,851	17.364	37,415,497	17.063	(1.7)%
Gross Tax Rate	49,594,231	24.283	54,101,497	24.592	1.3%
Less State Tax Credit	(4,068,059)	(1.921)	(4,009,924)	(1.833)	(4.6)%
Net Tax Rate - All Taxing	\$45,526,172	22.362	\$50,091,573	22.759	1.8%

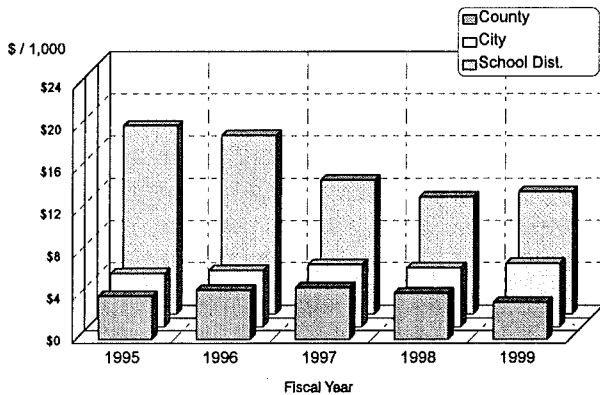
1999 TAX DISTRIBUTION

The chart on the right shows the distribution of overlapping taxing districts which affect property owners in the City of Eau Claire.



COMPARISON OF TAX RATES

(per \$1000 Assessed Value)



This graph illustrates the tax rate trends for the City, Eau Claire County and Eau Claire School District over the past four years. The School District rates have declined 35% since 1995.

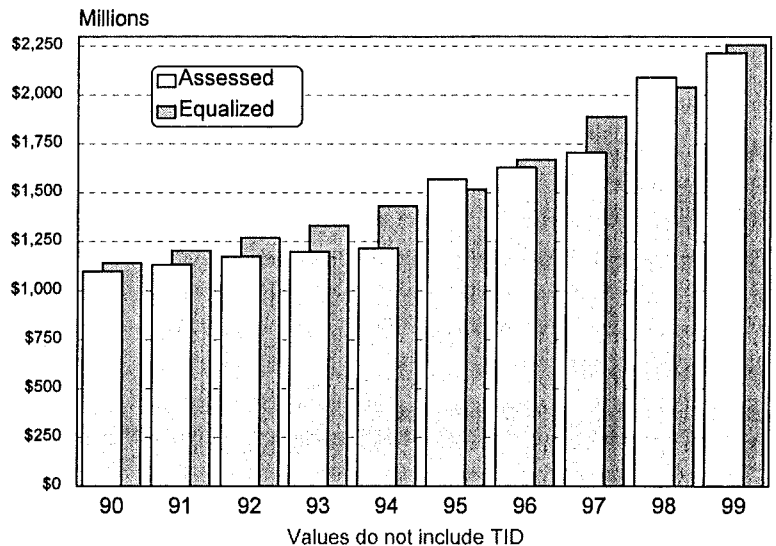
Eau Claire County approved a .5% sales tax effective January 1, 1999. This new sales tax enabled the County to decrease the property tax rate 20.1% for the 1999 budget.

This chart shows the inflationary gap that can grow between assessed and equalized values. In some years there has been as much as a 15% difference between assessed values and equalized values. As a result of the 1997 reassessment, for taxes collectible in 1998, assessed values were slightly higher than equalized values. As of January 1, 1998, assessed values were 98% of equalized values, reflecting a 5% inflationary increase in equalized values.

The chart also illustrates that in 10 years, property values have doubled, from \$1 billion to \$2 billion, with most of the growth in the past few years.

GROWTH COMPARISON

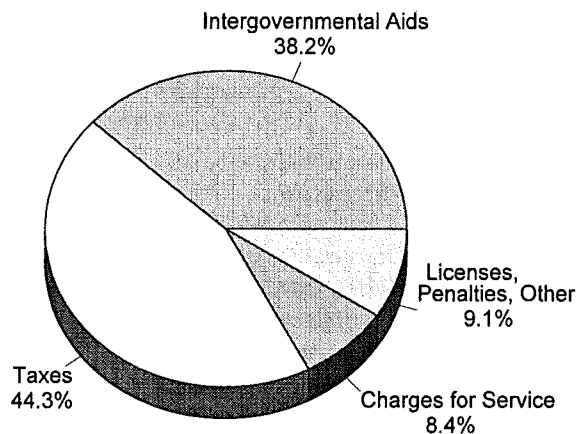
Equalized & Assessed Values



2. General Fund Revenues

Two major segments of General fund revenues are state aids and property taxes, which comprise over 82% of the operating revenues. State and federal aid programs account for 38.2% of the General fund budget. The state and federal aids category is decreasing due to reductions in shared revenues, payment for municipal services, and state aid for local streets.

1999 GENERAL FUND REVENUES



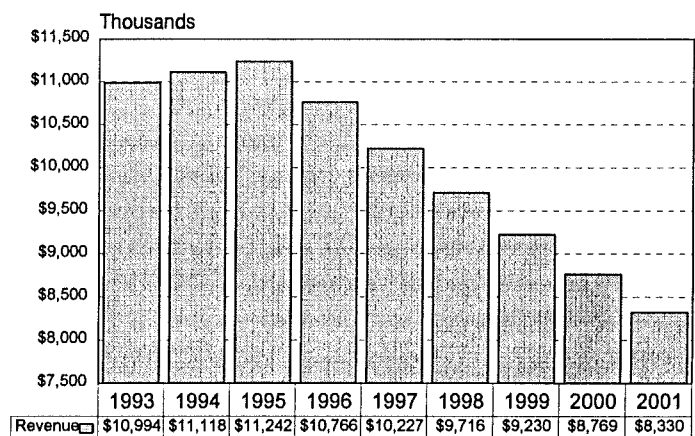
The expenditure restraint program is the only state aid that is projected to increase. The net revenue reduction in this category is expected to be \$671,000. In the year 2000, the City will also lose federal support for the 12 police officers hired in 1997 under the Universal Hiring Program Grant.

Property taxes and special assessments account for 44.3% of the budget. The tax levy for the 1999 budget increased by 13.2%. Special assessments are expected to decrease by 16.7% in 1999, due to two factors. First, in recent years the City has received higher than expected advance payments of the 10-year assessment installments, reflecting the high volume of sales and refinancing of property. The advance payments reduce the outstanding balance of the future years

installments. Second, since 1995, new special assessments are allocated directly to the Debt Service fund to repay the bonds issued to finance the street improvement projects. Only the remaining installments on prior years' assessments are recognized as income in the General fund. This revenue source will be completely phased out over the next six years.

The State Shared Revenue program was once the City's largest revenue source. In past years, this program averaged approximately \$11 million. In 1996 the City experienced a dramatic change in this program. The City's allocation of shared revenues has dropped about 5% or \$500,000 each year. The State distributes this revenue based primarily on two factors: equalized value per capita and local revenue effort. Simplistically, the State's distribution formula provides more assistance to communities with the lowest equalized value and the highest local revenues. While the local revenue effort has steadily increased, the City's growth in equalized value per capita has exceeded the statewide average resulting in a much lower percentage return on local revenues. The City's ranking relative to

STATE SHARED REVENUE



other municipalities will be a critical factor in future years, since the formula's effects are compounded by the fact that the State has not allocated any additional funds to the shared revenue program. As indicated in the graph, the City will likely continue to experience decreases of 5% each year.

3. Other General Fund Revenues

An ambulance fee increase is anticipated for 1999. The new rate should result in approximately \$675,000 in total revenues.

Revenues received from the County as reimbursement for the Communications Center will increase by \$52,000, reflecting the County's share of cost increases for the 3 new telecommunicators hired in 1998, a partial year's adjustment for computer technician services in 1999, increases in state fees, and amortization of capital expenses including the air handling system and the voice recorder.

The Cable Television franchise fee revenue continues to increase each year. The estimated revenue for 1999 is \$375,000.

Since NSP has not yet exercised its option to purchase the Dells Dam, the City continues to receive an annual rental from NSP projected at \$75,000.

4. Revenue Changes in Other Funds

Stormwater Management

- The Stormwater Management fund is in its first year of operations. The initial fee was established at \$25 per equivalent runoff unit (ERU). The fund is self-supporting for operations and debt service. Capital projects are financed by the issuance of 20-year bonds. The fee for 1999 is \$27 per ERU, reflecting the increase in debt service costs and the addition of a 1/2 position for a stormwater engineer to manage the program. The 1999 fee is less than the \$32 budget guideline established by Council. Future rate increases may be driven by costs associated with the permit application and "best management practices."

Hazardous Materials Response Fund

- The Hazardous Materials Response fund was established in 1996 to account for responses to hazardous materials spills. Revenues are based on an agreement with the Wisconsin Division of Emergency Government to provide emergency response to incidents involving hazardous materials within a 16 county area.

L.E. Phillips Memorial Public Library

- The Public Library's two primary revenue sources are the City tax levy and the County service fee. The Library's Technology Plan requires unusually high increases in the levy and the service fee. The Library's tax levy is increasing 29%, with a corresponding 22.5% tax rate increase. The Library has a one-time window under its contract with the County to increase the service fee. To accommodate the Technology Plan, the service fee is increasing over 40%, to \$560,000.

City-County Health Department

- Major revenue sources for the Health Department include the tax levy, a County service fee, and federal and state grants. The Health Department's tax levy increased 7% to \$1,196,000. The County contribution will increase just under 3% to \$679,200. Federal and state grants make up approximately 17% of the Department's revenue. Program adjustments are requested as additional federal and state funding becomes available throughout the year.

Redevelopment Authority

- The Redevelopment Authority's North Barstow project will be funded by \$200,000 from the Community Development Block Grant Program and \$200,000 from the Economic Development Fund reserves.

Water Utility

- The Public Service Commission (PSC) determines the Water Utility rates. The 8% rate increase associated with last year's budget is scheduled for implementation effective January 1, 1999. No additional increase is planned for operations in the 1999 and 2000 budgets. However, it is likely that a rate increase in the range of 7% to 8% will be required by 2001.
- Since 1998, the Water and Sewer Utilities no longer special assess customers for water and sewer reconstructions.

Sewer Utility

- No rate increase are projected for the Sewer Utility.

Parking Utility

- Revenues are projected to increase in the Parking Utility from the increased demand for 10 hour parking permits and from the income associated with the Soo Line Development parking facility.

Public Transit

- Federal and state aids provide approximately 60% of funding for Transit operations. About 16% of the Transit revenues are derived from fares, about 6% from the County and other sources and about 18% is a General fund subsidy.

Hobbs Ice Arena

- Rates for ice time are reviewed annually by the Parks and Recreation Department. Rates for the 1998-99 season were approved by the City Council in August, 1998. The General fund subsidy is projected to decrease to \$65,200.

Outdoor Pool

- Fees are reviewed annually by the Parks and Recreation Department and are set by the City Council. Pool revenues are directly affected by summer temperatures. General fund support in the amount of \$199,000 for 1999 operations has been budgeted. The General fund also subsidizes payments for the pool debt service and capital repairs.

Risk Management

- The Risk Management fund revenues are derived from internal service charges for insurance coverage including liability issues, property damage, and workers' compensation. The fund's estimated reserve requirements have been decreased and the last debt service payment to WMMIC occurred in 1997. For these reasons, the fund's 1999 service fees have been decreased about 6%.

EXPENDITURES

The City's *Program of Services* is divided into 23 operating funds. Each of these funds is set up as a separate accounting entity and is budgeted annually. Within each of these operating funds, expenditures are projected in specific categories based on historical averages. The 1999 total expenditures for operations is \$67,627,000, an increase of 7.9% over 1998.

SUMMARY OF EXPENDITURES BY FUND

<u>Fund</u>	1998 <u>Budget</u>	1999 <u>Budget</u>	<u>% Change</u>
General Fund	\$35,468,800	\$36,851,200	3.9%
Stormwater Management	985,200	1,035,400	5.1%
Cemetery Maintenance	373,000	432,400	15.9%
Hazardous Materials Response	173,500	206,900	19.3%
Community Development Block Grant	1,225,000	1,201,000	(2.0)%
Economic Development	414,600	789,900	90.5%
Community Enhancement	793,300	891,500	12.4%
Public Library	2,376,000	3,033,700	27.7%
City-County Health	2,641,300	2,858,500	8.2%
Debt Service Funds	3,291,100	4,521,600	37.4%
Redevelopment Authority	109,200	406,200	272.0%
Water Utility	4,759,800	4,799,300	0.8%
Sewer Utility	3,529,000	3,658,600	3.7%
Parking Utility	233,200	227,700	(2.4)%
Public Transit	2,297,100	2,559,100	11.4%
Hobbs Ice Center	379,600	393,200	3.6%
Outdoor Pool	356,900	362,000	1.4%
Risk Management	1,187,300	1,260,400	6.2%
Central Equipment	1,583,000	1,564,900	(1.1)%
Landfill Remediation	450,000	500,000	11.1%
Downtown Business District	50,000	55,000	10.0%
West Grand Business District	8,500	9,000	5.9%
Water Street Business District	9,500	9,500	0.0%
Total All Funds	<u>\$62,694,900</u>	<u>\$67,627,000</u>	7.9%

EXPENDITURE HIGHLIGHTS

Expenditure levels in the 1999 *Program of Services* and the 1999-2003 *Capital Improvement Plan* reflect an effort to maintain quality service and to meet the City's infrastructure requirements while minimizing the tax rate impact. The following section describes significant changes in operations and summarizes information relating to subsidies, community service groups, transfers, bond issues, and the CIP.

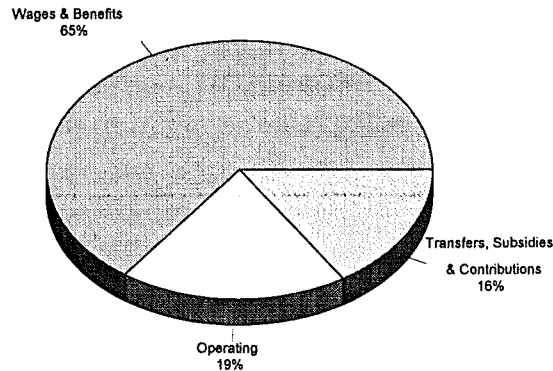
1. Overview of Major Funds

General Fund

- General Fund operating costs are increasing 3.5%. Debt service and capital transfers are increasing 9%. The total General Fund increase is 3.9%.
- The State's Expenditure Restraint Program (ERP) limits the City's increase over the 1998 Budget to a maximum of 1.8% for growth plus the CPI increase, net of debt service. The ERP limit is 3.4%. Cities that comply with the ERP ceiling share in state funding. The City's share of ERP revenue is \$522,600.
- Wage settlements for 1999 have been projected at 3%. The rising costs of benefits like health insurance, retirement, and longevity resulted in a 3.4% payroll increase over 1998 before the addition of new positions.
- Two and one-half new positions have been included in the 1999 budget. An engineer will be hired in Public Works to coordinate the efforts of the stormwater management team, design street and utility projects, and review erosion control compliance. Half of this position will be funded by the Stormwater Fund. A parks maintenance position will be added to augment the department's ability to maintain the additional park land, the improved facilities at Carson Park, and the new playgrounds and ballfields. A full-time information services technician will be added mid-year to meet the growing technology demands of the departments. The Communication Center specifically needs technical support for its services to outside agencies. The Communications Center will be charged for its share of this position, so that these services will be included in the County's payment for the Communications Center operations.
- Two General Fund positions will be funded as full-time rather than part-time employees. The Human Resources Department has experienced significant increases in paperwork requirements due to federal and state regulations, employee benefit changes, mandatory testing, and an increase in the number of position applications that must be processed. To meet these responsibilities, the personnel technician position will be increased from three-quarters time to full-time.

- The PC Coordinator is an entry level information services position that deals with the installation of personal computers and software. The PC Coordinator assembles, tests, and installs the computers and peripheral equipment, inventories the hardware and software systems, and works with the departments to diagnose operating problems. Previously the City has funded two part-time temporary positions, but has been unable to retain the employees, usually students, longer than 10 months. This has resulted in constant retraining and diverts the time of the information services technicians from network and programming functions. Funding the PC Coordinator as one full-time position will provide well-trained effective first line support for the 250 PC users throughout the City.
- Seasonal employees in the Parks division, an intern in Human Resources, and increases in custodial and Parks and Recreation part-time wages are also included in the 1999 General Fund budget.
- Training budgets are increased by \$16,000 for the management information staff and \$15,000 for the engineering staff. The technology field is experiencing rapid changes in hardware and software. The City is not able to remain in a status quo position. Staff must be able to install and support new releases of the departments' operating systems and integrate the various programs to the network. In the engineering department additional training is needed to keep abreast of development and water quality issues and to maintain staff proficiencies on the engineering and GIS software packages.
- General Fund debt service will increase \$353,900 for the 1998 streets and fire station bond issues and for a continuing subsidy to the special assessment debt service.
- To extend the life of the City's existing street surfaces, the budget includes an additional \$50,000 to increase the number of miles repaired with the chip seal program.
- Three unmarked squad cars are approved for the detective division. Currently the 12 detectives have 9 vehicles available which means that field work is not done efficiently, with officers often doubling up to share transportation. The police department budget is increased \$16,500 for equipment rental, to cover the cost of operating the vehicles.
- The Communications Center budget increased by \$45,000 to cover one-half of the new information services technician, the increased cost of software maintenance and support agreements, telephone charges, upgrade and installation of a line logger system and computer, and related fees for the State's TIME 2000 System. The County pays 70% of the Communications Center budget plus an amortized amount of prior years' capitalized costs.

1999 GENERAL FUND EXPENDITURES



Stormwater Management

- The appropriations for debt service in the Stormwater Management Fund increased by \$104,700 for the payments on the 1997 and 1998 debt and an interest payment for the projected 1999 issue. The fund also includes \$29,000 for one-half of the new Public Works engineering position. The utility chemist position, approved in the 1998 budget, will not be hired until mid-1999 and will be shared with the water and sewer utilities resulting in a budget decrease of \$46,400. There are no increases in 1999 for the permit application or stormwater management practices.

Cemetery Maintenance

- Development of 340 new burial spaces at Forest Hill Cemetery will be funded by use of the Cemetery Fund's reserves for capital projects. The fund also includes an appropriation for a cab enclosure for the all-terrain vehicles used to haul soil materials through the cemetery grounds.

Hazardous Materials Response

- The State funds will provide a John Deere "Gator" tractor and trailer to be used as a combination hazardous materials supply vehicle and a mini-ambulance for large community events.

Economic Development

- This fund provides the financial support for the City's economic development efforts. Included at the same level of funding as 1998 are operating subsidies to the Industrial Development Corporation, Momentum Chippewa Valley, the Innovation Center, and the City Center Corporation.
- The 1999 budget includes a \$150,000 contribution towards the development of the Trailhead Facility, a City Center CIP project. This funding will not be required if the TEA Grant funding is received for the development of the "S" bridge.
- Beginning in 1999, \$200,000 will be transferred to the Redevelopment Authority to accelerate the North Barstow acquisition process.

Community Enhancement

- Expenditures in this fund are supported by room tax revenue. Eighty percent of room tax revenues is transferred to other agencies for convention and tourism activities.
- Funding for the Convention Bureau operations will increase by 2.8%, reflecting the estimated percentage increase in room tax revenues, as outlined in the Bureau's contractual agreement with the City. The Bureau's appropriation for special events will increase to \$40,000. Additionally, \$20,000 is being provided for directional signage. Total funding for the Convention Bureau is \$480,000.
- The targeted Community Enhancement support for park development is \$100,000 annually.
- The 1999 budget also includes \$10,000 as the final reimbursement for the trailhead community park development project. Money originally appropriated for this project was allocated to the football stadium contract.

L.E. Phillips Memorial Public Library

- The Library budget will increase 27.7% from 1998. The focus of the Library budget is the implementation of a technology program to provide information through electronic subscription services, the Internet and other data sources.

City-County Health Department

- The Health Department budget will increase 8.2% from 1998.
- A Community Health Educator position is included in the budget to begin the process of implementing compliance with the recently enacted Wisconsin State Public Health Statutes Chapter 251 and to nurture the success of the Healthy Communities 2000 effort for Eau Claire. The Health Department is seeking partial funding assistance for the position in the amount of \$15,000 per year for five years from the Visiting Nurses Association Board.

- The Health Department will replace laboratory equipment with an integrated gas chromatograph and mass spectrophotometer equipment and related software at a cost of \$95,000. The department is in the second year of its project to implement a public health nursing data collection and reporting program. The 1999 expenditures of \$52,000 include modules for communicable disease, patient billing, immunization records and reproductive health services. These modules will eliminate the separate databases, increase efficiencies of data input, and allow the nurses to see a comprehensive picture of patient services.

Debt Service Funds

- In addition to the increased debt service payments resulting from the 1998 debt issues for streets, the fire station, and storm water purposes, a \$747,000 appropriation is included for TID #4 debt since the fund has moved from the construction phase to the cost recovery phase and tax increments will be allocated to debt service.

Redevelopment Authority

- Land acquisition activity in this fund is budgeted to increase from \$100,000 to \$400,000 in 1999. The acquisitions in the North Barstow area will be funded equally by Community Development Block Grant funds and the Economic Development Fund.

Sewer Utility

- The Sewer Utility is in the process of completing a phosphorous removal project that requires the addition of ferric chloride to the treatment process. The budget includes an increase of \$54,000 to provide the chemicals needed for this operation. Due to the age of the plant, the supplies and repair account was increased by \$13,500.

Public Transit

- The paratransit services account has been increased by \$98,000, to reflect the contractual level of services for older or disabled citizens jointly funded by State and Federal funding, the County and the City.
- Transit will add a bus route at a cost of \$99,900 to serve the Highway 12 area from Kmart to the new Chippewa Valley Technical College location when the facility opens in the fall of 1999. Transit expects to develop a contract for services agreement with the Technical College.

Risk Management

- Insurance costs are estimated to increase by \$26,000 for coverage relating to the new busses, the new fire station, and increases in the snow removal fleet.

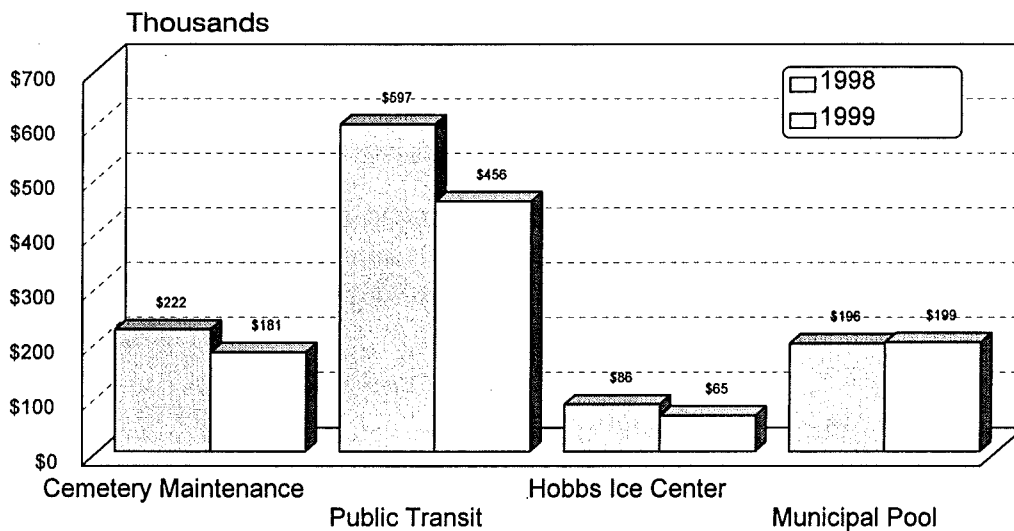
- The budget includes \$20,500 to upgrade or replace the Risk Management software with a version that interfaces with the Windows platform the City will be implementing as part of its Y2K readiness project.
- The Risk Management Fund also includes an appropriation for electrical and pumping services to the former city landfill. These costs are shared with the City by the landfill remediation group.

2. Subsidies

The City operates a number of facilities similar to business enterprises. If the annual revenues of the operation are insufficient to pay operating costs, the General fund provides an operating subsidy. Contributions and advances to these funds for capital improvements are not treated as operating subsidies. Subsidies are required from the General fund to pay a portion of the cost of operations for the Cemetery Maintenance fund, Public Transit, the Hobbs Ice Arena, and the Municipal Pool.

<u>Fund</u>	<u>1998 Budget</u>	<u>1999 Budget</u>	<u>% Change</u>
Cemetery Maintenance	\$222,000	\$180,700	(18.6)%
Public Transit	596,900	456,000	(23.6)%
Hobbs Ice Arena	85,600	65,200	(23.8)%
Municipal Pool	<u>196,400</u>	<u>199,000</u>	1.3%
Total Subsidies	<u>\$1,100,900</u>	<u>\$900,900</u>	(18.2)%

GENERAL FUND SUBSIDIES



3. Community Service Groups

Annually, in the budget process, community service groups request funding from the City Council. These requests are normally for operating or capital contributions to allow the group to carry out a community event. Community Service Group requests are funded from the General fund, Economic Development fund, and Community Enhancement fund, depending on the focus of the service provided.

	<u>1998 Budget</u>	<u>1999 Requested</u>	<u>1999 Budget</u>
<u>GENERAL FUND</u>			
Eau Claire Public Access Center	\$91,900	\$103,253	\$99,700
Eau Claire County Humane Association, Inc.	25,000	25,000	25,000
L.E. Phillips Senior Central	<u>41,000</u>	<u>41,700</u>	<u>41,700</u>
Total General Fund	<u>157,900</u>	<u>169,953</u>	<u>166,400</u>
<u>ECONOMIC DEVELOPMENT FUND</u>			
Chippewa Valley Innovation Center, Inc.	15,000	15,000	15,000
City Center Corporation	75,000	52,000	52,000
Eau Claire County Industrial Dev. Corp.	115,000	115,000	115,000
Momentum Chippewa Valley	<u>24,500</u>	<u>24,500</u>	<u>24,500</u>
Total Economic Development Fund	<u>229,500</u>	<u>206,500</u>	<u>206,500</u>
<u>COMMUNITY ENHANCEMENT FUND</u>			
Chippewa Valley Museum:			
Operating	53,200	55,060	54,800
Capital	<u>2,500</u>	<u>50,000</u>	<u>25,000</u>
Total Chippewa Valley Museum	<u>55,700</u>	<u>105,060</u>	<u>79,800</u>
Chippewa Valley Symphony Ltd.	3,000	3,700	3,100
Chippewa Valley Convention & Visitors Bureau **			
Operating	408,500	420,800	420,000
Special Events	35,000	35,000	40,000
Directional Signal	<u>0</u>	<u>20,000</u>	<u>20,000</u>
Total CV Convention & Visitors Bureau	<u>443,500</u>	<u>475,800</u>	<u>480,000</u>
Beautification Project	5,000	5,000	5,000
Eau Claire Regional Arts Council, Inc.	95,000	95,000	95,000
Skate Park	0	95,300	0
Paul Bunyan Logging Camp:			
Operating	17,800	25,000	23,300
Camp Guides (G.F. Transfer)	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Total Paul Bunyan Logging Camp	<u>27,800</u>	<u>35,000</u>	<u>33,300</u>
Total Community Enhancement Fund	<u>630,000</u>	<u>814,860</u>	<u>696,200</u>
Total Organizational Requests	<u><u>\$1,017,400</u></u>	<u><u>\$1,191,313</u></u>	<u><u>\$1,069,100</u></u>

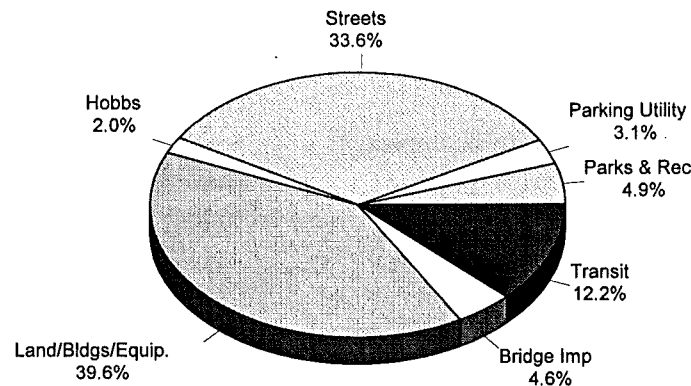
** Subject to actual room tax receipt increase per contract.

4. General Fund Transfers

Capital project transfers from General fund to the Capital Improvement Plan are \$3,270,000 as compared to \$2,887,000 in 1998, an increase of 13%. The 1999 transfers include a \$500,000 increase in funding for management information systems and \$400,000 for new buses.

<u>CAPITAL PROJECT TRANSFERS</u>	<u>1998</u>	<u>1999</u>
Capital Projects:		
Street Improvements	\$1,580,000	\$1,100,000
Bridge Improvements	135,000	150,000
Land-Building-Equipment Capital Projects	770,000	1,295,000
Parks & Recreation Capital Projects	247,000	160,000
Parking Utility	100,000	100,000
Public Transit	0	400,000
Hobbs Ice Center	55,000	65,000
	<u>55,000</u>	<u>65,000</u>
Total General Fund Transfers to the CIP	<u><u>\$2,887,000</u></u>	<u><u>\$3,270,000</u></u>

1999 CAPITAL PROJECT TRANSFERS



Other General Fund Transfers

In addition to operating subsidies, outside agency support and capital project funding, the General fund transfers include \$150,000 for Economic Development, \$1,463,000 for General fund debt service, and \$75,000 for the Municipal Pool debt service.

5. Bond Issues - 1998

In the 1980's much of the capital construction was financed by using the federal revenue sharing program. When those funds were no longer available, the City began a planned bonding program for infrastructure projects. In the 1999-2003 CIP, general obligation debt directly supported by the tax levy is targeted at a maximum of \$1,750,000 per year. The special assessments program in the Street Improvements fund projects bond issues ranging from \$1.28 million to \$1.4 million per year. TIF District #6 is projected to require \$1,020,000 general obligation debt for 1999 projects to be repaid through tax increments. In addition, in 1999 general obligation bonds will be issued as the funding source for stormwater capital improvements (\$1,500,000) and library improvements (\$295,000). The Water Utility is projected to issue \$1,000,000 to finance 1999 projects.

1999 New Debt

General obligation bonds:

Street Improvements	\$1,750,000
Stormwater Improvements	1,500,000
Library Improvements	295,000
Special Assessments - Streets	1,300,000
Tax increments - TIF #6	1,020,000
Total general obligation bonds	<u>\$5,865,000</u>

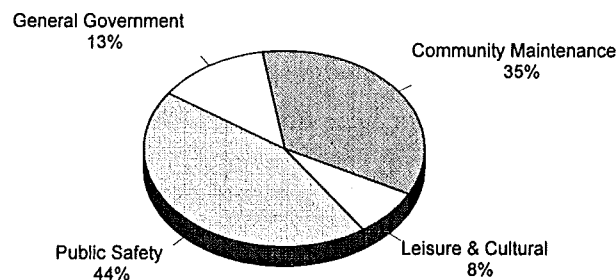
Revenue bonds:

Water Utility	<u>\$1,000,000</u>
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6. Personnel Changes

While the City's land size, population and demand for services are growing, the staffing level has decreased slightly from 508 positions in 1985 to 504.35 positions currently. The graph below shows the staffing levels in the four major service areas for the 1999 budget.

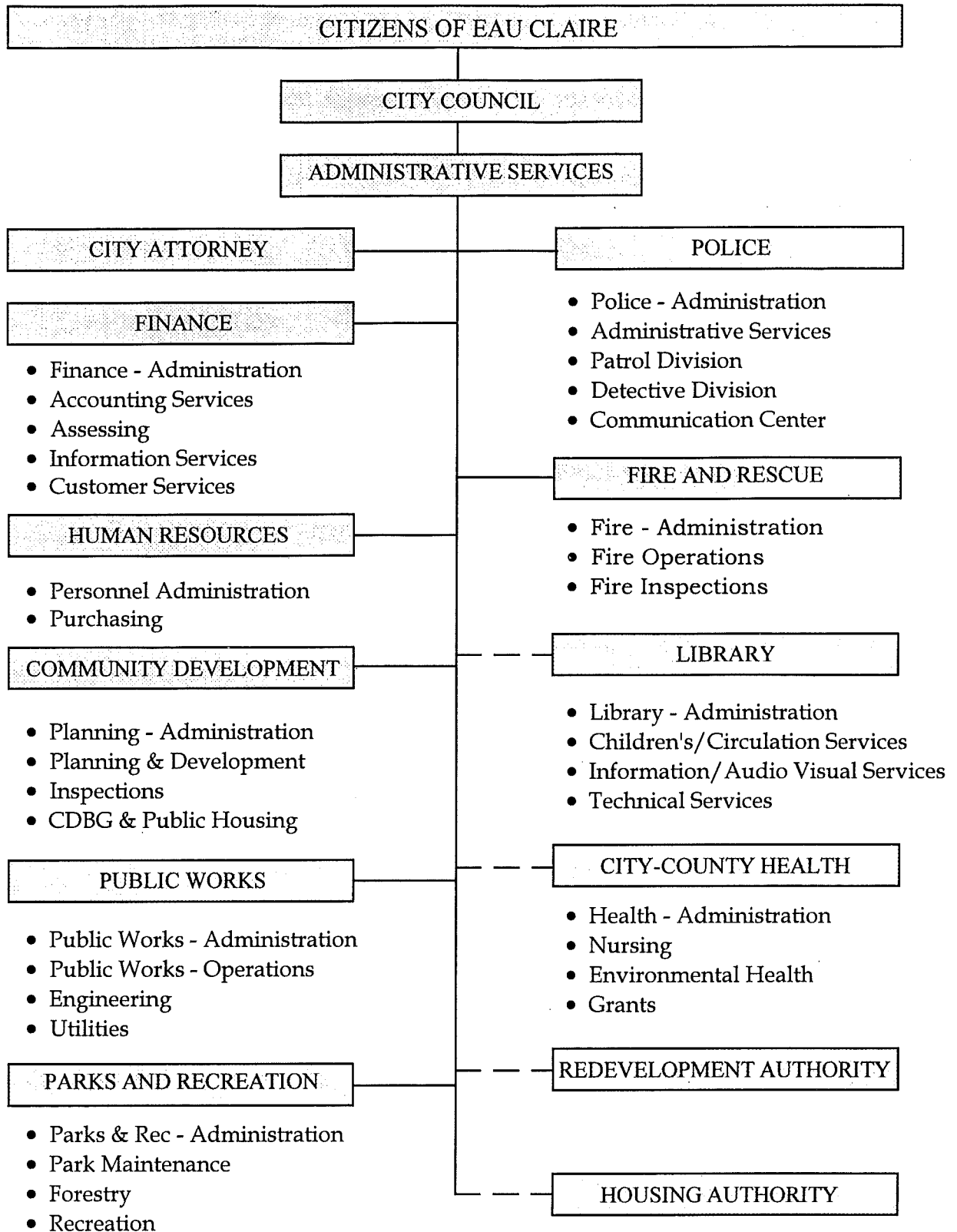
TOTAL 1999 CITY PERSONNEL BY SERVICE AREA



(Excludes Library, Health and Community Development)

ORGANIZATIONAL CHART

City of Eau Claire, Wisconsin



BUDGET POLICY

FINANCIAL POLICIES

The City of Eau Claire's financial policies set forth the basic framework for the overall fiscal management of the City. Operating concurrently with changing circumstances and conditions, these policies assist the decision-making process of the City Council. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent longstanding principles, traditions, and practices, and follow generally accepted accounting principles that have guided the City in the past and have helped maintain financial stability over the last two decades.

OPERATING BUDGET POLICIES

- The City will prepare an annual budget for all operating funds.
- The City will maintain a budgetary control system to ensure adherence to the budget and will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.
- The City will integrate performance measurement and performance objectives with the operating budget.
- A contingency account will be maintained in the annual operating budget to provide for unanticipated expenditures of a non-recurring nature or to meet unexpected increases in service delivery costs. Transfers from the contingency account to the operating programs will require approval by the City Council.
- Mid-year adjustments within budgeted accounts of a department may be made with approval of the Department Directors and the Director of Finance. Budget adjustments between departments or between funds must be approved by the City Council.

Budgets are classified as either lapsing (spending authority terminates at year-end) or non-lapsing (spending authority continues through the life of a project). All lapsing budgets are prepared for fiscal year operations beginning January 1 and ending December 31. Listed below are all budgeted funds showing the type of appropriation.

Lapsing Appropriations

General Fund
Stormwater Management
Cemetery Maintenance
Hazardous Materials Response
Economic Development
Community Enhancement
Public Library
City - County Health
Debt Service Funds
Redevelopment Authority
Water Utility

Non-Lapsing Appropriations

Sewer Utility
Parking Utility
Public Transit
Hobbs Ice Center
Outdoor Pool
Risk Management
Central Equipment
Landfill Remediation
Downtown Business District
W. Grand Business District
Water St. Business District

Community Development Block Grant
Capital Project funds
(Non-lapsing budgets are reviewed annually.)

BUDGET POLICY

OPERATING BUDGET POLICIES (Continued)

- Operating budgets are established on a fund - department - program basis. Transfers between departments or between funds must be approved by the City Council.
- Increases to the approved General fund operating budget are made only in the following situations:
 - emergency situations
 - appropriation for capital projects
 - appropriation for debt service reserve
 - transfer from contingency
 - non-recurring appropriations with offsetting revenues
 - carry-over of prior year appropriations

OPERATING & CAPITAL IMPROVEMENT BUDGETS TIMETABLE

July 22	Budget packets distributed to Departments
July 30	Budget and CIP requests returned to the Finance Department
August 3 - September 3	Budget and CIP requests reviewed by Budget Team
September 4 - October 5	City Manager's review of Budget and CIP
September 8	Public Hearing on Library Budget
September 9	Approval of Library Budget
October 5 - October 28	Preparation of City Manager's proposed Budget, CIP and other related documents
October 29	Presentation of the Managers proposed 1999 Budget & CIP to the City Council
October 29 - November 18	Budget worksessions
November 18	Public Hearing
November 19	Budget adoption

BUDGET POLICY

CAPITAL BUDGET POLICIES

- Funding for utility projects should be obtained from:
 - operating profits
 - bond market
 - State Trust Fund loans
 - grants
 - General fund advances
- Loans from General fund to the utilities shall be paid back over a period not to exceed 30 years at the current municipal interest rate. This method is used because of the following factors:
 - 5% of customers are outside City
 - tax-exempt properties pay utility fee
- The City may utilize General fund balances to fund capital projects whenever available and feasible.
- The City shall utilize available funding sources for capital improvements whenever practical and feasible, including:
 - grant funds
 - special assessments
 - developer contributions
- The City will develop a five-year capital improvement program, which will be reviewed and updated annually.
- The complete five-year capital project funding plan must be balanced each year by matching projected expenditures with proposed revenue sources by fund.
- Transfers between capital project funds must be approved by the City Council. A transfer within a capital project fund can be approved by the Finance Director.
- The City will maintain its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues when possible.
- The City will try to ensure that industrial acreage is available for development within the City and served with necessary infrastructure.

BUDGET POLICY

REVENUE POLICIES

- The City will try to maintain a diversified and stable revenue system to minimize short-run fluctuations in any one revenue source.
- The City will attempt to maximize benefits from major revenue sources as a way of maintaining a stable tax rate.
- The City will follow an aggressive policy of collecting revenues.
- The City will establish all user charges and fees at a level related to the full cost (operating, direct, and indirect) of providing the service, whenever practical.
- The City will attempt to review license fees/charges annually to determine if the revenues support the cost of providing the service.
- Water, Sewer, and Storm Sewer funds will be self-supporting through user fees.
 - The minimum water and sewer utility rates should be set at a rate which will yield net income which is 1.25 times the highest principal and interest payment due. This requirement is in conformance with the mortgage revenue bond requirements.
 - Rate adjustments for the Water Utility are submitted to the Public Service Commission and City Council for review and approval.
 - Rate adjustments for the Sanitary Sewer Utility and the Stormwater Management Fund will be submitted to the City Council for review and approval.
- The City shall levy and collect a 7 percent room tax pursuant to 66.75 of the Wisconsin Statutes. This tax is collected monthly from all City hotels and motels and is based on the gross room receipts collected. The proceeds from this tax are used to promote convention, tourism, cultural, and recreational activities.
- Parks and Recreation administers a variety of adult and youth recreation programs and activities. These fees and charges are reviewed annually by the City Council. The following policy guidelines have been adopted:
 - Instructional programs will be offered on a year-round basis.
 - Adult instructional fees should cover 100% of the cost of supplies, administration, and personnel.
 - Youth instructional fees should cover 50% of the cost of supplies, administration, and personnel.
 - Some programs are offered to the community as a service and are not designed to recover their cost. These programs include:

Senior Center	Par-Te-Rec
Eau Claire Senior Citizen Club	Playgrounds
Outdoor skating rinks	Open gym
Municipal Band concerts	
 - The recreation division shall charge rental or fees for rooms, pool, gym, ball fields, and special equipment.

BUDGET POLICY

RESERVE POLICIES

- The City will establish a contingency expenditure appropriation in the annual operating budget to provide for unanticipated expenditures of a non-recurring nature, or to meet unexpected small increases in service delivery costs.
- The City will maintain a working capital reserve of \$3.7 million to provide funds for reasonable cash flow needs. This reserve will also be used when the City encounters unforeseen emergencies such as storms, floods, severe unexpected increases in service costs or decrease in revenue, or other situations which are determined to be emergency situations by the City Council.
- Reserves will be established as required by bond ordinance and by statute for arbitrage requirements.
- Funds will be reserved for major equipment replacement and building repairs in the Sewer Utility, as required by EPA grant provisions.
- A cash reserve for Central Equipment "rolling fleet" replacement will be maintained on a replacement cost basis each year. An amount in excess of the original cost depreciation will be reserved annually to reflect replacement value. Additions to the fleet are made through allocations in the annual budget. Separate reserves will also be maintained for replacement of the Fire Department trucks and for replacement of major buildings.
- All general obligation debts will be paid through a general debt service fund and TIF debt service funds. Operating budgets will be prepared to meet the annual principal, interest, and service charge costs for each fund. Net debt service requirements (debt service expenditures less debt service revenue) will be funded through the General fund. Revenue for the TIF debt fund will include taxes generated by incremental property values within the district, special assessments, interest on cash balances, and General fund transfers, if required.

INVESTMENT POLICIES

- Disbursement, collection, and deposit of all funds will be managed to insure maximum investment opportunity for City funds.
- The City will strive to maximize the return on its investment portfolio, with the primary objective of preserving capital in accordance with the City's investment policy and prudent investment practices.

Short-Term Funds

- Funds which are required for daily operating needs and which are available for short periods of time are handled through a service contract with a local bank. This contract specifies that in exchange for services provided, the bank receives a non-interest bearing compensating daily cash balance to pay for the services. All amounts in excess of the daily compensating balance earn interest at 25 basis points over the current 13-week Treasury Bill rate. Funds kept on deposit in this program require pledged collateral held by the City's agent.

BUDGET POLICY

INVESTMENT POLICIES (Continued)

Long-Term Funds

- Funds that are available for 30 days or longer are placed in certificates of deposit with local financial institutions, treasury bills and other Federal securities, or in the State maintained Local Government Investment Pool. The City Council has approved maximum limits on the amount of funds which can be placed in any one type of investment; 80% - Local Government Investment Pool; 60% - certificates of deposit; 80% - obligations of Federal Government; and 5% - Wisconsin Investment Trust.
 - Deposits and certificates of deposit are secured by Federal depository insurance and by the State Guarantee fund up to \$500,000 for each financial institution. Amounts over \$500,000 and repurchase agreements are collateralized by any Federal securities backed by full faith and credit of the U.S. Government equal to at least 100% of deposits. These securities are held in the City's name by an agent of the City.
- All City funds will be pooled for investments except certain restricted funds which require separate accounts. Interest allocations are made to operating and capital project funds based on monthly cash balances.

DEBT POLICIES

- The City will confine long-term borrowing to capital improvements.
- The City will use short-term debt for bond anticipation purposes only.
- The City will follow a policy of full disclosure on every financial report and bond prospectus.
- The City will use "pay as you go" financing to fund general capital projects whenever feasible.
- Section 67.03(1) of the Wisconsin Statutes provides that the amount of indebtedness of a municipality shall not exceed 5 percent of the equalized valuation of the taxable property in the municipality. The City Council has further set an internal debt limit of 70 percent of the maximum amount allowed by the State Statutes.

BUDGET POLICY

SPECIAL ASSESSMENT POLICIES

General Policy

- The special assessment policy was adopted by the City Council in 1955. Assessments for the construction and reconstruction of streets and sidewalks as well as the construction of water and sanitary sewer mains and extensions are levied and placed on the tax roll. These assessments are paid in installments over a ten year period. A six percent per year interest rate is charged on the unpaid balance in years 2-10. Effective January 1, 1998, City Council waived the assessment for *reconstruction* of water and sanitary sewer utilities. Future reconstructions for water and sewer will be paid for by the utilities.
- If a property with outstanding special assessments is sold, the assessments become due and payable in full at the time of sale and may not be assumed by the purchaser. All improvements are guaranteed for a set number of years. In the event an improvement does not last the entire estimated period, a pro rata credit adjustment will be made for the remaining life of the improvement.
- In 1990, the City Council amended the policy to allow a 20-year payback at a six percent interest for hardship situations. In some situations, where the payment of the special assessments would result in extreme financial hardship, Council may authorize deferment of the assessments. In this situation, the City places a lien on the property for the amount of deferred assessments. This lien accumulates interest at six percent per year. If the financial condition of the property owner changes to enable them to make payment, the assessment plus accumulated interest can be placed on the tax roll and paid over a ten or twenty year period. If the property is sold, the lien plus accumulated interest becomes due and payable in full at the time of sale.

Special Assessments Levied Over Ten Years

- Street construction (estimated life is 30 years for bituminous pavement and 40 years for concrete) - assessment based on cost of a typical residential street.
- Concrete curb and gutter (estimated life is 30 years) - assessment based on actual cost of construction.
- Sidewalk (estimated life is 10 years) - assessment based on actual cost of construction.
- New water mains and laterals (estimated life is 40 years) - assessment based on yearly average cost of 6" and 8" mains. Service laterals based on average cost.
- New sewer mains and laterals (estimated life is 40 years) - assessment based on yearly average cost of 8" and 10" mains. Service laterals based on average cost.
- Whiteway lighting construction - assessment based on construction cost. Non-residential properties pay 2/3's of cost and the City pays the remaining 1/3.

BUDGET POLICY

SPECIAL ASSESSMENT POLICIES (Continued)

Special Assessments Levied Over Five Years

- Diseased tree removal

Special Assessments Due in Year Assessed

- Assessments less than \$100.00.
- Assessments for current services such as snow removal, weed cutting, etc.
- Whiteway lighting operation and maintenance - assessment based on total cost of operating and maintaining system and is assessed in full to non-residential properties.

Improvements Not Assessed

- Reconstruction of water and sewer utilities.
- Storm sewer - total cost paid by City. (Exception is a development which is requested when storm sewer funds are not available.)
- Seal coating - total cost paid by City.

MAJOR DEVELOPMENT POLICIES

- Developers are required to pay the total cost of water and sanitary sewer improvements in advance of construction taking place. All other special assessments are paid by developers in accordance with the terms stated in the special assessment policy. In 1989, the City Council approved legislation that requires developers of subdivisions platted after 1989, to bear the full cost of streets, storm sewers, and city utilities within the development area.

BUDGET POLICY

PURCHASING POLICIES

- Purchases for all City departments for the City of Eau Claire shall be in accordance with the City Procurement Policy (Chapter 2.92 of City Code).
- The methods of source selection are as follows:

Large Purchase

- Competitive sealed bidding must be used for purchases of \$20,000 or greater. This process shall consist of:
 - Invitation for bids
 - Public notice
 - Bid opening
 - Bid acceptance and bid evaluation
 - Bid award - City Council authorization

Small Purchase

- Any procurement not exceeding \$20,000 may be made by getting informal written notices, telephone quotations, and published price lists.

Sole Source Procurement

- When it has been determined in writing by the Purchasing Agent, that there is only one source for a required procurement, the purchase may be negotiated and the other methods of selection disregarded. A written determination must be submitted to the City Manager.

Emergency Procurement

- In the event of an emergency, supplies, services, or construction may be purchased without regard to normal purchase selection procedures to protect the health and welfare of the public. A written determination of the basis for the emergency and for the selection of the particular contractor must be included in the contract file.

BUDGET POLICY

PENSION FUNDING AND REPORTING POLICIES

- All current pension liabilities shall be funded on an annual basis.

Existing Plan Funding

- All permanent employees of the City are participants in the Wisconsin Retirement System (WRS), a state-wide, defined-benefit pension plan to which employer and employees both contribute. The City pays a negotiated amount after a six-month probationary period. The rates of employer and employee contributions are set annually by WRS based on actuarial evaluations. The State's policy is to fund retirement contributions to meet current costs of the plan and amortized prior service costs over 40 years. The 1999 rate requirements for the Wisconsin Retirement System employees are as follows:

	<u>General</u>	<u>Police</u>	<u>Fire</u>
Employee Contribution	5.8%	4.9%	5.4%
City Contribution	<u>5.6%</u>	<u>15.1%</u>	<u>20.0%</u>
Total	<u>11.4%</u>	<u>20.0%</u>	<u>25.4%</u>

Prior Years' Unfunded Pensions

- The State of Wisconsin administers a plan for retired employees of the Eau Claire Police and Fire departments. These individuals had been covered by a private pension plan prior to the City joining the WRS. No new employees are added to the plan. The City's policy is to fund retirement contributions to meet current benefit payments to retired employees. The total estimated present value of future cost to the City as of December 31, 1997, was approximately \$1,482,228, all of which relates to prior service. The estimated remaining period of amortization is 15 years and will be paid through annual operating appropriations.

Post-Retirement Benefits

- In addition to providing pension benefits, the City provides certain health care benefits for retired employees. Substantially all of the City's permanent employees may become eligible to receive employer paid health care from retirement until age 65 if they reach normal retirement age while working for the City. The cost of retiree health care benefits is recognized as an expenditure in General fund as premiums are paid. For 1999, those costs are estimated at \$242,000.

BUDGET POLICY

COMPENSATED ABSENCES

Employees accumulate vacation, sick leave, and other benefits at various rates depending on bargaining group and length of service. Employees are paid for their total unused vacation and compensatory time upon termination or retirement. However, sick leave can only be used during employment. The cost of compensated absences are recognized when payments are made to employees. A current value of accumulated compensated absences outstanding as of December 31, 1997 is shown on the following table:

Unused vacation pay	\$850,109
Compensatory time	<u>83,526</u>
Total compensated absences	<u><u>\$933,635</u></u>

The estimated current portion of these costs has been included in the 1999 proposed budget.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

- Monthly financial reports will be submitted to the City Council.
- An annual budget for all operating funds will be prepared.
- A 5-year Capital Improvement Plan budget will be presented annually.
- An independent audit will be performed annually for all City funds.
- The City will produce a Comprehensive Annual Financial Report (CAFR) in accordance with Generally Accepted Accounting Principles as outlined by the Governmental Accounting Standards Board.

SPECIAL EVENTS POLICIES - INSURANCE REQUIREMENT

Organizations that use City parks and/or City facilities for special events such as foot races, parades, festivals, etc. are required to obtain liability insurance.

- \$500,000 coverage is required for parades, foot races, walk-a-thons, bike-a-thons, and bike races. Events that require a Special Class B beer license may also be required to carry \$500,000 of liability coverage.

Events not covered by the above mentioned categories must be reviewed by the Special Events Committee. All liability insurance coverage must contain "participant insurance". All waivers of liability insurance requirements must be approved by the City Council.

BUDGET POLICY

RISK MANAGEMENT POLICY

In 1988, the City of Eau Claire became one of twelve municipalities that entered into a joint venture to form the Wisconsin Municipal Mutual Insurance Company, a municipal insurance program, to provide liability insurance services. As part of this program, the City will pay the first \$100,000 of any claim. The mutual insurance will pay any costs over \$100,000 per claim or \$300,000 aggregate per year (\$200,000 and \$500,000, respectively after 1994) up to \$5 million.

- The objective of this program is to protect the City, its assets, and public service against accidental losses, destruction, or depletion.
- The City will self-insure all losses which occur with predictable frequency and those which will not have a significant impact on the City's financial position.
- The Risk Manager will review all claims and award recommendations prior to payment by the insurance company. Judgment or award recommendations in excess of \$10,000 will be reviewed with the City Council prior to payment.
- A long range goal is to increase the amount of self-insured retention to \$300,000 per occurrence and \$1,500,000 annual aggregate in an effort to reduce future insurance premium costs.

