

City of Eau Claire

1998 Program of Services

Approved by the City Council
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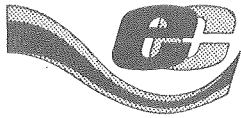
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CITY OF EAU CLAIRE

*Office of the City Manager
(715) 839-4902*

October 20, 1997

TO: City Council

FROM: City Manager

SUBJECT: 1998 Program of Services and
1998 - 2002 Capital Improvement Plan

Over the past five years, we have seen record growth in the City of Eau Claire. Our economy is very good and our unemployment rates are very low. Building permits for housing, commercial and industrial development have reached record valuation levels. Eau Claire is viewed as a very desirable place to work, live, and raise a family.

However, with this economic growth comes many challenges and issues for the City Council. We discussed in previous budgets and capital plans that the cost of growth is expensive and requires a considerable commitment of the City's capital improvement funds. In addition, the growth of our City continues to require more resources for public safety operations, street and park maintenance services and administrative operations.

At the same time, a number of factors tend to work together to raise citizen expectations about the "quality or level" of services that should be provided. Volunteer organizations, special interest groups, and the communications' media are examples of catalysts that can create demands for expanded City services, soccer field improvements, better riverfront access, better streets, etc.

The problem facing the City Council is balancing these needs and expectations with a reasonable tax levy. As you know, the City's growth works against us from a financial point of view because the State's Shared Revenue formula reduces our state aid as our equalized property values increase. What was once our largest revenue source, State Shared Revenues, will most likely be phased out by 5% per year, forcing the City to focus more on the tax levy to provide funding for municipal services.

At first glance, one would expect that with all of the new tax base growth, the City should be able to easily pay for increased operating costs without substantial increases in the tax levy. Unfortunately, this is not the case! Our City is currently penalized for its record-setting growth. If our tax base grows faster than other communities, then according to the state shared revenue formula, we do not need as much money as "poorer" communities who have not seen an increase in their tax base. In 1998, under the shared revenue formula, \$500,000 of Eau Claire's allocation will be sent by the State to other Wisconsin communities because our growth exceeds theirs. When you consider that all of our new tax base growth will only provide \$400,000 in new tax revenue, we are giving \$100,000 more than we are gaining!

What this means is that the funding from the tax base growth that Eau Claire needs to support its operations is being sent to other Wisconsin communities. These municipalities, according to the State, need the money more than Eau Claire! This situation places the Eau Claire City Council in a very difficult situation when making budget decisions.

Major Budget Issues

Proposed Property Tax Levy

The City's assessed value tax rate for City, Library, and Health purposes is projected to decline by 7% in 1998. This decrease in the assessed value tax rate can be attributed to the tax base growth and growth in assessed value due to a city-wide reassessment. The assessed value tax rate will decline from \$7.42 to approximately \$6.94 per thousand of assessed valuation.

If the City's tax rate is computed on an equalized value basis, the same basis used to compute school and county tax rates, the equalized value tax rate will increase by about 5.3%. The overall tax levy is projected to increase from \$12,781,700 to \$14,535,700. Overall budget costs are projected to increase by approximately 4% for City, Library and Health Department purposes.



Overall Budget Change

The 1998 budget costs are projected to increase by 3.9% in the City's General Fund. Most of the cost increases can be attributed to the cost of living salary and benefit increases for existing City employees. Major "new" issues addressed in this year's budget focus our efforts on rebuilding a number of arterial streets, improving snow removal efforts, improving our service delivery capabilities in the Communication Center to respond to increased

call levels, and increasing our coverage with our fire and EMS services to provide for the City's growth areas.

Does a 3.9% budget increase fund all of the requests presented in the budget process? No. In the budget process, there was a significant amount of new personnel and equipment requested throughout the City's operations. In addition, a number of outside organizations made requests of the City which are not included in the recommended budget. My decision to omit a number of these requests does not mean that the requests are not valid or appropriate. It means that we simply don't have the funds to pay for many of these requested service additions and outside organization projects.

Arterial Street Replacement Program

		1998 ARTERIAL PROGRAM STREET PROJECTS AND RELATED UTILITIES					
	<u>Street</u> *	<u>Storm</u>	<u>Water</u>	<u>Sewer</u>	<u>Total</u>		
Birch Street	1,200,000	75,000	435,000	165,000	1,875,000		
Menomonie Realignment	975,000	75,000	195,000	170,000	1,415,000		
Madison Street	785,000	75,000	65,000	130,000	1,055,000		
Galloway Street	500,000	0	0	0	500,000		
First Avenue	<u>90,000</u>	<u>75,000</u>	<u>95,000</u>	<u>150,000</u>	<u>410,000</u>		
Totals	3,550,000	300,000	790,000	615,000	5,255,000		
* Including acquisitions							

Over the past couple of years, we have had increased community discussion about the conditions of our streets. Although I feel that the condition of our street system has improved dramatically over the past ten years, we still have a number of high use arterial streets that need to be upgraded. These are the streets that most residents use during some part of their day to get back and forth to work, take children to school, etc. Because these streets are used so frequently by our citizens and area residents, a poor pavement condition creates a negative perception of our overall street system.

In order to deal with the deteriorated conditions that exist on a number of arterial streets, I am recommending that a major commitment of resources be appropriated in 1998 to reconstruct five arterial streets.

These arterial streets are:

1. Birch Street: Germania to Bergen
2. Menomonie Street: Carson Park Drive to a new alignment at Ninth and Water Street.
3. Madison Street: Bridge to Whipple
4. First Avenue: Water to Lake Street
5. Galloway Street: Putnam Street past the former McDonough Building

All of these streets are in the City's older areas. Without a doubt, the reconstructions will all involve replacement of the underlying utilities. The total capital cost of the program will be over \$5 million for 1998.

The streets portion of these arterial costs will be funded through the General Fund working capital and an additional \$700,000 in bonds, over and above the \$1.5 million bond issue required to finance the "standard" streets improvement program.

The water, sewer and storm water utilities are also heavily impacted by the proposed arterial reconstructions. Both the water and storm water utilities will issue bonds in 1998 in part to cover the cost of the replacement mains and sewers.

It will not be easy to complete the design process, the right-of-way acquisitions, the special assessment hearings, and the construction all in 1998. However, these streets are in very poor condition and action is necessary. We could postpone the reconstructions. However, I think the best course is to go ahead and get the projects underway so that the citizens will experience the improvements as quickly as possible.

In addition to the Arterial Replacement Program, the local street reconstruction program is projected at over \$3 million in 1998. This brings the city-wide street effort (including utilities) to over \$8 million.

Special Assessment/Issues to Consider

With this focus on streets, a lot of our citizens will be very concerned about their potential special assessments. As you know, special assessments recover less than half the cost of arterial work and 50% to 75% of a local street.

With the proposed 1998 Street Program, you will likely see several special assessment issues. First, the sheer size of the program means that more property owners will be affected. Second, because we are reconstructing older arterials, in every case the underlying utilities will also have to be replaced. (On a typical 80 ft. lot, the street work is about \$3,700, and water and sewer costs will add another \$3,750 to the cost. Third, since the arterials run through some the City's oldest sections, the specials could represent a very high percentage of the properties' values.

I anticipate that one or more of our budget work sessions will be devoted to the Special Assessment Policy. The Council has identified potential changes that may be considered for implementation with the 1998 budget.

1. Reducing the percent of cost recovered through special assessments.
2. Eliminating sidewalks from special assessments and funding through the tax levy.
3. Increasing the guarantee period for arterial streets from 20 years to 30 years.
4. Eliminating special assessments for mill and overlay improvements.
5. Changing the method of assessing corner lots
6. Other options

These changes are not reflected in the budget and tax levy as presented. Any policy adjustments will require identification of corresponding funding sources.

Public Safety Issues

In the 1997 budget, the Council expressed its concern for the safety of our community by authorizing the addition of twelve new patrol officers plus another school liaison officer. The full year's cost of salaries and benefits for the twelve officers hired under the Universal Hiring Program Grant is \$540,000. Recognizing the fiscal difficulties facing the City, the federal government has indicated that it will reimburse us for 90% of the officers' wages and benefits for three full years. The proposed budget includes an anticipated 1998 payment of \$485,000 to offset the officers' salaries.

In 1998, we are once again looking at public safety issues. The Police and Fire Chiefs have requested a total of 30 new safety positions plus additional support staff. Obviously, the City cannot afford this many new positions, but there are two public safety areas where I feel that additional personnel are needed.

Police Department/Communications Center



An area where I see a real need for additional staffing is in the Communications Center. The Eau Claire City/County Emergency Communications Center serves all of the various police/sheriff/fire/rescue agencies in the County 24 hours a day. The Center is currently staffed by a Director, 15 telecommunicators, and 2 part-time community services aides. While the duty roster is based theoretically on 3 people available at all times, the Center often operates with minimum staffing of 2 people. The two part-time aides were added in 1996 to handle some of the nonemergency calls. According to the Center, these positions have not been very effective because all the calls must be screened first by a telecommunicator.

To insure adequate emergency coverage and to relieve the overtime requirements in the Center, I recommend the addition of three full-time telecommunicators. This would provide staffing at the three person level on a regular basis. To reduce the cost impact of this request, the two part-time positions would be eliminated. The total cost of this proposal will be about \$83,000, with the County paying \$58,000 of this amount.

Fire Department/Additional Firefighters

A major factor in the 1998 tax levy increase is attributable to service level increases proposed for the Fire Department. The department has requested both additional personnel and a joint fire station/training facility to increase the speed and effectiveness of its response times.

The Fire Department presently utilizes two combination companies for emergency responses. A combination company consists of three on-duty firefighters who can respond to either a fire or a rescue call, but not both at the same time. If a rescue call is dispatched first, the three firefighters/EMT's respond, leaving the unstaffed engine at the station.

At the current time, the Fire Department runs these combinations (combined fire and ambulance response units) from stations at Vine Street (#9) and Birch Street (#10). In the budget proposal submitted by the Fire Chief, the Chief requested an increase in manning for these two stations from a staffing of three to five. Since the addition of one person to staff, 24 hours a day, seven days a week, requires the addition of 3.5 personnel, this

FIRE DEPARTMENT	
Joint Fire Station/Training Center	\$1,050,000
Additional Firefighters/per year	\$85,000
Paramedic Level Service	\$7,700

request would have added an additional seven firefighters at each station, or a total of fourteen positions! Based on our current financial situation, this increase in staffing was not feasible.

In the 1998 Budget, I have proposed adding two additional firefighters each year for the next three years for a total of six new positions. Since the fire department already has one authorized firefighter position that has not been used in a sworn capacity in the past few years, I am recommending that this position be filled and six more officers be approved. Wages, benefits, training and equipment for these positions would require a levy increase of \$255,000, if implemented in one year.

The reason for this phase-in approach is to spread the cost of adding this personnel over a three-year period in order to fall within our expenditure caps and level out the tax impact.

By proposing additional personnel, I am recommending that the Vine Street station (soon to be relocated to a joint location with the CVTC) be increased from a three person to a five person station over the next three years. I am not recommending that a change be made in staffing at the Birch Street station at this time.

Fire Department/Paramedic Upgrade

In 1996, the City provided paramedic service to our citizens by using a paramedic intercept unit. This paramedic intercept unit responded to emergency medical calls along with our three ambulance units. In 1997, this service was changed to eliminate the intercept paramedic unit and place paramedics on two of the City's three ambulance units. The 1997 change improved the level of EMS service for our citizens.

The Fire Department has made a proposal in the 1998 Budget to bring the third ambulance unit to a full paramedic operation. Since we already have trained personnel, this change is projected to cost approximately \$7,700. This change will bring all three city ambulance units to full paramedic service.

Fire Department/Joint Fire Station/Training Facility

In last year's Capital Improvement Program, the Council authorized funding for the design of a joint fire station and Chippewa Valley Technical College training center. Subject to Council's approval, plans are now in place to make the joint facility a reality. By relocating Station #9 to a location adjacent to the new CVTC training center, the City will benefit from improved proximity to one of our most rapidly growing areas, far better training opportunities, and economies of shared site and construction costs.

The proposed Fire Department facility will be approximately 10,000 square feet and will cost \$1,050,000 for design, construction, and equipment. The City will pay for its facility

by issuing general obligation bonds. Annual debt service for the bond issue is projected to be \$90,000.

Increase in Cost of Transit Services

In 1996, the City Council considered what level of bus services, if any, should be provided to the community. It became clear that there was support for maintaining existing bus



services and even expanding this service, at least on an exploratory basis. Accordingly, in 1997, eight new buses were ordered, university routes were added, and we began providing services for a longer portion of the day.

These initiatives are reflected in the 1998 budget's increased General Fund subsidy from 1997's \$500,000 to \$600,000. In addition, we anticipate replacement of the remaining eight buses in 1999. The federal government will cover 80% of the \$1.8 million cost, but the balance of the funding (\$360,000) is proposed to come from the General Fund.

Parks/Soccer Facilities (CIP)

There is a definite community interest in having more soccer facilities constructed in the area. A private firm has built soccer fields on its own property and has offered to make the fields available for City-wide use if we will schedule and maintain them. Another group has raised about \$90,000 already and is planning another fund raising effort this winter to assist the City in developing a soccer complex at Hamilton Avenue.

To encourage the Hamilton Avenue fund raising efforts, I propose that we allocate, in 1998, \$100,000 to the proposed soccer complex which will bring the City's commitment for Phase I to \$370,000. The DNR will provide \$30,000, and we hope that the soccer clubs will be able to raise \$300,000 in their fund raising efforts. The total cost of Phase I is projected at \$700,000 which includes the costs for grading, irrigation, seeding, gravel parking and neighborhood playground.

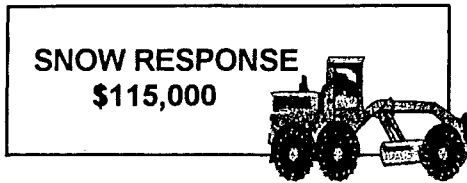
Phase II (\$370,000) consists of restrooms, a concession stand, paved parking, and landscaping. The City's projected contribution is \$75,000, with the balance to be raised by the private sector.



Phase III envisions the construction of a soccer stadium and is proposed to be funded by the Eau Claire School District and the University of Wisconsin-Eau Claire at a cost of \$800,000.

Snow Response

Winter weather has always been a costly item in the City's budget. Our snow response costs have ranged in recent years from \$500,000 to almost a million dollars. Obviously, we cannot budget for the worst weather on record. Rather, we try to provide funding to deal with a typical year's snowfall.



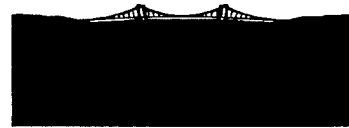
Over the past year, City Council has directed staff to look at ways to improve winter road conditions within the City. In the Summer of 1997, City Council directed staff to order 6 additional trucks and made arrangements to lease 5 snow graders. Anticipating that a good portion of the equipment will be available this winter, I am recommending a budget increase of \$115,000 for the labor and equipment rental overhead costs necessary to put the additional equipment on the streets. Keep in mind that additional personnel is not proposed for this new equipment. Instead, we are attempting to get more of our employees to work overtime to remove snow when the need arises. It may be necessary to increase the budget amount next year when the program is fully implemented.

Street Cleaning Disposal Costs

Another significant cost factor in the 1998 budget is an example of operational increases over which we have very little control. When the County owned the Sevenmile landfill, the landfill accepted the City's street sweepings as a low cost means of providing a cover layer. Now, the new owners are requiring a tipping fee for the same material. The landfill charges for street sweepings may be as much as \$300,000 per year. Although we are still studying alternatives, I am recommending an addition to the General Fund contingency account in the amount of \$150,000 to enable us to dispose of the sweepings in some manner. If we cannot find an acceptable disposal alternative in 1998, we may have to fund the entire disposal fee of \$300,000 in 1999.

Storm Water Utility

The City has received notice from the Department of Natural Resources that it must comply with storm water discharge regulations. In the 1997 Budget, the Council created the Storm Water Utility to provide the staffing and funding necessary to obtain the DNR discharge permit and to implement "best management practices." In addition, the utility will address our major storm drainage problems as outlined in the CIP.



During the year we have been developing the customer base by merging our assessment data base with the utility billing data base and measuring the impervious areas of nonresidential properties. Implementation is scheduled for 1998.

I am recommending a Storm Water Utility budget that will allow us to:

1. Establish a regional permit area
2. Begin the testing of the water quality of our lakes and rivers
3. Begin sampling of the storm water runoff

The \$985,000 budget is a phased approach to both operations and capital outlay. As we implement a plan to monitor, regulate and improve future storm water discharges, the budget costs may increase. The proposed rate for the Utility will be discussed with Council after the customer base has been established.

L. E. Phillips Library

The L. E. Phillips Library has proposed a significant investment to provide citizens with access to almost unlimited information through connections to the Internet and other data banks. This visionary approach is supported by the Library Board of Trustees. However, it represents a significant investment and will also require an increase in the operating budget for staffing and maintenance.

In light of all the major budget issues before you, I am recommending that the Library postpone this program for one year to give the Library the opportunity to further evaluate the proposed technology improvements to assure that there is no duplication of services by other organizations. As part of this deferral, I am recommending that we bring a number of organizations together (specifically the School District, University, CVTC, City and County) to determine the best way to offer these technology services to the community.

City/County Health Department

The City/County Health Department has submitted a request to acquire an integrated public health patient information system that would provide a centralized data base for immunization tracking, vaccine inventory, case management, communicable diseases, maternal and child health, etc.

The Health Department's current software package involves 4 databases. The current software does not provide the record information and comprehensive data needed by the nursing staff. Further, this software is no longer supported and no upgrades will be provided.

The estimated cost of acquiring the new information system is \$160,000. The Health Department proposes to implement the technology improvements over two years. Because the Health Department is using working capital to fund this project, it does not directly impact the tax levy. The Health Department Board endorses the information system and the County staff has also indicated support for the proposal.

Improving Communications, Notifications and Information to Community Residents

Communicating effectively what we are doing in government is becoming more and more important. There is a real need for the City to provide comprehensive and timely information to residents to develop a better understanding of City operations and proposed capital projects. Although our notifications and communications currently meet the requirements of law, I believe that we can improve on the ways that we provide information to the public.

Over the next few months, we will be gathering information on programs being used in other communities to improve public understanding of municipal services and infrastructure projects. Although we currently use community meetings, newsletters, letters to residents, legal notices, news releases, Public Access Community Television and media reporting to share information with members of the community, there may be other ways to improve our communication.

Enhancements could include such things as:

1. Sharing information through an E-mail web site connection
2. More frequent newsletter mailings to households
3. Telephone "mail box" response systems that provide specific recorded messages to the public on City programs and policies
4. Expanded use of Public Access Community Television to bring details of specific projects and programs to the attention of the public
5. Special newspaper inserts to bring issues to the public
6. Publication of City Council agendas prior to the meetings
7. Informational brochures for inclusion in water bills
8. "Citizen Guides" for various City processes and procedures

At this point, we are in the information-gathering stage and would like to develop better cost/benefit comparisons before making any recommendations to City Council on ways to improve information and communications to the community.

I have included a proposed appropriation in the 1998 Budget of \$40,000 (contingency account) to address this issue. At this point, I cannot provide an exact number until we know what options we want to consider implementing. I would hope to have a good analysis of the options available for City Council consideration in the Spring of 1998.

Proposed Information Systems Position/Public Safety

Over the years, our public safety departments have increased their usage of technology with the E911 system, record management systems, mobile data terminals and system-wide networks. These systems are complex and require a considerable amount of staff time to maintain.

In prior years, much of this information systems work had been assigned to existing personnel within the department to implement and install. However, recent personnel changes in the Communications Center and in the Fire Department, coupled with more complex systems and networks throughout the city have necessitated that we look at new ways of providing this technical support services to public safety operations.

A new position is proposed in the 1998 Budget to provide technical support for information systems and network applications in the Police Department, Communications Center, Fire operations, and other City operations.

For the Future/Three-year Financial Plan

There are a number of long-range implementation strategies that are recommended as part of the 1998 Budget and the 1998-2002 CIP. The purpose of the recommended implementation strategies is to attempt to level out the fiscal impact of a number of financial considerations over the next three- to five-year period. This strategy attempts to recognize the fiscal limitations that the city will face over the next few years and attempts to build a workable budget and CIP around these limitations.

Tax Rate Projections / Years 1999-2000

In years 1999-2000, we will likely see 10% to 12 % levy increases. The reasons that we may see a levy increase in 1999-2000 are as follows:

1. Our continued annual loss in shared revenues of over \$500,000
2. Wage and benefit increases that continue at 3+ percent per year
3. Increased annual cost of issuing "new" debt

Firefighters/Phase-in Over Three Years

In the 1998 Budget recommendation, I am recommending that two firefighter positions be added in 1998, two in year 1999, and two in year 2000. This fiscal impact is approximately an \$80,000 increase in each of the next three years.

This 1998 Budget recommendation will increase the new joint City/CVTC training facility station from a three person to a five person staffing. The only remaining combination company (having a three person staffing) will be the Birch Street station.

As we look to the future, I am sure that we will see a request to increase the staffing at the Birch Street station. Prior to considering a personnel change at this station, I would encourage the City Council to evaluate the possibility of combining the Birch Street station with the Airport station at a more central location. I am not recommending building another fire station at this time. However, prior to the consideration of additional personnel, we should at least examine the potential benefits that a combined station will provide.

Public Works / Parks Maintenance

I am recommending that additional hours for part-time seasonal employees be added in each of the next three years. However, I am not recommending that we add additional full time labor employees to our work force. Although it would be very helpful at many peak work times during the year to have additional maintenance employees, I do not feel that we have the ability in our current budget to add additional full time maintenance employees and still provide what we need in public safety and street reconstruction areas.

As City Council is well aware, we have tried to address some of our peak maintenance needs by adding additional equipment to our fleet and making snow plowing the number one priority during the winter months. This means that employees will be diverted from other work areas, along with clerical and supervisory areas, to plow snow whenever needed during a snow event.

Police Department Manpower Request

I did not plan to recommend additional uniformed personnel for the police department for the 1998-2000 budget period. During this three year period, I am recommending the addition of public safety personnel in the fire department and the communications center. I believe that these recommendations will take available resources during this three year period. However, I believe that we all understand that we will need to continue to evaluate police staffing in the future as the City's population and service area continues to grow.

City Center Development



In early 1998, we hope to have some preliminary plans and a five year capital plan for projects in the City Center area. Although we are aware that the planning effort is underway, I have not included additional funding in the 1998 CIP to fund City Center projects. If there are projects that City Council feels should be constructed in 1998, there is funding in the Economic Development reserve account that would allow some projects to be funded in 1998.

However, I believe that most of the projects in the planning stage would best be accomplished in years 1999-2002 since these projects may include some funding participation from private sources and may also require that consensus be developed with the city center organizations and property owners.

Library Operations

I am recommending that the proposed technology improvements in the Library operation be considered in the 1999 budget. If added as proposed, operating and capital costs would increase by \$350,000 to \$400,000 to implement this proposal.

New Debt Issues / General Obligation

After 1998, new General Obligation debt issues are projected at \$1.5 million per year through the five-year CIP with the exception of debt incurred during the phase-in period of the Storm Water Management Program.

Water and Sewer Utilities

Water Utility rate increases will be necessary over the next few years to meet the debt service requirements of this fund. I anticipate that a rate increase of approximately 10% to 12% will be necessary in the 1998/1999 rate application period. The Sewer Utility is currently on a pay-as-you-go basis, with no rate increase anticipated in the next three years.

Storm Water Management

Operations of the Storm Water Management Fund will be phased in as the City implements responses to the DNR storm water runoff regulations. The fund will require about three years to reach a pay-as-you-go basis for capital outlay.

Block Grant Issues

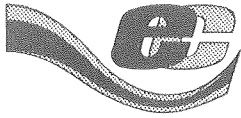
The Director of Eau Claire Coalition for Youth, and a Community Liaison position (Police Department programs) are currently funded using block grant funds. Although we expect to use this funding source through 1998, we may face a funding shortfall with CDBG funds in 1999. If funds are not available in the CDBG allocation, we need to determine if it is prudent to fund these positions through the tax levy.

I look forward to working with the City Council as you review the 1998 Recommended Program of Services, the 1998-2002 Capital Improvement Plan and the Long Range Financial Plan.

Respectfully submitted,



Don T. Norrell
City Manager



December 17, 1997

TO: City Council

FROM: City Manager

SUBJECT: Adjustments to the 1998 Program of Services and
1998 - 2002 Capital Improvement Plan

The Eau Claire City Council approved the following changes to the 1998 Program of Services and 1998-2002 Capital Improvement Plan:

Special Assessment Issues

The City Council reviewed the special assessment policy as part of the 1998 budget process. Responding to concerns that the assessments have become unaffordable for many property owners, the Council approved the following changes to the special assessment program.

1) Council eliminated special assessment charges for water and sewer reconstructions. The cost of reconstructions will be assumed by each utility. The cost of reconstructions will be funded by rate increases of approximately 3% in each utility.

The City Council also authorized staff to develop a pro rata reimbursement plan for property owners who have been charged for water and sewer reconstructions in the past 10 years. The reimbursement plan will be submitted for Council's approval in March.

2) The Council reduced the rates for street improvements by 10% and approved a policy change to assess bituminous overlay, mill and overlay, and pulverize and pave at 50% of the actual cost. This policy is effective beginning with the 1998 construction projects.

3) Council amended the corner lot policy by eliminating assessments for the first 132 feet of the long side of a corner lot.

4) Council increased the street guarantee period from 20 years to 30 years, effective January 1, 1998.

Public Safety Issues

The City Council approved adding six firefighters in 1998, accelerating the conversion of Station #9 from a combination company to full response capabilities in 1998 rather than implementing the conversion over three years.

Storm Water Management

The Storm Water Management Program was created by the City Council in 1996. The first year of operations will begin in 1998. The rate to cover operations was established at \$25 per equivalent runoff unit (ERU).

Financing city-wide streets program

The City Council authorized an increase in the general obligation bonds annual issuance ceiling to \$1,750,000 as a result of the reduction in the percentage of street improvement costs recovered through special assessments.

Financing city-wide streets program continued.

The City Council authorized an increase in the General Fund transfer to the Street Improvements Fund by \$120,000 to substitute available working capital for new debt relating to the arterial program. This action minimized the new debt required for the arterial program and maintains the flexibility to meet future budget requirements which will be capped under the Expenditure Restraint Program.

Parks and Recreation Improvements


Council increased the general fund transfers to appropriate \$15,000 in the 1998 Parks and Recreation Capital Improvement Program to develop a plan for converting the parking lot area adjacent to Boyd Park into a park or green space area. This Project was originally proposed in the year 2002.

Special Agency Requests

- 1) Council approved an additional \$7,000 General Fund contribution for the Eau Claire Pubic Access Center operations.
- 2) Council approved a \$2,000 General Fund contribution to fund the UW-EC Racial Diversity Program.
- 3) Council approved \$2,500 from the Community Enhancement Fund as a capital contribution to the Chippewa Valley Museum.
- 4) Council approved an additional \$6,000 from the Community Enhancement Fund for the operations of the Paul Bunyan Logging Camp.

These changes have been incorporated into the 1998 Program of Services and the 1998-2002 Capital Improvement Plan.

Sincerely,



Don T. Norrell
City Manager

BUDGET OVERVIEW

The Budget Financial Summary gives the reader a preview of highlights and trends in the 1998 Budget. Pertinent statistical information is included in the following sections to complement and expand on the summarized data.

BUDGET OVERVIEW

Services provided by the City are classified by function for financial reporting purposes. Each major function is accounted for in a separate fund with unique revenue and expense budgets. In 1998, there are 23 operating funds with a combined expenditure budget of \$62,694,900. In addition to the appropriation for operating needs, \$18,478,400 is budgeted for construction of capital facilities such as streets, storm sewers, and utilities. The combined 1998 appropriation for all City funds is \$81,173,300. The following sections highlight anticipated revenues and expenditures and identify significant issues related to each.

REVENUES

Revenues necessary to fund the various activities of the City are derived from many sources. Most revenues are associated with a specific activity and are matched with the cost of providing a particular service. In some instances, activity-specific revenues are inadequate to provide for a needed service and a subsidy may be provided from another fund. All operating funds are set up as separate accounting entities and are budgeted annually. Within each of these operating funds, revenues are projected in specific categories based on historical averages and changes in economic trends.

SUMMARY OF REVENUES BY FUND

	<u>1997</u> <u>Budget</u>	<u>1998</u> <u>Budget</u>	<u>% Change</u>
General Fund	\$30,948,600	\$32,729,200	5.8%
Stormwater Management	n/a	985,200	100.0%
Cemetery Maintenance	343,800	373,000	8.5%
Hazardous Materials Response	181,200	250,000	38.0%
Community Dev. Block Grant	1,253,200	1,225,000	(2.3)%
Economic Development	646,000	764,000	18.3%
Community Enhancement	785,500	777,000	(1.1)%
Public Library	2,205,000	2,336,000	5.9%
City-County Health	2,530,000	2,571,500	1.6%
Debt Service Funds	3,101,100	3,270,600	5.5%
Redevelopment Authority	200,100	100,000	(50.0)%
Water Utility	5,552,800	5,714,800	2.9%
Sewer Utility	5,565,600	5,618,100	0.9%
Parking Utility	225,900	251,400	11.3%
Public Transit	1,964,100	2,297,100	17.0%
Hobbs Ice Center	342,400	379,600	10.9%
Outdoor Pool	352,200	356,900	1.3%
Risk Management	1,685,400	1,435,400	(14.8)%
Central Equipment	2,351,400	2,389,700	1.6%
Landfill Remediation	320,000	450,000	40.6%
Downtown Business District	51,600	51,500	(0.2)%
West Grand Business District	11,400	8,900	(21.9)%
Water Street Business District	10,100	10,100	0.0%
Total Revenues	<u>\$60,627,400</u>	<u>\$64,345,000</u>	6.1%

REVENUE HIGHLIGHTS

Total revenues for all operating funds are projected to increase by 6.1% for 1998 to \$64.3 million. The changes in individual funds are described in detail below.

1. Property Taxes

Property taxes are collected from most real and personal property. Tax rates are established each year by dividing the required levy by the assessed value of the property within the City, excluding TID districts. The City's 1997 reassessment resulted in a 23% increase in assessed values. About 5% of the valuation increase is due to new construction. Most of the increase reflects the inflationary trend in property values that the City has experienced since the last reassessment in 1994. While the *1998 Program of Services* includes a 15.9% levy increase, the City tax rate fell 7% due to the reassessment.

The purpose of the reassessment is to insure equity in the distribution of the tax levy. The reassessment increases all property to as close to 100% of market value as possible. Each year the State provides a similar function for the tax base as a whole by determining an estimate of equalized values for each locality. Equalized values are the basis upon which County and School District taxes are distributed to each municipality. Due to the reassessment, the City's assessments are at 103.1% of equalized value.

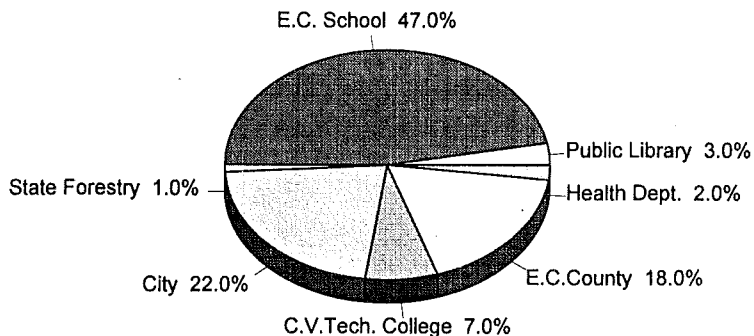
<u>Property in City (w/o TID)</u>	<u>1997</u>	<u>1998</u>	<u>% Change</u>
Equalized value (000's)	\$1,890,893	\$2,042,204	8%
Assessed value (000's)	1,707,418	2,093,363	23%

Assessed Value Tax Levy and Rate Information

	<u>1997</u>		<u>1998</u>		<u>Rate Change</u>
	<u>Levy</u>	<u>Rate</u>	<u>Levy</u>	<u>Rate</u>	
Levied by City Government:					
City of Eau Claire	\$10,118,500	5.876	\$11,737,000	5.576	(5)%
Public Library	1,585,200	0.921	1,709,580	0.812	(12)%
City-County Health	1,078,000	0.626	1,116,800	0.531	(15)%
Total City Government	<u>12,781,700</u>	<u>7.423</u>	<u>14,563,380</u>	<u>6.919</u>	(7)%
Levied by Other Taxing Entities:					
Eau Claire Area School District	20,887,921	12.673	22,345,911	11.085	(12.5)%
CVTC	3,193,936	1.938	3,398,784	1.685	(13.1)%
Eau Claire County	8,098,860	4.914	8,875,347	4.40	(10.5)%
State Forestry	376,006	.220	410,809	.194	(11.8)%
Total-Other Entities	<u>32,556,723</u>	<u>19.745</u>	<u>35,030,851</u>	<u>17.364</u>	(12.1)%
Gross Tax Rate	45,338,423	27.168	49,594,231	24.283	(10.6)%
Less State Tax Credit	<u>(4,229,405)</u>	<u>(2.474)</u>	<u>(4,068,059)</u>	<u>(1.921)</u>	(22.4)%
Net Tax Rate - All Taxing Entities	<u>\$41,109,018</u>	<u>24.694</u>	<u>\$45,526,172</u>	<u>22.362</u>	(9.4)%

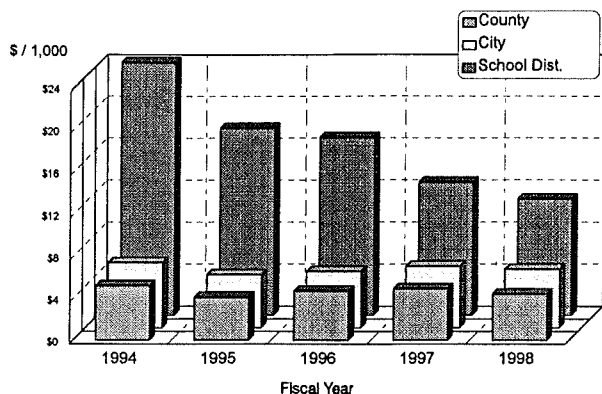
1998 TAX DISTRIBUTION

The chart on the right shows the distribution of overlapping taxing districts which affect property owners in the City of Eau Claire.



COMPARISON OF TAX RATES

(per \$1000 Assessed Value)



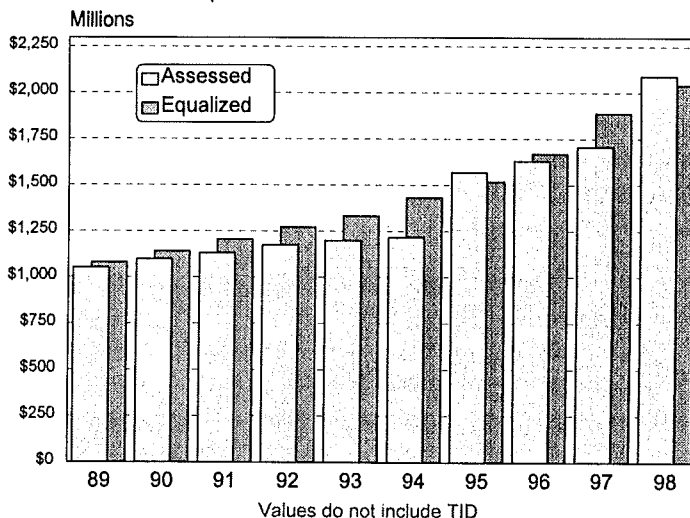
This graph illustrates the tax rate trends for the City, Eau Claire County and Eau Claire School District over the past five years. The School District rates dropped 5.1% in 1996, 25.1% in 1997, and 12.5% in 1998.

This chart shows the gap that can grow between assessed and equalized values. In 1994's budget, assessed values were 85% of market value. Although there was a reassessment in 1994 for taxes collectable in 1995, by the 1997 budget assessed values had again dropped to 91% of the State's equalized value estimate.

The chart also illustrates that in 10 years, property values have doubled, from \$1 billion to \$2 billion, with most of the growth in the past few years.

GROWTH COMPARISON

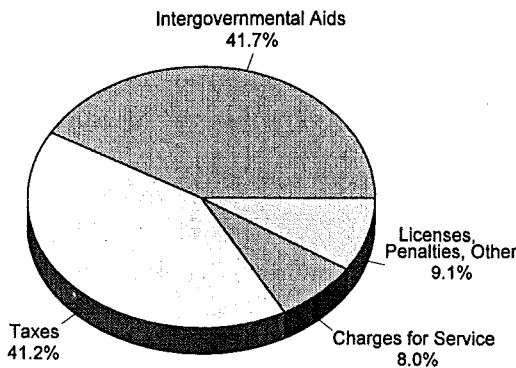
Equalized & Assessed Values



2. General Fund Revenues

Two major segments of General fund revenues are state aids and property taxes, which comprise over 82% of the operating revenues. State and federal aid revenue programs account for 41.7% of the General fund budget. The slight increase in this revenue category is due to the net effect of an increase in local street aid and the Community Oriented Policing Services Grant offset by the annual 5% decrease in Shared Revenues. Property taxes and special assessments account for 41.2% of the budget. The tax levy for the 1998 budget increased by 15.9%. Special assessments are expected to decrease by 14.4% in 1998, due to two factors.

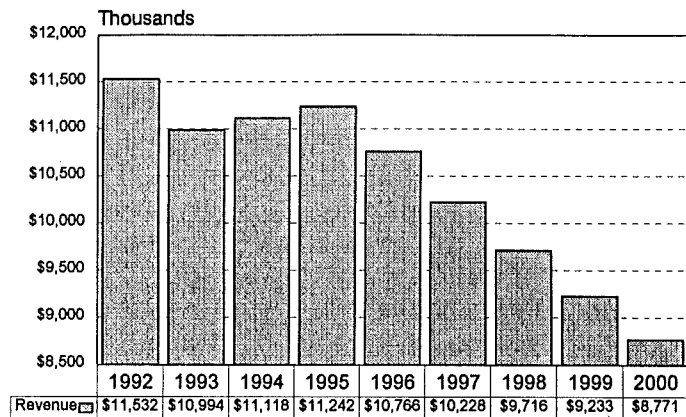
1998 GENERAL FUND REVENUES



First, in recent years the City has received higher than expected advance payments of the 10-year assessment installments, reflecting the high volume of sales and refinancing of property. The advance payments reduce the outstanding balance of the future years installments. Second, beginning in 1995, new special assessments are allocated directly to the Debt Service fund to repay the bonds issued to finance the street improvement projects. Only the remaining installments on prior years' assessments are recognized as income in the General fund. This revenue source will be completely phased out over the next seven years.

The State Shared Revenue program was the City's largest revenue source. In past years, this program averaged approximately \$11 million. In 1996 the City experienced a dramatic change in this program. The City's share of shared revenue dropped over 4% in 1996 and another 5% in 1997 and 1998. The State distributes this revenue based primarily on two factors: equalized value per capita and local revenue effort. Simplistically, the State's distribution formula provides more assistance to communities with the lowest equalized value and the highest local revenues. While the local revenue effort has steadily increased, the City's growth in equalized value per capita has exceeded the statewide average

STATE SHARED REVENUE



resulting in a much lower percentage return on local revenues. The City's ranking relative to other municipalities will be a critical factor in future years, since the formula's effects are compounded by the fact that the State has not allocated any additional funds to the shared revenue program and may decrease future years' appropriations to balance its budget deficit. As indicated in the graph, the City will likely continue to experience decreases of 5% each year.

3. Other General Fund Revenues

An ambulance fee increase is anticipated for 1998. The new rate should generate approximately \$550,000 in total revenues.

Revenues received from the County as reimbursement for the Communications Center will increase by \$80,900, reflecting the addition of three Telecommunicators and other cost increases.

Interest revenues, while down from the mid-eighties high of \$1.5 million, have stabilized with slightly higher rates than in the recent past. The 1998 General fund projection is approximately \$850,000.

4. Revenue Changes in Other Funds

Stormwater Management

- The Stormwater Management fund was established by Council in 1996. Implementation is scheduled for 1998. The stormwater fee will be phased in over several years, reflecting a transition towards a pay-as-you-go basis for capital improvements and the expected increase in operating costs as the DNR regulations are applied to the City. The 1998 fee is \$25 per equivalent runoff unit.

Hazardous Materials Response Fund

- The Hazardous Materials Response fund was established in 1996 to account for responses to hazardous materials spills. Revenues are based on an agreement with the Wisconsin Division of Emergency Government to provide emergency response to incidents involving hazardous materials within a 16 county area.

L.E. Phillips Memorial Public Library

- The Public Library's two primary revenue sources are the City tax levy and the County service fee. The Library's tax levy increased 7.8% to \$1,709,580. Due to the reassessment, the Library's tax rate actually decreased about 12%. The County service fee is based upon circulation charges to all participating Eau Claire County municipalities. The service fee increased 4.1% to \$396,620.

City-County Health Department

- Major revenue sources for the Health Department include the tax levy, a County service fee, and federal and state grants. The Health Department's tax levy increased 3.5% to \$1,116,800. The County contribution will increase 7.4% to \$659,000. Due to the reassessment, the Health Department's rate actually decreased 15%. Federal and state grants make up approximately 17% of the Department's revenue. Program adjustments are requested as additional federal and state funding becomes available throughout the year.

Redevelopment Authority

- The Redevelopment Authority's North Barstow project will be funded by \$100,000 from the Community Development Block Grant Program.

Water Utility

- The Public Service Commission (PSC) determines the Water Utility rates. The budget is based on an application to the PSC for approximately a 12% rate increase. Due to the length of the application process, the increase is not expected to be effective until the last few months of 1998.
- Beginning in 1998, the Water and Sewer Utilities will no longer special assess customers for water and sewer reconstructions. The Utilities will also refund prior years' assessments on a sliding scale.

Sewer Utility

- In 1997, the Sewer Utility requested that the Department of Natural Resources reevaluate the Utility's equipment reserve requirements. As a result of that reevaluation, the DNR has permitted the Utility to apply some reserve funds to sewer capital projects. Therefore the budget does not require additional debt to finance capital improvements. A 3% rate increase was approved to accommodate the sewer reconstructions and special assessment refunds.

Parking Utility

- Revenues are projected to increase in the Parking Utility from the increased demand for 10 hour parking permits and from the income associated with the Soo Line Development parking facility.

Public Transit

- The 1998 budget includes a full year implementation of expanded service hours and the University routes. Federal and state aids provide approximately 55% of funding for Transit operations. About 20% of the revenues are derived from fares and other fees and about 25% is a General fund subsidy.