In 1992, the City also became self-insured for workers' compensation claims. The City retains the first \$250,000 of each worker's compensation claim per occurrence with no annual aggregate and purchases excess coverage from a private company which handles claims and payment processing for this program.

COMPARATIVE BUDGET SUMMARY

The Comparative Budget Summary is an analysis by fund of the City's 23 operating funds. This summary gives the reader a "snapshot" overview of the City's projected revenue, expenditures and working capital balances as well as other information about major aspects of each fund. Additional revenue detail for all funds is presented in the Revenue Detail section of this budget. Expenditure detail by division is located in the Service Areas section which is divided into the four major services provided to the community.

COMPARATIVE BUDGET SUMMARY

GENERAL FUND

The General Fund is the general operating fund of the City used to account for all transactions except those required to be accounted for in other funds.

Area of Operation

City of Eau Claire
Population of 60,449

Principal Sources of Revenues 1999 Estimate

Property Taxes	39%
Intergovernmental	38%
Charges for Services	8%
Other Sources	6%
Other Taxes	5%
Licenses & Permits	3%
Fines & Forfeits	1%

Assessed Property Values January 1, 1999 Estimate (000's)

<u>Real Estate</u>	
Residential	\$1,410,000
Commercial	695,000
Industrial	102,000
	<hr/>
Subtotal	2,207,000
	<hr/>
Personal property	124,500
	<hr/>
Total property	<u>\$2,331,500</u>

Operating Departments

City Council
Administrative Services
City Attorney
Finance
Human Resources
Community Development
Public Works
Parks & Recreation
Police
Fire & Rescue

Operating Personnel

388.70 full-time equivalent positions

COMPARATIVE BUDGET SUMMARY

GENERAL FUND

	1997	1998	1998	1998	1999
	<u>Actual</u>	<u>Adopted</u>	<u>6-Month</u>	<u>Estimated</u>	<u>Budget</u>
			<u>Actual</u>		
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Taxes	\$ 12,187,551	\$ 13,471,100	\$ 7,191,292	\$ 13,835,700	\$ 15,037,600
Intergovernmental	13,877,728	13,654,800	1,892,967	13,728,500	12,983,900
Licenses & Permits	878,992	774,000	703,418	847,700	862,700
Fines & Forfeits	432,522	451,500	287,318	431,100	428,000
Charges for Services	1,011,522	845,300	472,820	896,600	986,600
Charges for Services - Intergovernmental	1,634,959	1,772,800	810,229	1,743,800	1,868,600
Miscellaneous	2,459,080	1,627,000	887,823	1,862,200	1,645,400
Other Financing Sources	<u>262,345</u>	<u>132,700</u>	<u>64,241</u>	<u>167,700</u>	<u>134,300</u>
 Total Revenues and Other Financing Sources	 <u>32,744,699</u>	 <u>32,729,200</u>	 <u>12,310,108</u>	 <u>33,513,300</u>	 <u>33,947,100</u>
Expenditures and Other Financing Uses:					
Personal Services	21,782,272	23,148,000	10,569,768	23,148,000	24,108,000
Contractual Services	3,629,247	3,981,800	1,728,628	4,042,100	4,172,000
Utilities	730,561	799,800	317,668	919,800	968,300
Fixed Charges	732,637	655,800	285,095	655,800	654,500
Materials & Supplies	1,019,160	1,114,900	500,200	1,129,200	1,203,200
Contributions & Other Payments	148,091	139,400	78,767	164,400	170,900
Capital Outlay	166,144	97,100	42,345	142,600	105,400
Other Financing Uses	<u>5,618,905</u>	<u>5,532,000</u>	<u>--</u>	<u>5,334,000</u>	<u>5,468,900</u>
 Total Expenditures and Other Financing Uses	 <u>33,827,017</u>	 <u>35,468,800</u>	 <u>13,522,471</u>	 <u>35,535,900</u>	 <u>36,851,200</u>
 Excess (Deficiency) of Funding Sources Over Uses	 <u>\$ (1,082,318)</u>	 <u>\$ (2,739,600)</u>	 <u>\$ (1,212,363)</u>	 <u>\$ (2,022,600)</u>	 <u>\$ (2,904,100)</u>
<u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ 4,533,874	\$ 2,717,903		\$ 3,801,044	\$ 2,334,751
Changes in Available Balances:					
From operations	(1,082,318)	(2,739,600)		(2,022,600)	(2,904,100)
Principal repayment - leases & advances	311,340	332,900		336,307	360,700
Residual transfers in	450,000	450,000		450,000	850,000
Residual transfer to proprietary funds for capital projects/debt	<u>(411,852)</u>	<u>(230,000)</u>		<u>(230,000)</u>	<u>(640,000)</u>
 Ending Balance	 <u>\$ 3,801,044</u>	 <u>\$ 531,203</u>		 <u>\$ 2,334,751</u>	 <u>\$ 1,351</u>

COMPARATIVE BUDGET SUMMARY

STORMWATER MANAGEMENT

Area of Operation

City of Eau Claire

Operating Personnel

2.50 full-time equivalent positions

Principal Sources of Revenues 1999 Estimate

Non-residential Fees	54%
Residential Fees	46%

COMPARATIVE BUDGET SUMMARY

STORMWATER MANAGEMENT

	1997 Actual	1998 Adopted	1998 6-Month Actual	1998 Estimated	1999 Budget
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Charges for Services	\$ --	\$ 985,200	\$ 336,434	\$ 880,000	\$ 1,061,000
Other Operating	--	--	1,030	10,000	5,000
Total Revenues	<u>--</u>	<u>985,200</u>	<u>337,464</u>	<u>890,000</u>	<u>1,066,000</u>
Expenditures and Other Financing Uses:					
Personal Services	--	313,300	80,859	276,700	324,100
Contractual Services	--	180,000	31,823	163,400	203,000
Utilities	--	500	228	500	500
Fixed Charges	--	226,000	--	226,000	235,700
Materials & Supplies	--	20,500	4,282	20,500	22,500
Capital Outlay	--	10,000	--	10,000	10,000
Other Financing Uses	--	234,900	--	192,900	239,600
Total Expenditures and Other Financing Uses	<u>--</u>	<u>985,200</u>	<u>117,192</u>	<u>890,000</u>	<u>1,035,400</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 220,272</u>	<u>\$ --</u>	<u>\$ 30,600</u>
 <u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ --	\$ --		\$ --	\$ --
Changes in Available Balances: From operations	<u>--</u>	<u>--</u>		<u>--</u>	<u>30,600</u>
Ending Balance	<u>\$ --</u>	<u>\$ --</u>		<u>\$ --</u>	<u>\$ 30,600</u>

COMPARATIVE BUDGET SUMMARY

CEMETERY MAINTENANCE

The Cemetery Maintenance fund is used to account for activities attributed to the operation of the City's two cemeteries.

Area of Operation

Forest Hill Cemetery
Lakeview Cemetery

Operating Personnel

4.40 full-time equivalent positions

Principal Sources of Revenues 1999 Estimate

Transfer from General Fund	46%
Charges for Services	28%
License & Permits	22%
Other Sources	4%

COMPARATIVE BUDGET SUMMARY

CEMETERY MAINTENANCE

	1997 Actual	1998 Adopted	1998 6-Month Actual	1998 Estimated	1999 Budget
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Licenses & Permits	\$ 80,904	\$ 83,000	\$ 51,615	\$ 85,000	\$ 85,000
Charges for Services	57,635	68,000	24,924	53,200	110,200
Miscellaneous	10,930	--	7,320	14,000	14,000
Other Financing Sources	197,110	222,000	--	220,000	180,700
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues and Other Financing Sources	346,579	373,000	83,859	372,200	389,900
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Expenditures and Other Financing Uses:					
Personal Services	280,991	291,800	135,761	291,000	298,000
Contractual Services	35,961	37,800	17,944	37,800	38,200
Utilities	14,035	15,600	2,354	15,600	14,800
Fixed Charges	--	9,000	8,789	9,000	15,100
Materials & Supplies	13,329	18,800	9,995	18,800	20,700
Capital Outlay	2,263	--	--	--	3,100
Other Financing Uses	--	--	--	--	42,500
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenditures and Other Financing Uses	346,579	373,000	174,843	372,200	432,400
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Excess (Deficiency) of Funding Sources Over Uses	\$ --	\$ --	\$ (90,984)	\$ --	\$ (42,500)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ --	\$ --	\$ --	\$ --	\$ --
Changes in Available Balances:					
From operations	--	--	--	--	(42,500)
Transfer from reserves	--	--	--	--	42,500
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Ending Balance	\$ --	\$ --	\$ --	\$ --	\$ --
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

COMPARATIVE BUDGET SUMMARY

HAZARDOUS MATERIALS RESPONSE

The Hazardous Materials fund is used to account for activities attributed to the operation of the Hazardous Materials Level "A" Response team.

Area of Operation

City of Eau Claire
16 county area
Total population served 637,600

Operating Personnel

No permanently assigned positions.

Principal Sources of Revenues 1999 Estimate

State Aid \$221,600

COMPARATIVE BUDGET SUMMARY

HAZARDOUS MATERIALS RESPONSE

	1997 <u>Actual</u>	1998 <u>Adopted</u>	1998 6-Month <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Intergovernmental	\$ 181,190	\$ 250,000	\$ --	\$ 221,600	\$ 221,600
Charges for Services	26,983	--	1,269	4,000	5,000
Miscellaneous	11,970	--	2,420	4,000	3,000
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues and Other Financing Sources	220,143	250,000	3,689	229,600	229,600
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Expenditures and Other Financing Uses:					
Personal Services	69,875	42,500	46,222	42,500	42,900
Contractual Services	11,030	30,900	3,370	30,900	27,800
Utilities	2,160	3,000	1,025	3,000	3,000
Fixed Charges	8,000	18,000	7,025	18,000	18,000
Materials & Supplies	26,020	29,100	9,419	29,100	44,600
Contributions & Other Payments	1,975	20,000	--	20,000	40,000
Capital Outlay	49,097	30,000	155,158	146,900	30,600
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenditures and Other Financing Uses	168,157	173,500	222,219	290,400	206,900
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Excess (Deficiency) of Funding Sources Over Uses	\$ 51,986	\$ 76,500	\$ (218,530)	\$ (60,800)	\$ 22,700
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ 210,859	\$ 167,559		\$ 262,845	\$ 202,045
Changes in Available Balances:					
From operations	51,986	76,500		(60,800)	22,700
	<hr/>	<hr/>		<hr/>	<hr/>
Ending Balance	\$ 262,845	\$ 244,059		\$ 202,045	\$ 224,745
	<hr/>	<hr/>		<hr/>	<hr/>

COMPARATIVE BUDGET SUMMARY

COMMUNITY DEVELOPMENT BLOCK GRANT

The Community Development Block Grant fund is used to account for activities attributed to the Federal Community Development Block Grant Program.

Area of Operation

City of Eau Claire

Operating Personnel

3.00 full-time equivalent positions

Principal Sources of Revenues 1999 Estimate

Block Grant Funds	75%
Program Income	25%

Project Objectives 1999 Estimate

CDBG Housing Rehabilitation Loans	\$258,500
Acquisition Projects	360,000
Public Improvement Projects	145,000
Administration	144,000
Public Service	179,900
Comprehensive Planning Activities	66,300
Contingency	34,700
Intensified Code Enforcement	12,600
Total	<u>\$1,201,000</u>

COMPARATIVE BUDGET SUMMARY

COMMUNITY DEVELOPMENT BLOCK GRANT

	1997 Actual	1998 Adopted	1998 6-Month Actual	1998 Estimated	1999 Budget
Operating Budget					
Revenues and Other Financing Sources:					
Intergovernmental	\$ 1,101,212	\$ 928,000	\$ 349,558	\$ 928,000	\$ 899,000
Miscellaneous	<u>324,089</u>	<u>297,000</u>	<u>106,143</u>	<u>297,000</u>	<u>302,000</u>
 Total Revenues and Other Financing Sources	 <u>1,425,301</u>	 <u>1,225,000</u>	 <u>455,701</u>	 <u>1,225,000</u>	 <u>1,201,000</u>
 Expenditures and Other Financing Uses:					
Personal Services	79,231	113,400	45,267	113,400	60,700
Contractual Services	61,806	147,900	31,108	106,200	129,200
Utilities	778	1,000	433	1,000	500
Fixed Charges	1,580	--	--	--	--
Materials & Supplies	21,159	4,800	5,690	4,800	3,300
Contributions & Other Payments	129,252	397,400	70,775	423,400	411,700
Capital Outlay	818	40,000	1,530	40,000	--
Loans to Other Agencies	239,732	30,000	78,004	30,000	25,000
Other	<u>1,120,272</u>	<u>490,500</u>	<u>156,815</u>	<u>506,200</u>	<u>570,600</u>
 Total Expenditures and Other Financing Uses	 <u>1,654,628</u>	 <u>1,225,000</u>	 <u>389,622</u>	 <u>1,225,000</u>	 <u>1,201,000</u>
 Excess (Deficiency) of Funding Sources Over Uses	 <u>\$ (229,327)</u>	 <u>\$ --</u>	 <u>\$ 66,079</u>	 <u>\$ --</u>	 <u>\$ --</u>

Working Capital/Available Fund Balance

Beginning Balance	\$ 197,118	\$ --	\$ --	\$ --
Changes in Available Balances:				
From operations	(229,327)	--	--	--
From deferred revenue	<u>32,209</u>	<u>--</u>	<u>--</u>	<u>--</u>
 Ending Balance	 <u>\$ --</u>	 <u>\$ --</u>	 <u>\$ --</u>	 <u>\$ --</u>

COMPARATIVE BUDGET SUMMARY

ECONOMIC DEVELOPMENT

The purpose of this fund is to account for a loan pool established to provide low interest loans for area business expansion and provide on-going assistance and direction for commercial and economic development.

Area of Operation

City of Eau Claire

Operating Personnel

2.00 full-time equivalent position

Principal Sources of Revenue 1999 Estimate

Interest on Investments	32%
Loan Pool Repayments	28%
Transfer from General Fund	18%
Interest on Notes Receivable	14%
Building Rental	8%

COMPARATIVE BUDGET SUMMARY

ECONOMIC DEVELOPMENT

	1997 Actual	1998 Adopted	1998 6-Month Actual	1998 Estimated	1999 Budget
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Miscellaneous	\$ 499,647	\$ 382,000	\$ 317,450	\$ 488,000	\$ 460,000
Non-Operating Revenue	336,414	232,000	137,125	370,000	240,000
Other Financing Sources	150,000	150,000	675	150,700	150,000
Total Revenues and Other Financing Sources	<u>986,061</u>	<u>764,000</u>	<u>455,250</u>	<u>1,008,700</u>	<u>850,000</u>
Expenditures and Other Financing Uses:					
Personal Services	84,888	96,500	49,401	102,300	114,200
Contractual Services	66,222	92,400	6,009	92,400	93,600
Utilities	19,101	13,000	8,367	13,000	13,500
Fixed Charges	5,821	200	128	200	1,400
Materials & Supplies	2,530	4,000	1,293	4,000	4,000
Contributions & Other Payments	229,500	204,500	144,083	534,500	206,500
Capital Outlay	9,043	4,000	1,605	4,000	6,700
Loans to Other Agencies	413,000	--	231,400	851,400	--
Other Financing Uses	--	--	--	--	350,000
Total Expenditures and Other Financing Uses	<u>830,105</u>	<u>414,600</u>	<u>442,286</u>	<u>1,601,800</u>	<u>789,900</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ 155,956</u>	<u>\$ 349,400</u>	<u>\$ 12,964</u>	<u>\$ (593,100)</u>	<u>\$ 60,100</u>
<u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ --	\$ --	\$ --	\$ --	\$ --
Changes in Available Balances:					
From operations	155,956	349,400		(593,100)	60,100
Transfer (to)from reserve - Economic Development	<u>(155,956)</u>	<u>(349,400)</u>		<u>593,100</u>	<u>(60,100)</u>
Ending Balance	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

COMPARATIVE BUDGET SUMMARY

COMMUNITY ENHANCEMENT

This fund was created in 1992 to record room tax revenue and expenditures related to improvements in recreational, civic or cultural activities.

Area of Operation

City of Eau Claire

Operating Personnel

No permanently assigned positions

Principal Sources of Revenue 1999 Estimate

Hotel-Motel Room Tax	\$815,000
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Project Objectives 1999 Estimate

Payment to Convention Bureau	\$480,000
Transfer to Parks Capital Projects	160,000
Payment to Regional Arts Council	95,000
Payment to Museum	79,800
Transfer to General Fund	45,000
Payment to Paul Bunyan Camp	23,300
Payment to Other Organizations	5,000
Payment to C V Symphony	3,100
Auditing	300
Total	<u>\$891,500</u>

COMPARATIVE BUDGET SUMMARY

COMMUNITY ENHANCEMENT

	1997 Actual	1998 Adopted	1998 6-Month Actual	1998 Estimated	1999 Budget
Operating Budget					
Revenues and Other Financing Sources:					
Taxes	\$ 810,637	\$ 775,000	\$ 344,128	\$ 815,000	\$ 815,000
Miscellaneous	2,100	2,000	--	2,000	2,000
Total Revenues and Other Financing Sources	<u>812,737</u>	<u>777,000</u>	<u>344,128</u>	<u>817,000</u>	<u>817,000</u>
Expenditures and Other Financing Uses:					
Contractual Services	270	300	200	300	300
Contributions & Other Payments	601,000	620,000	387,542	620,000	686,200
Other Financing Uses	180,000	173,000	--	173,000	205,000
Total Expenditures and Other Financing Uses	<u>781,270</u>	<u>793,300</u>	<u>387,742</u>	<u>793,300</u>	<u>891,500</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ 31,467</u>	<u>\$ (16,300)</u>	<u>\$ (43,614)</u>	<u>\$ 23,700</u>	<u>\$ (74,500)</u>
 Working Capital/Available Fund Balance					
Beginning Balance	\$ 20,800	\$ 16,502		\$ 52,267	\$ 75,967
Changes in Available Balances: From operations	<u>31,467</u>	<u>(16,300)</u>		<u>23,700</u>	<u>(74,500)</u>
Ending Balance	<u>\$ 52,267</u>	<u>\$ 202</u>		<u>\$ 75,967</u>	<u>\$ 1,467</u>

COMPARATIVE BUDGET SUMMARY

PUBLIC LIBRARY

The Public Library fund was established to account for the collection of revenues, primarily a general tax levy set by the City Council, and the operations of the L.E. Phillips Public Library. Operating policy for the Library is established by the Library Board, most of whose members are appointed by the City Council.

Area of Operation

City of Eau Claire
Eau Claire County Municipalities

Operating Facilities

L.E. Phillips Public Library

Principal Sources of Revenue 1999 Estimate

Property Taxes	74%
Contract with County	19%
Fines & Forfeits	3%
Charges for Services	3%
Other Sources	1%

Operating Personnel

36.76 full-time equivalent Library positions
3.00 Custodial positions

COMPARATIVE BUDGET SUMMARY

PUBLIC LIBRARY

	<u>1997</u> <u>Actual</u>	<u>1998</u> <u>Adopted</u>	<u>1998</u> <u>6-Month</u> <u>Actual</u>	<u>1998</u> <u>Estimated</u>	<u>1999</u> <u>Budget</u>
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Taxes	\$ 1,585,200	\$ 1,709,580	\$ 1,709,580	\$ 1,709,600	2,206,000
Intergovernmental	1,320	16,000	--	16,000	16,000
Fines & Forfeits	97,304	94,000	49,970	89,900	86,300
Charges for Services	11,142	10,600	5,655	10,300	10,200
Charges for Services- Intergovernmental	476,867	489,320	225,667	489,600	654,600
Miscellaneous	27,819	16,100	5,503	20,300	20,300
Other Financing Sources	288	400	--	300	300
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues and Other Financing Sources	2,199,940	2,336,000	1,996,375	2,336,000	2,993,700
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Expenditures and Other Financing Uses:					
Personal Services	1,467,051	1,543,000	691,677	1,543,100	1,740,500
Contractual Services	168,518	195,700	63,900	192,700	325,600
Utilities	67,929	70,400	32,249	74,900	78,600
Fixed Charges	21,944	32,100	11,204	32,100	22,400
Materials & Supplies	351,361	367,300	153,946	371,000	413,900
Contributions & Other Payments	7,578	7,900	7,578	7,600	7,600
Capital Outlay	61,858	56,800	8,954	31,800	77,900
Other Financing Uses	48,800	102,800	102,800	102,800	367,200
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenditures and Other Financing Uses	2,195,039	2,376,000	1,072,308	2,356,000	3,033,700
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Excess (Deficiency) of Funding Sources Over Uses	\$ 4,901	\$ (40,000)	\$ 924,067	\$ (20,000)	\$ (40,000)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ 56,360	\$ 48,168		\$ 60,879	\$ 40,789
Changes in Available Balances:					
From operations	4,901	(40,000)		(20,000)	(40,000)
To designated reserves	(382)	--		(90)	--
	<hr/>	<hr/>		<hr/>	<hr/>
Ending Balance	\$ 60,879	\$ 8,168		\$ 40,789	\$ 789
	<hr/>	<hr/>		<hr/>	<hr/>

COMPARATIVE BUDGET SUMMARY

CITY-COUNTY HEALTH DEPARTMENT

The Health Department fund was established to account for the collection of revenues, primarily a general tax levy set by the City Council and the County Board, and for the operations of the City-County Health Department. Operating policy for the City-County Health Department is established by Health Board members who are appointed by the City Council and County Board.

Area of Operation

City of Eau Claire
County of Eau Claire

Operating Facilities

Rented area in the Eau Claire
County Court House

Principal Sources of Revenue 1999 Estimate

Property Taxes	69%
State & Federal Aid	17%
Licenses & Permits	7%
Charges for Services	5%
Other Sources	2%

Operating Personnel

45.51 full-time equivalent positions

COMPARATIVE BUDGET SUMMARY

CITY-COUNTY HEALTH DEPARTMENT

	1997 <u>Actual</u>	1998 <u>Adopted</u>	1998 6-Month <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Operating Budget					
Revenues and Other Financing Sources:					
Taxes	\$ 1,078,000	\$ 1,116,800	\$ 1,116,800	\$ 1,116,800	\$ 1,196,000
Intergovernmental	477,270	440,500	204,034	460,500	459,700
Licenses & Permits	192,743	175,100	124,819	178,800	193,200
Charges for Services	160,834	132,700	53,049	128,200	130,200
Charges for Services- Intergovernmental	632,513	677,100	340,258	677,100	696,700
Miscellaneous	8,645	5,300	2,430	3,400	19,200
Other Financing Sources	<u>36,407</u>	<u>24,000</u>	<u>9,843</u>	<u>24,000</u>	<u>25,100</u>
 Total Revenues and Other Financing Sources	 <u>2,586,412</u>	 <u>2,571,500</u>	 <u>1,851,233</u>	 <u>2,588,800</u>	 <u>2,720,100</u>
 Expenditures and Other Financing Uses:					
Personal Services	2,161,659	1,773,800	1,002,228	1,727,200	1,865,000
Contractual Services	223,850	159,200	87,737	157,100	158,500
Utilities	19,184	14,100	7,716	13,500	13,500
Fixed Charges	23,956	29,500	16,079	29,700	27,700
Materials & Supplies	115,589	582,600	46,221	620,500	631,300
Contributions & Other Payments	13,750	--	--	--	--
Capital Outlay	<u>22,198</u>	<u>82,100</u>	<u>--</u>	<u>82,100</u>	<u>162,500</u>
 Total Expenditures and Other Financing Uses	 <u>2,580,186</u>	 <u>2,641,300</u>	 <u>1,159,981</u>	 <u>2,630,100</u>	 <u>2,858,500</u>
 Excess (Deficiency) of Funding Sources Over Uses	 <u>\$ 6,226</u>	 <u>\$ (69,800)</u>	 <u>\$ 691,252</u>	 <u>\$ (41,300)</u>	 <u>\$ (138,400)</u>
 <u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ 268,874	\$ 191,979		\$ 275,100	\$ 233,800
Changes in Available Balances:					
From operations	6,226	(69,800)		(41,300)	(138,400)
Transfer to reserve - equipment replacement	<u>--</u>	<u>(15,200)</u>		<u>--</u>	<u>--</u>
Ending Balance	<u>\$ 275,100</u>	<u>\$ 106,979</u>		<u>\$ 233,800</u>	<u>\$ 95,400</u>

COMPARATIVE BUDGET SUMMARY

DEBT SERVICE

The Debt Service fund provides centralized accounting for principal and interest payments for City general obligation bonds and notes. This fund is supported by tax levies, transfers from enterprise funds and interest income. The City also has one Debt Service Tax Increment fund whose purpose is to record all debt service payments, incremental tax payments, special assessment revenues, and interest income as received. Three additional TIF districts have been created by the City and are currently in the construction phase. These funds are accounted for in the Capital Improvement Program.

Areas of Operation

Internal City accounting fund

TIF #4

The Gateway West Business Park consists of approximately 396 acres located around the interchange of the North Crossing and N. Clairemont Avenue.

District Created

TIF #4 - January 1, 1992

Required Termination

TIF #4 - December 31, 2018

Principal Uses of Bonding

GENERAL

1997 bond issue: \$5,185,000

-Streets, storm sewers

1998 bond issue: \$6,650,000

-Streets, storm sewers, fire station

TIF #4

1992 bond issue: \$1,360,000

1996 bond issue: \$3,000,000

1997 bond issue: \$2,000,000

-Construct and extend city utilities

-Construct road system

1998 Equalized Value

TIF #4 - \$59,313,500

Operating Personnel

No permanently assigned positions.

COMPARATIVE BUDGET SUMMARY

DEBT SERVICE

	1997 <u>Actual</u>	1998 <u>Adopted</u>	1998 6-Month <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Taxes	\$ 1,997,594	\$ 1,853,500	\$ 1,487,418	\$ 1,959,700	\$ 2,150,000
Miscellaneous	441,431	173,100	215,259	253,200	280,000
Other Financing Sources	<u>1,607,700</u>	<u>1,244,000</u>	<u>--</u>	<u>1,343,900</u>	<u>1,892,000</u>
 Total Revenues and Other Financing Sources	 <u>4,046,725</u>	 <u>3,270,600</u>	 <u>1,702,677</u>	 <u>3,556,800</u>	 <u>4,322,000</u>
 Expenditures and Other Financing Uses:					
Contractual Services	690	5,900	340	5,900	5,200
Principal - G.O. Bonds	1,785,000	1,195,000	1,350,000	1,570,000	1,240,000
Principal - S/A Bonds	335,000	775,000	775,000	775,000	1,075,000
Principal - Stormwater Bonds	--	25,000	25,000	25,000	75,000
Principal - Notes Payable	599,684	23,700	23,670	23,700	223,700
Principal - Library Debt	--	--	--	--	145,000
Interest - G.O. Bonds	582,497	697,200	274,099	718,300	1,061,500
Interest - S/A Bonds	260,267	444,000	203,906	444,000	466,900
Interest - Stormwater Bonds	--	109,800	39,133	68,000	164,600
Interest - Notes Payable	64,458	15,500	15,445	15,500	20,300
Interest - Library Debt	--	--	--	--	44,400
Other Financing Uses	<u>--</u>	<u>--</u>	<u>--</u>	<u>861,700</u>	<u>--</u>
 Total Expenditures and Other Financing Uses	 <u>3,627,596</u>	 <u>3,291,100</u>	 <u>2,706,593</u>	 <u>4,507,100</u>	 <u>4,521,600</u>
 Excess (Deficiency) of Funding Sources Over Uses	 <u>\$ 419,129</u>	 <u>\$ (20,500)</u>	 <u>\$ (1,003,916)</u>	 <u>\$ (950,300)</u>	 <u>\$ (199,600)</u>

Available Fund Balance for Debt Service

Beginning Balance	\$ 1,959,832	\$ 2,164,132	\$ 2,378,961	\$ 1,428,661
Changes in Available Balances:				
From operations	<u>419,129</u>	<u>(20,500)</u>	<u>(950,300)</u>	<u>(199,600)</u>
Ending Balance	<u>\$ 2,378,961</u>	<u>\$ 2,143,632</u>	<u>\$ 1,428,661</u>	<u>\$ 1,229,061</u>

COMPARATIVE BUDGET SUMMARY

REDEVELOPMENT AUTHORITY

The Redevelopment Authority was created by the City Council in 1991 for the purpose of clearing blighted areas within the City of Eau Claire. In 1995, the Redevelopment Authority completed the acquisition and clearance of residential and commercial property located in the lower west side around Half Moon Lake for the construction of the Lakeshore Elementary School which opened in 1996. In 1996 the North Barstow Redevelopment District was created for the purpose of acquiring and clearing blighted property in the downtown area between Madison Street, Barstow Street, Galloway Street and the Chippewa River. This acquisition process is proposed to continue through the year 2003. In 1996, the 18-acre former Soo Line property on Dewey Street was deeded to the Redevelopment Authority to clear the site and market it for redevelopment. Currently, this property is being developed by Professional Management Service, Inc. for commercial office space that will be occupied by PMSI, Silicon Logic Engineering and the Wisconsin Department of Health & Family Services.

Area of Operation

Areas of the City which the City Council has designated as "project areas" suitable for redevelopment.

Operating Personnel

Commission members (7) appointed to 5 year term by the City Council. City staff is assigned to assist in carrying out the duties required to complete redevelopment plans.

Principal Sources of Revenue 1999 Estimate

Transfer From CDBG	\$400,000
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COMPARATIVE BUDGET SUMMARY

REDEVELOPMENT AUTHORITY

	1997 Actual	1998 Adopted	1998 6-Month Actual	1998 Estimated	1999 Budget
<u>Operating Budget</u>					
Revenues:					
Miscellaneous	\$ --	\$ --	\$ 3,670	\$ 4,800	\$ --
Other Financing Sources	<u>268,852</u>	<u>100,000</u>	<u>112,536</u>	<u>146,000</u>	<u>400,000</u>
Total Revenues and Other Financing Sources	<u>268,852</u>	<u>100,000</u>	<u>116,206</u>	<u>150,800</u>	<u>400,000</u>
Expenses:					
Contractual Services	120	4,400	40	1,200	1,700
Utilities	--	500	17	200	500
Fixed Charges	--	3,800	--	3,800	3,800
Materials & Supplies	--	500	--	200	200
Capital Outlay	--	100,000	67,399	100,000	400,000
Total Expenses and Other Financing Uses	<u>120</u>	<u>109,200</u>	<u>67,456</u>	<u>105,400</u>	<u>406,200</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ 268,732</u>	<u>\$ (9,200)</u>	<u>\$ 48,750</u>	<u>\$ 45,400</u>	<u>\$ (6,200)</u>
<u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ 2,351	\$ --	\$ 10,312	\$ 10,312	\$ 55,712
Changes in Available Balances:					
From operations	268,732	(9,200)	45,400	45,400	(6,200)
Transfer from reserves	--	9,200	--	--	--
Investment in fixed assets	<u>(260,771)</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
Ending Balance	<u>\$ 10,312</u>	<u>\$ --</u>	<u>\$ 55,712</u>	<u>\$ 55,712</u>	<u>\$ 49,512</u>

COMPARATIVE BUDGET SUMMARY

WATER UTILITY

The Water Utility Fund is used to account for financing construction, operations and maintenance of the municipal water treatment and distribution system.

Area of Operation

City of Eau Claire
 Portion of Town of Washington
 Total customers:

1998 - 22,300	(Estimate)
1997 - 21,597	
1996 - 21,232	
1995 - 20,907	

Principal Sources of Revenues 1999 Estimate

User Fees	74%
Fire Protection	16%
Interest Income	5%
Payment For Shared Expenses	3%
Other Sources	2%

Customer Usage in 1997

Pope & Talbot	7.8%
Nestles Co.	6.6%
UW-Eau Claire	3.4%
American Phoenix	2.4%
Luther Hospital	1.5%
Sacred Heart Hospital	1.3%
Board of Education	1.2%
Hutchinson Technology	0.9%
Oakwood Mall	0.7%
All Other	74.2%

Customer Usage

	1992	1993	1994	1995	1996	1997
Residential	1,590,803	1,348,184	1,493,820	1,493,594	1,500,332	1,458,467
Commercial	849,490	817,278	832,963	846,537	865,769	862,320
Industrial	735,480	656,644	683,063	739,627	744,179	728,275
Public	226,962	202,683	284,182	249,237	299,956	267,263

Note: customer usage measured in 100 cubic feet units

Operating Facilities

Water treatment plant

- 20 MGD capacity
- Constructed in 1953

319 miles of water main
 4 pump stations
 5 water reservoirs
 15 wells
 13.7 M gallon reservoir capacity

Operating Personnel

29.35 full-time equivalent positions

COMPARATIVE BUDGET SUMMARY

WATER UTILITY

	1997	1998	1998	1998	1999
	<u>Actual</u>	<u>Adopted</u>	<u>6-Month</u>	<u>Estimated</u>	<u>Budget</u>
			<u>Actual</u>		
<u>Operating Budget</u>					
Revenues:					
Operating	\$ 4,982,754	\$ 5,076,400	\$ 2,466,885	\$ 5,261,400	\$ 5,651,500
Other Operating	139,677	132,000	148,009	131,000	136,000
Non-Operating	396,862	506,400	162,407	391,400	495,000
	<u>5,519,293</u>	<u>5,714,800</u>	<u>2,777,301</u>	<u>5,783,800</u>	<u>6,282,500</u>
Expenses:					
Personal Services	1,213,950	1,532,700	686,149	1,529,600	1,581,000
Contractual Services	160,603	285,900	97,500	285,900	235,700
Utilities	258,713	300,300	104,872	300,300	307,200
Fixed Charges	1,219,568	1,336,200	641,529	1,336,200	1,384,100
Materials & Supplies	115,567	176,400	59,263	176,400	178,500
Capital Outlay	--	12,600	3,312	12,600	12,000
Interest Expense-Proprietary Funds	990,068	1,115,700	513,171	1,115,700	1,100,800
	<u>3,958,469</u>	<u>4,759,800</u>	<u>2,105,796</u>	<u>4,756,700</u>	<u>4,799,300</u>
Total Expenses and Other Financing Uses	<u>3,958,469</u>	<u>4,759,800</u>	<u>2,105,796</u>	<u>4,756,700</u>	<u>4,799,300</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ 1,560,824</u>	<u>\$ 955,000</u>	<u>\$ 671,505</u>	<u>\$ 1,027,100</u>	<u>\$ 1,483,200</u>
<u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ 1,482,544	\$ 1,688,256		\$ 2,303,789	\$ 673,089
Changes in Available Balances:					
From operations	1,560,824	955,000		1,027,100	1,483,200
Contributed capital	358,993	115,000		(365,000)	--
Sewer reimbursement	45,146	43,500		43,500	43,500
Principal payment - debt	(792,179)	(688,500)		(688,500)	(650,500)
Transfer to capital projects/reserves	(351,539)	(540,370)		(1,647,800)	(202,529)
Ending Balance	<u>\$ 2,303,789</u>	<u>\$ 1,572,886</u>		<u>\$ 673,089</u>	<u>\$ 1,346,760</u>

COMPARATIVE BUDGET SUMMARY

SEWER UTILITY

The Sewer Utility is used to account for the financing of construction, operations and maintenance of the municipal sewage collection and treatment system.

Area of Operation

City of Eau Claire
 Portion of City of Altoona
 Total customers:
 1998 - 21,400 (Estimate)
 1997 - 20,964
 1996 - 20,628
 1995 - 20,326
 1994 - 20,042

Operating Facilities

Sewage treatment plant
 □ 16.3 MGD capacity
 □ Constructed in 1980
 285 miles of sewer main
 18 sewer lift stations

Principal Sources of Revenue 1999 Estimate

User Fees	87%
Interest Income	6%
Other Service Charges	5%
Industrial Surcharge	2%

Operating Personnel

26.15 full-time equivalent positions

Customer Usage in 1997

Nestles Co.	5.3%
UW-Eau Claire	4.2%
Luther Hospital	2.0%
Sacred Heart Hospital	1.4%
Board of Education	1.3%
Hutchinson Technology	1.2%
Oakwood Mall	0.9%
Huebsch	0.9%
Oakridge Village	0.7%
All other	82.1%

Customer Usage

	<u>1992</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>
Residential	1,213,261	1,197,895	1,179,848	1,234,963	1,214,864	1,602,262
Commercial	791,147	770,848	777,098	810,925	793,818	1,072,616
Industrial	158,509	182,305	199,652	211,138	204,321	293,825
Public	179,473	185,614	179,650	200,440	198,993	280,833

Note: customer usage measured in 100 cubic feet units

COMPARATIVE BUDGET SUMMARY

SEWER UTILITY

	1997	1998	1998	1998	1999
	<u>Actual</u>	<u>Adopted</u>	<u>6-Month</u>	<u>Estimated</u>	<u>Budget</u>
Operating Budget					
Revenues:					
Operating	\$ 5,227,985	\$ 5,211,700	\$ 2,693,063	\$ 5,565,000	\$ 5,675,500
Other Operating	73,917	50,000	20,704	54,000	59,500
Non-Operating	<u>497,818</u>	<u>356,400</u>	<u>94,507</u>	<u>369,400</u>	<u>340,000</u>
Total Revenues	<u>5,799,720</u>	<u>5,618,100</u>	<u>2,808,274</u>	<u>5,988,400</u>	<u>6,075,000</u>
Expenses:					
Personal Services	1,397,355	1,499,900	662,064	1,503,600	1,546,600
Contractual Services	764,290	671,300	243,298	671,300	687,000
Utilities	281,132	301,700	104,621	301,700	307,700
Fixed Charges	498,501	362,600	204,310	362,600	389,200
Materials & Supplies	175,554	325,300	129,090	325,300	393,700
Interest Expense-Proprietary Funds	396,381	368,200	181,888	368,200	334,400
Other Non-operating Expense	<u>3,194</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
Total Expenses and Other Financing Uses	<u>3,516,407</u>	<u>3,529,000</u>	<u>1,525,271</u>	<u>3,532,700</u>	<u>3,658,600</u>
Excess (Deficiency) of Revenues Over Expenses	<u>\$ 2,283,313</u>	<u>\$ 2,089,100</u>	<u>\$ 1,283,003</u>	<u>\$ 2,455,700</u>	<u>\$ 2,416,400</u>
Working Capital/Available Fund Balance					
Beginning Balance	\$ 1,666,310	\$ 3,586,239		\$ 4,003,232	\$ 2,014,507
Changes in Available Balances:					
From operations	2,283,313	2,089,100		2,455,700	2,416,400
Contributed capital	335,456	100,000		(340,000)	--
Principal payments - debt	(654,328)	(678,300)		(678,300)	(342,600)
Residual equity transfer	(450,000)	(450,000)		(450,000)	(450,000)
Transfer from(to) capital/reserves	<u>822,481</u>	<u>(2,936,825)</u>		<u>(2,976,125)</u>	<u>(1,223,348)</u>
Ending Balance	<u>\$ 4,003,232</u>	<u>\$ 1,710,214</u>		<u>\$ 2,014,507</u>	<u>\$ 2,414,959</u>

COMPARATIVE BUDGET SUMMARY

PARKING UTILITY

The Parking Utility is an enterprise fund set up to record the revenues and expenses of City parking operations.

Area of Operation

Downtown Eau Claire
Water Street Area

Operating Facilities

125 On-street meters
Thirteen public parking lots
Two parking ramps

Principal Sources of Revenue 1999 Estimate

Ramp Charges	51%
Permit Fees	33%
Meter Fees	16%

Operating Personnel

2.25 full-time equivalent positions

COMPARATIVE BUDGET SUMMARY

PARKING UTILITY

	1997 Actual	1998 Adopted	1998 6-Month Actual	1998 Estimated	1999 Budget
Operating Budget					
Revenues:					
Operating	\$ 234,785	\$ 251,400	\$ 128,006	\$ 248,300	\$ 280,100
Total Revenues	<u>234,785</u>	<u>251,400</u>	<u>128,006</u>	<u>248,300</u>	<u>280,100</u>
Expenses:					
Personal Services	92,354	107,300	45,369	107,500	112,900
Contractual Services	41,056	51,900	15,650	51,900	50,600
Utilities	36,822	45,100	15,168	45,100	43,500
Fixed Charges	10,209	22,600	6,033	22,600	11,900
Materials & Supplies	3,248	6,300	822	6,300	8,800
Total Expenses and Other Financing Uses	<u>183,689</u>	<u>233,200</u>	<u>83,042</u>	<u>233,400</u>	<u>227,700</u>
Excess (Deficiency) of Revenues Over Expenses	<u>\$ 51,096</u>	<u>\$ 18,200</u>	<u>\$ 44,964</u>	<u>\$ 14,900</u>	<u>\$ 52,400</u>
<u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ --	\$ 21,600		\$ 51,096	\$ 40,996
Changes in Available Balances:					
From operations	51,096	18,200		14,900	52,400
Residual transfers in	100,000	100,000		100,000	100,000
Transfer to capital projects	<u>(100,000)</u>	<u>(125,000)</u>		<u>(125,000)</u>	<u>(160,000)</u>
Ending Balance	<u>\$ 51,096</u>	<u>\$ 14,800</u>		<u>\$ 40,996</u>	<u>\$ 33,396</u>

COMPARATIVE BUDGET SUMMARY

PUBLIC TRANSIT

The Public Transit Fund is used to account for the operation and maintenance of the municipal mass transit facility.

Area of Operation

City of Eau Claire
Portion of City of Altoona

Operating Facilities

Downtown Transfer Center
Constructed in 1984
Central Maintenance Facility
Constructed in 1988

Principal Sources of Revenues 1999 Estimate

State Assistance	40%
Federal Assistance	20%
General Fund Subsidy	18%
Charges for Services	16%
Eau Claire Co Assistance	5%
Other Sources	1%

Operating Personnel

36.00 full-time equivalent positions

City of Eau Claire Subsidy (% of Total Revenue)

1992	\$294,278	20%
1993	322,155	22%
1994	327,754	21%
1995	376,472	23%
1996	447,026	26%
1997	380,723	20%
1998	631,100	27%
1999	456,000	18%

Operating Assistance as a Percent of Expenses

	State	Federal
1992	42%	22%
1993	42%	22%
1994	42%	22%
1995	42%	18%
1996	43%	13%
1997	42%	13%
1998	36%	17%
1999	40%	20%

of Buses - Year Acquired

3	1975
5	1982
8	1989
8	1997

Number of Annual Revenue Riders

1992	490,945
1993	452,720
1994	405,003
1995	377,632
1996	385,462
1997	664,709
1998	800,000
1999	945,000

COMPARATIVE BUDGET SUMMARY

PUBLIC TRANSIT

	1997 Actual	1998 Adopted	1998 6-Month Actual	1998 Estimated	1999 Budget
<u>Operating Budget</u>					
Revenues:					
Operating	\$ 311,027	\$ 347,000	\$ 141,765	\$ 297,000	\$ 407,200
Other Operating	37,266	11,800	5,730	11,800	12,000
Non-Operating	<u>1,565,182</u>	<u>1,938,300</u>	<u>274,953</u>	<u>2,015,200</u>	<u>2,143,100</u>
 Total Revenues	 <u>1,913,475</u>	 <u>2,297,100</u>	 <u>422,448</u>	 <u>2,324,000</u>	 <u>2,562,300</u>
 Expenses:					
Personal Services	1,303,658	1,510,800	672,567	1,509,700	1,635,500
Contractual Services	332,326	405,400	187,060	433,400	516,500
Utilities	5,356	6,000	2,531	6,000	6,300
Fixed Charges	134,523	136,900	59,495	136,900	133,700
Materials & Supplies	188,311	222,000	85,914	222,000	251,100
Capital Outlay	<u>--</u>	<u>16,000</u>	<u>18,097</u>	<u>16,000</u>	<u>16,000</u>
 Total Expenses and Other Financing Uses	 <u>1,964,174</u>	 <u>2,297,100</u>	 <u>1,025,664</u>	 <u>2,324,000</u>	 <u>2,559,100</u>
 Excess (Deficiency) of Revenues Over Expenses	 <u>\$ (50,699)</u>	 <u>\$ --</u>	 <u>\$ (603,216)</u>	 <u>\$ --</u>	 <u>\$ 3,200</u>
 <u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ 340,764	\$ 90,065		\$ 80,188	\$ 80,188
 Changes in Available Balances:					
From operations	(50,699)	--		--	3,200
Residual transfer in(out)	189,848	--		--	(400,000)
Investment in fixed assets	<u>(399,725)</u>	<u>--</u>		<u>--</u>	<u>400,000</u>
 Ending Balance	 <u>\$ 80,188</u>	 <u>\$ 90,065</u>		 <u>\$ 80,188</u>	 <u>\$ 83,388</u>

COMPARATIVE BUDGET SUMMARY

HOBBS ICE CENTER

The Hobbs Ice Center fund is used to account for the financing of construction, operations and maintenance of the Hobbs Ice Arena's two indoor ice rinks. Facilities are located on Menomonie Street.

Area of Operation

City of Eau Claire

Operating Facilities

Two indoor hockey rinks
Seating capacity for 1,500

Principal Sources of Revenue 1999 Estimate

User Fees	83%
General Fund Subsidy	17%

Operating Personnel

3.00 full-time equivalent positions

Largest Facility Users 1997 Actual

	Hrs.	Revenue
Figure Skating Club	1,476	\$114,791
P&R Youth League	488	41,894
Youth Hockey Board	384	32,776
University	368	32,132
Board of Education	312	34,874

Facility Use Fees-1998 - 1999

Rental Rate Rink #1	\$90.00
Rental Rate Rink #2	90.00
Varsity Game	320.00
Open Skating-Adult	3.00
Open Skating-Student	2.00
Open Hockey	4.00

General Fund Subsidy

1994	\$45,911
1995	49,546
1996	69,785
1997	68,483
1998	47,000
1999	65,200

COMPARATIVE BUDGET SUMMARY

HOBBS ICE CENTER

	1997 <u>Actual</u>	1998 <u>Adopted</u>	1998 6-Month <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
<u>Operating Budget</u>					
Revenues:					
Operating	\$ 317,286	\$ 294,000	\$ 136,857	\$ 333,100	\$ 328,000
Non-Operating	68,483	85,600	--	47,000	65,200
Total revenues	<u>385,769</u>	<u>379,600</u>	<u>136,857</u>	<u>380,100</u>	<u>393,200</u>
Expenses:					
Personal Services	184,465	178,300	93,208	178,800	182,500
Contractual Services	34,371	23,600	13,600	23,600	29,700
Utilities	148,337	154,100	70,144	154,100	159,000
Fixed Charges	7,709	8,300	4,155	8,300	9,100
Materials & Supplies	11,518	15,300	2,244	15,300	12,900
Total Expenses and Other Financing Uses	<u>386,400</u>	<u>379,600</u>	<u>183,351</u>	<u>380,100</u>	<u>393,200</u>
Excess (Deficiency) of Revenues Over Expenses	<u>\$ (631)</u>	<u>\$ --</u>	<u>\$ (46,494)</u>	<u>\$ --</u>	<u>\$ --</u>
 <u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ --	\$ --	\$ --	\$ --	\$ --
Changes in Available Balances:					
From operations	(631)	--	--	--	--
Residual transfer in	--	55,000	--	55,000	65,000
Transfer to capital projects	--	(55,000)	--	(55,000)	(65,000)
Transfer from reserves	631	--	--	--	--
Ending Balance	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

COMPARATIVE BUDGET SUMMARY

OUTDOOR POOL

The Outdoor Pool fund is used to account for the financing of construction, operations and maintenance of an outdoor swimming pool located in Fairfax Park. The first season of operation was in 1991.

Area of Operation

Eau Claire area

Operating Facilities

Aquatic Facility in Fairfax Park with capacity of 1,250

Principal Sources of Revenue 1999 Estimate

General Fund Subsidy	55%
Pool Admissions	35%
Other Sources	10%

Operating Personnel

Permanent and Temporary staff charge hours to these funds as required by activity.

General Fund Subsidy

1994	\$188,621
1995	141,515
1996	148,976
1997	132,889
1998	190,800
1999	199,000

Facility User Fees

Admission Prices		
Children		\$1.75
Adults		2.75
Twilight admission		1.75

Season Passes		
	Resident	Non-Res.
Youth	\$30.00	\$50.00
Adults	40.00	65.00
Families *	85.00	125.00

* For a family of five.

Punch cards (10 swims)	
Youth	\$15.75
Adult	24.75

Pool Admissions

1993	\$93,000
1994	110,454
1995	120,814
1996	116,392
1997	131,559
1998	130,000
1999	125,000

Pool Rental	
200 people or less	\$ 150.00/hr.
201-400 people	200.00/hr.
Over 400 people	275.00/hr.

COMPARATIVE BUDGET SUMMARY

OUTDOOR POOL

	1997 Actual	1998 Adopted	1998 6-Month Actual	1998 Estimated	1999 Budget
Operating Budget					
Revenues:					
Operating	\$ 170,319	\$ 160,500	\$ 69,394	\$ 166,100	\$ 163,000
Non-operating	132,889	196,400	--	190,800	199,000
Total revenues	303,208	356,900	69,394	356,900	362,000
Expenses:					
Personal Services	126,370	156,400	40,809	156,400	163,600
Contractual Services	14,769	21,800	4,303	21,800	21,900
Utilities	28,327	42,900	7,257	42,900	42,900
Fixed Charges	9,245	9,400	5,165	9,400	5,400
Materials & Supplies	32,102	36,400	7,921	36,400	38,200
Capital Outlay	--	2,500	9,010	2,500	2,500
Interest Expense-Proprietary Funds	92,395	87,500	--	87,500	87,500
Total Expenses and Other Financing Uses	303,208	356,900	74,465	356,900	362,000
Excess (Deficiency) of Revenues Over Expenses	\$ --	\$ --	\$ (5,071)	\$ --	\$ --

Working Capital/Available Fund Balance

Beginning Balance	\$ 39,932	\$ 39,932		\$ 39,932	\$ 29,932
Changes in Available Balances:					
From operations	--	--		--	--
Residual transfer in	85,000	75,000		75,000	75,000
Principal payment - debt	(75,000)	(75,000)		(75,000)	(75,000)
Transfer to capital projects	(10,000)	(10,000)		(10,000)	(10,000)
Ending Balance	\$ 39,932	\$ 29,932		\$ 29,932	\$ 19,932

COMPARATIVE BUDGET SUMMARY

RISK MANAGEMENT

The City of Eau Claire is one of thirteen municipalities that entered into a joint venture with Wisconsin Municipal Mutual Insurance Company (WMMIC) to provide risk management and liability insurance services (self-insurance) beginning January 1, 1988.

The City is also one of 19 municipalities that are members of Transit Mutual Insurance Company of Wisconsin (TMICOW) which has provided auto liability coverage for property damage and bodily injury caused by transit authority vehicles since December 18, 1985.

In 1992, the City became self-insured for workers' compensation coverage. This coverage is not provided in conjunction with other cities however, excess insurance is purchased to limit loss exposure for claims over \$250,000.

Area of Operation

Insurance coverage includes all City-owned properties and operations.

Principal Sources of Revenues 1999 Estimate

General Fund	37%
Interest Income	21%
Central Equipment	12%
Transit	8%
Other City Funds	7%
Water Utility	6%
Sewer Utility	6%
Repayment of Claims	3%

Participants (WMMIC)

City of Madison
Waukesha County
Brown County
Outagamie County
Dane County
Manitowoc County
Kenosha County
City of Eau Claire
Chippewa County
Dodge County
LaCrosse County
St. Croix County
Marathon County

Operating Personnel

1.5 full-time equivalent positions

COMPARATIVE BUDGET SUMMARY

RISK MANAGEMENT

	1997 <u>Actual</u>	1998 <u>Adopted</u>	1998 6-Month <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
<u>Operating Budget</u>					
Revenues:					
Operating	\$ 1,297,582	\$ 1,065,400	\$ 517,209	\$ 1,065,400	\$ 992,100
Other Operating	146,195	60,000	42,854	60,000	70,000
Non-operating	652,225	310,000	181,075	256,000	290,000
	<u>2,096,002</u>	<u>1,435,400</u>	<u>741,138</u>	<u>1,381,400</u>	<u>1,352,100</u>
Expenses:					
Personal Services	98,060	94,100	44,732	94,500	97,400
Contractual Services	47,226	49,900	20,889	49,900	72,800
Utilities	6,447	6,000	2,616	6,000	6,000
Fixed Charges	149,232	1,029,600	305,066	1,029,600	1,058,500
Materials & Supplies	3,669	5,200	2,073	5,200	5,200
Capital Outlay	--	2,500	1,530	2,500	20,500
Interest Expense- Proprietary Funds	47,245	--	--	--	--
	<u>351,879</u>	<u>1,187,300</u>	<u>376,906</u>	<u>1,187,700</u>	<u>1,260,400</u>
Total Expenses and Other Financing Uses	<u>351,879</u>	<u>1,187,300</u>	<u>376,906</u>	<u>1,187,700</u>	<u>1,260,400</u>
Excess (Deficiency) of Revenues Over Expenses	<u>\$ 1,744,123</u>	<u>\$ 248,100</u>	<u>\$ 364,232</u>	<u>\$ 193,700</u>	<u>\$ 91,700</u>
 <u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ --	\$ --	\$ 564,600	\$ 533,300	\$ 533,300
Changes in Available Balances:					
From operations	1,744,123	248,100	193,700	91,700	91,700
Principal payments - debt	(567,103)	--	--	--	--
Transfer to capital projects	(275,000)	(225,000)	(225,000)	(225,000)	(225,000)
Transfer to general fund	--	--	--	--	(400,000)
Transfer to reserve - losses & claims	(337,420)	(23,100)	--	--	--
	<u>564,600</u>	<u>--</u>	<u>533,300</u>	<u>--</u>	<u>--</u>
Ending Balance	<u>\$ 564,600</u>	<u>\$ --</u>	<u>\$ 533,300</u>	<u>\$ --</u>	<u>\$ --</u>

COMPARATIVE BUDGET SUMMARY

CENTRAL EQUIPMENT

The Central Equipment fund is used to account for the operations and maintenance of the central garage facility including the funding for and replacement of all fleet equipment.

Area of Operation

City of Eau Claire

Operating Facilities

Central Maintenance Facility

Principal Sources of Revenues 1999 Estimate

General Fund	77%
Sewer Utility	9%
Building Rental	5%
Water Utility	4%
Miscellaneous	3%
Other Funds	2%

Operating Personnel

8.5 full-time equivalent positions

COMPARATIVE BUDGET SUMMARY

CENTRAL EQUIPMENT

	1997 <u>Actual</u>	1998 <u>Adopted</u>	1998 6-Month <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
<u>Operating Budget</u>					
Revenues:					
Operating	\$ 2,191,510	\$ 2,252,800	\$ 1,124,146	\$ 2,254,300	\$ 2,328,300
Other Operating	126,510	126,000	63,255	126,000	126,000
Non-operating	<u>28,837</u>	<u>10,900</u>	<u>8,714</u>	<u>95,000</u>	<u>12,900</u>
 Total revenues	 <u>2,346,857</u>	 <u>2,389,700</u>	 <u>1,196,115</u>	 <u>2,475,300</u>	 <u>2,467,200</u>
 Expenses:					
Personal Services	453,857	487,400	215,253	482,700	497,700
Contractual Services	226,103	285,900	141,020	285,900	291,300
Utilities	90,389	103,200	40,932	103,200	109,000
Fixed Charges	197,151	207,000	94,755	207,000	158,400
Materials & Supplies	481,503	489,500	214,949	489,500	498,500
Other Non-operating Expense	<u>6,070</u>	<u>10,000</u>	<u>1,972</u>	<u>10,000</u>	<u>10,000</u>
 Total Expenses and Other Financing Uses	 <u>1,455,073</u>	 <u>1,583,000</u>	 <u>708,881</u>	 <u>1,578,300</u>	 <u>1,564,900</u>
 Excess (Deficiency) of Funding Sources Over Uses	 <u>\$ 891,784</u>	 <u>\$ 806,700</u>	 <u>\$ 487,234</u>	 <u>\$ 897,000</u>	 <u>\$ 902,300</u>
 <u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ --	\$ --	\$ --	\$ --	\$ --
 Changes in Available Balances:					
From operations	891,784	806,700		897,000	902,300
Transfer to reserves - equipment/building replacement	<u>(891,784)</u>	<u>(806,700)</u>		<u>(897,000)</u>	<u>(902,300)</u>
 Ending Balance	 <u>\$ --</u>	 <u>\$ --</u>		 <u>\$ --</u>	 <u>\$ --</u>

COMPARATIVE BUDGET SUMMARY

LANDFILL REMEDIATION

The Landfill Remediation Fund accounts for transactions associated with the activities of the Potentially Responsible Parties (PRP's) Group to address contamination issues at the City's former landfill.

Area of Operation

Expendable Trust Account for the former City landfill - Town of Union.

Principal Sources of Revenues

Contributions from potentially responsible parties (PRP's).

1999 Proposed Expenditures

Continuation of Remediation	
Feasibility Study	\$500,000

Operating Policy

The City of Eau Claire acts as the administrator for the PRP Group. The PRP Group has been established to respond to environmental concerns associated with the landfill site. Its responsibilities include the hiring of agencies and other consultants, correcting well contamination, and identifying other PRP's.

COMPARATIVE BUDGET SUMMARY

LANDFILL REMEDIATION

	1997 Actual	1998 Adopted	1998 6-Month Actual	1998 Estimated	1999 Budget
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Charges for Services	\$ 529,582	\$ 450,000	\$ 60,877	\$ 450,000	\$ 500,000
Total Revenues and Other Financing Sources	<u>529,582</u>	<u>450,000</u>	<u>60,877</u>	<u>450,000</u>	<u>500,000</u>
Expenditures and Other Financing Uses:					
Materials & Supplies	<u>529,582</u>	<u>450,000</u>	<u>60,877</u>	<u>450,000</u>	<u>500,000</u>
Total Expenditures and Other Financing Uses	<u>529,582</u>	<u>450,000</u>	<u>60,877</u>	<u>450,000</u>	<u>500,000</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

Working Capital/Available Fund Balance

Beginning Balance	\$ --	\$ --	\$ --	\$ --
Changes in Available Balances: From operations	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
Ending Balance	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

COMPARATIVE BUDGET SUMMARY

DOWNTOWN BUSINESS DISTRICT

On November 29, 1984, the City Council approved the creation of a Downtown Business District, as provided in State Statute 66.608. The purpose of this district is to enhance the business atmosphere of downtown. A lapsing budget is established each year, funded entirely by special assessments paid by property owners in the district. The City will collect the funds through the tax roll and will maintain separate accounting records for all receipts and disbursements.

Area of Operation

Boundary marked by the Chippewa River, Railroad Street, Emery Street and South Dewey Street.

Operating Facilities

Businesses within the Downtown Business District.

Principal Sources of Revenues

Special assessments against property owners within the Downtown Business District.

Operating Policy

A City Council appointed board of 15 directors set the operating budget and policies.

COMPARATIVE BUDGET SUMMARY

DOWNTOWN BUSINESS DISTRICT

	1997 Actual	1998 Adopted	1998 6-Month Actual	1998 Estimated	1999 Budget
Operating Budget					
Revenues and Other Financing Sources:					
Taxes	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 55,000
Miscellaneous	3,120	1,500	1,840	2,000	2,000
Total Revenues and Other Financing Sources	53,120	51,500	51,840	52,000	57,000
Expenditures and Other Financing Uses:					
Contractual Services	39,231	39,000	14,158	39,000	44,000
Materials & Supplies	19,783	11,000	4,735	11,000	11,000
Total Expenditures and Other Financing Uses	59,014	50,000	18,893	50,000	55,000
Excess (Deficiency) of Funding Sources Over Uses	\$ (5,894)	\$ 1,500	\$ 32,947	\$ 2,000	\$ 2,000
 Working Capital/Available Fund Balance					
Beginning Balance	\$ 34,419	\$ 35,919		\$ 28,525	\$ 30,525
Changes in Available Balances:					
From operations	(5,894)	1,500		2,000	2,000
Ending Balance	\$ 28,525	\$ 37,419		\$ 30,525	\$ 32,525

COMPARATIVE BUDGET SUMMARY

WEST GRAND BUSINESS DISTRICT

On November 24, 1987 the City Council approved the creation of the West Grand Avenue Business District, as provided in State Statute 66.608. The purpose of this district is to enhance the economic atmosphere of this west side business district. A lapsing budget is established each year, funded entirely by special assessments paid by property owners in the district. The City will collect the funds through the tax roll and will maintain separate accounting records for all receipts and disbursements.

Area of Operation

Commercial properties in the 100 block of West Grand Avenue and the adjoining commercial properties on the 700 and 800 blocks of First Avenue.

Operating Facilities

Businesses within the West Grand Business District.

Principal Sources of Revenues

Special assessments against property owners within the West Grand Business District.

Operating Policy

A City Council appointed board of 5 directors set the operating budget and policies.

COMPARATIVE BUDGET SUMMARY

WEST GRAND BUSINESS DISTRICT

	1997 Actual	1998 Adopted	1998 6-Month Actual	1998 Estimated	1999 Budget
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Taxes	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	9,000
Miscellaneous	937	400	360	400	400
Total Revenues and Other Financing Sources	9,437	8,900	8,860	8,900	9,400
Expenditures and Other Financing Uses:					
Contractual Services	9,822	8,500	3,350	8,500	9,000
Total Expenditures and Other Financing Uses	9,822	8,500	3,350	8,500	9,000
Excess (Deficiency) of Funding Sources Over Uses	\$ (385)	\$ 400	\$ 5,510	\$ 400	\$ 400
 <u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ 7,970	\$ 9,170	\$ 7,585	\$ 7,985	7,985
Changes in Available Balances: From operations	(385)	400	400	400	400
Ending Balance	\$ 7,585	\$ 9,570	\$ 7,985	\$ 8,385	8,385

COMPARATIVE BUDGET SUMMARY

WATER STREET BUSINESS DISTRICT

On October 23, 1990 the City Council approved the creation of the Water Street Business District, as provided in State Statute 66.608. The purpose of this district is to enhance the economic atmosphere of this west side business district. A lapsing budget is established each year, funded entirely by special assessments paid by property owners in the district. The City will collect the funds through the tax roll and will maintain separate accounting records for all receipts and disbursements.

Area of Operation

Commercial properties between First Avenue and Tenth Avenue from Water Street to the Chippewa River.

Operating Facilities

Businesses within the Water Street Business District.

Principal Sources of Revenues

Special assessments against property owners within the Water Street Business District.

Operating Policy

A City Council appointed board of 11 directors set the operating budget and policies.

COMPARATIVE BUDGET SUMMARY

WATER STREET BUSINESS DISTRICT

	1997 <u>Actual</u>	1998 <u>Adopted</u>	1998 6-Month <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Taxes	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500
Miscellaneous	<u>1,538</u>	<u>600</u>	<u>860</u>	<u>1,000</u>	<u>1,000</u>
 Total Revenues and Other Financing Sources	 <u>11,038</u>	 <u>10,100</u>	 <u>10,360</u>	 <u>10,500</u>	 <u>10,500</u>
 Expenditures and Other Financing Uses:					
Contractual Services	6,068	6,700	4,007	6,700	6,700
Materials & Supplies	<u>2,475</u>	<u>2,800</u>	<u>320</u>	<u>2,800</u>	<u>2,800</u>
 Total Expenditures and Other Financing Uses	 <u>8,543</u>	 <u>9,500</u>	 <u>4,327</u>	 <u>9,500</u>	 <u>9,500</u>
 Excess (Deficiency) of Funding Sources Over Uses	 <u>\$ 2,495</u>	 <u>\$ 600</u>	 <u>\$ 6,033</u>	 <u>\$ 1,000</u>	 <u>\$ 1,000</u>
 <u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ 21,908	\$ 22,508		\$ 24,403	\$ 25,403
Changes in Available Balances:					
From operations	<u>2,495</u>	<u>600</u>		<u>1,000</u>	<u>1,000</u>
Ending Balance	<u>\$ 24,403</u>	<u>\$ 23,108</u>		<u>\$ 25,403</u>	<u>\$ 26,403</u>

ANALYSIS OF DIVISIONS BY FUND

The City Council has historically appropriated operating expenditures by department which is in accordance with Section 65.90 of the Wisconsin State Statutes. The purpose of this section is to convert the service-area budget format to department responsibility areas for final approval by the City Council.

	<u>1997</u> <u>Actual</u>	<u>1998</u> <u>Budget</u>	<u>1998</u> <u>6-Month</u> <u>Actual</u>	<u>1998</u> <u>Estimated</u>	<u>1999</u> <u>Budget</u>
<u>GENERAL FUND</u>					
CITY COUNCIL	\$ 119,329	\$ 121,900	\$ 65,855	\$ 125,100	\$ 136,700
ADMINISTRATIVE SERVICES	314,195	324,200	151,732	325,900	334,200
CITY ATTORNEY	303,807	347,000	156,343	343,400	360,500
FINANCE					
Administration	211,133	213,900	94,261	210,200	220,500
Accounting Services	398,710	437,900	203,933	434,200	447,800
Assessing	415,892	408,900	190,107	411,900	435,200
Information Services	369,780	436,500	189,371	433,800	511,400
Customer Services	619,388	667,600	303,953	656,300	675,100
Total Finance	2,014,903	2,164,800	981,625	2,146,400	2,290,000
HUMAN RESOURCES					
Personnel Administration	303,199	359,300	159,537	361,200	379,400
Purchasing	197,060	209,500	89,572	210,700	215,500
Total Human Resources	500,259	568,800	249,109	571,900	594,900
COMMUNITY DEVELOPMENT					
Community Planning	349,475	360,400	171,330	361,500	377,800
Inspections	497,601	520,400	247,066	521,100	536,700
Total Community Development	847,076	880,800	418,396	882,600	914,500

ANALYSIS OF DIVISIONS BY FUND

	1997 <u>Actual</u>	1998 <u>Budget</u>	1998 6-Month <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
PUBLIC WORKS					
Administration	\$ 433,407	\$ 254,400	\$ 109,222	\$ 250,500	\$ 255,800
Operations	4,626,717	4,988,600	2,207,863	5,002,700	5,153,600
Engineering	1,109,533	1,173,200	533,439	1,241,100	1,334,000
Total Public Works	<u>6,169,657</u>	<u>6,416,200</u>	<u>2,850,524</u>	<u>6,494,300</u>	<u>6,743,400</u>
PARKS AND RECREATION					
Administration	259,009	270,600	106,199	267,000	272,600
Park Maintenance	1,823,343	1,903,900	843,460	1,900,800	2,005,900
Forestry	351,425	383,100	167,228	385,700	386,800
Recreation	672,566	735,500	274,103	735,900	768,100
Total Parks and Recreation	<u>3,106,343</u>	<u>3,293,100</u>	<u>1,390,990</u>	<u>3,289,400</u>	<u>3,433,400</u>
POLICE					
Administration	501,430	552,400	275,866	550,200	567,000
Administrative Services	836,430	900,700	409,488	886,800	907,200
Patrol Division	4,834,113	5,103,500	2,496,199	5,085,500	5,287,500
Detective Division	1,191,797	1,280,900	598,200	1,278,700	1,342,000
Communication Center	836,523	967,500	438,922	999,500	1,052,400
Total Police	<u>8,200,293</u>	<u>8,805,000</u>	<u>4,218,675</u>	<u>8,800,700</u>	<u>9,156,100</u>
FIRE & RESCUE					
Administration	441,282	470,100	210,338	472,000	477,300
Operations	5,201,963	5,697,900	2,461,635	5,696,100	6,001,100
Inspection	273,726	256,300	126,738	326,600	277,400
Total Fire	<u>5,916,971</u>	<u>6,424,300</u>	<u>2,798,711</u>	<u>6,494,700</u>	<u>6,755,800</u>
NON-DEPARTMENTAL					
	<u>6,334,184</u>	<u>6,122,700</u>	<u>240,511</u>	<u>6,061,500</u>	<u>6,131,700</u>
TOTAL GENERAL FUND	<u>\$ 33,827,017</u>	<u>\$ 35,468,800</u>	<u>\$ 13,522,471</u>	<u>\$ 35,535,900</u>	<u>\$ 36,851,200</u>

ANALYSIS OF DIVISIONS BY FUND

	1997 Actual	1998 Budget	1998 6-Month Actual	1998 Estimated	1999 Budget
<u>OTHER FUNDS</u>					
STORMWATER MANAGEMENT \$	--	\$ 985,200	\$ 117,192	\$ 890,000	\$ 1,035,400
CEMETERY MAINTENANCE	346,579	373,000	174,843	372,200	432,400
HAZARDOUS MATERIALS RESPONSE	168,157	173,500	222,219	290,400	206,900
COMMUNITY DEVELOPMENT- BLOCK GRANT	1,654,628	1,225,000	389,622	1,225,000	1,201,000
ECONOMIC DEVELOPMENT	830,105	414,600	442,286	1,601,800	789,900
COMMUNITY ENHANCEMENT	781,270	793,300	387,742	793,300	891,500
PUBLIC LIBRARY	2,195,039	2,376,000	1,072,308	2,356,000	3,033,700
CITY-COUNTY HEALTH	2,580,186	2,641,300	1,159,981	2,630,100	2,858,500
DEBT SERVICE FUNDS	3,627,596	3,291,100	2,706,593	4,507,100	4,521,600
REDEVELOPMENT AUTHORITY	120	109,200	67,456	105,400	406,200
WATER UTILITY	3,958,469	4,759,800	2,105,796	4,756,700	4,799,300
SEWER UTILITY	3,516,407	3,529,000	1,525,271	3,532,700	3,658,600
PARKING UTILITY	183,689	233,200	83,042	233,400	227,700
PUBLIC TRANSIT	1,964,174	2,297,100	1,025,664	2,324,000	2,559,100
HOBBS ICE CENTER	386,400	379,600	183,351	380,100	393,200

ANALYSIS OF DIVISIONS BY FUND

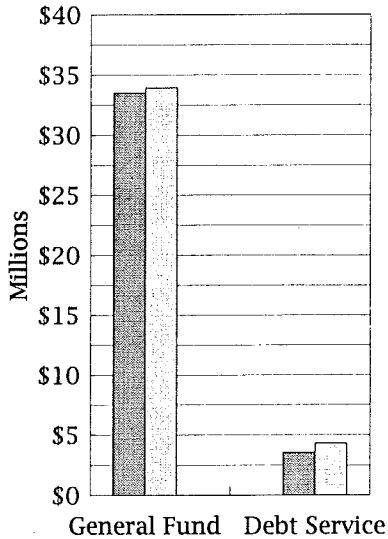
	1997 Actual	1998 Budget	1998 6-Month Actual	1998 Estimated	1999 Budget
OUTDOOR POOL	\$ 303,208	\$ 356,900	\$ 74,465	\$ 356,900	\$ 362,000
RISK MANAGEMENT	351,879	1,187,300	376,906	1,187,700	1,260,400
CENTRAL EQUIPMENT	1,455,073	1,583,000	708,881	1,578,300	1,564,900
LANDFILL REMEDIATION	529,582	450,000	60,877	450,000	500,000
DOWNTOWN BUSINESS DISTRICT	59,014	50,000	18,893	50,000	55,000
WEST GRAND BUSINESS DISTRICT	9,822	8,500	3,350	8,500	9,000
WATER STREET BUSINESS DISTRICT	8,543	9,500	4,327	9,500	9,500
TOTAL - ALL FUNDS	\$ 58,736,957	\$ 62,694,900	\$ 26,433,536	\$ 65,175,000	\$ 67,627,000

SUMMARY OF REVENUES BY FUND

1998 ESTIMATED REVENUES COMPARED TO 1999 PROJECTED REVENUES

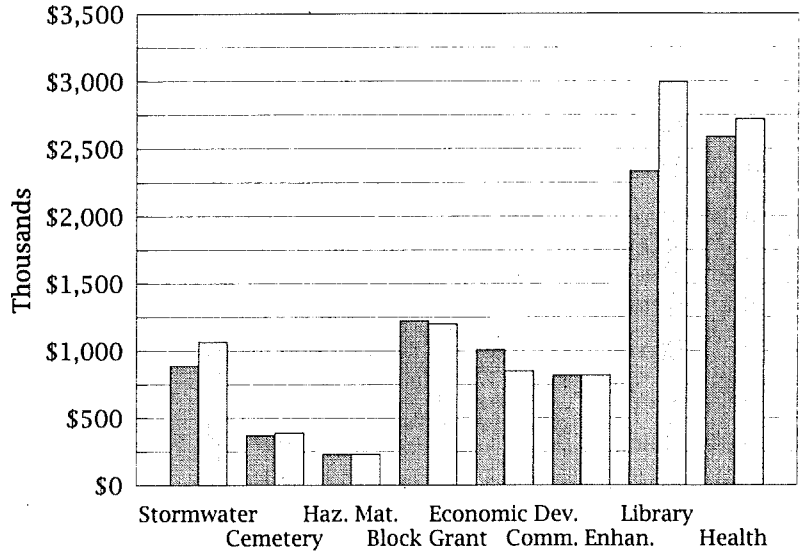
The Revenue Detail section of the Program of Services shows revenue and other funding sources for all operating funds. The graphs below show 1998 estimated revenues and 1999 projected revenues.

General & Debt Service Funds



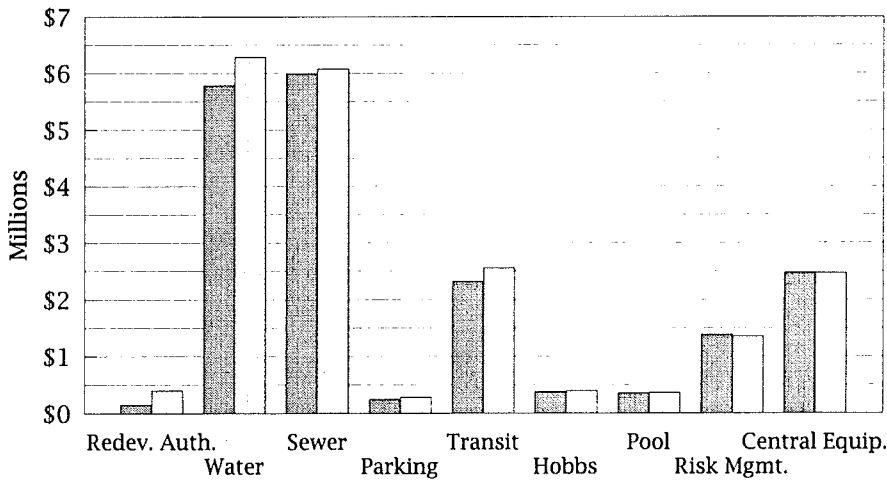
■ 1998 □ 1999

Special Revenue Funds



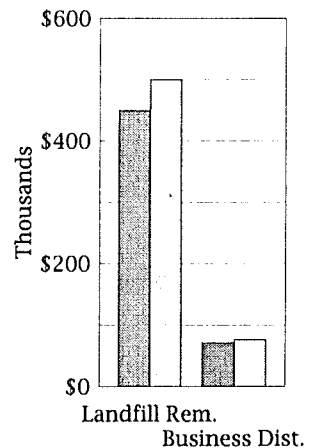
■ 1998 □ 1999

Enterprise & Internal Service Funds



■ 1998 □ 1999

Expendable Trust Funds



■ 1998 □ 1999

SUMMARY OF REVENUES BY FUND

1999 BUDGETED REVENUES

The table below is a summary by fund of all revenues. On the following pages, a short narrative for each revenue classification has been included, as well as the detail of current and projected revenues.

Fund	1997 Actual	1998 Budget	1998 6-Month Actual	1998 Estimated	1999 Budget
General Fund	\$ 32,744,699	\$ 32,729,200	\$ 12,310,108	\$ 33,513,300	\$ 33,947,100
Stormwater Management	--	985,200	337,464	890,000	1,066,000
Cemetery Maintenance	346,579	373,000	83,859	372,200	389,900
Hazardous Materials Response	220,143	250,000	3,689	229,600	229,600
Community Dev. Block Grant	1,425,301	1,225,000	455,701	1,225,000	1,201,000
Economic Development	986,061	764,000	455,250	1,008,700	850,000
Community Enhancement	812,737	777,000	344,128	817,000	817,000
Public Library	2,199,940	2,336,000	1,996,375	2,336,000	2,993,700
City-County Health	2,586,412	2,571,500	1,851,233	2,588,800	2,720,100
Debt Service Funds	4,046,725	3,270,600	1,702,677	3,556,800	4,322,000
Enterprise Funds:					
Redevelopment Authority	268,852	100,000	116,206	150,800	400,000
Water Utility	5,519,293	5,714,800	2,777,301	5,783,800	6,282,500
Sewer Utility	5,799,720	5,618,100	2,808,274	5,988,400	6,075,000
Parking Utility	234,785	251,400	128,006	248,300	280,100
Public Transit	1,913,475	2,297,100	422,448	2,324,000	2,562,300
Hobbs Ice Center	385,769	379,600	136,857	380,100	393,200
Outdoor Pool	303,208	356,900	69,394	356,900	362,000
Risk Management	2,096,002	1,435,400	741,138	1,381,400	1,352,100
Central Equipment	2,346,857	2,389,700	1,196,115	2,475,300	2,467,200
Landfill Remediation	529,582	450,000	60,877	450,000	500,000
Business Improvement Districts:					
Downtown Business Dist.	53,120	51,500	51,840	52,000	57,000
West Grand Business Dist.	9,437	8,900	8,860	8,900	9,400
Water Street Business Dist.	11,038	10,100	10,360	10,500	10,500
 Total Revenues	 <u>\$ 64,839,735</u>	 <u>\$ 64,345,000</u>	 <u>\$ 28,068,160</u>	 <u>\$ 66,147,800</u>	 <u>\$ 69,287,700</u>

REVENUE DETAIL BY FUND

GENERAL FUND

Taxes

PROPERTY TAXES are the most important component of City revenue sources. All required funding that cannot be generated from other revenues must be derived from a property tax levy. The tax rate is expressed in terms of "mills", with one mill equivalent to one dollar of tax for every one thousand dollars of assessed value. The City of Eau Claire's assessment ratio is 98% of the equalized (market) value for 1998.

The 1999 property tax rate for city purposes is 5.994 mills, compared to the 1998 rate of 5.576 mills. The tax levy will increase by \$1,547,000 or 13.2%, to \$13,284,000.

SPECIAL ASSESSMENTS are collected from properties benefiting from City capital improvements. General fund special assessments are levied for street improvements, sidewalk, curb and gutter, seeding and sodding, and street lighting. Most assessments can be paid over a period of ten years at an annual interest rate of 6%. Special assessments are also levied for tree removal, weed cutting and snow removal. These assessments are due annually and become a lien against the property. Since 1995, all new special assessments for street construction are recorded in the Debt Service fund to pay street-related debt service.

PAYMENT IN LIEU OF TAXES is collected from Water Utility, the Housing Authority and certain private tax exempt housing projects as reimbursement for Police, Fire and Public Works services. This payment is computed annually and based on the original cost of the plant in service, multiplied by the current mill rate.

OTHER TAXES include delinquent personal property tax and mobile home fees. Other taxes comprise only 2% of the total taxes collected.

Intergovernmental Revenue

STATE SHARED REVENUE makes up 71% of intergovernmental revenue, and 27% of total General fund revenue. Each biennium, the State Legislature appropriates a portion of State tax collections and returns it to the municipalities. This appropriation is based on a formula which takes into effect the community's tax effort, the equalized value of the property in the community and the population.

STATE AID FOR STREETS includes transportation aids which are a distribution of fuel taxes from the state based on local transportation-related expenditures. This payment is impacted by level of street maintenance and construction relative to the effort of other cities.

REVENUE DETAIL BY FUND

GENERAL FUND

Intergovernmental Revenue (Continued)

STATE AID FOR POLICE AND FIRE includes a share of state tax levied against insurers providing coverage against fire loss, police training grants, and a reimbursement for police and fire services provided to state facilities, such as UW-Eau Claire and other state buildings.

OTHER INTERGOVERNMENTAL REVENUES consists primarily of State Aid for the Expenditure Restraint Program which was implemented in 1991 to encourage Wisconsin municipalities to keep their current budget increases in line with growth in property values and new construction. The amount received varies depending on the number of municipalities qualifying for the aid. This category also includes state aid for utility taxes and underground tank inspections.

Licenses and Permits

TELEVISION FRANCHISE amounts to 43% of the total licenses and permits. This fee is in consideration of the City granting the right to use City streets, alleys and other public rights of way for the operation of a cable television system. Payments are due and payable to the City 30 days following the end of the franchise year. The franchise fee is based on a percentage of gross cable company revenues. A 3% fee was established in 1976 and increased to 5% in May, 1985.

OTHER REVENUES in this classification include construction and building permits, and cigarette, food, beverage, and occupational licenses. A change in state statutes enabled the City to increase the cigarette license fee from \$5 to \$100. Estimated 1999 revenue from cigarette licenses is \$14,700.

Fines and Forfeits

COURT PENALTIES AND COSTS represent the City's portion of the fines collected by the County Court system, including traffic and other City ordinance violations.

PARKING VIOLATION revenue makes up 47% of the total fines and forfeits. Amounts can be attributed to number of parking spaces available, enforcement effort and follow-up collection of each ticket issued.

Charges for Services

AMBULANCE SERVICE charges, which are 68% of the revenue in this category, result from emergency medical service provided by the Fire department. Recent increases are largely due to the addition of paramedic service and rate adjustments.

REVENUE DETAIL BY FUND

GENERAL FUND

Charges for Services (Continued)

OTHER SERVICES include application fees for site plan approvals, police and fire department fees, lot sweeping for other entities, repairs to sidewalks, and parks reimbursements. Charges for Parks and Recreation programs and activity fees account for most of the other revenue.

Charges for Services - Intergovernmental

UTILITY SERVICE CHARGES are revenues paid to the General Fund by enterprise funds for general management, financial, engineering, and legal services.

COMMUNICATION CENTER REIMBURSEMENTS provide 43% of the Charges for Services-Intergovernmental category. The Emergency Communication system (911) expenses are shared jointly with Eau Claire County and other municipalities which reimburse approximately 70% of the cost through a long-term contract.

Miscellaneous

INTEREST ON INVESTMENTS has been projected using an estimated rate of 4%. The average daily balance of invested funds is approximately \$65 million. By a contractual agreement, all City funds are combined with available funds of the Eau Claire School District to enable more flexibility in investments and to ensure highest yields.

INTEREST ON ADVANCES TO OTHER FUNDS results from loans by the General fund to Water and Sewer Utilities and other funds, which are made in lieu of borrowing for capital projects. Interest rates are set at prevailing municipal rates.

INTEREST ON SPECIAL ASSESSMENTS is 6% of the unpaid balance. Several repayment plans are available, but most special assessments are repaid over a period of 10 years. The majority of this interest is collected by the County and remitted to the City in the February tax settlement. Beginning in 1995, Eau Claire County will "buy" the unpaid special assessments at the February settlement which will reduce this revenue source over time. Also, after 1994, most special assessments will be recorded in the debt service fund which will further reduce this account.

Other Financing Sources

OTHER FINANCING SOURCES includes proceeds from the sale of land and other property, and transfers from the Community Enhancement fund for special community promotions.

REVENUE DETAIL BY FUND

GENERAL FUND

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Adopted</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
<u>TAXES</u>					
Real & personal property	\$ 10,104,088	\$ 11,737,000	\$ 6,169,363	\$ 11,912,000	\$ 13,284,000
Allowance for delinquent taxes	--	--	--	(180,000)	(200,000)
Allowance for uncollectable tax	--	(58,000)	--	(58,000)	--
Special assessments	878,201	600,000	642,580	722,000	500,000
Payment in lieu of taxes	1,111,165	1,097,100	217,172	1,116,300	1,138,600
Other	94,097	95,000	162,177	323,400	315,000
Total taxes	12,187,551	13,471,100	7,191,292	13,835,700	15,037,600
<u>INTERGOVERNMENTAL REVENUES</u>					
Federal aid	358,670	485,000	187,306	557,900	500,000
State shared tax	10,226,930	9,716,100	--	9,716,100	9,230,300
State expenditure restraint program	400,654	418,000	--	418,000	522,600
State aids-streets	2,094,432	2,304,000	1,152,864	2,304,000	2,100,000
State aids-police, fire	585,399	560,000	538,646	538,600	465,000
Other	211,643	171,700	14,150	193,900	166,000
Total intergovernmental revenues	13,877,728	13,654,800	1,892,967	13,728,500	12,983,900
<u>LICENSES & PERMITS</u>					
Liquor & malt beverages	57,558	57,000	51,902	57,000	57,000
Television franchise	338,586	306,000	374,120	374,100	375,000
Building permits	181,036	150,000	107,420	150,000	150,000
Construction permits	135,667	110,000	65,049	115,000	115,000
Occupational licenses	67,345	65,500	53,730	65,600	65,700
Other	98,800	85,500	51,197	86,000	100,000
Total licenses and permits	878,992	774,000	703,418	847,700	862,700
<u>FINES & FORFEITS</u>					
Court penalties and costs	224,412	250,000	131,801	225,000	225,000
Parking violations	203,271	200,000	151,332	200,000	200,000
Other	4,839	1,500	4,185	6,100	3,000
Total fines & forfeits	432,522	451,500	287,318	431,100	428,000
<u>CHARGES FOR SERVICES</u>					
Police department fees	27,231	25,000	11,018	25,000	25,000
Ambulance service	641,208	550,000	304,892	600,000	675,000
Repairs to streets	9,291	10,000	2,394	10,000	10,000

REVENUE DETAIL BY FUND

GENERAL FUND

Revenue Classification	1997 Actual	1998 Adopted	1998 6-Month Actual	1998 Estimated	1999 Budget
<u>CHARGES FOR SERVICES (CON'T)</u>					
Municipal softball	57,301	50,000	38,249	50,000	50,000
Instructional & athletic activity fees	153,994	140,000	81,786	140,000	150,400
Other	122,497	70,300	34,481	71,600	76,200
Total charges for services	<u>1,011,522</u>	<u>845,300</u>	<u>472,820</u>	<u>896,600</u>	<u>986,600</u>
<u>CHARGES FOR SERVICES- INTERGOVERNMENTAL</u>					
Accounting services	\$ 16,787	\$ 12,000	\$ 7,562	\$ 15,000	\$ 15,000
Police liaison	65,190	75,000	40,840	75,000	75,000
Communication center	653,632	746,800	404,668	746,800	799,000
Haz Mat "B" contract	34,000	34,000	34,000	34,000	34,000
Stormwater mgnt service charge	--	--	--	--	231,100
Sewer utility service charge	409,981	268,000	160,050	268,000	305,300
Water utility service charge	448,038	371,000	160,050	371,000	402,200
Service charge - other	7,331	266,000	3,059	234,000	7,000
Total charges for services- intergovernmental	<u>1,634,959</u>	<u>1,772,800</u>	<u>810,229</u>	<u>1,743,800</u>	<u>1,868,600</u>
<u>MISCELLANEOUS</u>					
Interest:					
Investments	1,336,266	857,000	662,088	982,000	857,000
Advance to other funds	701,658	632,400	--	632,400	609,500
Notes receivable	886	1,100	(50)	1,100	900
Special assessments	182,991	115,500	131,237	137,000	85,000
Rental	177,732	10,000	80,791	87,300	85,000
Other	59,547	11,000	13,757	22,400	8,000
Total miscellaneous	<u>2,459,080</u>	<u>1,627,000</u>	<u>887,823</u>	<u>1,862,200</u>	<u>1,645,400</u>
Total revenues	<u>32,482,354</u>	<u>32,596,500</u>	<u>12,245,867</u>	<u>33,345,600</u>	<u>33,812,800</u>
<u>OTHER FINANCING SOURCES</u>					
Transfer from other funds	137,685	122,700	32,442	122,700	124,300
Sale of capital assets	124,660	10,000	31,799	45,000	10,000
Total other financing sources	<u>262,345</u>	<u>132,700</u>	<u>64,241</u>	<u>167,700</u>	<u>134,300</u>
Total revenues and other financing sources	<u>\$ 32,744,699</u>	<u>\$ 32,729,200</u>	<u>\$ 12,310,108</u>	<u>\$ 33,513,300</u>	<u>\$ 33,947,100</u>

REVENUE DETAIL BY FUND

STORMWATER MANAGEMENT

Charges for Services

Stormwater runoff is measured in equivalent runoff units (ERU). A single family residential property is considered one ERU. The impervious area of all commercial and industrial property is determined and the number of ERUs is calculated. All properties within the City limits pay a quarterly rate based on ERUs. The annual rate for 1999 is \$27 per ERU.

REVENUE DETAIL BY FUND

STORMWATER MANAGEMENT

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Budget</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
<u>CHARGES FOR SERVICES</u>					
Stormwater - Residential	\$ --	\$ 407,400	\$ 156,763	\$ 400,000	\$ 486,000
Stormwater - Nonresidential	--	577,800	179,671	480,000	575,000
Total charges for services	--	985,200	336,434	880,000	1,061,000
<u>OTHER OPERATING REVENUES</u>					
Forfeited discounts	--	--	1,030	10,000	5,000
Total revenues	\$ --	\$ 985,200	\$ 337,464	\$ 890,000	\$ 1,066,000

REVENUE DETAIL BY FUND

CEMETERY MAINTENANCE

Licenses & Permits

GRAVE OPENINGS AND CLOSINGS account for the majority of revenues in this category.

MARKER PERMITS sold to monument companies are included in this category.

Charges for Services

SALE OF LOTS, which includes long-term care such as watering, cutting grass and removing decorations, are recorded in this category.

SALE OF COLUMBARIA, which includes plaques and grounds maintenance are included in this category.

Miscellaneous

INTEREST INCOME is earned by investing available funds in accordance with the City investment policy.

Other Financing Sources

The TRANSFER FROM GENERAL FUND provides the funding necessary in excess of revenue to meet the operating costs.

REVENUE DETAIL BY FUND

CEMETERY MAINTENANCE

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Budget</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
<u>LICENSES & PERMITS</u>					
Vault & burial permits	\$ 80,904	\$ 83,000	\$ 51,615	\$ 85,000	\$ 85,000
<u>CHARGES FOR SERVICES</u>					
Sale of lots	53,175	65,000	23,357	50,000	50,000
Columbarium Sales	--	--	--	--	57,000
Other cemetery charges	4,460	3,000	1,567	3,200	3,200
Total charges for services	57,635	68,000	24,924	53,200	110,200
<u>MISCELLANEOUS</u>					
Interest income	10,930	--	7,320	14,000	14,000
<u>OTHER FINANCING SOURCES</u>					
Transfer from general fund	197,110	222,000	--	220,000	180,700
Total revenues and other financing sources	<u>\$ 346,579</u>	<u>\$ 373,000</u>	<u>\$ 83,859</u>	<u>\$ 372,200</u>	<u>\$ 389,900</u>

REVENUE DETAIL BY FUND

HAZARDOUS MATERIALS RESPONSE

Intergovernmental Revenues

The City of Eau Claire and the City of Chippewa Falls have accepted a five year grant from the State of Wisconsin to provide emergency response for hazardous material spills over a 16 county area in northwestern Wisconsin. This grant provides for training, supplies and equipment.

Charges for Services

The costs of labor, equipment and materials used in response to a hazardous spill is billed back to the company or individual who was responsible. This account reflects reimbursements collected for those costs.

Miscellaneous

INTEREST INCOME is earned by investing available funds in accordance with the City investment policy.

REVENUE DETAIL BY FUND

HAZARDOUS MATERIALS RESPONSE

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Budget</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
INTERGOVERNMENTAL					
REVENUES					
State aid	\$ 181,190	\$ 250,000	\$ --	\$ 221,600	\$ 221,600
CHARGES FOR SERVICES					
Hazardous response charges	26,983	--	1,269	4,000	5,000
MISCELLANEOUS					
Interest income	11,570	--	2,420	4,000	3,000
Gifts and donations	400	--	--	--	--
Total miscellaneous	11,970	--	2,420	4,000	3,000
Total revenues	\$ 220,143	\$ 250,000	\$ 3,689	\$ 229,600	\$ 229,600

REVENUE DETAIL BY FUND

COMMUNITY DEVELOPMENT BLOCK GRANT

Intergovernmental Revenues

The City of Eau Claire receives an annual entitlement grant from the U.S. Department of Housing and Urban Development for Community Development Block Grant programs. The Community Development Block Grant Program was developed to give priority to activities which benefit low and moderate income persons or aid in the prevention or elimination of slums and blight. Activities under this program included loans for rehabilitation and economic development, and property acquisition and clearance. The grant for 1999 is \$899,000.

Miscellaneous

Loan repayments for 1999 are estimated at:

Rehab Installment Loan Repayments	\$188,000
Rehab Deferred Loan Repayments	99,900
Economic Development and Other Loan Repayments	14,100
Total	<u>\$302,000</u>

The City of Eau Claire's CDBG grant year begins August 1st of each year. The Eau Claire City Council approved the 1998 budget of \$1,201,000, May 27, 1998 for the period ending July 31, 1999.

REVENUE DETAIL BY FUND

COMMUNITY DEVELOPMENT BLOCK GRANT

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Budget</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
INTERGOVERNMENTAL REVENUES					
Block grant funds	\$ <u>1,101,212</u>	\$ <u>928,000</u>	\$ <u>349,558</u>	\$ <u>928,000</u>	\$ <u>899,000</u>
MISCELLANEOUS					
Program income	<u>324,089</u>	<u>297,000</u>	<u>106,143</u>	<u>297,000</u>	<u>302,000</u>
Total revenues	\$ <u>1,425,301</u>	\$ <u>1,225,000</u>	\$ <u>455,701</u>	\$ <u>1,225,000</u>	\$ <u>1,201,000</u>

REVENUE DETAIL BY FUND

ECONOMIC DEVELOPMENT

The Economic Development Fund was created by City Council in 1980 (Ordinance 3.30) to form a working partnership with business, labor and the public. Funding was originally provided from the former Federal Revenue Sharing program. Expenditures by this fund are directed toward creating long-term employment opportunities, expanding the local tax base and promoting diversification of the commercial and industrial economy.

Use of funds includes loans for the following:

- Infrastructure for industrial park development
- Public infrastructure necessary for economic development
- Renovation of commercial and industrial properties
- Revitalization of Central Business District
- Land acquisition for industrial and commercial uses
- Energy development projects
- City project management for economic development

Miscellaneous

INTEREST INCOME is earned by investing available funds in accordance with the City investment policy.

OTHER INTEREST is earned from economic development loans.

BUILDING RENTAL is received from industrial buildings owned by the city and leased to local businesses at below market rates as part of an economic development program.

Other Financing Sources

TRANSFER FROM OTHER FUNDS is primarily an operating subsidy from General Fund to provide an increasing reserve for the economic development loan program. Principal repayment on outstanding loans also provides for a revolving loan pool.

REVENUE DETAIL BY FUND

ECONOMIC DEVELOPMENT

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Budget</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
<u>MISCELLANEOUS</u>					
Interest income	\$ 324,890	\$ 200,000	\$ 182,360	\$ 300,000	\$ 275,000
Other interest	129,699	133,000	94,403	123,000	120,000
Building rental	45,058	49,000	35,687	65,000	65,000
Gifts & donations	--	--	5,000	--	--
Total miscellaneous	<u>499,647</u>	<u>382,000</u>	<u>317,450</u>	<u>488,000</u>	<u>460,000</u>
<u>NON-OPERATING REVENUES</u>					
Principal payment on loans	<u>336,414</u>	<u>232,000</u>	<u>137,125</u>	<u>370,000</u>	<u>240,000</u>
<u>OTHER FINANCING SOURCES</u>					
Transfer from General fund	150,000	150,000	--	150,000	150,000
Sale of capital assets	--	--	675	700	--
Total other financing sources	<u>150,000</u>	<u>150,000</u>	<u>675</u>	<u>150,700</u>	<u>150,000</u>
Total revenues and other financing sources	<u>\$ 986,061</u>	<u>\$ 764,000</u>	<u>\$ 455,250</u>	<u>\$ 1,008,700</u>	<u>\$ 850,000</u>

REVENUE DETAIL BY FUND

COMMUNITY ENHANCEMENT

The Community Enhancement fund was created to account for receipt and expenditure of room tax funds. Activities supported by these funds must have community-wide impact in promoting conventions and tourism. A major share of the funds have been used to subsidize the operation of the Eau Claire Convention Bureau.

Taxes

A HOTEL-MOTEL ROOM TAX was established in 1975 and was used in part to subsidize the operation of the Civic Center. A rate of 2% of gross receipts was levied through March, 1979. In April, 1979, the rate was increased to 4% of gross receipts and on January 1, 1986 the rate was increased to the present rate of 7% which is the maximum allowed by State law.

Miscellaneous

INTEREST INCOME is earned on available cash balances invested in accordance with the City investment policy.

REVENUE DETAIL BY FUND

COMMUNITY ENHANCEMENT

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Budget</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
<u>TAXES</u>					
Room tax funds	\$ <u>810,637</u>	\$ <u>775,000</u>	\$ <u>344,128</u>	\$ <u>815,000</u>	\$ <u>815,000</u>
<u>MISCELLANEOUS</u>					
Interest income	<u>2,100</u>	<u>2,000</u>	<u>--</u>	<u>2,000</u>	<u>2,000</u>
Total revenues	\$ <u>812,737</u>	\$ <u>777,000</u>	\$ <u>344,128</u>	\$ <u>817,000</u>	\$ <u>817,000</u>

REVENUE DETAIL BY FUND

PUBLIC LIBRARY

Taxes

The L.E. Phillips Public Library is primarily supported through a City tax levy. The 1999 tax levy is 74% of total revenues.

Intergovernmental Revenues

Intergovernmental revenue is periodically received from Federal grants which support additional Library services.

Fines & Forfeits

Fines & Forfeits include overdue fines and reimbursements for lost items.

Charges for Services

Charges for Services includes copy charges, equipment rental, meeting room rental, and other user fees.

Charges for Services - Intergovernmental

INTERGOVERNMENTAL revenue is received from a contract for library services for municipalities of Eau Claire County and a contract with the Indianhead Federated Library System (IFLS). In 1999, the Eau Claire County contract payment will represent 19% of the total revenues for the Library operations. The IFLS revenue funds the interlibrary loan program and reference services provided to all members of the library system, and accounts for 3% of revenues.

Miscellaneous

MISCELLANEOUS revenue reflects reimbursements of budgeted expenditures, gifts, donations, and book bag sales.

Other Financing Sources

OTHER FINANCING SOURCES includes proceeds from the sale of capital assets.

REVENUE DETAIL BY FUND

PUBLIC LIBRARY

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Budget</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
<u>TAXES</u>					
City	\$ 1,585,200	\$ 1,709,580	\$ 1,709,580	\$ 1,709,600	\$ 2,206,000
<u>INTERGOVERNMENTAL REVENUES</u>					
Federal aid	1,320	16,000	--	16,000	16,000
<u>FINES & FORFEITS</u>					
Library fines	88,078	89,000	45,701	81,900	78,300
Miscellaneous	9,226	5,000	4,269	8,000	8,000
Total fines & forfeits	97,304	94,000	49,970	89,900	86,300
<u>CHARGES FOR SERVICES</u>					
Miscellaneous	11,142	10,600	5,655	10,300	10,200
<u>CHARGES FOR SERVICES-INTERGOVERNMENTAL</u>					
County	380,751	396,620	198,630	396,600	560,000
Indianhead Federated System	94,840	91,200	26,650	91,500	92,300
Miscellaneous	1,276	1,500	387	1,500	2,300
Total charges for services - intergovernmental	476,867	489,320	225,667	489,600	654,600
<u>MISCELLANEOUS</u>					
Grant revenue	2,000	--	--	--	--
Miscellaneous	25,819	16,100	5,503	20,300	20,300
Total miscellaneous	27,819	16,100	5,503	20,300	20,300
<u>OTHER FINANCING SOURCES</u>					
Sale of capital assets	288	400	--	300	300
Total revenues and other financing sources	\$ 2,199,940	\$ 2,336,000	\$ 1,996,375	\$ 2,336,000	\$ 2,993,700

REVENUE DETAIL BY FUND

CITY-COUNTY HEALTH

Taxes

The City-County Health Department is supported in part by a tax levy on property in the City of Eau Claire. In 1999, taxes on City properties provide 44% of total revenues.

Intergovernmental Revenues

The City-County Health department receives FEDERAL AID to support the Woman-Infant-Child (WIC) dietary and nutrition program. This grant will account for 9% of all revenues in 1999.

STATE AID grants are actively sought to help provide programs not supported by local property taxes, such as care for Refugee Health, AIDS testing, and Reproductive Health Grants are estimated to provide 8% of all revenues in 1999.

Charges for Services

Charges for services include taxes levied by Eau Claire County. In 1999 COUNTY PROPERTY TAXES will account for 25% of revenue.

MISCELLANEOUS charges for services include fees for services such as family planning, water testing, sewer and well evaluations, and flu shots.

Other Financing Sources

The City-County Health department receives TRANSFERS FROM OTHER FUNDS. The Community Development Block Grant Fund transfers money to carry out a project of intensified inspections for code compliance within neighborhoods consisting predominantly of persons of low and moderate income.

REVENUE DETAIL BY FUND

CITY-COUNTY HEALTH

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Budget</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
<u>TAXES</u>					
City	\$ <u>1,078,000</u>	\$ <u>1,116,800</u>	\$ <u>1,116,800</u>	\$ <u>1,116,800</u>	\$ <u>1,196,000</u>
 <u>INTERGOVERNMENTAL REVENUES</u>					
Federal aid	240,953	222,500	106,039	239,100	238,100
State aid	<u>236,317</u>	<u>218,000</u>	<u>97,995</u>	<u>221,400</u>	<u>221,600</u>
Total intergovernmental revenues	<u>477,270</u>	<u>440,500</u>	<u>204,034</u>	<u>460,500</u>	<u>459,700</u>
 <u>LICENSES & PERMITS</u>					
Hotel and restaurant	74,291	69,700	56,598	69,700	73,100
Other	<u>118,452</u>	<u>105,400</u>	<u>68,221</u>	<u>109,100</u>	<u>120,100</u>
Total licenses & permits	<u>192,743</u>	<u>175,100</u>	<u>124,819</u>	<u>178,800</u>	<u>193,200</u>
 <u>CHARGES FOR SERVICES</u>					
Miscellaneous	<u>160,834</u>	<u>132,700</u>	<u>53,049</u>	<u>128,200</u>	<u>130,200</u>
 <u>CHARGES FOR SERVICES-INTERGOVERNMENTAL</u>					
Property taxes-county	614,000	659,600	329,802	659,600	679,200
Miscellaneous	<u>18,513</u>	<u>17,500</u>	<u>10,456</u>	<u>17,500</u>	<u>17,500</u>
Total charges for services - intergovernmental	<u>632,513</u>	<u>677,100</u>	<u>340,258</u>	<u>677,100</u>	<u>696,700</u>
 <u>MISCELLANEOUS REVENUES</u>					
Miscellaneous	<u>8,645</u>	<u>5,300</u>	<u>2,430</u>	<u>3,400</u>	<u>19,200</u>
 <u>OTHER FINANCING SOURCES</u>					
Transfers from other funds	<u>36,407</u>	<u>24,000</u>	<u>9,843</u>	<u>24,000</u>	<u>25,100</u>
Total revenues and other financing sources	<u>\$ 2,586,412</u>	<u>\$ 2,571,500</u>	<u>\$ 1,851,233</u>	<u>\$ 2,588,800</u>	<u>\$ 2,720,100</u>

REVENUE DETAIL BY FUND

DEBT SERVICE

The Debt Service fund is an operating fund which reflects payments of current requirements for general obligation debt.

Tax Incremental Financing districts are created under State law and can incur debt which is repaid by segregating taxes resulting from growth within the district. Other revenue sources can include income that is a direct result of the project construction.

Taxes

Any growth in assessed value within a TIF district is applied against the mill levy for the property. The **INCREMENTAL TAXES** resulting are segregated for use within the district to offset project construction costs.

Beginning in 1995, special assessments from street capital projects are designed to pay debt service on this construction and will be receipted to the Debt Service Fund.

Miscellaneous

INTEREST INCOME is earned by investing available funds in accordance with the City investment policy.

Other Financing Sources

Debt issued for a specific purpose of another fund is paid by the resources of that fund. **TRANSFERS FROM OTHER FUNDS** are payments from General fund to account for general obligation debt which was issued for use by proprietary funds. Transfers also include General fund transfers required from the tax levy for debt service.