Hobbs Ice Arena

- Rates for ice time are reviewed annually by the Parks and Recreation Department. Rates for the 1997-1998 season were approved by the City Council in August, 1997. The General fund subsidy is projected to increase to \$85,600 primarily to cover the anticipated increase in utility costs.

Outdoor Pool

- Fees are reviewed annually by the Parks and Recreation Department and are set by the City Council. Pool revenues are directly affected by summer temperatures. General fund support in the amount of \$196,400 for 1998 operations has been budgeted. The General fund also subsidizes payments for the pool debt service and capital repairs.

Risk Management

- The Risk Management fund revenues are derived from internal service charges for insurance coverage including liability issues, property damage, and workers' compensation. The fund's estimated reserve requirements have been decreased and the last debt service payment to WMMIC occurred in 1997. For these reasons, the fund's 1998 revenue requirements have decreased 14%.

EXPENDITURES

The City's *Program of Services* is divided into 23 operating funds. Each of these funds is set up as a separate accounting entity and is budgeted annually. Within each of these operating funds, expenditures are projected in specific categories based on historical averages. The 1998 total expenditures for operations is \$62,694,900, an increase of 5.4% over 1997.

SUMMARY OF EXPENDITURES BY FUND

<u>Fund</u>	<u>1997 Budget</u>	<u>1998 Budget</u>	<u>% Change</u>
General Fund	\$33,868,700	\$35,468,800	4.7%
Stormwater Management	n/a	985,200	100.0%
Cemetery Maintenance	343,800	373,000	8.5%
Hazardous Materials Response	136,600	173,500	27.0%
Community Dev. Block Grant	1,253,200	1,225,000	(2.3)%
Economic Development	393,200	414,600	5.4%
Community Enhancement	781,300	793,300	1.5%
Public Library	2,245,000	2,376,000	5.8%
City-County Health	2,565,400	2,641,300	3.0%
Debt Service Funds	3,254,900	3,291,100	1.1%
Redevelopment Authority	200,100	109,200	(45.4)%
Water Utility	4,785,600	4,759,800	(0.5)%
Sewer Utility	3,522,100	3,529,000	0.2%
Parking Utility	212,700	233,200	9.6%
Public Transit	2,014,800	2,297,100	14.0%
Hobbs Ice Center	342,400	379,600	10.9%
Outdoor Pool	352,200	356,900	1.3%
Risk Management	1,387,700	1,187,300	(14.4)%
Central Equipment	1,450,100	1,583,000	9.2%
Landfill Remediation	320,000	450,000	40.6%
Downtown Business District	50,000	50,000	0.0%
West Grand Business District	8,500	8,500	0.0%
Water Street Business District	9,500	9,500	0.0%
Total All Funds	<u>\$59,497,800</u>	<u>\$62,694,900</u>	5.4%

EXPENDITURE HIGHLIGHTS

Expenditure levels in the 1998 *Program of Services* and the 1998-2002 *Capital Improvement Plan* reflect an effort to maintain quality service and to meet the City's infrastructure requirements while minimizing the tax rate impact. The following section describes significant changes in operations and summarizes information relating to subsidies, community service groups, transfers, bond issues, and the CIP.

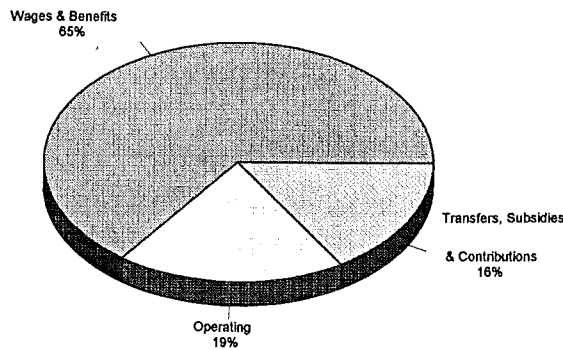
1. Overview of Major Funds

General Fund

- Expenditures in the 1998 budget are budgeted at a 4.7% increase over 1997.
- The budget restrictions under the State's Expenditure Restraint Program (ERP) have capped 1998 appropriations. The ERP limits the City's increase over the 1997 budget to a maximum of 2% for growth plus the CPI increase, net of debt service. The ERP limit is 4.7%. Cities that comply with the ERP ceiling share in state funding. The City's share of ERP revenue is about \$400,000.
- Wage settlements for 1998 have been projected at 3%. Additional increases for full year salaries for 12 police officers, a school liaison officer, and an assistant city attorney, all only partially included in the 1997 budget, plus the rising costs of benefits like health insurance, retirement, and longevity resulted in a 4% payroll increase over 1997 before the addition of new positions.
- New positions in the General Fund include three telecommunicators, six firefighters, an information technician, and two seasonal workers in parks maintenance. The County will contribute 70% of the cost of the telecommunicators. The six firefighters, along with the upgrade of an existing position, are necessary to convert the combination company at Station #9 to a full response company. The City's increasing reliance on technology to meet customer needs has resulted in the need to add an information technician. Improved and expanded facilities, (i.e., more baseball fields, restrooms in shelter houses, team facilities in the Carson Park stadiums) have resulted in the need to add seasonal parks maintenance workers.
- General Fund debt service is projected to decrease slightly, due to the transfer of the 1997 storm water debt service to the Stormwater fund and other debt service reductions.
- The net increase in the departments' budgets for all nonpayroll expenditures is \$181,900, an increase of 2.8%. This category makes up about 18% of the total General fund budget and includes gas, electricity, water, sewer, garbage, telephones, building and equipment rental, insurance, audits, repairs, supplies, training, memberships, uniforms, postage, sand, gravel, salt, maintenance, and contractual services.

- The General Fund expenditures for personnel and other operating costs were reduced by the transfer of \$282,200 in costs from the stormwater maintenance division to the Stormwater Management fund. These costs are related to managing and improving the quality of the City's storm water runoff.

1998 GENERAL FUND EXPENDITURES



Stormwater Management

- The first year operations budget for this fund is based upon a phase-in approach, both to the capital outlay aspect and to implementing the "best management practices" necessary to improve the quality of the City's storm runoff. Capital outlay over the next two years will be at least partially financed through the issuance of general obligation bonds. Besides the debt service for these bonds, the fund is anticipated to assume the debt payments for the 1997 general obligation bond issued for stormwater capital improvements. The fund also reflects the transfer from the General fund of \$282,200 in personnel and other costs for stormwater maintenance. New positions include an engineering technician, a laboratory chemist, and a 1/2 time account clerk.
- Other first year costs for this fund include professional services for legal, engineering, and construction assistance, administrative charges for maintaining the customer base and billing the accounts.

Economic Development

- This fund provides the financial support for the City's economic development efforts. Included at the same level of funding as 1997 are operating subsidies to the Industrial Development Corporation, Momentum Chippewa Valley, and the Incubation Center.
- The 1998 budget includes a third year contribution of \$50,000 for the operations of a City Center Downtown Development Corporation. In addition, \$25,000 from 1996's initial contribution is being carried forward to 1998.

Community Enhancement

- Expenditures in this fund are supported by room tax revenue. Eighty percent of room tax revenues is transferred to other agencies for convention and tourism activities.
- Funding for the Convention Bureau operations is proposed to increase by 2%, reflecting the estimated percentage increase in room tax revenues, as outlined in the Bureau's contractual agreement with the City. Additionally, the Bureau's appropriation for special events will continue at \$35,000, the same as 1997. Total funding for the Convention Bureau is \$443,500.
- The targeted Community Enhancement support for park development is \$100,000 annually.
- The 1998 budget also includes \$35,000 as a partial reimbursement for the trailhead community park development project. Money originally appropriated for this project was allocated to the football stadium contract.

L.E. Phillips Memorial Public Library

- The Library budget will increase 5.8% from 1997. The Library budget allocates \$102,800 to fund an equipment replacement and building maintenance program. This is an increase of \$54,000 over prior years. In 1999 the Library has proposed implementing a technology program to provide information through electronic subscription services, the Internet and other data sources.

City-County Health Department

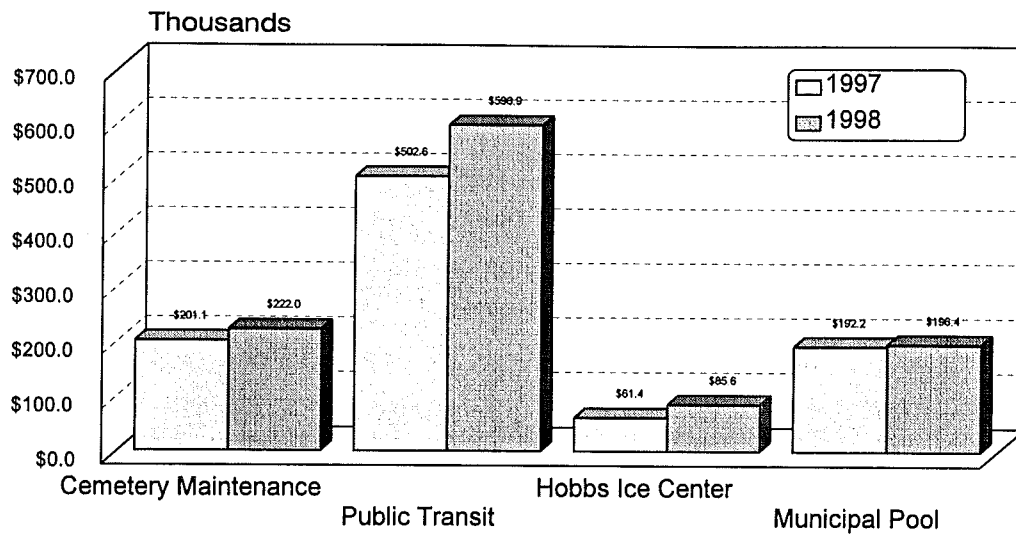
- The Health Department budget will increase 3% from 1997.
- The 1998 budget continues to phase-in local funding for an environmental health specialist. This position was previously supported by CDBG funds. The transition will insure the housing code enforcement program will remain viable in the event of future CDBG program reductions.
- In 1997 the Combined Nursing Services Program was discontinued. In prior years this program was supported by a \$55,000 contribution from the Health Department.
- The department's 1998 budget allocates \$81,000 to the first phase of a public health nursing software and database. The 1998 project is funded from a working capital reserve.

2. Subsidies

The City operates a number of facilities through enterprise funds which function much as business enterprises. All assets, liabilities, revenues and expenses of the operation are recorded in these funds. If the annual revenues of the operation are insufficient to pay operating costs, the General fund provides an operating subsidy. Contributions and advances to these funds for capital improvements are not treated as operating subsidies. Subsidies are required from the General fund to pay a portion of the cost of operations for the Cemetery Maintenance fund, Public Transit, the Hobbs Ice Arena, and the Municipal Pool.

<u>Fund</u>	<u>1997 Budget</u>	<u>1998 Budget</u>	<u>% Change</u>
Cemetery Maintenance	\$201,100	\$222,000	10.4%
Public Transit	502,600	596,900	18.8%
Hobbs Ice Arena	61,400	85,600	39.4%
Municipal Pool	<u>192,200</u>	<u>196,400</u>	2.2%
Total Subsidies	<u>\$957,300</u>	<u>\$1,100,900</u>	15.0%

GENERAL FUND SUBSIDIES



3. Community Service Groups

Annually, in the budget process, community service groups request funding from the City Council. These requests are normally for operating or capital contributions to allow the group to carry out a community event. Community Service Group requests are funded from the General fund, Economic Development fund, and Community Enhancement fund, depending on the focus of the service provided.

	<u>1997 Budget</u>	<u>1998 Requested</u>	<u>1998 Recommended</u>
<u>GENERAL FUND</u>			
Eau Claire Public Access Center:			
Operating	\$82,400	\$109,300	\$91,900
Capital	<u>0</u>	<u>8,000</u>	<u>0</u>
Total Eau Claire Public Access Center	<u>82,400</u>	<u>117,300</u>	<u>91,900</u>
Eau Claire County Humane Association, Inc.	0	150,000	0
L.E. Phillips Senior Central	40,000	41,000	41,000
UWEC Racial Diversity Committee	<u>0</u>	<u>2,000</u>	<u>2,000</u>
Total General Fund	<u>122,400</u>	<u>310,300</u>	<u>134,900</u>
<u>ECONOMIC DEVELOPMENT FUND</u>			
Chippewa Valley Incubation Center, Inc.	15,000	15,000	15,000
City Center Corporation*	75,000	75,000	75,000
Eau Claire County Industrial Dev. Corp.	115,000	115,000	115,000
Momentum Chippewa Valley	<u>24,500</u>	<u>24,500</u>	<u>24,500</u>
Total Economic Development Fund	<u>229,500</u>	<u>229,500</u>	<u>229,500</u>
<u>COMMUNITY ENHANCEMENT FUND</u>			
Chippewa Valley Museum:			
Operating	52,100	54,710	53,200
Capital	<u>0</u>	<u>10,000</u>	<u>2,500</u>
Total Chippewa Valley Museum	<u>52,100</u>	<u>64,710</u>	<u>55,700</u>
Chippewa Valley Symphony Ltd.	2,900	3,650	3,000
Eau Claire Area Convention Bureau **	434,500	442,500	443,500
Beautification Project	5,000	5,000	5,000
Eau Claire Regional Arts Council, Inc.	95,000	95,000	95,000
Paul Bunyan Logging Camp:			
Operating	11,500	20,000	17,800
Camp Guides (G.F. Transfer)	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Total Paul Bunyan Logging Camp	<u>21,500</u>	<u>30,000</u>	<u>27,800</u>
Total Community Enhancement Fund	<u>611,000</u>	<u>640,860</u>	<u>630,000</u>
Total Organizational Requests	<u><u>\$962,900</u></u>	<u><u>\$1,180,660</u></u>	<u><u>\$994,400</u></u>

* Includes Carryover of 1996 appropriation of \$25,000.

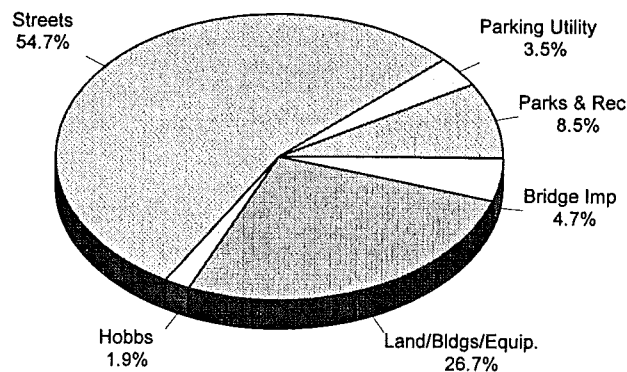
** Subject to actual room tax receipt increase per contract.

4. General Fund Transfers

Capital project transfers from General fund to the Capital Improvement Plan are \$2,887,000 as compared to \$3,153,000 in 1997, a decrease of 8.4%. The 1997 transfers included the one-time transfer to establish the \$1.3 million acquisition reserve. The 1998 transfers are limited by the Expenditure Restraint Program.

<u>CAPITAL PROJECT TRANSFERS</u>	<u>1997</u>	<u>1998</u>
Capital Projects:		
Street Improvements	\$498,000	\$1,580,000
Bridge Improvements	175,000	135,000
Land-Building-Equipment Capital Projects	1,755,000	770,000
Parks & Recreation Capital Projects	420,000	247,000
Parking Utility	100,000	100,000
Public Transit	160,000	0
Hobbs Ice Center	35,000	55,000
Municipal Pool	10,000	0
	<hr/>	<hr/>
Total General Fund Transfers to the CIP	<u>\$3,153,000</u>	<u>\$2,887,000</u>

1998 CAPITAL PROJECT TRANSFERS



Other General Fund Transfers

In addition to operating subsidies, outside agency support and capital project funding, the General fund transfers include \$150,000 for Economic Development, \$1,109,100 for General fund debt service, and \$75,000 for the Municipal Pool debt service.

5. Bond Issues - 1998

In the 1980's much of the capital construction was financed by using the federal revenue sharing program. When those funds were no longer available, the City began a planned bonding program for infrastructure projects. In the 1998-2002 CIP, general obligation debt directly supported by the tax levy is targeted at a maximum of \$1,750,000 per year. The special assessments program in the Street Improvements fund projects bond issues of \$2.05 million to \$2.25 million per year. TIF District #4 is projected to require \$400,000 general obligation debt for 1998 projects to be repaid through tax increments. In addition, in 1998 general obligation bonds will be issued as the funding source for arterial streets (\$2,330,000), stormwater capital improvements (\$1,300,000), and the new fire station (\$1,025,000). The Water Utility is projected to issue \$1,500,000 to finance 1998 projects.

1998 New Debt

General obligation bonds:

Street Improvements	\$2,330,000
Stormwater Improvements	1,300,000
Land, Buildings, Equipment	1,025,000
Special Assessments - Streets	2,250,000
Tax increments - TIF #4	<u>400,000</u>
Total general obligation bonds	<u><u>\$7,305,000</u></u>

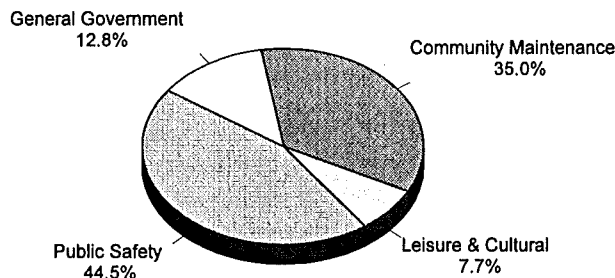
Revenue bonds:

Water Utility	<u><u>\$1,500,000</u></u>
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6. Personnel Changes

While the City's land size, population and demand for services are growing, the staffing level has decreased from 508 positions in 1985 to 499 positions currently. The graph below shows the staffing levels in the four major service areas for the 1998 budget.

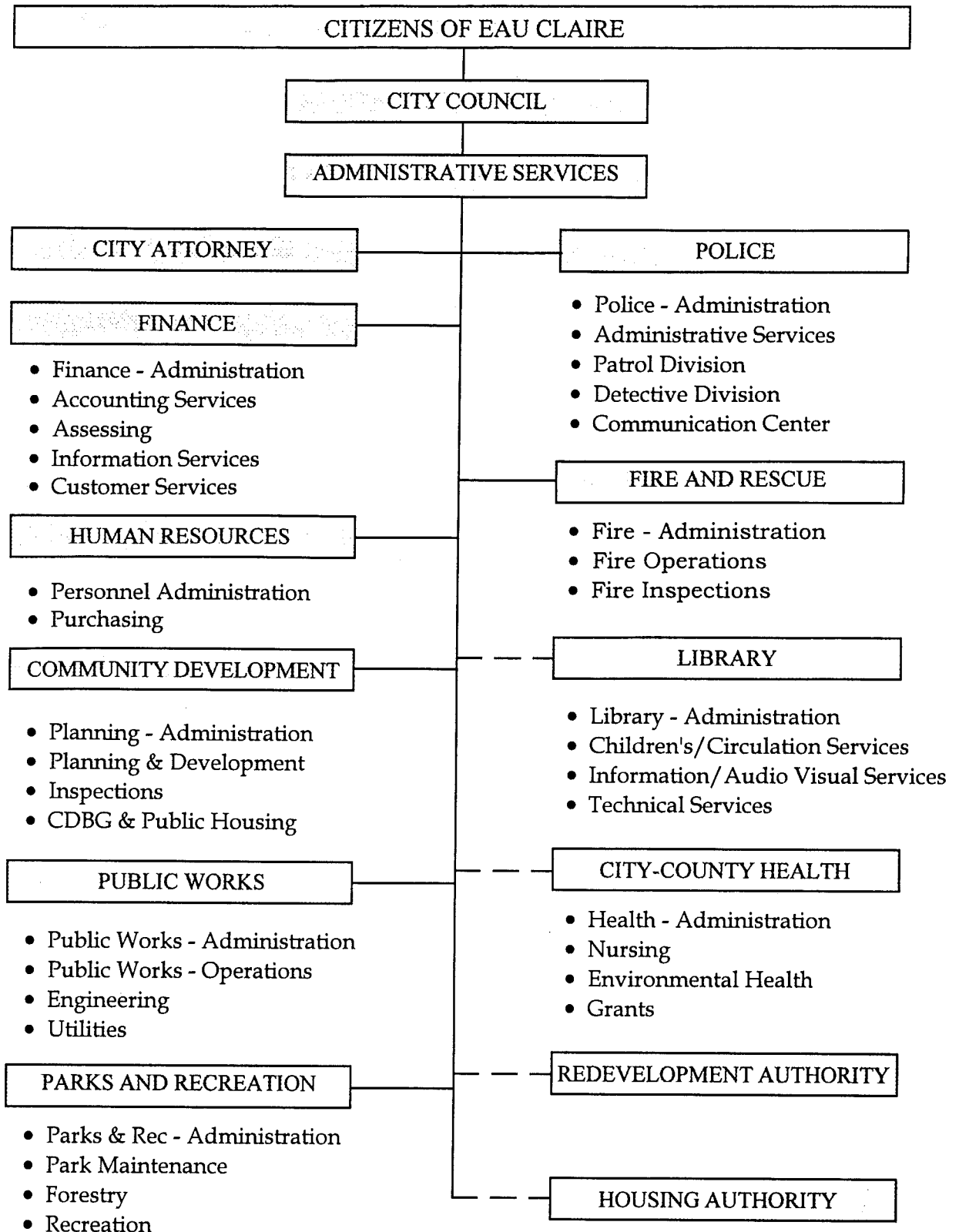
TOTAL 1998 CITY PERSONNEL BY SERVICE AREA



(Excludes Library, Health and Community Development)

ORGANIZATIONAL CHART

City of Eau Claire, Wisconsin



BUDGET POLICY

FINANCIAL POLICIES

The City of Eau Claire's financial policies set forth the basic framework for the overall fiscal management of the City. Operating concurrently with changing circumstances and conditions, these policies assist the decision-making process of the City Council. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent longstanding principles, traditions, and practices, and follow generally accepted accounting principles that have guided the City in the past and have helped maintain financial stability over the last two decades.

OPERATING BUDGET POLICIES

- The City will prepare an annual budget for all operating funds.
- The City will maintain a budgetary control system to ensure adherence to the budget and will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.
- The City will integrate performance measurement and performance objectives with the operating budget.
- A contingency account will be maintained in the annual operating budget to provide for unanticipated expenditures of a non-recurring nature or to meet unexpected increases in service delivery costs. Transfers from the contingency account to the operating programs will require approval by the City Council.
- Mid-year adjustments within budgeted accounts of a department may be made with approval of the Department Directors and the Director of Finance. Budget adjustments between departments or between funds must be approved by the City Council.

Budgets are classified as either lapsing (spending authority terminates at year-end) or non-lapsing (spending authority continues through the life of a project). All lapsing budgets are prepared for fiscal year operations beginning January 1 and ending December 31. Listed below are all budgeted funds showing the type of appropriation.

Lapsing Appropriations

General Fund
Stormwater Management
Cemetery Maintenance
Hazardous Materials Response
Economic Development
Community Enhancement
Public Library
City -County Health
Debt Service Funds
Redevelopment Authority
Water Utility

Non-Lapsing Appropriations

Sewer Utility
Parking Utility
Public Transit
Hobbs Ice Center
Outdoor Pool
Risk Management
Central Equipment
Landfill Remediation
Downtown Business District
W. Grand Business District
Water St. Business District

Community Development Block Grant
Capital Project funds
(Non-lapsing budgets are reviewed annually.)

BUDGET POLICY

OPERATING BUDGET POLICIES (Continued)

- Operating budgets are established on a fund - department - program basis. Transfers between departments or between funds must be approved by the City Council.
- Increases to the approved General fund operating budget are made only in the following situations:
 - emergency situations
 - appropriation for capital projects
 - appropriation for debt service reserve
 - transfer from contingency
 - non-recurring appropriations with offsetting revenues
 - carry-over of prior year appropriations

OPERATING & CAPITAL IMPROVEMENT BUDGETS TIMETABLE

June 24	CIP distributed to Departments
August 1	Budget packets distributed to Departments
August 18	Budget and CIP requests returned to the Finance Department
Aug. 25-Sept.5	Budget and CIP requests reviewed by Budget Team
Sept. 8-24	City Manager's review of Budget and CIP
Sept. 25-Oct.22	Preparation of City Manager's proposed Budget, CIP and other related documents
October 23	Presentation of the 1998 Budget & CIP to the City Council
Oct.23-Nov. 20	Budget worksessions
November 10	Public Hearing
November 25	Presentation of final Budget and CIP for approval by City Council
December 31	Distribution of approved 1998 Budget

BUDGET POLICY

CAPITAL BUDGET POLICIES

- Funding for utility projects should be obtained from:
 - operating profits
 - bond market
 - State Trust Fund loans
 - grants
 - General fund advances
- Loans from General fund to the utilities shall be paid back over a period not to exceed 30 years at the current municipal interest rate. This method is used because of the following factors:
 - 5% of customers are outside City
 - tax-exempt properties pay utility fee
- The City may utilize General fund balances to fund capital projects whenever available and feasible.
- The City shall utilize available funding sources for capital improvements whenever practical and feasible, including:
 - grant funds
 - special assessments
 - developer contributions
- The City will develop a five-year capital improvement program, which will be reviewed and updated annually.
- The complete five-year capital project funding plan must be balanced each year by matching projected expenditures with proposed revenue sources by fund.
- Transfers between capital project funds must be approved by the City Council. A transfer within a capital project fund can be approved by the Finance Director.
- The City will maintain its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues when possible.
- The City will try to ensure that industrial acreage is available for development within the City and served with necessary infrastructure.

BUDGET POLICY

REVENUE POLICIES

- The City will try to maintain a diversified and stable revenue system to minimize short-run fluctuations in any one revenue source.
- The City will attempt to maximize benefits from major revenue sources as a way of maintaining a stable tax rate.
- The City will follow an aggressive policy of collecting revenues.
- The City will establish all user charges and fees at a level related to the full cost (operating, direct, and indirect) of providing the service, whenever practical.
- The City will attempt to review license fees/charges annually to determine if the revenues support the cost of providing the service.
- Water and Sewer Utility funds will be self-supporting through user fees.
 - The minimum utility rates should be set at a rate which will yield net income which is 1.25 times the highest principal and interest payment due. This requirement is in conformance with the mortgage revenue bond requirements.
 - Rate adjustments for the Water Utility are submitted to the Public Service Commission and City Council for review and approval.
 - Rate adjustment for the Sewer Utility will be submitted to the City Council for review and approval.
- The City shall levy and collect a 7 percent room tax pursuant to 66.75 of the Wisconsin Statutes. This tax is collected monthly from all City hotels and motels and is based on the gross room receipts collected. The proceeds from this tax are used to promote convention, tourism, cultural, and recreational activities.
- Parks and Recreation administers a variety of adult and youth recreation programs and activities. These fees and charges are reviewed annually by the City Council. The following policy guidelines have been adopted:
 - Instructional programs will be offered on a year-round basis.
 - Adult instructional fees should cover 100% of the cost of supplies, administration, and personnel.
 - Youth instructional fees should cover 50% of the cost of supplies, administration, and personnel.
 - Some programs are offered to the community as a service and are not designed to recover their cost. These programs include:

Senior Center	Par-Te-Rec
Eau Claire Senior Citizen Club	Playgrounds
Outdoor skating rinks	Open gym
Municipal Band concerts	
 - The recreation division shall charge rental or fees for rooms, pool, gym, ball fields, and special equipment.

BUDGET POLICY

RESERVE POLICIES

- The City will establish a contingency expenditure appropriation in the annual operating budget to provide for unanticipated expenditures of a non-recurring nature, or to meet unexpected small increases in service delivery costs.
- The City will maintain a working capital reserve of \$3.7 million to provide funds for reasonable cash flow needs. This reserve will also be used when the City encounters unforeseen emergencies such as storms, floods, severe unexpected increases in service costs or decrease in revenue, or other situations which are determined to be emergency situations by the City Council.
- Reserves will be established as required by bond ordinance and by statute for arbitrage requirements.
- Funds will be reserved for major equipment replacement and building repairs in the Sewer Utility, as required by EPA grant provisions.
- A cash reserve for Central Equipment "rolling fleet" replacement will be maintained on a replacement cost basis each year. An amount in excess of the original cost depreciation will be reserved annually to reflect replacement value. Additions to the fleet are made through allocations in the annual budget. Separate reserves will also be maintained for replacement of the Fire Department trucks and for replacement of major buildings.
- All general obligation debts will be paid through a general debt service fund and TIF debt service funds. Operating budgets will be prepared to meet the annual principal, interest, and service charge costs for each fund. Net debt service requirements (debt service expenditures less debt service revenue) will be funded through the General fund. Revenue for the TIF debt fund will include taxes generated by incremental property values within the district, special assessments, interest on cash balances, and General fund transfers, if required.

INVESTMENT POLICIES

- Disbursement, collection, and deposit of all funds will be managed to insure maximum investment opportunity for City funds.
- The City will strive to maximize the return on its investment portfolio, with the primary objective of preserving capital in accordance with the City's investment policy and prudent investment practices.

Short-Term Funds

- Funds which are required for daily operating needs and which are available for short periods of time are handled through a service contract with a local bank. This contract specifies that in exchange for services provided, the bank receives a non-interest bearing compensating daily cash balance to pay for the services. All amounts in excess of the daily compensating balance earn interest at 25 basis points over the current 13-week Treasury Bill rate. Funds kept on deposit in this program require pledged collateral held by the City's agent.

BUDGET POLICY

INVESTMENT POLICIES (Continued)

Long-Term Funds

- Funds that are available for 30 days or longer are placed in certificates of deposit with local financial institutions, treasury bills and other Federal securities, or in the State maintained Local Government Investment Pool. The City Council has approved maximum limits on the amount of funds which can be placed in any one type of investment; 80% - Local Government Investment Pool; 60% - certificates of deposit; 80% - obligations of Federal Government; and 5% - Wisconsin Investment Trust.
 - Deposits and certificates of deposit are secured by Federal depository insurance and by the State Guarantee fund up to \$500,000 for each financial institution. Amounts over \$500,000 and repurchase agreements are collateralized by any Federal securities backed by full faith and credit of the U.S. Government equal to at least 100% of deposits. These securities are held in the City's name by an agent of the City.
- All City funds will be pooled for investments except certain restricted funds which require separate accounts. Interest allocations are made to operating and capital project funds based on monthly cash balances.

DEBT POLICIES

- The City will confine long-term borrowing to capital improvements.
- The City will use short-term debt for bond anticipation purposes only.
- The City will follow a policy of full disclosure on every financial report and bond prospectus.
- The City will use "pay as you go" financing to fund general capital projects whenever feasible.
- Section 67.03(1) of the Wisconsin Statutes provides that the amount of indebtedness of a municipality shall not exceed 5 percent of the equalized valuation of the taxable property in the municipality. The City Council has further set an internal debt limit of 70 percent of the maximum amount allowed by the State Statutes.

SPECIAL ASSESSMENT POLICIES

General Policy

- Special assessments will be levied over a ten year period on property owners for construction or reconstruction of sidewalk, curb and gutter, paving, sanitary sewer mains and extensions, and water mains and extensions, at an interest rate of six percent per year. If property with special assessments levied against it is sold, the assessments must be paid in full at closing and may not be assumed by the purchaser. All improvements are guaranteed for a set number of years. In the event an improvement does not last the entire estimated period, a prorata credit adjustment will be made for the remaining life of the improvement. In 1990, the City Council approved an amendment to this policy which allows a 20 year payback at a 6% interest rate for hardship situations.

BUDGET POLICY

SPECIAL ASSESSMENT POLICIES (Continued)

Special Assessments Levied Over Ten Years

- Street construction (est. life is 20 years) - assessment based on cost of residential street with a 30' width (curb to curb) and a 2" asphalt surface.
- Sidewalk, curb, and gutter (est. life is 40 years) - assessment based on total actual cost of construction.
- Water mains and laterals (est. life is 40 years) - assessment based on yearly average cost of 6" and 8" mains. Service laterals based on average cost.
- Sewer mains and laterals (est. life is 40 years) - assessment based on yearly average cost of 8" and 10" mains. Service laterals based on average cost.
- Whiteway lighting construction - assessment based on construction cost. Non-residential properties pay 2/3's of cost and the City pays the remaining 1/3.

Special Assessments Due in Year Assessed

- Street oiling - assessment based on total cost of street oiling.
- Whiteway lighting operation and maintenance - assessment based on total cost of operating and maintaining system and is assessed in full to non-residential properties.

Improvements Not Assessed

- Storm sewer - total cost paid by City. (Exception is a development which is requested when storm sewer funds are not available.)
- Seal coating - total cost paid by City.

MAJOR DEVELOPMENT POLICIES

- Developers are required to pay the total cost of water and sanitary sewer improvements in advance of construction taking place. All other special assessments are paid by developers in accordance with the terms stated in the special assessment policy. In 1989, the City Council approved legislation that will require the developers of subdivisions platted after 1989, to bear the full cost of streets, storm sewers, and city utilities within the development area.

BUDGET POLICY

PURCHASING POLICIES

- Purchases for all City departments for the City of Eau Claire shall be in accordance with the City Procurement Policy (Chapter 2.92 of City Code).
- The methods of source selection are as follows:

Large Purchase

- Competitive sealed bidding must be used for purchases of \$20,000 or greater. This process shall consist of:

Invitation for bids
Public notice
Bid opening
Bid acceptance and bid evaluation
Bid award - City Council authorization

Small Purchase

- Any procurement not exceeding \$20,000 may be made by getting informal written notices, telephone quotations, and published price lists.

Sole Source Procurement

- When it has been determined in writing by the Purchasing Agent, that there is only one source for a required procurement, the purchase may be negotiated and the other methods of selection disregarded. A written determination must be submitted to the City Manager.

Emergency Procurement

- In the event of an emergency, supplies, services, or construction may be purchased without regard to normal purchase selection procedures to protect the health and welfare of the public. A written determination of the basis for the emergency and for the selection of the particular contractor must be included in the contract file.

BUDGET POLICY

PENSION FUNDING AND REPORTING POLICIES

- All current pension liabilities shall be funded on an annual basis.

Existing Plan Funding

- All permanent employees of the City are participants in the Wisconsin Retirement System (WRS), a state-wide, defined-benefit pension plan to which employer and employees both contribute. The City pays a negotiated amount after a six-month probationary period. The rates of employer and employee contributions are set annually by WRS based on actuarial evaluations. The State's policy is to fund retirement contributions to meet current costs of the plan and amortized prior service costs over 40 years. The 1998 rate requirements for the Wisconsin Retirement System employees are as follows:

	<u>General</u>	<u>Police</u>	<u>Fire</u>
Employee	6.2%	5.4%	5.8%
City Contribution	<u>6.0%</u>	<u>15.6%</u>	<u>20.4%</u>
Total	<u>12.2%</u>	<u>21.0%</u>	<u>26.2%</u>

Prior Years' Unfunded Pensions

- The State of Wisconsin administers a plan for retired employees of the Eau Claire Police and Fire departments. These individuals had been covered by a private pension plan prior to the City joining the WRS. No new employees are added to the plan. The City's policy is to fund retirement contributions to meet current benefit payments to retired employees. The total estimated present value of future cost to the City as of December 31, 1996, was approximately \$1,556,883, all of which relates to prior service. The estimated remaining period of amortization is 16 years and will be paid through annual operating appropriations.

Post-Retirement Benefits

- In addition to providing pension benefits, the City provides certain health care benefits for retired employees. Substantially all of the City's permanent employees may become eligible to receive employer paid health care from retirement until age 65 if they reach normal retirement age while working for the City. The cost of retiree health care benefits is recognized as an expenditure in General fund as premiums are paid. For 1998, those costs are estimated at \$230,000.

BUDGET POLICY

COMPENSATED ABSENCES

Employees accumulate vacation, sick leave, and other benefits at various rates depending on bargaining group and length of service. Employees are paid for their total unused vacation and compensatory time upon termination or retirement. However, sick leave can only be used during employment. The cost of compensated absences are recognized when payments are made to employees. A current value of accumulated compensated absences outstanding as of December 31, 1996 is shown on the following table:

Unused vacation pay	\$808,190
Compensatory time	<u>72,556</u>
Total compensated absences	<u><u>\$880,746</u></u>

The estimated current portion of these costs has been included in the 1998 proposed budget.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

- Monthly financial reports will be submitted to the City Council.
- An annual budget for all operating funds will be prepared.
- A 5-year Capital Improvement Plan budget will be presented annually.
- An independent audit will be performed annually for all City funds.
- The City will produce a Comprehensive Annual Financial Report (CAFR) in accordance with Generally Accepted Accounting Principles as outlined by the Governmental Accounting Standards Board.

SPECIAL EVENTS POLICIES - INSURANCE REQUIREMENT

Organizations that use City parks and/or City facilities for special events such as foot races, parades, festivals, etc. are required to obtain liability insurance.

- \$1,000,000 liability coverage is required for events such as Sawdust City Days, Festival-in-the-Pines, circuses, and other events with a high potential for liability.
- \$500,000 coverage is required for parades, foot races, walk-a-thons, bike-a-thons, and bike races. Events that require a Special Class B beer license may also be required to carry \$500,000 of liability coverage.

Events not covered by the above mentioned categories must be reviewed by the Special Events Committee. All liability insurance coverage must contain "participant insurance". All waivers of liability insurance requirements must be approved by the City Council.

BUDGET POLICY

RISK MANAGEMENT POLICY

In 1988, the City of Eau Claire became one of twelve municipalities that entered into a joint venture with Wisconsin Municipal Mutual Insurance Company, a municipal insurance program, to provide liability insurance services. As part of this program, the City will pay the first \$100,000 of any claim. The mutual insurance will pay any costs over \$100,000 per claim or \$300,000 aggregate per year (\$200,000 and \$500,000, respectively after 1994) up to \$5 million.

- The objective of this program is to protect the City, its assets, and public service against accidental losses, destruction, or depletion.
- The City will self-insure all losses which occur with predictable frequency and those which will not have a significant impact on the City's financial position.
- The Risk Manager will review all claims and award recommendations prior to payment by the insurance company. Judgment or award recommendations in excess of \$10,000 will be reviewed with the City Council prior to payment.
- A long range goal is to increase the amount of self-insured retention to \$300,000 per occurrence and \$1,500,000 annual aggregate in an effort to reduce future insurance premium costs.

In 1992, the City also became self-insured for workers' compensation claims. A private company has been retained to assist in handling claims and processing payments resulting from this program.

COMPARATIVE BUDGET SUMMARY

The Comparative Budget Summary is an analysis by fund of the City's 23 operating funds. This summary gives the reader a "snapshot" overview of the City's projected revenue, expenditures and working capital balances as well as other information about major aspects of each fund. Additional revenue detail for all funds is presented in the Revenue Detail section of this budget. Expenditure detail by division is located in the Service Areas section which is divided into the four major services provided to the community.

COMPARATIVE BUDGET SUMMARY

GENERAL FUND

The General Fund is the general operating fund of the City used to account for all transactions except those required to be accounted for in other funds.

Area of Operation

City of Eau Claire
Population of 59,832

Principal Sources of Revenues 1998 Estimate

Intergovernmental	42%
Property Taxes	36%
Charges for Services	8%
Other Taxes	5%
Other Sources	6%
Licenses & Permits	2%
Fines & Forfeits	1%

Assessed Property Values January 1, 1998 Estimate (000's)

Real Estate	
Residential	\$1,390,000
Commercial	660,000
Industrial	100,000
	<hr/>
Subtotal	2,150,000
Personal property	138,000
	<hr/>
Total property	<u>\$2,288,000</u>

Operating Departments

City Council
Administrative Services
City Attorney
Finance
Human Resources
Community Development
Public Works
Parks & Recreation
Police
Fire & Rescue

Operating Personnel

384.95 full-time equivalent positions

COMPARATIVE BUDGET SUMMARY

GENERAL FUND

	1996	1997	1997	1997	1998
	<u>Actual</u>	<u>Budget</u>	<u>6-Month</u>	<u>Estimated</u>	<u>Budget</u>
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Taxes	\$ 11,025,962	\$ 11,982,400	\$ 6,548,799	\$ 12,149,600	\$ 13,471,100
Intergovernmental	14,088,897	13,452,600	1,656,156	13,934,900	13,654,800
Licenses & Permits	845,769	778,300	640,070	830,800	774,000
Fines & Forfeits	476,469	478,000	227,458	478,000	451,500
Charges for Services	876,778	828,300	521,580	868,300	845,300
Charges for Services -					
Intergovernmental	1,596,086	1,603,200	728,582	1,606,200	1,772,800
Miscellaneous	2,176,047	1,733,200	1,409,032	1,793,500	1,627,000
Other Financing Sources	<u>162,327</u>	<u>92,600</u>	<u>148,575</u>	<u>239,600</u>	<u>132,700</u>
 Total Revenues and Other Financing Sources	 <u>31,248,335</u>	 <u>30,948,600</u>	 <u>11,880,252</u>	 <u>31,900,900</u>	 <u>32,729,200</u>
Expenditures and Other Financing Uses:					
Personal Services	21,154,484	21,755,800	9,990,778	21,750,400	23,148,000
Contractual Services	3,477,333	3,840,500	1,686,158	3,952,200	3,981,800
Utilities	712,837	774,900	314,502	775,400	799,800
Fixed Charges	764,761	909,900	407,290	797,300	655,800
Materials & Supplies	989,681	1,111,400	488,525	1,145,200	1,114,900
Contributions & Other Payments	125,241	126,900	93,549	146,700	139,400
Capital Outlay	109,917	80,800	60,386	86,400	97,100
Other Financing Uses	<u>4,507,400</u>	<u>5,268,500</u>	<u>--</u>	<u>5,454,700</u>	<u>5,532,000</u>
 Total Expenditures and Other Financing Uses	 <u>31,841,654</u>	 <u>33,868,700</u>	 <u>13,041,188</u>	 <u>34,108,300</u>	 <u>35,468,800</u>
 Excess (Deficiency) of Funding Sources Over Uses	 <u>\$ (593,319)</u>	 <u>\$ (2,920,100)</u>	 <u>\$ (1,160,936)</u>	 <u>\$ (2,207,400)</u>	 <u>\$ (2,739,600)</u>
<u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ 4,001,904	\$ 2,726,730		\$ 4,533,875	\$ 2,717,903
Changes in Available Balances:					
From operations	(593,319)	(2,920,100)		(2,207,400)	(2,739,600)
Principal repayment -					
leases & advances	877,799	323,380		321,428	332,900
Residual transfers in	850,942	450,000		450,000	450,000
Residual transfer to proprietary					
funds for capital projects/debt	<u>(603,451)</u>	<u>(380,000)</u>		<u>(380,000)</u>	<u>(230,000)</u>
 Ending Balance	 <u>\$ 4,533,875</u>	 <u>\$ 200,010</u>		 <u>\$ 2,717,903</u>	 <u>\$ 531,203</u>

COMPARATIVE BUDGET SUMMARY

STORMWATER MANAGEMENT

Area of Operation

City of Eau Claire

Operating Personnel

2.50 full-time equivalent positions

Principal Sources of Revenues 1998 Estimate

Non-residential Fees	59%
Residential Fees	39%
Municipal Fees	2%

COMPARATIVE BUDGET SUMMARY

STORMWATER MANAGEMENT

	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 6-Month <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Charges for Services	\$ --	\$ --	\$ --	\$ --	\$ 985,200
Total Revenues	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>985,200</u>
Expenditures and Other Financing Uses:					
Personal Services	--	--	--	--	313,300
Contractual Services	--	--	--	--	180,000
Utilities	--	--	--	--	500
Fixed Charges	--	--	--	--	226,000
Materials & Supplies	--	--	--	--	20,500
Capital Outlay	--	--	--	--	10,000
Other Financing Uses	--	--	--	--	234,900
Total Expenditures and Other Financing Uses	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>985,200</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>
<u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ --	\$ --	\$ --	\$ --	\$ --
Changes in Available Balances: From operations	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
Ending Balance	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

COMPARATIVE BUDGET SUMMARY

CEMETERY MAINTENANCE

The Cemetery Maintenance fund is used to account for activities attributed to the operation of the City's two cemeteries.