REVENUE DETAIL BY FUND

DEBT SERVICE

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Budget</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
<u>TAXES</u>					
Incremental taxes-T.I.F. #2	\$ 148,100	\$ 149,600	\$ 97,688	\$ 154,400	\$ --
Incremental taxes-T.I.F. #3	877,375	903,900	619,717	805,300	--
Incremental taxes-T.I.F. #4	--	--	--	--	1,300,000
Current special assessments	451,225	550,000	577,668	577,000	600,000
Special assessments-advance payment	<u>520,894</u>	<u>250,000</u>	<u>192,345</u>	<u>423,000</u>	<u>250,000</u>
Total taxes	<u>1,997,594</u>	<u>1,853,500</u>	<u>1,487,418</u>	<u>1,959,700</u>	<u>2,150,000</u>
<u>MISCELLANEOUS</u>					
Interest income-debt service	377,251	125,000	179,639	193,000	180,000
Interest income-T.I.F. #2	20,970	14,900	12,680	22,800	--
Interest income-T.I.F. #3	43,210	33,200	22,940	37,400	--
Interest income-T.I.F. #4	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>100,000</u>
Total miscellaneous	<u>441,431</u>	<u>173,100</u>	<u>215,259</u>	<u>253,200</u>	<u>280,000</u>
<u>OTHER FINANCING SOURCES</u>					
Transfers from other funds:					
General fund	1,607,700	1,109,100	--	1,109,100	1,463,000
Library	--	--	--	--	189,400
Other funds	<u>--</u>	<u>134,900</u>	<u>--</u>	<u>234,800</u>	<u>239,600</u>
Total other financing sources	<u>1,607,700</u>	<u>1,244,000</u>	<u>--</u>	<u>1,343,900</u>	<u>1,892,000</u>
Total revenues and other financing sources	<u>\$ 4,046,725</u>	<u>\$ 3,270,600</u>	<u>\$ 1,702,677</u>	<u>\$ 3,556,800</u>	<u>\$ 4,322,000</u>

REVENUE DETAIL BY FUND

REDEVELOPMENT AUTHORITY

Other Financing Sources

The Redevelopment Authority receives **TRANSFERS FROM OTHER FUNDS**. The Community Development Block Grant and the Economic Development funds transfer money for the purpose of clearing blighted areas within the City.

REVENUE DETAIL BY FUND

REDEVELOPMENT AUTHORITY

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Budget</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
<u>MISCELLANEOUS</u>					
Miscellaneous	\$ --	\$ --	\$ 3,670	\$ 4,800	\$ --
 <u>OTHER FINANCING SOURCES</u>					
Transfers from other funds:					
CDBG & EDF	261,327	100,000	66,791	100,000	400,000
Sale of capital assets	<u>7,525</u>	<u>--</u>	<u>45,745</u>	<u>46,000</u>	<u>--</u>
 Total other financing sources	 <u>268,852</u>	 <u>100,000</u>	 <u>112,536</u>	 <u>146,000</u>	 <u>400,000</u>
 Total revenues and other financing sources	 <u>\$ 268,852</u>	 <u>\$ 100,000</u>	 <u>\$ 116,206</u>	 <u>\$ 150,800</u>	 <u>\$ 400,000</u>

REVENUE DETAIL BY FUND

WATER UTILITY

Operating Revenues

CHARGES FOR SERVICES

Water Utility rates are regulated by the Public Service Commission. The following rates are effective January 1, 1999. Rates are based on a declining scale depending on usage as follows:

Quarterly Service Charge - 5/8" and 3/4" Meters: \$12.90

First 7,500 C.F. = \$1.08 per 100 C.F.
Next 742,500 C.F. = \$.95 per 100 C.F.
Over 750,000 C.F. = \$.58 per 100 C.F.

Water Utility Customers and Operating Revenue

	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>
Number of Customers	20,593	20,907	21,232	21,597	22,300	22,700
Operating Revenue (000's)	\$4,581	\$4,697	\$4,779	\$5,122	\$5,392	\$5,788

Since July 1, 1995, the Water Utility has collected Public Fire Protection (PFP) charges directly from utility customers. The PFP charge is billed quarterly and based on meter size. The PFP charge provides revenue to cover the expense of production, storage, transmission, sale and delivery of water for Public Fire Protection purposes as defined in Wis. Statutes S.196.03(3)b.

A **SERVICE CHARGE** is assessed the Sewer Utility for processing sewer bills. It includes reimbursements to the Water Utility for meter reading, clerical staff operations and billing responsibilities.

The average residential customers's quarterly water bill is currently estimated at \$37.74.

Non-Operating Revenues

INTEREST INCOME is earned by investing available cash for operations and capital projects in accordance with the City's investment policy.

REVENUE DETAIL BY FUND

WATER UTILITY

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Budget</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
<u>OPERATING REVENUES</u>					
Charges for services:					
General customers:					
Residential	\$ 2,323,785	\$ 2,474,000	\$ 1,157,869	\$ 2,540,000	\$ 2,690,000
Commercial	978,066	927,000	463,302	980,000	1,060,000
Industrial	498,132	497,000	266,241	540,000	585,000
Public	210,118	246,000	106,420	237,000	256,000
Fire protection:					
Private	36,449	37,000	18,936	37,000	40,000
Public	886,157	840,000	451,997	880,000	970,000
Unmetered sales:					
Commercial	2,451	2,400	--	2,400	2,500
Public	47,596	53,000	--	45,000	48,000
Permits	--	--	2,120	--	--
Total charges for services	4,982,754	5,076,400	2,466,885	5,261,400	5,651,500
<u>OTHER OPERATING REVENUES</u>					
Service charges for sewer collection	52,174	49,000	120,000	52,000	52,000
Miscellaneous service revenue	33,069	35,000	14,886	29,000	34,000
Forfeited discounts	54,434	48,000	13,123	50,000	50,000
Total other operating revenues	139,677	132,000	148,009	131,000	136,000
<u>NON-OPERATING REVENUES</u>					
Interest:					
Investments	341,009	260,000	162,071	370,000	280,000
Advance to other funds	6,430	6,400	--	6,400	--
Special assessments	49,423	40,000	336	15,000	15,000
Total interest	396,862	306,400	162,407	391,400	295,000
Payment for shared expenses	--	200,000	--	--	200,000
Total non-operating revenues	396,862	506,400	162,407	391,400	495,000
Total revenues	\$ 5,519,293	\$ 5,714,800	\$ 2,777,301	\$ 5,783,800	\$ 6,282,500

REVENUE DETAIL BY FUND

SEWER UTILITY

Operating Revenues

CHARGES FOR SERVICES

Sewer User Fees are established by the City Council and are based on the amount of water used by a customer. The sewer charge rate effective January 1, 1998 is \$2.04 per 100 cubic feet of water used. Due to lawn and garden watering in the summer, sewer usage for residential customers is based on the winter quarter or current quarter, whichever is less. Usage for commercial and industrial customers and public authorities are computed on actual water consumption.

Effective January 1, 1986, the Sewer Utility implemented an industrial surcharge. The DNR established an acceptable limit of suspended solids and biochemical oxygen demand. Any industry whose concentrations of waste material is in excess of the approved limits is subject to this surcharge.

Sewer Utility Customers, Sewer Rates and Operating Revenues

	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>
Number of Customers	20,042	20,326	20,628	20,964	21,400	21,800
User Rate Per 100 CF	\$1.78	\$1.86	\$1.92	\$1.98	\$2.04	\$2.04
Operating Revenue (000's)	\$4,866	\$5,136	\$5,080	\$5,302	\$5,619	\$5,735

The average residential customers's quarterly sewer bill is currently estimated at \$42.84.

Non-Operating Revenues

INTEREST INCOME is earned by investing available cash for operations and capital projects in accordance with the City's investment policy.

REVENUE DETAIL BY FUND

SEWER UTILITY

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Budget</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
<u>OPERATING REVENUES</u>					
Charges for services:					
Residential	\$ 2,456,923	\$ 2,510,000	\$ 1,309,733	\$ 2,580,000	\$ 2,630,000
Commercial	1,633,436	1,540,000	803,324	1,680,000	1,710,000
Industrial	431,409	380,000	262,599	530,000	550,000
Public	331,013	394,200	183,784	372,500	372,500
Industrial surcharge	112,869	115,000	91,392	150,000	150,000
Industrial pretreatment	36,884	37,500	--	37,500	38,000
Other sewer services	225,451	235,000	42,231	215,000	225,000
 Total charges for services	 <u>5,227,985</u>	 <u>5,211,700</u>	 <u>2,693,063</u>	 <u>5,565,000</u>	 <u>5,675,500</u>
 <u>OTHER OPERATING REVENUES</u>					
Miscellaneous service revenues	14,084	10,000	7,381	14,000	14,500
Forfeited discounts	59,833	40,000	13,323	40,000	45,000
 Total other operating revenues	 <u>73,917</u>	 <u>50,000</u>	 <u>20,704</u>	 <u>54,000</u>	 <u>59,500</u>
 <u>NON-OPERATING REVENUES</u>					
Interest:					
Investments	443,872	320,000	94,099	348,000	325,000
Advance to other funds	6,430	6,400	--	6,400	--
Special assessments	46,564	30,000	408	15,000	15,000
 Total interest	 <u>496,866</u>	 <u>356,400</u>	 <u>94,507</u>	 <u>369,400</u>	 <u>340,000</u>
Sale of capital assets	952	--	--	--	--
 Total non-operating revenues	 <u>497,818</u>	 <u>356,400</u>	 <u>94,507</u>	 <u>369,400</u>	 <u>340,000</u>
 Total revenues	 <u>\$ 5,799,720</u>	 <u>\$ 5,618,100</u>	 <u>\$ 2,808,274</u>	 <u>\$ 5,988,400</u>	 <u>\$ 6,075,000</u>

REVENUE DETAIL BY FUND

PARKING UTILITY

Operating Revenues

CHARGES FOR SERVICES

The Parking Utility operates 2 parking ramps and 13 public parking lots containing 349 meters, plus a number of monthly rental stalls and approximately 125 on-street meters. Revenue from these sources pay for maintenance and operating expenses of the utility.

REVENUE DETAIL BY FUND

PARKING UTILITY

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Budget</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
<u>OPERATING REVENUES</u>					
Charges for services:					
On-street metered	\$ 16,439	\$ 18,000	\$ 7,963	\$ 15,000	\$ 16,000
Off-street metered	31,537	34,800	16,634	32,300	35,500
Off-street unmetered:					
Graham ramp	46,272	44,500	23,172	42,000	44,500
Farwell ramp	77,483	78,000	38,457	76,000	77,000
Soo Line ramp	--	14,000	--	1,000	14,000
Barstow St. Lot	814	--	--	--	--
10-hour parking permits	62,160	62,000	41,775	82,000	93,000
Miscellaneous	80	100	5	--	100
	<u>234,785</u>	<u>251,400</u>	<u>128,006</u>	<u>248,300</u>	<u>280,100</u>
Total charges for services					
	<u>234,785</u>	<u>251,400</u>	<u>128,006</u>	<u>248,300</u>	<u>280,100</u>
Total revenues	<u>\$ 234,785</u>	<u>\$ 251,400</u>	<u>\$ 128,006</u>	<u>\$ 248,300</u>	<u>\$ 280,100</u>

REVENUE DETAIL BY FUND

PUBLIC TRANSIT

Operating Revenues

Operating revenues consist primarily of PASSENGER FARES. Fare revenue is projected to increase by 17% in 1999, due to an additional route.

Non-Operating Revenues

Since the early 1970s, when the operations of transit systems countrywide were transferred from for-profit private enterprise to a public service, STATE AND FEDERAL OPERATING ASSISTANCE has been the major source of revenue for public transit. Public transit provides an economical minimum level of mobility for urban citizens who have no other means of transportation. The basic source of State and Federal funding is from the gas tax.

Local Funding

As a service for local citizens, part of the cost (24%) of public transportation is paid for by local funds. The cities of Altoona and Eau Claire and Eau Claire County provide this service for their citizens.

Summary of Ridership and Revenue Sources

	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>
Number of Riders:						
Eau Claire & Altoona	405,003	377,632	385,462	664,709	800,000	945,000
Operating revenue	\$229,566	\$231,272	\$239,949	\$348,293	\$308,800	\$419,200
State and Federal Assistance	\$985,084	\$990,245	\$971,428	\$1,071,295	\$1,235,000	\$1,537,000
Local subsidies:						
Eau Claire	\$327,754	\$376,472	\$447,026	\$380,723	\$631,100	\$456,000
Eau Claire County	\$0	\$50,061	\$75,380	\$97,542	\$133,000	\$134,000
Altoona	\$10,453	\$12,260	\$15,606	\$15,622	\$16,100	\$16,100

REVENUE DETAIL BY FUND

PUBLIC TRANSIT

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Budget</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
<u>OPERATING REVENUES</u>					
Charges for services:					
Passenger fares	\$ 311,027	\$ 347,000	\$ 141,765	\$ 297,000	\$ 407,200
 <u>OTHER OPERATING REVENUES</u>					
Advertising	11,460	11,800	5,730	11,800	12,000
Miscellaneous	25,806	--	--	--	--
 Total other operating revenues	 <u>37,266</u>	 <u>11,800</u>	 <u>5,730</u>	 <u>11,800</u>	 <u>12,000</u>
 <u>NON-OPERATING REVENUES</u>					
Operating subsidies:					
City of Eau Claire	380,723	596,900	--	631,100	456,000
Eau Claire County	97,542	92,000	52,009	133,000	134,000
City of Altoona	15,622	15,700	8,045	16,100	16,100
State operating assistance grant	824,954	964,800	214,834	840,700	1,028,500
Federal operating assistance grant	246,341	268,900	--	394,300	508,500
 Total operating subsidies	 <u>1,565,182</u>	 <u>1,938,300</u>	 <u>274,888</u>	 <u>2,015,200</u>	 <u>2,143,100</u>
 Sale of capital assets	 <u>--</u>	 <u>--</u>	 <u>65</u>	 <u>--</u>	 <u>--</u>
 Total non-operating revenues	 <u>1,565,182</u>	 <u>1,938,300</u>	 <u>274,953</u>	 <u>2,015,200</u>	 <u>2,143,100</u>
 Total revenues	 <u>\$ 1,913,475</u>	 <u>\$ 2,297,100</u>	 <u>\$ 422,448</u>	 <u>\$ 2,324,000</u>	 <u>\$ 2,562,300</u>

REVENUE DETAIL BY FUND

HOBBS ICE CENTER

Operating Revenues

CHARGES FOR SERVICES is revenue generated from ice rental fees. Various groups and organizations, including UW-Eau Claire, Eau Claire School District, Youth Hockey Association, Figure Skating Club and the City Parks and Recreation Department rent ice time.

Rates for ice time are reviewed annually by the Parks and Recreation Department and approved by City Council. Facility user fees for 1998 - 1999 are:

Rental rate rink #1	\$90.00	Open skating-adult	\$3.00
Rental rate rink #2	\$90.00	Open skating-student	\$2.00
Game without personnel	\$320.00	Open hockey	\$4.00

Non-Operating Revenues

Hobbs Ice Center was established as an enterprise fund January 1, 1979. Since that time, a GENERAL FUND SUBSIDY has been required to meet operational expenses.

Summary of General Fund Subsidies

<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>
\$38,832	\$45,911	\$49,546	\$69,785	\$68,483	\$47,000	\$65,200

REVENUE DETAIL BY FUND

HOBBS ICE CENTER

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Budget</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
<u>OPERATING REVENUES</u>					
Charges for services:					
Hobbs arena	\$ 314,460	\$ 291,000	\$ 133,728	\$ 330,000	\$ 325,000
Youth hockey concessions	<u>2,826</u>	<u>3,000</u>	<u>3,129</u>	<u>3,100</u>	<u>3,000</u>
Total charges for services	<u>317,286</u>	<u>294,000</u>	<u>136,857</u>	<u>333,100</u>	<u>328,000</u>
<u>NON-OPERATING REVENUES</u>					
General fund transfers	<u>68,483</u>	<u>85,600</u>	<u>--</u>	<u>47,000</u>	<u>65,200</u>
 Total revenues	 <u>\$ 385,769</u>	 <u>\$ 379,600</u>	 <u>\$ 136,857</u>	 <u>\$ 380,100</u>	 <u>\$ 393,200</u>

REVENUE DETAIL BY FUND

OUTDOOR POOL

Operating Revenues

CHARGES FOR SERVICES includes receipts from pool admission, rental for special events and concessions. Fees are reviewed annually and are set by the City Council. The current facility user fees are:

Admission Prices

Children	\$1.75
Adults	\$2.75
Twilight	\$1.75

Punch Cards (10 Swims)

Youth	\$15.75
adult	\$24.75

Season Passes

	<u>Resident</u>	<u>Non-Res.</u>
Youth	\$30.00	\$50.00
Adults	\$40.00	\$65.00
Families *	\$85.00	\$125.00

* Price for a family of five, plus \$5.00 for each additional member.

Pool Rental

200 people or less	\$150 Per hour
201 - 400 people	\$200 Per hour
Over 400 people	\$275 Per hour

Non-Operating Revenues

The Outdoor Pool was established as an enterprise fund in 1990. Since that time, a GENERAL FUND SUBSIDY has been required to meet the operational expenses and the annual debt payment.

Summary of General Fund Subsidies

<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>
\$184,232	\$188,621	\$141,515	\$148,976	\$132,889	\$190,800	\$199,000

REVENUE DETAIL BY FUND

OUTDOOR POOL

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Budget</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
<u>OPERATING REVENUES</u>					
Charges for services:					
Pool admissions	\$ 131,559	\$ 125,000	\$ 55,908	\$ 130,000	\$ 125,000
Pool concessions	31,188	30,000	7,402	28,000	31,000
Miscellaneous	<u>7,572</u>	<u>5,500</u>	<u>6,084</u>	<u>8,100</u>	<u>7,000</u>
Total charges for services	<u>170,319</u>	<u>160,500</u>	<u>69,394</u>	<u>166,100</u>	<u>163,000</u>
<u>NON-OPERATING REVENUES</u>					
General fund transfers	<u>132,889</u>	<u>196,400</u>	<u>--</u>	<u>190,800</u>	<u>199,000</u>
Total revenues	<u>\$ 303,208</u>	<u>\$ 356,900</u>	<u>\$ 69,394</u>	<u>\$ 356,900</u>	<u>\$ 362,000</u>

REVENUE DETAIL BY FUND

RISK MANAGEMENT

Operating Revenues

CHARGES FOR SERVICES

Revenues for the Risk Management fund are derived from a service charge assessed all funds which participate in the City's self-insurance program. Charges to the General fund comprise 51% of the total service charge, followed by Central Equipment 16%, Transit 11%, Water 8% and Sewer 8%. The remaining funds comprise 6% of the total.

REPAYMENT OF CLAIMS includes reimbursements from insurance companies and individuals for damages covered by the self-insurance program.

Non-Operating Revenues

INTEREST INCOME is earned by investing available cash in the Risk Management fund in accordance with the City's investment policy.

REVENUE DETAIL BY FUND

RISK MANAGEMENT

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Budget</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
<u>OPERATING REVENUES</u>					
Charges for services:					
General fund	\$ 759,937	\$ 509,300	\$ 252,219	\$ 509,300	\$ 503,800
Stormwater	--	--	--	--	4,600
Library	21,480	22,100	10,740	22,100	22,100
Cemetery maintenance	--	--	--	--	6,100
Sewer	88,521	88,500	44,260	88,500	77,700
Water	66,680	66,700	33,340	66,700	79,500
Hobbs	7,040	7,100	3,520	7,100	8,500
Municipal pool	8,190	8,200	4,095	8,200	4,200
Parking	8,990	9,100	4,495	9,100	8,100
Transit	120,360	127,500	60,180	127,500	105,200
Risk management	--	--	--	--	3,700
Central equipment	206,740	208,900	103,370	208,900	158,200
Economic development	--	--	--	--	1,200
Public housing	--	--	--	--	9,200
Other	9,644	18,000	990	18,000	--
 Total charges for services	 <u>1,297,582</u>	 <u>1,065,400</u>	 <u>517,209</u>	 <u>1,065,400</u>	 <u>992,100</u>
 <u>OTHER OPERATING REVENUES</u>					
Repayment of claims	<u>146,195</u>	<u>60,000</u>	<u>42,854</u>	<u>60,000</u>	<u>70,000</u>
 <u>NON-OPERATING REVENUES</u>					
Interest income	<u>652,225</u>	<u>310,000</u>	<u>181,075</u>	<u>256,000</u>	<u>290,000</u>
 Total revenues	 <u>\$ 2,096,002</u>	 <u>\$ 1,435,400</u>	 <u>\$ 741,138</u>	 <u>\$ 1,381,400</u>	 <u>\$ 1,352,100</u>

REVENUE DETAIL BY FUND

CENTRAL EQUIPMENT

Operating Revenues

CHARGES FOR SERVICES

Revenues to operate Central Equipment are derived from rental charges paid by various City departments for use of rolling fleet equipment. Vehicles are purchased by the City and maintained at the shop. The rental rate charged for each piece of equipment takes into account direct costs (labor, parts, gasoline, etc.) and indirect costs (overhead and depreciation). The depreciation charges are funded each year for the replacement of the fleet vehicles. Rental rates are reviewed on an annual basis.

BUILDING RENTAL is charged to other departments which have office and operating space in the Central Maintenance facility.

Non-Operating Revenues

INTEREST ON ADVANCES TO OTHER FUNDS

In 1990 and 1992, funds were advanced for the purchase of computer and voting equipment. Repayment will continue through 1998 for the computer equipment and 2000 for the voting equipment at interest rates of 7.5% and 5.25%, respectively. Other miscellaneous non-operating revenues include the sale of fixed assets.

REVENUE DETAIL BY FUND

CENTRAL EQUIPMENT

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Budget</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
<u>OPERATING REVENUES</u>					
Charges for services:					
Equipment rental:					
General fund	\$ 1,767,133	\$ 1,855,000	\$ 895,601	\$ 1,855,000	\$ 1,910,000
Water utility	108,452	90,200	51,640	90,200	92,000
Sewer utility	213,443	220,100	107,630	220,100	224,500
Parking utility	13,488	15,000	6,980	15,000	15,800
Central equipment	21,353	20,000	10,588	20,000	23,000
Other funds	64,044	50,000	49,601	50,000	60,000
Miscellaneous	3,597	2,500	2,106	4,000	3,000
 Total charges for services	 <u>2,191,510</u>	 <u>2,252,800</u>	 <u>1,124,146</u>	 <u>2,254,300</u>	 <u>2,328,300</u>
 <u>OTHER OPERATING REVENUES</u>					
Building rental	<u>126,510</u>	<u>126,000</u>	<u>63,255</u>	<u>126,000</u>	<u>126,000</u>
 <u>NON-OPERATING REVENUES</u>					
Interest on advances to other funds	8,252	5,900	--	5,000	2,900
Sale of capital assets	<u>20,585</u>	<u>5,000</u>	<u>8,714</u>	<u>90,000</u>	<u>10,000</u>
 Total non-operating revenues	 <u>28,837</u>	 <u>10,900</u>	 <u>8,714</u>	 <u>95,000</u>	 <u>12,900</u>
 Total revenues	 <u>\$ 2,346,857</u>	 <u>\$ 2,389,700</u>	 <u>\$ 1,196,115</u>	 <u>\$ 2,475,300</u>	 <u>\$ 2,467,200</u>

REVENUE DETAIL BY FUND

LANDFILL REMEDIATION

The Landfill Remediation Fund was authorized by Council in late 1993 to account for transactions relating to the remediation of environmental hazards at the former City landfill. The City and other potentially responsible parties (PRP's) have agreed to contribute funds for an ongoing remedial investigation and feasibility study.

Charges for Services

Contributions from PRP's are the proposed source of funds for the remedial investigation and feasibility study.

REVENUE DETAIL BY FUND

LANDFILL REMEDIATION

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Budget</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
<u>CHARGES FOR SERVICES</u>					
Environment remediation	\$ <u>529,582</u>	\$ <u>450,000</u>	\$ <u>60,877</u>	\$ <u>450,000</u>	\$ <u>500,000</u>
Total revenues	\$ <u>529,582</u>	\$ <u>450,000</u>	\$ <u>60,877</u>	\$ <u>450,000</u>	\$ <u>500,000</u>

REVENUE DETAIL BY FUND

DOWNTOWN BUSINESS DISTRICT

Taxes

On November 29, 1984, the City Council approved the creation of a Business Improvement District, as provided in State Statute 66.608. The purpose of this district is to enhance the business atmosphere of downtown. A lapsing budget is established each year, funded primarily by **SPECIAL ASSESSMENTS** on the property in the district. The City collects the assessments through the tax roll and maintains separate accounting records for all receipts and disbursements.

Miscellaneous

All available funds for the district are invested in accordance with the City's investment policy. **INTEREST INCOME** is used for improvements within the district.

REVENUE DETAIL BY FUND

DOWNTOWN BUSINESS DISTRICT

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Budget</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
<u>TAXES</u>					
Special assessments	\$ <u>50,000</u>	\$ <u>50,000</u>	\$ <u>50,000</u>	\$ <u>50,000</u>	\$ <u>55,000</u>
<u>MISCELLANEOUS</u>					
Interest on investments	2,820	1,500	1,840	2,000	2,000
Miscellaneous	<u>300</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
Total miscellaneous	<u>3,120</u>	<u>1,500</u>	<u>1,840</u>	<u>2,000</u>	<u>2,000</u>
Total revenues	\$ <u><u>53,120</u></u>	\$ <u><u>51,500</u></u>	\$ <u><u>51,840</u></u>	\$ <u><u>52,000</u></u>	\$ <u><u>57,000</u></u>

REVENUE DETAIL BY FUND

WEST GRAND BUSINESS DISTRICT

Taxes

In 1987, the City Council approved the creation of a Business Improvement District, as provided in State Statute 66.608. The purpose of this district will be to enhance the business atmosphere of the West Grand business area. A lapsing budget is established each year, funded primarily by **SPECIAL ASSESSMENTS** on the property in the district. The City collects the assessments through the tax roll and maintains separate accounting records for all receipts and disbursements.

Miscellaneous

All available funds for the district are invested in accordance with the City's investment policy. **INTEREST INCOME** is used for improvements within the district.

REVENUE DETAIL BY FUND

WEST GRAND BUSINESS DISTRICT

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Budget</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
<u>TAXES</u>					
Special assessments	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 9,000
<u>MISCELLANEOUS</u>					
Interest on investments	520	400	360	400	400
Principal payment from loans	417	--	--	--	--
Total miscellaneous	937	400	360	400	400
Total revenues	\$ 9,437	\$ 8,900	\$ 8,860	\$ 8,900	\$ 9,400

REVENUE DETAIL BY FUND

WATER STREET BUSINESS DISTRICT

Taxes

In 1990, the City Council approved the creation of a Business Improvement District, as provided in State Statute 66.608. The purpose of this district will be to enhance the business atmosphere of the Water Street business area. A lapsing budget is established each year, funded primarily by SPECIAL ASSESSMENTS on the property in the district. The City collects the assessments through the tax roll and maintains separate accounting records for all receipts and disbursements.

Miscellaneous

All available funds for the district are invested in accordance with the City's investment policy. INTEREST INCOME is used for improvements within the district.

REVENUE DETAIL BY FUND

WATER STREET BUSINESS DISTRICT

<u>Revenue Classification</u>	<u>1997 Actual</u>	<u>1998 Budget</u>	<u>1998 6-Month Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
TAXES					
Special assessments	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500
MISCELLANEOUS					
Interest on investments	1,420	600	860	1,000	1,000
Miscellaneous	118	--	--	--	--
Total miscellaneous	1,538	600	860	1,000	1,000
Total revenues	\$ 11,038	\$ 10,100	\$ 10,360	\$ 10,500	\$ 10,500

SUMMARY BY SERVICE AREA

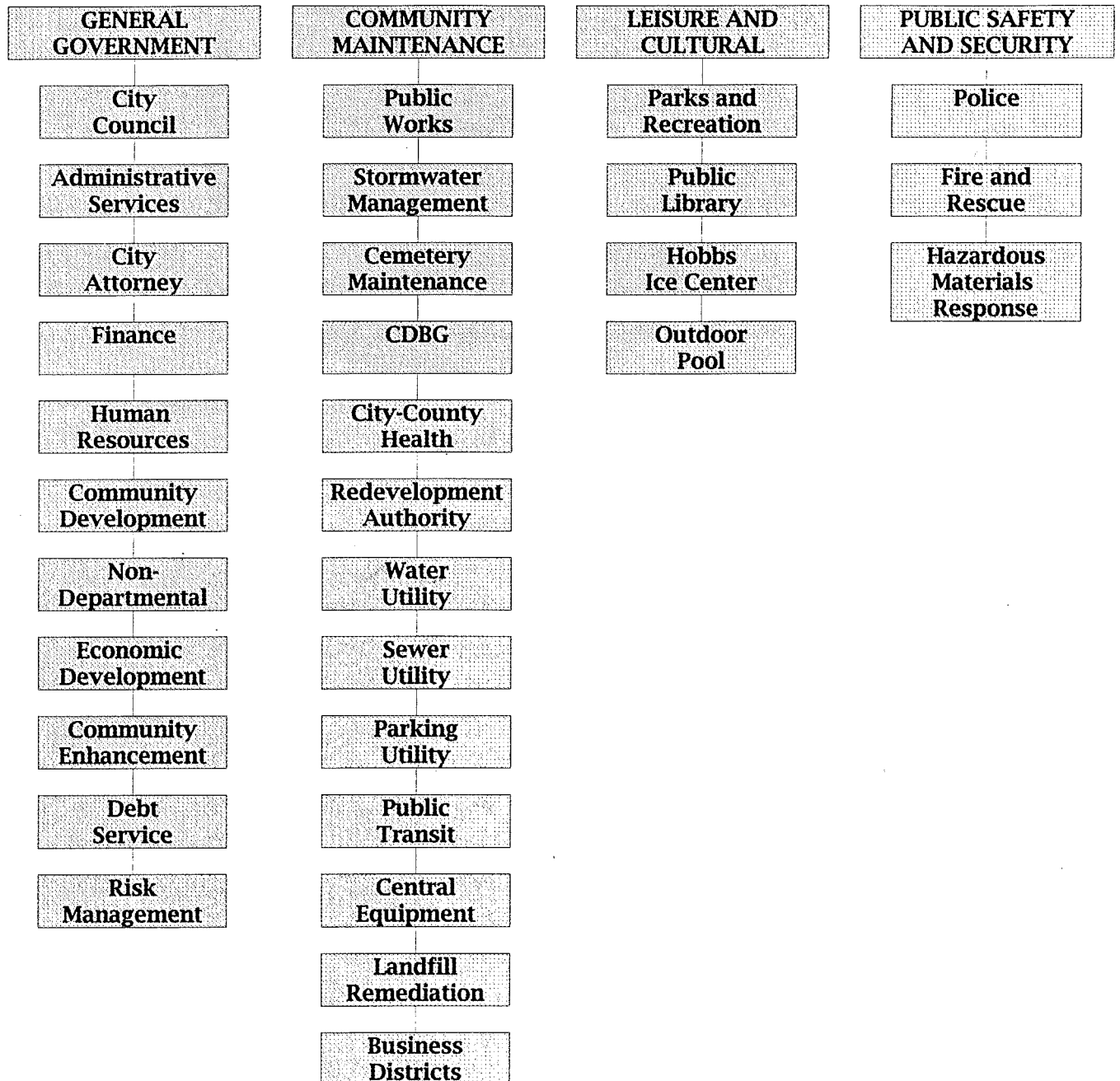
The SERVICE AREAS section includes four major functional services provided to the community:

- General Government
- Community Maintenance
- Leisure and Cultural
- Public Safety and Security

Within each area, operating budgets are provided for each participating division. Each division level budget summary includes six areas of information:

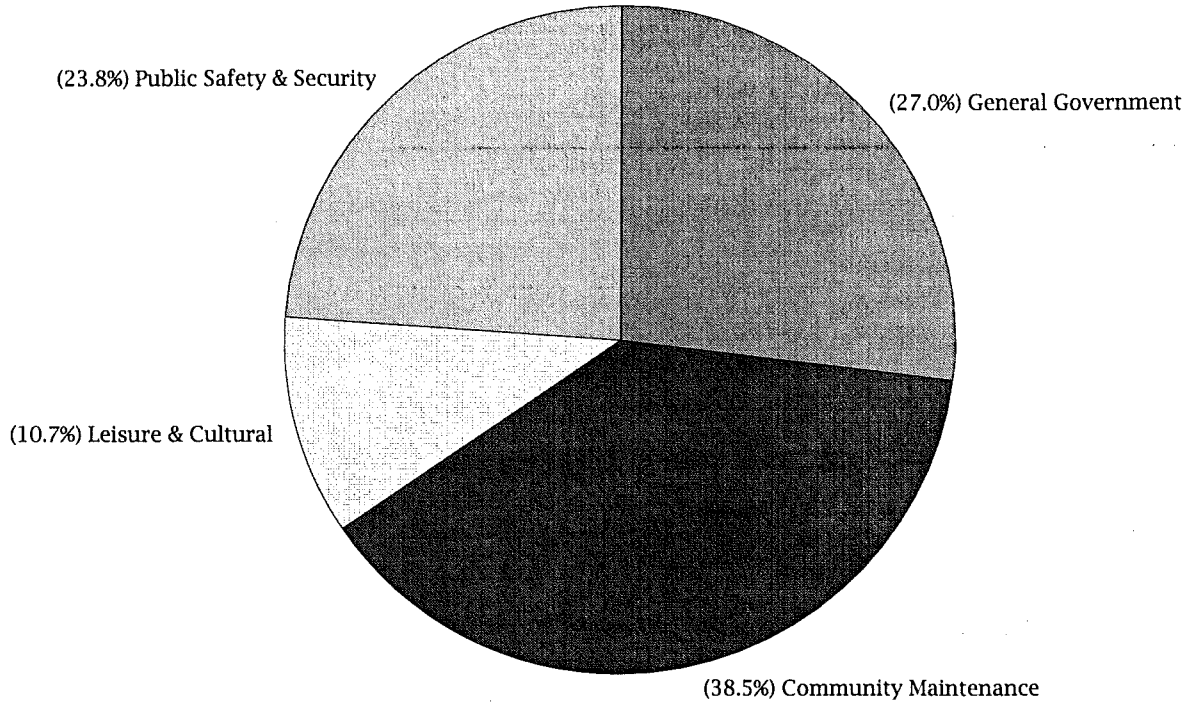
- Overview
- Expenditures
- Purpose
- Programs
- Major Activities
- Authorized Positions

The Chart below shows how each department and fund fits into the service areas.



SUMMARY BY SERVICE AREA

1999 Proposed Expenditures



Shown below is a summary of expenditures, both actual and proposed, for the major service areas. Additional detail by division is shown behind each service area tab section.

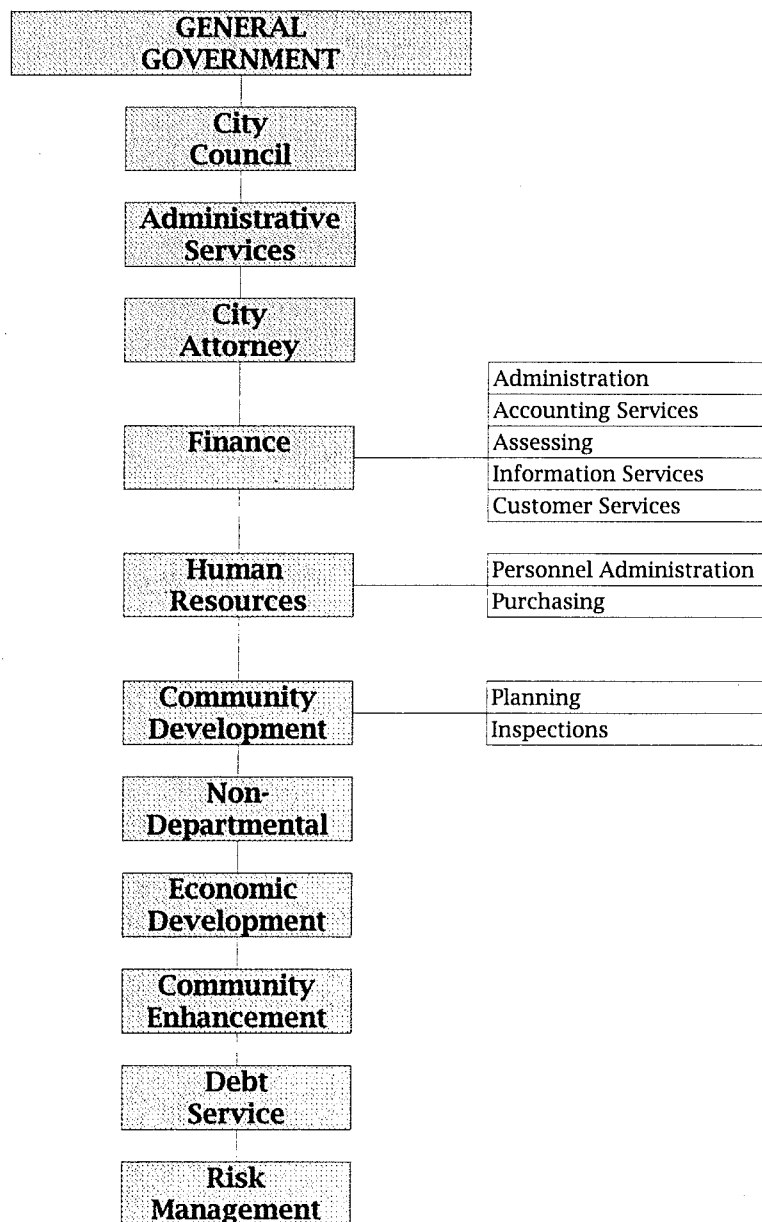
Service Area	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
General Government	\$ 16,024,603	\$ 16,216,500	\$ 6,177,098	\$ 18,546,700	\$ 18,225,900
Community Maintenance	22,435,943	24,670,000	10,295,719	24,660,100	26,060,000
Leisure & Cultural	5,990,990	6,405,600	2,721,114	6,382,400	7,222,300
Public Safety & Security	14,285,421	15,402,800	7,239,605	15,585,800	16,118,800
Total - All Service Areas	\$ 58,736,957	\$ 62,694,900	\$ 26,433,536	\$ 65,175,000	\$ 67,627,000

GENERAL GOVERNMENT

Overview

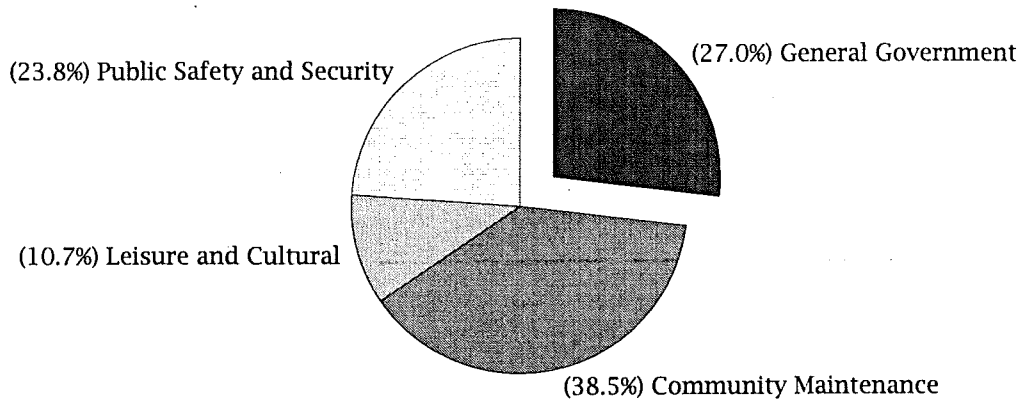
The General Government service area includes departments that provide administration for the City. The City Council, Administrative Services, City Attorney, Finance, and Human Resources handle general City administration. Also included are Community Development and Economic Development which promote new developments and administer existing codes. The Community Enhancement fund distributes room tax funds to outside organizations for benefit to the entire community. Debt Service fund handles City debt and the Risk Management fund manages City insurance and safety.

Organization



GENERAL GOVERNMENT

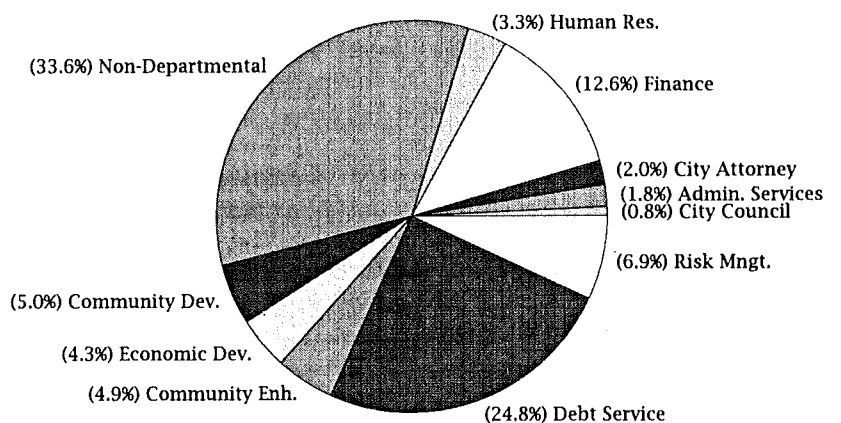
Service Areas



<u>Service Areas</u>	<u>1999 Budget</u>
General Government	\$ 18,225,900
Community Maintenance	26,060,000
Leisure and Cultural	7,222,300
Public Safety and Security	<u>16,118,800</u>
Total Budget	\$ <u>67,627,000</u>

General Government

<u>Departments</u>	<u>1999 Budget</u>
City Council	\$ 136,700
Admin. Services	334,200
City Attorney	360,500
Finance	2,290,000
Human Res.	594,900
Community Dev.	914,500
Non-Departmental	6,131,700
Economic Dev.	789,900
Community Enh.	891,500
Debt Service	4,521,600
Risk Mngt.	<u>1,260,400</u>
Total General Government	\$ <u>18,225,900</u>



GENERAL GOVERNMENT

	1997 <u>Actual</u>	1998 <u>Adopted</u>	1998 6 Month <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
<u>GENERAL FUND</u>					
CITY COUNCIL	\$ <u>119,329</u>	\$ <u>121,900</u>	\$ <u>65,855</u>	\$ <u>125,100</u>	\$ <u>136,700</u>
ADMINISTRATIVE SERVICES	<u>314,195</u>	<u>324,200</u>	<u>151,732</u>	<u>325,900</u>	<u>334,200</u>
CITY ATTORNEY	<u>303,807</u>	<u>347,000</u>	<u>156,343</u>	<u>343,400</u>	<u>360,500</u>
FINANCE					
Administration	211,133	213,900	94,261	210,200	220,500
Accounting Services	398,710	437,900	203,933	434,200	447,800
Assessing	415,892	408,900	190,107	411,900	435,200
Information Services	369,780	436,500	189,371	433,800	511,400
Customer Services	<u>619,388</u>	<u>667,600</u>	<u>303,953</u>	<u>656,300</u>	<u>675,100</u>
Total Finance	<u>2,014,903</u>	<u>2,164,800</u>	<u>981,625</u>	<u>2,146,400</u>	<u>2,290,000</u>
HUMAN RESOURCES					
Personnel Administration	303,199	359,300	159,537	361,200	379,400
Purchasing	<u>197,060</u>	<u>209,500</u>	<u>89,572</u>	<u>210,700</u>	<u>215,500</u>
Total Human Resources	<u>500,259</u>	<u>568,800</u>	<u>249,109</u>	<u>571,900</u>	<u>594,900</u>
COMMUNITY DEVELOPMENT					
Planning & Development	349,475	360,400	171,330	361,500	377,800
Inspections	<u>497,601</u>	<u>520,400</u>	<u>247,066</u>	<u>521,100</u>	<u>536,700</u>
Total Community Development	<u>847,076</u>	<u>880,800</u>	<u>418,396</u>	<u>882,600</u>	<u>914,500</u>
NON-DEPARTMENTAL	<u>6,334,184</u>	<u>6,122,700</u>	<u>240,511</u>	<u>6,061,500</u>	<u>6,131,700</u>
<u>OTHER FUNDS</u>					
ECONOMIC DEVELOPMENT	<u>830,105</u>	<u>414,600</u>	<u>442,286</u>	<u>1,601,800</u>	<u>789,900</u>
COMMUNITY ENHANCEMENT	<u>781,270</u>	<u>793,300</u>	<u>387,742</u>	<u>793,300</u>	<u>891,500</u>
DEBT SERVICE FUNDS	<u>3,627,596</u>	<u>3,291,100</u>	<u>2,706,593</u>	<u>4,507,100</u>	<u>4,521,600</u>
RISK MANAGEMENT	<u>351,879</u>	<u>1,187,300</u>	<u>376,906</u>	<u>1,187,700</u>	<u>1,260,400</u>
TOTAL GENERAL GOVERNMENT	\$ <u>16,024,603</u>	\$ <u>16,216,500</u>	\$ <u>6,177,098</u>	\$ <u>18,546,700</u>	\$ <u>18,225,900</u>

CITY COUNCIL

Overview

The City Council formulates and enacts the public policy of the City. The Council represents the citizens of Eau Claire in determining policies, programs, services and legislation. As the legislative body of the City, the Council has the responsibility for determining community needs, establishing priorities, specifying immediate and long-range policies, services, and programs, and adopting the annual budget for the City.

The Council is comprised of eleven members: five members elected by aldermanic district, and five members and a Council President elected at large. The President and district Council members are elected in odd numbered years, and the Council members at large are elected in even numbered years.

Purpose

- Public Safety - To provide an environment in which people feel safe and secure through the provision of protective emergency services.
- Finance - To provide financial integrity and efficient, effective management of fiscal resources to ensure that the property tax rate is kept as low as possible.
- Social and Cultural Services - To provide cultural and recreational activities for the benefit and enjoyment of all residents.
- Infrastructure Development - To provide a pleasant and safe physical environment with functional and attractive buildings, good streets and sidewalks, inviting parks, and adequate public transportation.
- Civic Participation - To ensure that citizens are kept informed of issues facing the City and are encouraged to participate in the affairs of their government.
- Industrial Retention and Development - To encourage the development of new businesses and support the retention of existing business and industry within the community.
- Intergovernmental Communication - To maintain an open and regular dialogue with other governmental bodies on the state and local levels.

CITY COUNCIL

<i>Expenditures</i>	1997	1998	1998	1998	1999
	Actual	Adopted	6 Month	Estimated	Budget
			Actual		
Personal Services	\$ 36,511	\$ 36,200	\$ 18,269	\$ 36,200	\$ 36,200
Contractual Services	80,376	83,000	46,434	86,200	98,700
Utilities	212	200	89	200	200
Fixed Charges	1,280	1,300	641	1,300	400
Materials & Supplies	950	1,200	422	1,200	1,200
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>119,329</u>	\$ <u>121,900</u>	\$ <u>65,855</u>	\$ <u>125,100</u>	\$ <u>136,700</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
City Council Program	\$ 33,600	\$ 91,300	\$ 124,900
Indirect Cost/Insurance and Benefits	<u>2,600</u>	<u>9,200</u>	<u>11,800</u>
Total Program Expenditures	\$ <u>36,200</u>	\$ <u>100,500</u>	\$ <u>136,700</u>

Authorized Positions

	1997	1998	1999
City Council President	1.00	1.00	1.00
City Council Members	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>
Total	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>

These are temporary positions that are not included in the position control summary of the SUPPORT INFORMATION section.

ADMINISTRATIVE SERVICES

Overview

Administrative Services includes the services of the City Manager and City Clerk. The City Manager implements the policies of the City Council and provides professional general management of City operations to assure optimum use of all resources. The City Clerk records the proceedings of public meetings and maintains the official City records. This office also carries out functions that are required in state statute.

Purpose

- Technical Support - To assist the City Council in carrying out its business by providing staff support, timely information, and appropriate recommendations.
- Financial Integrity - To properly manage the fiscal condition of the City and ensure its continued stability.
- Citizen Relations - To serve the citizens and provide access to information about the City and have opportunities for involvement in their City government.
- Staff Performance - To direct the City staff in a manner that ensures the highest quality service possible to the people of the city.
- Planning and Development - To analyze the short and long-range opportunities and challenges confronting the City and to recommend programs which will lead to achievement of the City's goals.
- Intergovernmental Participation - To represent the City with the State legislature and other governmental bodies whose activities may affect the interests of the City of Eau Claire.
- Maintain official City records.

ADMINISTRATIVE SERVICES

<u>Expenditures</u>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ 269,367	\$ 271,200	\$ 132,282	\$ 272,900	\$ 279,900
Contractual Services	29,636	35,200	10,745	35,200	35,400
Utilities	1,782	1,800	864	1,800	1,800
Fixed Charges	1,210	1,200	605	1,200	1,400
Materials & Supplies	12,200	13,800	7,236	13,800	14,700
Debt Service	--	--	--	--	--
Capital Outlay	--	1,000	--	1,000	1,000
Other	--	--	--	--	--
Total Expenditures	\$ <u>314,195</u>	\$ <u>324,200</u>	\$ <u>151,732</u>	\$ <u>325,900</u>	\$ <u>334,200</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
City Manager Program	\$ 148,100	\$ 41,600	\$ 189,700
City Clerk Program	23,900	5,000	28,900
Indirect Cost/Insurance and Benefits	<u>107,900</u>	<u>7,700</u>	<u>115,600</u>
Total Program Expenditures	\$ <u>279,900</u>	\$ <u>54,300</u>	\$ <u>334,200</u>

Authorized Positions

	1997	1998	1999
City Manager	1.00	1.00	1.00
Executive Assistant/Secretary	1.00	1.00	1.00
City Clerk/Record Services Coordinator	1.00	1.00	1.00
Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

CITY ATTORNEY

Overview

The office of City Attorney has the statutory responsibility for "all the law business in which the City is interested." This includes rendering advice about City matters to the City Council, City staff and the public, handling litigation, drafting and approving ordinances, resolutions, and other documents, and handling all other legal matters affecting the City.

Purpose

- Provide accurate and complete legal advice on matters affecting the City.
- Provide legal defense to the City, its officers and employees.
- Diligently prosecute violations of City ordinances.
- Draft or approve all ordinances, resolutions and other legal documents.
- Perform all other legal services required by the City.

Major Activities

- Provided legal assistance on the PMSI development on the former Soo Line site.
- Provided legal assistance and advice regarding the litigation arising out of the acquisition through eminent domain of the Steahr-Erickson property.
- Represented the City in a lawsuit brought by BFI seeking to invalidate City recycling regulations.
- Provided legal assistance in connection with proceedings to acquire property at the NW corner of Madison and Forest Streets.
- Represented City in seeking to modify Town of Union requirements concerning the extension of utilities in Kohlhepp Road.
- Provided assistance in connection with difficulties encountered with two software providers: CLUES (a Police Department records retention program) and GEAC (a payroll software provider).
- Provided legal service and advice to City Council, city staff and the public on several proposed ordinances relating to refuse collection and disposal, massage therapy and therapists, harmful snakes, tattooing and body piercing, and records retention.
- Assistance and advice were provided regarding cable TV franchise negotiations and other telecommunication matters, including cellular services, personal communication service antennas, and the location of an antenna by APT on Mt. Tom.
- Assisted in concluding the Dells Dam option agreement.
- City Attorney served as Regional Vice President for IMLA, the national organization of city attorneys, as member of the Legislative Committee of the League of Wisconsin Municipalities, and as member of the Board of Directors and Chair of the Claims Committee of Wisconsin Municipal Mutual Insurance Company.
- Assistant City Attorney served on the Wisconsin Department of Justice state task force on the underage alcohol violator program.
- Handled several labor matters.
- Provided legal assistance and advice to the Redevelopment Authority.
- Handled the following ordinance violations: All non-criminal traffic violations in the city, up to and including first offense drunk driving; property violations, including zoning, improper use and failure to maintain; housing and building code violations; violations of public peace, morals and welfare; health and safety violations.
- Provided assistance to the Housing Authority, particularly in the areas of applicant screening, tenancy terminations and acting as hearing agency for appeals from Housing Authority determinations.

CITY ATTORNEY

<u>Expenditures</u>	1997	1998	1998	1998	1999
	Actual	Adopted	6 Month	Estimated	Budget
	Actual	Adopted	Actual	Estimated	Budget
Personal Services	\$ 254,552	\$ 297,200	\$ 135,142	\$ 293,600	\$ 309,500
Contractual Services	14,610	31,000	12,098	31,000	32,000
Utilities	842	800	543	800	800
Fixed Charges	1,150	1,200	575	1,200	1,400
Materials & Supplies	16,868	15,100	6,455	15,100	14,100
Debt Service	--	--	--	--	--
Capital Outlay	15,785	1,700	1,530	1,700	2,700
Other	--	--	--	--	--
Total Expenditures	\$ <u>303,807</u>	\$ <u>347,000</u>	\$ <u>156,343</u>	\$ <u>343,400</u>	\$ <u>360,500</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
City Attorney Program	\$ 191,700	\$ 47,000	\$ 238,700
Indirect Cost/Insurance and Benefits	<u>117,800</u>	<u>4,000</u>	<u>121,800</u>
Total Program Expenditures	\$ <u>309,500</u>	\$ <u>51,000</u>	\$ <u>360,500</u>

Authorized Positions

	1997	1998	1999
City Attorney	1.00	1.00	1.00
Assistant City Attorney	2.00	2.00	2.00
Legal Secretary/Deputy City Clerk	--	1.00	1.00
Legal Secretary	<u>1.00</u>	<u>--</u>	<u>--</u>
Total FTE Positions	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

FINANCE - Administration

Overview

Finance Administration is a division of the Finance department that provides the financial guidance required for the effective and efficient management of City operations. Financial planning for the City's future needs is an important component of this service. Responsibilities include supervision of the Accounting Services, Assessing, and Customer Services divisions.

Purpose

- Serve as financial advisor to the City Manager and City Council.
- Administer overall financial policy for the City.
- Provide financial planning for the City's future.
- Create TIF Districts and publish annual reports.
- Review and approve contracts and leases.
- Identify and obtain grant funds.
- Finance capital projects through debt issues.
- Coordinate industrial revenue bond issues.
- Maintain budgetary compliance and internal control systems.
- Prepare fiscally sound financial documents, including annual operating budgets, capital improvement plans, and annual audited financial reports.
- Maximize revenue sources.
- Develop alternate financing methods.
- Acquire property for public-purpose projects.
- Monitor City Loan Portfolio.
- Issue economic development loans and administer loan portfolio.

Major Activities

	<u>1997</u> <u>Actual</u>	<u>1998</u> <u>Estimated</u>	<u>1999</u> <u>Budget</u>
Bond Issues	8	4	6
G.O. Bond Rating:			
-Moody's	Aa2	Aa2	Aa2
-Standard and Poor's	AA	AA	AA
Water Bond Rating			
-Moody's	Aaa *	Aa3	Aa3
-Standard and Poor's	AAA *	A+	A+
*Insured			
Sewer Bond Rating			
-Moody's	Aa	Aa3	Aa3
-Standard and Poor's	AA-	AA-	AA-
Budget administration and management (000's):			
-Total operating revenues	\$64,840	\$66,148	\$69,288
-Total operating expense	58,737	65,175	67,627
-General fund operating revenues	32,745	33,513	33,947
-General fund operating expense	33,827	35,536	36,851
-Capital improvement appropriations	26,027	17,533	16,835

Awards:

- Certificate of Achievement for Excellence in Financial Reporting (1984-Present)
- Wisconsin GRATE Award for Financial Reporting (1986-Present)

FINANCE - Administration

<u>Expenditures</u>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ 196,575	\$ 200,200	\$ 80,627	\$ 196,500	\$ 206,600
Contractual Services	5,041	4,800	9,136	5,700	5,600
Utilities	880	1,000	358	1,000	1,000
Fixed Charges	1,030	1,100	515	1,100	1,000
Materials & Supplies	5,679	5,300	2,500	5,300	6,300
Debt Service	--	--	--	--	--
Capital Outlay	1,928	1,500	1,125	600	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>211,133</u>	\$ <u>213,900</u>	\$ <u>94,261</u>	\$ <u>210,200</u>	\$ <u>220,500</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Administration Program	\$ 130,000	\$ 11,600	\$ 141,600
Indirect Cost/Insurance and Benefits	<u>76,600</u>	<u>2,300</u>	<u>78,900</u>
Total Program Expenditures	\$ <u>206,600</u>	\$ <u>13,900</u>	\$ <u>220,500</u>

Authorized Positions

	1997	1998	1999
Director of Finance	1.00	1.00	1.00
Projects and Acquisitions Coordinator	1.00	1.00	1.00
Finance Secretary	1.00	--	--
Account Clerk II	--	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

FINANCE - Accounting Services

Overview

Accounting Services is a division of the Finance Department that provides a variety of accounting and financial services for citizens and other City departments. Accounting Services is responsible for preparing and distributing the annual financial audit, operating budgets, and other financial reports. Services include providing accounts payable, payroll, accounts receivable, fixed assets, cash management and grant reporting systems. This division also manages the combined City and School District investment portfolio and coordinates debt service payments for the City and School District.

Purpose

- Provide accurate, timely accounting information that complies with generally accepted accounting principles.
- Assist departments in budget preparation and control.
- Distribute understandable financial information to the public and City departments.
- Manage City resources by sound investment, collection and payment practices.
- Provide required public services in a courteous and efficient manner.
- Schedule staffing effort to meet public demand.
- Maximize efficiency of financial data processing systems through use of advanced hardware/software technology.
- Prepare debt summary and provide for timely debt payments.
- Maintain records for arbitrage compliance for all City bonds.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Payments:			
Payroll checks issued	22,535	22,750	22,900
Payroll checks paid	\$23,691,727	\$23,900,000	\$24,620,000
Voucher checks issued	15,937	13,600	14,000
Voucher checks paid	\$83,686,766	\$82,600,000	\$82,700,000
Average invested funds	\$64,300,000	\$65,000,000	\$67,000,000
Interest earnings	\$3,401,000	\$3,200,000	\$3,250,000
Accounts receivable:			
Amounts collected	\$2,686,895	\$2,460,000	\$2,500,000
Invoices issued	1,229	1,000	1,000
Debt Issues monitored	34	31	33

FINANCE - Accounting Services

<u>Expenditures</u>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ 343,143	\$ 367,700	\$ 166,562	\$ 364,000	\$ 373,500
Contractual Services	35,566	47,600	28,355	47,600	50,100
Utilities	3,015	2,200	1,140	2,200	3,200
Fixed Charges	1,590	1,600	795	1,600	1,800
Materials & Supplies	12,862	17,300	5,007	17,300	16,200
Debt Service	--	--	--	--	--
Capital Outlay	2,534	1,500	2,074	1,500	3,000
Other	--	--	--	--	--
Total Expenditures	\$ <u>398,710</u>	\$ <u>437,900</u>	\$ <u>203,933</u>	\$ <u>434,200</u>	\$ <u>447,800</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Accounting Services Program	\$ 244,100	\$ 72,500	\$ 316,600
Indirect Cost/Insurance and Benefits	<u>129,400</u>	<u>1,800</u>	<u>131,200</u>
Total Program Expenditures	\$ <u>373,500</u>	\$ <u>74,300</u>	\$ <u>447,800</u>

Authorized Positions

	1997	1998	1999
Manager of Accounting Services	1.00	1.00	1.00
Accountant Analyst	1.00	1.00	1.00
Accountant I	1.00	1.00	1.00
Payroll Specialist	1.00	1.00	1.00
Account Clerk I	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Total FTE Positions	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

FINANCE - Assessing

Overview

Assessing is a division of Finance that provides assessment of real and personal property for all taxable properties in the City. The primary function of Assessing is to assure fair and equitable assessments based on estimated market values as of January 1 each year.

Purpose

- Provide for the fair and equitable assessment of all real and personal property within the City.
- Adhere to strict statutory guidelines as well as generally accepted assessment practices, principles, and procedures.
- Monitor assessment performance through utilization of quality assurance testing.
- Maintain an effective public relations program with property owners and their agents to provide an increased understanding of the property tax system and the assessment process.
- Maintain accurate assessment records through the annual field review of all property.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Total value of properties on Tax Roll	\$2,205,334,800	\$2,277,899,900	\$2,331,500,000
Total real estate assessments	2,071,848,400	2,146,586,700	2,207,000,000
Residential	1,345,685,100	1,379,765,800	1,410,000,000
Commercial	626,309,400	665,622,600	695,000,000
Manufacturing (assessed by state)	99,853,900	101,198,300	102,000,000
Total personal property assessments	133,486,400	131,313,200	124,500,000
City	109,341,000	104,514,000	99,000,000
Manufacturing (assessed by state)	24,145,400	26,799,200	25,500,000
Total number of properties assessed:			
Real Estate	20,818	20,880	21,000
Personal Property	2,605	2,548	2,600

FINANCE - Assessing

<i>Expenditures</i>	1997	1998	1998	1998	1999
	Actual	Adopted	6 Month	Estimated	Budget
	Actual	Adopted	Actual	Estimated	Budget
Personal Services	\$ 364,338	\$ 367,200	\$ 170,323	\$ 370,200	\$ 384,300
Contractual Services	31,502	25,700	12,365	25,700	33,200
Utilities	1,630	1,500	806	1,500	1,600
Fixed Charges	7,470	7,500	3,735	7,500	7,800
Materials & Supplies	9,422	7,000	2,878	7,000	8,300
Debt Service	--	--	--	--	--
Capital Outlay	1,530	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>415,892</u>	\$ <u>408,900</u>	\$ <u>190,107</u>	\$ <u>411,900</u>	\$ <u>435,200</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Assessing Program	\$ 235,300	\$ 32,900	\$ 268,200
Indirect Cost/Insurance and Benefits	<u>149,000</u>	<u>18,000</u>	<u>167,000</u>
Total Program Expenditures	\$ <u>384,300</u>	\$ <u>50,900</u>	\$ <u>435,200</u>

Authorized Positions

	1997	1998	1999
City Assessor	1.00	1.00	1.00
Property Assessor II	4.60	4.60	4.60
Assessing Technician	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>6.60</u>	<u>6.60</u>	<u>6.60</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

FINANCE - Information Services

Overview

Information Services is the division of Finance that assists departments in analyzing work methods and information. This division coordinates all technology needs.

Purpose

- Convert mainframe systems to run on PC's.
- Provide PC network support and direction.
- Continue support of mainframe systems.
- Provide system support for installation of networks.
- Provide assistance to departments in all areas of technology.
- Administer City-wide E-mail and Internet access.
- Provide system administrative support for Computer Aided Mapping.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Systems in operation (Mainframe)	5	4	4
Computer hours used (Mainframe)	1,050	1,000	1,020
Number of PC units in operation	220	225	250
Number of PC Networks installed	8	10	12

FINANCE - Information Services

<i>Expenditures</i>	1997	1998	1998	1998	1999
	Actual	Adopted	6 Month	Estimated	Budget
			Actual		
Personal Services	\$ 303,856	\$ 376,100	\$ 158,366	\$ 373,400	\$ 419,300
Contractual Services	45,599	41,200	23,509	41,200	64,700
Utilities	2,505	2,100	825	2,100	10,300
Fixed Charges	1,420	1,400	710	1,400	1,900
Materials & Supplies	7,395	10,500	5,961	10,500	10,200
Debt Service	--	--	--	--	--
Capital Outlay	9,005	5,200	--	5,200	5,000
Other	--	--	--	--	--
Total Expenditures	\$ <u>369,780</u>	\$ <u>436,500</u>	\$ <u>189,371</u>	\$ <u>433,800</u>	\$ <u>511,400</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Information Services Program	\$ 264,100	\$ 90,100	\$ 354,200
Indirect Cost/Insurance and Benefits	<u>155,200</u>	<u>2,000</u>	<u>157,200</u>
Total Program Expenditures	\$ <u>419,300</u>	\$ <u>92,100</u>	\$ <u>511,400</u>

Authorized Positions

	1997	1998	1999
Information Services Manager	1.00	1.00	1.00
Information Services Technician 3	3.00	4.00	5.00
Information Services Technician 2	1.00	1.00	1.00
PC Coordinator	--	--	1.00
Total FTE Positions	<u>5.00</u>	<u>6.00</u>	<u>8.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

FINANCE - Customer Services

Overview

Customer Services is the division of Finance that provides a central location for the collection of water, sewer, and stormwater bills, licenses, parking tickets, and other City payments including the processing of ACH deposits. The office also handles public relations pertaining to utility service, business licenses, special assessments, payment questions, and other general information.

Purpose

- Provide efficient means for collection of all payments made to the City.
- Calculate and produce utility bills and answer citizens' questions regarding their services.
- Issue and administer City and Health Department licenses and permits including alcohol and beverage licenses.
- Develop and maintain City's banking records.
- Prepare and file all utility accounting reports required by the Public Service Commission.
- Conduct all elections including:
 - Prepare ballot information.
 - Accumulate and certify vote totals.
 - Train, schedule and supervise election officials.
 - Register new voters, update the voter registration list.
 - Provide election information, notify voters of their voting and aldermanic district.
 - Administer the absentee ballot system.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Collections:			
Utility	\$10,210,000	\$11,315,000	\$11,800,000
Licenses	1,152,600	1,215,000	1,260,000
Utility bills processed:			
Residential	77,901	80,500	81,400
Commercial	9,184	9,500	9,600
Industrial	389	380	380
Public	657	680	690
Stormwater	N/A	1,500	2,200
Private fire	639	660	670
Licenses issued	6,321	6,800	7,100
New registered voters	400	4,500	500
Total registered voters	45,334	45,000	35,500
Elections	3	4	2
Number of voting wards in Eau Claire	35	35	35
Number of absentee ballots	1,800	2,500	1,000

FINANCE - Customer Services

<u>Expenditures</u>	1997	1998	1998	1998	1999
	Actual	Adopted	6 Month	Estimated	Budget
			Actual		
Personal Services	\$ 487,959	\$ 524,500	\$ 238,341	\$ 513,200	\$ 529,500
Contractual Services	78,708	116,800	58,566	116,800	119,100
Utilities	2,159	3,200	1,197	3,200	2,900
Fixed Charges	3,200	3,200	1,600	3,200	2,800
Materials & Supplies	16,825	13,900	3,904	13,900	13,800
Debt Service	--	--	--	--	--
Capital Outlay	30,537	6,000	345	6,000	7,000
Other	--	--	--	--	--
Total Expenditures	\$ <u>619,388</u>	\$ <u>667,600</u>	\$ <u>303,953</u>	\$ <u>656,300</u>	\$ <u>675,100</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Customer Services Program	\$ 261,800	\$ 111,400	\$ 373,200
Elections Program	83,900	31,200	115,100
Indirect Cost/Insurance and Benefits	<u>183,800</u>	<u>3,000</u>	<u>186,800</u>
Total Program Expenditures	\$ <u>529,500</u>	\$ <u>145,600</u>	\$ <u>675,100</u>

Authorized Positions

	1997	1998	1999
Customer Services Manager	1.00	1.00	1.00
Accounting Supervisor	1.00	1.00	1.00
Election Clerk	0.75	0.75	0.75
Account Clerk II	2.00	2.00	2.00
Account Clerk I	<u>5.50</u>	<u>5.50</u>	<u>5.50</u>
Total FTE Positions	<u>10.25</u>	<u>10.25</u>	<u>10.25</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

HUMAN RESOURCES - Personnel Administration

Overview

The purpose of the Human Resources Department is to administer the recruitment and selection procedures of the City in accordance with merit principles and Affirmative Action guidelines and to conduct labor negotiations in a manner which protects the rights of the City and conforms to Wisconsin State Statutes. It is also the Department's purpose to administer the City's wage and benefits package in a manner consistent with contractual agreements and acceptable practices.

Purpose

- Conduct recruitment and selection procedures in accordance with merit principles and within Affirmative Action guidelines in a manner which will ensure maintenance of an effective work force.
- Develop, implement, and maintain an effective training program.
- Conduct labor negotiations and administer labor contracts.
- Advise the City Manager and City Council on labor issues.
- Administer the employee wage and benefit packages.
- Develop intern positions both within the public sector and private sector.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Total permanent positions	486.60	499.10	504.35
Employee turn-over rate	5.0%	7.0%	5.0%
Number of employment applications	2,500	2,200	2,000
Number of positions filled:			
Permanent	46	33	30
Temporary	350	350	350

HUMAN RESOURCES - Personnel Administration

<i>Expenditures</i>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ 170,849	\$ 179,200	\$ 81,313	\$ 181,100	\$ 210,600
Contractual Services	122,628	165,900	73,073	165,900	153,300
Utilities	1,248	1,800	602	1,800	1,500
Fixed Charges	1,810	1,800	905	1,800	1,400
Materials & Supplies	6,664	10,600	3,644	10,600	12,600
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>303,199</u>	\$ <u>359,300</u>	\$ <u>159,537</u>	\$ <u>361,200</u>	\$ <u>379,400</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Human Resources Program	\$ 132,900	\$ 165,400	\$ 298,300
Indirect Cost/Insurance and Benefits	<u>77,700</u>	<u>3,400</u>	<u>81,100</u>
Total Program Expenditures	\$ <u>210,600</u>	\$ <u>168,800</u>	\$ <u>379,400</u>

Authorized Positions

	1997	1998	1999
Director of Human Resources/Risk Manager	0.50	0.50	0.50
Assistant to Director of Human Resources	1.00	1.00	1.00
Human Resources Secretary	1.00	1.00	1.00
Personnel Technician	<u>0.75</u>	<u>0.75</u>	<u>1.00</u>
Total FTE Positions	<u>3.25</u>	<u>3.25</u>	<u>3.50</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

HUMAN RESOURCES - Purchasing

Overview

Purchasing is a division of Human Resources that buys supplies, services and construction for all City departments. They maintain an office supply storeroom and a mail room. A large and small quantity duplicating operation designed to meet the on-premise copying needs of the City staff and the City's telephone system are also maintained by purchasing personnel.

Purpose

- Instill and maintain public confidence in the City's procurement procedures.
- Ensure fair, equitable and consistent treatment of all persons who deal with the City's procurement system.
- Maximize to the fullest extent practicable the purchasing value of City funds.
- Foster effective broad-based competition within the free enterprise system.
- Provide safeguards to maintain a purchasing system of quality and integrity.
- Manage and maintain an on-premise storeroom to meet the daily office supply requirements of City staff.
- Receive and distribute all incoming mail for City departments.
- Post and mail all outgoing correspondence and communications for City departments.
- Provide on-premise copying for convenience at less cost than contract copying.
- Manage and maintain radio and telephone communications systems.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Number of purchase orders processed	3,800	3,900	4,000
Procurement expenditures (in millions)	\$18	\$18	\$20
Number of Purchase Contracts (generally those in excess of \$20,000)	76	83	85
Average number of copies run each month	136,000	138,000	138,000
Average pieces of mail handled each day	800	800	800
Number of installed telephone circuits (includes cellular & special data lines)	466	490	515

HUMAN RESOURCES - Purchasing

<u>Expenditures</u>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ 170,198	\$ 176,200	\$ 82,554	\$ 177,400	\$ 182,900
Contractual Services	17,684	18,900	1,927	18,900	16,900
Utilities	1,222	1,100	694	1,100	1,200
Fixed Charges	1,030	1,100	515	1,100	800
Materials & Supplies	6,926	12,200	2,352	12,200	12,200
Debt Service	--	--	--	--	--
Capital Outlay	--	--	1,530	--	1,500
Other	--	--	--	--	--
Total Expenditures	\$ <u>197,060</u>	\$ <u>209,500</u>	\$ <u>89,572</u>	\$ <u>210,700</u>	\$ <u>215,500</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Purchasing Program	\$ 103,300	\$ 27,200	\$ 130,500
Mail & Duplicating Program	10,900	3,900	14,800
Indirect Cost/Insurance and Benefits	<u>68,700</u>	<u>1,500</u>	<u>70,200</u>
Total Program Expenditures	\$ <u>182,900</u>	\$ <u>32,600</u>	\$ <u>215,500</u>

Authorized Positions

	1997	1998	1999
Purchasing Manager	1.00	1.00	1.00
Buyer	1.00	1.00	1.00
Purchasing Clerk	1.00	1.00	1.00
Mail & Duplicating Clerk	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
Total FTE Positions	<u>3.50</u>	<u>3.50</u>	<u>3.50</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

COMMUNITY DEVELOPMENT - Planning

Overview

Planning provides the City Council, City Plan Commission, and other boards and commissions with expertise and recommendations in the areas of City planning, neighborhood and special areas planning, City development and redevelopment, zoning site plan review, subdivision plat review, historic preservation, land use-related ordinance development, growth and development monitoring and land use management.

Purpose

- Provide for improved physical development of the City.
- Coordination of public and private activities relating to development.
- Continue to refine and implement the City Comprehensive Plan.
- Update City ordinances pertaining to development.
- Develop appropriate computer systems to enable more efficient processing and improved analysis of permits and applications.
- Manage the City's development review function and assist citizens in processing development applications.
- Assist neighborhood associations and downtown improvement districts in implementation of area plans and revitalization activities.
- Encourage community awareness of long-range planning issues and policies.
- Coordinate activities and groups involved in downtown redevelopment.
- Assist Landmarks Commission in historic preservation activities.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Major Plan/Ordinance Updates	5	5	5
Site Plans Processed	68	70	70
Rezoning processed	43	50	50
Conditional Use Permits	53	40	50
Annexations - Number	19	20	20
- Acreage	300	300	300
Major Subdivisions Reviewed	16	15	15
Minor Subdivisions Reviewed	72	70	80
Certificate of Appropriateness	7	10	10
Landmarked Buildings	1	2	2

COMMUNITY DEVELOPMENT- Planning

<u>Expenditures</u>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ 328,838	\$ 335,600	\$ 162,021	\$ 336,700	\$ 349,400
Contractual Services	9,303	11,600	3,885	11,600	11,800
Utilities	1,487	1,500	790	1,500	1,500
Fixed Charges	1,450	1,500	724	1,500	1,600
Materials & Supplies	8,397	10,200	3,910	10,200	13,500
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>349,475</u>	\$ <u>360,400</u>	\$ <u>171,330</u>	\$ <u>361,500</u>	\$ <u>377,800</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Planning Administration Program	\$ 210,500	\$ 24,500	\$ 235,000
Indirect Cost/Insurance and Benefits	<u>138,900</u>	<u>3,900</u>	<u>142,800</u>
Total Program Expenditures	\$ <u>349,400</u>	\$ <u>28,400</u>	\$ <u>377,800</u>

Authorized Positions

	1997	1998	1999
Director of Community Development/Asst. City Manager	1.00	1.00	1.00
City Planner	1.00	1.00	1.00
Project Coordinator	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00
Community Development Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

COMMUNITY DEVELOPMENT - Inspections

Overview

The Inspections Division enforces all City and State codes and ordinances pertaining to construction zoning, signs, and other land use issues. City Building, Heating, Electrical, and Plumbing Inspectors make routine inspections on all construction projects to assure compliance with all codes and ordinances and to assist contractors and home owners in resolving technical problems. A Code Compliance Inspector assists in enforcing zoning, land use, and property maintenance related activities. Many inspections are made jointly with personnel from the Fire Department and City-County Health Department to achieve maximum efficiency and effectiveness.

Purpose

- Enforce all applicable codes and ordinances on a fair, reasonable, and uniform basis throughout the City.
- Coordinate all inspection activities with other agencies, particularly the City Fire Department, the City Department of Public Works and the City-County Health Department.
- Process all permit requests efficiently and effectively.
- Provide assistance to contractors and homeowners in interpretation of building codes and zoning ordinances.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Total construction valuation	\$83,856,020	\$95,000,000	\$100,000,000
Total permits issued	4,607	4,850	4,900
Single family dwellings	167	170	175
Two family buildings	30	20	30
Multi-family buildings	47	45	50
Commercial/industrial buildings	30	35	40
All other new non-residential	4	8	12
Residential accessory	106	140	140
Residential alterations & additions	895	925	950
Commercial/industrial alterations & additions	152	160	170
Variance requests	19	20	20
Building plan reviews	77	80	90
Plumbing plan reviews	97	100	110
Code compliance complaints & follow-up	1,000	1,020	1,100

COMMUNITY DEVELOPMENT - Inspections

<u>Expenditures</u>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ 441,255	\$ 454,000	\$ 210,826	\$ 454,700	\$ 468,500
Contractual Services	34,180	41,700	22,612	41,700	41,700
Utilities	2,295	2,600	1,152	2,600	2,600
Fixed Charges	10,613	10,700	5,295	10,700	11,200
Materials & Supplies	9,258	8,300	3,971	8,300	9,300
Debt Service	--	--	--	--	--
Capital Outlay	--	3,100	3,210	3,100	3,400
Other	--	--	--	--	--
Total Expenditures	\$ <u>497,601</u>	\$ <u>520,400</u>	\$ <u>247,066</u>	\$ <u>521,100</u>	\$ <u>536,700</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Inspection & Zoning Program	\$ 279,200	\$ 41,500	\$ 320,700
Indirect Cost/Insurance and Benefits	<u>189,300</u>	<u>26,700</u>	<u>216,000</u>
Total Program Expenditures	\$ <u>468,500</u>	\$ <u>68,200</u>	\$ <u>536,700</u>

Authorized Positions

	1997	1998	1999
Administrator, Inspection & Zoning	1.00	1.00	1.00
Inspectors:			
Building & Land Use	1.00	1.00	1.00
Building, Heating & Asst. Electrical	1.00	1.00	1.00
Plumbing	1.00	1.00	1.00
Heating, Plumbing & Asst. Building	1.00	1.00	1.00
Electrical & Assistant Mechanical	1.00	1.00	1.00
Code Compliance	1.00	1.00	1.00
Inspections Technician	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

NON-DEPARTMENTAL

Overview

The Non-Departmental division includes several different programs that have city-wide implications and aren't identified with a particular department. The Insurance program provides for the cost of liability and property insurance for general operations and health insurance for retired employees. This program also provides for mandatory payments of permanent disability due for work related injuries. The City provides for a level of service through the budget process that allows for normal operations; however, occasionally an unexpected event occurs which requires immediate attention. The Contingent Appropriation program provides funding, only as approved by the City Council, for emergency or unpredictable events. The Contributions and Other Payments program provides payment for several promotional agencies in the form of direct payments, grants, and City services. This program also accounts for payment of special assessments for work done to city-owned property and for miscellaneous, non-recurring expenditures. The General Fund Transfers program accounts for operating and capital subsidies made to other funds by General fund. Operating subsidies are made to several enterprise funds which are not entirely self-supporting. General obligation debt requirements which are part of the tax levy are included as a transfer to the Debt Service fund. Transfers for capital projects are made to other funds, if sufficient funds exist, to offset the need for bonding.

Purpose

- Provide adequate liability and property insurance coverage.
- Provide for timely payment to permanent disability recipients.
- Provide health insurance for retired employees.
- Provide a reasonable level of emergency funding.
- Provide the necessary financial assistance to maintain operations of funds whose revenues are insufficient to meet expenses.
- Fund capital improvement projects when it is undesirable to issue bonds.
- Provide for general obligation debt service.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Disability payments	\$33,482	\$31,300	\$31,300
Health Insurance for Retirees	238,073	230,000	242,000
Contingent appropriation	0	251,000	250,000
Organizations supported:			
Landmark Commission	25,691	4,500	4,500
Public Access Center	82,400	91,900	99,700
Senior Central	40,000	41,000	41,700
Humane Society	0	25,000	25,000
UW-EC Racial Diversity	0	2,000	0
Transfers to other funds:			
Operating subsidies	779,204	1,088,900	900,900
Debt Service	1,607,700	1,109,100	1,463,000
Economic Development	150,000	150,000	150,000
Capital projects	3,082,000	2,732,000	2,705,000

NON-DEPARTMENTAL

<i>Expenditures</i>	1997	1998	1998	1998	1999
	Actual	Adopted	6 Month	Estimated	Budget
			Actual		
Personal Services	\$ 259,727	\$ 261,300	\$ 107,973	\$ 373,100	\$ 273,300
Contractual Services	10,372	40,000	4,715	40,000	40,000
Utilities	--	--	--	--	--
Fixed Charges	297,089	150,000	49,056	150,000	178,600
Materials & Supplies	--	--	--	--	--
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	<u>5,766,996</u>	<u>5,671,400</u>	<u>78,767</u>	<u>5,498,400</u>	<u>5,639,800</u>
Total Expenditures	\$ <u>6,334,184</u>	\$ <u>6,122,700</u>	\$ <u>240,511</u>	\$ <u>6,061,500</u>	\$ <u>6,131,700</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Insurance & Retirement Program	\$ 273,300	\$ --	\$ 273,300
Contingent Appropriation Program	--	250,000	250,000
Contributions and Other Payments Program	--	360,900	360,900
General Fund Transfers Program	--	5,218,900	5,218,900
Indirect Cost/Insurance and Benefits	--	<u>28,600</u>	<u>28,600</u>
Total Program Expenditures	\$ <u>273,300</u>	\$ <u>5,858,400</u>	\$ <u>6,131,700</u>

Authorized Positions

No personnel are assigned to this program. The amount charged to Personal Services is the amount paid to former employees who receive disability payments for permanent work-related injuries and the amount paid for health insurance for retired City employees.

ECONOMIC DEVELOPMENT

Overview

Economic Development encourages and promotes city-wide economic development by providing professional assistance and support programs that help create a business climate that enhances development. This department also coordinates development activities between the public and private sectors to stimulate development in a planned and orderly way.

Purpose

- Implement the City's Economic Development Strategy.
- Help existing businesses expand and solve problems.
- Recruit new businesses to locate in Eau Claire.
- Maintain the business contact program.
- Administer the City's loan programs
 - Economic Development Fund
 - Facade Loan Program
 - Revolving Loan Fund
 - Commercial Rehabilitation Program
 - Historic Preservation Loans
- Assist businesses with the City permit process and regulations.
- Manage Sky Park Industrial Center.
- Keep an up-to-date file on commercial and industrial buildings and zoning districts.
- Coordinate the City's economic development efforts with other local, state and federal organizations.

Major Activities

	<u>1997 Actual</u>	<u>1998 Estimated</u>	<u>1999 Budget</u>
Lots sold in Sky Park	0	1	1
EDF Loans (Including contributions to other ED agencies)	8	9	8
Total City dollars	\$800,000	\$1,000,000	\$1,000,000
Historic Preservation Loans	1	1	1
Revolving Loan Fund (EDA)	4	3	3
Total City dollars	\$167,000	\$150,000	\$150,000
New jobs created or retained	21	100	25

ECONOMIC DEVELOPMENT

<u>Expenditures</u>	1997	1998	1998	1998	1999
	Actual	Adopted	6 Month	Estimated	Budget
			Actual		
Personal Services	\$ 84,888	\$ 96,500	\$ 49,401	\$ 102,300	\$ 114,200
Contractual Services	66,222	92,400	6,009	92,400	93,600
Utilities	19,101	13,000	8,367	13,000	13,500
Fixed Charges	5,821	200	128	200	1,400
Materials & Supplies	2,530	4,000	1,293	4,000	4,000
Debt Service	--	--	--	--	--
Capital Outlay	9,043	4,000	1,605	4,000	6,700
Other	<u>642,500</u>	<u>204,500</u>	<u>375,483</u>	<u>1,385,900</u>	<u>556,500</u>
Total Expenditures	\$ <u>830,105</u>	\$ <u>414,600</u>	\$ <u>442,286</u>	\$ <u>1,601,800</u>	\$ <u>789,900</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Economic Development Program	\$ 68,500	\$ 626,000	\$ 694,500
Commercial Rental Properties Program	--	47,500	47,500
Indirect Cost/Insurance and Benefits	<u>45,700</u>	<u>2,200</u>	<u>47,900</u>
Total Program Expenditures	\$ <u>114,200</u>	\$ <u>675,700</u>	\$ <u>789,900</u>

Authorized Positions

	1997	1998	1999
Economic Development Specialist	1.00	1.00	1.00
Business Assistance Specialist	<u>--</u>	<u>--</u>	<u>1.00</u>
Total FTE Positions	<u>1.00</u>	<u>1.00</u>	<u>2.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

COMMUNITY ENHANCEMENT

Overview

The Community Enhancement fund was created in 1992 to record the receipt and use of hotel/motel room tax revenues. These funds are used in accordance with City Ordinance 3.20 to encourage interest in tourism and secure convention business for the greater Eau Claire area. The City Council may consider other projects that encourage visitors to come to Eau Claire, or any other uses as deemed appropriate by the City Council.

Purpose

- Support projects which improve attractiveness for tourism and conventions.
- Assist area agencies which promote tourism and market commercial activities of the community.
- Account for collection and uses of room tax revenue.
- Fund cultural and recreation efforts which have community-wide appeal.
- Miscellaneous purposes and projects.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Eau Claire Area Convention and Visitors Bureau	\$434,500	\$443,500	\$480,000
Eau Claire Regional Arts Council, Inc.	95,000	95,000	95,000
Chippewa Valley Museum	52,100	55,700	79,800
Beautification Project	5,000	5,000	5,000
Paul Bunyan Logging Camp	11,500	17,800	23,300
Chippewa Valley Symphony, Ltd.	<u>2,900</u>	<u>3,000</u>	<u>3,100</u>
Total	<u>\$601,000</u>	<u>\$620,000</u>	<u>\$686,200</u>

COMMUNITY ENHANCEMENT

<i>Expenditures</i>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ --	\$ --	\$ --	\$ --	\$ --
Contractual Services	270	300	200	300	300
Utilities	--	--	--	--	--
Fixed Charges	--	--	--	--	--
Materials & Supplies	--	--	--	--	--
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	<u>781,000</u>	<u>793,000</u>	<u>387,542</u>	<u>793,000</u>	<u>891,200</u>
Total Expenditures	\$ <u>781,270</u>	\$ <u>793,300</u>	\$ <u>387,742</u>	\$ <u>793,300</u>	\$ <u>891,500</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Community Enhancement Program	\$ --	\$ 891,500	\$ 891,500
Indirect Cost/Insurance and Benefits	<u>--</u>	<u>--</u>	<u>--</u>
Total Program Expenditures	\$ <u>--</u>	\$ <u>891,500</u>	\$ <u>891,500</u>

Authorized Positions

No Personal Services are charged to this program.

DEBT SERVICE

Overview

General obligation debt, i.e., debt which is secured by the full faith and credit of the City, is accounted for in this program, including bond issues associated with three of the six Tax Incremental Districts (TID). Expenditures reflect payments of principal, interest, and service charges for the current year. Funding for these payments is provided by transfers from General Fund, amortization of bond premium, and debt service escrow accounts. Debt incurred under State Statute 66.46 is defined as Tax Incremental Financing (TIF) and is funded by any positive incremental taxes resulting from increased property values in the tax district.

Purpose

- Provide for timely payments of all general debt obligations.
- Coordinate payment of debt issues which are divided between funds and other agencies.
- Provide budget control for debt payments in accordance with generally accepted accounting principles.
- Provide accounting records for TID project revenue and expenditures, in compliance with state statutes.

Major Activities

	<u>1997</u> <u>Actual</u>	<u>1998</u> <u>Estimated</u>	<u>1999</u> <u>Budget</u>
Number of debt issues:			
G. O. Bonds	2	3	3
Special Assessment Bonds	1	1	1
TIF Bonds	4	0	1
G.O. debt payments:			
Principal payments	\$1,762,084	\$1,208,700	\$2,198,700
Interest payments	781,159	1,142,500	1,570,400
Service charge payments	0	5,000	5,000
TIF debt payments:			
Principal payments	\$957,600	\$1,185,000	\$415,000
Interest payments	126,063	103,300	332,300
Service charge payments	690	900	200

DEBT SERVICE

<i>Expenditures</i>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ --	\$ --	\$ --	\$ --	\$ --
Contractual Services	690	5,900	340	5,900	5,200
Utilities	--	--	--	--	--
Fixed Charges	--	--	--	--	--
Materials & Supplies	--	--	--	--	--
Debt Service	3,626,906	3,285,200	2,706,253	4,501,200	4,516,400
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>3,627,596</u>	\$ <u>3,291,100</u>	\$ <u>2,706,593</u>	\$ <u>4,507,100</u>	\$ <u>4,521,600</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Debt Service-General Program	\$ --	\$ 3,774,100	\$ 3,774,100
Debt Service-TIF #4 Program	--	<u>747,500</u>	<u>747,500</u>
Total Program Expenditures	\$ <u>--</u>	\$ <u>4,521,600</u>	\$ <u>4,521,600</u>

Authorized Positions

No Personal Services are charged to this program.

RISK MANAGEMENT

Overview

The Risk Management Department is responsible for managing the City's pure risk exposures. Pure risk exposures are risks which can cause losses to the City and whose undertaking involves no possible gain. Examples include fire, natural disaster, liability suits, theft, workers' compensation and environmental contamination. Other responsibilities include employee safety, and health and wellness. Another important function of this department is coordinating the City's response to disaster situations.

Since 1992, the City has been self-insured for workers' compensation coverage. Claims handling is provided through a contract with a third party administrator.

Purpose

- Protect the City against accidental catastrophic financial losses.
- Protect City assets and public service capabilities from loss, destruction, or depletion.
- Minimize the total long term cost of pure risk to the City.
- Establish a safe and healthy work environment for City employees.
- Assure a coordinated community response to a natural disaster.
- Coordinate the clean up and response to environmental contamination associated with City operations.
- Manage workers' compensation program.

Major Activities

- Implement the City of Eau Claire Health and Safety Manual.
- Coordinate the City's response to contamination at the closed landfill located in the Town of Union.
- Coordinate Emergency Preparedness Exercises.
- Coordinate the response and funding of liability, property and workers' compensation claims.
- Review workers' compensation claims.
- Administer accidental and injury reduction program.

RISK MANAGEMENT

<i>Expenditures</i>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ 98,060	\$ 94,100	\$ 44,732	\$ 94,500	\$ 97,400
Contractual Services	47,226	49,900	20,889	49,900	72,800
Utilities	6,447	6,000	2,616	6,000	6,000
Fixed Charges	149,232	1,029,600	305,066	1,029,600	1,058,500
Materials & Supplies	3,669	5,200	2,073	5,200	5,200
Debt Service	47,245	--	--	--	--
Capital Outlay	--	2,500	1,530	2,500	20,500
Other	--	--	--	--	--
Total Expenditures	\$ <u>351,879</u>	\$ <u>1,187,300</u>	\$ <u>376,906</u>	\$ <u>1,187,700</u>	\$ <u>1,260,400</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Risk Management Program	\$ 56,800	\$ 1,159,300	\$ 1,216,100
Indirect Cost/Insurance and Benefits	<u>40,600</u>	<u>3,700</u>	<u>44,300</u>
Total Program Expenditures	\$ <u>97,400</u>	\$ <u>1,163,000</u>	\$ <u>1,260,400</u>

Authorized Positions

	1997	1998	1999
Director of Human Resources/Risk Manager	0.50	0.50	0.50
Risk Management Technician	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>

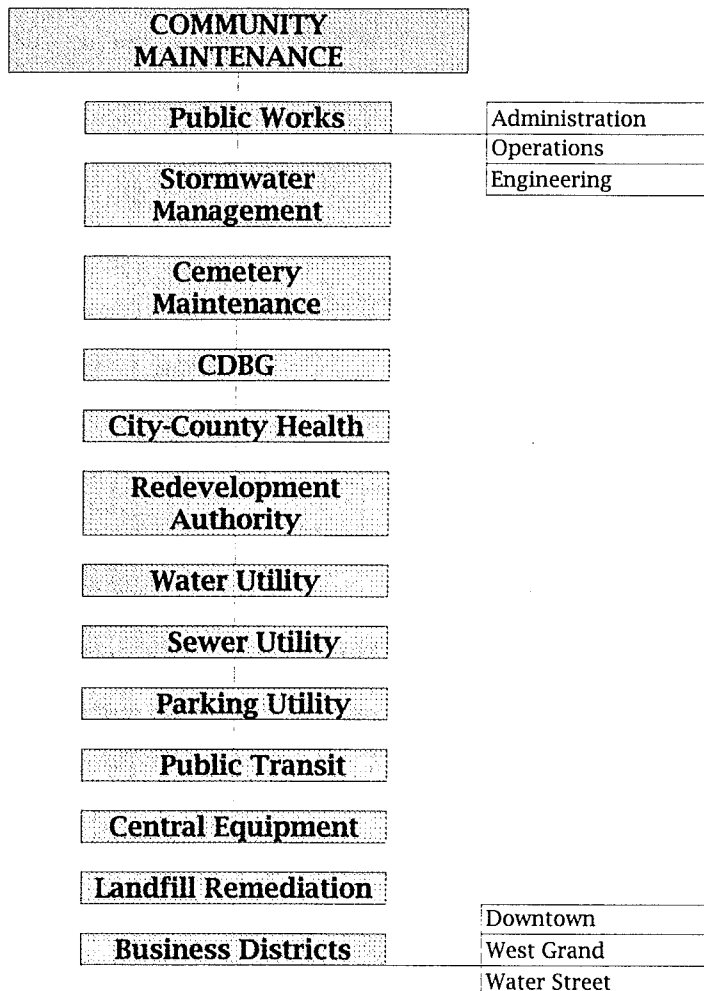
Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

COMMUNITY MAINTENANCE

Overview

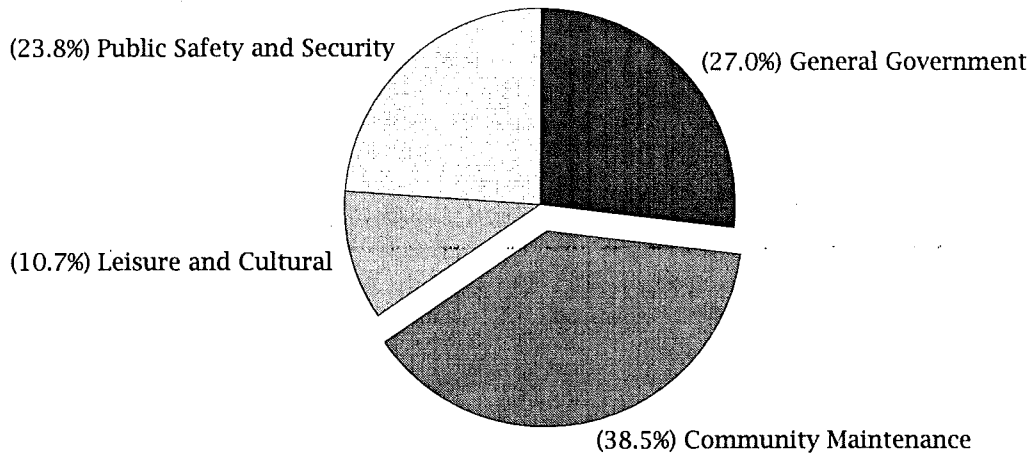
The Community Maintenance service area includes services of maintenance, safety and convenience for City residents. Public Works maintains the City's buildings and streets and is responsible for the design and construction of new streets and amenities. Stormwater Management constructs and maintains the stormwater drainage system and detention basins. Cemetery Maintenance operates and maintains the City's two cemeteries. Community Development provides decent housing and a suitable living environment primarily for persons of low and moderate income. City-County Health maintains an environment that is conducive to the preservation of the community's health, comfort, safety, and well-being. The Redevelopment Authority provides for acquisition and renovation or removal of properties in areas designated as blighted. The Water Utility provides an adequate, safe water supply for the City while the Sewer Utility maintains the sanitary sewer system and operates the Wastewater Treatment Plant for residential and industrial purposes. Parking Utility operates and maintains City-owned parking lots, ramps and meters. Public Transit operates and maintains the public transportation system. Landfill Remediation is an expendable trust fund to account for revenues and expenditures related to the Remedial Investigation Feasibility Study of a former City landfill. Central Equipment coordinates and maintains a centralized fleet management program for the City including management of a facility to maintain the equipment. The three Business Districts allow business property owners to develop and improve their areas of the City.

Organization



COMMUNITY MAINTENANCE

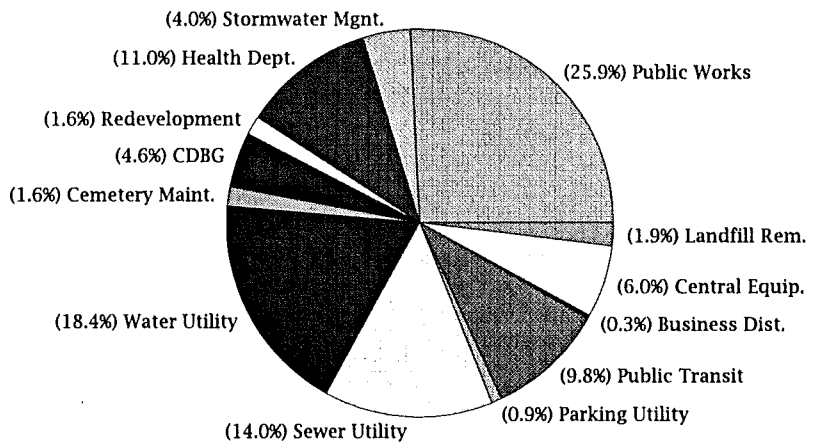
Service Areas



<u>Service Areas</u>	<u>1999 Budget</u>
General Government	\$ 18,225,900
Community Maintenance	26,060,000
Leisure and Cultural	7,222,300
Public Safety and Security	<u>16,118,800</u>
Total Budget	\$ <u>67,627,000</u>

Community Maintenance

<u>Departments</u>	<u>1999 Budget</u>
Public Works	\$ 6,743,400
Stormwater Mgnt.	1,035,400
Cemetery Maint.	432,400
CDBG	1,201,000
Health Dept.	2,858,500
Redevelopment	406,200
Water Utility	4,799,300
Sewer Utility	3,658,600
Parking Utility	227,700
Public Transit	2,559,100
Central Equip.	1,564,900
Landfill Rem.	500,000
Business Dist.	73,500
Total Community Maintenance	\$ <u>26,060,000</u>



COMMUNITY MAINTENANCE

	1997 <u>Actual</u>	1998 <u>Adopted</u>	1998 6 Month <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
<u>GENERAL FUND</u>					
PUBLIC WORKS					
Administration	\$ 433,407	\$ 254,400	\$ 109,222	\$ 250,500	\$ 255,800
Operations	4,626,717	4,988,600	2,207,863	5,002,700	5,153,600
Engineering	<u>1,109,533</u>	<u>1,173,200</u>	<u>533,439</u>	<u>1,241,100</u>	<u>1,334,000</u>
Total Public Works	<u>6,169,657</u>	<u>6,416,200</u>	<u>2,850,524</u>	<u>6,494,300</u>	<u>6,743,400</u>
<u>OTHER FUNDS</u>					
STORMWATER MANAGEMENT	<u>--</u>	<u>985,200</u>	<u>117,192</u>	<u>890,000</u>	<u>1,035,400</u>
CEMETERY MAINTENANCE	<u>346,579</u>	<u>373,000</u>	<u>174,843</u>	<u>372,200</u>	<u>432,400</u>
CDBG	<u>1,654,628</u>	<u>1,225,000</u>	<u>389,622</u>	<u>1,225,000</u>	<u>1,201,000</u>
CITY-COUNTY HEALTH	<u>2,580,186</u>	<u>2,641,300</u>	<u>1,159,981</u>	<u>2,630,100</u>	<u>2,858,500</u>
REDEVELOPMENT AUTHORITY	<u>120</u>	<u>109,200</u>	<u>67,456</u>	<u>105,400</u>	<u>406,200</u>
WATER UTILITY	<u>3,958,469</u>	<u>4,759,800</u>	<u>2,105,796</u>	<u>4,756,700</u>	<u>4,799,300</u>
SEWER UTILITY	<u>3,516,407</u>	<u>3,529,000</u>	<u>1,525,271</u>	<u>3,532,700</u>	<u>3,658,600</u>
PARKING UTILITY	<u>183,689</u>	<u>233,200</u>	<u>83,042</u>	<u>233,400</u>	<u>227,700</u>
PUBLIC TRANSIT	<u>1,964,174</u>	<u>2,297,100</u>	<u>1,025,664</u>	<u>2,324,000</u>	<u>2,559,100</u>
CENTRAL EQUIPMENT	<u>1,455,073</u>	<u>1,583,000</u>	<u>708,881</u>	<u>1,578,300</u>	<u>1,564,900</u>
LANDFILL REMEDIATION	<u>529,582</u>	<u>450,000</u>	<u>60,877</u>	<u>450,000</u>	<u>500,000</u>
DOWNTOWN BUSINESS DISTRICT	<u>59,014</u>	<u>50,000</u>	<u>18,893</u>	<u>50,000</u>	<u>55,000</u>
WEST GRAND BUSINESS DISTRICT	<u>9,822</u>	<u>8,500</u>	<u>3,350</u>	<u>8,500</u>	<u>9,000</u>
WATER STREET BUSINESS DISTRICT	<u>8,543</u>	<u>9,500</u>	<u>4,327</u>	<u>9,500</u>	<u>9,500</u>
TOTAL COMMUNITY MAINTENANCE	\$ <u>22,435,943</u>	\$ <u>24,670,000</u>	\$ <u>10,295,719</u>	\$ <u>24,660,100</u>	\$ <u>26,060,000</u>

PUBLIC WORKS - Administration

Overview

The purpose of this division is to provide administrative, technical, and supervisory support necessary to ensure effective levels of service in three divisions in the Public Works department.

Operations

Engineering

Utilities

Administration is also responsible for monitoring and maintaining an abandoned City landfill site to ensure public safety and to comply with State and Federal regulations.

Purpose

- Manage, plan, and direct department operations.
- Coordinate plans and activities with public and governmental groups.
- Coordinate preparation of annual budget and capital improvement plan for the Public Works Department.
- Maintain the records management system for the department.
- Provide water quality monitoring at abandoned landfill site.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Number of Employees Managed (Full-time Equivalent Positions)	170.75	173.25	174.25
Number of monitoring wells, soil gas probes and surface locations monitored annually	34	36	36

PUBLIC WORKS - Administration

<u>Expenditures</u>	1997	1998	1998	1998	1999
	Actual	Adopted	6 Month	Estimated	Budget
			Actual		
Personal Services	\$ 417,771	\$ 226,300	\$ 98,829	\$ 222,400	\$ 232,400
Contractual Services	3,591	8,700	2,706	8,700	8,800
Utilities	2,713	2,600	1,418	2,600	2,900
Fixed Charges	6,360	6,400	3,180	6,400	1,100
Materials & Supplies	2,972	10,400	1,679	10,400	9,600
Debt Service	--	--	--	--	--
Capital Outlay	--	--	1,410	--	1,000
Other	--	--	--	--	--
Total Expenditures	\$ <u>433,407</u>	\$ <u>254,400</u>	\$ <u>109,222</u>	\$ <u>250,500</u>	\$ <u>255,800</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Public Works Administration Program	\$ 152,300	\$ 20,000	\$ 172,300
Indirect Cost/Insurance and Benefits	<u>80,100</u>	<u>3,400</u>	<u>83,500</u>
Total Program Expenditures	\$ <u>232,400</u>	\$ <u>23,400</u>	\$ <u>255,800</u>

Authorized Positions

	1997	1998	1999
Public Works Director	1.00	1.00	1.00
Assistant to Director of Public Works	1.00	1.00	1.00
Public Works Secretary	1.00	1.00	1.00
Clerk II	--	<u>0.50</u>	<u>0.50</u>
Total FTE Positions	<u>3.00</u>	<u>3.50</u>	<u>3.50</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

PUBLIC WORKS - Operations

Overview

The Operations division of Public Works is responsible for the administration, security, custodial and contractual maintenance, grounds maintenance, and consulting services for City-owned buildings and the L.E. Phillips Memorial Public Library. Operations programs provide for the safe, passable, and smooth movement of vehicular and pedestrian traffic within the City; they maintain sidewalks, curbs and gutters, and oil, repair, clean, and plow streets. The Off-Street Maintenance program provides care and maintenance of City-owned property beyond the limits of street right-of-way, and enforces City ordinances dealing with grass and weeds. Other programs focus on the planning, designing, and coordinating of transportation services that assure the safe and efficient movement of people and goods. Operations is also responsible for the installation and maintenance of traffic signs, signals and pavement marking on City streets, curbs, and public parking facilities. It also maintains the City street lighting system.

Purpose

- Retain the value of City buildings through proper maintenance.
- Keep the availability and performance of building equipment at an optimum level.
- Supervise construction and remodeling projects, contractual and in-house services.
- Inspect and maintain all streets, sidewalks, curbs and gutters.
- Provide an efficient program of sanding, salting, plowing, and shoveling to insure safe access for vehicles and pedestrians.
- Direct a public transportation system that provides an efficient, safe, comfortable, and equitable transportation option for all citizens.
- Plan, develop, and operate an efficient public parking system.
- Improve the safety and operating efficiency of the City street system through the improvement of roadway design, traffic control devices, and street lighting.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Custodial service (sq. ft.)	82,479	82,479	82,500
Miles of streets maintained	305	310	311
Number of signs installed, replaced, or repaired	2,371	3,828	4,000
Public parking facilities	14	14	15
Number of City-owned lights	1,645	1,674	1,750

PUBLIC WORKS - Operations

<u>Expenditures</u>	1997	1998	1998	1998	1999
	Actual	Adopted	6 Month	Estimated	Budget
	Actual	Adopted	Actual	Estimated	Budget
Personal Services	\$ 2,275,230	\$ 2,500,400	\$ 1,137,666	\$ 2,397,300	\$ 2,468,700
Contractual Services	1,292,037	1,311,300	549,869	1,309,100	1,396,000
Utilities	533,962	575,500	241,681	695,300	727,200
Fixed Charges	119,073	160,500	68,172	160,500	93,300
Materials & Supplies	404,765	440,900	208,945	440,500	462,300
Debt Service	--	--	--	--	--
Capital Outlay	1,650	--	1,530	--	6,100
Other	--	--	--	--	--
Total Expenditures	\$ <u>4,626,717</u>	\$ <u>4,988,600</u>	\$ <u>2,207,863</u>	\$ <u>5,002,700</u>	\$ <u>5,153,600</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Building Maintenance Programs	\$ 195,300	\$ 199,400	\$ 394,700
Off Street Maintenance Programs	117,500	74,800	192,300
Street Lighting, Signs and Signals Programs	24,900	642,700	667,600
Street Maintenance Programs	983,200	1,673,000	2,656,200
Indirect Cost/Insurance and Benefits	<u>1,147,800</u>	<u>95,000</u>	<u>1,242,800</u>
Total Program Expenditures	\$ <u>2,468,700</u>	\$ <u>2,684,900</u>	\$ <u>5,153,600</u>

Authorized Positions

	1997	1998	1999
Administrator	1.00	1.00	1.00 ✓
Street Maintenance Manager	1.00	1.00	1.00 ✓
Traffic Engineer	0.50	--	--
Building & Grounds Superintendent	1.00	1.00	1.00 ✓
Supervisor	3.00	3.00	3.00 ✓
Building Services Supervisor	1.00	1.00	1.00 ✓
Clerk III	1.50	0.50	0.50 ✓
Account Clerk I	0.50	0.50	0.50 +.5
Clerk II	0.50	--	--
Skilled Worker II	1.00	1.00	1.00 ✓
Heavy Equipment Operator	12.00	12.00	12.00 ✓
Skilled Worker I	3.00	3.00	3.00 ✓
Skilled Worker	2.00	3.00	3.00 ✓
Custodian	4.00	4.00	4.00 +.4
Tandem Operator	4.00	4.00	4.00 ✓
Light Equipment Operator	11.00	11.00	11.00 ✓
Semi-Skilled Worker	<u>1.00</u>	<u>--</u>	<u>--</u>
Total FTE Positions	<u>48.00</u>	<u>46.00</u>	<u>46.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

PUBLIC WORKS - Engineering

Overview

The Engineering division is responsible for the design, survey, construction, and inspection of municipal facilities such as buildings, bridges, streets, water mains, storm sewers and sanitary sewers as outlined in the City's Capital Improvement Plan. Emergency Preparedness includes monitoring and coordinating flood protection. This division is also implementing and maintaining the Geographic Information System (GIS), computer mapping, and the pavement management system; in addition, Engineering provides technical assistance to other departments of the City such as Planning, Parks and Recreation, and Stormwater Management.