Area of Operation

Forest Hill Cemetery
Lakeview Cemetery

Operating Personnel

4.40 full-time equivalent positions

Principal Sources of Revenues 1998 Estimate

Transfer from General Fund	60%
License & Permits	22%
Charges for Services	18%

COMPARATIVE BUDGET SUMMARY

CEMETERY MAINTENANCE

	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 <u>6-Month Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Licenses & Permits	\$ 64,157	\$ 82,700	\$ 40,034	\$ 82,000	\$ 83,000
Charges for Services	63,532	60,000	33,182	67,000	68,000
Miscellaneous	11,630	--	--	--	--
Other Financing Sources	<u>192,873</u>	<u>201,100</u>	<u>--</u>	<u>200,900</u>	<u>222,000</u>
 Total Revenues and Other Financing Sources	 <u>332,192</u>	 <u>343,800</u>	 <u>73,216</u>	 <u>349,900</u>	 <u>373,000</u>
Expenditures and Other Financing Uses:					
Personal Services	266,013	276,700	130,818	282,800	291,800
Contractual Services	36,789	34,700	17,585	34,700	37,800
Utilities	13,231	14,100	3,913	14,100	15,600
Fixed Charges	--	--	--	--	9,000
Materials & Supplies	16,159	17,100	7,256	17,100	18,800
Capital Outlay	<u>--</u>	<u>1,200</u>	<u>1,113</u>	<u>1,200</u>	<u>--</u>
 Total Expenditures and Other Financing Uses	 <u>332,192</u>	 <u>343,800</u>	 <u>160,685</u>	 <u>349,900</u>	 <u>373,000</u>
 Excess (Deficiency) of Funding Sources Over Uses	 <u>\$ --</u>	 <u>\$ --</u>	 <u>\$ (87,469)</u>	 <u>\$ --</u>	 <u>\$ --</u>
 <u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ --	\$ --	\$ --	\$ --	\$ --
Changes in Available Balances: From operations	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
Ending Balance	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

COMPARATIVE BUDGET SUMMARY

HAZARDOUS MATERIALS RESPONSE

The Hazardous Materials fund is used to account for activities attributed to the operation of the Hazardous Materials Level "A" Response team.

Area of Operation

City of Eau Claire
16 county area
Total population served 637,600

Operating Personnel

No permanently assigned positions.

Principal Sources of Revenues 1998 Estimate

State Aid \$250,000

COMPARATIVE BUDGET SUMMARY

HAZARDOUS MATERIALS RESPONSE

	1996	1997	1997	1997	1998
	<u>Actual</u>	<u>Budget</u>	<u>6-Month</u>	<u>Estimated</u>	<u>Budget</u>
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Intergovernmental	\$ 347,135	\$ 181,200	--	\$ 221,700	\$ 250,000
Charges for Services	25,183	--	7,850	15,000	--
Miscellaneous	11,690	--	--	3,700	--
Total Revenues and Other Financing Sources	384,008	181,200	7,850	240,400	250,000
Expenditures and Other Financing Uses:					
Personal Services	67,332	40,800	38,643	40,400	42,500
Contractual Services	13,904	17,500	7,958	17,900	30,900
Utilities	1,725	3,000	1,061	3,000	3,000
Fixed Charges	10,754	12,000	5,000	11,000	18,000
Materials & Supplies	36,978	13,200	17,624	13,200	29,100
Contributions & Other Payments	7,584	20,000	1,975	20,000	20,000
Capital Outlay	34,872	30,100	37,305	178,200	30,000
Total Expenditures and Other Financing Uses	173,149	136,600	109,566	283,700	173,500
Excess (Deficiency) of Funding Sources Over Uses	\$ 210,859	\$ 44,600	\$ (101,716)	\$ (43,300)	\$ 76,500
<u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ --	\$ 51,300		\$ 210,859	\$ 167,559
Changes in Available Balances:					
From operations	210,859	44,600		(43,300)	76,500
Ending Balance	\$ 210,859	\$ 95,900		\$ 167,559	\$ 244,059

COMPARATIVE BUDGET SUMMARY

COMMUNITY DEVELOPMENT BLOCK GRANT

The Community Development Block Grant fund is used to account for activities attributed to the Federal Community Development Block Grant Program.

Area of Operation

City of Eau Claire

Operating Personnel

3.00 full-time equivalent positions

Principal Sources of Revenues 1998 Estimate

Block Grant Funds	76%
Program Income	24%

Project Objectives 1998 Estimate

CDBG Housing Rehabilitation Loans	\$426,100
Acquisition Projects	240,000
Public Improvement Projects	160,000
Administration	135,000
Public Service	133,500
Comprehensive Planning Activities	64,700
Contingency	41,700
Intensified Code Enforcement	24,000
Total	<u>\$1,225,000</u>

COMPARATIVE BUDGET SUMMARY

COMMUNITY DEVELOPMENT BLOCK GRANT

	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 6-Month <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Intergovernmental	\$ 2,126,339	\$ 943,000	\$ 373,646	\$ 943,000	\$ 928,000
Miscellaneous	<u>314,488</u>	<u>310,200</u>	<u>152,310</u>	<u>322,800</u>	<u>297,000</u>
Total Revenues and Other Financing Sources	<u>2,440,827</u>	<u>1,253,200</u>	<u>525,956</u>	<u>1,265,800</u>	<u>1,225,000</u>
Expenditures and Other Financing Uses:					
Personal Services	108,643	171,300	39,040	171,300	113,400
Contractual Services	41,616	90,800	25,912	58,800	147,900
Utilities	806	1,000	384	1,000	1,000
Materials & Supplies	8,295	4,800	10,954	4,800	4,800
Contributions & Other Payments	128,818	117,000	50,942	117,000	397,400
Capital Outlay	--	--	818	--	40,000
Loans to Other Agencies	222,259	279,000	100,659	279,000	30,000
Other	<u>1,876,459</u>	<u>589,300</u>	<u>398,479</u>	<u>621,300</u>	<u>490,500</u>
Total Expenditures and Other Financing Uses	<u>2,386,896</u>	<u>1,253,200</u>	<u>627,188</u>	<u>1,253,200</u>	<u>1,225,000</u>
Excess (Deficiency) of Funding Sources Over Uses	\$ <u>53,931</u>	\$ <u>--</u>	\$ <u>(101,232)</u>	\$ <u>12,600</u>	\$ <u>--</u>
<u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ --	\$ --	\$ --	\$ --	\$ --
Changes in Available Balances:					
From operations	53,931	--	--	12,600	--
Designated for future operations	<u>(53,931)</u>	<u>--</u>	<u>--</u>	<u>(12,600)</u>	<u>--</u>
Ending Balance	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

COMPARATIVE BUDGET SUMMARY

ECONOMIC DEVELOPMENT

The purpose of this fund is to account for a loan pool established to provide low interest loans for area business expansion and provide on-going assistance and direction for commercial and economic development.

Area of Operation

City of Eau Claire

Operating Personnel

1.00 full-time equivalent position

Principal Sources of Revenue 1998 Estimate

Loan Pool Repayments	30%
Interest on Investments	26%
Transfer from General Fund	20%
Interest on Notes Receivable	17%
Building Rental	7%

COMPARATIVE BUDGET SUMMARY

ECONOMIC DEVELOPMENT

	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 6-Month <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Miscellaneous	\$ 509,642	\$ 264,400	\$ 119,789	\$ 331,000	\$ 382,000
Non-Operating Revenue	441,981	231,600	212,250	322,400	232,000
Other Financing Sources	268,750	150,000	--	150,000	150,000
Total Revenues and Other Financing Sources	<u>1,220,373</u>	<u>646,000</u>	<u>332,039</u>	<u>803,400</u>	<u>764,000</u>
Expenditures and Other Financing Uses:					
Personal Services	55,673	86,900	36,738	82,700	96,500
Contractual Services	9,534	62,900	50,137	112,900	92,400
Utilities	8,932	13,000	10,000	13,000	13,000
Fixed Charges	185	15,200	5,821	200	200
Materials & Supplies	1,937	4,700	2,524	4,700	4,000
Contributions & Other Payments	461,535	204,500	100,333	554,500	204,500
Capital Outlay	--	6,000	5,243	6,000	4,000
Loans to Other Agencies	709,860	--	281,000	246,000	--
Total Expenditures and Other Financing Uses	<u>1,247,656</u>	<u>393,200</u>	<u>491,796</u>	<u>1,020,000</u>	<u>414,600</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ (27,283)</u>	<u>\$ 252,800</u>	<u>\$ (159,757)</u>	<u>\$ (216,600)</u>	<u>\$ 349,400</u>
<u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ --	\$ --	\$ --	\$ --	\$ --
Changes in Available Balances:					
From operations	(27,283)	252,800		(216,600)	349,400
Transfer (to)/from reserve - Economic Development	27,283	(252,800)		216,600	(349,400)
Ending Balance	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

COMPARATIVE BUDGET SUMMARY

COMMUNITY ENHANCEMENT

This fund was created in 1992 to record room tax revenue and expenditures related to improvements in recreational, civic or cultural activities.

Area of Operation

City of Eau Claire

Operating Personnel

No permanently assigned positions

Principal Sources of Revenue 1998 Estimate

Hotel-Motel Room Tax	\$775,000
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Project Objectives 1998 Estimate

Payment to Convention Bureau	\$443,500
Transfer to Parks Capital Projects	128,000
Payment to Regional Arts Council	95,000
Payment to Museum	55,700
Transfer to General Fund	45,000
Payment to Paul Bunyan Camp	17,800
Payment to Other Organizations	5,000
Payment to C V Symphony	3,000
Auditing	300
Total	<u>\$793,300</u>

COMPARATIVE BUDGET SUMMARY

COMMUNITY ENHANCEMENT

	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 6-Month <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Taxes	\$ 799,932	\$ 780,000	\$ 346,379	\$ 775,000	\$ 775,000
Miscellaneous	41,200	5,500	--	2,000	2,000
	841,132	785,500	346,379	777,000	777,000
Total Revenues and Other Financing Sources					
Expenditures and Other Financing Uses:					
Contractual Services	280	300	270	300	300
Contributions & Other Payments	642,450	601,000	373,250	601,000	620,000
Other Financing Uses	275,000	180,000	--	180,000	173,000
	917,730	781,300	373,520	781,300	793,300
Total Expenditures and Other Financing Uses					
Excess (Deficiency) of Funding Sources Over Uses	\$ (76,598)	\$ 4,200	\$ (27,141)	\$ (4,300)	\$ (16,300)
 <u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ 97,400	\$ 200	\$ 20,802	\$ 16,502	
Changes in Available Balances:					
From operations	(76,598)	4,200	(4,300)	(16,300)	
Transfer from reserve-capital projects	--	--	--	--	
	20,802	4,400	16,502	202	
Ending Balance					

COMPARATIVE BUDGET SUMMARY

PUBLIC LIBRARY

The Public Library fund was established to account for the collection of revenues, primarily a general tax levy set by the City Council, and the operations of the L.E. Phillips Public Library. Operating policy for the Library is established by the Library Board, most of whose members are appointed by the City Council.

Area of Operation

City of Eau Claire
Eau Claire County Municipalities

Operating Facilities

L.E. Phillips Public Library

Principal Sources of Revenue 1998 Estimate

Property Taxes	73%
Contract with County	17%
Fines & Forfeits	4%
Charges for Services	4%
Other Sources	2%

Operating Personnel

30.63 full-time equivalent Library positions
3.00 Custodial positions

COMPARATIVE BUDGET SUMMARY

PUBLIC LIBRARY

	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 <u>6-Month Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Taxes	\$ 1,545,820	\$ 1,585,200	\$ 1,585,200	\$ 1,585,200	\$ 1,709,580
Intergovernmental	--	16,000	--	1,200	16,000
Fines & Forfeits	97,722	96,500	53,061	99,600	94,000
Charges for Services	12,875	11,900	6,086	10,700	10,600
Charges for Services- Intergovernmental	463,354	476,300	218,333	476,800	489,320
Miscellaneous	32,037	18,600	17,535	24,000	16,100
Other Financing Sources	439	500	--	400	400
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues and Other Financing Sources	2,152,247	2,205,000	1,880,215	2,197,900	2,336,000
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Expenditures and Other Financing Uses:					
Personal Services	1,415,393	1,489,800	681,520	1,473,700	1,543,000
Contractual Services	165,049	174,400	54,142	182,400	195,700
Utilities	70,852	84,100	31,319	68,500	70,400
Fixed Charges	19,572	22,600	11,205	22,000	32,100
Materials & Supplies	331,014	362,500	144,626	353,400	367,300
Contributions & Other Payments	14,735	7,600	7,578	7,600	7,900
Capital Outlay	82,630	55,200	20,108	49,300	56,800
Other Financing Uses	48,800	48,800	48,800	48,800	102,800
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenditures and Other Financing Uses	2,148,045	2,245,000	999,298	2,205,700	2,376,000
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Excess (Deficiency) of Funding Sources Over Uses	\$ 4,202	\$ (40,000)	\$ 880,917	\$ (7,800)	\$ (40,000)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ 48,000	\$ 50,175	\$ 56,360	\$ 48,168	
Changes in Available Balances:					
From operations	4,202	(40,000)	(7,800)	(40,000)	
(To)from designated reserves	4,158	--	(392)	--	
	<hr/>	<hr/>	<hr/>	<hr/>	
Ending Balance	\$ 56,360	\$ 10,175	\$ 48,168	\$ 8,168	
	<hr/>	<hr/>	<hr/>	<hr/>	

COMPARATIVE BUDGET SUMMARY

CITY-COUNTY HEALTH DEPARTMENT

The Health Department fund was established to account for the collection of revenues, primarily a general tax levy set by the City Council and the County Board, and for the operations of the City-County Health Department. Operating policy for the City-County Health Department is established by Health Board members who are appointed by the City Council and County Board.

Area of Operation

City of Eau Claire
County of Eau Claire

Operating Facilities

Rented area in the Eau Claire
County Court House

Principal Sources of Revenue 1998 Estimate

Property Taxes	69%
State & Federal Aid	17%
Licenses & Permits	7%
Charges for Services	6%
Other Sources	1%

Operating Personnel

44.77 full-time equivalent positions

COMPARATIVE BUDGET SUMMARY

CITY-COUNTY HEALTH DEPARTMENT

	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 6-Month <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Taxes	\$ 1,038,580	\$ 1,078,000	\$ 1,078,000	\$ 1,078,000	\$ 1,116,800
Intergovernmental	516,980	463,600	222,546	468,500	440,500
Licenses & Permits	177,303	166,000	125,819	167,300	175,100
Charges for Services	139,466	127,300	67,745	149,400	132,700
Charges for Services- Intergovernmental	595,746	631,500	318,053	631,500	677,100
Miscellaneous	24,868	26,600	5,015	9,300	5,300
Other Financing Sources	48,024	37,000	20,458	37,000	24,000
Total Revenues and Other Financing Sources	<u>2,540,967</u>	<u>2,530,000</u>	<u>1,837,636</u>	<u>2,541,000</u>	<u>2,571,500</u>
Expenditures and Other Financing Uses:					
Personal Services	2,107,775	1,674,400	979,531	1,691,900	1,773,800
Contractual Services	183,022	141,000	97,760	151,700	159,200
Utilities	17,064	11,500	6,686	12,100	14,100
Fixed Charges	20,572	29,500	14,778	29,500	29,500
Materials & Supplies	143,277	637,300	37,995	610,800	582,600
Contributions & Other Payments	55,000	55,000	13,750	13,800	--
Capital Outlay	25,562	16,700	14,647	22,800	82,100
Total Expenditures and Other Financing Uses	<u>2,552,272</u>	<u>2,565,400</u>	<u>1,165,147</u>	<u>2,532,600</u>	<u>2,641,300</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ (11,305)</u>	<u>\$ (35,400)</u>	<u>\$ 672,489</u>	<u>\$ 8,400</u>	<u>\$ (69,800)</u>
<u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ 184,248	\$ 136,558		\$ 163,193	\$ 191,979
Changes in Available Balances:					
From operations	(11,305)	(35,400)		8,400	(69,800)
Transfer to reserve - equipment replacement	(11,350)	(18,240)		(14,914)	(15,200)
From(to) designated reserves	1,600	(6,600)		35,300	--
Ending Balance	<u>\$ 163,193</u>	<u>\$ 76,318</u>		<u>\$ 191,979</u>	<u>\$ 106,979</u>

COMPARATIVE BUDGET SUMMARY

DEBT SERVICE

The Debt Service fund provides centralized accounting for principal and interest payments for City general obligation bonds and notes. This fund is supported by tax levies, transfers from enterprise funds and interest income. The City also has two Debt Service Tax Increment funds whose purpose is to record all debt service payments, incremental tax payments, special assessment revenues, and interest income as received. Four additional TIF districts have been created by the City and are currently in the construction phase. These funds are accounted for in the Capital Improvement Program.

Areas of Operation

Internal City accounting fund

TIF #2

Two-block area in downtown bounded by the Chippewa River, Lake Street, and Graham Avenue.

Project construction included a bi-level parking ramp and riverfront improvements.

TIF #3

80 acre tract near intersection of Hwy 53 and AA interchange.

Original project consisted of constructing public improvements in Oakwood Hills area.

District Created

TIF #2 - January 1, 1983

TIF #3 - January 1, 1985

Required Termination

TIF #2 - December 31, 2005

TIF #3 - December 31, 2009

1997 Equalized Value

TIF #2 - \$ 6,220,800

TIF #3 - \$ 39,667,600

Principal Uses of Bonding

GENERAL

1993 - streets

1994 - streets, storm sewers

1995 - streets

1996 - streets

1997 - streets, storm sewers

TIF #2

1984 bond issue: \$1,175,000

-Construct parking ramp

-Construct riverfront amenities

TIF #3

1985 bond issue: \$6,500,000

-Construct and extend city utilities

-Construct road system in area

Current Developments

TIF #2

A 40 apartment complex has been completed on this site. No other major improvements are planned for this project site.

TIF #3

The primary emphasis of the district was the development of a shopping mall and surrounding amenities. Major construction in the district has been completed.

COMPARATIVE BUDGET SUMMARY

DEBT SERVICE

	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 <u>6-Month Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Taxes	\$ 1,904,597	\$ 1,683,000	\$ 1,285,558	\$ 1,879,000	\$ 1,853,500
Miscellaneous	584,990	371,200	325,678	384,300	173,100
Other Financing Sources	820,000	1,046,900	--	1,046,900	1,244,000
Total Revenues and Other Financing Sources	<u>3,309,587</u>	<u>3,101,100</u>	<u>1,611,236</u>	<u>3,310,200</u>	<u>3,270,600</u>
Expenditures and Other Financing Uses:					
Contractual Services	3,249	12,100	390	12,100	5,900
Principal - G.O. Bonds	2,495,000	1,785,000	1,615,000	1,785,000	1,195,000
Principal - S/A Bonds	255,000	335,000	335,000	335,000	775,000
Principal - Stormwater Bonds	--	--	--	--	25,000
Principal - Notes Payable	159,095	66,400	32,582	66,400	23,700
Interest - G.O. Bonds	704,372	668,500	314,581	582,600	697,200
Interest - S/A Bonds	107,235	323,300	139,805	260,300	444,000
Interest - Stormwater Bonds	--	--	--	--	109,800
Interest - Notes Payable	72,242	64,600	40,835	64,500	15,500
Total Expenditures and Other Financing Uses	<u>3,796,193</u>	<u>3,254,900</u>	<u>2,478,193</u>	<u>3,105,900</u>	<u>3,291,100</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ (486,606)</u>	<u>\$ (153,800)</u>	<u>\$ (866,957)</u>	<u>\$ 204,300</u>	<u>\$ (20,500)</u>
<u>Available Fund Balance for Debt Service</u>					
Beginning Balance	\$ 2,446,438	\$ 1,854,938		\$ 1,959,832	\$ 2,164,132
Changes in Available Balances:					
From operations	(486,606)	(153,800)		204,300	(20,500)
Residual transfer out	--	--		--	--
Ending Balance	<u>\$ 1,959,832</u>	<u>\$ 1,701,138</u>		<u>\$ 2,164,132</u>	<u>\$ 2,143,632</u>

COMPARATIVE BUDGET SUMMARY

REDEVELOPMENT AUTHORITY

In 1994, the Redevelopment Authority began a project which required the acquisition and clearance of residential and commercial property on the lower west side. The project area was cleared for the construction of the new Lakeside Elementary School which opened in 1996. The Redevelopment Authority is proceeding with the acquisition of residential and commercial property in the North Barstow Redevelopment project area on the north side of downtown. In 1996, the former Soo Line property was optioned to the Redevelopment Authority by the City Council for redevelopment. Negotiations are continuing with a local developer for a commercial office project on the site. The project is funded by CDBG in 1998 for \$100,000.

Area of Operation

Areas of the City which have been identified by the City Council as a "project area".

Operating Personnel

Commission members (7) appointed to 5 year term by the City Council. City staff is assigned to assist in carrying out the duties required to complete redevelopment plans.

Principal Sources of Revenue 1998 Estimate

Transfer From CDBG	\$100,000
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COMPARATIVE BUDGET SUMMARY

REDEVELOPMENT AUTHORITY

	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 <u>6-Month Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
<u>Operating Budget</u>					
Revenues:					
Miscellaneous	\$ 535	\$ 100	\$ --	\$ 100	\$ --
Other Financing Sources	<u>334,869</u>	<u>200,000</u>	<u>7,525</u>	<u>200,000</u>	<u>100,000</u>
Total Revenues and Other Financing Sources	<u>335,404</u>	<u>200,100</u>	<u>7,525</u>	<u>200,100</u>	<u>100,000</u>
Expenses:					
Contractual Services	20	100	120	100	4,400
Utilities	--	--	--	--	500
Fixed Charges	--	--	--	--	3,800
Materials & Supplies	--	--	--	--	500
Capital Outlay	<u>407,050</u>	<u>200,000</u>	<u>79,211</u>	<u>200,000</u>	<u>100,000</u>
Total Expenses and Other Financing Uses	<u>407,070</u>	<u>200,100</u>	<u>79,331</u>	<u>200,100</u>	<u>109,200</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ (71,666)</u>	<u>\$ --</u>	<u>\$ (71,806)</u>	<u>\$ --</u>	<u>\$ (9,200)</u>
<u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ --	\$ --	\$ --	\$ --	\$ --
Changes in Available Balances:					
From operations	(71,666)	--	--	--	(9,200)
Transfer from reserves -	<u>71,666</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>9,200</u>
Ending Balance	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

COMPARATIVE BUDGET SUMMARY

WATER UTILITY

The Water Utility Fund is used to account for financing construction, operations and maintenance of the municipal water treatment and distribution system.

Area of Operation

City of Eau Claire
 Portion of Town of Washington
 Total customers:
 1997 - 21,800 (Estimate)
 1996 - 21,232
 1995 - 20,907
 1994 - 20,593

Operating Facilities

Water treatment plant
 □ 20 MGD capacity
 □ Constructed in 1953

 318 miles of water main
 4 pump stations
 5 water reservoirs
 15 wells
 13.7 M gallon reservoir capacity

Principal Sources of Revenues 1998 Estimate

User Fees	73%
Fire Protection	15%
Interest Income	5%
Other Sources	4%
Payment For Shared Expenses	3%

Operating Personnel

29.10 full-time equivalent positions

Customer Usage in 1996

Pope & Talbot	10.7%
Nestles Co.	6.7%
UW-Eau Claire	3.6%
Luther Hospital	1.5%
Board of Education	1.3%
Sacred Heart Hospital	1.3%
American Phoenix	1.3%
Jennico	0.8%
All Other	72.8%

Customer Usage

	1991	1992	1993	1994	1995	1996
Residential	1,437,210	1,590,803	1,348,184	1,493,820	1,493,594	1,500,332
Commercial	821,510	849,490	817,278	832,963	846,537	865,769
Industrial	867,654	735,480	656,644	683,063	739,627	744,179
Public	225,005	226,962	202,683	284,182	249,237	299,956

Note: customer usage measured in 100 cubic feet units

COMPARATIVE BUDGET SUMMARY

WATER UTILITY

	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 <u>6-Month Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
<u>Operating Budget</u>					
Revenues:					
Operating	\$ 4,643,691	\$ 4,951,300	\$ 2,274,935	\$ 4,909,300	\$ 5,076,400
Other Operating	135,394	135,100	149,223	131,000	132,000
Non-Operating	340,226	466,400	30,051	486,400	506,400
Total Revenues	5,119,311	5,552,800	2,454,209	5,526,700	5,714,800
Expenses:					
Personal Services	1,184,572	1,501,800	661,017	1,476,700	1,532,700
Contractual Services	298,020	244,700	99,934	244,700	285,900
Utilities	213,390	294,400	128,388	294,400	300,300
Fixed Charges	1,261,468	1,505,800	713,866	1,505,800	1,336,200
Materials & Supplies	175,390	175,300	46,148	175,300	176,400
Capital Outlay	--	3,000	2,840	3,000	12,600
Interest Expense-Proprietary Funds	933,858	1,060,600	448,429	1,060,600	1,115,700
Total Expenses and Other Financing Uses	4,066,698	4,785,600	2,100,622	4,760,500	4,759,800
Excess (Deficiency) of Funding Sources Over Uses	\$ 1,052,613	\$ 767,200	\$ 353,587	\$ 766,200	\$ 955,000
<u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ 1,325,052	\$ 1,257,634		\$ 1,482,544	\$ 1,688,256
Changes in Available Balances:					
From operations	1,052,613	767,200		766,200	955,000
Contributed capital	988,542	140,000		120,000	115,000
Sewer reimbursement	43,112	--		43,500	43,500
Principal payment - debt	(736,709)	(792,200)		(792,200)	(688,500)
Transfer to capital projects/reserves	(1,190,066)	(434,831)		68,212	(540,370)
Ending Balance	\$ 1,482,544	\$ 937,803		\$ 1,688,256	\$ 1,572,886

COMPARATIVE BUDGET SUMMARY

SEWER UTILITY

The Sewer Utility is used to account for the financing of construction, operations and maintenance of the municipal sewage collection and treatment system.

Area of Operation

City of Eau Claire
 Portion of City of Altoona
 Total customers:
 1997 - 20,950 (Estimate)
 1996 - 20,628
 1995 - 20,326
 1994 - 20,042

Operating Facilities

Sewage treatment plant
 □ 16.3 MGD capacity
 □ Constructed in 1980
 285 miles of sewer main
 18 sewer lift stations

Principal Sources of Revenue 1998 Estimate

User Fees	86%
Interest Income	6%
Other Service Charges	6%
Industrial Surcharge	2%

Operating Personnel

25.9 full-time equivalent positions

Customer Usage in 1996

Nestles Co.	5.2%
UW-Eau Claire	4.5%
Luther Hospital	2.2%
Sacred Heart Hospital	1.5%
Board of Education	1.0%
Huebsch	0.9%
Oakwood Mall	0.7%
The Clairemont	0.7%
Sky Park Technology	0.7%
All other	82.6%

Customer Usage

	1991	1992	1993	1994	1995	1996
Residential	1,196,347	1,213,261	1,197,895	1,179,848	1,234,963	1,214,864
Commercial	772,707	791,147	770,848	777,098	810,925	793,818
Industrial	206,856	158,509	182,305	199,652	211,138	204,321
Public	182,159	179,473	185,614	179,650	200,440	198,993

Note: customer usage measured in 100 cubic feet units

COMPARATIVE BUDGET SUMMARY

SEWER UTILITY

	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 6-Month <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Operating Budget					
Revenues:					
Operating	\$ 5,004,394	\$ 5,161,200	\$ 2,395,143	\$ 5,138,200	\$ 5,211,700
Other Operating	75,258	48,000	60,738	48,100	50,000
Non-Operating	<u>572,378</u>	<u>356,400</u>	<u>24,585</u>	<u>376,400</u>	<u>356,400</u>
Total Revenues	<u>5,652,030</u>	<u>5,565,600</u>	<u>2,480,466</u>	<u>5,562,700</u>	<u>5,618,100</u>
Expenses:					
Personal Services	1,404,232	1,442,800	652,103	1,445,600	1,499,900
Contractual Services	1,119,500	648,200	331,548	648,200	671,300
Utilities	291,421	278,300	118,130	298,300	301,700
Fixed Charges	496,580	515,400	204,310	482,700	362,600
Materials & Supplies	144,444	157,600	54,463	157,600	325,300
Capital Outlay	--	7,000	--	7,000	--
Interest Expense-Proprietary Funds	419,655	472,800	195,758	396,400	368,200
Other Non-operating Expense	<u>70,341</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
Total Expenses and Other Financing Uses	<u>3,946,173</u>	<u>3,522,100</u>	<u>1,556,312</u>	<u>3,435,800</u>	<u>3,529,000</u>
Excess (Deficiency) of Revenues Over Expenses	<u>\$ 1,705,857</u>	<u>\$ 2,043,500</u>	<u>\$ 924,154</u>	<u>\$ 2,126,900</u>	<u>\$ 2,089,100</u>
Working Capital/Available Fund Balance					
Beginning Balance	\$ 1,597,405	\$ 906,805	\$ 1,666,310	\$ 3,586,239	
Changes in Available Balances:					
From operations	1,705,857	2,043,500	2,126,900	2,089,100	
Contributed capital	1,048,304	120,000	120,000	100,000	
Principal payments - debt	(625,662)	(654,400)	(654,400)	(678,300)	
Residual equity transfer	(550,000)	(450,000)	(450,000)	(450,000)	
Transfer to capital projects/reserves	<u>(1,509,594)</u>	<u>(1,046,380)</u>	<u>777,429</u>	<u>(2,936,825)</u>	
Ending Balance	<u>\$ 1,666,310</u>	<u>\$ 919,525</u>	<u>\$ 3,586,239</u>	<u>\$ 1,710,214</u>	

COMPARATIVE BUDGET SUMMARY

PARKING UTILITY

The Parking Utility is an enterprise fund set up to record the revenues and expenses of City parking operations.

Area of Operation

Downtown Eau Claire
Water Street Area

Operating Facilities

On-street meters
Eleven public parking lots
Two parking ramps

Principal Sources of Revenue 1998 Estimate

Ramp Charges	54%
Permit Fees	25%
Meter Fees	21%

Operating Personnel

2.25 full-time equivalent positions

COMPARATIVE BUDGET SUMMARY

PARKING UTILITY

	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 6-Month <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
<u>Operating Budget</u>					
Revenues:					
Operating	\$ 213,648	\$ 225,900	\$ 114,916	\$ 233,700	\$ 251,400
Total Revenues	<u>213,648</u>	<u>225,900</u>	<u>114,916</u>	<u>233,700</u>	<u>251,400</u>
Expenses:					
Personal Services	90,916	104,600	42,886	104,100	107,300
Contractual Services	42,330	47,000	17,344	47,000	51,900
Utilities	30,985	39,500	18,064	39,500	45,100
Fixed Charges	11,046	15,600	5,714	15,500	22,600
Materials & Supplies	3,428	6,000	1,515	6,000	6,300
Total Expenses and Other Financing Uses	<u>178,705</u>	<u>212,700</u>	<u>85,523</u>	<u>212,100</u>	<u>233,200</u>
Excess (Deficiency) of Revenues Over Expenses	<u>\$ 34,943</u>	<u>\$ 13,200</u>	<u>\$ 29,393</u>	<u>\$ 21,600</u>	<u>\$ 18,200</u>
 <u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ --	\$ --	\$ --	\$ --	\$ 21,600
Changes in Available Balances:					
From operations	34,943	13,200		21,600	18,200
Residual transfers in	151,480	100,000		100,000	100,000
Transfer to capital projects	<u>(186,423)</u>	<u>(113,200)</u>		<u>(100,000)</u>	<u>(125,000)</u>
Ending Balance	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 21,600</u>	<u>\$ 14,800</u>	

COMPARATIVE BUDGET SUMMARY

PUBLIC TRANSIT

The Public Transit Fund is used to account for the operation and maintenance of the municipal mass transit facility.

Area of Operation

City of Eau Claire
Portion of City of Altoona

Operating Facilities

Downtown Transfer Center
Constructed in 1984
Central Maintenance Facility
Constructed in 1988

Principal Sources of Revenues 1998 Estimate

State Assistance	42%
General Fund Subsidy	26%
Charges for Services	15%
Federal Assistance	12%
Other Sources	5%

Operating Personnel

36.00 full-time equivalent positions

City of Eau Claire Subsidy (% of Total Revenue)

1991	342,034	18%
1992	294,278	20%
1993	322,155	22%
1994	327,754	21%
1995	376,472	23%
1996	447,026	26%
1997	490,100	25%
1998	596,900	26%

Operating Assistance as a Percent of Expenses

	STATE	FEDERAL
1991	38.5%	23.0%
1992	42.0%	22.0%
1993	41.6%	21.8%
1994	42.0%	21.5%
1995	42.0%	17.7%
1996	42.7%	12.7%
1997	42.0%	12.0%
1998	42.0%	11.7%

of Buses - Year Acquired

3	1975
5	1982
8	1989

Number of Annual Revenue Riders

1991	476,994	
1992	490,945	
1993	452,720	
1994	405,003	
1995	377,632	
1996	385,462	
1997	592,880	estimate
1998	635,000	estimate

COMPARATIVE BUDGET SUMMARY

PUBLIC TRANSIT

	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 6-Month <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
<u>Operating Budget</u>					
Revenues:					
Operating	\$ 220,334	\$ 257,100	\$ 105,850	\$ 251,700	\$ 347,000
Other Operating	19,615	11,800	29,971	36,000	11,800
Non-Operating	<u>1,512,660</u>	<u>1,695,200</u>	<u>269,358</u>	<u>1,707,500</u>	<u>1,938,300</u>
Total Revenues	<u>1,752,609</u>	<u>1,964,100</u>	<u>405,179</u>	<u>1,995,200</u>	<u>2,297,100</u>
Expenses:					
Personal Services	1,128,875	1,180,500	540,417	1,189,900	1,510,800
Contractual Services	317,720	510,500	139,785	510,500	405,400
Utilities	5,063	5,900	2,954	5,900	6,000
Fixed Charges	128,634	135,000	61,368	131,500	136,900
Materials & Supplies	172,317	166,900	79,003	166,900	222,000
Capital Outlay	<u>--</u>	<u>16,000</u>	<u>32,248</u>	<u>41,200</u>	<u>16,000</u>
Total Expenses and Other Financing Uses	<u>1,752,609</u>	<u>2,014,800</u>	<u>855,775</u>	<u>2,045,900</u>	<u>2,297,100</u>
Excess (Deficiency) of Revenues Over Expenses	<u>\$ --</u>	<u>\$ (50,700)</u>	<u>\$ (450,596)</u>	<u>\$ (50,700)</u>	<u>\$ --</u>
 <u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ 340,765	\$ 340,765		\$ 340,765	\$ 90,065
Changes in Available Balances:					
From operations	--	(50,700)		(50,700)	--
Residual transfer in	--	160,000		160,000	--
Transfer to capital project reserves	<u>--</u>	<u>(360,000)</u>		<u>(360,000)</u>	<u>--</u>
Ending Balance	<u>\$ 340,765</u>	<u>\$ 90,065</u>		<u>\$ 90,065</u>	<u>\$ 90,065</u>

COMPARATIVE BUDGET SUMMARY

HOBBS ICE CENTER

The Hobbs Ice Center fund is used to account for the financing of construction, operations and maintenance of the Hobbs Ice Arena's two indoor ice rinks. Facilities are located on Menomonie Street.

Area of Operation

City of Eau Claire

Operating Facilities

Two indoor hockey rinks
Seating capacity for 1,500

Principal Sources of Revenue 1998 Estimate

User Fees	77%
General Fund Subsidy	22%
Other Sources	1%

Operating Personnel

3.00 full-time equivalent positions

Largest Facility Users 1996 Actual

	Hrs.	Revenue
Figure Skating Club	1,198	\$94,303
P&R Youth League	426	37,100
Youth Hockey Board	389	32,469
University	416	35,332
Board of Education	291	31,678

Facility Use Fees-1997

Rental Rate Rink #1	\$87.00
Rental Rate Rink #2	87.00
Varsity Game	320.00
Open Skating-Adult	3.00
Open Skating-Student	2.00
Open Hockey	4.00

General Fund Subsidy

1993	\$38,832
1994	45,911
1995	49,546
1996	69,785
1997	59,000
1998	85,600

COMPARATIVE BUDGET SUMMARY

HOBBS ICE CENTER

	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 6-Month <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
<u>Operating Budget</u>					
Revenues:					
Operating	\$ 271,077	\$ 281,000	\$ 117,762	\$ 280,800	\$ 294,000
Non-Operating	69,785	61,400	--	59,000	85,600
Total revenues	<u>340,862</u>	<u>342,400</u>	<u>117,762</u>	<u>339,800</u>	<u>379,600</u>
Expenses:					
Personal Services	171,874	172,600	85,963	170,000	178,300
Contractual Services	16,736	23,500	18,404	23,500	23,600
Utilities	135,844	120,900	74,930	120,900	154,100
Fixed Charges	7,743	8,900	4,189	8,900	8,300
Materials & Supplies	8,665	16,500	7,729	16,500	15,300
Total Expenses and Other Financing Uses	<u>340,862</u>	<u>342,400</u>	<u>191,215</u>	<u>339,800</u>	<u>379,600</u>
Excess (Deficiency) of Revenues Over Expenses	<u>\$ --</u>	<u>\$ --</u>	<u>\$ (73,453)</u>	<u>\$ --</u>	<u>\$ --</u>

Working Capital/Available Fund Balance

Beginning Balance	\$ --	\$ --	\$ --	\$ --
Changes in Available Balances:				
From operations	--	--	--	--
Residual transfer in	--	35,000	35,000	55,000
Transfer to capital projects	--	(35,000)	(35,000)	(55,000)
Ending Balance	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

COMPARATIVE BUDGET SUMMARY

OUTDOOR POOL

The Outdoor Pool fund is used to account for the financing of construction, operations and maintenance of an outdoor swimming pool located in Fairfax Park. The first season of operation was in 1991.

Area of Operation

Eau Claire area

Operating Facilities

Aquatic Facility in Fairfax Park with capacity of 1,250

Principal Sources of Revenue 1998 Estimate

General Fund Subsidy	55%
User Fees	35%
Other Sources	10%

Operating Personnel

Permanent and Temporary staff charge hours to these funds as required by activity.

General Fund Subsidy

1993	184,232
1994	188,621
1995	141,515
1996	148,976
1997	192,000
1998	196,400

Facility User Fees

Admission Prices		
Children		\$1.75
Adults		2.75
Twilight admission		1.75

Season Passes

	Resident	Non-Res.
Youth	\$30.00	\$50.00
Adults	40.00	65.00
Families *	85.00	125.00

* For a family of five.

Punch cards (10 swims)

Youth	\$15.75
Adult	24.75

Pool Admissions

1993	\$93,000
1994	110,454
1995	120,814
1996	116,392
1997	131,271
1998	125,000

Pool Rental

200 people or less	\$ 150.00/hr.
201-400 people	200.00/hr.
Over 400 people	275.00/hr.

COMPARATIVE BUDGET SUMMARY

OUTDOOR POOL

	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 6-Month <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
<u>Operating Budget</u>					
Revenues:					
Operating	\$ 156,706	\$ 160,000	\$ 96,267	\$ 162,000	\$ 160,500
Non-operating	<u>148,976</u>	<u>192,200</u>	<u>--</u>	<u>192,000</u>	<u>196,400</u>
Total revenues	<u>305,682</u>	<u>352,200</u>	<u>96,267</u>	<u>354,000</u>	<u>356,900</u>
Expenses:					
Personal Services	123,998	154,200	43,407	156,000	156,400
Contractual Services	18,012	23,700	7,392	23,700	21,800
Utilities	25,275	37,000	6,032	37,000	42,900
Fixed Charges	9,215	9,300	5,150	9,300	9,400
Materials & Supplies	27,923	33,600	10,302	33,600	36,400
Capital Outlay	--	2,000	--	2,000	2,500
Interest Expense-Proprietary Funds	<u>97,229</u>	<u>92,400</u>	<u>--</u>	<u>92,400</u>	<u>87,500</u>
Total Expenses and Other Financing Uses	<u>301,652</u>	<u>352,200</u>	<u>72,283</u>	<u>354,000</u>	<u>356,900</u>
Excess (Deficiency) of Revenues Over Expenses	<u>\$ 4,030</u>	<u>\$ --</u>	<u>\$ 23,984</u>	<u>\$ --</u>	<u>\$ --</u>

Working Capital/Available Fund Balance

Beginning Balance	\$ 35,902	\$ 35,902	\$ 39,932	\$ 39,932
Changes in Available Balances:				
From operations	4,030	--	--	--
Residual transfer in	108,929	85,000	85,000	75,000
Principal payment - debt	(65,000)	(75,000)	(75,000)	(75,000)
Transfer to capital projects	<u>(43,929)</u>	<u>(10,000)</u>	<u>(10,000)</u>	<u>(10,000)</u>
Ending Balance	<u>\$ 39,932</u>	<u>\$ 35,902</u>	<u>\$ 39,932</u>	<u>\$ 29,932</u>

COMPARATIVE BUDGET SUMMARY

RISK MANAGEMENT

The City of Eau Claire is one of thirteen municipalities that entered into a joint venture with Wisconsin Municipal Mutual Insurance Company (WMMIC) to provide risk management and liability insurance services (self-insurance) beginning January 1, 1988.