Purpose

- Plan, design and administer Public Works construction projects performed by and for the City.
- Record, compute and coordinate the special assessment program for City-wide improvements.
- Ensure compliance with plans and specifications through administration and monitoring of specific construction contracts.
- Update and maintain required maps and records, including the geographic information and computer mapping system.
- Coordinate State and Federal funded construction projects.
- Provide technical assistance to other City Departments and the public.
- Provide planning assistance for subdivisions, commercial and industrial development, and future street and utility needs.
- Monitor Development agreements for installation of utilities and streets in new subdivision.
- Monitor and coordinate flood protection.
- Update and maintain the pavement management system.
- Administer consultant engineering planning and design projects.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Number of construction projects monitored	61	66	65
Special assessments levied	\$2,469,900	\$1,734,900	\$2,000,000
Number of street grades set for buildings	382	375	390
Value of construction	\$10,754,000	\$11,273,000	\$16,000,000
Contracts administered	16	25	20
Development agreements monitored	12	16	15
Flood events (river above flood stage)	2	1	2

PUBLIC WORKS - Engineering

<u>Expenditures</u>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ 936,783	\$ 987,500	\$ 460,887	\$ 1,052,600	\$ 1,119,700
Contractual Services	95,463	110,400	35,823	112,600	128,700
Utilities	3,886	3,400	1,990	3,600	3,600
Fixed Charges	13,180	13,200	6,590	13,200	19,400
Materials & Supplies	30,351	41,500	23,291	41,900	43,600
Debt Service	--	--	--	--	--
Capital Outlay	29,870	17,200	4,858	17,200	19,000
Other	--	--	--	--	--
Total Expenditures	\$ <u>1,109,533</u>	\$ <u>1,173,200</u>	\$ <u>533,439</u>	\$ <u>1,241,100</u>	\$ <u>1,334,000</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Engineering Program	\$ 707,300	\$ 131,900	\$ 839,200
GIS Mapping System Program	--	33,700	33,700
Emergency Preparedness	--	9,700	9,700
Indirect Cost/Insurance and Benefits	<u>412,400</u>	<u>39,000</u>	<u>451,400</u>
Total Program Expenditures	\$ <u>1,119,700</u>	\$ <u>214,300</u>	\$ <u>1,334,000</u>

Authorized Positions

	1997	1998	1999
City Engineer	1.00	1.00	1.00
Project Engineer	2.00	2.00	2.50
Traffic Engineer	--	1.00	1.00
Engineering Services Manager	1.00	1.00	1.00
Survey Supervisor	1.00	1.00	1.00
Engineering Technician III	4.00	3.00	3.00
Engineering Technician II	--	2.00	2.00
Senior Technician - CADD	1.00	1.00	1.00
Engineering Technician/Administrative	1.00	1.00	1.00
Engineering Technician I	2.00	1.00	1.00
Clerk III	1.00	1.00	1.00
Clerk II	--	0.50	0.50
Engineering Aide II	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>15.00</u>	<u>16.50</u>	<u>17.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

STORMWATER MANAGEMENT

Overview

The Stormwater Management fund was created in 1996 by the City Council to provide for the construction, operation, and maintenance of the City's stormwater system as well as begin to address compliance with Wisconsin DNR stormwater discharge permit regulations. The Stormwater Management program is intended to provide effective and efficient maintenance of the municipal stormwater system of pipes, structures, outfalls and ponds and to mitigate the environmental impact of urban runoff. The program also provides for the acquisition and maintenance of stormwater detention areas.

Purpose

- Keep catch basins and storm sewers free of debris and obstructions.
- Acquire and maintain stormwater detention basins.
- Make necessary repairs to catch basins, catch basin leads, storm sewer pipes and outfall structures.
- Comply with DNR stormwater discharge permit regulations.

Major Activities

- The work program in 1998 included completing the impervious area calculations and incorporation into the customer information database, along with establishing the equivalent runoff units (ERU) for non-residential properties.
- The stormwater utility billing system was implemented with the first charges being included in the spring utility billing cycle.
- Several collapsed storm sewer pipes were repaired, along with failed and sunken catch basins.
- Grassed detention areas were mowed and several outfall structures were repaired.
- The discharge permit preapplication was completed and submitted by the Wisconsin DNR imposed deadline and is currently under review.
- Work in 1999 is proposed to include continuation of the maintenance program and undertaking those activities required as a result of the Wisconsin DNR preapplication review.

STORMWATER MANAGEMENT

<i>Expenditures</i>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ --	\$ 313,300	\$ 80,859	\$ 276,700	\$ 324,100
Contractual Services	--	180,000	31,823	163,400	203,000
Utilities	--	500	228	500	500
Fixed Charges	--	226,000	--	226,000	235,700
Materials & Supplies	--	20,500	4,282	20,500	22,500
Debt Service	--	--	--	--	--
Capital Outlay	--	10,000	--	10,000	10,000
Other	--	234,900	--	192,900	239,600
Total Expenditures	\$ --	\$ 985,200	\$ 117,192	\$ 890,000	\$ 1,035,400

Proposed 1999 Budget by Program

	Labor	Other	Total
Stormwater Program	\$ 195,500	\$ 704,200	\$ 899,700
Indirect Cost/Insurance and Benefits	<u>128,600</u>	<u>7,100</u>	<u>135,700</u>
Total Program Expenditures	\$ <u>324,100</u>	\$ <u>711,300</u>	\$ <u>1,035,400</u>

Authorized Positions

	1997	1998	1999
Project Engineer	--	--	0.50
Utility Lab Chemist	--	1.00	0.50
Engineering Technician	--	1.00	1.00
Account Clerk II	--	0.50	0.50
Total FTE Positions	<u>n/a</u>	<u>2.50</u>	<u>2.50</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

CEMETERY MAINTENANCE

Overview

The Cemetery Maintenance fund was created in 1996 to account for the complete operation of two city-owned cemeteries, Lakeview and Forest Hill. The administrative functions include selling cemetery lots, maintaining cemetery records, providing genealogical information when requested, and coordinating schedules with funeral and monument directors. Cemetery maintenance responsibilities include mowing, trimming and watering of lawn, digging and covering of graves, snow removal, road repair and water line repair.

Purpose

- Provide the community with attractive, consistently well maintained cemeteries.
- Provide burial and interment services for the city.
- Meet with monument vendors and funeral directors to discuss current and future operations.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Grave openings/closings	171	175	180
Cremations	64	65	65
Lots sold	103	120	120
Marker permits sold	119	115	115

CEMETERY MAINTENANCE

<u>Expenditures</u>	1997	1998	1998	1998	1999
	Actual	Adopted	6 Month	Estimated	Budget
	Actual	Adopted	Actual	Estimated	Budget
Personal Services	\$ 280,991	\$ 291,800	\$ 135,761	\$ 291,000	\$ 298,000
Contractual Services	35,961	37,800	17,944	37,800	38,200
Utilities	14,035	15,600	2,354	15,600	14,800
Fixed Charges	--	9,000	8,789	9,000	15,100
Materials & Supplies	13,329	18,800	9,995	18,800	20,700
Debt Service	--	--	--	--	--
Capital Outlay	2,263	--	--	--	3,100
Other	--	--	--	--	42,500
Total Expenditures	\$ <u>346,579</u>	\$ <u>373,000</u>	\$ <u>174,843</u>	\$ <u>372,200</u>	\$ <u>432,400</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Cemeteries Program	\$ 189,500	\$ 128,300	\$ 317,800
Indirect Cost/Insurance and Benefits	<u>108,500</u>	<u>6,100</u>	<u>114,600</u>
Total Program Expenditures	\$ <u>298,000</u>	\$ <u>134,400</u>	\$ <u>432,400</u>

Authorized Positions

	1997	1998	1999
City Forester	0.40	0.40	0.40
Assistant Sexton	2.00	2.00	2.00
Semi-Skilled Worker	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total FTE Positions	<u>4.40</u>	<u>4.40</u>	<u>4.40</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

COMMUNITY DEVELOPMENT BLOCK GRANT

Overview

The fundamental objective of the Community Development Block Grant program is the development of viable communities by providing decent housing and suitable living environment and expanding economic opportunities, primarily for persons of low and moderate income. This program is the only City operating fund with a non-lapsing budget. All accounting for this fund falls under the guidelines of the Federal Community Development Block Grant Program. All funding for this program comes from the U. S. Department of Housing and Urban Development. No City tax dollars are used to fund these activities. The annual Community Development Block Grant is received August 1st of each year.

Purpose

- Code compliance.
- Conservation and expansion of the City's housing stock.
- Expansion and improvement of community services essential for sound community development.
- Restoration and the preservation of properties with special or historical values.
- Creation and retention of employment primarily for low income persons.
- Elimination of slums and blight.
- Spatial deconcentration of low income housing.
- More rational use of land.

Major Activities

Annual CDBG Grant	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Housing & Historic Rehabilitation Loans	\$303,187	\$426,100	\$258,500
Acquisition, Relocation, Clearance	298,804	240,000	200,000
Home ownership	46,496	0	160,000
Intensified Code Enforcement Program	36,407	24,000	12,600
Public Improvement Projects	363,389	160,000	145,000
Public Service	175,538	133,500	179,900
Removal of Architectural Barriers	262,162	0	0
Administration	119,391	135,000	144,000
Comprehensive Planning Activities	49,254	64,700	66,300
Contingency	0	41,700	34,700
Total	<u>\$1,654,628</u>	<u>\$1,225,000</u>	<u>\$1,201,000</u>

COMMUNITY DEVELOPMENT BLOCK GRANT

<u>Expenditures</u>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ 79,231	\$ 113,400	\$ 45,267	\$ 113,400	\$ 60,700
Contractual Services	61,806	147,900	31,108	106,200	129,200
Utilities	778	1,000	433	1,000	500
Fixed Charges	1,580	--	--	--	--
Materials & Supplies	21,159	4,800	5,690	4,800	3,300
Debt Service	--	--	--	--	--
Capital Outlay	818	40,000	1,530	40,000	--
Other	<u>1,489,256</u>	<u>917,900</u>	<u>305,594</u>	<u>959,600</u>	<u>1,007,300</u>
Total Expenditures	\$ <u>1,654,628</u>	\$ <u>1,225,000</u>	\$ <u>389,622</u>	\$ <u>1,225,000</u>	\$ <u>1,201,000</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Block Grant Program	\$ 60,700	\$ 1,140,300	\$ 1,201,000
Indirect Cost/Insurance and Benefits	<u>--</u>	<u>--</u>	<u>--</u>
Total Program Expenditures	\$ <u>60,700</u>	\$ <u>1,140,300</u>	\$ <u>1,201,000</u>

Authorized Positions

	1997	1998	1999
Administrator - Housing Division	0.50	0.50	0.50
Housing Rehabilitation Specialist	1.00	1.00	1.00
Assistant to Administrator - Housing	0.60	0.60	0.60
Clerk II	0.15	0.15	--
Office Associate	--	--	0.15
Project Assistant	--	--	0.60
Program Specialist	0.60	0.60	--
Rental Technician	<u>0.15</u>	<u>0.15</u>	<u>0.15</u>
Total FTE Positions	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

These positions are funded entirely by Federal grants and are not included in the Position Control Summary in the SUPPORT INFORMATION section. These positions are staffed by the Public Housing Authority.

CITY-COUNTY HEALTH

Overview

The purpose of the City-County Health Department is to maintain an environment that is conducive to the preservation of people's health, comfort, safety, and well-being. The administration program provides support to environmental health, nursing, and grant programs. The nursing division promotes the health of the community through public health nurses who serve individuals, families, and groups through school health programs, health screening clinics, communicable disease surveillance, immunizations, adult health maintenance and educational activities. Environmental Health Specialists promote a safe and healthy environment by inspecting restaurants, schools, water supplies, swimming pools, rooming houses, and private housing and by enforcing air, water and solid waste pollution regulations. They also provide assessments for indoor air quality, lead, asbestos, and other human health hazards. Laboratory staff test water, food, soil and air samples that may present environmental health hazards to the public. In addition, the department secures federal, state, and local grants to provide health promotion services to the community.

Purpose

- Prevent and control disease through identifying and reducing environmental risk factors.
- Provide current and timely public education on health issues and concerns.
- Enforce state statutes, state administrative rules, county and local ordinances, and regulations relating to sanitation, pollution, human health hazards, and the control of communicable and preventable disease or injury and applicable to all service areas.
- Board of Health meets monthly and provides the framework for the Department to carry out the core functions of assessment, policy development and assurance as mandated by state statutes.
- Prevent and control disease through routine screening, early detection and referral.
- Provide public health nursing services throughout the City and County.
- Reduce disease and health defects through early detection and treatment.
- Initiate and obtain property improvements in the City by enforcing health and safety codes.
- Monitor municipal and other public water supplies for meeting drinking water quality standards.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Communicable disease tests and immunizations	14,827	11,000	11,000
Health screening of students in schools	7,649	7,600	7,600
Chronic disease visits and screenings	1,692	1,800	1,800
Public Health Nursing home visits	7,559	7,500	7,500
WIC clients served each month	2,027	2,000	2,000
Family planning clients served	869	900	850
Environmental:			
Number of inspections & reinspections	4,600	4,700	4,700
Number of investigations	1,574	1,700	1,700
Number of consultations	13,022	13,000	13,000
Number of lab analyses	28,935	27,000	27,000
Intensified Housing Code Compliance Program	1,212	1,200	1,200

CITY-COUNTY HEALTH

<i>Expenditures</i>	1997	1998	1998	1998	1999
	Actual	Adopted	6 Month	Estimated	Budget
			Actual		
Personal Services	\$ 2,161,659	\$ 1,773,800	\$ 1,002,228	\$ 1,727,200	\$ 1,865,000
Contractual Services	223,850	159,200	87,737	157,100	158,500
Utilities	19,184	14,100	7,716	13,500	13,500
Fixed Charges	23,956	29,500	16,079	29,700	27,700
Materials & Supplies	115,589	582,600	46,221	620,500	631,300
Debt Service	--	--	--	--	--
Capital Outlay	22,198	82,100	--	82,100	162,500
Other	13,750	--	--	--	--
Total Expenditures	\$ <u>2,580,186</u>	\$ <u>2,641,300</u>	\$ <u>1,159,981</u>	\$ <u>2,630,100</u>	\$ <u>2,858,500</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Administration Program	\$ 195,600	\$ 232,300	\$ 427,900
Health Educator Program	38,300	1,600	39,900
Nursing Program	682,100	48,700	730,800
Environmental Health Program	493,800	156,300	650,100
Grant Program	--	554,300	554,300
Indirect Cost/Insurance and Benefits	455,200	300	455,500
Total Program Expenditures	\$ <u>1,865,000</u>	\$ <u>993,500</u>	\$ <u>2,858,500</u>

Authorized Positions

	1997	1998	1999
Director	1.00	1.00	1.00
Administrative Services Manager	1.00	1.00	1.00
Confidential Secretary	1.00	1.00	1.00
Front Office Associate	2.19	2.39	2.39
PC Applications Specialist	0.60	0.60	0.60
Director of Nursing	1.00	1.00	1.00
Nursing Supervisor	1.00	1.00	1.00
Public Health Nurse	11.42	11.42	11.42
Public Health Aide	1.00	1.00	1.00
Bilingual Health Aide	1.40	1.40	1.40
Director of Environmental Health	1.00	1.00	1.00
Environmental Health Specialist	6.40	6.60	6.60
Laboratory Chemist	1.00	1.00	1.00
Microbiology Coordinator	1.00	1.00	1.00
Laboratory Technician	0.70	0.70	0.70
Environmental Health Technician	1.00	1.00	1.00
Environmental Health Aide	0.23	0.23	0.23
Health Educator	--	--	1.00
Total FTE Positions	<u>32.94</u>	<u>33.34</u>	<u>34.34</u>
Grant Positions	12.75	11.43	11.17

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

REDEVELOPMENT AUTHORITY

Overview

A redevelopment authority is an independent public body, authorized under State statute 66.431, which can be created by a municipality for the elimination and prevention of substandard, deteriorated, slum and blighted areas or properties within the city. On July 9, 1991, the City Council passed a resolution creating the Redevelopment Authority of the City of Eau Claire. The Authority can borrow money and issue tax-exempt revenue bonds, enter into contracts, buy or otherwise acquire real or personal property, and improve, lease and sell property.

Purpose

- Provide public assistance to reduce blight in selected areas.
- Acquire and improve or demolish property.
- Assist in economic development.
- Prepare general redevelopment plans.
- Carry out provisions of redevelopment plans.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
North Barstow Project:			
Acquired properties	7	3	2
Project cost	\$261,300	\$180,000	\$200,000
Former Soo Line Property:			
Clearance of structures	5	1	None
Project Cost	\$134,900	\$20,000	\$0

REDEVELOPMENT AUTHORITY

<u>Expenses</u>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ --	\$ --	\$ --	\$ --	\$ --
Contractual Services	120	4,400	40	1,200	1,700
Utilities	--	500	17	200	500
Fixed Charges	--	3,800	--	3,800	3,800
Materials & Supplies	--	500	--	200	200
Debt Service	--	--	--	--	--
Capital Outlay	--	100,000	67,399	100,000	400,000
Other	--	--	--	--	--
Total Expenditures	\$ <u>120</u>	\$ <u>109,200</u>	\$ <u>67,456</u>	\$ <u>105,400</u>	\$ <u>406,200</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Redevelopment Authority Operations	\$ --	\$ 406,200	\$ 406,200
Indirect Cost/Insurance and Benefits	--	--	--
Total Program Expenditures	\$ <u>--</u>	\$ <u>406,200</u>	\$ <u>406,200</u>

Authorized Positions

No Personal Services are charged to this program.

WATER UTILITY

Overview

The purpose of the Water Utility is to provide city residents with an adequate supply of safe water for fire protection and general use. Water for the city is supplied from 15 wells located in the city well field. All well water is treated in the water treatment plant to remove iron and manganese before being repumped into the city distribution system. The distribution system consists of water mains, reservoirs, and pumping stations located throughout the city. Prior to use, water is metered for billing purposes. Laboratory testing is used to monitor the quality of the water and to ensure Federal and State standards are met.

Purpose

- Provide an adequate water supply to all users.
- Provide adequate water pressure for all users.
- Provide water that is safe and of the highest attainable quality through treatment and filtration.
- Inspect and treat wells.
- Provide periodic maintenance inspections and repairs to pumping equipment.
- Maintain all water treatment equipment to permit continuous plant operation.
- Maintain the transmission and distribution system in an efficient state of repair.
- Provide routine maintenance to meters, hydrants, and reservoirs.
- Provide for the installation, maintenance, and reading of all City water meters.
- Promptly bill and credit all accounts for their water usage.
- Respond promptly to customer requests for service.
- Prepare necessary financial, operating, and other data required by regulatory statutes.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Total water produced (billion gallons)	3.12	3.20	3.25
Average daily pumpage (mg)	8.54	8.77	8.90
Number of:			
Service calls	19,740	20,000	20,100
Meter changes	2,067	2,100	2,200
Active accounts	22,000	22,300	22,600
Meters read annually	44,000	44,600	45,200

WATER UTILITY

<u>Expenses</u>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ 1,213,950	\$ 1,532,700	\$ 686,149	\$ 1,529,600	\$ 1,581,000
Contractual Services	160,603	285,900	97,500	285,900	235,700
Utilities	258,713	300,300	104,872	300,300	307,200
Fixed Charges	1,219,568	1,336,200	641,529	1,336,200	1,384,100
Materials & Supplies	115,567	176,400	59,263	176,400	178,500
Debt Service	990,068	1,115,700	513,171	1,115,700	1,100,800
Capital Outlay	--	12,600	3,312	12,600	12,000
Other	--	--	--	--	--
Total Expenses	\$ <u>3,958,469</u>	\$ <u>4,759,800</u>	\$ <u>2,105,796</u>	\$ <u>4,756,700</u>	\$ <u>4,799,300</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Wells Programs	\$ 27,200	\$ 19,700	\$ 46,900
Pumping Programs	185,900	49,400	235,300
Treatment Programs	194,900	50,100	245,000
Transmission & Distribution Program	271,300	191,100	462,400
Customer Accounts Program	64,300	169,400	233,700
Administration & General Salary Program	37,800	66,900	104,700
Water Operating -Other Program	--	1,271,100	1,271,100
Water Non-Operating Program	1,100	1,114,400	1,115,500
Water Capital Program	119,600	200,400	320,000
Indirect Cost/Insurance and Benefits	678,900	85,800	764,700
Total Program Expenses	\$ <u>1,581,000</u>	\$ <u>3,218,300</u>	\$ <u>4,799,300</u>

Authorized Positions

	1997	1998	1999
Utilities Administrator	0.50	0.50	0.50
Water System Superintendent	1.00	1.00	1.00
Utilities Chemist	0.40	0.40	0.65
Water Plant Supervisor	1.00	1.00	1.00
Utilities Supervisor	1.00	1.00	1.00
Utilities Engineer	0.30	0.30	0.30
Assistant Chemist	0.40	0.40	0.40
Clerk II	0.50	0.50	0.50
Operator II	1.00	1.00	1.00
Serviceman II	2.00	2.00	2.00
Operator I	8.00	8.00	8.00
Serviceman I	10.00	10.00	10.00
Serviceman	3.00	3.00	3.00
Total FTE Positions	<u>29.10</u>	<u>29.10</u>	<u>29.35</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

SEWER UTILITY

Overview

The purpose of the Sewer Utility is to ensure that wastewater is properly conveyed and treated to meet State and Federal Standards for prevention of water pollution. Wastewater is conveyed from the city through the wastewater collection system which consists of sewer lines and pumping stations that lead to the wastewater treatment plant. At the treatment plant, the wastewater is physically and biologically treated to meet treatment standards prior to discharging into the Chippewa River. Solids removed in the process are treated and applied to farm fields for fertilizer. Commercial and industrial discharges are monitored in the City's pretreatment program. Laboratory testing is conducted to ensure standards are met.

Purpose

- Monitor and enforce the Industrial Pretreatment Program.
- Treat all waste to meet Federal, State, and local requirements.
- Improve the system's operating efficiency.
- Reduce overall sewer blockages and backups.
- Increase the frequency of cleaning lines identified as having repetitive problems.
- Train personnel on safe and efficient work methods through seminars, workshops, and correspondence courses.
- Provide technical information on sewer size, location, and depth.
- Provide continuous service without interruptions.
- Maintain and monitor lift stations.
- Identify potential industries with excess discharges.
- Sample industries to determine biochemical organic demand and suspended solid levels.
- Sample and test wastewater and sludge to meet standards.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Gallons of wastewater treated (billions)	2.54	2.60	2.70
Number of industrial systems monitored	107	120	125
Suspended solid removal rate	96%	95%	95%
Biological treatment removal rate	95%	95%	95%
Number of main service calls	10	10	10
Number of lateral service calls	107	110	120
Miles of sewers cleaned	431	450	450

SEWER UTILITY

<i>Expenses</i>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ 1,397,355	\$ 1,499,900	\$ 662,064	\$ 1,503,600	\$ 1,546,600
Contractual Services	764,290	671,300	243,298	671,300	687,000
Utilities	281,132	301,700	104,621	301,700	307,700
Fixed Charges	498,501	362,600	204,310	362,600	389,200
Materials & Supplies	175,554	325,300	129,090	325,300	393,700
Debt Service	396,381	368,200	181,888	368,200	334,400
Capital Outlay	--	--	--	--	--
Other	3,194	--	--	--	--
Total Expenses	\$ <u>3,516,407</u>	\$ <u>3,529,000</u>	\$ <u>1,525,271</u>	\$ <u>3,532,700</u>	\$ <u>3,658,600</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Wastewater Treatment Program	\$ 634,200	\$ 840,600	\$ 1,474,800
Sanitary Sewer Maintenance Program	237,000	210,100	447,100
Sanitary Sewer Administration Program	38,500	924,400	962,900
Interceptor Sewer Maintenance Program	--	44,000	44,000
Industrial Pretreatment	15,600	14,600	30,200
Indirect Cost/Insurance and Benefits	621,300	78,300	699,600
Total Program Expenses	\$ <u>1,546,600</u>	\$ <u>2,112,000</u>	\$ <u>3,658,600</u>

Authorized Positions

	1997	1998	1999
Utilities Administrator	0.50	0.50	0.50
Utilities Chemist	0.60	0.60	0.85
Wastewater Collection Superintendent	1.00	1.00	1.00
Wastewater Plant Supervisor	1.00	1.00	1.00
Utilities Engineer	0.70	0.70	0.70
Assistant Chemist	0.60	0.60	0.60
Clerk II	0.50	0.50	0.50
Operator II	2.00	2.00	2.00
Serviceman II	1.00	1.00	1.00
Laboratory Technician	1.00	1.00	1.00
Heavy Equipment Operator	1.00	--	--
Operator I	9.00	10.00	10.00
Serviceman	7.00	7.00	7.00
Total FTE Positions	<u>25.90</u>	<u>25.90</u>	<u>26.15</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

PARKING UTILITY

Overview

The Parking Utility provides for the operation and maintenance of two Downtown Parking Ramps, thirteen City-owned public parking lots, and on-street meters. Enforcement of parking regulations is provided by the Police Department and is not accounted for in this fund.

Purpose

- Operate and maintain City-owned parking ramps and public parking lots.
- Develop parking facilities in response to changing needs.
- Collect revenue from on-street parking meters.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Number of parking ramps	2	2	2
Number of parking spaces	540	540	540
Number of public lots	12	13	13
Number of off-street parking spaces	615	716	716
Number of on-street meters	127	125	125

PARKING UTILITY

<i>Expenses</i>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ 92,354	\$ 107,300	\$ 45,369	\$ 107,500	\$ 112,900
Contractual Services	41,056	51,900	15,650	51,900	50,600
Utilities	36,822	45,100	15,168	45,100	43,500
Fixed Charges	10,209	22,600	6,033	22,600	11,900
Materials & Supplies	3,248	6,300	822	6,300	8,800
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenses	\$ <u>183,689</u>	\$ <u>233,200</u>	\$ <u>83,042</u>	\$ <u>233,400</u>	\$ <u>227,700</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Parking Ramps Program	\$ 30,200	\$ 83,800	\$ 114,000
Other Parking Areas Program	40,900	22,900	63,800
Indirect Cost/Insurance and Benefits	<u>41,800</u>	<u>8,100</u>	<u>49,900</u>
Total Program Expenses	\$ <u>112,900</u>	\$ <u>114,800</u>	\$ <u>227,700</u>

Authorized Positions

	1997	1998	1999
Parking Attendants	1.25	1.25	1.25
Skilled Worker I	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>2.25</u>	<u>2.25</u>	<u>2.25</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

PUBLIC TRANSIT

Overview

Public Transit coordinates the activities of the public transportation system. This division provides for efficient, safe, and comfortable movement of the citizens who depend on public transportation for mobility needs within the community. It also provides for the purchase, maintenance, and repair service of the transit fleet from the City's Central Maintenance operation.

Purpose

- Provide mobility opportunities for those who are dependent on public transportation.
- Maintain a full staff of qualified bus operators.
- Effectively and efficiently maintain all transit vehicles in a safe operating condition.
- Ensure the effectiveness and efficiency of the transit program.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Total revenue passengers	664,709	800,000	945,000
Total revenue hours	36,747	44,000	53,500
Total revenue miles	569,607	645,000	747,500
Number of buses	18	24	24
Revenue passengers per operation hour	18.1	18.2	17.7
Revenue passengers per operation mile	1.2	1.2	1.3
Total passenger revenue	\$311,027	\$297,000	\$407,200

PUBLIC TRANSIT

<u>Expenses</u>	1997	1998	1998	1998	1999
	Actual	Adopted	6 Month	Estimated	Budget
			Actual		
Personal Services	\$ 1,303,658	\$ 1,510,800	\$ 672,567	\$ 1,509,700	\$ 1,635,500
Contractual Services	332,326	405,400	187,060	433,400	516,500
Utilities	5,356	6,000	2,531	6,000	6,300
Fixed Charges	134,523	136,900	59,495	136,900	133,700
Materials & Supplies	188,311	222,000	85,914	222,000	251,100
Debt Service	--	--	--	--	--
Capital Outlay	--	16,000	18,097	16,000	16,000
Other	--	--	--	--	--
Total Expenses	\$ <u>1,964,174</u>	\$ <u>2,297,100</u>	\$ <u>1,025,664</u>	\$ <u>2,324,000</u>	\$ <u>2,559,100</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Bus Operators Program	\$ 715,100	\$ 5,700	\$ 720,800
Shop Operations Program	151,600	304,100	455,700
Administration Program	173,600	507,200	680,800
Indirect Cost/Insurance and Benefits	<u>595,200</u>	<u>106,600</u>	<u>701,800</u>
Total Program Expenses	\$ <u>1,635,500</u>	\$ <u>923,600</u>	\$ <u>2,559,100</u>

Authorized Positions

	1997	1998	1999
Traffic Engineer	0.50	--	--
Transit Manager	1.00	1.00	1.00
Working Shop Supervisor	1.00	1.00	1.00
Driver Supervisor	1.50	1.00	1.00
Transit Specialist	--	0.50	0.50
Clerk III	--	1.00	1.00
Account Clerk I	1.00	1.00	1.00
Clerk II	0.50	--	--
Bus Mechanic I	2.00	2.00	2.00
Bus Operator	22.00	22.00	22.00
Combination Serviceman	2.00	2.00	2.00
Part-Time Operator	4.00	4.00	4.00
Part-Time Shop Personnel	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
Total FTE Positions	<u>36.00</u>	<u>36.00</u>	<u>36.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

CENTRAL EQUIPMENT

Overview

The General Services Division of Public Works is responsible for the operations of the Central Equipment and Stores Agency. The purpose of Central Equipment is to coordinate and maintain a centralized fleet management and stores agency program according to City ordinance. Equipment is rented to City departments on an hourly, daily, or monthly basis. Part of the rental fee collected is placed in a replacement fund account and is used to replace worn out equipment. The total operating cost of the agency is paid for by fees collected for rental of the equipment. Four programs are set up in this division to reflect different types of costs. The Direct Expense program identifies equipment repair, maintenance and operating costs. The Shop Operations program reflects the cost of shop operations, including the Equipment Maintenance Superintendent's salary, shop tools, equipment, and materials. The Overhead program identifies shop operational expenses, accounting costs, contingency for unexpected charges, accident repairs, staff training, and staff time not spent directly on equipment. Building Maintenance shows costs for building maintenance and custodial services for the buildings, including the Parks and Forestry maintenance building. These program costs are used to set equipment rental rates.

Purpose

- Maintain City-owned vehicles and equipment in good working condition.
- Provide a management information system that will identify costs, equipment usage, fuel usage and maintenance history.
- Provide safety, training, and preventive maintenance programs to reduce down time, maximize vehicle safety, and reduce accidents.
- Whenever possible, implement the recommendations of the Accident Review Board.
- Provide a perpetual inventory of automotive parts and other municipal supplies.
- Retain the value of the building through proper maintenance.
- Keep the availability and performance of building equipment at an optimum.
- Provide a safe, sanitary work environment for building occupants and the public.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Active vehicles:			
-Fire vehicles and equipment	26	26	26
-Police vehicles and equipment	39	39	39
-Maintenance vehicles	154	161	159
-Transit vehicles	20	26	26
-Other equipment	188	194	192
Maintenance vehicles per CESA mechanic	47	47	45
Transit vehicles per Transit mechanic	10	13	13
Average age of service vehicles (years)	4	5	6
Average age of Transit vehicles (years)	4	5	10
Gasoline consumption (gallons)	160,000	140,000	160,000
Diesel fuel consumption (gallons)	200,000	210,000	220,000
Custodial service buildings (sq. ft.)	125,075	125,075	125,075
Kilowatt hours electricity	700,000	700,000	700,000
Cubic feet - natural gas	70,000	70,000	70,000

CENTRAL EQUIPMENT

<u>Expenses</u>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ 453,857	\$ 487,400	\$ 215,253	\$ 482,700	\$ 497,700
Contractual Services	226,103	285,900	141,020	285,900	291,300
Utilities	90,389	103,200	40,932	103,200	109,000
Fixed Charges	197,151	207,000	94,755	207,000	158,400
Materials & Supplies	481,503	489,500	214,949	489,500	498,500
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	<u>6,070</u>	<u>10,000</u>	<u>1,972</u>	<u>10,000</u>	<u>10,000</u>
Total Expenses	\$ <u>1,455,073</u>	\$ <u>1,583,000</u>	\$ <u>708,881</u>	\$ <u>1,578,300</u>	\$ <u>1,564,900</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Direct Expense Program	\$ 141,600	\$ 630,700	\$ 772,300
Shop Operations Program	37,900	61,800	99,700
Overhead Program	68,400	41,100	109,500
Building Maintenance-CMF Program	39,600	100,100	139,700
Building Maintenance-P&R Program	2,800	44,300	47,100
Central Radio Equipment	--	30,800	30,800
Indirect Cost/Insurance and Benefits	<u>207,400</u>	<u>158,400</u>	<u>365,800</u>
Total Program Expenditures	\$ <u>497,700</u>	\$ <u>1,067,200</u>	\$ <u>1,564,900</u>

Authorized Positions

	1997	1998	1999
Equipment Maintenance Superintendent	1.00	1.00	1.00
Account Clerk I	0.50	0.50	0.50
Mechanic III	5.00	5.00	5.00
Stores Clerk	1.00	1.00	1.00
Custodian	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>8.50</u>	<u>8.50</u>	<u>8.50</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

LANDFILL REMEDIATION

Overview

In September 1965, the City of Eau Claire opened a municipal landfill in the Town of Union. The site is approximately 3 miles west of the City on Crescent Road. The 100-acre fill area stopped accepting all wastes in 1978 and the site was officially closed in 1982.

Subsequent to closure, routine monitoring of on-site monitoring wells and private water supply wells in the area revealed the presence of volatile organic compounds ("VOCs") in the ground water.

The City is actively working with other parties that contributed waste to the site. Together, the Potentially Responsible Parties and the City are sharing the work and the funding required to address the problems relating to the landfill.

Purpose

Expenditures from this fund are divided into several areas:

- Site investigation - Study of the site by environmental engineers to determine the appropriate remedial action.
*** Funding for the actual clean up of the site has NOT been provided by this fund.
- Legal fees - Fees associated with the environmental clean up process.
- Private well supply protection - Provide protection (or alternate water supplies) to private well owners located in close proximity to the landfill.

Major Activities

- Remedial Investigation (RI) - The RI will evaluate the nature and extent of the contamination by collecting and analyzing soil and ground water samples on and off the site.
- Feasibility Study (FS) - This will consider various alternatives to protect human health and the environment from the off-site migration of contaminants.
- Install and operate interim remedial measures to provide protection to the private well owners located in close proximity to the landfill.

LANDFILL REMEDIATION

<u>Expenditures</u>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ --	\$ --	\$ --	\$ --	\$ --
Contractual Services	--	--	--	--	--
Fixed Charges	--	--	--	--	--
Materials & Supplies	529,582	450,000	60,877	450,000	500,000
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>529,582</u>	\$ <u>450,000</u>	\$ <u>60,877</u>	\$ <u>450,000</u>	\$ <u>500,000</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Former Landfill Trust Program	\$ --	\$ 500,000	\$ 500,000
Indirect Cost/Insurance and Benefits	--	--	--
Total Program Expenditures	\$ <u>--</u>	\$ <u>500,000</u>	\$ <u>500,000</u>

Authorized Positions

No Personal Services are charged to this program.

DOWNTOWN BUSINESS DISTRICT

Overview

There are many civic groups that promote business, recreational, and cultural activities in the area. The City supports some of these activities through this program.

The Downtown Business Improvement District was formed in 1984 to allow business and property owners in downtown to develop, manage, and promote downtown Eau Claire and to establish an assessment method to fund these activities.

Purpose

- To encourage and promote development and vitality of downtown.
- To ensure that future downtown development achieves a high standard of environmental quality and urban design.
- To enhance downtown's position as an employment center and work to ensure a proper mix of office, retail, financial, health, and professional services.
- To actively market downtown as an attractive, desirable place to live, work, shop, and be entertained.

Major Activities

City Center Development Corporation
Street Maintenance
Kiosk/Lighting Maintenance
Activity Promotion
Newsletter
Advertising/Marketing
Regional Arts Council
Banner Program
Flower Planters

DOWNTOWN BUSINESS DISTRICT

<u>Expenditures</u>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ --	\$ --	\$ --	\$ --	\$ --
Contractual Services	39,231	39,000	14,158	39,000	44,000
Utilities	--	--	--	--	--
Fixed Charges	--	--	--	--	--
Materials & Supplies	19,783	11,000	4,735	11,000	11,000
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>59,014</u>	\$ <u>50,000</u>	\$ <u>18,893</u>	\$ <u>50,000</u>	\$ <u>55,000</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Downtown Business District Program	\$ --	\$ 55,000	\$ 55,000
Indirect Cost/Insurance and Benefits	--	--	--
Total Program Expenditures	\$ <u>--</u>	\$ <u>55,000</u>	\$ <u>55,000</u>

Authorized Positions

No Personal Services are charged to this program.

WEST GRAND BUSINESS DISTRICT

Overview

There are many civic groups which promote business, recreational, and cultural activities in the area. The City supports some of these activities through this program.

The West Grand Avenue Business District was formed in 1987 to allow business and property owners in the West Grand Avenue business community to develop, manage, and promote their business district and to establish an assessment method to fund these activities.

Purpose

- To encourage and promote development and vitality of the district.
- To ensure that future development achieves a high standard of environmental quality and urban design.
- To maintain convenient access to West Grand Avenue and First Avenue via existing urban arterials and public transit.
- To actively market the district as an attractive, desirable place to live, work, shop, and be entertained.
- To work in harmony with other business districts and neighborhood associations.

Major Activities

Maintenance of Fixtures
Snow Removal
Street Flowers
Facade Loan Program

WEST GRAND BUSINESS DISTRICT

<i>Expenditures</i>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ --	\$ --	\$ --	\$ --	\$ --
Contractual Services	9,822	8,500	3,350	8,500	9,000
Utilities	--	--	--	--	--
Fixed Charges	--	--	--	--	--
Materials & Supplies	--	--	--	--	--
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>9,822</u>	\$ <u>8,500</u>	\$ <u>3,350</u>	\$ <u>8,500</u>	\$ <u>9,000</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
West Grand Business District Program	\$ --	\$ 9,000	\$ 9,000
Indirect Cost/Insurance and Benefits	--	--	--
Total Program Expenditures	\$ <u>--</u>	\$ <u>9,000</u>	\$ <u>9,000</u>

Authorized Positions

No Personal Services are charged to this program.

WATER STREET BUSINESS DISTRICT

Overview

There are many civic groups which promote business, recreational, and cultural activities in the area. The City supports some of these activities through this program.

The Water Street Business District was formed in 1990 to allow business and property owners in the Water Street business community to develop, manage, and promote their business district and to establish an assessment method to fund these activities.

Purpose

- To encourage and promote development and vitality of the district.
- To promote an efficient system of public and private parking.
- To ensure that future development achieves a high standard of environmental quality and urban design.
- To promote riverfront improvements which benefit both the Water Street area and the Eau Claire community.
- To actively market the district as an attractive, desirable place to live, work, shop, and be entertained.
- To promote physical improvements sensitive to the area's history, contemporary design and environmental aesthetics.
- To encourage industry and development which promotes Water Street as a destination for visitors.

Major Activities

Promotions and Advertising
Maintenance of Fixtures
Acquisition of Fixtures
COPS Satellite Office

WATER STREET BUSINESS DISTRICT

<u>Expenditures</u>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ --	\$ --	\$ --	\$ --	\$ --
Contractual Services	6,068	6,700	4,007	6,700	6,700
Utilities	--	--	--	--	--
Fixed Charges	--	--	--	--	--
Materials & Supplies	2,475	2,800	320	2,800	2,800
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>8,543</u>	\$ <u>9,500</u>	\$ <u>4,327</u>	\$ <u>9,500</u>	\$ <u>9,500</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Water Street Business District Program	\$ --	\$ 9,500	\$ 9,500
Indirect Cost/Insurance and Benefits	--	--	--
Total Program Expenditures	\$ <u>--</u>	\$ <u>9,500</u>	\$ <u>9,500</u>

Authorized Positions

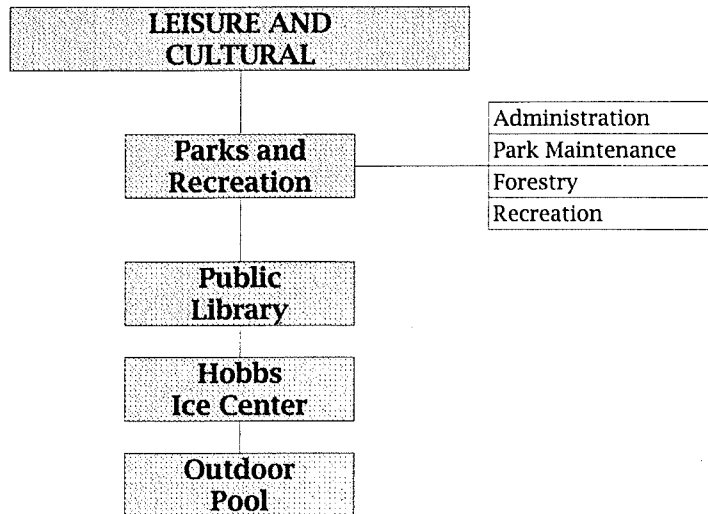
No Personal Services are charged to this program.

LEISURE AND CULTURAL

Overview

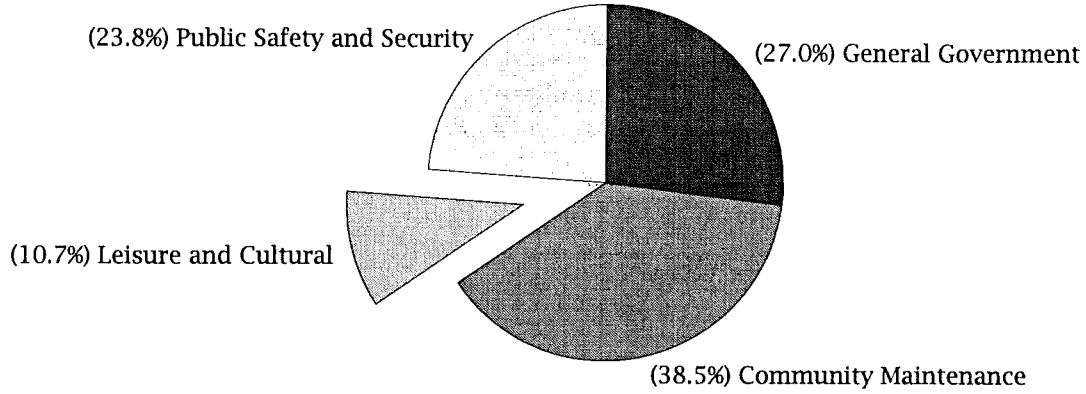
The Leisure and Cultural service area includes departments providing for the recreational, educational, and cultural needs of the City's residents. The Parks and Recreation department is responsible for maintaining City parks and open spaces, providing recreation opportunities and facilities and forestry projects. The Library's purpose is to provide a comprehensive collection of materials and programming for children and adults. Hobbs Ice Center operates and maintains a quality ice skating facility, and the Municipal Pool manages a quality municipal swimming facility.

Organization



LEISURE AND CULTURAL

Service Areas



Service Areas

1999 Budget

General Government	\$ 18,225,900
Community Maintenance	26,060,000
Leisure and Cultural	7,222,300
Public Safety and Security	<u>16,118,800</u>
Total Budget	\$ <u>67,627,000</u>

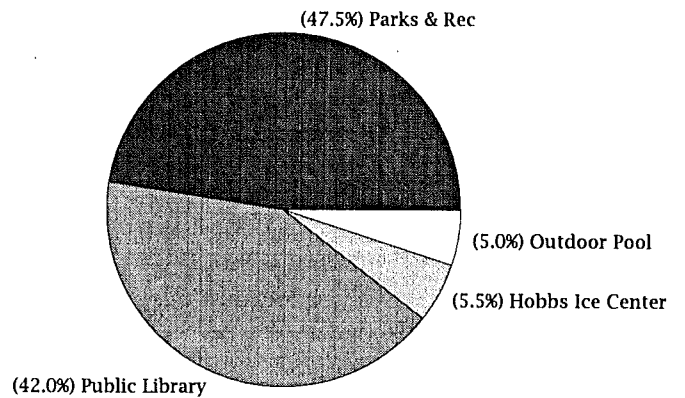
Leisure and Cultural

Departments

1999 Budget

Parks & Rec	\$ 3,433,400
Public Library	3,033,700
Hobbs Ice Center	393,200
Outdoor Pool	<u>362,000</u>

Total Leisure
and Cultural \$ 7,222,300



LEISURE AND CULTURAL

	1997 <u>Actual</u>	1998 <u>Adopted</u>	1998 6 Month <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
<u>GENERAL FUND</u>					
PARKS AND RECREATION					
Administration	\$ 259,009	\$ 270,600	\$ 106,199	\$ 267,000	\$ 272,600
Park Maintenance	1,823,343	1,903,900	843,460	1,900,800	2,005,900
Forestry	351,425	383,100	167,228	385,700	386,800
Recreation	<u>672,566</u>	<u>735,500</u>	<u>274,103</u>	<u>735,900</u>	<u>768,100</u>
Total Parks and Recreation	<u>3,106,343</u>	<u>3,293,100</u>	<u>1,390,990</u>	<u>3,289,400</u>	<u>3,433,400</u>
<u>OTHER FUNDS</u>					
PUBLIC LIBRARY	<u>2,195,039</u>	<u>2,376,000</u>	<u>1,072,308</u>	<u>2,356,000</u>	<u>3,033,700</u>
HOBBS ICE CENTER	<u>386,400</u>	<u>379,600</u>	<u>183,351</u>	<u>380,100</u>	<u>393,200</u>
OUTDOOR POOL	<u>303,208</u>	<u>356,900</u>	<u>74,465</u>	<u>356,900</u>	<u>362,000</u>
TOTAL LEISURE AND CULTURAL	\$ <u>5,990,990</u>	\$ <u>6,405,600</u>	\$ <u>2,721,114</u>	\$ <u>6,382,400</u>	\$ <u>7,222,300</u>

PARKS & RECREATION - Administration

Overview

The purpose of this division is to manage the Parks and Recreation Department, which includes parks and open spaces, recreation facilities and programs and forestry operations.

Purpose

- Provide management of the community's leisure time services.
- Continue to review programs, facilities, services, policies, and procedures, and make changes to better serve the public.
- Seek cooperation between agencies involved in Parks and Recreation activities.
- Develop public awareness of recreation programs and services.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Number of:			
Program brochures distributed	25,000	25,000	25,000
Acres of park land managed	650	655	675
Special event applications	61	71	80
Pavilion reservations accepted	730	735	750

PARKS & RECREATION - Administration

<i>Expenditures</i>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ 176,747	\$ 186,100	\$ 78,009	\$ 182,500	\$ 193,000
Contractual Services	55,672	61,900	16,846	61,900	56,900
Utilities	3,868	4,000	1,638	4,000	4,100
Fixed Charges	1,340	1,400	670	1,400	1,000
Materials & Supplies	16,792	17,200	9,036	17,200	17,600
Debt Service	--	--	--	--	--
Capital Outlay	4,590	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>259,009</u>	\$ <u>270,600</u>	\$ <u>106,199</u>	\$ <u>267,000</u>	\$ <u>272,600</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Parks & Recreation Administration Program	\$ 112,400	\$ 76,600	\$ 189,000
Indirect Cost/Insurance and Benefits	<u>80,600</u>	<u>3,000</u>	<u>83,600</u>
Total Program Expenditures	\$ <u>193,000</u>	\$ <u>79,600</u>	\$ <u>272,600</u>

Authorized Positions

	1997	1998	1999
Director of Parks & Recreation	1.00	1.00	1.00
Parks & Recreation Secretary	1.00	1.00	1.00
Clerk II	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

PARKS & RECREATION - Park Maintenance

Overview

The Park Maintenance division is responsible for daily upkeep of over 620 acres of public land and park facilities. Facilities include grounds, shelters, restrooms, roads, parking areas, trails, natural areas, shorelines, lake areas, and miscellaneous park structures. Construction of new facilities or modification to existing facilities is also handled under this division. Other responsibilities include scheduling and maintenance for a range of athletic fields in the City including City-owned facilities, secondary school, and University fields utilized as programmed areas. Maintenance and scheduling is performed to accommodate City recreation programs, school and University teams, and civic organizations such as Little League, Babe Ruth, YMCA, Eau Claire Cavaliers, American Legion, and Eau Claire Pioneers.

Purpose

- Provide optimal park facilities maintained to consistent acceptable levels.
- Focus park development in visible, highly trafficked areas.
- Direct the labor force to achieve a given standard of maintenance.
- Provide appropriate level of maintenance for the programmed event.
- Maintain adequate support facilities for team and spectator safety.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Maintenance projects (hours/year)			
Mowing/trimming	6,402	6,700	6,700
Sport field maintenance	4,594	3,700	4,000
Baseball stadium maintenance	2,420	2,100	2,300
Football stadium maintenance	2,293	1,800	1,500
Support of recreation	329	400	400
Ice rink maintenance	2,634	3,400	3,400
Support to outside groups	1,444	1,200	1,200
Snow removal	1,071	2,000	2,500
Lake management			
Aquatic weeds harvested (cubic yds)	918	1,400	1,400

PARKS & RECREATION - Park Maintenance

<u>Expenditures</u>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ 1,373,710	\$ 1,366,000	\$ 623,564	\$ 1,362,900	\$ 1,459,500
Contractual Services	242,198	300,600	115,165	300,600	312,400
Utilities	80,314	91,800	25,816	91,800	96,700
Fixed Charges	38,333	63,600	28,267	63,600	34,500
Materials & Supplies	81,254	81,900	49,892	81,900	94,900
Debt Service	--	--	--	--	--
Capital Outlay	7,534	--	756	--	7,900
Other	--	--	--	--	--
Total Expenditures	\$ <u>1,823,343</u>	\$ <u>1,903,900</u>	\$ <u>843,460</u>	\$ <u>1,900,800</u>	\$ <u>2,005,900</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Park Maintenance Program	\$ 501,100	\$ 349,000	\$ 850,100
Stadium & Ballfields Program	244,600	98,100	342,700
Neighborhood Playgrounds Program	61,100	57,500	118,600
Museum Program	100	6,000	6,100
Indirect Cost/Insurance and Benefits	<u>652,600</u>	<u>35,800</u>	<u>688,400</u>
Total Program Expenditures	\$ <u>1,459,500</u>	\$ <u>546,400</u>	\$ <u>2,005,900</u>

Authorized Positions

	1997	1998	1999
Superintendent of Maintenance	1.00	1.00	1.00
Supervisor	2.00	2.00	2.00
Clerk II	0.75	0.75	0.75
Construction Skilled Worker	1.00	1.00	1.00
Mechanical Skilled Worker II	1.00	1.00	1.00
Mechanical Skilled Worker	1.00	1.00	1.00
Heavy Equipment Operator	1.00	1.00	1.00
Skilled Worker I	9.00	9.00	10.00
Stores Clerk	1.00	1.00	1.00
Semi-Skilled Worker	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
Total FTE Positions	<u>24.75</u>	<u>24.75</u>	<u>25.75</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

PARKS & RECREATION - Forestry

Overview

The purpose of the Forestry division is to manage the City's urban forest in such a manner as to sustain and enhance its present quality.