The City is also one of 19 municipalities that are members of Transit Mutual Insurance Company of Wisconsin (TMICOW) which has provided auto liability coverage for property damage and bodily injury caused by transit authority vehicles since December 18, 1985.

In 1992, the City became self-insured for workers' compensation coverage. This coverage is not provided in conjunction with other cities however, excess insurance is purchased to limit loss exposure for claims over \$250,000.

Area of Operation

Insurance coverage includes all City-owned properties and operations.

Principal Sources of Revenues 1998 Estimate

General Fund	35%
Interest Income	22%
Central Equipment	15%
Transit	9%
Sewer Utility	6%
Water Utility	5%
Other City Funds	4%
Repayment of Claims	4%

Participants (WMMIC)

City of Madison
Waukesha County
Brown County
Outagamie County
Dane County
Manitowoc County
Kenosha County
City of Eau Claire
Chippewa County
Dodge County
LaCrosse County
St. Croix County
Marathon County

Operating Personnel

1.5 full-time equivalent positions

COMPARATIVE BUDGET SUMMARY

RISK MANAGEMENT

	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 6-Month <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Operating Budget					
Revenues:					
Operating	\$ 1,298,824	\$ 1,315,400	\$ 644,959	\$ 1,315,400	\$ 1,065,400
Other Operating	121,621	60,000	85,594	60,000	60,000
Non-operating	<u>371,732</u>	<u>310,000</u>	<u>32,023</u>	<u>310,000</u>	<u>310,000</u>
 Total revenues	 <u>1,792,177</u>	 <u>1,685,400</u>	 <u>762,576</u>	 <u>1,685,400</u>	 <u>1,435,400</u>
 Expenses:					
Personal Services	78,423	86,600	48,599	89,500	94,100
Contractual Services	29,826	52,800	15,185	52,800	49,900
Utilities	5,936	6,000	2,461	6,000	6,000
Fixed Charges	925,281	1,189,900	334,282	1,189,900	1,029,600
Materials & Supplies	5,321	5,200	1,491	5,200	5,200
Capital Outlay	--	--	3,321	--	2,500
Interest Expense- Proprietary Funds	<u>49,660</u>	<u>47,200</u>	<u>--</u>	<u>47,200</u>	<u>--</u>
 Total Expenses and Other Financing Uses	 <u>1,094,447</u>	 <u>1,387,700</u>	 <u>405,339</u>	 <u>1,390,600</u>	 <u>1,187,300</u>
 Excess (Deficiency) of Revenues Over Expenses	 <u>\$ 697,730</u>	 <u>\$ 297,700</u>	 <u>\$ 357,237</u>	 <u>\$ 294,800</u>	 <u>\$ 248,100</u>

Working Capital/Available Fund Balance

Beginning Balance	\$ --	\$ --	\$ --	\$ --
 Changes in Available Balances:				
From operations	697,730	297,700	294,800	248,100
Principal payments - debt	(31,352)	(33,900)	(567,100)	--
Transfer to capital projects	(275,000)	(275,000)	(275,000)	(225,000)
Transfer from(to) reserve - losses and claims	<u>(391,378)</u>	<u>11,200</u>	<u>547,300</u>	<u>(23,100)</u>
 Ending Balance	 <u>\$ --</u>	 <u>\$ --</u>	 <u>\$ --</u>	 <u>\$ --</u>

COMPARATIVE BUDGET SUMMARY

CENTRAL EQUIPMENT

The Central Equipment fund is used to account for the operations and maintenance of the central garage facility including the funding for and replacement of all fleet equipment.

Area of Operation

City of Eau Claire

Operating Facilities

Central Maintenance Facility

Principal Sources of Revenues 1998 Estimate

General Fund	78%
Sewer Utility	9%
Building Rental	5%
Water Utility	4%
Other Funds	3%
Miscellaneous	1%

Operating Personnel

8.5 full-time equivalent positions

COMPARATIVE BUDGET SUMMARY

CENTRAL EQUIPMENT

	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 6-Month <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
<u>Operating Budget</u>					
Revenues:					
Operating	\$ 2,180,115	\$ 2,218,100	\$ 1,100,430	\$ 2,236,400	\$ 2,252,800
Other Operating	126,117	120,000	63,255	126,000	126,000
Non-operating	64,063	13,300	--	13,300	10,900
Total revenues	2,370,295	2,351,400	1,163,685	2,375,700	2,389,700
Expenses:					
Personal Services	432,610	461,200	209,388	450,500	487,400
Contractual Services	229,396	190,500	99,756	190,500	285,900
Utilities	88,009	96,400	46,270	96,400	103,200
Fixed Charges	171,491	203,100	100,892	201,000	207,000
Materials & Supplies	520,057	488,900	250,912	488,900	489,500
Other Non-operating Expense	15,924	10,000	--	10,000	10,000
Total Expenses and Other Financing Uses	1,457,487	1,450,100	707,218	1,437,300	1,583,000
Excess (Deficiency) of Funding Sources Over Uses	\$ 912,808	\$ 901,300	\$ 456,467	\$ 938,400	\$ 806,700
<u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ --	\$ --	\$ --	\$ --	\$ --
Changes in Available Balances:					
From operations	912,808	901,300		938,400	806,700
Residual transfer in	--	--		--	--
Transfer to reserves - equipment/building replacement	(912,808)	(901,300)		(938,400)	(806,700)
Ending Balance	\$ --	\$ --	\$ --	\$ --	\$ --

COMPARATIVE BUDGET SUMMARY

LANDFILL REMEDIATION

The Landfill Remediation Fund accounts for transactions associated with the activities of the Potentially Responsible Parties (PRP's) Group to address contamination issues at the City's former landfill.

Area of Operation

Expendable Trust Account for the former City landfill - Town of Union.

Principal Sources of Revenues

Contributions from potentially responsible parties (PRP's).

1998 Proposed Expenditures

Continuation of Remediation	
Feasibility Study	\$450,000

Operating Policy

The City of Eau Claire acts as the administrator for the PRP Group. The PRP Group has been established to respond to environmental concerns associated with the landfill site. Its responsibilities include the hiring of agencies and other consultants, correcting well contamination, and identifying other PRP's.

COMPARATIVE BUDGET SUMMARY

LANDFILL REMEDIATION

	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 6-Month <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Charges for Services	\$ 483,044	\$ 320,000	\$ --	\$ 670,000	\$ 450,000
Total Revenues and Other Financing Sources	<u>483,044</u>	<u>320,000</u>	<u>--</u>	<u>670,000</u>	<u>450,000</u>
Expenditures and Other Financing Uses:					
Materials & Supplies	483,044	320,000	179,191	670,000	450,000
Total Expenditures and Other Financing Uses	<u>483,044</u>	<u>320,000</u>	<u>179,191</u>	<u>670,000</u>	<u>450,000</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ --</u>	<u>\$ --</u>	<u>\$ (179,191)</u>	<u>\$ --</u>	<u>\$ --</u>
 <u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ --	\$ --		\$ --	\$ --
Changes in Available Balances: From operations	<u>--</u>	<u>--</u>		<u>--</u>	<u>--</u>
Ending Balance	<u>\$ --</u>	<u>\$ --</u>		<u>\$ --</u>	<u>\$ --</u>

COMPARATIVE BUDGET SUMMARY

DOWNTOWN BUSINESS DISTRICT

On November 29, 1984, the City Council approved the creation of a Downtown Business District, as provided in State Statute 66.608. The purpose of this district is to enhance the business atmosphere of downtown. A lapsing budget is established each year, funded entirely by special assessments paid by property owners in the district. The City will collect the funds through the tax roll and will maintain separate accounting records for all receipts and disbursements.

Area of Operation

Boundary marked by the Chippewa River, Railroad Street, Emery Street and South Dewey Street.

Operating Facilities

Businesses within the Downtown Business District.

Principal Sources of Revenues

Special assessments against property owners within the Downtown Business District.

Operating Policy

A City Council appointed board of 15 directors set the operating budget and policies.

COMPARATIVE BUDGET SUMMARY

DOWNTOWN BUSINESS DISTRICT

	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 6-Month <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Taxes	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Miscellaneous	<u>2,700</u>	<u>1,600</u>	<u>--</u>	<u>1,500</u>	<u>1,500</u>
Total Revenues and Other Financing Sources	<u>52,700</u>	<u>51,600</u>	<u>50,000</u>	<u>51,500</u>	<u>51,500</u>
Expenditures and Other Financing Uses:					
Contractual Services	30,409	39,000	6,821	39,000	39,000
Materials & Supplies	<u>7,153</u>	<u>11,000</u>	<u>10,165</u>	<u>11,000</u>	<u>11,000</u>
Total Expenditures and Other Financing Uses	<u>37,562</u>	<u>50,000</u>	<u>16,986</u>	<u>50,000</u>	<u>50,000</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ 15,138</u>	<u>\$ 1,600</u>	<u>\$ 33,014</u>	<u>\$ 1,500</u>	<u>\$ 1,500</u>
 <u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ 19,281	\$ 20,881		\$ 34,419	\$ 35,919
Changes in Available Balances:					
From operations	<u>15,138</u>	<u>1,600</u>		<u>1,500</u>	<u>1,500</u>
Ending Balance	<u>\$ 34,419</u>	<u>\$ 22,481</u>		<u>\$ 35,919</u>	<u>\$ 37,419</u>

COMPARATIVE BUDGET SUMMARY

WEST GRAND BUSINESS DISTRICT

On November 24, 1987 the City Council approved the creation of the West Grand Avenue Business District, as provided in State Statute 66.608. The purpose of this district is to enhance the economic atmosphere of this west side business district. A lapsing budget is established each year, funded entirely by special assessments paid by property owners in the district. The City will collect the funds through the tax roll and will maintain separate accounting records for all receipts and disbursements.

Area of Operation

Commercial properties in the 100 block of West Grand Avenue and the adjoining commercial properties on the 700 and 800 blocks of First Avenue.

Operating Facilities

Businesses within the West Grand Business District.

Principal Sources of Revenues

Special assessments against property owners within the West Grand Business District.

Operating Policy

A City Council appointed board of 5 directors set the operating budget and policies.

COMPARATIVE BUDGET SUMMARY

WEST GRAND BUSINESS DISTRICT

	1996 Actual	1997 Budget	1997 6-Month Actual	1997 Estimated	1998 Budget
Operating Budget					
Revenues and Other Financing Sources:					
Taxes	\$ 5,000	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500
Miscellaneous	430	400	--	400	400
Non-operating Revenue	5,832	2,500	417	800	--
Total Revenues and Other Financing Sources	11,262	11,400	8,917	9,700	8,900
Expenditures and Other Financing Uses:					
Contractual Services	5,564	8,500	4,242	8,500	8,500
Loans to Other Agencies	700	--	--	--	--
Total Expenditures and Other Financing Uses	6,264	8,500	4,242	8,500	8,500
Excess (Deficiency) of Funding Sources Over Uses	\$ 4,998	\$ 2,900	\$ 4,675	\$ 1,200	\$ 400
<u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ 2,972	\$ 5,872		\$ 7,970	\$ 9,170
Changes in Available Balances:					
From operations	4,998	2,900		1,200	400
Ending Balance	\$ 7,970	\$ 8,772		\$ 9,170	\$ 9,570

COMPARATIVE BUDGET SUMMARY

WATER STREET BUSINESS DISTRICT

On October 23, 1990 the City Council approved the creation of the Water Street Business District, as provided in State Statute 66.608. The purpose of this district is to enhance the economic atmosphere of this west side business district. A lapsing budget is established each year, funded entirely by special assessments paid by property owners in the district. The City will collect the funds through the tax roll and will maintain separate accounting records for all receipts and disbursements.

Area of Operation

Commercial properties between First Avenue and Tenth Avenue from Water Street to the Chippewa River.

Operating Facilities

Businesses within the Water Street Business District.

Principal Sources of Revenues

Special assessments against property owners within the Water Street Business District.

Operating Policy

A City Council appointed board of 11 directors set the operating budget and policies.

COMPARATIVE BUDGET SUMMARY

WATER STREET BUSINESS DISTRICT

	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 6-Month <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
<u>Operating Budget</u>					
Revenues and Other Financing Sources:					
Taxes	\$ 9,000	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500
Miscellaneous	1,796	600	118	600	600
Total Revenues and Other Financing Sources	10,796	10,100	9,618	10,100	10,100
Expenditures and Other Financing Uses:					
Contractual Services	4,965	6,700	3,324	6,700	6,700
Materials & Supplies	2,423	2,800	825	2,800	2,800
Total Expenditures and Other Financing Uses	7,388	9,500	4,149	9,500	9,500
Excess (Deficiency) of Funding Sources Over Uses	\$ 3,408	\$ 600	\$ 5,469	\$ 600	\$ 600
 <u>Working Capital/Available Fund Balance</u>					
Beginning Balance	\$ 18,500	\$ 19,100		\$ 21,908	\$ 22,508
Changes in Available Balances:					
From operations	3,408	600		600	600
Ending Balance	\$ 21,908	\$ 19,700		\$ 22,508	\$ 23,108

ANALYSIS OF DIVISIONS BY FUND

The City Council has historically appropriated operating expenditures by department which is in accordance with Section 65.90 of the Wisconsin State Statutes. The purpose of this section is to convert the service-area budget format to department responsibility areas for final approval by the City Council.

	<u>1996 Actual</u>	<u>1997 Budget</u>	<u>1997 6-Month Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
<u>GENERAL FUND</u>					
CITY COUNCIL	\$ 107,888	\$ 120,200	\$ 62,498	\$ 120,200	\$ 121,900
ADMINISTRATIVE SERVICES	304,228	315,500	147,829	314,300	324,200
CITY ATTORNEY	248,430	312,500	125,424	297,700	347,000
FINANCE					
Administration	202,411	203,900	96,833	207,500	213,900
Accounting Services	386,819	422,200	194,204	428,700	437,900
Assessing	401,085	426,400	192,484	408,500	408,900
Information Services	362,459	360,900	180,764	361,300	436,500
Customer Services	613,459	609,600	289,395	610,700	667,600
Total Finance	1,966,233	2,023,000	953,680	2,016,700	2,164,800
HUMAN RESOURCES					
Personnel Administration	400,363	351,300	145,514	350,400	359,300
Purchasing	190,243	200,900	90,101	202,800	209,500
Total Human Resources	590,606	552,200	235,615	553,200	568,800
COMMUNITY DEVELOPMENT					
Community Planning	335,752	346,300	166,269	349,600	360,400
Inspections	485,414	503,200	238,856	504,200	520,400
Total Community Development	821,166	849,500	405,125	853,800	880,800
PUBLIC WORKS					
Administration	438,567	458,700	204,726	464,200	254,400
Operations	4,636,930	4,745,500	2,160,609	4,818,900	4,988,600
Engineering	1,125,925	1,117,900	519,906	1,121,400	1,173,200
Total Public Works	6,201,422	6,322,100	2,885,241	6,404,500	6,416,200

ANALYSIS OF DIVISIONS BY FUND

	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 6-Month <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
PARKS AND RECREATION					
Administration	\$ 245,610	\$ 255,500	\$ 110,425	\$ 252,100	\$ 270,600
Park Maintenance	1,728,560	1,798,000	840,617	1,780,600	1,903,900
Forestry	325,531	384,500	166,048	365,100	383,100
Recreation	615,853	728,200	279,499	722,900	735,500
Total Parks and Recreation	<u>2,915,554</u>	<u>3,166,200</u>	<u>1,396,589</u>	<u>3,120,700</u>	<u>3,293,100</u>
POLICE					
Administration	503,367	519,500	236,396	515,500	552,400
Administrative Services	858,514	807,100	418,582	906,700	900,700
Patrol Division	4,306,523	4,791,500	2,269,980	4,777,600	5,103,500
Detective Division	1,104,825	1,189,300	571,540	1,204,300	1,280,900
Communication Center	847,477	864,300	390,265	838,200	967,500
Total Police	<u>7,620,706</u>	<u>8,171,700</u>	<u>3,886,763</u>	<u>8,242,300</u>	<u>8,805,000</u>
FIRE & RESCUE					
Administration	456,899	460,900	218,520	461,900	470,100
Operations	5,153,730	5,226,400	2,234,198	5,199,900	5,697,900
Inspection	243,065	254,400	116,026	314,100	256,300
Total Fire	<u>5,853,694</u>	<u>5,941,700</u>	<u>2,568,744</u>	<u>5,975,900</u>	<u>6,424,300</u>
NON-DEPARTMENTAL	<u>5,211,727</u>	<u>6,094,100</u>	<u>373,680</u>	<u>6,209,000</u>	<u>6,122,700</u>
TOTAL GENERAL FUND	<u>\$ 31,841,654</u>	<u>\$ 33,868,700</u>	<u>\$ 13,041,188</u>	<u>\$ 34,108,300</u>	<u>\$ 35,468,800</u>

ANALYSIS OF DIVISIONS BY FUND

	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 6-Month <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
<u>OTHER FUNDS</u>					
STORMWATER MANAGEMENT \$	--	--	--	--	\$ 985,200
CEMETERY MAINTENANCE	332,192	343,800	160,685	349,900	373,000
HAZARDOUS MATERIALS RESPONSE	173,149	136,600	109,566	283,700	173,500
COMMUNITY DEVELOPMENT- BLOCK GRANT	2,386,896	1,253,200	627,188	1,253,200	1,225,000
ECONOMIC DEVELOPMENT	1,247,656	393,200	491,796	1,020,000	414,600
COMMUNITY ENHANCEMENT	917,730	781,300	373,520	781,300	793,300
PUBLIC LIBRARY	2,148,045	2,245,000	999,298	2,205,700	2,376,000
CITY-COUNTY HEALTH	2,552,272	2,565,400	1,165,147	2,532,600	2,641,300
DEBT SERVICE FUNDS	3,796,193	3,254,900	2,478,193	3,105,900	3,291,100
REDEVELOPMENT AUTHORITY	407,070	200,100	79,331	200,100	109,200
WATER UTILITY	4,066,698	4,785,600	2,100,622	4,760,500	4,759,800
SEWER UTILITY	3,946,173	3,522,100	1,556,312	3,435,800	3,529,000
PARKING UTILITY	178,705	212,700	85,523	212,100	233,200
PUBLIC TRANSIT	1,752,609	2,014,800	855,775	2,045,900	2,297,100
HOBBS ICE CENTER	340,862	342,400	191,215	339,800	379,600

ANALYSIS OF DIVISIONS BY FUND

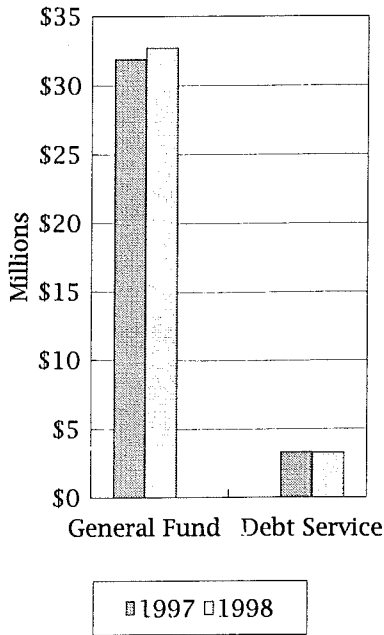
	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 6-Month <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
OUTDOOR POOL	\$ 301,652	\$ 352,200	\$ 72,283	\$ 354,000	\$ 356,900
RISK MANAGEMENT	1,094,447	1,387,700	405,339	1,390,600	1,187,300
CENTRAL EQUIPMENT	1,457,487	1,450,100	707,218	1,437,300	1,583,000
LANDFILL REMEDIATION	483,044	320,000	179,191	670,000	450,000
DOWNTOWN BUSINESS DISTRICT	37,562	50,000	16,986	50,000	50,000
WEST GRAND BUSINESS DISTRICT	6,264	8,500	4,242	8,500	8,500
WATER STREET BUSINESS DISTRICT	7,388	9,500	4,149	9,500	9,500
TOTAL - ALL FUNDS	\$ 59,475,748	\$ 59,497,800	\$ 25,704,767	\$ 60,554,700	\$ 62,694,900

SUMMARY OF REVENUES BY FUND

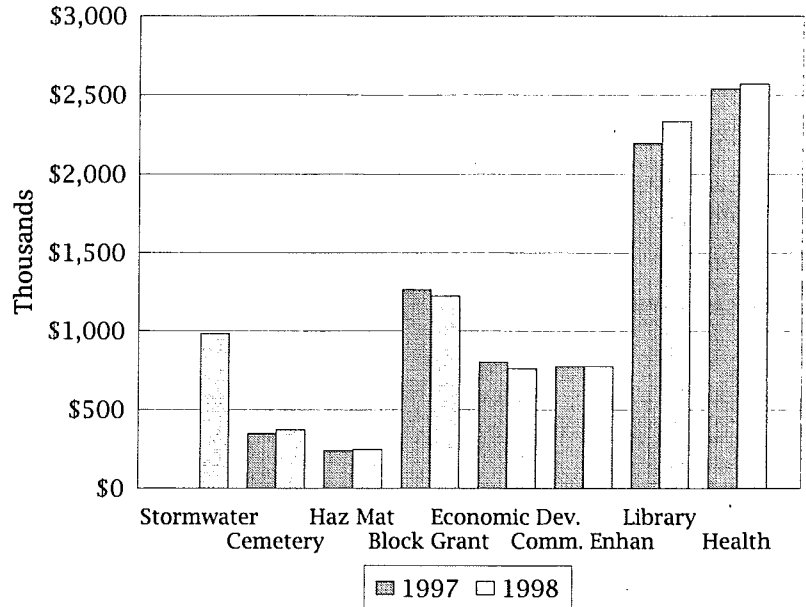
1997 ESTIMATED REVENUES COMPARED TO 1998 PROJECTED REVENUES

The Revenue Detail section of the Program of Services shows revenue and other funding sources for all operating funds. The graphs below show 1997 estimated revenues and 1998 projected revenues.

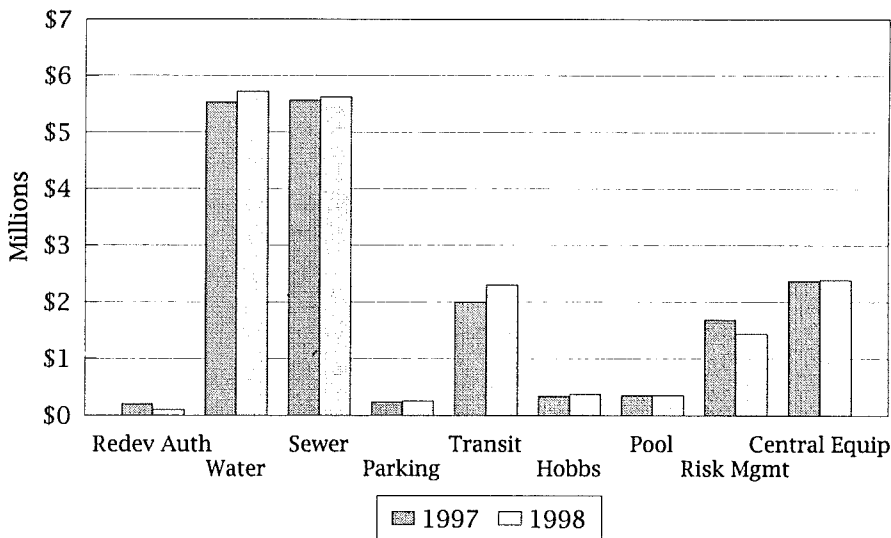
General & Debt Service Funds



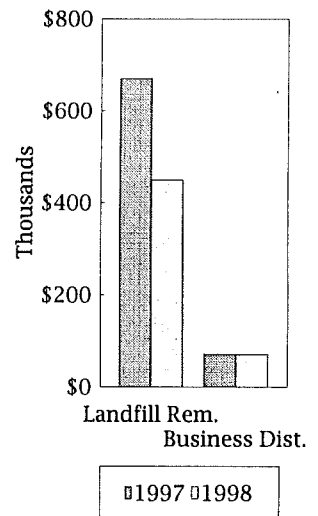
Special Revenue Funds



Enterprise & Internal Service Funds



Expendable Trust Funds



SUMMARY OF REVENUES BY FUND

1998 BUDGETED REVENUES

The table below is a summary by fund of all revenues. On the following pages, a short narrative for each revenue classification has been included, as well as the detail of current and projected revenues.

<u>Fund</u>	1996 <u>Actual</u>	1997 <u>Budget</u>	1997 6-Month <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
General Fund	\$ 31,248,335	\$ 30,948,600	\$ 11,880,252	\$ 31,900,900	\$ 32,729,200
Stormwater Management	--	--	--	--	985,200
Cemetery Maintenance	332,192	343,800	73,216	349,900	373,000
Hazardous Materials Response	384,008	181,200	7,850	240,400	250,000
Community Dev. Block Grant	2,440,827	1,253,200	525,956	1,265,800	1,225,000
Economic Development	1,220,373	646,000	332,039	803,400	764,000
Community Enhancement	841,132	785,500	346,379	777,000	777,000
Public Library	2,152,247	2,205,000	1,880,215	2,197,900	2,336,000
City-County Health	2,540,967	2,530,000	1,837,636	2,541,000	2,571,500
Debt Service Funds	3,309,587	3,101,100	1,611,236	3,310,200	3,270,600
Enterprise Funds:					
Redevelopment Authority	335,404	200,100	7,525	200,100	100,000
Water Utility	5,119,311	5,552,800	2,454,209	5,526,700	5,714,800
Sewer Utility	5,652,030	5,565,600	2,480,466	5,562,700	5,618,100
Parking Utility	213,648	225,900	114,916	233,700	251,400
Public Transit	1,752,609	1,964,100	405,179	1,995,200	2,297,100
Hobbs Ice Center	340,862	342,400	117,762	339,800	379,600
Outdoor Pool	305,682	352,200	96,267	354,000	356,900
Risk Management	1,792,177	1,685,400	762,576	1,685,400	1,435,400
Central Equipment	2,370,295	2,351,400	1,163,685	2,375,700	2,389,700
Landfill Remediation	483,044	320,000	--	670,000	450,000
Business Improvement Districts:					
Downtown Business Dist.	52,700	51,600	50,000	51,500	51,500
West Grand Business Dist.	11,262	11,400	8,917	9,700	8,900
Water Street Business Dist.	10,796	10,100	9,618	10,100	10,100
 Total Revenues	 <u>\$ 62,909,488</u>	 <u>\$ 60,627,400</u>	 <u>\$ 26,165,899</u>	 <u>\$ 62,401,100</u>	 <u>\$ 64,345,000</u>

REVENUE DETAIL BY FUND

GENERAL FUND

Taxes

PROPERTY TAXES are the most important component of City revenue sources. All required funding that cannot be generated from other revenues must be derived from a property tax levy. The tax rate is expressed in terms of "mills", with one mill equivalent to one dollar of tax for every one thousand dollars of assessed value. The City of Eau Claire's assessment ratio is slightly over 100% of the equalized (market) value for 1997.

The 1998 property tax rate for city purposes is projected to be 5.61 mills, compared to the 1997 rate of 5.88 mills. The tax levy will increase by \$1,618,500 or 16%, to \$11,737,000.

SPECIAL ASSESSMENTS are collected from properties benefiting from City capital improvements. General fund special assessments are levied for street improvements, sidewalk, curb and gutter, seeding and sodding, and street lighting. Most assessments can be paid over a period of ten years at an annual interest rate of 6%. Special assessments are also levied for tree removal, weed cutting and snow removal. These assessments are due annually and become a lien against the property. After 1994, all new special assessments for street construction are recorded in the Debt Service fund to pay street-related debt service.

PAYMENT IN LIEU OF TAXES is collected from Water Utility, the Housing Authority and certain private tax exempt housing projects as reimbursement for Police, Fire and Public Works services. This payment is computed annually and based on the original cost of the plant in service, multiplied by the current mill rate.

OTHER TAXES include delinquent personal property tax and mobile home fees. Other taxes comprise only 1% of the total taxes collected.

Intergovernmental Revenue

STATE SHARED REVENUE makes up 71% of intergovernmental revenue, and 30% of total General fund revenue. Each biennium, the State Legislature appropriates a portion of State tax collections and returns it to the municipalities. This appropriation is based on a formula which takes into effect the community's tax effort, the equalized value of the property in the community and the population.

STATE AID FOR STREETS includes transportation aids which are a distribution of fuel taxes from the state based on local transportation-related expenditures. This payment is impacted by level of street maintenance and construction relative to the effort of other cities.

REVENUE DETAIL BY FUND

GENERAL FUND

Intergovernmental Revenue (Continued)

STATE AID FOR POLICE AND FIRE includes a share of state tax levied against insurers providing coverage against fire loss, police training grants, and a reimbursement for police and fire services provided to state facilities, such as UW-Eau Claire and other state buildings.

OTHER INTERGOVERNMENTAL REVENUES consists primarily of State Aid for the Expenditure Restraint Program which was implemented in 1991 to encourage Wisconsin municipalities to keep their current budget increases in line with growth in property values and new construction. The amount received varies depending on the number of municipalities qualifying for the aid. This category also includes state aid for utility taxes and underground tank inspections.

Licenses and Permits

TELEVISION FRANCHISE amounts to 40% of the total licenses and permits. This fee is in consideration of the City granting the right to use City streets, alleys and other public rights of way for the operation of a cable television system. Payments are due and payable to the City 30 days following the end of the franchise year. The franchise fee is based on a percentage of gross cable company revenues. A 3% fee was established in 1976 and increased to 5% in May, 1985.

OTHER REVENUES in this classification include construction and building permits, and food, beverage, and occupational licenses.

Fines and Forfeits

COURT PENALTIES AND COSTS represent the City's portion of the fines collected by the County Court system, including traffic and other City ordinance violations.

PARKING VIOLATION revenue makes up 44% of the total fines and forfeits. Amounts can be attributed to number of parking spaces available, enforcement effort and follow-up collection of each ticket issued.

Charges for Services

AMBULANCE SERVICE charges, which are 65% of the revenue in this category, result from emergency medical service provided by the Fire department. Recent increases are largely due to the addition of paramedic service and a rate adjustment.

REVENUE DETAIL BY FUND

GENERAL FUND

Charges for Services (Continued)

OTHER SERVICES include application fees for site plan approvals, police and fire department fees, lot sweeping for other entities, repairs to sidewalks, and parks reimbursements. Charges for Parks and Recreation programs and activity fees account for most of the other revenue.

Charges for Services - Intergovernmental

UTILITY SERVICE CHARGES are revenues paid to the General Fund by enterprise funds for general management, financial, engineering, and legal services.

COMMUNICATION CENTER REIMBURSEMENTS provide 42% of the Charges for Services-Intergovernmental category. The Emergency Communication system (911) expenses are shared jointly with Eau Claire County and other municipalities which reimburse approximately 70% of the cost through a long-term contract.

Miscellaneous

INTEREST ON INVESTMENTS has been projected using an estimated rate of 4%. The average daily balance of invested funds is approximately \$50 million. By a contractual agreement, all City funds are combined with available funds of the Eau Claire School District to enable more flexibility in investments and to ensure highest yields.

INTEREST ON ADVANCES TO OTHER FUNDS results from loans by the General fund to Water and Sewer Utilities and other funds, which are made in lieu of borrowing for capital projects. Interest rates are set at prevailing municipal rates.

INTEREST ON SPECIAL ASSESSMENTS is 6% of the unpaid balance. Several repayment plans are available, but most special assessments are repaid over a period of 10 years. The majority of this interest is collected by the County and remitted to the City in the February tax settlement. Beginning in 1995, Eau Claire County will "buy" the unpaid special assessments at the February settlement which will reduce this revenue source over time. Also, after 1994, most special assessments will be recorded in the debt service fund which will further reduce this account.

Other Financing Sources

OTHER FINANCING SOURCES includes proceeds from the sale of land and other property, and transfers from the Community Enhancement fund for special community promotions.

REVENUE DETAIL BY FUND

GENERAL FUND

<u>Revenue Classification</u>	<u>1996 Actual</u>	<u>1997 Budget</u>	<u>1997 6-Month Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
<u>TAXES</u>					
Real & personal property	\$ 8,732,152	\$ 10,118,500	\$ 5,565,777	\$ 10,118,500	\$ 11,737,000
Allowance for uncollectable tax	--	(48,000)	--	(48,000)	(58,000)
Special assessments	991,683	701,000	781,950	874,000	600,000
Payment in lieu of taxes	1,129,203	1,114,400	147,880	1,111,100	1,097,100
Other	172,924	96,500	53,192	94,000	95,000
Total taxes	<u>11,025,962</u>	<u>11,982,400</u>	<u>6,548,799</u>	<u>12,149,600</u>	<u>13,471,100</u>
<u>INTERGOVERNMENTAL REVENUES</u>					
State shared tax	10,766,376	10,232,000	--	10,227,500	9,716,100
State aids-streets	2,086,728	2,050,000	1,047,216	2,094,400	2,304,000
State aids-police, fire	620,780	600,000	585,399	585,000	560,000
Other	615,013	570,600	23,541	1,028,000	1,074,700
Total intergovernmental revenues	<u>14,088,897</u>	<u>13,452,600</u>	<u>1,656,156</u>	<u>13,934,900</u>	<u>13,654,800</u>
<u>LICENSES & PERMITS</u>					
Liquor & malt beverages	55,123	57,000	53,324	57,000	57,000
Television franchise	295,425	303,000	340,858	336,300	306,000
Building permits	176,470	150,000	80,247	165,000	150,000
Construction permits	132,324	110,000	58,848	117,000	110,000
Occupational licenses	70,296	65,300	51,985	65,000	65,500
Other	116,131	93,000	54,808	90,500	85,500
Total licenses and permits	<u>845,769</u>	<u>778,300</u>	<u>640,070</u>	<u>830,800</u>	<u>774,000</u>
<u>FINES & FORFEITS</u>					
Court penalties and costs	248,040	275,000	105,820	250,000	250,000
Parking violations	224,729	200,000	121,498	225,000	200,000
Other	3,700	3,000	140	3,000	1,500
Total fines & forfeits	<u>476,469</u>	<u>478,000</u>	<u>227,458</u>	<u>478,000</u>	<u>451,500</u>
<u>CHARGES FOR SERVICES</u>					
Police department fees	24,944	30,000	10,783	25,000	25,000
Ambulance service	534,014	518,800	333,566	530,000	550,000
Hazardous response charges	12,496	--	4,251	--	--
Repairs to streets	17,542	10,000	2,738	10,000	10,000
Municipal softball	52,096	58,300	40,862	58,300	50,000
Instructional & athletic activity fees	143,121	140,900	80,617	140,900	140,000
Other	92,565	70,300	48,763	104,100	70,300
Total charges for services	<u>876,778</u>	<u>828,300</u>	<u>521,580</u>	<u>868,300</u>	<u>845,300</u>

REVENUE DETAIL BY FUND

GENERAL FUND

<u>Revenue Classification</u>	<u>1996 Actual</u>	<u>1997 Budget</u>	<u>1997 6-Month Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
<u>CHARGES FOR SERVICES-INTERGOVERNMENTAL</u>					
Accounting services	\$ 15,431	\$ 12,000	\$ 7,377	\$ 15,000	\$ 12,000
Police liaison	36,875	60,000	26,440	60,000	75,000
Communication center	652,808	665,900	370,856	665,900	746,800
Haz Mat "B" contract	30,200	34,000	--	34,000	34,000
Sewer utility service charge	409,045	397,800	160,050	397,800	268,000
Water utility service charge	445,899	433,500	160,050	433,500	371,000
Service charge - other	5,828	--	3,809	--	266,000
Total charges for services-intergovernmental	<u>1,596,086</u>	<u>1,603,200</u>	<u>728,582</u>	<u>1,606,200</u>	<u>1,772,800</u>
<u>MISCELLANEOUS</u>					
Interest:					
Investments	1,151,038	855,700	1,191,594	855,700	857,000
Advance to other funds	724,811	701,500	--	701,500	632,400
Notes receivable	5,637	1,300	387	1,300	1,100
Special assessments	243,092	153,700	179,749	191,000	115,500
Rental	11,304	10,000	4,837	10,000	10,000
Other	40,165	11,000	32,465	34,000	11,000
Total miscellaneous	<u>2,176,047</u>	<u>1,733,200</u>	<u>1,409,032</u>	<u>1,793,500</u>	<u>1,627,000</u>
Total revenues	<u>31,086,008</u>	<u>30,856,000</u>	<u>11,731,677</u>	<u>31,661,300</u>	<u>32,596,500</u>
<u>OTHER FINANCING SOURCES</u>					
Transfer from other funds	126,422	82,600	35,445	114,600	122,700
Sale of capital assets	35,905	10,000	113,130	125,000	10,000
Total other financing sources	<u>162,327</u>	<u>92,600</u>	<u>148,575</u>	<u>239,600</u>	<u>132,700</u>
Total revenues and other financing sources	<u>\$ 31,248,335</u>	<u>\$ 30,948,600</u>	<u>\$ 11,880,252</u>	<u>\$ 31,900,900</u>	<u>\$ 32,729,200</u>

REVENUE DETAIL BY FUND

STORMWATER MANAGEMENT

Charges for Services

Stormwater runoff is measured in equivalent runoff units (ERU). A single family residential property is considered one ERU. The impervious area of all commercial and industrial property is determined and the number of ERUs is calculated. All properties within the City limits pay a quarterly rate based on ERUs. The full rate will be phased in over three years. The 1998 rate is estimated to be \$25.00 per ERU.

REVENUE DETAIL BY FUND

STORMWATER MANAGEMENT

<u>Revenue Classification</u>	<u>1996 Actual</u>	<u>1997 Budget</u>	<u>1997 6-Month Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
<u>CHARGES FOR SERVICES</u>					
Stormwater - Residential	\$ --	\$ --	\$ --	\$ --	\$ 385,200
Stormwater - Nonresidential	--	--	--	--	577,800
Stormwater - Municipal	--	--	--	--	22,200
Total charges for services	--	--	--	--	985,200
Total revenues and other financing sources	\$ --	\$ --	\$ --	\$ --	\$ 985,200

REVENUE DETAIL BY FUND

CEMETERY MAINTENANCE

Licenses & Permits

VAULT & BURIAL PERMITS account for the majority of revenues in this category. All required licenses and permits such as marker permits are also included.

Charges for Services

SALE OF LOTS, which includes long-term care such as watering, cutting grass and removing decorations, as well as the land price, are recorded in this category.

Other Financing Sources

The TRANSFER FROM GENERAL FUND provides the funding necessary in excess of revenue to meet the operating costs.

REVENUE DETAIL BY FUND

CEMETERY MAINTENANCE

<u>Revenue Classification</u>	<u>1996 Actual</u>	<u>1997 Budget</u>	<u>1997 6-Month Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
<u>LICENSES & PERMITS</u>					
Vault & burial permits	\$ 64,157	\$ 82,700	\$ 40,034	\$ 82,000	\$ 83,000
<u>CHARGES FOR SERVICES</u>					
Sale of lots	58,830	57,000	31,775	64,000	65,000
Other cemetery charges	4,702	3,000	1,407	3,000	3,000
Total charges for services	63,532	60,000	33,182	67,000	68,000
<u>MISCELLANEOUS</u>					
Interest income	11,630	--	--	--	--
<u>OTHER FINANCING SOURCES</u>					
Transfer from general fund	192,873	201,100	--	200,900	222,000
Total revenues and other financing sources	\$ 332,192	\$ 343,800	\$ 73,216	\$ 349,900	\$ 373,000

REVENUE DETAIL BY FUND

HAZARDOUS MATERIALS RESPONSE

Intergovernmental Revenues

The City of Eau Claire and the City of Chippewa Falls have accepted a five year grant from the State of Wisconsin to provide emergency response for hazardous material spills over a 16 county area in northwestern Wisconsin. This grant provides for training, supplies and equipment.

Charges for Services

The costs of labor, equipment and materials used in response to a hazardous spill is billed back to the company or individual who was responsible. This account reflects reimbursements collected for those costs.

REVENUE DETAIL BY FUND

HAZARDOUS MATERIALS RESPONSE

<u>Revenue Classification</u>	<u>1996 Actual</u>	<u>1997 Budget</u>	<u>1997 6-Month Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
INTERGOVERNMENTAL					
<u>REVENUES</u>					
State aid	\$ 347,135	\$ 181,200	\$ --	\$ 221,700	\$ 250,000
<u>CHARGES FOR SERVICES</u>					
Hazardous response charges	25,183	--	7,850	15,000	--
<u>MISCELLANEOUS</u>					
Interest income	11,690	--	--	3,700	--
Total revenues	\$ 384,008	\$ 181,200	\$ 7,850	\$ 240,400	\$ 250,000

REVENUE DETAIL BY FUND

COMMUNITY DEVELOPMENT BLOCK GRANT

Intergovernmental Revenues

The City of Eau Claire receives an annual entitlement grant from the U.S. Department of Housing and Urban Development for Community Development Block Grant programs. The Community Development Block Grant Program was developed to give priority to activities which benefit low and moderate income persons or aid in the prevention or elimination of slums and blight. Activities under this program included loans for rehabilitation and economic development, and property acquisition and clearance. The grant for 1998 is \$928,000.

Miscellaneous

Loan repayments for 1998 are estimated at:

Rehab Installment Loan Repayments	\$204,000
Rehab Deferred Loan Repayments	75,100
Economic Development and Other Loan Repayments	17,900
Total	<u>\$297,000</u>

The City of Eau Claire's CDBG grant year begins August 1st of each year. The Eau Claire City Council approved the 1997 budget of \$1,225,000, June 10, 1997 for the period ending July 31, 1998.

REVENUE DETAIL BY FUND

COMMUNITY DEVELOPMENT BLOCK GRANT

<u>Revenue Classification</u>	<u>1996 Actual</u>	<u>1997 Budget</u>	<u>1997 6-Month Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
INTERGOVERNMENTAL REVENUES					
Block grant funds	\$ <u>2,126,339</u>	\$ <u>943,000</u>	\$ <u>373,646</u>	\$ <u>943,000</u>	\$ <u>928,000</u>
MISCELLANEOUS					
Program income	<u>314,488</u>	<u>310,200</u>	<u>152,310</u>	<u>322,800</u>	<u>297,000</u>
Total revenues	\$ <u>2,440,827</u>	\$ <u>1,253,200</u>	\$ <u>525,956</u>	\$ <u>1,265,800</u>	\$ <u>1,225,000</u>

REVENUE DETAIL BY FUND

ECONOMIC DEVELOPMENT

The Economic Development Fund was created by City Council in 1980 (Ordinance 3.30) to form a working partnership with business, labor and the public. Funding was originally provided from the former Federal Revenue Sharing program. Expenditures by this fund are directed toward creating long-term employment opportunities, expanding the local tax base and promoting diversification of the commercial and industrial economy.