Purpose

- Administer the Dutch Elm Disease (D.E.D.) Management Programs: inspections, tree removals (private and public property), boulevard replacements, and stump removal from public property.
- Plant trees in City parks and cemeteries.
- Aid residents with tree and shrub problems.
- Aid other City Departments with landscape projects and maintenance problems.
- Prune trees on public property in order to provide for community enhancement and public safety.
- Administer the boulevard shade tree rebate program.
- Plant trees in conjunction with street improvement projects.
- Christmas tree recycling.
- Oak Wilt survey and information dissemination.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Trees pruned	900	2,500	4,400
Dutch Elm diseased trees found and recorded (public and private)	135	125	125
Oak Wilt diseased sites (parcels)	220	175	150
USDA Gypsy Moth Control Program:			
Number of traps set	25	25	25
Work hours spent on program	24	24	24
Tree replacement:			
Rebates	225	180	175
Public improvement	650	750	750
Other plantings	163	80	100

PARKS & RECREATION - Forestry

<u>Expenditures</u>	1997	1998	1998	1998	1999
	Actual	Adopted	6 Month	Estimated	Budget
			Actual		
Personal Services	\$ 243,444	\$ 260,700	\$ 122,149	\$ 263,300	\$ 270,200
Contractual Services	89,504	99,400	38,197	99,400	97,800
Utilities	842	1,000	413	1,000	1,000
Fixed Charges	8,050	9,400	3,695	9,400	7,100
Materials & Supplies	9,585	12,600	2,774	12,600	10,700
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>351,425</u>	\$ <u>383,100</u>	\$ <u>167,228</u>	\$ <u>385,700</u>	\$ <u>386,800</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Forestry Program	\$ 152,300	\$ 107,900	\$ 260,200
Indirect Cost/Insurance and Benefits	<u>117,900</u>	<u>8,700</u>	<u>126,600</u>
Total Program Expenditures	\$ <u>270,200</u>	\$ <u>116,600</u>	\$ <u>386,800</u>

Authorized Positions

	1997	1998	1999
City Forester	0.60	0.60	0.60
Tree Trimmer II	1.00	1.00	1.00
Arborist	1.00	1.00	1.00
Tree Trimmer I	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total FTE Positions	<u>4.60</u>	<u>4.60</u>	<u>4.60</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

PARKS & RECREATION - Recreation

Overview

The purpose of the Recreation Division is to provide leisure activity for people of all ages. An introduction to a sport or a special activity is taught. The quality of life for community residents is enriched through constructive use of leisure time. Programs included in this division are Neighborhood Centers, Athletics, Indoor Aquatics, Softball, and instructional classes. The Recreation Division also is responsible for community programs. This includes the Municipal Band and Movies in the Park. The Community Center is available to non-profit clubs and organizations for use as a meeting place. The facility is also used by the Recreation Division as the site for several programs, such as art classes, baton lessons, and fun with foods.

Purpose

- Provide a full range of leisure learning activities.
- Operate a large learn-to-swim program for youth, adults and people with special needs.
- Provide outdoor winter recreation facilities throughout the community.
- Provide athletic activities for people of all ages on a recreational basis.
- Provide a year-round recreational swim program for the residents of Eau Claire.
- Provide summer recreational opportunities for youth ages 6 - 18 at neighborhood centers.
- Offer summer adult league softball for men, women, and co-ed competition.
- Provide a girl's fast pitch softball program (for youth ages 10 - 18), with teams to play neighboring communities.
- Promote and support the municipal band.
- Offer an outdoor family movie series.
- Serve as a meeting place for senior citizen activities and for Par-te-Rec, a group of mentally /physically disabled adults.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Participants in swim class	2,941	2,900	2,900
Number of skaters at outdoor rinks (1997-98 season)	9,961	20,000	20,000
Total attendance at neighborhood playgrounds	16,489	16,500	18,000
Total adult participants in softball program	1,452	1,600	1,600
Total participants in girl's fast pitch softball	202	180	200
Attendance at Owen Park concerts	1,100	1,000	1,000
Number of groups & organizations using Community Center	95	95	95
Attendance at Par-te-Rec	3,180	3,200	3,200
Total participation in youth sports programs	1,775	1,800	1,800

PARKS & RECREATION - Recreation

<u>Expenditures</u>	1997	1998	1998	1998	1999
	Actual	Adopted	6 Month	Estimated	Budget
	Actual	Adopted	Actual	Estimated	Budget
Personal Services	\$ 438,936	\$ 478,300	\$ 181,364	\$ 478,700	\$ 546,600
Contractual Services	151,905	168,700	52,010	168,700	137,700
Utilities	4,197	2,700	1,535	2,700	2,700
Fixed Charges	17,935	18,100	9,120	18,100	13,700
Materials & Supplies	59,593	67,700	30,074	67,700	67,400
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>672,566</u>	\$ <u>735,500</u>	\$ <u>274,103</u>	\$ <u>735,900</u>	\$ <u>768,100</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Recreation Instruction Program	\$ 136,100	\$ 8,100	\$ 144,200
Athletics Program	64,700	91,300	156,000
Indoor Pool Program	66,500	27,200	93,700
Neighborhood Centers Program	126,300	17,200	143,500
Softball Program	28,800	29,300	58,100
Special Community Programs	23,300	29,900	53,200
Indirect Cost/Insurance and Benefits	<u>100,900</u>	<u>18,500</u>	<u>119,400</u>
Total Program Expenditures	\$ <u>546,600</u>	\$ <u>221,500</u>	\$ <u>768,100</u>

Authorized Positions

	1997	1998	1999
Superintendent of Recreation	1.00	1.00	1.00
Program Supervisor	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total FTE Positions	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

PUBLIC LIBRARY

Overview

The Library's purpose is to serve the informational, educational, cultural, and recreational needs of city residents by providing a comprehensive, timely, and reliable collection of print and audiovisual materials, community access to electronic information resources, and special programming for children and adults. The General Services Division of Public Works is responsible for administering building maintenance, which includes security, custodial maintenance, contractual maintenance, and grounds maintenance.

Purpose

- Select, acquire and catalog print and audiovisual items and add them to the public use collection.
- Provide answers to customers requesting information.
- Provide community access to electronic information resources.
- Provide recommendations on materials for reading, listening, and viewing.
- Instruct the public in the use of the collection and electronic resources available through the library.
- Provide special programming for children and adults.
- Maintain records of items reserved, checked out, and returned or overdue.
- Provide art displays and cultural exhibits.
- Provide meeting rooms for public use.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Items circulated	830,331	788,815	830,000
Registered borrowers	36,594	34,800	36,500
Items added to collection	21,267	21,300	24,000
Items withdrawn from collection	11,960	12,000	12,000
Program participants	14,137	14,200	14,500

PUBLIC LIBRARY

<i>Expenditures</i>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ 1,467,051	\$ 1,543,000	\$ 691,677	\$ 1,543,100	\$ 1,740,500
Contractual Services	168,518	195,700	63,900	192,700	325,600
Utilities	67,929	70,400	32,249	74,900	78,600
Fixed Charges	21,944	32,100	11,204	32,100	22,400
Materials & Supplies	351,361	367,300	153,946	371,000	413,900
Debt Service	--	--	--	--	--
Capital Outlay	61,858	56,800	8,954	31,800	77,900
Other	56,378	110,700	110,378	110,400	374,800
Total Expenditures	\$ <u>2,195,039</u>	\$ <u>2,376,000</u>	\$ <u>1,072,308</u>	\$ <u>2,356,000</u>	\$ <u>3,033,700</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Library Administration Program	\$ 1,249,700	\$ 1,235,700	\$ 2,485,400
Building Maintenance Program	93,600	35,600	129,200
Indirect Cost/Insurance and Benefits	397,200	21,900	419,100
Total Program Expenditures	\$ <u>1,740,500</u>	\$ <u>1,293,200</u>	\$ <u>3,033,700</u>

Authorized Positions

	1997	1998	1999
Library Director	1.00	1.00	1.00
Associate Director	1.00	1.00	1.00
Librarian III	2.00	2.00	2.00
Librarian I	4.75	4.75	4.00
Library Associate II	4.71	4.71	6.93
Library Associate I	2.48	2.48	2.57
Library Assistant II	3.70	3.70	4.78
Library Assistant I	8.14	8.14	9.73
Desk Clerk	2.85	2.85	4.75
Custodians	3.00	3.00	3.00
Total FTE Positions	<u>33.63</u>	<u>33.63</u>	<u>39.76</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

Note: 1.3 FTE positions reported are limited-term employees for 1999 and 2000 only.

HOBBS ICE CENTER

Overview

The purpose of Hobbs Ice Center is to provide, operate, and maintain a quality ice skating facility for community recreation and athletic activities. Located on Menomonie Street, the facility includes two heated indoor rinks, a concession stand, meeting room, and locker rooms.

Purpose

- Schedule ice time efficiently.
- Coordinate a summer ice program that is self-supporting and includes open skating, hockey, and figure skating.
- Promote rental of the facility for non-ice events.
- Work with user groups such as the schools, Figure Skating Club and Youth Hockey Association in a cooperative, supporting manner.
- Operate the facility in the most self-supporting manner as possible.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Total events (Games)	40	40	40
Scheduled hours - O'Brien Meeting Room	138	150	150
Hours rented - rinks	3,663	3,800	3,800
Participants	92,418	94,000	94,000
Spectators	89,705	91,000	95,000
Open skating attendance	5,439	5,600	5,600
Non-ice events	3	3	3
Weeks of operation (winter) O'Brien Rink	31	30	30
Weeks of operation (winter) Rink #2	40	39	39
Weeks of operation (summer)	13	13	13

HOBBS ICE CENTER

<u>Expenses</u>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ 184,465	\$ 178,300	\$ 93,208	\$ 178,800	\$ 182,500
Contractual Services	34,371	23,600	13,600	23,600	29,700
Utilities	148,337	154,100	70,144	154,100	159,000
Fixed Charges	7,709	8,300	4,155	8,300	9,100
Materials & Supplies	11,518	15,300	2,244	15,300	12,900
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>386,400</u>	\$ <u>379,600</u>	\$ <u>183,351</u>	\$ <u>380,100</u>	\$ <u>393,200</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Hobbs Municipal Ice Center Program	\$ 119,000	\$ 201,000	\$ 320,000
Indirect Cost/Insurance and Benefits	<u>63,500</u>	<u>9,700</u>	<u>73,200</u>
Total Program Expenditures	\$ <u>182,500</u>	\$ <u>210,700</u>	\$ <u>393,200</u>

Authorized Positions

	1997	1998	1999
Program Supervisor	1.00	1.00	1.00
Skilled Worker I	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total FTE Positions	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

OUTDOOR POOL

Overview

The purpose of the Outdoor Pool is to provide, operate, and maintain a quality municipal swimming facility for community recreation. Facilities include an outdoor pool, changing rooms and showers, volleyball courts and a concession stand.

Purpose

- Schedule pool time efficiently, promoting maximum "open recreation" swim time to the community.
- Schedule for special groups during off-peak hours such as lap swim times, senior-only swim time, and family nights.
- Plan and promote special events.
- Promote rental of the facility by outside groups such as swim teams.
- Operate the facility in the most self-supporting manner as possible.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Weeks of summer operation	13	13	13
Total attendance	64,894	60,000	65,000
Season passes sold:			
Family	549	460	500
Children	158	120	130
Adult	62	70	65
Water fitness class attendance	420	475	500
Number of Sunday night rentals	4	9	6
Estimated lap swim attendance	360	500	500

OUTDOOR POOL

<i>Expenses</i>	1997	1998	1998	1998	1999
	Actual	Adopted	6 Month	Estimated	Budget
			Actual		
Personal Services	\$ 126,370	\$ 156,400	\$ 40,809	\$ 156,400	\$ 163,600
Contractual Services	14,769	21,800	4,303	21,800	21,900
Utilities	28,327	42,900	7,257	42,900	42,900
Fixed Charges	9,245	9,400	5,165	9,400	5,400
Materials & Supplies	32,102	36,400	7,921	36,400	38,200
Debt Service	92,395	87,500	--	87,500	87,500
Capital Outlay	--	2,500	9,010	2,500	2,500
Other	--	--	--	--	--
Total Expenditures	\$ <u>303,208</u>	\$ <u>356,900</u>	\$ <u>74,465</u>	\$ <u>356,900</u>	\$ <u>362,000</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Outdoor Pool Operations Program	\$ 141,600	\$ 194,200	\$ 335,800
Indirect Cost/Insurance and Benefits	<u>22,000</u>	<u>4,200</u>	<u>26,200</u>
Total Program Expenditures	\$ <u>163,600</u>	\$ <u>198,400</u>	\$ <u>362,000</u>

Authorized Positions

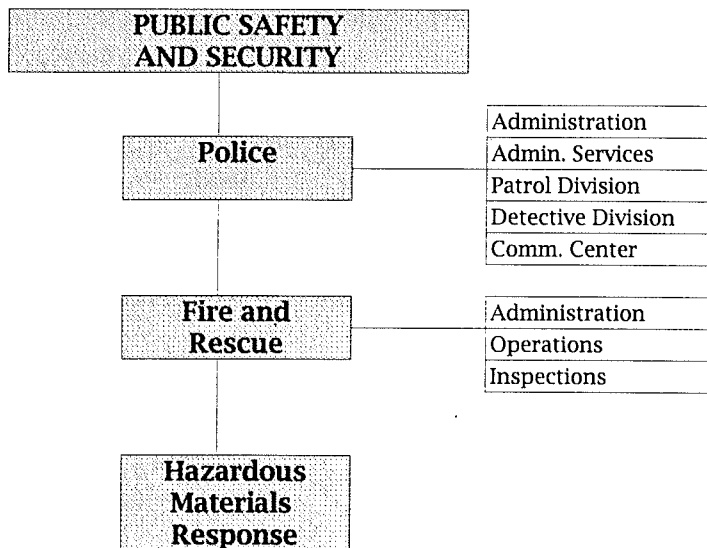
No personnel are assigned to this program.

PUBLIC SAFETY AND SECURITY

Overview

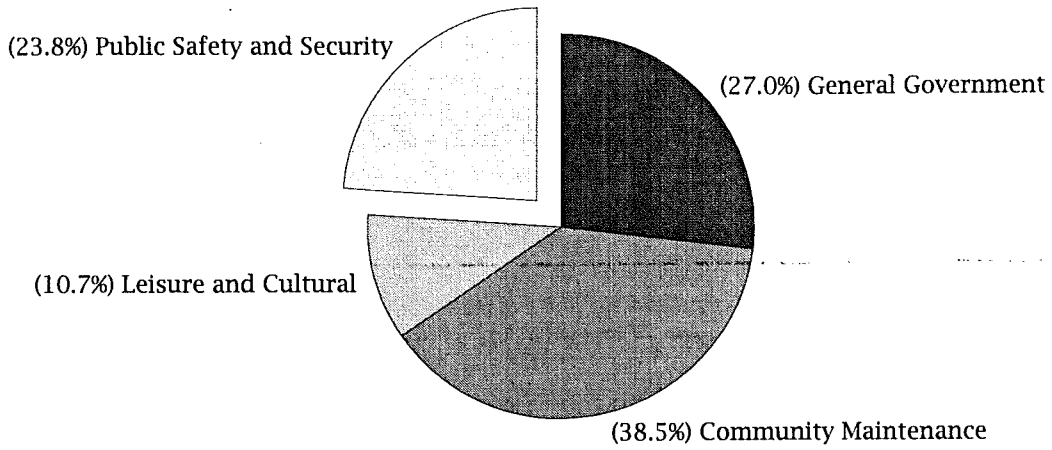
The Public Safety and Security service area includes the Police and Fire Department. The Police Department's main function is to provide a safe environment in the City. This is achieved by several means, including presenting a visible police presence, apprehending criminal offenders, facilitating safe movement of vehicles and pedestrian traffic, and generating voluntary compliance with the citizenry. The department also conducts investigations and provides educational and safety programs to the community. The Fire Department is in charge of fire prevention, fire suppression, and emergency medical services, including training, support services, and development of safety programs. The Hazardous Materials Response program provides for response in a 16 county area of northwestern Wisconsin for spills of hazardous materials.

Organization



PUBLIC SAFETY AND SECURITY

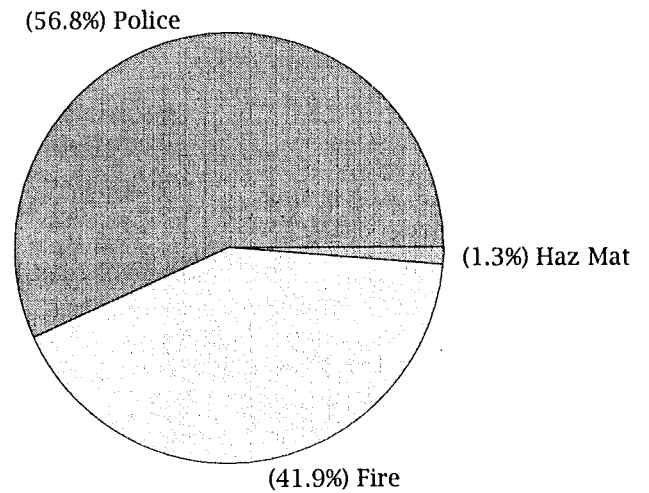
Service Areas



<u>Service Areas</u>	<u>1999 Budget</u>
General Government	\$ 18,225,900
Community Maintenance	26,060,000
Leisure and Cultural	7,222,300
Public Safety and Security	<u>16,118,800</u>
Total Budget	<u>\$ 67,627,000</u>

Public Safety and Security

<u>Departments</u>	<u>1999 Budget</u>
Police	\$ 9,156,100
Fire & Rescue	6,755,800
Hazardous Materials	<u>206,900</u>
Total Public Safety and Security	<u>\$ 16,118,800</u>



PUBLIC SAFETY AND SECURITY

	1997 <u>Actual</u>	1998 <u>Adopted</u>	1998 6 Month <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
<u>GENERAL FUND</u>					
POLICE					
Administration	\$ 501,430	\$ 552,400	\$ 275,866	\$ 550,200	\$ 567,000
Administrative Services	836,430	900,700	409,488	886,800	907,200
Patrol Division	4,834,113	5,103,500	2,496,199	5,085,500	5,287,500
Detective Division	1,191,797	1,280,900	598,200	1,278,700	1,342,000
Communication Center	<u>836,523</u>	<u>967,500</u>	<u>438,922</u>	<u>999,500</u>	<u>1,052,400</u>
 Total Police	 <u>8,200,293</u>	 <u>8,805,000</u>	 <u>4,218,675</u>	 <u>8,800,700</u>	 <u>9,156,100</u>
 FIRE					
Administration	441,282	470,100	210,338	472,000	477,300
Operations	5,201,963	5,697,900	2,461,635	5,696,100	6,001,100
Inspection	<u>273,726</u>	<u>256,300</u>	<u>126,738</u>	<u>326,600</u>	<u>277,400</u>
 Total Fire	 <u>5,916,971</u>	 <u>6,424,300</u>	 <u>2,798,711</u>	 <u>6,494,700</u>	 <u>6,755,800</u>
 <u>OTHER FUNDS</u>					
 HAZARDOUS MATERIALS RESPONSE	 <u>168,157</u>	 <u>173,500</u>	 <u>222,219</u>	 <u>290,400</u>	 <u>206,900</u>
 TOTAL PUBLIC SAFETY AND SECURITY	 <u>\$ 14,285,421</u>	 <u>\$ 15,402,800</u>	 <u>\$ 7,239,605</u>	 <u>\$ 15,585,800</u>	 <u>\$ 16,118,800</u>

POLICE - Administration

Overview

The Chief of Police has immediate authority over all the Department's Officers in their official functions. This entails coordinating the affairs of the Department with those of other law enforcement agencies and providing advice and counsel to the City Manager on matters pertaining to law enforcement. The Chief's Office also provides information to and maintains external relations with the general public.

Purpose

- Continually evaluate and anticipate the service needs of the community.
- Guide the Department's response to those needs (philosophically and operationally).
- Develop and institute policy.
- Assure fiscal responsibility through budget development, budget monitoring and use of innovative programs.
- Maintain community contacts for purposes of crime prevention, community engagements, and mediation of citizen concerns.
- Actively pursue maximum performance, high morale, and an efficient work environment.
- Interact with other agencies/organizations in the interest of public safety.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Number of sworn personnel	99	99	99
Number of clerical personnel	10	10	10
Communication Center personnel	16	19	19
Temporary/part-time employees	12	10	10
Population	59,832	60,000	61,000
Service area population *	260,000	265,000	270,000
Number of officers per thousand	1.65	1.65	1.62
Square miles of City served	32	33	33
Miles of streets	331	333	334

* Seven county area

POLICE - Administration

<i>Expenditures</i>	1997	1998	1998	1998	1999
	Actual	Adopted	6 Month	Estimated	Budget
	Actual	Adopted	Actual	Estimated	Budget
Personal Services	\$ 222,778	\$ 231,700	\$ 109,539	\$ 231,500	\$ 240,600
Contractual Services	255,666	273,900	147,109	273,900	272,200
Utilities	4,012	3,900	1,472	3,900	3,300
Fixed Charges	2,470	2,500	1,235	2,500	1,800
Materials & Supplies	12,188	16,300	16,272	16,300	39,100
Debt Service	--	--	--	--	--
Capital Outlay	4,316	24,100	239	22,100	10,000
Other	--	--	--	--	--
Total Expenditures	\$ <u>501,430</u>	\$ <u>552,400</u>	\$ <u>275,866</u>	\$ <u>550,200</u>	\$ <u>567,000</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Police Administration Program	\$ 133,500	\$ 324,600	\$ 458,100
Indirect Cost/Insurance and Benefits	<u>107,100</u>	<u>1,800</u>	<u>108,900</u>
Total Program Expenditures	\$ <u>240,600</u>	\$ <u>326,400</u>	\$ <u>567,000</u>

Authorized Positions

	1997	1998	1999
Police Chief	1.00	1.00	1.00
Assistant Chief of Police	1.00	1.00	1.00
Police Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

POLICE - Administrative Services

Overview

The Administrative Services Division includes the Special Services Bureau, Property, Training, Court Officer, and Records. The Special Services Bureau is responsible for Department Training, Community Relations, and Safety Education. It also mediates parking violation disputes, prepares news releases, edits and prepares presentations for the Police Department and community, reviews federal and state grants, assists in coordinating information in regards to staff studies and research. The Training program facilitates state mandated recruit training for new Police Officers, as well as ongoing and specialized training for all personnel. The purpose of Records is to maintain police records, fulfill the public's requests for information, and provide department managers with management and crime information. The Court Officer acts as the Department's representative in all initial court procedures. The Property Officer is responsible for all property and evidence storage.

Purpose

- Provide law enforcement education programs to the community.
- Provide safety education programs to youth within the Eau Claire School District, parochial and preschools.
- Assist community members in self-help projects including neighborhood watch programs.
- Provide all personnel, both regular and reserve officers and civilian personnel, with viable training programs.
- Maintain security in all property and evidence.
- Receive and process all criminal and traffic arrest information.
- Maintain criminal identification records and perform criminal identification services.
- Provide information to the public (victims, insurance agencies) and other law enforcement related agencies as the requests are received.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Public presentations	597	600	625
Formal safety contacts	30,140	31,000	31,500
New records filed	88,500	88,500	89,000
Front desk traffic	10,750	10,750	11,000
Criminal complaints filed	2,500	2,500	2,700
Court presentations	11,400	11,400	12,000
Pre-trial conferences	1,925	1,950	2,000
Property/Evidence processed	6,150	6,200	6,500

POLICE - Administrative Services

<u>Expenditures</u>	1997	1998	1998	1998	1999
	Actual	Adopted	6 Month	Estimated	Budget
			Actual		
Personal Services	\$ 742,743	\$ 807,300	\$ 356,783	\$ 782,700	\$ 809,400
Contractual Services	31,987	40,100	28,251	42,100	42,300
Utilities	6,969	7,200	3,019	7,200	7,500
Fixed Charges	8,950	8,900	4,475	8,900	11,500
Materials & Supplies	39,439	37,200	16,960	45,900	36,500
Debt Service	--	--	--	--	--
Capital Outlay	6,342	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>836,430</u>	\$ <u>900,700</u>	\$ <u>409,488</u>	\$ <u>886,800</u>	\$ <u>907,200</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Special Services Bureau Program	\$ 197,500	\$ 20,700	\$ 218,200
Training Program	--	51,000	51,000
Records Program	250,900	14,600	265,500
Indirect Cost/Insurance and Benefits	<u>361,000</u>	<u>11,500</u>	<u>372,500</u>
Total Program Expenditures	\$ <u>809,400</u>	\$ <u>97,800</u>	\$ <u>907,200</u>

Authorized Positions

	1997	1998	1999
Lieutenant	1.00	1.00	1.00
Investigator (Special Services)	3.00	3.00	3.00
Investigator (Court Officer)	1.00	1.00	1.00
Investigator (Property Officer)	1.00	1.00	1.00
Records Bureau Supervisor	1.00	1.00	1.00
Law Enforcement Support Assistant	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
Total FTE Positions	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

POLICE - Patrol Division

Overview

The Patrol Division is comprised of uniformed Patrol Services, Parking Control, and Animal Control. The division personnel respond to emergency and non-emergency calls for service on a 24-hours, 7 days a week basis. Personnel investigate criminal activity, enforce traffic laws, investigate accidents, and respond to many types of community conflicts and needs, including emergency medical situations, civil matters, special events, parking enforcement, and animal control.

Purpose

- To respond to immediate safety needs of the community.
- Enforce federal, state, and local laws as needed.
- To be a visible presence, thereby increasing compliance with federal, state, and local laws.
- Facilitate safe movement of vehicular and pedestrian traffic within the city.
- Investigate reported or found criminal activity.
- Mediate disputes, minimizing the potential for injury or escalation of situations.
- Staff special events to ensure that consideration is given to the safety of the participants and others effected by the event.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Calls for service (case numbers)	33,361	34,000	34,000
Part 1 Offenses *	2,750	2,800	2,800
Police / Community Responses	71,175	72,000	72,000
OWI arrests	458	475	475
Felony and misdemeanor arrests	4,150	4,200	4,600
Citations (ordinance/traffic)	7,000	7,200	9,500
Animal Control calls	1,700	1,750	1,800
Special events	75	80	80

*Homicide, rape, robbery, assault, theft, vehicle theft, or arson

POLICE - Patrol Division

<u>Expenditures</u>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ 4,271,827	\$ 4,519,800	\$ 2,223,210	\$ 4,495,500	\$ 4,679,700
Contractual Services	391,471	417,500	194,339	417,500	423,000
Utilities	8,805	8,500	4,538	8,500	9,500
Fixed Charges	87,970	87,900	43,985	87,900	98,900
Materials & Supplies	68,168	69,800	25,072	69,800	76,400
Debt Service	--	--	--	--	--
Capital Outlay	5,872	--	5,055	6,300	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>4,834,113</u>	\$ <u>5,103,500</u>	\$ <u>2,496,199</u>	\$ <u>5,085,500</u>	\$ <u>5,287,500</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Patrol Services Program	\$ 2,336,000	\$ 458,100	\$ 2,794,100
Parking & Animal Control Program	73,200	50,800	124,000
Indirect Cost/Insurance and Benefits	<u>2,270,500</u>	<u>98,900</u>	<u>2,369,400</u>
Total Program Expenditures	\$ <u>4,679,700</u>	\$ <u>607,800</u>	\$ <u>5,287,500</u>

Authorized Positions

	1997	1998	1999
Captain	1.00	1.00	1.00
Lieutenant	3.00	3.00	3.00
Sergeant	10.00	10.00	10.00
Hit & Run Investigator	1.00	1.00	1.00
Police Officer	<u>59.00</u>	<u>59.00</u>	<u>59.00</u>
Total FTE Positions	<u>74.00</u>	<u>74.00</u>	<u>74.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

POLICE - Detective Division

Overview

The Detective Division investigators are assigned criminal investigations which usually originate in the Patrol Division. The initial cases are generally pursued by the patrol officer until his/her presence is required elsewhere, or available leads are exhausted. About one third of our cases, however, begin in the Detective Division when investigators discover criminal matters while investigating separate issues. Some cases begin when other law enforcement agencies, social service agencies, schools, financial institutions, private businesses, and citizens bring criminal matters to the Detective Division's attention.

Purpose

- Investigate general crimes in violation of federal, state, or municipal law.
- Investigate juvenile crimes in violation of federal, state, or municipal law.
- Investigate white collar crimes in violation of federal, state, or municipal law.
- Provide one officer to the West Central Drug Enforcement Group.
- Provide school liaison services.
- Provide polygraph services
- Gather and process evidence.
- Assist other agencies/garner information from other agencies.
- Participate in training of all types.
- Communicate with citizens, media, District Attorneys, etc., to resolve conflicts or answer questions on cases.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Cases reviewed	10,584	11,000	11,000
Cases assigned	3,308	3,260	3,400
Cases assigned per detective	279	275	275
Arrests	420	375	375
Juveniles referred to Juvenile Intake	2,488	2,490	2,490
West Central Drug Officer	1	1	1
Polygraph Officer:			
Days assigned to testing	152	200	200

POLICE - Detective Division

<u>Expenditures</u>	1997	1998	1998	1998	1999
	Actual	Adopted	6 Month	Estimated	Budget
			Actual		
Personal Services	\$ 1,094,932	\$ 1,161,900	\$ 555,705	\$ 1,159,700	\$ 1,194,500
Contractual Services	50,535	76,600	22,229	76,600	90,400
Utilities	7,709	8,100	3,240	8,100	8,100
Fixed Charges	17,034	17,900	8,940	17,900	27,500
Materials & Supplies	15,591	16,400	7,926	16,400	21,500
Debt Service	--	--	--	--	--
Capital Outlay	5,996	--	160	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>1,191,797</u>	\$ <u>1,280,900</u>	\$ <u>598,200</u>	\$ <u>1,278,700</u>	\$ <u>1,342,000</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Investigative Services Program	\$ 596,600	\$ 120,000	\$ 716,600
Indirect Cost/Insurance and Benefits	<u>597,900</u>	<u>27,500</u>	<u>625,400</u>
Total Program Expenditures	\$ <u>1,194,500</u>	\$ <u>147,500</u>	\$ <u>1,342,000</u>

Authorized Positions

	1997	1998	1999
Captain	1.00	1.00	1.00
Lieutenant	1.00	1.00	1.00
Sergeant	2.00	2.00	2.00
Investigator	13.00	13.00	13.00
Law Enforcement Support Assistant	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>18.00</u>	<u>18.00</u>	<u>18.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

POLICE - Communication Center

Overview

The purpose of the Communication Center is to provide Emergency Communications for public safety agencies within the City and County of Eau Claire. This is accomplished by utilization of the 911 Emergency Communication System together with non-emergency capabilities. The Center monitors twenty radio channels and a combination of six enhanced 9-1-1 telephone lines that display the caller's telephone number.

Purpose

- Receive and relay calls for emergency police, fire, and medical services in a timely and efficient manner.
- Act as a centralized location to provide law enforcement personnel immediate information relating to wanted persons and outstanding warrants by accessing state and federal computerized crime information files.
- Act as a resource center for area public safety agencies.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Number of case numbers issued:			
Eau Claire Police Department	33,361	34,000	34,000
Eau Claire Fire Department	4,148	4,200	4,200
Eau Claire County - police/fire/EMS (Sheriff/ Fall Creek, Augusta, Fairchild, Altoona)	17,400	18,000	18,000
UW-EC	<u>1,474</u>	<u>1,500</u>	<u>1,500</u>
Total	<u><u>56,383</u></u>	<u><u>57,700</u></u>	<u><u>57,700</u></u>

POLICE - Communication Center

<u>Expenditures</u>	1997	1998	1998	1998	1999
	Actual	Adopted	6 Month	Estimated	Budget
			Actual		
Personal Services	\$ 754,736	\$ 867,300	\$ 382,786	\$ 861,500	\$ 914,300
Contractual Services	58,573	61,500	33,633	61,500	90,100
Utilities	9,995	12,100	4,282	12,100	12,400
Fixed Charges	3,620	3,600	1,810	3,600	4,700
Materials & Supplies	5,250	6,800	6,403	6,800	13,900
Debt Service	--	--	--	--	--
Capital Outlay	4,349	16,200	10,008	54,000	17,000
Other	--	--	--	--	--
Total Expenditures	\$ <u>836,523</u>	\$ <u>967,500</u>	\$ <u>438,922</u>	\$ <u>999,500</u>	\$ <u>1,052,400</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Central Communications Program	\$ 529,300	\$ 133,400	\$ 662,700
Indirect Cost/Insurance and Benefits	<u>385,000</u>	<u>4,700</u>	<u>389,700</u>
Total Program Expenditures	\$ <u>914,300</u>	\$ <u>138,100</u>	\$ <u>1,052,400</u>

Authorized Positions

	1997	1998	1999
Law Enforcement Information System Manager	1.00	1.00	1.00
Communication Center Supervisor	3.00	3.00	3.00
Telecommunicator I	<u>12.00</u>	<u>15.00</u>	<u>15.00</u>
Total FTE Positions	<u>16.00</u>	<u>19.00</u>	<u>19.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

FIRE - Administration

Overview

The Fire Administration division is responsible for administering the total system of fire, haz-mat, special rescue and EMS prevention and operations, including planning, training, support services, program development, record keeping and reporting, budgeting and managing personnel resources, buildings, equipment and apparatus.

Purpose

- Plan, organize, staff, direct, control and evaluate all Department functions.
- Oversee fiscal management process.
- Provide a system for proper maintenance and repair and/or replacement of buildings, facilities, apparatus, and equipment.
- Provide a central supply service for all stations and equipment.
- Coordinate, maintain, and properly report from records systems.
- Plan, organize, and provide training and development for personnel.
- Address federal, state, and local legislative concerns that affect safety and welfare of citizens and employees.
- Develop and maintain contractual agreements with area Fire Departments and contractors to assure proper levels of emergency protection for the City and surrounding region.
- Coordinate appropriate activities and communications with other departments and agencies and within the department.
- Establish short and long-term goals and objectives to meet the department mission.
- Coordinate Fire Department hiring, promotional and separation processes to ensure effective workforce.
- Update City Ordinances related to fire protection and emergency medical services and assure adherence to federal, state and other regulatory agency requirements.
- Maintain effective public relations and serve citizens by providing efficient access to Fire and Rescue information and services.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Number of line personnel	75	82	82
Number of staff personnel	13	12	12
Population served *	89,555	90,500	90,800
Square miles served *	655	655	655
Total fire stations	6	6	6
Total response apparatus	22	22	22
Mutual aid agreements with other organizations	6	6	6

* County-wide mutual aid agreements were implemented in 1994

FIRE - Administration

<u>Expenditures</u>	1997	1998	1998	1998	1999
	Actual	Adopted	6 Month	Estimated	Budget
	Actual	Adopted	Actual	Estimated	Budget
Personal Services	\$ 216,511	\$ 222,600	\$ 108,711	\$ 224,500	\$ 234,300
Contractual Services	148,130	153,700	73,204	153,700	153,700
Utilities	44,012	59,200	17,566	59,200	60,700
Fixed Charges	9,750	9,800	4,875	9,800	3,200
Materials & Supplies	13,078	14,500	5,982	16,100	14,900
Debt Service	--	--	--	--	--
Capital Outlay	9,801	10,300	--	8,700	10,500
Other	--	--	--	--	--
Total Expenditures	\$ <u>441,282</u>	\$ <u>470,100</u>	\$ <u>210,338</u>	\$ <u>472,000</u>	\$ <u>477,300</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Fire Administration Program	\$ 126,400	\$ 239,800	\$ 366,200
Indirect Cost/Insurance and Benefits	<u>107,900</u>	<u>3,200</u>	<u>111,100</u>
Total Program Expenditures	\$ <u>234,300</u>	\$ <u>243,000</u>	\$ <u>477,300</u>

Authorized Positions

	1997	1998	1999
Fire Chief	1.00	1.00	1.00
Assistant Fire Chief	1.00	1.00	1.00
Fire Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

FIRE - Operations

Overview

The Fire Operations division includes the two programs of Suppression and Control and Ambulance and Rescue. The majority of the Fire Department's resources are assigned to this division. The Fire Suppression and Control Program's purpose is to minimize loss of life and property during emergency situations. The Ambulance and Rescue Program is responsible for aiding all persons needing medical assistance because of sudden illness, accidents, and/or life-threatening emergencies.

Purpose

- Control hazards, prevent fires, and minimize potential fire loss through fire safety inspections, pre-fire planning, and public education.
- Complete advanced training and certification.
- Provide a three minute or less response time to all calls from each of the six (6) fire stations.
- Perform building maintenance operations daily and apparatus or equipment maintenance at scheduled intervals.
- Respond to special service calls such as hazardous materials handling, airport emergencies, water and scuba rescue, confined space rescue, and radiological defense.
- Expand use of such components as large diameter hose and deck guns in effort to deliver more water with minimum personnel.
- Conduct inspections and public education in their district by each engine company.
- Provide equipment and staff to respond to emergency medical and extrication incidents, and assist with fire suppression and water rescue emergencies.
- Achieve 100% staff certification as Emergency Medical Technicians (EMT's).
- Continue EMT-D (defibrillation) recertification training.
- Expand CPR (cardiopulmonary resuscitation) training and other related programs to the public, in conjunction with Eau Claire County project.
- Provide EMT Paramedic level advanced life support services.
- Minimize property damage and personal loss through modern fire fighting/suppression techniques.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Total annual incidents	4,148	4,200	4,300
Number of fire Incidents	203	210	215
Number of emergency medical incidents	2,703	2,750	2,800
Hazardous conditions	117	119	125
Other calls	1,125	1,100	1,200
Training Hours	12,448	12,600	12,800
Personnel w/EMT-Paramedic certificates	20	24	24
Mutual aid agreements	6	6	6

FIRE - Operations

<i>Expenditures</i>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ 4,741,993	\$ 5,250,000	\$ 2,272,179	\$ 5,242,300	\$ 5,467,200
Contractual Services	233,839	227,000	103,568	227,000	252,200
Utilities	--	--	--	--	--
Fixed Charges	64,890	65,600	32,740	65,600	119,100
Materials & Supplies	136,736	147,200	44,633	147,200	153,500
Debt Service	--	--	--	--	--
Capital Outlay	24,505	8,100	8,515	14,000	9,100
Other	--	--	--	--	--
Total Expenditures	\$ <u>5,201,963</u>	\$ <u>5,697,900</u>	\$ <u>2,461,635</u>	\$ <u>5,696,100</u>	\$ <u>6,001,100</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Suppression & Control Program	\$ 2,252,800	\$ 307,000	\$ 2,559,800
Ambulance & Rescue Program	475,600	107,800	583,400
Indirect Cost/Insurance and Benefits	<u>2,738,800</u>	<u>119,100</u>	<u>2,857,900</u>
Total Program Expenditures	\$ <u>5,467,200</u>	\$ <u>533,900</u>	\$ <u>6,001,100</u>

Authorized Positions

	1997	1998	1999
Deputy Chief	1.00	1.00	1.00
* Battalion Chief	4.00	4.00	4.00
* Fire Captain	6.00	6.00	6.00
* Fire Lieutenant	12.00	12.00	12.00
* Fire Equipment Operator	21.00	21.00	21.00
* Firefighter	36.00	43.00	43.00
Information Systems Specialist	<u>1.00</u>	<u>--</u>	<u>--</u>
Total FTE Positions	<u>81.00</u>	<u>87.00</u>	<u>87.00</u>

* Position may be classified as EMT Certified, depending on the level of certification achieved.

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

FIRE - Inspection

Overview

The Fire Inspection division's mission is to reduce loss of life and property by the elimination of hazards. This is accomplished by increasing public awareness through education and training of the public in fire prevention and safety skills, fire evacuation drills, inspections, and fire investigations.

Purpose

- Coordinate and conduct inspections of all new and existing structures as required by Administrative Code.
- Maintain and evaluate fire incident and inspection records along with other data.
- Investigate all suspicious and/or major fire incidents.
- Process all fire prevention and investigative related complaints.
- Continuous code review and update of ordinances.
- Promote and facilitate fire prevention and fire survival via training of industrial and institutional emergency response teams, media releases, school programs, and general public awareness campaigns.
- Review site plans and supervise the installation and removal of both above- and below-ground flammable liquid storage tanks, as well as state required annual maintenance inspections.
- Review construction plans and supervise the installation of building fire protection systems.
- Respond to public service requests which promote fire safety and health education.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Fire Department inspections and follow-up inspections	5,457	5,450	5,500
Building plans /sprinkler review	80	70	80
Co-inspections with other agencies	150	160	165
Fire investigations/complaints	155	160	165
Educational programs/evacuation drills	225	235	250
Public prevention	80	85	90

FIRE - Inspection

<u>Expenditures</u>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ 246,963	\$ 235,500	\$ 113,788	\$ 247,600	\$ 254,400
Contractual Services	13,471	7,100	8,259	61,300	7,300
Utilities	--	--	--	--	--
Fixed Charges	3,340	3,400	1,670	3,400	5,600
Materials & Supplies	9,952	9,100	3,021	13,100	8,900
Debt Service	--	--	--	--	--
Capital Outlay	--	1,200	--	1,200	1,200
Other	--	--	--	--	--
Total Expenditures	\$ <u>273,726</u>	\$ <u>256,300</u>	\$ <u>126,738</u>	\$ <u>326,600</u>	\$ <u>277,400</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Prevention & Inspection Program	\$ 122,700	\$ 14,200	\$ 136,900
Indirect Cost/Insurance and Benefits	<u>131,700</u>	<u>8,800</u>	<u>140,500</u>
Total Program Expenditures	\$ <u>254,400</u>	\$ <u>23,000</u>	\$ <u>277,400</u>

Authorized Positions

	1997	1998	1999
Deputy Chief	1.00	1.00	1.00
* Fire Inspector	2.00	2.00	2.00
Clerk II	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>

* Position may be classified as EMT Certified, depending on the level of certification achieved.

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

HAZARDOUS MATERIALS RESPONSE

Overview

In 1995, the cities of Eau Claire and Chippewa Falls entered into a five year contract with the State of Wisconsin to provide emergency response to incidents involving hazardous materials throughout a 16 county area of northwestern Wisconsin. This fund accounts for the training, supplies, and equipment funded by state grants, as well as the costs and reimbursements resulting from hazardous materials responses. The response team consists of 40 specially trained firefighters from the Eau Claire and Chippewa Falls fire departments.

Purpose

- Coordinate response to regional level A hazardous materials incidents.
- Maintain a properly trained hazardous materials team and appropriate response apparatus and equipment.
- Report response activities to responsible party, state and county authorities.
- Submit billing information as required.
- Address all local, state and national hazardous materials related legislative issues.

Major Activities

	1997 <u>Actual</u>	1998 <u>Estimated</u>	1999 <u>Budget</u>
Number of team members:	40	40	40
Eau Claire	28	28	28
Chippewa Falls	12	12	12
Population served*	625,846	637,600	649,000
Square miles served*	12,722	12,722	12,722
Total response apparatus	2	2	4

* 16 County area

HAZARDOUS MATERIALS RESPONSE

<i>Expenditures</i>	1997 Actual	1998 Adopted	1998 6 Month Actual	1998 Estimated	1999 Budget
Personal Services	\$ 69,875	\$ 42,500	\$ 46,222	\$ 42,500	\$ 42,900
Contractual Services	11,030	30,900	3,370	30,900	27,800
Utilities	2,160	3,000	1,025	3,000	3,000
Fixed Charges	8,000	18,000	7,025	18,000	18,000
Materials & Supplies	26,020	29,100	9,419	29,100	44,600
Debt Service	--	--	--	--	--
Capital Outlay	49,097	30,000	155,158	146,900	30,600
Other	1,975	20,000	--	20,000	40,000
Total Expenditures	\$ <u>168,157</u>	\$ <u>173,500</u>	\$ <u>222,219</u>	\$ <u>290,400</u>	\$ <u>206,900</u>

Proposed 1999 Budget by Program

	Labor	Other	Total
Hazardous Materials Response Program	\$ --	\$ 164,000	\$ 164,000
Indirect Cost/Insurance and Benefits	<u>42,900</u>	<u>--</u>	<u>42,900</u>
Total Program Expenditures	\$ <u>42,900</u>	\$ <u>164,000</u>	\$ <u>206,900</u>

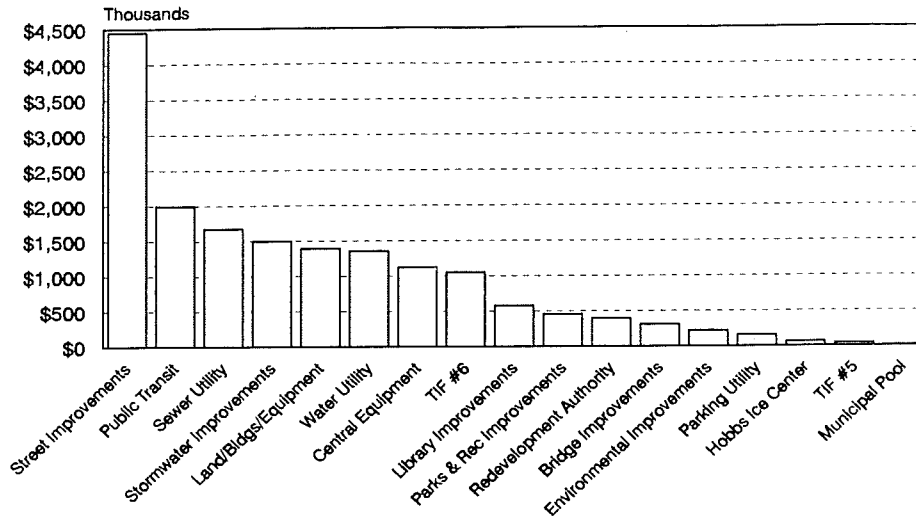
Authorized Positions

No personnel are assigned to this program.

PROJECT SUMMARY OVERVIEW

The approved capital improvement projects for 1999 are listed below by fund. The 1999 capital projects are included in the *Program of Services* to provide authorization for expenditures of the first year of the 1999-2003 CIP.

1999 CAPITAL IMPROVEMENT PLAN



<u>Fund</u>	<u>Amount</u>
TIF # 5 Gateway Northwest Business Park	\$45,000
TIF # 6 Northeast Industrial Area	1,056,000
Street Improvements	4,450,000
Stormwater Improvements	1,500,000
Bridge Improvements	315,000
Land, Building, Equipment	1,395,500
Parks and Recreation Improvements	460,000
Environmental Improvements	225,000
Library Improvements	583,900
Redevelopment Authority	400,000
Water Utility	1,360,000
Sewer Utility	1,680,000
Parking Utility	160,000
Public Transit	2,000,000
Hobbs Ice Center	65,000
Municipal Pool	10,000
Central Equipment	1,130,000
Total Proposed Projects	<u><u>\$16,835,400</u></u>

FUNDING SUMMARY

CURRENT BONDING PROJECTS

	1999	2000	2001	2002	2003
General Obligation Bonds:					
20-Year Issues					
Street Improvements	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000
Stormwater Improvements	1,500,000	1,625,000	1,655,000	1,775,000	1,775,000
Bridge Improvements	---	---	---	---	---
Land, Building, Equipment	---	---	---	---	---
Library Improvements	295,000	495,000	---	20,000	---
Total 20-year issues	<u>3,545,000</u>	<u>3,870,000</u>	<u>3,405,000</u>	<u>3,545,000</u>	<u>3,525,000</u>
Special Assessment Notes					
Streets	1,300,000	1,280,000	1,380,000	1,350,000	1,400,000
TIF Bonds					
TIF #5 Gateway NW	---	660,000	---	920,000	---
TIF #6 NE Industrial Area	1,020,000	---	---	---	---
Total TIF Bonds	<u>1,020,000</u>	<u>660,000</u>	<u>---</u>	<u>920,000</u>	<u>---</u>
Total General Obligation	<u>\$ 5,865,000</u>	<u>\$ 5,810,000</u>	<u>\$ 4,785,000</u>	<u>\$ 5,815,000</u>	<u>\$ 4,925,000</u>
Revenue Bonds					
Water Utility	\$ 1,000,000	\$ 1,000,000	---	---	---
Total Revenue Debt	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>	<u>---</u>	<u>---</u>	<u>---</u>

GENERAL FUND TRANSFERS

	1999	2000	2001	2002	2003
TRANSFERS:					
Street Improvements	\$ 1,150,000	\$ 1,245,000	\$ 1,270,000	\$ 1,175,000	\$ 1,250,000
Bridge Improvements	150,000	200,000	175,000	275,000	200,000
Land, Building, Equipment	1,295,000	832,000	853,000	642,000	787,000
Parks & Rec Improvements	110,000	175,000	100,000	125,000	475,000
SUBSIDIES:					
Parking Utility	100,000	100,000	100,000	100,000	100,000
Public Transit	400,000	---	---	---	---
Hobbs Ice Center	65,000	55,000	55,000	35,000	16,000
Outdoor Pool	---	---	10,000	60,000	10,000
TOTAL G.F. TRANSFERS	<u>\$ 3,270,000</u>	<u>\$ 2,607,000</u>	<u>\$ 2,563,000</u>	<u>\$ 2,412,000</u>	<u>\$ 2,838,000</u>

PROJECT SUMMARY BY FUND

	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>Totals</u>
Funding Resources:						
Beginning balance	\$ 7,666,100	\$ 7,002,000	\$ 7,092,100	\$ 7,352,900	\$ 7,931,200	7,666,100
Operating income	3,117,000	3,657,000	4,649,000	3,419,000	4,119,000	18,961,000
Transfer from General Fund	3,270,000	2,607,000	2,563,000	2,412,000	2,838,000	13,690,000
Transfer from other funds	1,185,300	757,800	812,800	758,000	782,800	4,296,700
Bond Proceeds:						
- General obligation bonds	3,545,000	3,870,000	3,405,000	3,545,000	3,525,000	17,890,000
- Special assessment notes	1,300,000	1,280,000	1,380,000	1,350,000	1,400,000	6,710,000
- Revenue bonds	1,000,000	1,000,000	---	---	---	2,000,000
- TIF bonds	1,020,000	660,000	---	920,000	---	2,600,000
Tax Increment	66,000	40,000	95,000	140,000	---	341,000
Federal aid	1,600,000	---	---	---	---	1,600,000
State aid	---	125,000	---	125,000	---	250,000
Other	68,000	---	---	---	---	68,000
Total funding resources	<u>23,837,400</u>	<u>20,998,800</u>	<u>19,996,900</u>	<u>20,021,900</u>	<u>20,596,000</u>	<u>76,072,800</u>
 Project Costs:						
TIF #5 Gateway Northwest	45,000	590,000	185,000	1,060,000	---	1,980,000
TIF #6 NE Industrial Area	1,056,000	---	---	---	---	1,056,000
Street Improvements	4,450,000	4,400,000	4,400,000	4,400,000	4,400,000	22,050,000
Stormwater Improvements	1,500,000	1,625,000	1,655,000	1,775,000	1,775,000	8,330,000
Bridge Improvements	315,000	200,000	175,000	275,000	200,000	1,165,000
Land, Building, Equipment	1,395,500	862,000	938,000	672,000	842,000	4,709,500
Parks and Rec Improvements	460,000	275,000	200,000	225,000	575,000	1,735,000
Environmental Improvements	225,000	225,000	225,000	225,000	225,000	1,125,000
Library Improvements	583,900	597,600	85,700	112,500	10,900	1,390,600
Redevelopment Authority	400,000	300,000	300,000	300,000	300,000	1,600,000
Water Utility	1,360,000	1,640,000	1,750,000	1,115,000	1,315,000	7,180,000
Sewer Utility	1,680,000	1,855,000	1,535,000	740,000	1,040,000	6,850,000
Parking Utility	160,000	125,000	125,000	125,000	125,000	660,000
Public Transit	2,000,000	---	---	---	---	2,000,000
Hobbs Ice Center	65,000	55,000	55,000	35,000	16,000	226,000
Outdoor Pool	10,000	10,000	10,000	60,000	10,000	100,000
Central Equipment	1,130,000	1,047,100	1,005,300	971,200	1,282,000	5,435,600
Total project costs	<u>16,835,400</u>	<u>13,906,700</u>	<u>12,644,000</u>	<u>12,090,700</u>	<u>12,115,900</u>	<u>67,592,700</u>
 Estimated balance forward before reserves	<u>7,002,000</u>	<u>7,092,100</u>	<u>7,352,900</u>	<u>7,931,200</u>	<u>8,480,100</u>	<u>8,480,100</u>
 Equipment reserve escrow	<u>6,907,000</u>	<u>6,996,900</u>	<u>7,330,600</u>	<u>7,898,400</u>	<u>8,355,400</u>	<u>8,355,400</u>
 Estimated available balance	<u>\$ 95,000</u>	<u>\$ 95,200</u>	<u>\$ 22,300</u>	<u>\$ 32,800</u>	<u>\$ 124,700</u>	<u>\$ 124,700</u>

POSITION CONTROL SUMMARY

This summary lists permanent full-time and part-time positions as of January 1, for 1997 - 1999, by division. Divisions are grouped into the four major service areas with total positions shown for each taxing entity: General City, Public Library, and City-County Health. Full-time positions shown as a fraction are charged to more than one division. Each part-time position is held by one employee and is equivalent in hours to the appropriate percentage of a full-time position.