Use of funds includes loans for the following:

- Infrastructure for industrial park development
- Public infrastructure necessary for economic development
- Renovation of commercial and industrial properties
- Revitalization of Central Business District
- Land acquisition for industrial and commercial uses
- Energy development projects
- City project management for economic development

Miscellaneous

INTEREST INCOME is earned by investing available funds in accordance with the City investment policy.

OTHER INTEREST is earned from economic development loans.

BUILDING RENTAL is received from industrial buildings owned by the city and leased to local businesses at below market rates as part of an economic development program.

PAYMENT FOR SHARED EXPENSES was reimbursement for utilities on a city-owned building which was leased under an economic development program. This building was sold in 1994.

Other Financing Sources

TRANSFER FROM OTHER FUNDS is primarily an operating subsidy from General Fund to provide an increasing reserve for the economic development loan program. Principal repayment on outstanding loans also provides for a revolving loan pool.

REVENUE DETAIL BY FUND

ECONOMIC DEVELOPMENT

<u>Revenue Classification</u>	<u>1996 Actual</u>	<u>1997 Budget</u>	<u>1997 6-Month Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
<u>MISCELLANEOUS</u>					
Interest income	\$ 327,370	\$ 160,000	\$ --	\$ 160,000	\$ 200,000
Other interest	94,547	104,400	102,199	131,000	133,000
Building rental	18,877	--	17,590	40,000	49,000
Gifts & donations	65,585	--	--	--	--
Payment for shared expenses	3,263	--	--	--	--
Total miscellaneous	<u>509,642</u>	<u>264,400</u>	<u>119,789</u>	<u>331,000</u>	<u>382,000</u>
<u>NON-OPERATING REVENUES</u>					
Principal payment on loans	<u>441,981</u>	<u>231,600</u>	<u>212,250</u>	<u>322,400</u>	<u>232,000</u>
<u>OTHER FINANCING SOURCES</u>					
Transfer from General fund	150,000	150,000	--	150,000	150,000
Sale of capital assets	<u>118,750</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
Total other financing sources	<u>268,750</u>	<u>150,000</u>	<u>--</u>	<u>150,000</u>	<u>150,000</u>
Total revenues and other financing sources	<u>\$ 1,220,373</u>	<u>\$ 646,000</u>	<u>\$ 332,039</u>	<u>\$ 803,400</u>	<u>\$ 764,000</u>

REVENUE DETAIL BY FUND

COMMUNITY ENHANCEMENT

The Community Enhancement fund was created to account for receipt and expenditure of room tax funds. Activities supported by these funds must have community-wide impact in promoting conventions and tourism. A major share of the funds have been used to subsidize the operation of the Eau Claire Convention Bureau.

Taxes

A HOTEL-MOTEL ROOM TAX was established in 1975 and was used in part to subsidize the operation of the Civic Center. A rate of 2% of gross receipts was levied through March, 1979. In April, 1979, the rate was increased to 4% of gross receipts and on January 1, 1986 the rate was increased to the present rate of 7% which is the maximum allowed by State law.

Miscellaneous

INTEREST INCOME is earned on available cash balances invested in accordance with the City investment policy.

REVENUE DETAIL BY FUND

COMMUNITY ENHANCEMENT

<u>Revenue Classification</u>	<u>1996 Actual</u>	<u>1997 Budget</u>	<u>1997 6-Month Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
<u>TAXES</u>					
Room tax funds	\$ 799,932	\$ 780,000	\$ 346,379	\$ 775,000	\$ 775,000
<u>MISCELLANEOUS</u>					
Interest income	6,200	5,500	--	2,000	2,000
Gifts & donations	35,000	--	--	--	--
Total miscellaneous	41,200	5,500	--	2,000	2,000
Total revenues	<u>\$ 841,132</u>	<u>\$ 785,500</u>	<u>\$ 346,379</u>	<u>\$ 777,000</u>	<u>\$ 777,000</u>

REVENUE DETAIL BY FUND

PUBLIC LIBRARY

Taxes

The L.E. Phillips Public Library is primarily supported through a City tax levy. The 1998 tax levy is 73% of total revenues.

Intergovernmental Revenues

Intergovernmental revenue is received from two Federal grants which support additional Library services.

Fines & Forfeits

Fines & Forfeits include book fines and reimbursements for lost items.

Charges for Services

Charges for Services includes copy charges, equipment rental, meeting room rental, and other user fees.

Charges for Services - Intergovernmental

INTERGOVERNMENTAL revenue is received from a contract for library services for municipalities of Eau Claire County and a contract with the Indianhead Federated Library System (IFLS). In 1998, the Eau Claire County contract payment will represent 17% of the total revenues for the Library operations. The IFLS revenue funds the interlibrary loan program and film services provided to all members of the library system, and accounts for 4% of revenues.

Miscellaneous

MISCELLANEOUS revenue reflects reimbursements of budgeted expenditures for Library sponsored trips, gifts and donations, and book bag sales.

Other Financing Sources

OTHER FINANCING SOURCES includes proceeds from the sale of capital assets.

REVENUE DETAIL BY FUND

PUBLIC LIBRARY

Revenue Classification	1996 Actual	1997 Budget	1997 6-Month Actual	1997 Estimated	1998 Budget
<u>TAXES</u>					
City	\$ 1,545,820	\$ 1,585,200	\$ 1,585,200	\$ 1,585,200	\$ 1,709,580
<u>INTERGOVERNMENTAL REVENUES</u>					
Federal aid	--	16,000	--	1,200	16,000
<u>FINES & FORFEITS</u>					
Library fines	89,823	91,500	47,560	89,600	89,000
Miscellaneous	7,899	5,000	5,501	10,000	5,000
Total fines & forfeits	97,722	96,500	53,061	99,600	94,000
<u>CHARGES FOR SERVICES</u>					
Miscellaneous	12,875	11,900	6,086	10,700	10,600
<u>CHARGES FOR SERVICES- INTERGOVERNMENTAL</u>					
County	365,164	380,800	190,375	380,800	396,620
Indianhead Federated System	96,568	94,200	27,639	94,700	91,200
Miscellaneous	1,622	1,300	319	1,300	1,500
Total charges for services - intergovernmental	463,354	476,300	218,333	476,800	489,320
<u>MISCELLANEOUS</u>					
Grant revenue	4,000	--	2,000	2,000	--
Miscellaneous	28,037	18,600	15,535	22,000	16,100
Total miscellaneous	32,037	18,600	17,535	24,000	16,100
<u>OTHER FINANCING SOURCES</u>					
Sale of capital assets	439	500	--	400	400
Total revenues and other financing sources	\$ 2,152,247	\$ 2,205,000	\$ 1,880,215	\$ 2,197,900	\$ 2,336,000

REVENUE DETAIL BY FUND

CITY-COUNTY HEALTH

Taxes

The City-County Health Department is supported in part by a tax levy on property in the City of Eau Claire. In 1998, taxes on City properties provide 43% of total revenues.

Intergovernmental Revenues

The City-County Health department receives FEDERAL AID to support the Woman-Infant-Child (WIC) dietary and nutrition program. This grant will account for 9% of all revenues in 1998.

STATE AID grants are actively sought to help provide programs not supported by local property taxes, such as care for Refugee Health, AIDS testing, and Reproductive Health Grants are estimated to provide 8% of all revenues in 1998.

Charges for Services

Charges for services include taxes levied by Eau Claire County. In 1998 COUNTY PROPERTY TAXES will account for 26% of revenue.

MISCELLANEOUS charges for services include fees for services such as family planning, water testing, sewer and well evaluations, and flu shots.

Miscellaneous

The Department Director and Director of Nursing spend a portion of their time on the Combined Nursing Services (CNS) functions. MISCELLANEOUS revenue is received from CNS reimbursing the department for this time.

Other Financing Sources

The City-County Health department receives TRANSFERS FROM OTHER FUNDS. The Community Development Block Grant Fund transfers money to carry out a project of intensified inspections for code compliance within neighborhoods consisting predominantly of persons of low and moderate income.

REVENUE DETAIL BY FUND

CITY-COUNTY HEALTH

<u>Revenue Classification</u>	<u>1996 Actual</u>	<u>1997 Budget</u>	<u>1997 6-Month Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
<u>TAXES</u>					
City	\$ 1,038,580	\$ 1,078,000	\$ 1,078,000	\$ 1,078,000	\$ 1,116,800
<u>INTERGOVERNMENTAL REVENUES</u>					
Federal aid	243,670	245,100	115,159	245,100	222,500
State aid	273,310	218,500	107,387	223,400	218,000
Total intergovernmental revenues	516,980	463,600	222,546	468,500	440,500
<u>LICENSES & PERMITS</u>					
Hotel and restaurant	67,907	66,400	56,420	66,400	69,700
Other	109,396	99,600	69,399	100,900	105,400
Total licenses & permits	177,303	166,000	125,819	167,300	175,100
<u>CHARGES FOR SERVICES</u>					
Miscellaneous	139,466	127,300	67,745	149,400	132,700
<u>CHARGES FOR SERVICES-INTERGOVERNMENTAL</u>					
Property taxes-county	576,880	614,000	307,002	614,000	659,600
Miscellaneous	18,866	17,500	11,051	17,500	17,500
Total charges for services - intergovernmental	595,746	631,500	318,053	631,500	677,100
<u>MISCELLANEOUS REVENUES</u>					
Miscellaneous	24,868	26,600	5,015	9,300	5,300
<u>OTHER FINANCING SOURCES</u>					
Transfers from other funds	48,024	37,000	20,458	37,000	24,000
Total revenues and other financing sources	\$ 2,540,967	\$ 2,530,000	\$ 1,837,636	\$ 2,541,000	\$ 2,571,500

REVENUE DETAIL BY FUND

DEBT SERVICE

The Debt Service fund is an operating fund which reflects payments of current requirements for general obligation debt.

Tax Incremental Financing districts are created under State law and can incur debt which is repaid by segregating taxes resulting from growth within the district. Other revenue sources can include income that is a direct result of the project construction.

Taxes

Any growth in assessed value within a TIF district is applied against the mill levy for the property. The **INCREMENTAL TAXES** resulting are segregated for use within the district to offset project construction costs.

A portion of the project development includes construction of streets and underground utilities which fall under the special assessment policy of the City. Revenue from **SPECIAL ASSESSMENTS** is used to offset project costs. The final payment on these assessments was made in 1996.

Beginning in 1995, special assessments from street capital projects are designed to pay debt service on this construction and will be receipted to the Debt Service Fund.

Miscellaneous

INTEREST INCOME is earned by investing available funds in accordance with the City investment policy.

Other Financing Sources

Debt issued for a specific purpose of another fund is paid by the resources of that fund. **TRANSFERS FROM OTHER FUNDS** are payments from General fund to account for general obligation debt which was issued for use by proprietary funds. Transfers also include General fund transfers required from the tax levy for debt service.

REVENUE DETAIL BY FUND

DEBT SERVICE

<u>Revenue Classification</u>	<u>1996 Actual</u>	<u>1997 Budget</u>	<u>1997 6-Month Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
<u>TAXES</u>					
Incremental taxes-T.I.F. #2	\$ 163,766	\$ 131,000	\$ 96,258	\$ 148,100	\$ 149,600
Incremental taxes-T.I.F. #3	1,071,424	874,300	570,252	877,400	903,900
Current special assessments	232,521	427,700	483,075	483,000	550,000
Special assessments-advance payment	369,074	250,000	135,973	370,500	250,000
Special assessments-T.I.F. #3	67,812	--	--	--	--
Total taxes	<u>1,904,597</u>	<u>1,683,000</u>	<u>1,285,558</u>	<u>1,879,000</u>	<u>1,853,500</u>
<u>MISCELLANEOUS</u>					
Interest income-debt service	520,280	323,600	325,678	335,700	125,000
Interest income-T.I.F. #2	20,180	13,600	--	13,900	14,900
Interest income-T.I.F. #3	44,530	34,000	--	34,700	33,200
Total miscellaneous	<u>584,990</u>	<u>371,200</u>	<u>325,678</u>	<u>384,300</u>	<u>173,100</u>
<u>OTHER FINANCING SOURCES</u>					
Transfers from other funds:					
General fund	820,000	1,046,900	--	1,046,900	1,109,100
Other funds	--	--	--	--	134,900
Total other financing sources	<u>820,000</u>	<u>1,046,900</u>	<u>--</u>	<u>1,046,900</u>	<u>1,244,000</u>
Total revenues and other financing sources	<u>\$ 3,309,587</u>	<u>\$ 3,101,100</u>	<u>\$ 1,611,236</u>	<u>\$ 3,310,200</u>	<u>\$ 3,270,600</u>

REVENUE DETAIL BY FUND

REDEVELOPMENT AUTHORITY

Other Financing Sources

The Redevelopment Authority was formed in 1993 and has completed one project, the acquisition of land for the Lakeside Elementary School. The funding for that project was from a Community Development Block Grant and the resale of acquired properties to the Eau Claire School district. Future revenues may include bonding, rents and investments.

REVENUE DETAIL BY FUND

REDEVELOPMENT AUTHORITY

<u>Revenue Classification</u>	<u>1996 Actual</u>	<u>1997 Budget</u>	<u>1997 6-Month Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
<u>MISCELLANEOUS</u>					
Miscellaneous	\$ 535	\$ 100	\$ --	\$ 100	\$ --
<u>OTHER FINANCING SOURCES</u>					
Transfers from other funds:					
CDBG	334,869	200,000	--	200,000	100,000
Sale of capital assets	--	--	7,525	--	--
Total other financing sources	<u>334,869</u>	<u>200,000</u>	<u>7,525</u>	<u>200,000</u>	<u>100,000</u>
Total revenues and other financing sources	<u>\$ 335,404</u>	<u>\$ 200,100</u>	<u>\$ 7,525</u>	<u>\$ 200,100</u>	<u>\$ 100,000</u>

REVENUE DETAIL BY FUND

WATER UTILITY

Operating Revenues

CHARGES FOR SERVICES

Water Utility rates are regulated by the Public Service Commission. The following rates became effective February 1, 1997. Rates are based on a declining scale depending on usage as follows:

Quarterly Service Charge - 5/8" and 3/4" Meters: \$12.30

First 7,500 C.F. = \$.97 per 100 C.F.
Next 742,500 C.F. = \$.86 per 100 C.F.
Over 750,000 C.F. = \$.53 per 100 C.F.

Water Utility Customers and Operating Revenue

	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
Number of Customers	20,264	20,593	20,907	21,232	21,800	22,300
Operating Revenue (000's)	\$4,385	\$4,581	\$4,697	\$4,779	\$5,040	\$5,208

Effective July 1, 1995, the Water Utility will collect Public Fire Protection (PFP) charges directly from utility customers. The PFP charge is billed quarterly and based on meter size. The PFP charge provides revenue to cover the expense of production, storage, transmission, sale and delivery of water for Public Fire Protection purposes as defined in Wis. Statutes S.196.03(3)b.

A **SERVICE CHARGE** is assessed the Sewer Utility for processing sewer bills. It includes reimbursements to the Water Utility for meter reading, clerical staff operations and billing responsibilities.

The average residential customers's quarterly water bill is currently estimated at \$32.67.

Non-Operating Revenues

INTEREST INCOME is earned by investing available cash for operations and capital projects in accordance with the City's investment policy.

REVENUE DETAIL BY FUND

WATER UTILITY

<u>Revenue Classification</u>	<u>1996 Actual</u>	<u>1997 Budget</u>	<u>1997 6-Month Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
<u>OPERATING REVENUES</u>					
Charges for services:					
General customers:					
Residential	\$ 2,223,781	\$ 2,360,000	\$ 1,100,158	\$ 2,380,000	\$ 2,474,000
Commercial	894,325	900,000	420,039	902,000	927,000
Industrial	467,265	550,000	213,914	482,000	497,000
Public	226,991	245,000	103,344	238,000	246,000
Fire protection:					
Private	36,149	35,000	17,369	36,000	37,000
Public	748,898	810,000	419,586	820,000	840,000
Unmetered sales:					
Commercial	2,225	2,300	--	2,300	2,400
Public	44,057	49,000	--	49,000	53,000
Permits	--	--	525	--	--
Total charges for services	<u>4,643,691</u>	<u>4,951,300</u>	<u>2,274,935</u>	<u>4,909,300</u>	<u>5,076,400</u>
<u>OTHER OPERATING REVENUES</u>					
Service charges for sewer collection	50,768	48,700	120,000	48,000	49,000
Miscellaneous service revenue	35,092	38,400	14,754	35,000	35,000
Forfeited discounts	49,534	48,000	14,469	48,000	48,000
Total other operating revenues	<u>135,394</u>	<u>135,100</u>	<u>149,223</u>	<u>131,000</u>	<u>132,000</u>
<u>NON-OPERATING REVENUES</u>					
Interest:					
Investments	284,911	240,000	28,958	260,000	260,000
Advance to other funds	6,430	6,400	--	6,400	6,400
Special assessments	48,885	40,000	1,093	40,000	40,000
Payment for shared expenses	--	180,000	--	180,000	200,000
Total non-operating revenues	<u>340,226</u>	<u>466,400</u>	<u>30,051</u>	<u>486,400</u>	<u>506,400</u>
Total revenues	<u>\$ 5,119,311</u>	<u>\$ 5,552,800</u>	<u>\$ 2,454,209</u>	<u>\$ 5,526,700</u>	<u>\$ 5,714,800</u>

REVENUE DETAIL BY FUND

SEWER UTILITY

Operating Revenues

CHARGES FOR SERVICES

Sewer User Fees are established by the City Council and are based on the amount of water used by a customer. The sewer charge rate effective January 1, 1997 is \$1.98 per 100 cubic feet of water used. Due to lawn and garden watering in the summer, sewer usage for residential customers is based on the winter quarter or current quarter, whichever is less. Usage for commercial and industrial customers and public authorities are computed on actual water consumption.

Effective January 1, 1986, the Sewer Utility implemented an industrial surcharge. The DNR established an acceptable limit of suspended solids and biochemical oxygen demand. Any industry whose concentrations of waste material is in excess of the approved limits is subject to this surcharge.

Sewer Utility Customers, Sewer Rates and Operating Revenues

	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
Number of Customers	19,926	20,042	20,326	20,628	20,950	21,400
User Rate Per 100 CF	\$1.68	\$1.78	\$1.86	\$1.92	\$1.98	\$1.98
Operating Revenue (000's)	\$4,339	\$4,866	\$5,136	\$5,080	\$5,186	\$5,262

The average residential customers's quarterly sewer bill is currently estimated at \$41.58.

Non-Operating Revenues

INTEREST INCOME is earned by investing available cash for operations and capital projects in accordance with the City's investment policy.

REVENUE DETAIL BY FUND

SEWER UTILITY

<u>Revenue Classification</u>	<u>1996 Actual</u>	<u>1997 Budget</u>	<u>1997 6-Month Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
<u>OPERATING REVENUES</u>					
Charges for services:					
Residential	\$ 2,410,536	\$ 2,480,000	\$ 1,244,176	\$ 2,490,000	\$ 2,510,000
Commercial	1,530,081	1,480,000	722,422	1,530,000	1,540,000
Industrial	380,241	402,000	185,396	390,000	380,000
Public	374,935	399,200	187,741	374,200	394,200
Industrial surcharge	64,325	120,000	44,592	90,000	115,000
Industrial pretreatment	31,646	25,000	--	30,000	37,500
Other sewer services	212,630	255,000	10,816	234,000	235,000
Total charges for services	<u>5,004,394</u>	<u>5,161,200</u>	<u>2,395,143</u>	<u>5,138,200</u>	<u>5,211,700</u>
<u>OTHER OPERATING REVENUES</u>					
Miscellaneous service revenues	19,682	8,000	44,995	8,100	10,000
Forfeited discounts	55,576	40,000	15,743	40,000	40,000
Total other operating revenues	<u>75,258</u>	<u>48,000</u>	<u>60,738</u>	<u>48,100</u>	<u>50,000</u>
<u>NON-OPERATING REVENUES</u>					
Interest:					
Investments	526,759	320,000	23,648	340,000	320,000
Advance to other funds	6,430	6,400	--	6,400	6,400
Special assessments	39,189	30,000	937	30,000	30,000
Total non-operating revenues	<u>572,378</u>	<u>356,400</u>	<u>24,585</u>	<u>376,400</u>	<u>356,400</u>
Total revenues	<u>\$ 5,652,030</u>	<u>\$ 5,565,600</u>	<u>\$ 2,480,466</u>	<u>\$ 5,562,700</u>	<u>\$ 5,618,100</u>

REVENUE DETAIL BY FUND

PARKING UTILITY

Operating Revenues

CHARGES FOR SERVICES

The Parking Utility operates 3 parking ramps and 11 public parking lots containing approximately 596 meters, plus a number of monthly rental stalls and approximately 125 on-street meters. Revenue from these sources pay for maintenance and operating expenses of the utility.

REVENUE DETAIL BY FUND

PARKING UTILITY

<u>Revenue Classification</u>	<u>1996 Actual</u>	<u>1997 Budget</u>	<u>1997 6-Month Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
<u>OPERATING REVENUES</u>					
Charges for services:					
On-street metered	\$ 18,752	\$ 22,000	\$ 7,984	\$ 18,000	\$ 18,000
Off-street metered	30,236	33,800	15,626	32,300	34,800
Off-street unmetered:					
Graham ramp	40,265	41,000	22,495	44,500	44,500
Farwell ramp	75,679	79,000	38,066	78,000	78,000
Soo Line ramp	--	--	--	--	14,000
Barstow St. Lot	5,474	6,000	814	800	--
10-hour parking permits	34,585	44,000	29,905	60,000	62,000
Miscellaneous	8,657	100	26	100	100
	<u>213,648</u>	<u>225,900</u>	<u>114,916</u>	<u>233,700</u>	<u>251,400</u>
Total charges for services					
	<u>213,648</u>	<u>225,900</u>	<u>114,916</u>	<u>233,700</u>	<u>251,400</u>
Total revenues	<u>\$ 213,648</u>	<u>\$ 225,900</u>	<u>\$ 114,916</u>	<u>\$ 233,700</u>	<u>\$ 251,400</u>

REVENUE DETAIL BY FUND

PUBLIC TRANSIT

Operating Revenues

Operating revenues consist primarily of PASSENGER FARES. Fare revenue is projected to increase by 38% in 1998, due to a contract with the University of Wisconsin - Eau Claire to enhance public transportation in the university area and an expanded evening service.

Non-Operating Revenues

Since the early 1970s, when the operations of transit systems countrywide were transferred from for-profit private enterprise to a public service, STATE AND FEDERAL OPERATING ASSISTANCE has been the major source of revenue for public transit. Public transit provides an economical minimum level of mobility for urban citizens who have no other means of transportation. The basic source of State and Federal funding is from the gas tax. In recent years the percent of total revenue received from the State has remained stable at approximately 43%. Federal dollars have been decreasing and are expected to provide about 12% of total revenue in 1998.

Local Funding

As a service for local citizens, part of the cost (31%) of public transportation is paid for by local funds. The cities of Altoona and Eau Claire and Eau Claire County provide this service for their citizens.

Summary of Ridership and Revenue Sources

	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
Number of Riders:						
Eau Claire & Altoona	452,720	405,003	377,632	385,462	592,880	635,000
Operating revenue	\$210,462	\$229,566	\$231,272	\$239,949	\$287,700	\$358,800
State and Federal Assistance	\$940,482	\$985,084	\$990,245	\$971,428	\$1,105,000	\$1,233,700
Local subsidies:						
Eau Claire	\$322,155	\$327,754	\$376,472	\$447,026	\$490,100	\$596,900
Eau Claire County	\$0	\$0	\$50,061	\$75,380	\$89,100	\$92,000
Altoona	\$10,394	\$10,453	\$12,260	\$15,606	\$15,300	\$15,700

REVENUE DETAIL BY FUND

PUBLIC TRANSIT

<u>Revenue Classification</u>	<u>1996 Actual</u>	<u>1997 Budget</u>	<u>1997 6-Month Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
<u>OPERATING REVENUES</u>					
Charges for services:					
Passenger fares	\$ 220,334	\$ 257,100	\$ 105,850	\$ 251,700	\$ 347,000
<u>OTHER OPERATING REVENUES</u>					
Advertising	11,460	11,800	5,730	11,800	11,800
Miscellaneous	8,155	--	24,241	24,200	--
Total other operating revenues	<u>19,615</u>	<u>11,800</u>	<u>29,971</u>	<u>36,000</u>	<u>11,800</u>
<u>NON-OPERATING REVENUES</u>					
Operating subsidies:					
City of Eau Claire	447,026	502,600	--	490,100	596,900
Eau Claire County	75,380	89,100	46,874	89,100	92,000
City of Altoona	15,606	15,300	7,811	15,300	15,700
State operating assistance grant	748,782	846,300	214,673	858,700	964,800
Federal operating assistance grant	222,646	241,900	--	246,300	268,900
Total operating subsidies	<u>1,509,440</u>	<u>1,695,200</u>	<u>269,358</u>	<u>1,699,500</u>	<u>1,938,300</u>
Sale of capital assets	<u>3,220</u>	<u>--</u>	<u>--</u>	<u>8,000</u>	<u>--</u>
Total non-operating revenues	<u>1,512,660</u>	<u>1,695,200</u>	<u>269,358</u>	<u>1,707,500</u>	<u>1,938,300</u>
Total revenues	<u>\$ 1,752,609</u>	<u>\$ 1,964,100</u>	<u>\$ 405,179</u>	<u>\$ 1,995,200</u>	<u>\$ 2,297,100</u>

REVENUE DETAIL BY FUND

HOBBS ICE CENTER

Operating Revenues

CHARGES FOR SERVICES is revenue generated from ice rental fees. Various groups and organizations, including UW-Eau Claire, Eau Claire School District, Youth Hockey Association, Figure Skating Club and the City Parks and Recreation Department rent ice time.

Rates for ice time are reviewed annually by the Parks and Recreation Department and approved by City Council. Facility user fees for 1997 are:

Rental rate rink #1	\$87.00	Open skating-adult	\$3.00
Rental rate rink #2	\$87.00	Open skating-student	\$2.00
Game without personnel	\$320.00	Open hockey	\$4.00

Non-Operating Revenues

Hobbs Ice Center was established as an enterprise fund January 1, 1979. Since that time, a GENERAL FUND SUBSIDY has been required to meet operational expenses.

Summary of General Fund Subsidies

<u>1992</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
\$49,911	\$38,832	\$45,911	\$49,546	\$69,785	\$59,000	\$85,600

REVENUE DETAIL BY FUND

HOBBS ICE CENTER

<u>Revenue Classification</u>	<u>1996 Actual</u>	<u>1997 Budget</u>	<u>1997 6-Month Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
<u>OPERATING REVENUES</u>					
Charges for services:					
Hobbs arena	\$ 271,077	\$ 278,200	\$ 117,762	\$ 278,000	\$ 291,000
Youth hockey concessions	-	2,800	-	2,800	3,000
Total charges for services	<u>271,077</u>	<u>281,000</u>	<u>117,762</u>	<u>280,800</u>	<u>294,000</u>
<u>NON-OPERATING REVENUES</u>					
General fund transfers	<u>69,785</u>	<u>61,400</u>	<u>-</u>	<u>59,000</u>	<u>85,600</u>
Total revenues	<u>\$ 340,862</u>	<u>\$ 342,400</u>	<u>\$ 117,762</u>	<u>\$ 339,800</u>	<u>\$ 379,600</u>

REVENUE DETAIL BY FUND

OUTDOOR POOL

Operating Revenues

CHARGES FOR SERVICES includes receipts from pool admission, rental for special events and concessions. Fees are reviewed annually and are set by the City Council. The current facility user fees are:

Admission Prices

Children	\$1.75
Adults	\$2.75
Twilight	\$1.75

Punch Cards (10 Swims)

Youth	\$15.75
adult	\$24.75

Season Passes

	<u>Resident</u>	<u>Non-Res.</u>
Youth	\$30.00	\$50.00
Adults	\$40.00	\$65.00
Families *	\$85.00	\$125.00

* Price for a family of five, plus \$5.00 for each additional member.

Pool Rental

200 people or less	\$150 Per hour
201 - 400 people	\$200 Per hour
Over 400 people	\$275 Per hour

Non-Operating Revenues

The Outdoor Pool was established as an enterprise fund in 1990. Since that time, a GENERAL FUND SUBSIDY has been required to meet the operational expenses and the annual debt payment.

Summary of General Fund Subsidies

<u>1992</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
\$174,095	\$184,232	\$188,621	\$141,515	\$148,976	\$192,000	\$196,400

REVENUE DETAIL BY FUND

OUTDOOR POOL

<u>Revenue Classification</u>	<u>1996 Actual</u>	<u>1997 Budget</u>	<u>1997 6-Month Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
<u>OPERATING REVENUES</u>					
Charges for services:					
Pool admissions	\$ 116,392	\$ 121,100	\$ 79,122	\$ 125,000	\$ 125,000
Pool concessions	30,475	30,000	13,503	31,000	30,000
Miscellaneous	9,839	8,900	3,642	6,000	5,500
Total charges for services	<u>156,706</u>	<u>160,000</u>	<u>96,267</u>	<u>162,000</u>	<u>160,500</u>
<u>NON-OPERATING REVENUES</u>					
General fund transfers	<u>148,976</u>	<u>192,200</u>	<u>--</u>	<u>192,000</u>	<u>196,400</u>
Total revenues	<u>\$ 305,682</u>	<u>\$ 352,200</u>	<u>\$ 96,267</u>	<u>\$ 354,000</u>	<u>\$ 356,900</u>

REVENUE DETAIL BY FUND

RISK MANAGEMENT

Operating Revenues

CHARGES FOR SERVICES

Revenues for the Risk Management fund are derived from a service charge assessed all funds which participate in the City's self-insurance program. Charges to the General fund comprise 48% of the total service charge, followed by Central Equipment 20%, Transit 12%, Sewer 8% and Water 6%. The remaining funds comprise 6% of the total.

REPAYMENT OF CLAIMS includes reimbursements from insurance companies and individuals for damages covered by the self-insurance program.

Non-Operating Revenues

INTEREST INCOME is earned by investing available cash in the Risk Management fund in accordance with the City's investment policy.

REVENUE DETAIL BY FUND

RISK MANAGEMENT

<u>Revenue Classification</u>	<u>1996 Actual</u>	<u>1997 Budget</u>	<u>1997 6-Month Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
<u>OPERATING REVENUES</u>					
Charges for services:					
General fund	\$ 759,937	\$ 759,300	\$ 379,969	\$ 759,300	\$ 509,300
Library	21,480	22,100	10,740	22,100	22,100
Sewer	88,520	88,500	44,260	88,500	88,500
Water	66,680	66,700	33,340	66,700	66,700
Hobbs	7,040	7,100	3,520	7,100	7,100
Municipal pool	8,190	8,200	4,095	8,200	8,200
Parking	8,990	9,100	4,495	9,100	9,100
Transit	120,360	127,500	60,180	127,500	127,500
Central equipment	206,740	208,900	103,370	208,900	208,900
Other	10,887	18,000	990	18,000	18,000
Total charges for services	<u>1,298,824</u>	<u>1,315,400</u>	<u>644,959</u>	<u>1,315,400</u>	<u>1,065,400</u>
<u>OTHER OPERATING REVENUES</u>					
Repayment of claims	<u>121,621</u>	<u>60,000</u>	<u>85,594</u>	<u>60,000</u>	<u>60,000</u>
<u>NON-OPERATING REVENUES</u>					
Interest income	<u>371,732</u>	<u>310,000</u>	<u>32,023</u>	<u>310,000</u>	<u>310,000</u>
Total revenues	<u>\$ 1,792,177</u>	<u>\$ 1,685,400</u>	<u>\$ 762,576</u>	<u>\$ 1,685,400</u>	<u>\$ 1,435,400</u>

REVENUE DETAIL BY FUND

CENTRAL EQUIPMENT

Operating Revenues

CHARGES FOR SERVICES

Revenues to operate Central Equipment are derived from rental charges paid by various City departments for use of rolling fleet equipment. Vehicles are purchased by the City and maintained at the shop. The rental rate charged for each piece of equipment takes into account direct costs (labor, parts, gasoline, etc.) and indirect costs (overhead and depreciation). The depreciation charges are funded each year for the replacement of the fleet vehicles. Rental rates are reviewed on an annual basis.

BUILDING RENTAL is charged to other departments which have office and operating space in the Central Maintenance facility.

Non-Operating Revenues

INTEREST ON ADVANCES TO OTHER FUNDS

In 1990 and 1992, funds were advanced for the purchase of computer and voting equipment. Repayment will continue through 1998 for the computer equipment and 2000 for the voting equipment at interest rates of 7.5% and 5.25%, respectively. Other miscellaneous non-operating revenues include the sale of fixed assets.

REVENUE DETAIL BY FUND

CENTRAL EQUIPMENT

<u>Revenue Classification</u>	<u>1996 Actual</u>	<u>1997 Budget</u>	<u>1997 6-Month Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
<u>OPERATING REVENUES</u>					
Charges for services:					
Equipment rental:					
General fund	\$ 1,790,766	\$ 1,814,300	\$ 891,499	\$ 1,840,000	\$ 1,855,000
Water utility	92,080	88,800	51,747	88,800	90,200
Sewer utility	210,587	220,100	107,463	220,100	220,100
Parking utility	13,915	17,200	7,011	15,000	15,000
Central equipment	21,411	24,500	10,589	20,000	20,000
Other funds	47,638	50,700	30,166	50,000	50,000
Miscellaneous	3,718	2,500	1,955	2,500	2,500
Total charges for services	<u>2,180,115</u>	<u>2,218,100</u>	<u>1,100,430</u>	<u>2,236,400</u>	<u>2,252,800</u>
<u>OTHER OPERATING REVENUES</u>					
Building rental	<u>126,117</u>	<u>120,000</u>	<u>63,255</u>	<u>126,000</u>	<u>126,000</u>
<u>NON-OPERATING REVENUES</u>					
Interest on advances to other funds	11,390	8,300	--	8,300	5,900
Sale of capital assets	<u>52,673</u>	<u>5,000</u>	<u>--</u>	<u>5,000</u>	<u>5,000</u>
Total non-operating revenues	<u>64,063</u>	<u>13,300</u>	<u>--</u>	<u>13,300</u>	<u>10,900</u>
Total revenues	<u>\$ 2,370,295</u>	<u>\$ 2,351,400</u>	<u>\$ 1,163,685</u>	<u>\$ 2,375,700</u>	<u>\$ 2,389,700</u>

REVENUE DETAIL BY FUND

LANDFILL REMEDIATION

The Landfill Remediation Fund was authorized by Council in late 1993 to account for transactions relating to the remediation of environmental hazards at the former City landfill. The City and other potentially responsible parties (PRP's) have agreed to contribute funds for an ongoing remedial investigation and feasibility study.

Charges for Services

Contributions from PRP's are the proposed source of funds for the remedial investigation and feasibility study.

REVENUE DETAIL BY FUND

LANDFILL REMEDIATION

<u>Revenue Classification</u>	<u>1996 Actual</u>	<u>1997 Budget</u>	<u>1997 6-Month Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
<u>CHARGES FOR SERVICES</u>					
Environment remediation	\$ <u>483,044</u>	\$ <u>320,000</u>	\$ <u>--</u>	\$ <u>670,000</u>	\$ <u>450,000</u>
Total revenues	\$ <u>483,044</u>	\$ <u>320,000</u>	\$ <u>--</u>	\$ <u>670,000</u>	\$ <u>450,000</u>

REVENUE DETAIL BY FUND

DOWNTOWN BUSINESS DISTRICT

Taxes

On November 29, 1984, the City Council approved the creation of a Business Improvement District, as provided in State Statute 66.608. The purpose of this district is to enhance the business atmosphere of downtown. A lapsing budget is established each year, funded primarily by SPECIAL ASSESSMENTS on the property in the district. The City collects the assessments through the tax roll and maintains separate accounting records for all receipts and disbursements.

Miscellaneous

All available funds for the district are invested in accordance with the City's investment policy. INTEREST INCOME is used for improvements within the district.

REVENUE DETAIL BY FUND

DOWNTOWN BUSINESS DISTRICT

<u>Revenue Classification</u>	<u>1996 Actual</u>	<u>1997 Budget</u>	<u>1997 6-Month Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
<u>TAXES</u>					
Special assessments	\$ <u>50,000</u>	\$ <u>50,000</u>	\$ <u>50,000</u>	\$ <u>50,000</u>	\$ <u>50,000</u>
<u>MISCELLANEOUS</u>					
Interest on investments	<u>2,700</u>	<u>1,600</u>	<u>--</u>	<u>1,500</u>	<u>1,500</u>
Total revenues	\$ <u><u>52,700</u></u>	\$ <u><u>51,600</u></u>	\$ <u><u>50,000</u></u>	\$ <u><u>51,500</u></u>	\$ <u><u>51,500</u></u>

REVENUE DETAIL BY FUND

WEST GRAND BUSINESS DISTRICT

Taxes

In 1987, the City Council approved the creation of a Business Improvement District, as provided in State Statute 66.608. The purpose of this district will be to enhance the business atmosphere of the West Grand business area. A lapsing budget is established each year, funded primarily by **SPECIAL ASSESSMENTS** on the property in the district. The City collects the assessments through the tax roll and maintains separate accounting records for all receipts and disbursements.

Miscellaneous

All available funds for the district are invested in accordance with the City's investment policy. **INTEREST INCOME** is used for improvements within the district.

Non-Operating Revenues

The District makes loans to its members for projects that meet certain development criteria. This account reflects repayment of the principal from these loans.

REVENUE DETAIL BY FUND

WEST GRAND BUSINESS DISTRICT

Revenue Classification	1996 Actual	1997 Budget	1997 6-Month Actual	1997 Estimated	1998 Budget
<u>TAXES</u>					
Special assessments	\$ 5,000	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500
<u>MISCELLANEOUS</u>					
Interest on investments	430	400	--	400	400
Principal payment from loans	5,832	2,500	417	800	--
Total miscellaneous	6,262	2,900	417	1,200	400
Total revenues	\$ 11,262	\$ 11,400	\$ 8,917	\$ 9,700	\$ 8,900

REVENUE DETAIL BY FUND

WATER STREET BUSINESS DISTRICT

Taxes

In 1990, the City Council approved the creation of a Business Improvement District, as provided in State Statute 66.608. The purpose of this district will be to enhance the business atmosphere of the Water Street business area. A lapsing budget is established each year, funded primarily by **SPECIAL ASSESSMENTS** on the property in the district. The City collects the assessments through the tax roll and maintains separate accounting records for all receipts and disbursements.

Miscellaneous

All available funds for the district are invested in accordance with the City's investment policy. **INTEREST INCOME** is used for improvements within the district.