POSITION CONTROL SUMMARY

<u>GENERAL GOVERNMENT</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>
General Fund:			
Administrative Services	4.00	4.00	4.00
City Attorney	4.00	4.00	4.00
Finance:			
Administration	3.00	3.00	3.00
Accounting	8.00	8.00	8.00
Assessing	6.60	6.60	6.60
Information Services	5.00	6.00	8.00
Customer Services	10.25	10.25	10.25
Human Resources:			
Personnel Administration	3.25	3.25	3.50
Purchasing	3.50	3.50	3.50
Community Development:			
Planning	5.00	5.00	5.00
Inspections	8.00	8.00	8.00
Economic Development	1.00	1.00	2.00
Risk Management	1.50	1.50	1.50
TOTAL GENERAL GOVERNMENT	<u>63.10</u>	<u>64.10</u>	<u>67.35</u>

COMMUNITY MAINTENANCE

General Fund:			
Public Works:			
Administration	3.00	3.50	3.50
Operations	48.00	46.00	46.00
Engineering	15.00	16.50	17.00
Stormwater Management	--	2.50	2.50
Cemetery Maintenance	4.40	4.40	4.40
Community Development Block Grant	3.00	3.00	3.00
City-County Health	45.69	44.77	45.51
Water Utility	29.10	29.10	29.35
Sewer Utility	25.90	25.90	26.15
Parking Utility	2.25	2.25	2.25
Public Transit	36.00	36.00	36.00
Central Equipment	8.50	8.50	8.50
TOTAL COMMUNITY MAINTENANCE	<u>220.84</u>	<u>222.42</u>	<u>224.16</u>

Note: This summary represents permanent full-time equivalent positions.

POSITION CONTROL SUMMARY

<u>LEISURE AND CULTURAL</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>
General Fund:			
Parks and Recreation:			
Administration	3.00	3.00	3.00
Park Maintenance	24.75	24.75	25.75
Forestry	4.60	4.60	4.60
Recreation	3.00	3.00	3.00
Public Library:			
Library staff	30.63	30.63	36.76
Custodial	3.00	3.00	3.00
Hobbs Ice Center	3.00	3.00	3.00
TOTAL LEISURE AND CULTURAL	<u>71.98</u>	<u>71.98</u>	<u>79.11</u>
<u>PUBLIC SAFETY AND SECURITY</u>			
General Fund:			
Police:			
Administration	3.00	3.00	3.00
Administrative Services	14.00	14.00	14.00
Patrol Division	74.00	74.00	74.00
Detective Division	18.00	18.00	18.00
Communication Center	16.00	19.00	19.00
Fire:			
Administration	3.00	3.00	3.00
Operations	81.00	87.00	87.00
Inspection	4.00	4.00	4.00
TOTAL PUBLIC SAFETY AND SECURITY	<u>213.00</u>	<u>222.00</u>	<u>222.00</u>
TOTAL CITY POSITIONS	<u>568.92</u>	<u>580.50</u>	<u>592.62</u>
Community Development Block Grant	(3.00)	(3.00)	(3.00)
Public Library:			
Library staff	(30.63)	(30.63)	(36.76)
Custodial	(3.00)	(3.00)	(3.00)
City-County Health	(45.69)	(44.77)	(45.51)
TOTAL GENERAL CITY POSITIONS	<u>486.60</u>	<u>499.10</u>	<u>504.35</u>

Note: This summary represents permanent full-time equivalent positions.

PAYROLL COSTS BY SERVICE AREA

This summary complements the Position Control Summary by also grouping divisions, appropriate service areas, and taxing entities. Payroll costs are shown for each division and broken down into regular, overtime, temporary wages and fringe benefits.

PAYROLL COSTS BY SERVICE AREA

1999 BUDGET

<u>GENERAL GOVERNMENT</u>	<u>REGULAR</u>	<u>OVERTIME</u>	<u>TEMP.</u>	<u>FRINGES</u>	<u>TOTAL</u>
General Fund:					
City Council	\$ --	\$ --	\$ 33,600	\$ 2,600	\$ 36,200
Administrative Services	202,800	2,500	--	74,600	279,900
City Attorney	228,700	--	--	80,800	309,500
Finance:					
Administration	150,500	400	--	55,700	206,600
Accounting	280,000	6,000	--	87,500	373,500
Assessing	285,100	1,400	--	97,800	384,300
Information Services	300,000	5,400	9,800	104,100	419,300
Customer Services	340,200	2,800	65,100	121,400	529,500
Human Resources:					
Personnel Administration	145,000	4,200	10,600	50,800	210,600
Purchasing	133,200	--	--	49,700	182,900
Community Development:					
Planning	252,700	--	--	96,700	349,400
Inspections	343,400	--	--	125,100	468,500
Economic Development	83,200	--	--	31,000	114,200
Risk Management	62,300	800	--	34,300	97,400
TOTAL GENERAL GOVERNMENT	2,807,100	23,500	119,100	1,012,100	3,961,800
 <u>COMMUNITY MAINTENANCE</u>					
General Fund:					
Public Works:					
Administration	167,700	5,700	--	59,000	232,400
Operations	1,550,000	207,500	79,100	632,100	2,468,700
Engineering	725,200	51,500	70,200	272,800	1,119,700
Stormwater Management	202,800	17,600	--	103,700	324,100
Cemetery Maintenance	153,200	21,500	45,600	77,700	298,000
Community Development	60,700	--	--	--	60,700
City-County Health	1,409,800	--	--	455,200	1,865,000
Water Utility	1,068,300	82,500	--	430,200	1,581,000
Sewer Utility	943,100	166,300	14,300	422,900	1,546,600
Parking Utility	59,900	4,100	16,700	32,200	112,900
Public Transit	1,173,800	61,300	8,800	391,600	1,635,500
Central Equipment	323,400	32,300	--	142,000	497,700
TOTAL COMMUNITY MAINTENANCE	7,837,900	650,300	234,700	3,019,400	11,742,300

PAYROLL COSTS BY SERVICE AREA

1999 BUDGET

<u>LEISURE AND CULTURAL</u>	<u>REGULAR</u>	<u>OVERTIME</u>	<u>TEMP.</u>	<u>FRINGES</u>	<u>TOTAL</u>
General Fund:					
Parks and Recreation:					
Administration	\$ 124,600	\$ 4,100	\$ 10,400	\$ 53,900	\$ 193,000
Park Maintenance	866,100	55,800	161,800	375,800	1,459,500
Forestry	167,700	4,700	24,900	72,900	270,200
Recreation	131,100	600	337,900	77,000	546,600
Public Library	1,339,900	8,500	1,200	390,900	1,740,500
Hobbs Ice Center	110,500	2,600	23,400	46,000	182,500
Outdoor Pool	19,600	1,400	120,600	22,000	163,600
TOTAL LEISURE AND CULTURAL	<u>2,759,500</u>	<u>77,700</u>	<u>680,200</u>	<u>1,038,500</u>	<u>4,555,900</u>
 <u>PUBLIC SAFETY AND SECURITY</u>					
General Fund:					
Police:					
Administration	160,400	2,100	--	78,100	240,600
Administrative Services	515,700	13,200	32,200	248,300	809,400
Patrol Division	2,795,900	130,200	73,200	1,680,400	4,679,700
Detective Division	721,300	32,800	--	440,400	1,194,500
Communication Center	616,300	35,300	--	262,700	914,300
Fire:					
Administration	156,800	500	--	77,000	234,300
Operations	3,460,500	156,000	--	1,850,700	5,467,200
Inspection	173,300	--	--	81,100	254,400
Hazarous Materials Response	33,800	--	--	9,100	42,900
TOTAL PUBLIC SAFETY AND SECURITY	<u>8,634,000</u>	<u>370,100</u>	<u>105,400</u>	<u>4,727,800</u>	<u>13,837,300</u>
TOTAL PAYROLL COSTS	<u>22,038,500</u>	<u>1,121,600</u>	<u>1,139,400</u>	<u>9,797,800</u>	<u>34,097,300</u>
Less other taxing entities:					
Public Library	(1,339,900)	(8,500)	(1,200)	(390,900)	(1,740,500)
City-County Health	(1,409,800)	--	--	(455,200)	(1,865,000)
TOTAL GENERAL CITY POSITIONS	<u>\$ 19,288,800</u>	<u>\$ 1,113,100</u>	<u>\$ 1,138,200</u>	<u>\$ 8,951,700</u>	<u>\$ 30,491,800</u>

DEBT SUMMARY

Debt can be incurred by borrowing money or from purchasing material and property on delayed payments. The City uses debt as one method to fund capital improvement projects. Most debt is in the form of general obligation or revenue bonds, although general obligation promissory notes are also used. Repayment for principal and interest of bonds and notes is accounted for in several funds, depending on the purpose for which the money was used. State Statute 67.03 (1) limits the amount of general obligation debt which a municipality can incur to 5 percent of equalized value. The following tables include:

- 1) General Obligation Debt Limitation
- 2) Schedule of 1999 Debt Retirement (for all funds)
- 3) Principal and Interest Requirements to Maturity (for all funds)

DEBT SUMMARY

General Obligation Debt Limitation

Section 67.03(1) of the Wisconsin Statutes provides that the amount of indebtedness of a municipality shall not exceed 5 percent of the equalized valuation of the taxable property in the municipality.

The following computation compares the total debt allowable for the City of Eau Claire with actual outstanding indebtedness at December 31, 1998:

Equalized valuation (With TID's)	\$ 2,321,055,000
Legal debt capacity (5% of equalized value)	116,052,750
General obligation indebtedness: General long-term debt	34,334,360
Less: Amounts available for payment of principal: In Debt Service funds	<u>(1,428,661) *</u>
Net indebtedness	<u>32,905,699</u>
Unused borrowing capacity	\$ <u>83,147,051</u>
Percent of debt capacity remaining	72%

* Estimated - actual figure will be determined when the audit is complete.

DEBT SUMMARY

	Principal Jan. 1, 1999	Proposed Additions	Retired	Principal Dec. 31, 1999	Current Interest Requirement
General-obligation debt:					
Bonds:					
City purpose:					
1990 Corporate purpose-Pool	\$ 1,225,000.00	\$ --	\$ 75,000.00	\$ 1,150,000.00	\$ 82,607.50
1993 Corporate purpose	1,980,000.00	--	105,000.00	1,875,000.00	101,366.26
1994 Corporate purpose	3,160,000.00	--	140,000.00	3,020,000.00	163,587.50
1995 Corporate purpose	1,150,000.00	--	45,000.00	1,105,000.00	55,020.00
1997 Corporate purpose	1,465,000.00	--	50,000.00	1,415,000.00	73,620.00
1998 Corporate purpose	2,330,000.00	--	75,000.00	2,255,000.00	107,311.19
1998 Corporate purpose-Fire	1,025,000.00	--	35,000.00	990,000.00	47,161.25
1999 Corporate purpose	--	1,750,000.00	--	1,750,000.00	--
1999 Library Improvements	--	295,000.00	--	295,000.00	--
Total city purpose bonds	12,335,000.00	2,045,000.00	525,000.00	13,855,000.00	630,673.70
Special assessment:					
1995 Bonds	1,875,000.00	--	330,000.00	1,545,000.00	75,480.00
1996 Bonds	2,655,000.00	--	295,000.00	2,360,000.00	122,425.00
1997 Bonds	2,385,000.00	--	255,000.00	2,130,000.00	111,567.50
1998 Bonds	1,995,000.00	--	195,000.00	1,800,000.00	88,384.42
1999 Bonds	--	1,300,000.00	--	1,300,000.00	--
Total special assessment bonds	8,910,000.00	1,300,000.00	1,075,000.00	9,135,000.00	397,856.92
Stormwater:					
1997 Bonds	1,125,000.00	--	35,000.00	1,090,000.00	56,617.50
1998 Bonds	1,300,000.00	--	40,000.00	1,260,000.00	59,914.94
1999 Bonds	--	1,500,000.00	--	1,500,000.00	--
Total stormwater bonds	2,425,000.00	1,500,000.00	75,000.00	3,850,000.00	116,532.44
T.I.F. Districts:					
1984 Bonds (TIF #2)	500,000.00	--	500,000.00	--	45,000.00
1992 Bonds (TIF #4)	1,325,000.00	--	15,000.00	1,310,000.00	82,102.50
1996 Bonds (TIF #4)	2,835,000.00	--	95,000.00	2,740,000.00	146,120.00
1997 Bonds (TIF #4)	2,000,000.00	--	105,000.00	1,895,000.00	97,522.50
1997 Bonds (TIF #5)	1,460,000.00	--	--	1,460,000.00	74,742.50
1997 Bonds (TIF #6)	650,000.00	--	--	650,000.00	33,472.50
1999 Bonds (TIF #6)	--	1,020,000.00	--	1,020,000.00	--
1997 Bonds (TIF #7)	1,705,000.00	--	--	1,705,000.00	87,475.00
Total T.I.F. Districts bonds	10,475,000.00	1,020,000.00	715,000.00	10,780,000.00	566,435.00
Total bonds	34,145,000.00	5,865,000.00	2,390,000.00	37,620,000.00	1,711,498.06
Notes:					
1987 State Trust Fund note	189,360.00	--	23,670.00	165,690.00	13,728.60
Total notes	189,360.00	--	23,670.00	165,690.00	13,728.60
Total general long-term debt	34,334,360.00	5,865,000.00	2,413,670.00	37,785,690.00	1,725,226.66

DEBT SUMMARY

	Principal Jan. 1, 1999	Proposed Additions	Retired	Principal Dec. 31, 1999	Current Interest Requirement
Proprietary long-term debt:					
Water:					
Revenue bonds:					
1984 Refunding bonds	\$ 185,000.00	\$ --	\$ 185,000.00	\$ --	\$ 13,875.00
1992 Bonds	1,615,000.00	--	75,000.00	1,540,000.00	99,760.00
1993 Bonds	1,940,000.00	--	90,000.00	1,850,000.00	102,025.00
1995 Bonds	1,800,000.00	--	100,000.00	1,700,000.00	87,950.00
1996 Bonds	1,000,000.00	--	--	1,000,000.00	51,800.00
1997 Bonds	3,500,000.00	--	--	3,500,000.00	183,527.50
1999 Bonds	--	1,000,000.00	--	1,000,000.00	--
Total water	10,040,000.00	1,000,000.00	450,000.00	10,590,000.00	538,937.50
Sewer:					
Revenue bonds:					
1992 Bonds	1,455,000.00	--	70,000.00	1,385,000.00	89,977.50
1993 Bonds	2,240,000.00	--	115,000.00	2,125,000.00	101,230.00
1995 Bonds	1,250,000.00	--	100,000.00	1,150,000.00	58,342.50
Total sewer	4,945,000.00	--	285,000.00	4,660,000.00	249,550.00
Total proprietary long-term debt	14,985,000.00	1,000,000.00	735,000.00	15,250,000.00	788,487.50
Total long-term debt	\$ 49,319,360.00	\$ 6,865,000.00	\$ 3,148,670.00	\$ 53,035,690.00	\$ 2,513,714.16

Note: Proprietary Fund debt is reported on a cash basis in this report.

DEBT SUMMARY

PRINCIPAL AND INTEREST REQUIREMENTS TO MATURITY

General Obligation Debt

Year Due	General Purpose Bonds	Special Assessment Bonds	Stormwater Bonds	T.I.F. District #2	T.I.F. District #4
1999	\$1,155,674	\$1,472,857	\$191,532	\$545,000	\$540,745
2000	1,141,403	1,419,057	195,216	--	560,002
2001	1,137,618	1,295,853	191,254	--	557,803
2002	1,137,230	1,244,344	192,157	--	574,617
2003	1,130,293	1,197,881	192,816	--	585,039
2004	1,122,166	1,161,010	188,364	--	603,950
2005	1,127,069	1,123,362	193,676	--	600,744
2006	1,119,900	840,600	188,754	--	606,458
2007	1,125,659	802,873	188,694	--	610,535
2008	1,128,612	204,450	188,385	--	607,995
2009	1,114,565	--	192,729	--	614,032
2010	959,050	--	191,662	--	623,093
2011	966,663	--	190,294	--	619,911
2012	957,166	--	193,555	--	624,894
2013	760,869	--	191,428	--	248,312
2014	757,645	--	189,021	--	246,763
2015	475,400	--	191,220	--	249,525
2016	377,037	--	192,889	--	246,600
2017	385,197	--	194,045	--	--
2018	260,737	--	102,250	--	--
	<u>\$18,339,953</u>	<u>\$10,762,287</u>	<u>\$3,739,941</u>	<u>\$545,000</u>	<u>\$9,321,018</u>

Note: Includes principal and interest.

DEBT SUMMARY

PRINCIPAL AND INTEREST REQUIREMENTS TO MATURITY

General Obligation Debt (Cont'd)

Year Due	T.I.F. District #5	T.I.F. District #6	T.I.F. District #7	Total Notes	Total General Obligation Debt
1999	\$74,743	\$33,473	\$87,475	\$37,399	\$4,138,898
2000	113,762	72,492	87,475	35,716	3,625,123
2001	126,435	51,023	146,005	33,967	3,539,958
2002	123,726	50,037	147,926	32,250	3,502,287
2003	125,880	49,048	144,709	30,534	3,456,200
2004	127,786	48,057	146,368	28,832	3,426,533
2005	124,569	47,068	147,779	27,102	3,391,369
2006	126,228	46,077	148,942	25,386	3,102,345
2007	122,745	45,083	149,838	--	3,045,427
2008	124,120	44,082	150,462	--	2,448,106
2009	125,245	43,083	155,713	--	2,245,367
2010	126,077	42,072	155,535	--	2,097,489
2011	126,593	70,275	155,025	--	2,128,761
2012	126,829	67,700	154,231	--	2,124,375
2013	126,782	69,983	153,150	--	1,550,524
2014	126,426	71,977	156,617	--	1,548,449
2015	125,755	68,813	154,628	--	1,265,341
2016	124,764	70,484	157,171	--	1,168,945
2017	128,344	71,872	159,146	--	938,604
2018	--	--	--	--	362,987
	<u>\$2,326,809</u>	<u>\$1,062,699</u>	<u>\$2,758,195</u>	<u>\$251,186</u>	<u>\$49,107,088</u>

Note: Includes principal and interest.

DEBT SUMMARY

PRINCIPAL AND INTEREST REQUIREMENTS TO MATURITY

WATER LONG-TERM DEBT AND ADVANCES:

Year Due	Revenue Bonds	Advances From General Fund	Total Long-Term Debt & Advances
1999	\$988,938	\$643,200	\$1,632,138
2000	986,850	641,517	1,628,367
2001	987,787	639,767	1,627,554
2002	982,220	638,051	1,620,271
2003	985,398	636,336	1,621,734
2004	986,912	634,634	1,621,546
2005	986,670	632,903	1,619,573
2006	984,635	631,188	1,615,823
2007	985,693	605,801	1,591,494
2008	984,477	605,801	1,590,278
2009	981,233	605,801	1,587,034
2010	975,632	605,802	1,581,434
2011	872,770	605,801	1,478,571
2012	877,923	605,800	1,483,723
2013	510,287	514,002	1,024,289
2014	322,098	513,996	836,094
2015	327,522	355,642	683,164
2016	326,740	355,647	682,387
2017	--	211,678	211,678
2018	--	211,678	211,678
	<u>\$15,053,785</u>	<u>\$10,895,045</u>	<u>\$25,948,830</u>

Note: Includes principal and interest.

DEBT SUMMARY

PRINCIPAL AND INTEREST REQUIREMENTS TO MATURITY

SEWER LONG-TERM DEBT AND ADVANCES:

<u>Year Due</u>	<u>Revenue Bonds</u>	<u>Advances From General Fund</u>	<u>Total Long-Term Debt & Advances</u>
1999	\$534,550	\$141,892	\$676,442
2000	531,360	141,894	673,254
2001	532,578	99,143	631,721
2002	532,855	99,144	631,999
2003	532,167	99,143	631,310
2004	535,533	99,143	634,676
2005	542,705	99,143	641,848
2006	543,522	99,144	642,666
2007	542,953	99,144	642,097
2008	541,122	99,144	640,266
2009	383,020	99,143	482,163
2010	386,695	99,144	485,839
2011	394,280	99,144	493,424
2012	395,195	99,144	494,339
2013	--	99,143	99,143
2014	--	99,143	99,143
2015	--	99,144	99,144
2016	--	99,144	99,144
2017	--	99,143	99,143
2018	--	99,144	99,144
2019	--	99,144	99,144
2020	--	99,144	99,144
	<u>\$6,928,535</u>	<u>\$2,266,658</u>	<u>\$9,195,193</u>

Note: Includes principal and interest.

DEBT SUMMARY

PRINCIPAL AND INTEREST REQUIREMENTS TO MATURITY

OUTDOOR SWIMMING POOL ADVANCE FROM GENERAL FUND

<u>Year Due</u>	<u>Total Advances</u>
1999	\$157,608
2000	162,285
2001	161,377
2002	164,893
2003	158,017
2004	151,093
2005	158,592
2006	160,192
2007	161,059
2008	165,975
2009	155,325
	\$1,756,416

TIF DISTRICT #4 ADVANCE FROM WATER UTILITY

<u>Year Due</u>	<u>Total Advances</u>
1999	\$6,430
2000	6,430
2001	6,430
2002	6,430
2003	6,430
2004	106,430
	\$138,580

TIF DISTRICT #4 ADVANCE FROM SEWER UTILITY

<u>Year Due</u>	<u>Total Advances</u>
1999	\$6,430
2000	6,430
2001	6,430
2002	6,430
2003	6,430
2004	106,430
	\$138,580

LAND BUILDING & EQUIPMENT ADVANCE FROM CENTRAL EQUIPMENT

<u>Year Due</u>	<u>Total Advances</u>
1999	\$29,646
2000	29,646
	\$59,292

TAX LEVY SUMMARY

Real and personal property taxes are levied in December by the City Council in conjunction with the adoption of the annual budget for the ensuing fiscal year beginning January 1. Levies are based on assessed property values certified on January 1 of the prior year and become a lien on the property at the beginning of the fiscal year. Real estate taxes may be paid in full January 31 or in two installments. The first half is due on or before January 31, and the second half is due on or before July 31. The following tables include:

- 1) Gross Tax Levy for Each Taxing Entity in the City of Eau Claire
(1995-1999)
- 2) Tax Rate Per \$1,000 of Assessed Value
- 3) Assessed Value Compared to Equalized Value in the City of
Eau Claire

TAX LEVY SUMMARY

Gross Tax Levy for Each Taxing Entity in the City of Eau Claire

<u>Gross Tax Levy</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>
City of Eau Claire	\$7,960,000	\$8,756,000	\$10,118,500	\$11,737,000	\$13,284,000
Public Library	1,513,180	1,545,820	1,585,200	1,709,580	2,206,000
City-County Health	1,000,960	1,038,580	1,078,000	1,116,800	1,196,000
Eau Claire School District	28,078,474	27,709,641	21,748,659	23,293,268	25,594,934
Chippewa School District	19,404	23,503	35,704	34,059	29,770
Altoona School District	--	--	--	12,183	74,428
Vocational District	2,849,395	3,074,955	3,332,098	3,548,536	3,889,501
Eau Claire County	6,179,440	7,328,883	8,098,860	8,875,347	7,485,565
State Forestry Tax - Eau Claire County	299,385	330,168	376,006	410,809	445,497
Chippewa County	254,304	277,495	303,049	333,631	335,918
State Forestry Tax - Chippewa County	13,350	14,422	15,681	17,241	18,714
T.I.F. District #2	164,656	163,766	148,100	154,458	--
T.I.F. District #3	1,022,029	1,071,424	877,375	979,861	--
T.I.F. District #4	202,284	301,379	630,154	1,288,695	1,414,088
T.I.F. District #5	--	--	--	--	28,486
T.I.F. District #6	--	--	--	--	49,878
Gross Tax Levy	<u>49,556,861</u>	<u>51,636,036</u>	<u>48,347,386</u>	<u>53,511,468</u>	<u>56,052,779</u>
Less - State Credit:					
Eau Claire County	2,894,742	2,881,112	4,229,405	4,068,059	4,009,924
Chippewa County	134,577	132,347	192,175	181,742	176,436
Total Credit	<u>3,029,319</u>	<u>3,013,459</u>	<u>4,421,580</u>	<u>4,249,801</u>	<u>4,186,360</u>
Net Tax Levy	<u>\$46,527,542</u>	<u>\$48,622,577</u>	<u>\$43,925,806</u>	<u>\$49,261,667</u>	<u>\$51,866,419</u>
City as a Percentage of the Gross Levy	<u>16.06%</u>	<u>16.96%</u>	<u>20.93%</u>	<u>21.93%</u>	<u>23.70%</u>

TAX LEVY SUMMARY

The City of Eau Claire is located in Eau Claire and Chippewa counties. The City also overlaps two school districts in each county, resulting in four possible mill rates for City residents, depending on the location of their property.

Tax Rate per \$1,000 of Assessed Value

Property Located in Eau Claire County (Eau Claire Area School District)

	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>
City of Eau Claire	\$5.047	\$5.342	\$5.876	\$5.576	\$5.994
Public Library	0.959	0.943	0.921	0.812	0.995
City-County Health	0.635	0.634	0.626	0.531	0.540
Eau Claire Area School District	17.831	16.916	12.673	11.085	11.588
Vocational District	1.808	1.875	1.938	1.685	1.754
Eau Claire County	4.101	4.671	4.914	4.400	3.517
State Forestry	0.193	0.204	0.220	0.194	0.204
Gross Tax Rate	30.574	30.585	27.168	24.283	24.592
School Credit	1.865	1.779	2.474	1.921	1.833
Net Tax Rate - Eau Claire County	<u>\$28.709</u>	<u>\$28.806</u>	<u>\$24.694</u>	<u>\$22.362</u>	<u>\$22.759</u>

Property Located in Eau Claire County (Altoona School District)

	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>
City of Eau Claire	--	--	--	\$5.576	\$5.994
Public Library	--	--	--	0.812	0.995
City-County Health	--	--	--	0.531	0.540
Altoona School District	--	--	--	10.203	11.782
Vocational District	--	--	--	1.685	1.754
Eau Claire County	--	--	--	4.400	3.517
State Forestry	--	--	--	0.194	0.204
Gross Tax Rate	--	--	--	23.401	24.786
School Credit	--	--	--	1.921	1.833
Net Tax Rate - Eau Claire County	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>	<u>\$21.480</u>	<u>\$22.953</u>

TAX LEVY SUMMARY

Tax Rate per \$1,000 of Assessed Value

Property Located in Chippewa County (Eau Claire Area School District)

	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>
City of Eau Claire	\$5.047	\$5.342	\$5.876	\$5.576	\$5.994
Public Library	0.959	0.943	0.921	0.812	0.995
City-County Health	0.635	0.634	0.626	0.531	0.540
Eau Claire Area School District	17.570	17.062	12.219	11.246	11.811
Vocational District	1.775	1.891	1.868	1.709	1.787
Chippewa County	3.607	3.956	4.098	3.808	3.816
State Forestry	0.189	0.206	0.212	0.197	0.208
Gross Tax Rate	29.782	30.034	25.820	23.879	25.151
School Credit	1.909	1.887	2.599	2.075	1.957
Net Tax Rate - Chippewa County	<u><u>\$27.873</u></u>	<u><u>\$28.147</u></u>	<u><u>\$23.221</u></u>	<u><u>\$21.804</u></u>	<u><u>\$23.194</u></u>

Property Located in Chippewa County (Chippewa Area School District)

	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>
City of Eau Claire	\$5.047	\$5.342	\$5.876	\$5.576	\$5.994
Public Library	0.959	0.943	0.921	0.812	0.995
City-County Health	0.635	0.634	0.626	0.531	0.540
Chippewa School District	12.195	14.605	10.188	10.132	9.994
Vocational District	1.775	1.892	1.868	1.709	1.787
Chippewa County	3.607	3.956	4.098	3.808	3.816
State Forestry	0.189	0.206	0.212	0.197	0.208
Gross Tax Rate	24.407	27.578	23.789	22.765	23.334
School Credit	1.909	1.887	2.599	2.075	1.957
Net Tax Rate - Chippewa County	<u><u>\$22.498</u></u>	<u><u>\$25.691</u></u>	<u><u>\$21.190</u></u>	<u><u>\$20.690</u></u>	<u><u>\$21.377</u></u>

TAX LEVY SUMMARY

City of Eau Claire

Assessed Value Compared to Equalized Value

	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>
<u>Assessed Value (000's)</u>					
Eau Claire County	\$1,499,863	\$1,561,302	\$1,633,473	\$2,006,189	\$2,127,925
Chippewa County	70,496	70,137	73,945	87,604	88,008
Subtotal	1,570,359	1,631,439	1,707,418	2,093,793	2,215,933
T.I.F. District #2	4,568	4,536	4,632	5,075	--
T.I.F. District #3	40,945	42,796	47,202	52,832	--
T.I.F. District #4	7,169	10,876	24,364	53,635	58,413
T.I.F. District #5	--	--	--	--	1,166
T.I.F. District #6	--	--	--	--	2,149
T.I.F. District #7	--	--	--	--	(50)
Total Assessed Value	<u>\$1,623,041</u>	<u>\$1,689,647</u>	<u>\$1,783,616</u>	<u>\$2,205,335</u>	<u>\$2,277,611</u>
<u>Equalized Value (000's)</u>					
Eau Claire County	\$1,452,849	\$1,599,280	\$1,812,490	\$1,956,460	\$2,167,240
Chippewa County	66,752	72,110	78,404	86,203	91,346
Subtotal	1,519,601	1,671,390	1,890,894	2,042,663	2,258,586
T.I.F. District #2	5,225	5,495	6,042	6,221	--
T.I.F. District #3	32,430	35,953	35,793	39,464	--
T.I.F. District #4	6,419	10,113	25,707	51,902	59,058
T.I.F. District #5	--	--	--	--	1,190
T.I.F. District #6	--	--	--	--	2,221
T.I.F. District #7	--	--	--	--	--
Total Equalized Value	<u>\$1,563,675</u>	<u>\$1,722,951</u>	<u>\$1,958,436</u>	<u>\$2,140,250</u>	<u>\$2,321,055</u>
<u>Percent of Assessed to Equalized</u>					
Eau Claire Count	103.72%	98.10%	90.94%	103.10%	98.21%
Chippewa County	105.61%	97.26%	94.31%	101.63%	96.35%

Note: The years listed are fiscal (budget) years. The assessed value for each fiscal year is established on January 1 of the prior year; the equalized value is certified by the State Dept. of Revenue in October of the previous calendar year.

GLOSSARY

APPROPRIATION

An authorization made by the City Council which permits officials to incur obligations and to expend governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period in operating funds.

ASSESSED VALUATION

The estimated value placed upon real and personal property by the City assessors as the basis for levying property taxes.

BONDED DEBT

A written promise to pay a specified sum of money at a future date along with periodic interest. Proceeds from bonds are typically used for long-term debt to pay for construction of capital projects.

BUDGET (OPERATING)

A plan of financial operation embodying proposed expenditures for a given period, typically a fiscal year, and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which the City and its departments operate.

BUSINESS IMPROVEMENT DISTRICT (B.I.D.)

A district created under state statute by petition to the City from owners of commercial property. The purpose is to allow business within the district to develop, manage, and promote their district and provide a method to fund these activities via a self-imposed assessment.

CAPITAL OUTLAY

The purchase, acquisition, or construction of any item having a unit cost of \$1,000 or more, or a useful life of more than one year. Typical capital outlay items include vehicles, construction equipment, and office equipment.

CAPITAL PROJECT (CAPITAL IMPROVEMENT)

Major construction, acquisition, or renovation activities which add value to the City's physical assets or significantly increase their useful life. Projects normally have a cost in excess of \$10,000 and a useful life of at least five years.

CONTINGENCY

Funds set aside, but not appropriated or approved for use. These funds could be used for unanticipated expenditure requirements, new programs, or to absorb unexpected revenue losses only with specific Council authorization.

CONTRACTUAL SERVICE

Expenditures related to daily routine operation such as utilities, postage, printing, employee travel, repairs and services which are purchased from private contractors.

DEBT SERVICE

Payment of principal and interest to holders of the City debt instruments.

GLOSSARY

DEFICIT

Excess of an entity's liabilities over its assets (a negative fund balance). The term may also be used to describe a situation where expenditures exceed revenues.

DEPARTMENT

A major organizational unit in the City comprised of related work activities aimed at accomplishing a major service or regulatory program.

DIVISION

An organizational subdivision of a department.

EMPLOYEE BENEFITS

Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for Social Security, Wisconsin Retirement System, and the other pension, medical, and life insurance plans.

ENCUMBRANCES

Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation. Encumbrances are used for budget-control during the year and not carried on the financial records at year-end. Goods and services received after the close of the fiscal year are charged to the next year's budget, when ordered or committed.

ENTERPRISE FUND

Separate financial entity used for government operations that are financed and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

EQUALIZED VALUE

The estimated value placed upon real and personal property by the State Department of Revenue. Equalized values are the basis upon which County and School District tax levies are distributed to each municipality.

EQUITY TRANSFERS

Non-recurring or non-routine transfers of equity between funds.

EXPENDITURES (EXPENSES)

For funds using the modified accrual basis of accounting, the cost of goods received and services rendered are recognized when measurable, except unmatured interest on debt, which is recognized when due. Funds using full accrual accounting (Proprietary funds) measure cost for operations, capital outlay and debt service as resources expire or are consumed.

FISCAL YEAR

A twelve month period to which the annual operating budget applies. The fiscal year is also the calendar year for all City funds except for the Community Development Block Grant fund which operates on a federal fiscal year.

GLOSSARY

FULL-TIME EQUIVALENT POSITIONS

A part-time position converted to the decimal equivalent position based on total hours per year. Full-time positions charged to more than one program are shown as an appropriate fraction in each program.

FUND

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE

The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

GENERAL FUND

The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose.

GENERAL OBLIGATION BONDS

When the city pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (G.O.) bonds.

GRANTS

Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specified purpose, activity or facility.

INTERGOVERNMENTAL REVENUE

A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the State and Federal governments. Grants are usually made for specified purposes.

INTERNAL SERVICE FUND

Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost reimbursement basis.

MARKET VALUE

The estimated value of real and personal property based upon the current price at which both buyers and sellers are willing to do business.

MILLAGE RATE

Property tax levy stated in terms of dollars and cents for every thousand dollars of assessed property value.

NON-DEPARTMENTAL

Program costs that do not relate to any one department, but represent costs of a general City-wide nature.

GLOSSARY

OPERATING TRANSFER

Routine and/or recurring transfers of assets between funds.

ORDINANCE

A formal legislative enactment by the City Council, which implements or amends local law. Any budgetary change which affects total appropriations, levies, use of reserved appropriations, personnel authorizations, or duties and powers of appointed officials requires the adoption of an ordinance.

PAYMENT IN LIEU OF TAXES

Charges to an Enterprise Fund which the City would receive in property taxes if the Enterprise were a private sector operation. Enterprise Funds are assessed a Payment in Lieu of Property Tax based on the value of the real property assets of the fund. Enterprise funds which are routinely subsidized by General Fund have been forgiven this payment.

PERSONAL SERVICES

Services rendered by full-time and part-time employees to support the functions of City departments. Costs include salaries, fringes and other related benefits.

PROGRAM

A distinct function of city government provided to the public or a function providing support to the direct services of other city departments.

REVENUE

Income derived from taxes, fees, and charges. In the broader sense, "revenue" refers to all government income, regardless of source, used to fund services.

REVENUE BONDS

A bond that is payable from a specific source of revenue and to which the full faith and credit of the city is not pledged.

SPECIAL ASSESSMENT

A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement of service deemed to primarily benefit those properties.

TAX INCREMENTAL FINANCING DISTRICT (T.I.F.)

A geographical area designated for public and private development. Public improvements are funded by debt which is repaid through segregating the increased property taxes resulting from private development.

TAX LEVY

The total amount of property taxes imposed by a government.

TAX RATE

The amount of tax stated in terms of a unit of the tax base. The tax rate is expressed in terms of "mills", with one mill equivalent to one dollar of tax for every one thousand dollars of assessed value.

RESOLUTIONS

The authority to levy taxes and appropriate funds is vested in the City Council pursuant to State Statutes.

Following are the adopted resolutions to:

- Appropriate funds for General Fund, Public Library, and City-County Health Department budgets for fiscal year 1999.
- Approve the proposed budgets for various agencies and utilities of the City of Eau Claire for fiscal year 1999.
- Set the 1999 tax levy and tax rates for all governmental units within the City of Eau Claire.
- Extend to the tax roll all 1998 special assessments.
- Appropriate funds for the 1999 Capital Projects and approve the 1999 - 2003 Capital Improvement Plan.
- Authorize an officer to declare official intent for federal income tax purposes.
- Approve the 1999 budgets for the Business Improvement Districts within the City of Eau Claire and authorization to levy special assessments.

RESOLUTION

RESOLUTION APPROVING THE L. E. PHILLIPS MEMORIAL PUBLIC LIBRARY 1999 OPERATING BUDGET AND 1999-2003 CAPITAL IMPROVEMENT PROGRAM.

WHEREAS, a public hearing was held on September 8, 1998 by the City Council of the City of Eau Claire on the proposed operating and capital improvement budgets of the L. E. Phillips Memorial Public Library for the fiscal year ending December 31, 1999;

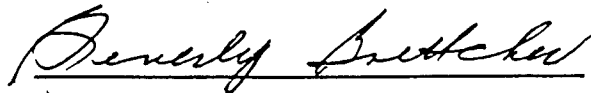
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That there is hereby appropriated for the fiscal year ending December 31, 1999 to the L. E. Phillips Memorial Public Library fund the sum of \$3,033,700, and to the Capital Improvement fund the sum of \$ 583,900; and

BE IT FURTHER RESOLVED that the proposed budgets of the L. E. Phillips Memorial Public Library, copies of which are on file in the office of the City Clerk and open to inspection during regular business hours, are hereby approved.

Adopted,

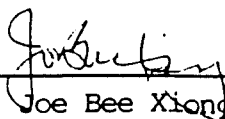
September 9, 1998

Motion to adopt the resolution.



Beverly Boettcher

Seconded by:



Joe Bee Xiong

RESOLUTION

A RESOLUTION APPROVING THE PROPOSED GENERAL FUND BUDGET OF THE CITY OF EAU CLAIRE FOR FISCAL YEAR 1999.

WHEREAS a public hearing was held on November 18, 1998 by the City Council of the City of Eau Claire on the proposed budget for the City of Eau Claire General Fund for the fiscal year ending December 31, 1999

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That there is hereby appropriated for the fiscal year ending December 31, 1999 to the General Fund, the sum of \$36,886,200 for the following purposes:

City Council	\$136,700
Administrative Services	334,200
City Attorney	360,500
Finance	2,290,000
Human Resources	594,900
Community Development	914,500
Public Works	6,743,400
Parks & Recreation	3,433,400
Police	9,156,100
Fire	6,755,800
Non-Departmental	<u>6,131,700</u>
	<u>\$36,851,200</u>

BE IT FURTHER RESOLVED that the proposed budget of the City General Fund, a copy of which is on file in the office of the City Clerk and open to inspection during regular business hours, is hereby approved.

Adopted,

November 19, 1998

Motion to adopt the resolution

Thomas P. Mihajlov

Seconded by:

Terrance J. Sheridan

RESOLUTION

A RESOLUTION APPROVING THE PROPOSED BUDGET FOR THE CITY-COUNTY HEALTH DEPARTMENT FOR FISCAL YEAR 1999.

WHEREAS a public hearing was held on November 18, 1998 by the City Council of the City of Eau Claire on the proposed budget of the City-County Health Department for the fiscal year ending December 31, 1999

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That there is hereby appropriated for the fiscal year ending December 31, 1999 to the City-County Health Department fund the sum of \$2,858,500, and

BE IT FURTHER RESOLVED that the proposed budget of the City-County Health Department, a copy of which is on file in the office of the City Clerk and open to inspection during regular business hours, is hereby approved.

Adopted,

November 19, 1998

Motion to adopt the resolution

Thomas P. Mihajlov

Seconded by:

Terrance J. Sheridan

RESOLUTION

A RESOLUTION APPROVING THE PROPOSED BUDGETS FOR VARIOUS AGENCIES AND UTILITIES OF THE CITY OF EAU CLAIRE FOR FISCAL YEAR 1999.

BE IT RESOLVED by the City Council of the City of Eau Claire: That the City Council hereby approves the following budgets for 1999, the same being on file in the office of the City Clerk and open to inspection during regular business hours:

Storm Water Management	\$ 1,035,400
Cemetery Maintenance	432,400
Hazardous Materials Response	206,900
Economic Development	789,900
Community Enhancement	891,500
Debt Service - General Fund	3,774,100
Debt Service - TIF #4	747,500
Redevelopment Authority	406,200
Water Utility	4,799,300
Sewer Utility	3,658,600
Parking Utility	227,700
Public Transit	2,559,100
Hobbs Ice Center	393,200
Outdoor Pool	362,000
Risk Management	1,260,400
Central Equipment	1,564,900
Landfill Remediation	500,000

Adopted,

November 19, 1998

Motion to adopt the resolution

Terrance J. Sheridan

Seconded by:

Glen R. Tamke

RESOLUTION

A RESOLUTION ESTABLISHING THE 1998 TAX LEVIES AND SETTING THE TAX ROLL FOR ALL GOVERNMENTAL UNITS WITHIN THE CITY OF EAU CLAIRE.

WHEREAS, the City Council of the City of Eau Claire, Wisconsin, has, pursuant to law, determined the amount of tax which is levied against all of the real and personal property included in the 1998 tax rolls (1999 budget) for general city operations; and

WHEREAS, various governmental bodies for whom the City of Eau Claire either levies or collects taxes upon the taxable real and personal property in the City of Eau Claire for the purposes of such governmental bodies have duly determined the amounts to be levied or collected by taxation of such real and personal property in the City of Eau Claire:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That the following amounts are hereby levied on the 1998 tax rolls, and the City Clerk is hereby directed to spread the amount thereof upon the tax rolls for collection, as follows, for the purposes to-wit:

<u>Eau Claire & Chippewa Counties</u>	<u>Apportioned Levy</u>	<u>Levy for TIF Districts</u>	<u>Total Levy</u>
General City	\$13,284,000	\$367,715	\$13,651,715
Public Library	2,206,000	61,015	2,267,015
City-County Health	1,196,000	33,080	1,229,080

Upon the taxable real and personal property in that part of the City of Eau Claire located in Eau Claire County:

Eau Claire County

Eau Claire County	\$7,485,565	\$207,793	\$7,693,358
State Forestry	445,497	-0-	445,497
Eau Claire Schools	24,590,569	685,633	25,276,202
Altoona Schools	74,428	-0-	74,428
C. V. Technical College	3,732,194	103,752	3,835,946

Upon the taxable real and personal property in that part of the City of Eau Claire located in Chippewa County:

Chippewa County

Chippewa County	\$335,918	\$8,169	\$344,087
State Forestry	18,714	-0-	18,714
Chippewa Falls Schools	29,770	20,958	50,728
Eau Claire Schools	1,004,365	512	1,004,877
C.V. Technical College	157,307	3,826	161,133

BE IT FURTHER RESOLVED that the Finance Director is authorized to adjust the schedule of levies as required for subsequent information received from other taxing entities and for resolutions passed by Council which supersede this schedule.

Adopted,

November 19, 1998

Motion to adopt the resolution

Beverly Boettcher

Seconded by:

Caroline J. Kortness

RESOLUTION

A RESOLUTION LEVYING TAX RATES FOR ALL TAXABLE REAL AND PERSONAL PROPERTY ON THE 1998 TAX ROLL OF THE CITY OF EAU CLAIRE LOCATED IN EAU CLAIRE AND CHIPPEWA COUNTIES.

WHEREAS, the City Council of the City of Eau Claire, Wisconsin, has, pursuant to law, levied taxes upon the taxable real and personal property in the City of Eau Claire for general city operations; and

WHEREAS, the City Council has levied taxes for the duly determined purposes of various governmental bodies;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That the following rates of tax are hereby levied, established and fixed upon each \$1,000 of assessed valuation on all the taxable real and personal property in the 1998 tax roll of the City of Eau Claire situated in the County of Eau Claire:

<u>Eau Claire County</u>	<u>Tax Rate/\$1,000</u>
General City	\$5.993876
Public Library	0.995348
City-County Health	0.539635
Eau Claire County	3.517039
State Forestry	0.203660
Eau Claire Schools	11.588546
Altoona Schools	11.782572
C.V. Technical College	1.753612

BE IT FURTHER RESOLVED by the City Council of the City of Eau Claire: That the following rates of tax are hereby levied, established and fixed upon each \$1,000 of assessed valuation on all the taxable real and personal property in the 1998 tax roll of the City of Eau Claire situated in the County of Chippewa:

<u>Chippewa County</u>	<u>Tax Rate/\$1,000</u>
General City	5.993876
Public Library	0.995348
City-County Health	0.539635
Chippewa County	3.816524
State Forestry	0.207566
Chippewa Falls Schools	9.993721
Eau Claire Schools	11.810801
C.V. Technical College	1.787243

BE IT FURTHER RESOLVED that the Finance Director is authorized to adjust these schedules of tax rates as required for subsequent information received from other taxing entities and for resolutions passed by Council which supersede this schedule.

Adopted,

November 19, 1998

Motion to adopt the resolution

Terrance J. Sheridan

Seconded by:

Thomas P. Mihajlov

RESOLUTION

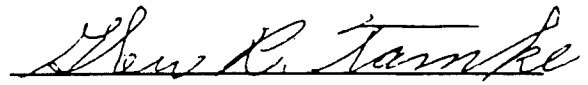
A RESOLUTION LEVYING 1998 SPECIAL ASSESSMENT CHARGES AND EXTENDING ANNUAL INSTALLMENTS OF SPECIAL ASSESSMENTS.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That the City Clerk be and is hereby directed to extend special assessments upon the tax roll of said city for the year 1998 and all annual installments of special assessments, which by the terms of the various ordinances and resolutions under which the same are levied are chargeable and collectible in the tax roll for the year 1998, as appears from the records in the office of the City Clerk.


Adopted,

November 19, 1998

Motion to adopt the resolution


Glen R. Tamke

Seconded by:


Terri S. Stanley

RESOLUTION

A RESOLUTION APPROVING THE 1999-2003 CAPITAL IMPROVEMENT PLAN FOR THE CITY OF EAU CLAIRE.

WHEREAS the Plan Commission recommended approval of the 1999-2003 Capital Improvement Plan (CIP) finding that the CIP supports the Comprehensive Plan, and

WHEREAS the Waterways and Parks Commission has recommended approval of the CIP as presented to the City Council;

BE IT RESOLVED by the City Council of Eau Claire: That the 1999-2003 Capital Improvement Plan is hereby approved to be used as a guideline in preparing future city capital projects, and

BE IT FURTHER RESOLVED that the available funding identified in the 1999-2003 Capital Improvement Plan be designated for the projects outlined in the plan; and

BE IT FURTHER RESOLVED that the 1999 capital projects in the amount of \$16,835,400 are hereby specifically approved and funding appropriated for implementation as submitted in the 1999 budget with projects for years 2000-2003 to be returned to the City Council for annual review and updating.

Adopted,

November 19, 1998

Motion to adopt the resolution

Dennis Berry

Seconded by:

Joe Bee Xiong

RESOLUTION

A RESOLUTION AUTHORIZING AN OFFICER TO DECLARE OFFICIAL INTENT FOR FEDERAL INCOME TAX PURPOSES.

WHEREAS, the Internal Revenue Service has proposed regulations that, for the purpose of determining whether interest on certain obligations of a state or local government is excluded from gross income for federal income tax purposes, permit proceeds of the obligations to be allocated to reimburse an expenditure that was paid prior to the date of issue of the obligations only if the state or local government, prior to the date of expenditure, declared its official intent to reimburse the expenditure with proceeds of a borrowing, and

WHEREAS, it is desirable for the City of Eau Claire, Wisconsin (the "Municipality") to be able to use the proceeds of its obligations to reimburse expenditures that are paid prior to the date of issue of the obligations,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Eau Claire:

Section 1. Authorization to Declare Official Intent.

The chief financial officer of the Municipality, namely, the Finance Director and any employee of the Finance Director so designated by the Finance Director, are each hereby authorized, for the purpose of Treasury Regulations Section 1.103-18, as amended from time to time (the "Reimbursement Bond Regulations"), to declare on behalf of the Municipality that the Municipality intends to reimburse expenditures with proceeds of borrowings (a "declaration of official intent"), as specified in the Municipality's Capital Improvement Plan (CIP) for the years 1999-2003 and for any additional 1999 appropriations approved by Council subsequent to the adoption of the CIP.

Section 2. Public Availability.

The Finance Director is hereby directed to maintain each declaration of official intent and to make each declaration of official intent available for public inspection in compliance with applicable state law governing the public availability of records of official acts of the Municipality.

Section 3. Further Authorizations.

The Finance Director, and any employee of the Municipality so designated by the Finance Director, are each hereby authorized to take such further actions as may be necessary or useful to comply with the Reimbursement Bond Regulations.

Section 4. Captions.

The captions or headings in this resolutions are for convenience only and in no way define, limit or describe the scope or intent of any of the provisions of this resolution.

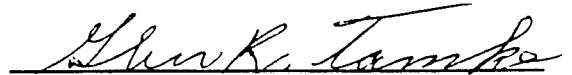
Section 5. Effective Date.

This resolution shall take effect immediately upon its adoption.

Adopted,

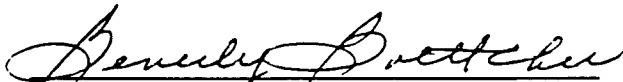
November 19, 1998

Motion to adopt the resolution



Glen R. Tamke

Seconded by:

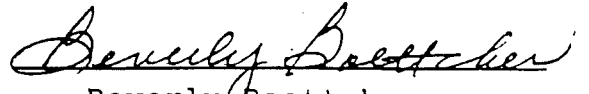


Beverly Boettcher


Adopted,

November 19, 1998

Motion to adopt the resolution


Beverly Boettcher

Seconded by:


Caroline J. Kortness

RESOLUTION

RESOLUTION ESTABLISHING THE 1999 RATE FOR THE STORM WATER MANAGEMENT PROGRAM.

WHEREAS, the 1999 Storm Water Management operating budget has been appropriated in the amount of \$1,035,400; and

WHEREAS, the 1999 Storm Water Capital Improvements in the amount of \$1,500,000 have been appropriated in the Capital Improvement Plan;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Eau Claire: That the 1999 fee for the Storm Water Management Program is hereby approved at the annual rate of \$27 per equivalent runoff unit.

Adopted,

November 19, 1998

Motion to adopt the resolution.

Terrance J. Sheridan

Seconded by:

Glen R. Tamke

RESOLUTION

RESOLUTION INCREASING THE EMERGENCY MEDICAL SERVICES (EMS) BASE RATES

BE IT RESOLVED by the City Council of the City of Eau Claire: That the following fee schedule is hereby approved for the Emergency Medical Services:

1999 BASE RATES:

Resident - Basic Life Support	\$225
Non -resident - Basic Life Support	\$325
Resident - Advanced Life Support	\$325
Non - resident - Advanced Life Support	\$425
Paramedic Intercept	\$150
Medical Intervention without Transport Required	\$150
Citizen Request for Personal Medical Aid	\$125

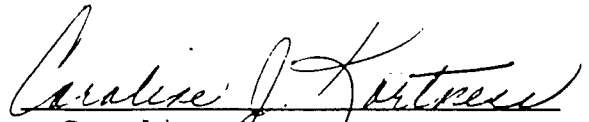
BE IT FURTHER RESOLVED that beginning Jan : 1, 2000, and each year thereafter, the EMS base rates shall be adjusted for the cost of living based upon the Consumer Price Index of the previous year.

Adopted,

November 19, 1998

Motion to adopt the resolution.

Offered by


 Caroline J. Kortness

Seconded by


 Joe Bee Xiong