REVENUE DETAIL BY FUND

WATER STREET BUSINESS DISTRICT

Revenue Classification	1996 Actual	1997 Budget	1997 6-Month Actual	1997 Estimated	1998 Budget
<u>TAXES</u>					
Special assessments	\$ 9,000	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500
<u>MISCELLANEOUS</u>					
Interest on investments	1,320	600	--	600	600
Miscellaneous	476	--	118	--	--
Total miscellaneous	1,796	600	118	600	600
Total revenues	\$ 10,796	\$ 10,100	\$ 9,618	\$ 10,100	\$ 10,100

SUMMARY BY SERVICE AREA

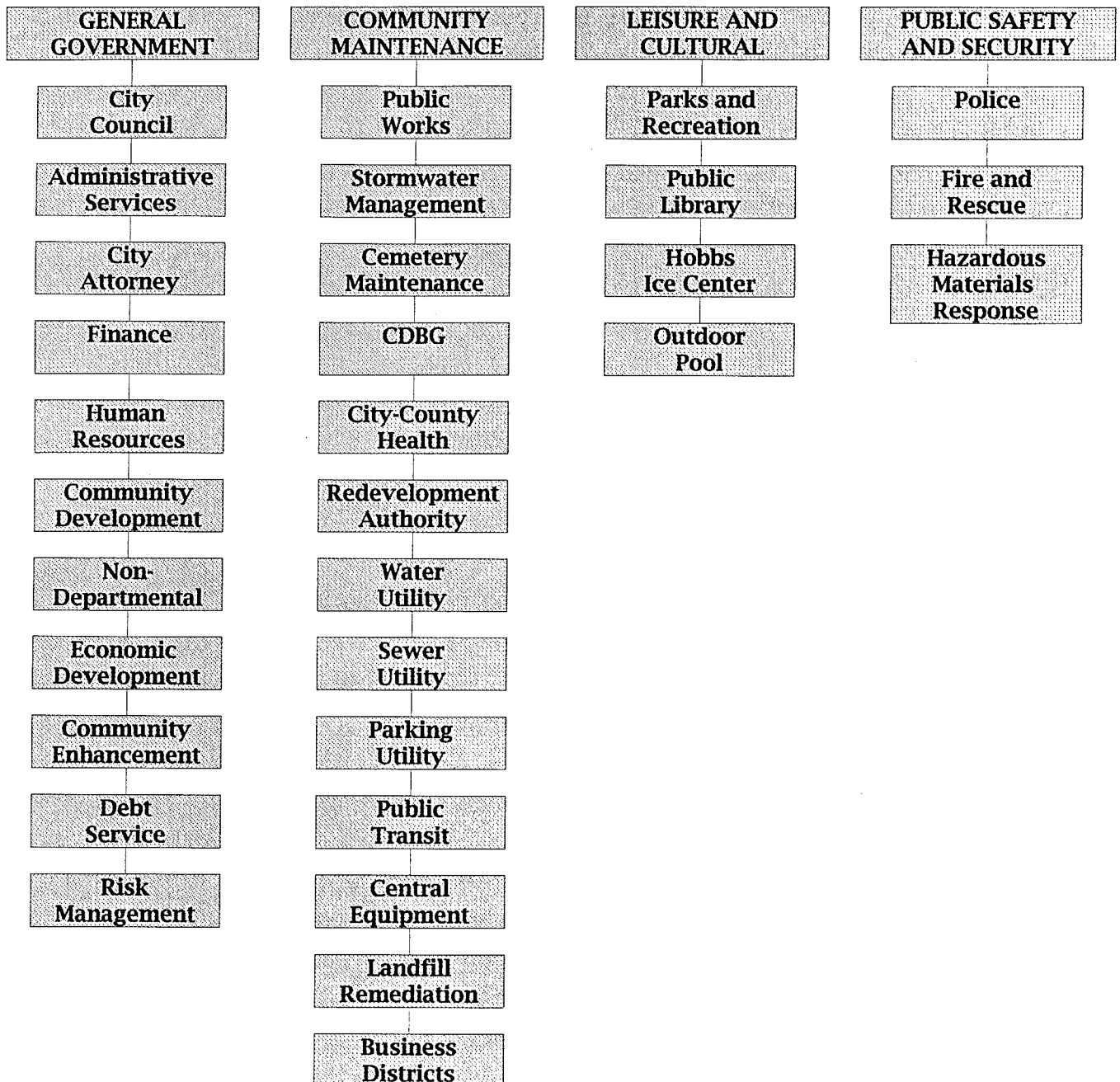
The SERVICE AREAS section includes four major functional services provided to the community:

- General Government
- Community Maintenance
- Leisure and Cultural
- Public Safety and Security

Within each area, operating budgets are provided for each participating division. Each division level budget summary includes six areas of information:

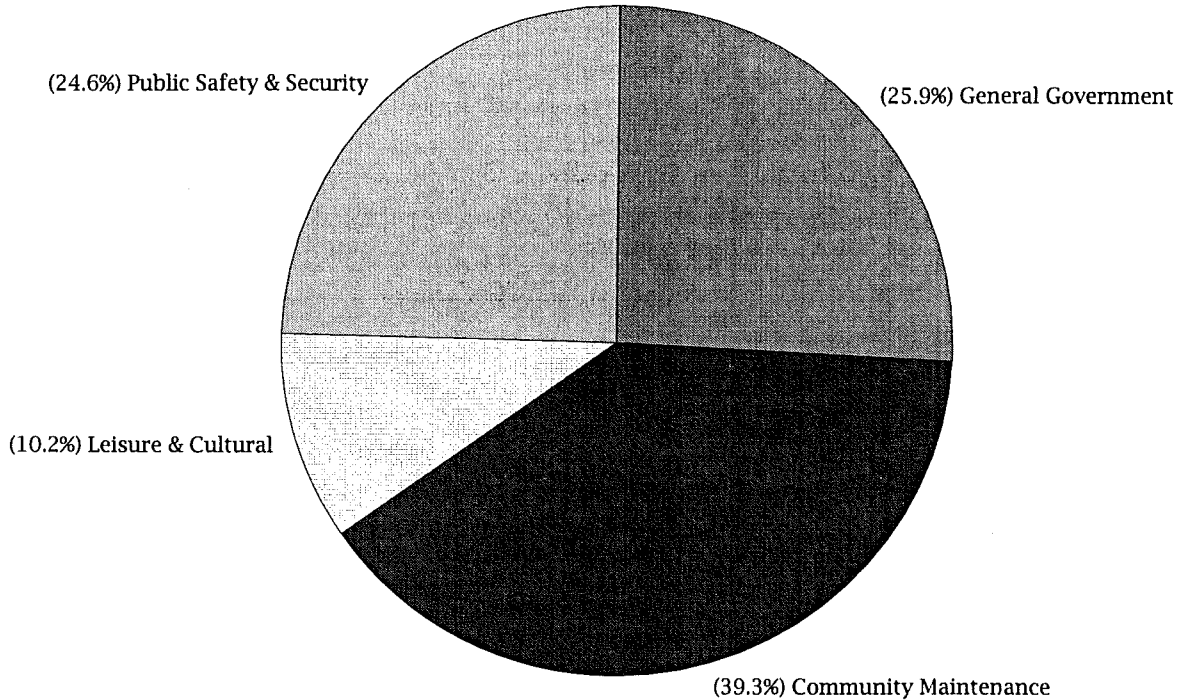
- Overview
- Expenditures
- Purpose
- Programs
- Major Activities
- Authorized Positions

The Chart below shows how each department and fund fits into the service areas.



SUMMARY BY SERVICE AREA

1998 Proposed Expenditures



Shown below is a summary of expenditures, both actual and proposed, for the major service areas. Additional detail by division is shown behind each service area tab section.

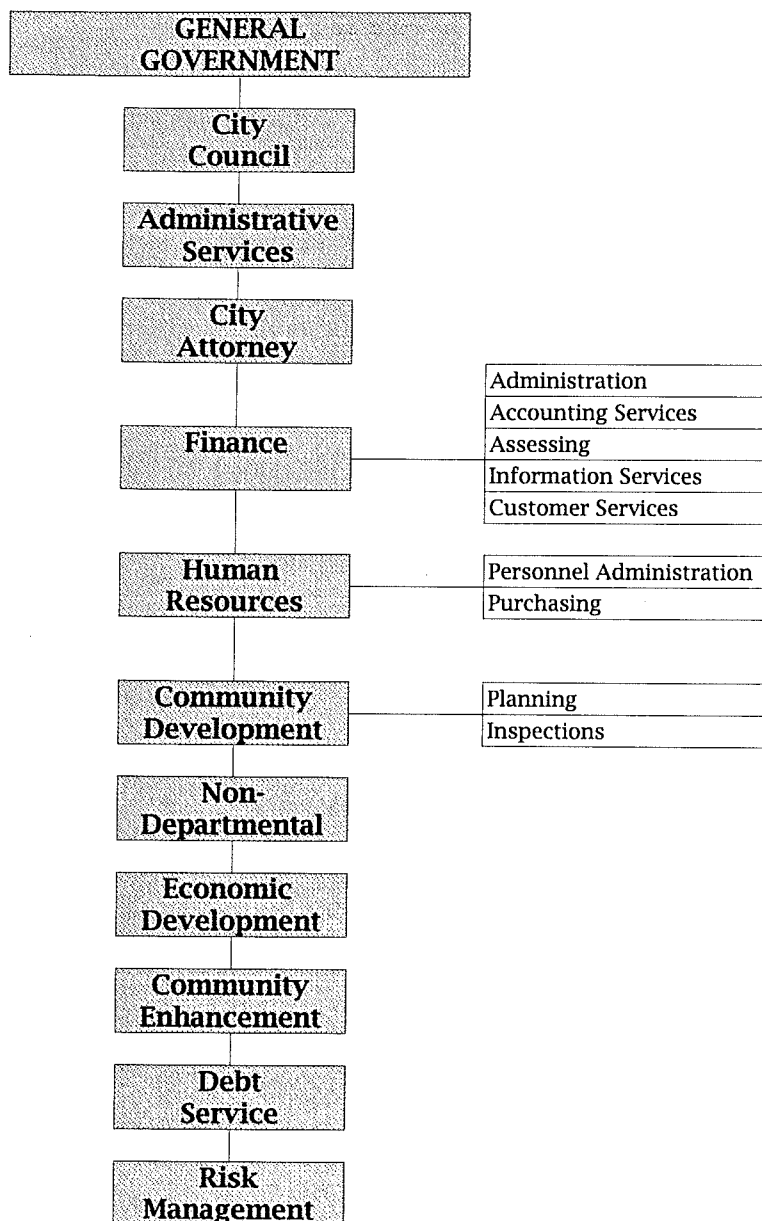
<u>Service Area</u>	<u>1996 Actual Costs</u>	<u>1997 Approved Budget</u>	<u>1997 6 Month Actual</u>	<u>1997 Estimated Costs</u>	<u>1998 Proposed Budget</u>
General Government	\$ 16,306,304	\$ 16,084,100	\$ 6,052,699	\$ 16,662,700	\$ 16,216,500
Community Maintenance	23,815,782	23,057,900	10,427,610	23,369,900	24,670,000
Leisure & Cultural	5,706,113	6,105,800	2,659,385	6,020,200	6,405,600
Public Safety & Security	<u>13,647,549</u>	<u>14,250,000</u>	<u>6,565,073</u>	<u>14,501,900</u>	<u>15,402,800</u>
Total - All Service Area	\$ <u>59,475,748</u>	\$ <u>59,497,800</u>	\$ <u>25,704,767</u>	\$ <u>60,554,700</u>	\$ <u>62,694,900</u>

GENERAL GOVERNMENT

Overview

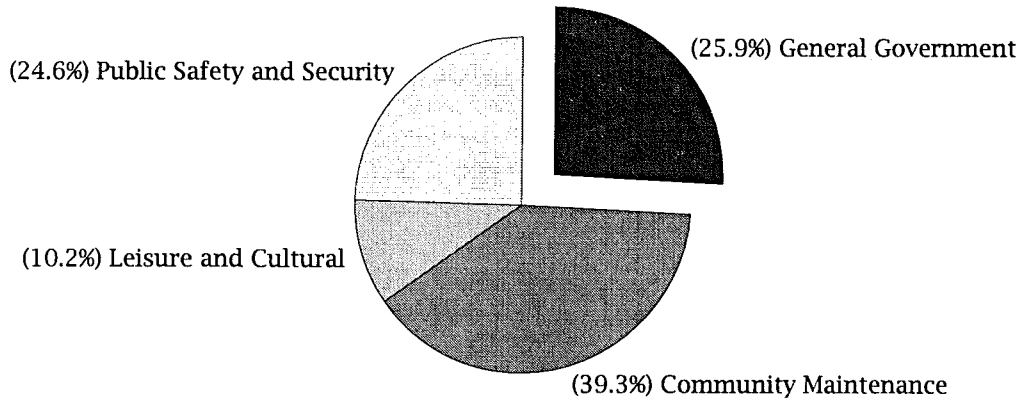
The General Government service area includes departments that provide administration for the City. The City Council, Administrative Services, City Attorney, Finance, and Human Resources handle general City administration. Also included are Community Development and Economic Development which promote new developments and administer existing codes. The Community Enhancement fund distributes room tax funds to outside organizations for benefit to the entire community. Debt Service fund handles City debt and the Risk Management fund manages City insurance and safety.

Organization



GENERAL GOVERNMENT

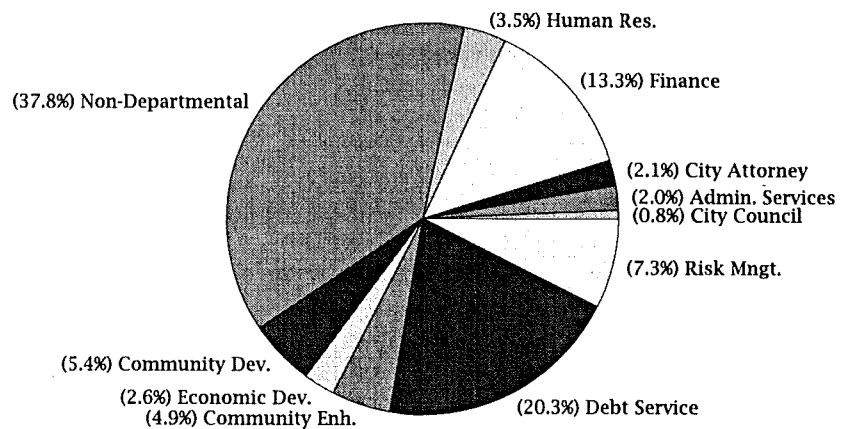
Service Areas



<u>Service Areas</u>	<u>1998 Budget</u>
General Government	\$ 16,216,500
Community Maintenance	24,670,000
Leisure and Cultural	6,405,600
Public Safety and Security	<u>15,402,800</u>
Total Budget	\$ <u>62,694,900</u>

General Government

<u>Departments</u>	<u>1998 Budget</u>
City Council	\$ 121,900
Admin. Services	324,200
City Attorney	347,000
Finance	2,164,800
Human Res.	568,800
Community Dev.	880,800
Non-Departmental	6,122,700
Economic Dev.	414,600
Community Enh.	793,300
Debt Service	3,291,100
Risk Mngt.	<u>1,187,300</u>
Total General Government	\$ <u>16,216,500</u>



GENERAL GOVERNMENT

	1996 Actual Expenses	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Expenses	1998 Proposed Budget
GENERAL FUND					
CITY COUNCIL	\$ 107,888	\$ 120,200	\$ 62,498	\$ 120,200	\$ 121,900
ADMINISTRATIVE SERVICES	304,228	315,500	147,829	314,300	324,200
CITY ATTORNEY	248,430	312,500	125,424	297,700	347,000
FINANCE					
Administration	202,411	203,900	96,833	207,500	213,900
Accounting Services	386,819	422,200	194,204	428,700	437,900
Assessing	401,085	426,400	192,484	408,500	408,900
Information Services	362,459	360,900	180,764	361,300	436,500
Customer Services	613,459	609,600	289,395	610,700	667,600
Total Finance	1,966,233	2,023,000	953,680	2,016,700	2,164,800
HUMAN RESOURCES					
Personnel Administration	400,363	351,300	145,514	350,400	359,300
Purchasing	190,243	200,900	90,101	202,800	209,500
Total Human Resources	590,606	552,200	235,615	553,200	568,800
COMMUNITY DEVELOPMENT					
Planning & Development	335,752	346,300	166,269	349,600	360,400
Inspections	485,414	503,200	238,856	504,200	520,400
Total Community Development	821,166	849,500	405,125	853,800	880,800
NON-DEPARTMENTAL	5,211,727	6,094,100	373,680	6,209,000	6,122,700
OTHER FUNDS					
ECONOMIC DEVELOPMENT	1,247,656	393,200	491,796	1,020,000	414,600
COMMUNITY ENHANCEMENT	917,730	781,300	373,520	781,300	793,300
DEBT SERVICE FUNDS	3,796,193	3,254,900	2,478,193	3,105,900	3,291,100
RISK MANAGEMENT	1,094,447	1,387,700	405,339	1,390,600	1,187,300
TOTAL GENERAL GOVERNMENT	\$ 16,306,304	\$ 16,084,100	\$ 6,052,699	\$ 16,662,700	\$ 16,216,500

CITY COUNCIL

Overview

The City Council formulates and enacts the public policy of the City. The Council represents the citizens of Eau Claire in determining policies, programs, services and legislation. As the legislative body of the City, the Council has the responsibility for determining community needs, establishing priorities, specifying immediate and long-range policies, services, and programs, and adopting the annual budget for the City.

The Council is comprised of eleven members: five members elected by aldermanic district, and five members and a Council President elected at large. The President and district Council members are elected in odd numbered years, and the Council members at large are elected in even numbered years.

Purpose

- Public Safety - To provide an environment in which people feel safe and secure through the provision of protective emergency services.
- Finance - To provide financial integrity and efficient, effective management of fiscal resources to ensure that the property tax rate is kept as low as possible.
- Social and Cultural Services - To provide cultural and recreational activities for the benefit and enjoyment of all residents.
- Infrastructure Development - To provide a pleasant and safe physical environment with functional and attractive buildings, good streets and sidewalks, inviting parks, and adequate public transportation.
- Civic Participation - To ensure that citizens are kept informed of issues facing the City and are encouraged to participate in the affairs of their government.
- Industrial Retention and Development - To encourage the development of new businesses and support the retention of existing business and industry within the community.
- Intergovernmental Communication - to maintain an open and regular dialogue with other governmental bodies on the state and local levels.

CITY COUNCIL

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 31,174	\$ 36,200	\$ 18,241	\$ 36,200	\$ 36,200
Contractual Services	74,509	81,300	42,826	81,300	83,000
Utilities	224	200	100	200	200
Fixed Charges	1,280	1,300	640	1,300	1,300
Materials & Supplies	701	1,200	691	1,200	1,200
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>107,888</u>	\$ <u>120,200</u>	\$ <u>62,498</u>	\$ <u>120,200</u>	\$ <u>121,900</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
City Council Program	\$ 33,600	\$ 75,600	\$ 109,200
Indirect Cost/Insurance and Benefits	<u>2,600</u>	<u>10,100</u>	<u>12,700</u>
Total Program Expenditures	\$ <u>36,200</u>	\$ <u>85,700</u>	\$ <u>121,900</u>

Authorized Positions

	1996	1997	1998
City Council President	1.00	1.00	1.00
City Council Vice President	1.00	1.00	1.00
City Council Members	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>
Total	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>

These are temporary positions that are not included in the position control summary of the SUPPORT INFORMATION section.

ADMINISTRATIVE SERVICES

Overview

Administrative Services includes the services of the City Manager and City Clerk. The City Manager implements the policies of the City Council and provides professional general management of City operations to assure optimum use of all resources. The City Clerk records the proceedings of public meetings and maintains the official City records. This office also carries out functions that are required in state statute.

Purpose

- Technical Support - To assist the City Council in carrying out its business by providing staff support, timely information, and appropriate recommendations.
- Financial Integrity - To properly manage the fiscal condition of the City and ensure its continued stability.
- Citizen Relations - To serve the citizens and provide access to information about the City and have opportunities for involvement in their City government.
- Staff Performance - To direct the City staff in a manner that ensures the highest quality service possible to the people of the city.
- Planning and Development - To analyze the short and long-range opportunities and challenges confronting the City and to recommend programs which will lead to achievement of the City's goals.
- Intergovernmental Participation - To represent the City with the State legislature and other governmental bodies whose activities may affect the interests of the City of Eau Claire.
- Maintain official City records.

ADMINISTRATIVE SERVICES

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 261,680	\$ 263,900	\$ 126,664	\$ 262,700	\$ 271,200
Contractual Services	27,344	34,500	12,845	34,500	35,200
Utilities	1,650	1,800	757	1,800	1,800
Fixed Charges	1,210	1,200	605	1,200	1,200
Materials & Supplies	12,344	13,100	6,958	13,100	13,800
Debt Service	--	--	--	--	--
Capital Outlay	--	1,000	--	1,000	1,000
Other	--	--	--	--	--
Total Expenditures	\$ <u>304,228</u>	\$ <u>315,500</u>	\$ <u>147,829</u>	\$ <u>314,300</u>	\$ <u>324,200</u>

Proposed 1998 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
City Manager Program	\$ 143,100	\$ 42,900	\$ 186,000
City Clerk Program	23,100	5,000	28,100
Indirect Cost/Insurance and Benefits	<u>105,000</u>	<u>5,100</u>	<u>110,100</u>
Total Program Expenditures	\$ <u>271,200</u>	\$ <u>53,000</u>	\$ <u>324,200</u>

Authorized Positions

	<u>1996</u>	<u>1997</u>	<u>1998</u>
City Manager	1.00	1.00	1.00
Executive Assistant/Secretary	1.00	1.00	1.00
City Clerk/Record Services Coordinator	1.00	1.00	1.00
Secretary	--	1.00	1.00
Clerk III	<u>1.00</u>	<u>--</u>	<u>--</u>
Total FTE Positions	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

CITY ATTORNEY

Overview

The office of City Attorney has the statutory responsibility for "all the law business in which the City is interested." This includes rendering advice about City matters to the City Council, City staff and the public, handling litigation, drafting and approving ordinances, resolutions, and other documents, and handling all other legal matters affecting the City.

Purpose

- Provide accurate and complete legal advice on matters affecting the City.
- Provide legal defense to the City, its officers and employees.
- Diligently prosecute violations of City ordinances.
- Draft or approve all ordinances, resolutions and other legal documents.
- Perform all other legal services required by the City.

Major Activities

- A second Assistant City Attorney was hired in June, 1997.
- Advice and assistance were provided in connection with the proposed East Hamilton Avenue utility construction.
- Legal services were provided in connection with the acquisition of property abutting State Street for the street improvement project.
- Legal assistance was provided in the following property and development transactions: former Walter's Brewery property, PMSI development on former Soo Line site, Gateway property transfer, CVTC/fire department joint facility agreement, and Banbury Place property exchange.
- Advice and assistance was provided in connection with the proposed modification of the conveyance agreement between the City and Lyman Lumber Co.
- City Attorney obtained a favorable result in a case presenting a challenge to the city adult bookstore ordinance.
- Assistant City Attorney served on the Wisconsin Dept. of Justice/DOT state task force on the underage alcohol violator program.
- Assistance and advice was provided regarding cable TV and other telecommunication matters, such as cellular services and personal communication service antennas.
- Assisted in finalizing the Dells Dam option agreement.
- City Attorney served as Regional Vice President for IMLA, the national organization of city attorneys, as member of the Legislative Committee of the League of Wisconsin Municipalities, and as member of the Board of Directors and Chair of the Claims Committee of Wisconsin Municipal Mutual Insurance Company.
- Handled several labor matters.
- Provided legal assistance and advice to the Redevelopment Authority.
- Handled the following ordinance violations: All non-criminal traffic violations in the city, up to and including first offense drunk driving; property violations, including zoning, improper use and failure to maintain; housing and building code violations; violations of public peace, morals and welfare; health and safety violations.
- Provided assistance to the Housing Authority, particularly in the areas of applicant screening, tenancy terminations and acting as hearing agency for appeals from Housing Authority determinations.
- Provided legal service and advice to City Council, city staff and the public in numerous other areas.

CITY ATTORNEY

<i>Expenditures</i>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 216,915	\$ 270,100	\$ 106,980	\$ 255,300	\$ 297,200
Contractual Services	16,809	14,500	8,034	14,500	31,000
Utilities	748	800	347	800	800
Fixed Charges	1,150	1,200	575	1,200	1,200
Materials & Supplies	12,808	14,100	9,082	14,100	15,100
Debt Service	--	--	--	--	--
Capital Outlay	--	11,800	406	11,800	1,700
Other	--	--	--	--	--
Total Expenditures	\$ <u>248,430</u>	\$ <u>312,500</u>	\$ <u>125,424</u>	\$ <u>297,700</u>	\$ <u>347,000</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
City Attorney Program	\$ 170,700	\$ 46,000	\$ 216,700
Indirect Cost/Insurance and Benefits	<u>126,500</u>	<u>3,800</u>	<u>130,300</u>
Total Program Expenditures	\$ <u>297,200</u>	\$ <u>49,800</u>	\$ <u>347,000</u>

Authorized Positions

	1996	1997	1998
City Attorney	1.00	1.00	1.00
Assistant City Attorney	1.00	2.00	2.00
Legal Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>3.00</u>	<u>4.00</u>	<u>4.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

FINANCE - Administration

Overview

Finance Administration is a division of the Finance department that provides the financial guidance required for the effective and efficient management of City operations. Financial planning for the City's future needs is an important component of this service. Responsibilities include supervision of the Accounting Services, Information Services, Assessing, and Customer Services divisions.

Purpose

- Serve as financial advisor to the City Manager and City Council.
- Administer overall financial policy for the City.
- Provide financial planning for the City's future.
- Create TIF Districts.
- Review and approve contracts and leases.
- Identify and obtain grant funds.
- Finance capital projects through debt issues.
- Coordinate industrial revenue bond issues.
- Maintain budgetary compliance and internal control systems.
- Prepare fiscally sound financial documents, including annual operating budgets, capital improvement plan, and annual audited financial report.
- Maximize revenue sources.
- Develop alternate financing methods.
- Acquire property for public-purpose projects.
- Monitor City Loan Portfolio.

Major Activities

	<u>1996</u> <u>Actual</u>	<u>1997</u> <u>Estimated</u>	<u>1998</u> <u>Budget</u>
Bond Issues	3	8	5
G.O. Bond Rating:			
-Moody's	Aa	Aa2	Aa2
-Standard and Poor's	AA	AA	AA
Water Bond Rating			
-Moody's	Aa	Aaa *	Aa3
-Standard and Poor's	A+	AAA *	A+
*Insured			
Budget administration and management (000's):			
-Total operating revenues	\$62,909	\$62,351	\$64,345
-Total operating expense	59,476	60,555	62,695
-General fund operating revenues	31,248	31,901	32,729
-General fund operating expense	31,842	34,108	35,469
-Capital improvement appropriations	15,455	25,799	18,478
Special reports:			
-Capital Improvement Plan	1	1	1
-Tax Incremental Districts	3	6	4
Awards:			
-Certificate of Achievement for Excellence in Financial Reporting (1984-Present)			
-Wisconsin GRATE Award for Financial Reporting (1986-Present)			

FINANCE - Administration

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 188,175	\$ 190,400	\$ 91,173	\$ 194,000	\$ 200,200
Contractual Services	5,048	4,800	2,501	4,800	4,800
Utilities	783	800	409	800	1,000
Fixed Charges	1,030	1,100	515	1,100	1,100
Materials & Supplies	5,152	5,300	2,235	5,300	5,300
Debt Service	--	--	--	--	--
Capital Outlay	2,223	1,500	--	1,500	1,500
Other	--	--	--	--	--
Total Expenditures	\$ <u>202,411</u>	\$ <u>203,900</u>	\$ <u>96,833</u>	\$ <u>207,500</u>	\$ <u>213,900</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Administration Program	\$ 123,100	\$ 11,300	\$ 134,400
Indirect Cost/Insurance and Benefits	<u>77,100</u>	<u>2,400</u>	<u>79,500</u>
Total Program Expenditures	\$ <u>200,200</u>	\$ <u>13,700</u>	\$ <u>213,900</u>

Authorized Positions

	1996	1997	1998
Director of Finance	1.00	1.00	1.00
Projects and Acquisitions Coordinator	1.00	1.00	1.00
Finance Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

FINANCE - Accounting Services

Overview

Accounting Services is a division of the Finance Department that provides a variety of accounting and financial services for citizens and other City departments. Accounting Services is responsible for preparing and distributing the annual financial audit, operating budgets, and other financial reports. Services include providing accounts payable, payroll, accounts receivable, fixed assets, cash management and grant reporting systems. This division also manages the combined City and School District investment portfolio and also coordinates debt service payments for the City and the School District.

Purpose

- Provide accurate, timely accounting information that complies with generally accepted accounting principles.
- Assist departments in budget preparation and control.
- Distribute understandable financial information to the public and City departments.
- Manage City resources by sound investment, collection and payment practices.
- Provide required public services in a courteous and efficient manner.
- Schedule staffing effort to meet public demand.
- Maximize efficiency of financial data processing systems through use of advanced hardware/software technology.
- Prepare debt summary and provide for timely debt payments.
- Maintain records for arbitrage compliance for all City bonds.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Payments:			
Payroll checks issued	22,214	22,600	22,750
Payroll checks paid	\$22,501,777	\$23,200,000	\$23,900,000
Voucher checks issued	15,800	16,300	17,000
Voucher checks paid	\$84,514,566	\$84,200,000	\$84,210,000
Average invested funds	\$67,207,302	\$65,000,000	\$65,000,000
Interest earnings	\$3,717,662	\$3,500,000	\$3,500,000
Accounts receivable:			
Amounts collected	\$2,889,296	\$2,900,000	\$2,950,000
Invoices issued	1,321	1,300	1,300
Debt Issues monitored	26	34	33

FINANCE - Accounting Services

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 321,925	\$ 348,400	\$ 159,254	\$ 354,900	\$ 367,700
Contractual Services	40,493	50,000	27,262	50,000	47,600
Utilities	1,943	1,700	1,542	1,700	2,200
Fixed Charges	1,590	1,600	795	1,600	1,600
Materials & Supplies	16,245	14,500	5,351	14,500	17,300
Debt Service	--	--	--	--	--
Capital Outlay	4,623	6,000	--	6,000	1,500
Other	--	--	--	--	--
Total Expenditures	\$ <u>386,819</u>	\$ <u>422,200</u>	\$ <u>194,204</u>	\$ <u>428,700</u>	\$ <u>437,900</u>

Proposed 1998 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Accounting Services Program	\$ 234,900	\$ 68,600	\$ 303,500
Indirect Cost/Insurance and Benefits	<u>132,800</u>	<u>1,600</u>	<u>134,400</u>
Total Program Expenditures	\$ <u>367,700</u>	\$ <u>70,200</u>	\$ <u>437,900</u>

Authorized Positions

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Manager of Accounting Services	1.00	1.00	1.00
Accountant Analyst	--	1.00	1.00
Accountant I	1.00	1.00	1.00
Account Clerk II	2.00	--	--
Payroll Specialist	--	1.00	1.00
Account Clerk I	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Total FTE Positions	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

FINANCE - Assessing

Overview

Assessing is a division of Finance that provides assessment of real and personal property for all taxable properties in the City. The primary function of Assessing is to assure fair and equitable assessments based on estimated market values as of January 1 each year.

Purpose

- Provide for the fair and equitable assessment of all real and personal property within the City.
- Adhere to strict statutory guidelines as well as generally accepted assessment practices, principles, and procedures.
- Monitor assessment performance through utilization of quality assurance testing.
- Maintain an effective public relations program with property owners and their agents to provide an increased understanding of the property tax system and the assessment process.
- Maintain accurate assessment records through the annual field review of all property.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Total value of properties on Tax Roll	\$1,783,615,700	\$2,201,992,400	\$2,288,000,000
Total real estate assessments	1,678,144,700	2,069,179,500	2,150,000,000
Residential	1,076,577,400	1,345,685,100	1,390,000,000
Commercial	533,436,700	626,309,400	660,000,000
Manufacturing (assessed by state)	68,130,600	97,185,000	100,000,000
Total personal property assessments	105,471,000	132,812,900	138,000,000
City	88,982,300	109,341,000	113,000,000
Manufacturing (assessed by state)	16,488,700	23,471,900	25,000,000
Total number of properties assessed:			
Real Estate	20,539	20,834	21,100
Personal Property	2,567	2,605	2,650

FINANCE - Assessing

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 361,709	\$ 372,500	\$ 174,427	\$ 354,600	\$ 367,200
Contractual Services	25,013	33,900	11,341	33,900	25,700
Utilities	1,308	1,700	820	1,700	1,500
Fixed Charges	7,470	7,500	3,735	7,500	7,500
Materials & Supplies	5,585	10,800	2,161	10,800	7,000
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>401,085</u>	\$ <u>426,400</u>	\$ <u>192,484</u>	\$ <u>408,500</u>	\$ <u>408,900</u>

Proposed 1998 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Assessing Program	\$ 231,800	\$ 24,200	\$ 256,000
Indirect Cost/Insurance and Benefits	<u>135,400</u>	<u>17,500</u>	<u>152,900</u>
Total Program Expenditures	\$ <u>367,200</u>	\$ <u>41,700</u>	\$ <u>408,900</u>

Authorized Positions

	<u>1996</u>	<u>1997</u>	<u>1998</u>
City Assessor	1.00	1.00	1.00
Property Assessor II	4.60	4.60	4.60
Assessing Technician	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>6.60</u>	<u>6.60</u>	<u>6.60</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

FINANCE - Information Services

Overview

Information Services is the division of Finance that assists departments in analyzing work methods and information needs in preparation for computerization. This division coordinates all data processing activities.

Purpose

- Provide system administrative support for Computer Aided Mapping.
- Convert mainframe systems to run on PC's.
- Provide PC network support and direction.
- Continue support of mainframe systems.
- Provide system support for installation of networks.
- Provide assistance to departments in all areas of technology.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Systems in operation (Mainframe)	7	5	4
Computer hours used (Mainframe)	993	1,050	1,000
Number of PC units in operation	193	220	225
Number of PC Networks installed	7	8	8

FINANCE - Information Services

<i>Expenditures</i>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 314,212	\$ 307,100	\$ 141,400	\$ 307,500	\$ 376,100
Contractual Services	44,272	35,600	33,582	35,600	41,200
Utilities	2,066	2,000	1,430	2,000	2,100
Fixed Charges	(7,126)	1,400	710	1,400	1,400
Materials & Supplies	9,035	10,300	2,851	10,300	10,500
Debt Service	--	--	--	--	--
Capital Outlay	--	4,500	791	4,500	5,200
Other	--	--	--	--	--
Total Expenditures	\$ <u>362,459</u>	\$ <u>360,900</u>	\$ <u>180,764</u>	\$ <u>361,300</u>	\$ <u>436,500</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Information Services Program	\$ 243,200	\$ 58,900	\$ 302,100
Indirect Cost/Insurance and Benefits	<u>132,900</u>	<u>1,500</u>	<u>134,400</u>
Total Program Expenditures	\$ <u>376,100</u>	\$ <u>60,400</u>	\$ <u>436,500</u>

Authorized Positions

	1996	1997	1998
Data Processing Manager	1.00	--	--
Information Services Manager	--	1.00	1.00
Programmer/Analyst	3.00	--	--
Information Services Technician 3	--	3.00	4.00
Computer Programmer	1.00	--	--
Information Services Technician 2	--	1.00	1.00
Total FTE Positions	<u>5.00</u>	<u>5.00</u>	<u>6.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

FINANCE - Customer Services

Overview

Customer Services is the division of Finance that provides a central location for the collection of water, sewer, and stormwater bills, licenses, parking tickets, and other City payments including the processing of ACH deposits. The office also handles public relations pertaining to utility service, business licenses, special assessments, payment questions, and other general information.

Purpose

- Provide efficient means for collection of all payments made to the City.
- Calculate and produce utility bills and answer citizens' questions regarding their services.
- Issue and administer City and Health Department licenses and permits including alcohol and beverage licenses.
- Develop and maintain City's banking records.
- Prepare and file all utility accounting reports required by the Public Service Commission.
- Conduct all elections including:
 - Prepare ballot information.
 - Accumulate and certify vote totals.
 - Train, schedule and supervise election officials.
 - Register new voters, update the voter registration list.
 - Provide election information, notify voters of their voting and aldermanic district.
 - Administer the absentee ballot system.

Major Activities

	<u>1996</u> <u>Actual</u>	<u>1997</u> <u>Estimated</u>	<u>1998</u> <u>Budget</u>
Collections:			
Utility	\$9,754,776	\$10,100,000	\$10,330,000
Licenses	1,087,229	1,080,100	1,032,100
Utility bills processed:			
Residential	76,000	79,000	80,000
Commercial	9,000	9,400	9,500
Industrial	350	350	350
Public	608	650	650
Licenses issued	7,138	7,095	7,605
New registered voters	7,800	400	4,500
Total registered voters	45,300	45,300	45,000
Elections	4	3	4
Number of voting wards in Eau Claire	35	35	35
Number of absentee ballots	2,500	1,800	2,500

FINANCE - Customer Services

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 499,433	\$ 469,300	\$ 227,415	\$ 470,400	\$ 524,500
Contractual Services	83,863	114,300	44,213	114,300	116,800
Utilities	2,169	2,800	962	2,800	3,200
Fixed Charges	3,200	3,200	1,600	3,200	3,200
Materials & Supplies	18,622	11,300	7,981	11,300	13,900
Debt Service	--	--	--	--	--
Capital Outlay	6,172	8,700	7,224	8,700	6,000
Other	--	--	--	--	--
Total Expenditures	\$ <u>613,459</u>	\$ <u>609,600</u>	\$ <u>289,395</u>	\$ <u>610,700</u>	\$ <u>667,600</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Customer Services Program	\$ 269,000	\$ 102,700	\$ 371,700
Elections Program	83,200	37,000	120,200
Indirect Cost/Insurance and Benefits	<u>172,300</u>	<u>3,400</u>	<u>175,700</u>
Total Program Expenditures	\$ <u>524,500</u>	\$ <u>143,100</u>	\$ <u>667,600</u>

Authorized Positions

	1996	1997	1998
Customer Services Manager	1.00	1.00	1.00
Accounting Supervisor	1.00	1.00	1.00
Election Clerk	0.75	0.75	0.75
Account Clerk II	2.00	2.00	2.00
Account Clerk I	4.50	5.50	5.50
Customer Services Clerk	<u>1.00</u>	<u>--</u>	<u>--</u>
Total FTE Positions	<u>10.25</u>	<u>10.25</u>	<u>10.25</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

HUMAN RESOURCES - Personnel Administration

Overview

The purpose of the Human Resources Department is to administer the recruitment and selection procedures of the City in accordance with merit principles and Affirmative Action guidelines and to conduct labor negotiations in a manner which protects the rights of the City and conforms to Wisconsin State Statutes. It is also the Department's purpose to administer the City's wage and benefits package in a manner consistent with contractual agreements and acceptable practices.

Purpose

- Conduct recruitment and selection procedures in accordance with merit principles and within Affirmative Action guidelines in a manner which will ensure maintenance of an effective work force.
- Develop, implement, and maintain an effective training program.
- Conduct labor negotiations and administer labor contracts.
- Advise the City Manager and City Council on labor issues.
- Administer the employee wage and benefit packages.
- Develop intern positions both within the public sector and private sector.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Total permanent positions	464.6	486.6	499.1
Employee turn-over rate	5.0%	5.0%	5.0%
Number of employment applications	1,279	3,500	2,000
Number of positions filled:			
Permanent	22.5	38.5	25.0
Temporary	350	350	350

HUMAN RESOURCES - Personnel Administration

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 238,082	\$ 173,600	\$ 80,272	\$ 172,700	\$ 179,200
Contractual Services	147,515	164,200	59,852	164,200	165,900
Utilities	1,818	1,300	640	1,300	1,800
Fixed Charges	1,810	1,800	905	1,800	1,800
Materials & Supplies	6,492	10,400	3,845	10,400	10,600
Debt Service	--	--	--	--	--
Capital Outlay	4,646	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>400,363</u>	\$ <u>351,300</u>	\$ <u>145,514</u>	\$ <u>350,400</u>	\$ <u>359,300</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Human Resources Program	\$ 110,100	\$ 175,800	\$ 285,900
Indirect Cost/Insurance and Benefits	<u>69,100</u>	<u>4,300</u>	<u>73,400</u>
Total Program Expenditures	\$ <u>179,200</u>	\$ <u>180,100</u>	\$ <u>359,300</u>

Authorized Positions

	1996	1997	1998
Director of Human Resources/Risk Manager	0.50	0.50	0.50
Assistant to Director of Human Resources	1.00	1.00	1.00
Human Resources Secretary	1.00	1.00	1.00
Personnel Technician	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>
Total FTE Positions	<u>3.25</u>	<u>3.25</u>	<u>3.25</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

Intern Coordinator	1.00	--	--
Clerk	<u>1.00</u>	<u>--</u>	<u>--</u>
Total FTE Positions	<u>2.00</u>	<u>--</u>	<u>--</u>

These positions are funded with Community Development Block Grant appropriations.

HUMAN RESOURCES - Purchasing

Overview

Purchasing is a division of Human Resources that buys supplies, services and construction for all City departments. They maintain an office supply storeroom and a mail room. A large and small quantity duplicating operation designed to meet the on-premise copying needs of the City staff and the City's telephone system are also maintained by purchasing personnel.

Purpose

- Instill and maintain public confidence in the City's procurement procedures.
- Ensure fair, equitable and consistent treatment of all persons who deal with the City's procurement system.
- Maximize to the fullest extent practicable the purchasing value of City funds.
- Foster effective broad-based competition within the free enterprise system.
- Provide safeguards to maintain a purchasing system of quality and integrity.
- Manage and maintain an on-premise storeroom to meet the daily office supply requirements of City staff.
- Receive and distribute all incoming mail for City departments.
- Post and mail all outgoing correspondence and communications for City departments.
- Provide on-premise copying for convenience at less cost than contract copying.
- Manage and maintain radio and telephone communications systems.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Number of purchase orders processed	3,642	3,800	3,900
Procurement expenditures (in millions)	\$21	\$17	\$18
Number of Purchase Contracts (generally those in excess of \$20,000)	73	80	85
Average number of copies run each month	133,300	136,000	138,000
Average pieces of mail handled each day	800	800	800
Number of installed telephone circuits (includes cellular & special data lines)	408	466	500

HUMAN RESOURCES - Purchasing

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 169,255	\$ 171,000	\$ 78,847	\$ 170,400	\$ 176,200
Contractual Services	11,741	16,800	9,288	19,300	18,900
Utilities	1,196	1,100	615	1,100	1,100
Fixed Charges	1,030	1,100	515	1,100	1,100
Materials & Supplies	7,021	10,900	836	10,900	12,200
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>190,243</u>	\$ <u>200,900</u>	\$ <u>90,101</u>	\$ <u>202,800</u>	\$ <u>209,500</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Purchasing Program	\$ 95,800	\$ 27,600	\$ 123,400
Mail & Duplicating Program	10,500	3,900	14,400
Indirect Cost/Insurance and Benefits	<u>69,900</u>	<u>1,800</u>	<u>71,700</u>
Total Program Expenditures	\$ <u>176,200</u>	\$ <u>33,300</u>	\$ <u>209,500</u>

Authorized Positions

	1996	1997	1998
Purchasing Manager	1.00	1.00	1.00
Buyer	1.00	1.00	1.00
Purchasing Clerk	1.00	1.00	1.00
Mail & Duplicating Clerk	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
Total FTE Positions	<u>3.50</u>	<u>3.50</u>	<u>3.50</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

COMMUNITY DEVELOPMENT - Planning

Overview

Planning provides the City Council, City Plan Commission, and other boards and commissions with expertise and recommendations in the areas of City planning, neighborhood and special areas planning, City development and redevelopment, zoning site plan review, subdivision plat review, historic preservation, land use-related ordinance development, growth and development monitoring and land use management.

Purpose

- Provide for improved physical development of the City.
- Coordination of public and private activities relating to development.
- Continue to refine and implement the City Comprehensive Plan.
- Update City ordinances pertaining to development.
- Develop appropriate computer systems to enable more efficient processing and improved analysis of permits and applications.
- Manage the City's development review function and assist citizens in processing development applications.
- Assist neighborhood associations and downtown improvement districts in implementation of area plans and revitalization activities.
- Encourage community awareness of long-range planning issues and policies.
- Coordinate activities and groups involved in downtown redevelopment.
- Assist Landmarks Commission in historic preservation activities.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Major Plan/Ordinance Updates	3	4	5
Site Plans Processed	69	70	70
Rezoning processed	43	50	50
Conditional Use Permits	32	40	40
Annexations - Number	20	20	20
- Acreage	348	300	300
Major Subdivisions Reviewed	7	15	15
Minor Subdivisions Reviewed	63	70	70
Certificate of Appropriateness	4	7	10
Landmarked Buildings	0	1	2

COMMUNITY DEVELOPMENT- Planning

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 314,746	\$ 321,500	\$ 154,989	\$ 324,800	\$ 335,600
Contractual Services	9,721	11,300	4,926	11,300	11,600
Utilities	1,504	1,500	744	1,500	1,500
Fixed Charges	1,450	1,500	725	1,500	1,500
Materials & Supplies	6,715	10,500	4,885	10,500	10,200
Debt Service	--	--	--	--	--
Capital Outlay	1,616	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>335,752</u>	\$ <u>346,300</u>	\$ <u>166,269</u>	\$ <u>349,600</u>	\$ <u>360,400</u>

Proposed 1998 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Planning Administration Program	\$ 203,300	\$ 21,000	\$ 224,300
Indirect Cost/Insurance and Benefits	<u>132,300</u>	<u>3,800</u>	<u>136,100</u>
Total Program Expenditures	\$ <u>335,600</u>	\$ <u>24,800</u>	\$ <u>360,400</u>

Authorized Positions

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Director of Community Development/Asst. City Manager	1.00	1.00	1.00
City Planner	1.00	1.00	1.00
Project Coordinator	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00
Community Development Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

COMMUNITY DEVELOPMENT - Inspections

Overview

The Inspections Division enforces all City and State codes and ordinances pertaining to construction zoning, signs, and other land use issues. City Building, Heating, Electrical, and Plumbing Inspectors make routine inspections on all construction projects to assure compliance with all codes and ordinances and to assist contractors and home owners in resolving technical problems. A Code Compliance Inspector assists in enforcing zoning, land use, and property maintenance related activities. Many inspections are made jointly with personnel from the Fire Department and City-County Health Department to achieve maximum efficiency and effectiveness.

Purpose

- Enforce all applicable codes and ordinances on a fair, reasonable, and uniform basis throughout the City.
- Coordinate all inspection activities with other agencies, particularly the City Fire Department, the City Department of Public Works and the City-County Health Department.
- Process all permit requests efficiently and effectively.
- Provide assistance to contractors and homeowners in interpretation of building codes and zoning ordinances.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Total construction valuation	\$96,900,792	\$85,000,000	\$90,000,000
Total permits issued	4,496	4,450	4,550
Single family dwellings	131	145	150
Two family buildings	21	30	35
Multi-family buildings	55	60	65
Commercial/industrial buildings	26	30	35
All other new non-residential	5	12	15
Residential Accessory	145	130	140
Residential alterations & additions	876	900	925
Commercial/industrial alterations & additions	181	190	200
Variance requests	28	30	30
Building plan reviews	103	100	110
Plumbing plan reviews	114	115	120
Code Compliance complaints & follow-up	981	1,000	1,020

COMMUNITY DEVELOPMENT - Inspections

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 429,059	\$ 439,300	\$ 204,646	\$ 440,300	\$ 454,000
Contractual Services	32,512	40,800	22,143	40,800	41,700
Utilities	2,377	2,600	1,158	2,600	2,600
Fixed Charges	10,590	10,700	5,423	10,700	10,700
Materials & Supplies	6,836	7,800	5,486	7,800	8,300
Debt Service	--	--	--	--	--
Capital Outlay	4,040	2,000	--	2,000	3,100
Other	--	--	--	--	--
Total Expenditures	\$ <u>485,414</u>	\$ <u>503,200</u>	\$ <u>238,856</u>	\$ <u>504,200</u>	\$ <u>520,400</u>

Proposed 1998 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Inspection & Zoning Program	\$ 277,300	\$ 40,200	\$ 317,500
Indirect Cost/Insurance and Benefits	<u>176,700</u>	<u>26,200</u>	<u>202,900</u>
Total Program Expenditures	\$ <u>454,000</u>	\$ <u>66,400</u>	\$ <u>520,400</u>

Authorized Positions

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Administrator, Inspection & Zoning	1.00	1.00	1.00
Inspectors:			
Building & Land Use	1.00	1.00	1.00
Building, Heating & Asst. Electrical	1.00	1.00	1.00
Plumbing	1.00	1.00	1.00
Heating, Plumbing & Asst. Building	1.00	1.00	1.00
Electrical & Assistant Mechanical	1.00	1.00	1.00
Code Compliance	1.00	1.00	1.00
Inspections Technician	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

NON-DEPARTMENTAL

Overview

The Non-Departmental division includes several different programs that have city-wide implications and aren't identified with a particular department. The insurance program provides for the cost of liability and property insurance for general operations and health insurance for retired employees. This program also provides for mandatory payments of permanent disability due for work related injuries. The City provides for a level of service through the budget process that allows for normal operations; however, occasionally an unexpected event occurs which requires immediate attention. The Contingent Appropriation program provides funding, only as approved by the City Council, for emergency or unpredictable events. The Contributions and Other Payments program provides payment for several promotional agencies in the form of direct payments, grants, and City services. This program also accounts for payment of special assessments for work done to city-owned property and for miscellaneous, non-recurring expenditures. The General Fund Transfers program accounts for operating and capital subsidies made to other funds by General fund. Operating subsidies are made to several enterprise funds which are not entirely self-supporting. General obligation debt requirements which are part of the tax levy are included as a transfer to the Debt Service fund. Transfers for capital projects are made to other funds, if sufficient funds exist, to offset the need for bonding.

Purpose

- Provide adequate liability and property insurance coverage.
- Provide for timely payment to permanent disability recipients.
- Provide health insurance for retired employees.
- Provide a reasonable level of emergency funding.
- Provide the necessary financial assistance to maintain operations of funds whose revenues are insufficient to meet expenses.
- Fund capital improvement projects when it is undesirable to issue bonds.
- Provide for general obligation debt service.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Disability payments	\$35,727	\$33,500	\$31,300
Health Insurance for Retirees	197,469	210,000	230,000
Contingent appropriation	0	264,300	440,000
Organizations supported:			
Landmark Commission	5,871	24,300	4,500
Public Access Center	85,940	82,400	91,900
Senior Central	33,430	40,000	41,000
UW-EC Racial Diversity	0	0	2,000
Transfers to other funds:			
Operating subsidies	858,660	950,000	1,100,900
Debt Service	820,000	1,170,400	1,109,100
Economic Development	150,000	150,000	150,000
Capital projects	2,678,740	2,920,000	2,732,000

NON-DEPARTMENTAL

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 249,101	\$ 258,700	\$ 106,670	\$ 268,500	\$ 261,300
Contractual Services	17,250	40,000	4,122	47,500	40,000
Utilities	--	--	--	--	--
Fixed Charges	312,735	400,000	169,339	291,600	150,000
Materials & Supplies	--	--	--	--	--
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	<u>4,632,641</u>	<u>5,395,400</u>	<u>93,549</u>	<u>5,601,400</u>	<u>5,671,400</u>
Total Expenditures	\$ <u>5,211,727</u>	\$ <u>6,094,100</u>	\$ <u>373,680</u>	\$ <u>6,209,000</u>	\$ <u>6,122,700</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Insurance & Retirement Program	\$ 261,300	\$ --	\$ 261,300
Contingent Appropriation Program	--	440,000	440,000
Contributions and Other Payments Program	--	329,400	329,400
General Fund Transfers Program	--	<u>5,092,000</u>	<u>5,092,000</u>
Total Program Expenditures	\$ <u>261,300</u>	\$ <u>5,861,400</u>	\$ <u>6,122,700</u>

Authorized Positions

No personnel are assigned to this program. The amount charged to Personal Services is the amount paid to former employees who receive disability payments for permanent work-related injuries and the amount paid for health insurance for retired City employees.

ECONOMIC DEVELOPMENT

Overview

Economic Development encourages and promotes city-wide economic development by providing professional assistance and support programs that help create a business climate that enhances development. This department also coordinates development activities between the public and private sectors to stimulate development in a planned and orderly way.

Purpose

- Implement the City's Economic Development Strategy.
- Help existing businesses expand and solve problems.
- Recruit new businesses to locate in Eau Claire.
- Maintain the business contact program.
- Administer the City's loan programs
 - Economic Development Fund
 - Facade Loan Program
 - Revolving Loan Fund
 - Commercial Rehabilitation Program
 - Historic Preservation Loans
- Assist businesses with the City permit process and regulations.
- Manage Sky Park Industrial Center.
- Keep an up-to-date file on commercial and industrial buildings and zoning districts.
- Coordinate the City's economic development efforts with other local, state and federal organizations.

Major Activities

	<u>1996 Actual</u>	<u>1997 Estimated</u>	<u>1998 Budget</u>
Lots sold in Sky Park	0	1	1
EDF Loans (Including contributions to other ED agencies)	5	5	7
Total City dollars	\$304,500	\$800,000	\$1,000,000
Historic Preservation Loans	1	1	1
Revolving Loan Fund (EDA)	0	5	3
Total City dollars	\$0	\$200,000	\$150,000
New jobs created or retained	0	20	15

ECONOMIC DEVELOPMENT

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 55,673	\$ 86,900	\$ 36,738	\$ 82,700	\$ 96,500
Contractual Services	9,534	62,900	50,137	112,900	92,400
Utilities	8,932	13,000	10,000	13,000	13,000
Fixed Charges	185	15,200	5,821	200	200
Materials & Supplies	1,937	4,700	2,524	4,700	4,000
Debt Service	--	--	--	--	--
Capital Outlay	--	6,000	5,243	6,000	4,000
Other	<u>1,171,395</u>	<u>204,500</u>	<u>381,333</u>	<u>800,500</u>	<u>204,500</u>
Total Expenditures	\$ <u>1,247,656</u>	\$ <u>393,200</u>	\$ <u>491,796</u>	\$ <u>1,020,000</u>	\$ <u>414,600</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Project Associate Planner Program	\$ 54,400	\$ 269,600	\$ 324,000
Sky Park / Jennico Program	--	47,500	47,500
Indirect Cost/Insurance and Benefits	<u>42,100</u>	<u>1,000</u>	<u>43,100</u>
Total Program Expenditures	\$ <u>96,500</u>	\$ <u>318,100</u>	\$ <u>414,600</u>

Authorized Positions

	1996	1997	1998
Economic Development Specialist	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

COMMUNITY ENHANCEMENT

Overview

The Community Enhancement fund was created in 1992 to record the receipt and use of hotel/motel room tax revenues. These funds are used in accordance with City Ordinance 3.20 to encourage interest in tourism and secure convention business for the greater Eau Claire area. The City Council may consider other projects that encourage visitors to come to Eau Claire, or any other uses as deemed appropriate by the City Council.

Purpose

- Support projects which improve attractiveness for tourism and conventions.
- Assist area agencies which promote tourism and market commercial activities of the community.
- Account for collection and uses of room tax revenue.
- Fund cultural and recreation efforts which have community-wide appeal.
- Miscellaneous purposes and projects.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Eau Claire Area Convention and Visitors Bureau	\$472,830	\$434,500	\$443,500
Eau Claire Regional Arts Council, Inc.	95,000	95,000	95,000
Chippewa Valley Museum	50,600	52,100	55,700
Beautification Project	5,000	5,000	5,000
Paul Bunyan Logging Camp	16,120	11,500	17,800
Chippewa Valley Symphony, Ltd.	2,900	2,900	3,000
Total	<u>\$642,450</u>	<u>\$601,000</u>	<u>\$620,000</u>

COMMUNITY ENHANCEMENT

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ --	\$ --	\$ --	\$ --	\$ --
Contractual Services	280	300	270	300	300
Utilities	--	--	--	--	--
Fixed Charges	--	--	--	--	--
Materials & Supplies	--	--	--	--	--
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	<u>917,450</u>	<u>781,000</u>	<u>373,250</u>	<u>781,000</u>	<u>793,000</u>
Total Expenditures	\$ <u><u>917,730</u></u>	\$ <u><u>781,300</u></u>	\$ <u><u>373,520</u></u>	\$ <u><u>781,300</u></u>	\$ <u><u>793,300</u></u>

Proposed 1998 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Community Enhancement Program	\$ --	\$ 793,300	\$ 793,300
Indirect Cost/Insurance and Benefits	<u>--</u>	<u>--</u>	<u>--</u>
Total Program Expenditures	\$ <u><u>--</u></u>	\$ <u><u>793,300</u></u>	\$ <u><u>793,300</u></u>

Authorized Positions

No Personal Services are charged to this program.

DEBT SERVICE

Overview

General obligation debt, i.e., debt which is secured by the full faith and credit of the City, is accounted for in this program, including bond issues associated with two of the six Tax Incremental Districts (TID). Expenditures reflect payments of principal, interest, and service charges for the current year. Funding for these payments is provided by transfers from General Fund, amortization of bond premium, and debt service escrow accounts. Debt incurred under State Statute 66.46 is defined as Tax Incremental Financing (TIF) and is funded by any positive incremental taxes resulting from increased property values in the tax district. TID #2 is an area in downtown Eau Claire which included construction of a parking deck and riverfront improvements as project costs. This district was created January 1, 1983. TID #3 is an area on the City's southeast side including the Oakwood Mall. Project costs included street and utility improvements for the shopping mall complex. This district was created January 1, 1985.

Purpose

- Provide for timely payments of all general debt obligations.
- Coordinate payment of debt issues which are divided between funds and other agencies.
- Provide budget control for debt payments in accordance with generally accepted accounting principles.
- Provide accounting records for TID project revenue and expenditures, in compliance with state statutes.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Number of debt issues:			
G. O. Bonds	0	2	2
Special Assessment Bonds	1	1	1
TIF Bonds	1	4	1
G.O. debt payments:			
Principal payments	\$1,957,605	\$1,228,800	\$1,208,700
Interest payments	705,333	781,300	1,184,300
Service charge payments	2,559	10,000	5,000
TIF debt payments:			
Principal payments	\$951,490	\$957,600	\$810,000
Interest payments	178,516	126,100	82,200
Service charge payments	690	2,100	900

DEBT SERVICE

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ --	\$ --	\$ --	\$ --	\$ --
Contractual Services	3,249	12,100	390	12,100	5,900
Utilities	--	--	--	--	--
Fixed Charges	--	--	--	--	--
Materials & Supplies	--	--	--	--	--
Debt Service	3,792,944	3,242,800	2,477,803	3,093,800	3,285,200
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>3,796,193</u>	\$ <u>3,254,900</u>	\$ <u>2,478,193</u>	\$ <u>3,105,900</u>	\$ <u>3,291,100</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Debt Service-General Program	\$ --	\$ 2,398,000	\$ 2,398,000
Debt Service-TIF #2 Program	--	154,300	154,300
Debt Service-TIF #3 Program	--	738,800	738,800
Total Program Expenditures	\$ <u>--</u>	\$ <u>3,291,100</u>	\$ <u>3,291,100</u>

Authorized Positions

No Personal Services are charged to this program.

RISK MANAGEMENT

Overview

The Risk Management Department is responsible for managing the City's pure risk exposures. Pure risk exposures are risks which can cause losses to the City and whose undertaking involves no possible gain. Examples include fire, natural disaster, liability suits, theft, workers' compensation and environmental contamination. Other responsibilities include employee safety, and health and wellness. Another important function of this department is coordinating the City's response to disaster situations.

Since 1992, the City has been self-insured for workers' compensation coverage. Claims handling is provided through a contract with a third party administrator.

Purpose

- Protect the City against accidental catastrophic financial losses.
- Protect City assets and public service capabilities from loss, destruction, or depletion.
- Minimize the total long term cost of pure risk to the City.
- Establish a safe and healthy work environment for City employees.
- Assure a coordinated community response to a natural disaster.
- Coordinate the clean up and response to environmental contamination associated with City operations.
- Manage workers' compensation program.

Major Activities

- Implement the City of Eau Claire Health and Safety Manual.
- Coordinate the City's response to contamination at the closed landfill located in the Town of Union.
- Coordinate Emergency Preparedness Exercises.
- Coordinate the response and funding of liability, property and workers' compensation claims.
- Review workers' compensation claims.
- Administer accidental and injury reduction program.

RISK MANAGEMENT

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 78,423	\$ 86,600	\$ 48,599	\$ 89,500	\$ 94,100
Contractual Services	29,826	52,800	15,185	52,800	49,900
Utilities	5,936	6,000	2,461	6,000	6,000
Fixed Charges	925,281	1,189,900	334,282	1,189,900	1,029,600
Materials & Supplies	5,321	5,200	1,491	5,200	5,200
Debt Service	49,660	47,200	--	47,200	--
Capital Outlay	--	--	3,321	--	2,500
Other	--	--	--	--	--
Total Expenditures	\$ <u>1,094,447</u>	\$ <u>1,387,700</u>	\$ <u>405,339</u>	\$ <u>1,390,600</u>	\$ <u>1,187,300</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Risk Management Program	\$ 55,300	\$ 1,091,200	\$ 1,146,500
Indirect Cost/Insurance and Benefits	<u>38,800</u>	<u>2,000</u>	<u>40,800</u>
Total Program Expenditures	\$ <u>94,100</u>	\$ <u>1,093,200</u>	\$ <u>1,187,300</u>

Authorized Positions

	1996	1997	1998
Director of Human Resources/Risk Manager	0.50	0.50	0.50
Risk Management Technician	--	1.00	1.00
Administrative Secretary	<u>1.00</u>	<u>--</u>	<u>--</u>
Total FTE Positions	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>

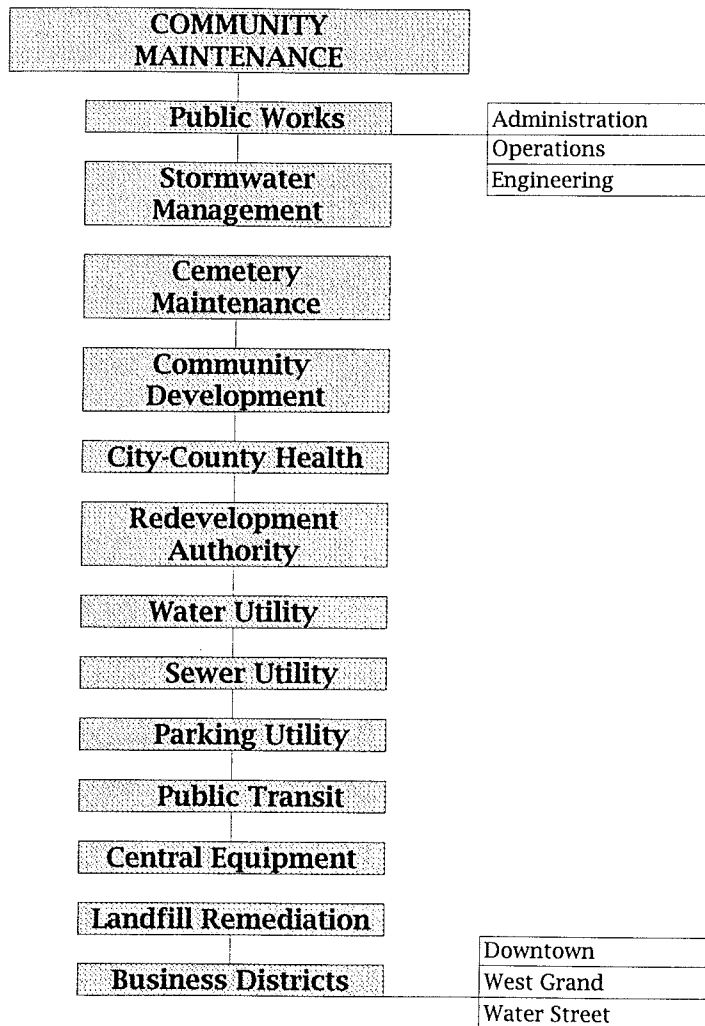
Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

COMMUNITY MAINTENANCE

Overview

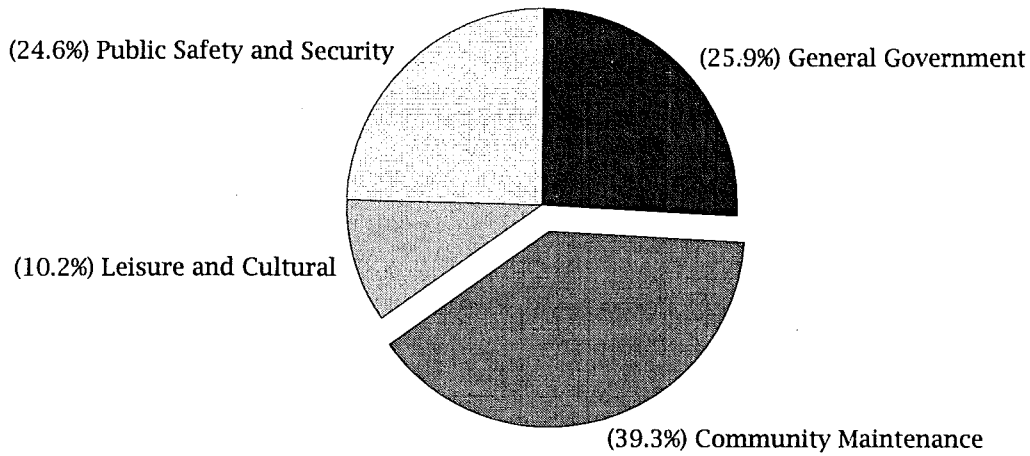
The Community Maintenance service area includes services of maintenance, safety and convenience for City residents. Public Works maintains the City's buildings and streets and is responsible for the design and construction of new streets and amenities. Stormwater Management constructs and maintains the stormwater drainage system and detention basins. Cemetery Maintenance operates and maintains the City's two cemeteries. Community Development provides decent housing and a suitable living environment primarily for persons of low and moderate income. City-County Health maintains an environment that is conducive to the preservation of the community's health, comfort, safety, and well-being. The Redevelopment Authority provides for acquisition and renovation or removal of properties in areas designated as blighted. The Water Utility provides an adequate, safe water supply for the City while the Sewer Utility maintains the sanitary sewer system and operates the Wastewater Treatment Plant for residential and industrial purposes. Parking Utility operates and maintains City-owned parking lots, ramps and meters. Public Transit operates and maintains the public transportation system. Landfill Remediation is an expendable trust fund to account for revenues and expenditures related to the Remedial Investigation Feasibility Study of a former City landfill. Central Equipment coordinates and maintains a centralized fleet management program for the City including management of a facility to maintain the equipment. The three Business Districts allow business property owners to develop and improve their areas of the City.

Organization



COMMUNITY MAINTENANCE

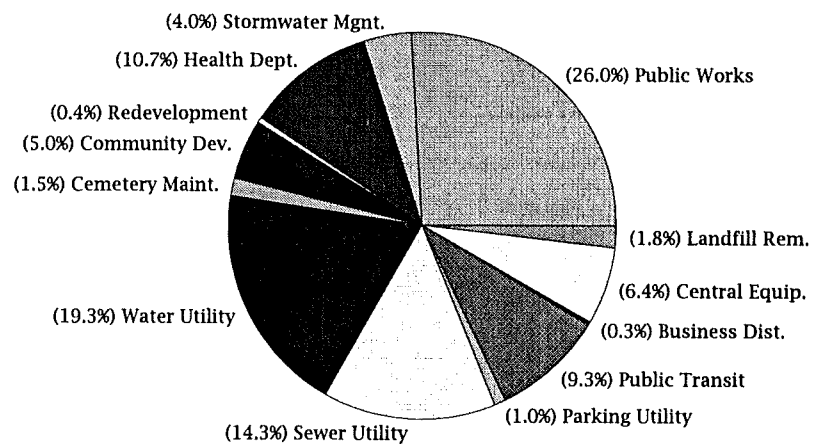
Service Areas



<u>Service Areas</u>	<u>1998 Budget</u>
General Government	\$ 16,216,500
Community Maintenance	24,670,000
Leisure and Cultural	6,405,600
Public Safety and Security	<u>15,402,800</u>
Total Budget	\$ <u>62,694,900</u>

Community Maintenance

<u>Departments</u>	<u>1998 Budget</u>
Public Works	\$ 6,416,200
Stormwater Mgnt.	985,200
Cemetery Maint.	373,000
Community Dev.	1,225,000
Health Dept.	2,641,300
Redevelopment	109,200
Water Utility	4,759,800
Sewer Utility	3,529,000
Parking Utility	233,200
Public Transit	2,297,100
Central Equip.	1,583,000
Landfill Rem.	450,000
Business Dist.	<u>68,000</u>
Total Community Maintenance	\$ <u>24,670,000</u>



COMMUNITY MAINTENANCE

	1996 Actual Expenses	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Expenses	1998 Proposed Budget
<u>GENERAL FUND</u>					
PUBLIC WORKS					
Administration	\$ 438,567	\$ 458,700	\$ 204,726	\$ 464,200	\$ 254,400
Operations	4,636,930	4,745,500	2,160,609	4,818,900	4,988,600
Engineering	<u>1,125,925</u>	<u>1,117,900</u>	<u>519,906</u>	<u>1,121,400</u>	<u>1,173,200</u>
Total Public Works	<u>6,201,422</u>	<u>6,322,100</u>	<u>2,885,241</u>	<u>6,404,500</u>	<u>6,416,200</u>
<u>OTHER FUNDS</u>					
STORMWATER MANAGEMENT	--	--	--	--	985,200
CEMETERY MAINTENANCE	<u>332,192</u>	<u>343,800</u>	<u>160,685</u>	<u>349,900</u>	<u>373,000</u>
CDBG	<u>2,386,896</u>	<u>1,253,200</u>	<u>627,188</u>	<u>1,253,200</u>	<u>1,225,000</u>
CITY-COUNTY HEALTH	<u>2,552,272</u>	<u>2,565,400</u>	<u>1,165,147</u>	<u>2,532,600</u>	<u>2,641,300</u>
REDEVELOPMENT AUTHORITY	<u>407,070</u>	<u>200,100</u>	<u>79,331</u>	<u>200,100</u>	<u>109,200</u>
WATER UTILITY	<u>4,066,698</u>	<u>4,785,600</u>	<u>2,100,622</u>	<u>4,760,500</u>	<u>4,759,800</u>
SEWER UTILITY	<u>3,946,173</u>	<u>3,522,100</u>	<u>1,556,312</u>	<u>3,435,800</u>	<u>3,529,000</u>
PARKING UTILITY	<u>178,705</u>	<u>212,700</u>	<u>85,523</u>	<u>212,100</u>	<u>233,200</u>
PUBLIC TRANSIT	<u>1,752,609</u>	<u>2,014,800</u>	<u>855,775</u>	<u>2,045,900</u>	<u>2,297,100</u>
CENTRAL EQUIPMENT	<u>1,457,487</u>	<u>1,450,100</u>	<u>707,218</u>	<u>1,437,300</u>	<u>1,583,000</u>
LANDFILL REMEDIATION	<u>483,044</u>	<u>320,000</u>	<u>179,191</u>	<u>670,000</u>	<u>450,000</u>
DOWNTOWN BUSINESS DISTRICT	<u>37,562</u>	<u>50,000</u>	<u>16,986</u>	<u>50,000</u>	<u>50,000</u>
WEST GRAND BUSINESS DISTRICT	<u>6,264</u>	<u>8,500</u>	<u>4,242</u>	<u>8,500</u>	<u>8,500</u>
WATER STREET BUSINESS DISTRICT	<u>7,388</u>	<u>9,500</u>	<u>4,149</u>	<u>9,500</u>	<u>9,500</u>
TOTAL COMMUNITY MAINTENANCE	\$ <u>23,815,782</u>	\$ <u>23,057,900</u>	\$ <u>10,427,610</u>	\$ <u>23,369,900</u>	\$ <u>24,670,000</u>

PUBLIC WORKS - Administration

Overview

The purpose of this division is to provide administrative, technical, and supervisory support necessary to ensure effective levels of service in three divisions in the Public Works department.

Operations

Engineering

Utilities

Administration is also responsible for monitoring and maintaining an abandoned City landfill site to ensure public safety and to comply with State and Federal regulations.

Purpose

- Manage, plan, and direct department operations.
- Coordinate plans and activities with public and governmental groups.
- Coordinate preparation of annual budget and capital improvement plan for the Public Works Department.
- Maintain the records management system for the department.
- Provide water quality monitoring at abandoned landfill site.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Number of Employees Managed (Full-time Equivalent Positions)	162.75	170.75	173.25
Number of monitoring wells, soil gas probes and surface locations monitored annually	34	34	34

PUBLIC WORKS - Administration

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 402,477	\$ 427,100	\$ 197,125	\$ 432,600	\$ 226,300
Contractual Services	5,026	10,900	1,985	10,900	8,700
Utilities	2,890	2,800	1,186	2,800	2,600
Fixed Charges	6,360	6,400	3,180	6,400	6,400
Materials & Supplies	6,939	11,500	1,250	11,500	10,400
Debt Service	--	--	--	--	--
Capital Outlay	14,875	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>438,567</u>	\$ <u>458,700</u>	\$ <u>204,726</u>	\$ <u>464,200</u>	\$ <u>254,400</u>

Proposed 1998 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Public Works Administration Program	\$ 150,000	\$ 19,400	\$ 169,400
Indirect Cost/Insurance and Benefits	<u>76,300</u>	<u>8,700</u>	<u>85,000</u>
Total Program Expenditures	\$ <u>226,300</u>	\$ <u>28,100</u>	\$ <u>254,400</u>

Authorized Positions

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Public Works Director	1.00	1.00	1.00
Assistant to Director of Public Works	1.00	1.00	1.00
Public Works Secretary	1.00	1.00	1.00
Clerk II	--	--	<u>0.50</u>
Total FTE Positions	<u>3.00</u>	<u>3.00</u>	<u>3.50</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

PUBLIC WORKS - Operations

Overview

The Operations division of Public Works is responsible for the administration, security, custodial and contractual maintenance, grounds maintenance, and consulting services for City-owned buildings and the L.E. Phillips Memorial Public Library. Operations programs provide for the safe, passable, and smooth movement of vehicular and pedestrian traffic within the City; they maintain sidewalks, curbs and gutters, and oil, repair, clean, and plow streets. The Off-Street Maintenance program provides care and maintenance of City-owned property beyond the limits of street right-of-way, and enforces City ordinances dealing with grass and weeds. Other programs focus on the planning, designing, and coordinating of transportation services that assure the safe and efficient movement of people and goods. Operations is also responsible for the installation and maintenance of traffic signs, signals and pavement marking on City streets, curbs, and public parking facilities. It also maintains the City street lighting system.

Purpose

- Retain the value of City buildings through proper maintenance.
- Keep the availability and performance of building equipment at an optimum level.
- Supervise construction and remodeling projects, contractual and in-house services.
- Inspect and maintain all streets, sidewalks, curbs and gutters.
- Provide an efficient program of sanding, salting, plowing, and shoveling to insure safe access for vehicles and pedestrians.
- Direct a public transportation system that provides an efficient, safe, comfortable, and equitable transportation option for all citizens.
- Plan, develop, and operate an efficient public parking system.
- Improve the safety and operating efficiency of the City street system through the improvement of roadway design, traffic control devices, and street lighting.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Custodial service (sq. ft.)	82,479	82,479	82,479
Miles of streets maintained	305	310	312
Number of signs installed, replaced, or repaired	2,371	2,500	2,600
Public parking facilities	14	14	14
Number of City-owned lights	1,645	1,700	1,750

PUBLIC WORKS - Operations

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 2,383,916	\$ 2,284,900	\$ 1,118,713	\$ 2,360,800	\$ 2,500,400
Contractual Services	1,172,585	1,264,500	556,554	1,264,500	1,311,300
Utilities	522,584	568,400	226,469	568,400	575,500
Fixed Charges	136,255	163,000	71,955	160,500	160,500
Materials & Supplies	403,942	464,700	186,918	464,700	440,900
Debt Service	--	--	--	--	--
Capital Outlay	17,648	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>4,636,930</u>	\$ <u>4,745,500</u>	\$ <u>2,160,609</u>	\$ <u>4,818,900</u>	\$ <u>4,988,600</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Building Maintenance Programs	\$ 181,200	\$ 189,700	\$ 370,900
Off Street Maintenance Programs	115,500	73,500	189,000
Street Lighting, Signs and Signals Programs	88,400	630,200	718,600
Street Maintenance Programs	957,500	1,430,100	2,387,600
Transportation Engineering Program	31,000	1,600	32,600
Indirect Cost/Insurance and Benefits	<u>1,126,800</u>	<u>163,100</u>	<u>1,289,900</u>
Total Program Expenditures	\$ <u>2,500,400</u>	\$ <u>2,488,200</u>	\$ <u>4,988,600</u>

Authorized Positions

	1996	1997	1998
Administrator	1.00	1.00	1.00
Street Maintenance Manager	1.00	1.00	1.00
Traffic Engineer	0.75	0.50	1.00
Building & Grounds Superintendent	1.00	1.00	1.00
Supervisor	3.00	3.00	3.00
Building Services Supervisor	1.00	1.00	1.00
Clerk III	1.50	1.50	0.50
Account Clerk I	0.50	0.50	0.50
Clerk II	0.50	0.50	0.50
Skilled Worker II	1.00	1.00	1.00
Heavy Equipment Operator	12.00	12.00	12.00
Skilled Worker I	3.00	3.00	3.00
Skilled Worker	2.00	2.00	2.00
Custodian	4.00	4.00	4.00
Tandem Operator	4.00	4.00	4.00
Light Equipment Operator	11.00	11.00	11.00
Semi-Skilled Worker	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>48.25</u>	<u>48.00</u>	<u>47.50</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

PUBLIC WORKS - Engineering

Overview

The Engineering division is responsible for the design, survey, construction, and inspection of municipal facilities such as buildings, bridges, streets, water mains, storm sewers and sanitary sewers as outlined in the City's Capital Improvement Plan. Emergency Preparedness includes monitoring and coordinating flood protection. This division is also implementing and maintaining the Geographic Information System (GIS), computer mapping, and the pavement management system; in addition, Engineering provides technical assistance to other departments of the City such as Planning and Parks and Recreation.

Purpose

- Plan, design and administer Public Works construction projects performed by and for the City.
- Record, compute and coordinate the special assessment program for City-wide improvements.
- Ensure compliance with plans and specifications through administration and monitoring of specific construction contracts.
- Update and maintain required maps and records, including the geographic information and computer mapping system.
- Coordinate State and Federal funded construction projects.
- Provide technical assistance to other City Departments and the public.
- Provide planning assistance for subdivisions, commercial and industrial development, and future street and utility needs.
- Monitor Development agreements for installation of utilities and streets in new subdivision.
- Monitor and coordinate flood protection.
- Update and maintain the pavement management system.
- Administer consultant engineering planning and design projects.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Number of construction projects monitored	77	65	65
Special assessments levied	\$2,999,400	\$2,620,100	\$2,715,500
Number of street grades set for buildings	375	415	400
Value of construction	\$11,146,000	\$10,500,000	\$18,375,000
Contracts administered	17	15	20
Development agreements monitored	16	13	16
Flood events (river above flood stage)	1	2	2

PUBLIC WORKS - Engineering

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 968,913	\$ 943,100	\$ 419,409	\$ 946,900	\$ 987,500
Contractual Services	70,483	112,900	46,963	112,900	110,400
Utilities	3,477	3,400	1,696	3,400	3,400
Fixed Charges	13,180	13,500	6,590	13,200	13,200
Materials & Supplies	43,717	36,000	21,188	36,000	41,500
Debt Service	--	--	--	--	--
Capital Outlay	26,155	9,000	24,060	9,000	17,200
Other	--	--	--	--	--
Total Expenditures	\$ <u>1,125,925</u>	\$ <u>1,117,900</u>	\$ <u>519,906</u>	\$ <u>1,121,400</u>	\$ <u>1,173,200</u>

Proposed 1998 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Engineering Program	\$ 600,900	\$ 112,500	\$ 713,400
GIS Mapping System Program	--	32,800	32,800
Emergency Preparedness	--	8,800	8,800
Indirect Cost/Insurance and Benefits	<u>386,600</u>	<u>31,600</u>	<u>418,200</u>
Total Program Expenditures	\$ <u>987,500</u>	\$ <u>185,700</u>	\$ <u>1,173,200</u>

Authorized Positions

	<u>1996</u>	<u>1997</u>	<u>1998</u>
City Engineer	1.00	1.00	1.00
Project Engineer	2.00	2.00	2.00
Engineering Services Manager	1.00	1.00	1.00
Survey Supervisor	1.00	1.00	1.00
Civil Engineer I	1.00	--	--
Engineering Technician III	3.00	4.00	4.00
Senior Technician - CADD	1.00	1.00	1.00
Engineering Technician/Administrative	1.00	1.00	1.00
Engineering Technician I	2.00	2.00	2.00
Clerk III	1.00	1.00	1.00
Engineering Aide II	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

STORMWATER MANAGEMENT

Overview

The Stormwater Management fund was created in 1996 by the City Council to comply with DNR stormwater discharge permit regulations and to account for the construction and operation of the City's storm sewer system. The Stormwater Management program will reduce the adverse environmental impacts of urban stormwater runoff in the areas's rivers and lakes as well as provide effective and efficient maintenance of the City-wide stormwater system. It also accounts for the acquisition and maintenance of stormwater detention areas.

Purpose

- Comply with DNR stormwater discharge permit regulations.
- Keep catch basins and storm sewers free of debris and obstructions.
- Acquire and maintain stormwater detention basins.
- Make necessary repairs to catch basins, catch basin leads, storm lines, and outfall structures.

Major Activities

In 1997, the Stormwater Management program focussed on the DNR discharge permit preapplication process and the determination of impervious area per property for the customer information base. The program is scheduled to begin operations in 1998.

STORMWATER MANAGEMENT

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ --	\$ --	\$ --	\$ --	\$ 313,300
Contractual Services	--	--	--	--	180,000
Utilities	--	--	--	--	500
Fixed Charges	--	--	--	--	226,000
Materials & Supplies	--	--	--	--	20,500
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	10,000
Other	--	--	--	--	234,900
Total Expenditures	\$ --	\$ --	\$ --	\$ --	\$ 985,200

Proposed 1998 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Stormwater Program	\$ 189,900	\$ 669,400	\$ 859,300
Indirect Cost/Insurance and Benefits	<u>123,400</u>	<u>2,500</u>	<u>125,900</u>
Total Program Expenditures	\$ <u>313,300</u>	\$ <u>671,900</u>	\$ <u>985,200</u>

Authorized Positions

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Utility Lab Chemist	--	--	1.00
Engineering Technician II	--	--	1.00
Account Clerk II	--	--	0.50
Total FTE Positions	<u>n/a</u>	<u>n/a</u>	<u>2.50</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

CEMETERY MAINTENANCE

Overview

The Cemetery Maintenance fund was created in 1996 to account for the complete operation of two city-owned cemeteries, Lakeview and Forest Hill. The administrative functions include selling cemetery lots, maintaining cemetery records, providing genealogical information when requested, and coordinating schedules with funeral and monument directors. Cemetery maintenance responsibilities include mowing, trimming and watering of lawn, digging and covering of graves, snow removal and road repair.

Purpose

- Provide the community with attractive, consistently well maintained cemeteries.
- Provide burial and interment services for the city.
- Meet with monument vendors and funeral directors to discuss current and future operations.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Grave openings/closings	172	200	200
Cremations	61	80	95
Lots sold	233	180	200
Marker permits sold	156	160	160

CEMETERY MAINTENANCE

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 266,013	\$ 276,700	\$ 130,818	\$ 282,800	\$ 291,800
Contractual Services	36,789	34,700	17,585	34,700	37,800
Utilities	13,231	14,100	3,913	14,100	15,600
Fixed Charges	--	--	--	--	9,000
Materials & Supplies	16,159	17,100	7,256	17,100	18,800
Debt Service	--	--	--	--	--
Capital Outlay	--	1,200	1,113	1,200	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>332,192</u>	\$ <u>343,800</u>	\$ <u>160,685</u>	\$ <u>349,900</u>	\$ <u>373,000</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Cemeteries Program	\$ 182,800	\$ 81,200	\$ 264,000
Indirect Cost/Insurance and Benefits	<u>109,000</u>	<u>--</u>	<u>109,000</u>
Total Program Expenditures	\$ <u>291,800</u>	\$ <u>81,200</u>	\$ <u>373,000</u>

Authorized Positions

	1996	1997	1998
City Forester	0.25	0.40	0.40
Assistant Sexton	2.00	2.00	2.00
Semi-Skilled Worker	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total FTE Positions	<u>4.25</u>	<u>4.40</u>	<u>4.40</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

COMMUNITY DEVELOPMENT BLOCK GRANT

Overview

The fundamental objective of the Community Development Block Grant program is the development of viable communities by providing decent housing and suitable living environment and expanding economic opportunities, primarily for persons of low and moderate income. This program is the only City operating fund with a non-lapsing budget. All accounting for this fund falls under the guidelines of the Federal Community Development Block Grant Program. All funding for this program comes from the U. S. Department of Housing and Urban Development. No City tax dollars are used to fund these activities. The annual Community Development Block Grant is received August 1st of each year.

Purpose

- Code compliance.
- Conservation and expansion of the City's housing stock.
- Expansion and improvement of community services essential for sound community development.
- Restoration and the preservation of properties with special or historical values.
- Creation and retention of employment primarily for low income persons.
- Elimination of slums and blight.
- Spatial deconcentration of low income housing.
- More rational use of land.

Major Activities

Annual CDBG Grant	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Housing & Historic Rehabilitation Loans	\$222,518	\$388,900	\$426,100
Acquisition, Relocation, Clearance	942,581	200,000	240,000
Home ownership	256,319	77,300	0
Intensified Code Enforcement Program	48,024	37,000	24,000
Public Improvement Projects	33,500	70,000	160,000
Public Service	167,868	99,000	133,500
Removal of Architectural Barriers	50,838	175,000	0
Administration	157,631	130,700	135,000
Comprehensive Planning Activities	27,874	64,300	64,700
Contingency	0	11,000	41,700
State Flood Emergency Buy Out Program	461,000	0	0
State Lead Remediation Program	<u>18,743</u>	<u>0</u>	<u>0</u>
Total	<u>\$2,386,896</u>	<u>\$1,253,200</u>	<u>\$1,225,000</u>

COMMUNITY DEVELOPMENT BLOCK GRANT

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 108,643	\$ 171,300	\$ 39,040	\$ 171,300	\$ 113,400
Contractual Services	41,616	90,800	25,912	58,800	147,900
Utilities	806	1,000	384	1,000	1,000
Fixed Charges	--	--	--	--	--
Materials & Supplies	8,295	4,800	10,954	4,800	4,800
Debt Service	--	--	--	--	--
Capital Outlay	--	--	818	--	40,000
Other	<u>2,227,536</u>	<u>985,300</u>	<u>550,080</u>	<u>1,017,300</u>	<u>917,900</u>
Total Expenditures	\$ <u>2,386,896</u>	\$ <u>1,253,200</u>	\$ <u>627,188</u>	\$ <u>1,253,200</u>	\$ <u>1,225,000</u>

Proposed 1998 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Block Grant Program	\$ 113,400	\$ 1,111,600	\$ 1,225,000
Indirect Cost/Insurance and Benefits	<u>--</u>	<u>--</u>	<u>--</u>
Total Program Expenditures	\$ <u>113,400</u>	\$ <u>1,111,600</u>	\$ <u>1,225,000</u>

Authorized Positions

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Administrator - Housing Division	0.40	0.50	0.50
Housing Rehabilitation Specialist	1.00	1.00	1.00
Assistant to Administrator - Housing	0.70	0.60	0.60
Clerk II	0.15	0.15	0.15
Project Representative	--	--	--
Program Specialist	0.60	0.60	0.60
Rental Technician	<u>0.15</u>	<u>0.15</u>	<u>0.15</u>
Total FTE Positions	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

These positions are funded entirely by Federal grants and are not included in the Position Control Summary in the SUPPORT INFORMATION section. These positions are staffed by the Public Housing Authority.

CITY-COUNTY HEALTH

Overview

The purpose of the City-County Health Department is to maintain an environment that is conducive to the preservation of people's health, comfort, safety, and well-being. The administration program provides support to environmental health, nursing, and grant programs. The nursing program promotes the health of the community through public health nurses who work with individuals, families, and groups through school health programs, health screening clinics, communicable disease surveillance, immunizations, adult health maintenance and educational activities. Environmental Health Specialists promote a safe and healthy environment by inspecting restaurants, schools, water supplies, swimming pools, rooming houses and private housing, and also enforce air pollution regulations to improve occupational health and safety. Laboratory staff perform tests on water, food, soil and air samples that may present environmental health hazards to the public. In addition to generalized public health, the department secures federal, state, and local grants to provide health promotion type services to the community.

Purpose

- Prevent and control disease through identifying and reducing environmental risk factors.
- Provide current and timely education on health issues and concerns to the public.
- Enforce state, county and local ordinances and regulations applicable to all service areas.
- Board of Health will conduct monthly meetings and make policy decisions on public health matters in a timely manner.
- Prevent and control disease through routine screening, early detection and referral.
- Provide public health nursing services to school children, mothers and infants, and the elderly.
- Enforce state statutes, and local ordinances, and regulations of the Board of Health relating to sanitation, pollution and the control of communicable and preventable disease or injury.
- Reduce disease and health defects through early detection and treatment.
- Initiate and obtain housing and property improvements in the City by enforcing health and safety codes.
- Monitor municipal and other public water supplies for meeting drinking water quality standards.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Communicable disease tests and immunizations	12,556	14,000	11,000
Health screening of students in schools	7,794	7,600	7,600
Chronic disease visits & screenings	2,368	1,800	1,800
Public Health Nursing visits in the home	8,009	7,500	7,500
Home health care visits	25,248	2,885	0
Environmental:			
Number of inspections & reinspections	4,765	4,700	4,700
Number of investigations	2,058	1,700	1,700
Number of consultations	12,902	13,000	13,000
Number of lab analyses	28,016	27,000	27,000
Intensified Housing Code Compliance Program	1,086	1,100	1,100
WIC clients served each month	2,025	2,000	2,000
Family planning clients served	879	900	900

CITY-COUNTY HEALTH

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 2,107,775	\$ 1,674,400	\$ 979,531	\$ 1,691,900	\$ 1,773,800
Contractual Services	183,022	141,000	97,760	151,700	159,200
Utilities	17,064	11,500	6,686	12,100	14,100
Fixed Charges	20,572	29,500	14,778	29,500	29,500
Materials & Supplies	143,277	637,300	37,995	610,800	582,600
Debt Service	--	--	--	--	--
Capital Outlay	25,562	16,700	14,647	22,800	82,100
Other	55,000	55,000	13,750	13,800	--
Total Expenditures	\$ <u>2,552,272</u>	\$ <u>2,565,400</u>	\$ <u>1,165,147</u>	\$ <u>2,532,600</u>	\$ <u>2,641,300</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Administration Program	\$ 253,800	\$ 249,000	\$ 502,800
Nursing Program	879,400	50,300	929,700
Environmental Health Program	620,700	59,100	679,800
Grant Program	19,900	509,100	529,000
Indirect Cost/Insurance and Benefits	--	--	--
Total Program Expenditures	\$ <u>1,773,800</u>	\$ <u>867,500</u>	\$ <u>2,641,300</u>

Authorized Positions

	1996	1997	1998
Director	1.00	1.00	1.00
Administrative Services Manager	1.00	1.00	1.00
Confidential Secretary	1.00	1.00	1.00
Front Office Associate	1.90	2.19	2.39
PC Applications Specialist	0.60	0.60	0.60
Director of Nursing	1.00	1.00	1.00
Nursing Supervisor	1.00	1.00	1.00
Public Health Nurse	11.42	11.42	11.42
Public Health Aide	1.00	1.00	1.00
Bilingual Health Aide	1.40	1.40	1.40
Director of Environmental Health	1.00	1.00	1.00
Environmental Health Specialist	6.20	6.40	6.60
Laboratory Chemist	1.00	1.00	1.00
Microbiology Coordinator	1.00	1.00	1.00
Laboratory Technician	0.70	0.70	0.70
Environmental Health Technician	1.00	1.00	1.00
Environmental Health Aide	0.23	0.23	0.23
Total FTE Positions	<u>32.45</u>	<u>32.94</u>	<u>33.34</u>
Grant Positions	13.08	12.75	11.43

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

REDEVELOPMENT AUTHORITY

Overview

A redevelopment authority is an independent public body, authorized under State statute 66.431, which can be created by a municipality for the elimination and prevention of substandard, deteriorated, slum and blighted areas or properties within the city. On July 9, 1991, the City Council passed a resolution creating the Redevelopment Authority of the City of Eau Claire. The Authority can borrow money and issue tax-exempt revenue bonds, enter into contracts, buy or otherwise acquire real or personal property, and improve, lease and sell property.

Purpose

- Provide public assistance to reduce blight in selected areas.
- Acquire and improve or demolish property.
- Assist in economic development.
- Prepare general redevelopment plans.
- Carry out provisions of redevelopment plans.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
North Barstow Project:			
Acquired properties	6	6	3
Project cost	\$334,900	\$268,700	\$30,000
Former Soo Line Property:			
Clearance of structures	None	5	None
Project Cost	\$0	\$134,900	\$0

REDEVELOPMENT AUTHORITY

<u>Expenses</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ --	\$ --	\$ --	\$ --	\$ --
Contractual Services	20	100	120	100	4,400
Utilities	--	--	--	--	500
Fixed Charges	--	--	--	--	3,800
Materials & Supplies	--	--	--	--	500
Debt Service	--	--	--	--	--
Capital Outlay	407,050	200,000	79,211	200,000	100,000
Other	--	--	--	--	--
Total Expenditures	\$ <u>407,070</u>	\$ <u>200,100</u>	\$ <u>79,331</u>	\$ <u>200,100</u>	\$ <u>109,200</u>

Proposed 1998 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Redevelopment Authority Operations	\$ --	\$ 109,200	\$ 109,200
Indirect Cost/Insurance and Benefits	--	--	--
Total Program Expenditures	\$ <u>--</u>	\$ <u>109,200</u>	\$ <u>109,200</u>

Authorized Positions

No Personal Services are charged to this program.

WATER UTILITY

Overview

The purpose of the Water Utility is to provide city residents with an adequate supply of safe water for fire protection and general use. Water for the city is supplied from 15 wells located in the city well field. All well water is treated in the water treatment plant to remove iron and manganese before being repumped into the city distribution system. The distribution system consists of water mains, reservoirs, and pumping stations located throughout the city. Prior to use, water is metered for billing purposes. Laboratory testing is used to monitor the quality of the water and to ensure Federal and State standards are met.

Purpose

- Provide an adequate water supply to all users.
- Provide adequate water pressure for all users.
- Provide water that is safe and of the highest attainable quality through treatment and filtration.
- Inspect and treat wells.
- Provide periodic maintenance inspections and repairs to pumping equipment.
- Maintain all water treatment equipment to permit continuous plant operation.
- Maintain the transmission and distribution system in an efficient state of repair.
- Provide routine maintenance to meters, hydrants, and reservoirs.
- Provide for the installation, maintenance, and reading of all City water meters.
- Promptly bill and credit all accounts for their water usage.
- Respond promptly to customer requests for service.
- Prepare necessary financial, operating, and other data required by regulatory statutes.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Total water produced (billion gallons)	3.11	3.15	3.2
Average daily pumpage (mg)	8.52	8.63	8.77
Number of:			
Service calls	13,437	14,000	14,000
Meter changes	1,804	2,000	2,000
Active accounts	21,389	21,600	21,900
Meters read annually	42,000	42,500	43,000

WATER UTILITY

<u>Expenses</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 1,184,572	\$ 1,501,800	\$ 661,017	\$ 1,476,700	\$ 1,532,700
Contractual Services	298,020	244,700	99,934	244,700	285,900
Utilities	213,390	294,400	128,388	294,400	300,300
Fixed Charges	1,261,468	1,505,800	713,866	1,505,800	1,336,200
Materials & Supplies	175,390	175,300	46,148	175,300	176,400
Debt Service	933,858	1,060,600	448,429	1,060,600	1,115,700
Capital Outlay	--	3,000	2,840	3,000	12,600
Other	--	--	--	--	--
Total Expenses	\$ <u>4,066,698</u>	\$ <u>4,785,600</u>	\$ <u>2,100,622</u>	\$ <u>4,760,500</u>	\$ <u>4,759,800</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Wells Programs	\$ 22,300	\$ 19,000	\$ 41,300
Pumping Programs	172,400	46,200	218,600
Treatment Programs	176,800	49,200	226,000
Transmission & Distribution Program	276,100	182,900	459,000
Customer Accounts Program	59,800	171,900	231,700
Administration & General Salary Program	35,000	97,500	132,500
Water Operating -Other Program	--	1,260,700	1,260,700
Water Non-Operating Program	2,700	1,129,100	1,131,800
Water Capital Program	110,800	197,700	308,500
Indirect Cost/Insurance and Benefits	676,800	72,900	749,700
Total Program Expenses	\$ <u>1,532,700</u>	\$ <u>3,227,100</u>	\$ <u>4,759,800</u>

Authorized Positions

	1996	1997	1998
Utilities Administrator	0.50	0.50	0.50
Water System Superintendent	1.00	1.00	1.00
Utilities Chemist	0.40	0.40	0.40
Water Plant Supervisor	1.00	1.00	1.00
Utilities Supervisor	1.00	1.00	1.00
Utilities Engineer	0.50	0.30	0.30
Assistant Chemist	0.40	0.40	0.40
Clerk II	0.50	0.50	0.50
Operator II	1.00	1.00	1.00
Serviceman II	2.00	2.00	2.00
Operator I	8.00	8.00	8.00
Serviceman I	10.00	10.00	10.00
Serviceman	3.00	3.00	3.00
Total FTE Positions	<u>29.30</u>	<u>29.10</u>	<u>29.10</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

SEWER UTILITY

Overview

The purpose of the Sewer Utility is to ensure that wastewater is properly conveyed and treated to meet State and Federal Standards for prevention of water pollution. Wastewater is conveyed from the city through the wastewater collection system which consists of sewer lines and pumping stations that lead to the wastewater treatment plant. At the treatment plant, the wastewater is physically and biologically treated to meet treatment standards prior to discharging into the Chippewa River. Solids removed in the process are treated and applied to farm fields for fertilizer. Commercial and industrial discharges are monitored in the City's pretreatment program. Laboratory testing is conducted to ensure standards are met.

Purpose

- Monitor and enforce the Industrial Pretreatment Program.
- Treat all waste to meet Federal, State, and local requirements.
- Improve the system's operating efficiency.
- Reduce overall sewer blockages and backups.
- Increase the frequency of cleaning lines identified as having repetitive problems.
- Train personnel on safe and efficient work methods through seminars, workshops, and correspondence courses.
- Provide technical information on sewer size, location, and depth.
- Provide continuous service without interruptions.
- Maintain and monitor lift stations.
- Identify potential industries with excess discharges.
- Sample industries to determine biochemical organic demand and suspended solid levels.
- Sample and test wastewater and sludge to meet standards.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Gallons of wastewater treated (billions)	2.42	2.50	2.60
Number of industrial systems monitored	165	170	180
Suspended solid removal rate	94%	95%	95%
Biological treatment removal rate	94%	95%	95%
Number of main service calls	11	10	10
Number of lateral service calls	85	75	75
Miles of sewers cleaned	278	300	300

SEWER UTILITY

<u>Expenses</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 1,404,232	\$ 1,442,800	\$ 652,103	\$ 1,445,600	\$ 1,499,900
Contractual Services	1,119,500	648,200	331,548	648,200	671,300
Utilities	291,421	278,300	118,130	298,300	301,700
Fixed Charges	496,580	515,400	204,310	482,700	362,600
Materials & Supplies	144,444	157,600	54,463	157,600	325,300
Debt Service	419,655	472,800	195,758	396,400	368,200
Capital Outlay	--	7,000	--	7,000	--
Other	70,341	--	--	--	--
Total Expenses	\$ <u>3,946,173</u>	\$ <u>3,522,100</u>	\$ <u>1,556,312</u>	\$ <u>3,435,800</u>	\$ <u>3,529,000</u>

Proposed 1998 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Wastewater Treatment Program	\$ 610,600	\$ 764,500	\$ 1,375,100
Sanitary Sewer Maintenance Program	237,700	205,500	443,200
Sanitary Sewer Administration Program	32,000	913,000	945,000
Interceptor Sewer Maintenance Program	--	42,700	42,700
Industrial Pretreatment	12,200	14,300	26,500
Indirect Cost/Insurance and Benefits	607,400	89,100	696,500
Total Program Expenses	\$ <u>1,499,900</u>	\$ <u>2,029,100</u>	\$ <u>3,529,000</u>

Authorized Positions

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Utilities Administrator	0.50	0.50	0.50
Utilities Chemist	0.60	0.60	0.60
Wastewater Collection Superintendent	1.00	1.00	1.00
Wastewater Plant Supervisor	1.00	1.00	1.00
Utilities Engineer	0.50	0.70	0.70
Assistant Chemist	0.60	0.60	0.60
Clerk II	0.50	0.50	0.50
Operator II	2.00	2.00	2.00
Serviceman II	1.00	1.00	1.00
Laboratory Technician	1.00	1.00	1.00
Heavy Equipment Operator	1.00	1.00	--
Operator I	9.00	9.00	10.00
Serviceman	7.00	7.00	7.00
Total FTE Positions	<u>25.70</u>	<u>25.90</u>	<u>25.90</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

PARKING UTILITY

Overview

The Parking Utility provides for the operation and maintenance of three Downtown Parking Ramps, eleven City-owned public parking lots, and on-street meters. Enforcement of parking regulations is provided by the Police Department and is not accounted for in this fund.

Purpose

- Operate and maintain City-owned parking ramps and public parking lots.
- Develop parking facilities in response to changing needs.
- Collect revenue from on-street parking meters.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Number of parking ramps	2	2	3
Number of parking spaces	530	530	655
Number of public lots	12	12	11
Number of off-street parking spaces	616	615	596
Number of on-street meters	127	127	125

PARKING UTILITY

<u>Expenses</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 90,916	\$ 104,600	\$ 42,886	\$ 104,100	\$ 107,300
Contractual Services	42,330	47,000	17,344	47,000	51,900
Utilities	30,985	39,500	18,064	39,500	45,100
Fixed Charges	11,046	15,600	5,714	15,500	22,600
Materials & Supplies	3,428	6,000	1,515	6,000	6,300
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenses	\$ <u>178,705</u>	\$ <u>212,700</u>	\$ <u>85,523</u>	\$ <u>212,100</u>	\$ <u>233,200</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Parking Ramps Program	\$ 35,000	\$ 98,100	\$ 133,100
Other Parking Areas Program	31,800	18,800	50,600
Indirect Cost/Insurance and Benefits	<u>40,500</u>	<u>9,000</u>	<u>49,500</u>
Total Program Expenses	\$ <u>107,300</u>	\$ <u>125,900</u>	\$ <u>233,200</u>

Authorized Positions

	1996	1997	1998
Parking Attendants	1.25	1.25	1.25
Skilled Worker I	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>2.25</u>	<u>2.25</u>	<u>2.25</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

PUBLIC TRANSIT

Overview

Public Transit coordinates the activities of the public transportation system. This division provides for efficient, safe, and comfortable movement of the citizens who depend on public transportation for mobility needs within the community. It also provides for the purchase, maintenance, and repair service of the transit fleet from the City's Central Maintenance operation.

Purpose

- Provide mobility opportunities for those who are dependent on public transportation.
- Maintain a full staff of qualified bus operators.
- Effectively and efficiently maintain all transit vehicles in a safe operating condition.
- Ensure the effectiveness and efficiency of the transit program.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Total revenue passengers	562,422	592,880	635,000
Total revenue hours	33,267	36,956	44,200
Total revenue miles	492,508	546,680	655,000
Number of buses	16	18	18
Revenue passengers per operation hour	16.9	16.4	14.4
Revenue passengers per operation mile	1.1	1.1	1.0
Total passenger revenue	\$220,334	\$251,700	\$347,000

PUBLIC TRANSIT

<u>Expenses</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 1,128,875	\$ 1,180,500	\$ 540,417	\$ 1,189,900	\$ 1,510,800
Contractual Services	317,720	510,500	139,785	510,500	405,400
Utilities	5,063	5,900	2,954	5,900	6,000
Fixed Charges	128,634	135,000	61,368	131,500	136,900
Materials & Supplies	172,317	166,900	79,003	166,900	222,000
Debt Service	--	--	--	--	--
Capital Outlay	--	16,000	32,248	41,200	16,000
Other	--	--	--	--	--
Total Expenses	\$ <u>1,752,609</u>	\$ <u>2,014,800</u>	\$ <u>855,775</u>	\$ <u>2,045,900</u>	\$ <u>2,297,100</u>

Proposed 1998 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Bus Operators Program	\$ 629,000	\$ 4,700	\$ 633,700
Shop Operations Program	139,000	269,700	408,700
Administration Program	190,800	386,500	577,300
Indirect Cost/Insurance and Benefits	<u>552,000</u>	<u>125,400</u>	<u>677,400</u>
Total Program Expenses	\$ <u>1,510,800</u>	\$ <u>786,300</u>	\$ <u>2,297,100</u>

Authorized Positions

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Traffic Engineer	0.25	0.50	--
Transit Manager	1.00	1.00	1.00
Working Shop Supervisor	1.00	1.00	1.00
Driver Supervisor	1.00	1.50	1.50
Clerk III	--	--	1.00
Account Clerk I	1.00	1.00	1.00
Clerk II	0.50	0.50	--
Bus Mechanic I	2.00	2.00	2.00
Bus Operator	17.00	22.00	22.00
Combination Serviceman	2.00	2.00	2.00
Part-Time Operator	2.00	4.00	4.00
Part-Time Shop Personnel	<u>--</u>	<u>0.50</u>	<u>0.50</u>
Total FTE Positions	<u>27.75</u>	<u>36.00</u>	<u>36.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

CENTRAL EQUIPMENT

Overview

The General Services Division of Public Works is responsible for the operations of the Central Equipment and Stores Agency. The purpose of Central Equipment is to coordinate and maintain a centralized fleet management and stores agency program according to City ordinance. Equipment is rented to City departments on an hourly, daily, or monthly basis. Part of the rental fee collected is placed in a replacement fund account and is used to replace worn out equipment. The total operating cost of the agency is paid for by fees collected for rental of the equipment. Four programs are set up in this division to reflect different types of costs. The Direct Expense program identifies equipment repair, maintenance and operating costs. The Shop Operations program reflects the cost of shop operations, including the Equipment Maintenance Superintendent's salary, shop tools, equipment, and materials. The Overhead program identifies shop operational expenses, accounting costs, contingency for unexpected charges, accident repairs, staff training, and staff time not spent directly on equipment. Building Maintenance shows costs for building maintenance and custodial services for the buildings, including the Parks and Forestry maintenance building. These program costs are used to set equipment rental rates.

Purpose

- Maintain City-owned vehicles and equipment in good working condition.
- Provide a management information system that will identify costs, equipment usage, fuel usage and maintenance history.
- Provide safety, training, and preventive maintenance programs to reduce down time, maximize vehicle safety, and reduce accidents.
- Whenever possible, implement the recommendations of the Accident Review Board.
- Provide a perpetual inventory of automotive parts and other municipal supplies.
- Retain the value of the building through proper maintenance.
- Keep the availability and performance of building equipment at an optimum.
- Provide a safe, sanitary work environment for building occupants and the public.

Major Activities

	<u>1996</u> <u>Actual</u>	<u>1997</u> <u>Estimated</u>	<u>1998</u> <u>Budget</u>
Active vehicles:			
-Fire vehicles and equipment	26	26	26
-Police vehicles and equipment	36	39	39
-Maintenance vehicles	146	154	154
-Transit vehicles	18	20	20
-Other equipment	154	188	188
Maintenance vehicles per CESA mechanic	42	47	47
Transit vehicles per Transit mechanic	9	10	10
Average age of service vehicles (years)	5	4	5
Average age of Transit vehicles (years)	14	4	5
Gasoline consumption (gallons)	157,101	160,000	160,000
Diesel fuel consumption (gallons)	195,606	200,000	200,000
Custodial service buildings (sq. ft.)	125,075	125,075	125,075
Kilowatt hours electricity	593,262	700,000	700,000
Cubic feet - natural gas	52,648	70,000	70,000

CENTRAL EQUIPMENT

<u>Expenses</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 432,610	\$ 461,200	\$ 209,388	\$ 450,500	\$ 487,400
Contractual Services	229,396	190,500	99,756	190,500	285,900
Utilities	88,009	96,400	46,270	96,400	103,200
Fixed Charges	171,491	203,100	100,892	201,000	207,000
Materials & Supplies	520,057	488,900	250,912	488,900	489,500
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	<u>15,924</u>	<u>10,000</u>	<u>--</u>	<u>10,000</u>	<u>10,000</u>
Total Expenses	\$ <u>1,457,487</u>	\$ <u>1,450,100</u>	\$ <u>707,218</u>	\$ <u>1,437,300</u>	\$ <u>1,583,000</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Direct Expense Program	\$ 143,400	\$ 619,400	\$ 762,800
Shop Operations Program	37,300	60,300	97,600
Overhead Program	69,900	40,700	110,600
Building Maintenance-CMF Program	30,500	96,100	126,600
Building Maintenance-P&R Program	5,900	41,900	47,800
Central Radio Equipment	--	30,200	30,200
Indirect Cost/Insurance and Benefits	<u>200,400</u>	<u>207,000</u>	<u>407,400</u>
Total Program Expenditures	\$ <u>487,400</u>	\$ <u>1,095,600</u>	\$ <u>1,583,000</u>

Authorized Positions

	1996	1997	1998
Equipment Maintenance Superintendent	1.00	1.00	1.00
Account Clerk I	0.50	0.50	0.50
Mechanic III	5.00	5.00	5.00
Stores Clerk	1.00	1.00	1.00
Custodian	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>8.50</u>	<u>8.50</u>	<u>8.50</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

LANDFILL REMEDIATION

Overview

In September 1965, the City of Eau Claire opened a municipal landfill in the Town of Union. The site is approximately 3 miles west of the City on Crescent Road. The 100-acre fill area stopped accepting all wastes in 1978 and the site was officially closed in 1982.

Subsequent to closure, routine monitoring of on-site monitoring wells and private water supply wells in the area revealed the presence of volatile organic compounds ("VOCs") in the ground water.

The City is actively working with other parties that contributed waste to the site. Together, the Potentially Responsible Parties and the City are sharing the work and the funding required to address the problems relating to the landfill.

Purpose

Expenditures from this fund are divided into several areas:

- Site investigation - Study of the site by environmental engineers to determine the appropriate remedial action.
***Funding for the actual clean up of the site has NOT been provided by this fund.
- Legal fees - Fees associated with the environmental clean up process.
- Private well supply protection - Provide protection (or alternate water supplies) to private well owners located in close proximity to the landfill.

Major Activities

- Remedial Investigation (RI) - The RI will evaluate the nature and extent of the contamination by collecting and analyzing soil and ground water samples on and off the site.
- Feasibility Study (FS) - This will consider various alternatives to protect human health and the environment from the off-site migration of contaminants.
- Install and operate interim remedial measures to provide protection to the private well owners located in close proximity to the landfill.

LANDFILL REMEDIATION

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ --	\$ --	\$ --	\$ --	\$ --
Contractual Services	--	--	--	--	--
Fixed Charges	--	--	--	--	--
Materials & Supplies	483,044	320,000	179,191	670,000	450,000
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>483,044</u>	\$ <u>320,000</u>	\$ <u>179,191</u>	\$ <u>670,000</u>	\$ <u>450,000</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Former Landfill Trust Program	\$ --	\$ 450,000	\$ 450,000
Indirect Cost/Insurance and Benefits	--	--	--
Total Program Expenditures	\$ <u>--</u>	\$ <u>450,000</u>	\$ <u>450,000</u>

Authorized Positions

No Personal Services are charged to this program.

DOWNTOWN BUSINESS DISTRICT

Overview

There are many civic groups that promote business, recreational, and cultural activities in the area. The City supports some of these activities through this program.

The Downtown Business Improvement District was formed in 1984 to allow business and property owners in downtown to develop, manage, and promote downtown Eau Claire and to establish an assessment method to fund these activities.

Purpose

- To encourage and promote development and vitality of downtown.
- To ensure that future downtown development achieves a high standard of environmental quality and urban design.
- To enhance downtown's position as an employment center and work to ensure a proper mix of office, retail, financial, health, and professional services.
- To actively market downtown as an attractive, desirable place to live, work, shop, and be entertained.

Major Activities

Main Street Program
Street Maintenance
Kiosk/Lighting/Banner Maintenance
Activity Promotion
Newsletter
Advertising/Marketing
Regional Arts Council

DOWNTOWN BUSINESS DISTRICT

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ --	\$ --	\$ --	\$ --	\$ --
Contractual Services	30,409	39,000	6,821	39,000	39,000
Utilities	--	--	--	--	--
Fixed Charges	--	--	--	--	--
Materials & Supplies	7,153	11,000	10,165	11,000	11,000
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>37,562</u>	\$ <u>50,000</u>	\$ <u>16,986</u>	\$ <u>50,000</u>	\$ <u>50,000</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Downtown Business District Program	\$ --	\$ 50,000	\$ 50,000
Indirect Cost/Insurance and Benefits	--	--	--
Total Program Expenditures	\$ <u>--</u>	\$ <u>50,000</u>	\$ <u>50,000</u>

Authorized Positions

No Personal Services are charged to this program.

WEST GRAND BUSINESS DISTRICT

Overview

There are many civic groups which promote business, recreational, and cultural activities in the area. The City supports some of these activities through this program.

The West Grand Avenue Business District was formed in 1987 to allow business and property owners in the West Grand Avenue business community to develop, manage, and promote their business district and to establish an assessment method to fund these activities.

Purpose

- To encourage and promote development and vitality of the district.
- To ensure that future development achieves a high standard of environmental quality and urban design.
- To maintain convenient access to West Grand Avenue and First Avenue via existing urban arterials and public transit.
- To actively market the district as an attractive, desirable place to live, work, shop, and be entertained.
- To work in harmony with other business districts and neighborhood associations.

Major Activities

Maintenance of Fixtures
Snow Removal
Street Flowers

WEST GRAND BUSINESS DISTRICT

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ --	\$ --	\$ --	\$ --	\$ --
Contractual Services	5,564	8,500	4,242	8,500	8,500
Utilities	--	--	--	--	--
Fixed Charges	--	--	--	--	--
Materials & Supplies	--	--	--	--	--
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	700	--	--	--	--
Total Expenditures	\$ <u>6,264</u>	\$ <u>8,500</u>	\$ <u>4,242</u>	\$ <u>8,500</u>	\$ <u>8,500</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
West Grand Business District Program	\$ --	\$ 8,500	\$ 8,500
Indirect Cost/Insurance and Benefits	--	--	--
Total Program Expenditures	\$ <u>--</u>	\$ <u>8,500</u>	\$ <u>8,500</u>

Authorized Positions

No Personal Services are charged to this program.

WATER STREET BUSINESS DISTRICT

Overview

There are many civic groups which promote business, recreational, and cultural activities in the area. The City supports some of these activities through this program.

The Water Street Business District was formed in 1990 to allow business and property owners in the Water Street business community to develop, manage, and promote their business district and to establish an assessment method to fund these activities.

Purpose

- To encourage and promote development and vitality of the district.
- To promote an efficient system of public and private parking.
- To ensure that future development achieves a high standard of environmental quality and urban design.
- To promote riverfront improvements which benefit both the Water Street area and the Eau Claire community.
- To actively market the district as an attractive, desirable place to live, work, shop, and be entertained.
- To promote physical improvements sensitive to the area's history, contemporary design and environmental aesthetics.
- To encourage industry and development which promotes Water Street as a destination for visitors.

Major Activities

Promotions and Advertising
Maintenance of Fixtures
Acquisition of Fixtures

WATER STREET BUSINESS DISTRICT

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ --	\$ --	\$ --	\$ --	\$ --
Contractual Services	4,965	6,700	3,324	6,700	6,700
Utilities	--	--	--	--	--
Fixed Charges	--	--	--	--	--
Materials & Supplies	2,423	2,800	825	2,800	2,800
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>7,388</u>	\$ <u>9,500</u>	\$ <u>4,149</u>	\$ <u>9,500</u>	\$ <u>9,500</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Water Street Business District Program	\$ --	\$ 9,500	\$ 9,500
Indirect Cost/Insurance and Benefits	--	--	--
Total Program Expenditures	\$ <u>--</u>	\$ <u>9,500</u>	\$ <u>9,500</u>

Authorized Positions

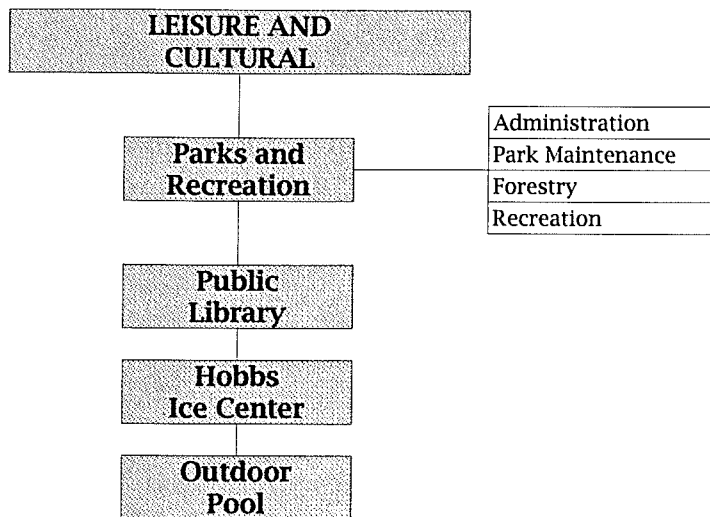
No Personal Services are charged to this program.

LEISURE AND CULTURAL

Overview

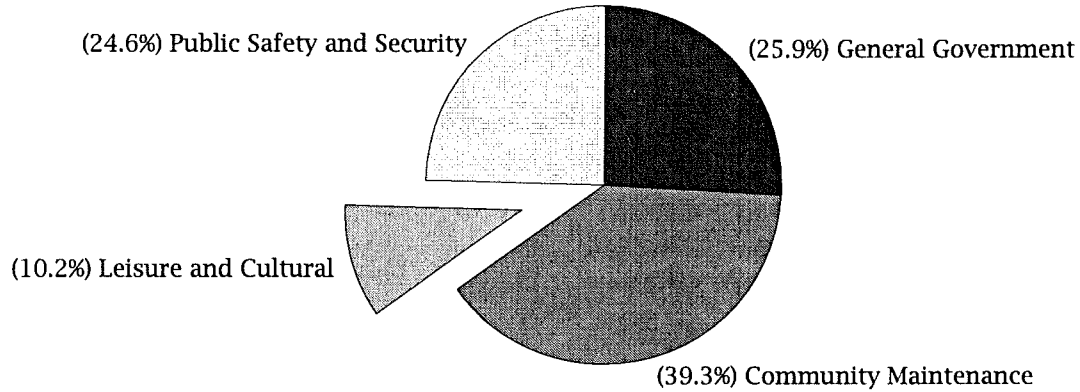
The Leisure and Cultural service area includes departments providing for the recreational, educational, and cultural needs of the City's residents. The Parks and Recreation department is responsible for maintaining City parks and open spaces, providing recreation opportunities and facilities and forestry projects. The Library's purpose is to provide a comprehensive collection of materials and programming for children and adults. Hobbs Ice Center operates and maintains a quality ice skating facility, and the Municipal Pool manages a quality municipal swimming facility.

Organization



LEISURE AND CULTURAL

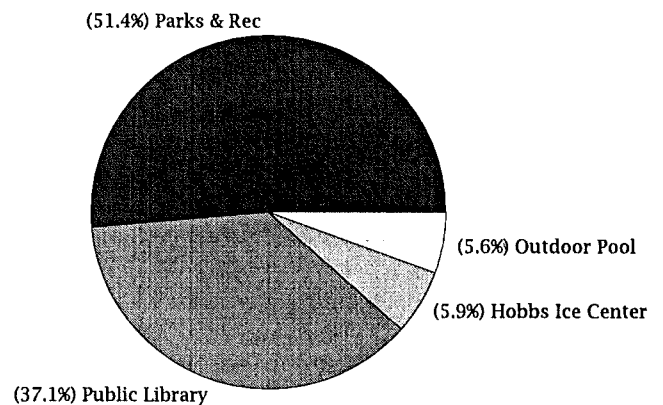
Service Areas



<u>Service Areas</u>	<u>1998 Budget</u>
General Government	\$ 16,216,500
Community Maintenance	24,670,000
Leisure and Cultural	6,405,600
Public Safety and Security	<u>15,402,800</u>
Total Budget	\$ <u>62,694,900</u>

Leisure and Cultural

<u>Departments</u>	<u>1998 Budget</u>
Parks & Rec	\$ 3,293,100
Public Library	2,376,000
Hobbs Ice Center	379,600
Outdoor Pool	<u>356,900</u>
Total Leisure and Cultural	\$ <u>6,405,600</u>



LEISURE AND CULTURAL

	1996 Actual Expenses	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Expenses	1998 Proposed Budget
<u>GENERAL FUND</u>					
PARKS AND RECREATION					
Administration	\$ 245,610	\$ 255,500	\$ 110,425	\$ 252,100	\$ 270,600
Park Maintenance	1,728,560	1,798,000	840,617	1,780,600	1,903,900
Forestry	325,531	384,500	166,048	365,100	383,100
Recreation	<u>615,853</u>	<u>728,200</u>	<u>279,499</u>	<u>722,900</u>	<u>735,500</u>
 Total Parks and Recreation	 <u>2,915,554</u>	 <u>3,166,200</u>	 <u>1,396,589</u>	 <u>3,120,700</u>	 <u>3,293,100</u>
 <u>OTHER FUNDS</u>					
 PUBLIC LIBRARY	 <u>2,148,045</u>	 <u>2,245,000</u>	 <u>999,298</u>	 <u>2,205,700</u>	 <u>2,376,000</u>
 HOBBS ICE CENTER	 <u>340,862</u>	 <u>342,400</u>	 <u>191,215</u>	 <u>339,800</u>	 <u>379,600</u>
 OUTDOOR POOL	 <u>301,652</u>	 <u>352,200</u>	 <u>72,283</u>	 <u>354,000</u>	 <u>356,900</u>
 TOTAL LEISURE AND CULTURAL	 \$ <u>5,706,113</u>	 \$ <u>6,105,800</u>	 \$ <u>2,659,385</u>	 \$ <u>6,020,200</u>	 \$ <u>6,405,600</u>

PARKS & RECREATION - Administration

Overview

The purpose of this division is to manage the Parks and Recreation Department, which includes parks and open spaces, recreation facilities and programs and forestry operations.

Purpose

- Provide management of the community's leisure time services.
- Continue to review programs, facilities, services, policies, and procedures, and make changes to better serve the public.
- Seek cooperation between agencies involved in Parks and Recreation activities.
- Develop public awareness of recreation programs and services.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Number of:			
Program brochures distributed	25,000	25,000	25,000
Acres of park land managed	645	650	655
Special event applications	79	61	71

PARKS & RECREATION - Administration

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 173,828	\$ 183,300	\$ 83,452	\$ 179,900	\$ 186,100
Contractual Services	48,027	50,800	17,086	50,800	61,900
Utilities	4,095	3,500	1,630	3,500	4,000
Fixed Charges	1,340	1,400	670	1,400	1,400
Materials & Supplies	18,024	16,500	7,587	16,500	17,200
Debt Service	--	--	--	--	--
Capital Outlay	296	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>245,610</u>	\$ <u>255,500</u>	\$ <u>110,425</u>	\$ <u>252,100</u>	\$ <u>270,600</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Parks & Recreation Administration Program	\$ 118,400	\$ 81,300	\$ 199,700
Indirect Cost/Insurance and Benefits	<u>67,700</u>	<u>3,200</u>	<u>70,900</u>
Total Program Expenditures	\$ <u>186,100</u>	\$ <u>84,500</u>	\$ <u>270,600</u>

Authorized Positions

	1996	1997	1998
Director of Parks & Recreation	1.00	1.00	1.00
Parks & Recreation Secretary	1.00	1.00	1.00
Clerk II	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

PARKS & RECREATION - Park Maintenance

Overview

The Park Maintenance division is responsible for daily upkeep of over 620 acres of public land and park facilities. Facilities include grounds, shelters, restrooms, roads, parking areas, trails, natural areas, shorelines, lake areas, and miscellaneous park structures. Construction of new facilities or modification to existing facilities is also handled under this division. Other responsibilities include scheduling and maintenance for a range of athletic fields in the City including City-owned facilities, secondary school, and University fields utilized as programmed areas. Maintenance and scheduling is performed to accommodate City recreation programs, school and University teams, and civic organizations such as Little League, Babe Ruth, YMCA, Eau Claire Cavaliers, American Legion, and Eau Claire Pioneers.

Purpose

- Provide optimal park facilities maintained to consistent acceptable levels.
- Focus park development in visible, highly trafficked areas.
- Direct the labor force to achieve a given standard of maintenance.
- Provide appropriate level of maintenance for the programmed event.
- Maintain adequate support facilities for team and spectator safety.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Maintenance projects (hours/year)			
Mowing/trimming	6,662	6,800	6,700
Sport field maintenance	3,581	3,700	3,700
Baseball stadium maintenance	1,887	2,100	2,100
Football stadium maintenance	1,003	1,300	1,100
Support of recreation	425	400	400
Ice rink maintenance	3,358	3,400	3,400
Support to outside groups	1,300	1,300	1,200
Snow removal	2,659	2,700	2,700
Lake management			
Aquatic weeds harvested (cubic yds)	1,236	918	1,000

PARKS & RECREATION - Park Maintenance

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 1,284,239	\$ 1,308,100	\$ 618,596	\$ 1,290,700	\$ 1,366,000
Contractual Services	244,592	266,600	115,250	266,600	300,600
Utilities	75,676	83,700	31,922	83,700	91,800
Fixed Charges	48,593	63,600	25,196	63,600	63,600
Materials & Supplies	72,626	69,900	45,888	69,900	81,900
Debt Service	--	--	--	--	--
Capital Outlay	2,834	6,100	3,765	6,100	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>1,728,560</u>	\$ <u>1,798,000</u>	\$ <u>840,617</u>	\$ <u>1,780,600</u>	\$ <u>1,903,900</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Park Maintenance Program	\$ 547,100	\$ 339,200	\$ 886,300
Stadium & Ballfields Program	156,900	73,300	230,200
Neighborhood Playgrounds Program	78,700	54,500	133,200
Museum Program	--	6,000	6,000
Indirect Cost/Insurance and Benefits	<u>583,300</u>	<u>64,900</u>	<u>648,200</u>
Total Program Expenditures	\$ <u>1,366,000</u>	\$ <u>537,900</u>	\$ <u>1,903,900</u>

Authorized Positions

	1996	1997	1998
Superintendent of Maintenance	1.00	1.00	1.00
Supervisor	2.00	2.00	2.00
Clerk II	0.75	0.75	0.75
Construction Skilled Worker	1.00	1.00	1.00
Mechanical Skilled Worker II	1.00	1.00	1.00
Mechanical Skilled Worker	1.00	1.00	1.00
Heavy Equipment Operator	1.00	1.00	1.00
Skilled Worker I	9.00	9.00	9.00
Stores Clerk	1.00	1.00	1.00
Semi-Skilled Worker	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
Total FTE Positions	<u>24.75</u>	<u>24.75</u>	<u>24.75</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

PARKS & RECREATION - Forestry

Overview

The purpose of the Forestry division is to manage the City's urban forest in such a manner as to sustain and enhance its present quality.

Purpose

- Administer the Dutch Elm Disease (D.E.D.) Management Programs: inspections, tree removals (private and public property), boulevard replacements, and stump removal from public property.
- Plant trees in City parks and cemeteries.
- Aid residents with tree and shrub problems.
- Aid other City Departments with landscape projects and maintenance problems.
- Prune trees on public property in order to provide for community enhancement and public safety.
- Administer the boulevard shade tree rebate program.
- Plant trees in conjunction with street improvement projects.
- Christmas tree recycling.
- Oak Wilt survey and information dissemination.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Trees pruned	3,000	900	2,500
Dutch Elm diseased trees found and recorded (public and private)	143	135	125
Dutch Elm diseased trees removed (public)	74	63	65
Oak Wilt diseased sites (parcels)	220	220	175
USDA Gypsy Moth Control Program:			
Number of traps set	25	25	25
Work hours spent on program	24	24	24
Tree replacement:			
Rebates	118	225	180
Public improvement	755	650	750
Other plantings	17	163	80
Christmas trees mulched	7,000	7,000	7,000

PARKS & RECREATION - Forestry

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 236,941	\$ 271,600	\$ 114,843	\$ 252,100	\$ 260,700
Contractual Services	72,564	92,800	40,300	92,800	99,400
Utilities	652	900	341	900	1,000
Fixed Charges	8,922	9,400	4,710	9,400	9,400
Materials & Supplies	6,452	9,800	5,854	9,900	12,600
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>325,531</u>	\$ <u>384,500</u>	\$ <u>166,048</u>	\$ <u>365,100</u>	\$ <u>383,100</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Forestry Program	\$ 150,200	\$ 111,400	\$ 261,600
Indirect Cost/Insurance and Benefits	<u>110,500</u>	<u>11,000</u>	<u>121,500</u>
Total Program Expenditures	\$ <u>260,700</u>	\$ <u>122,400</u>	\$ <u>383,100</u>

Authorized Positions

	1996	1997	1998
City Forester	0.75	0.60	0.60
Tree Trimmer II	1.00	1.00	1.00
Arborist	1.00	1.00	1.00
Tree Trimmer I	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total FTE Positions	<u>4.75</u>	<u>4.60</u>	<u>4.60</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

PARKS & RECREATION - Recreation

Overview

The purpose of the Recreation Division is to provide leisure activity for people of all ages. An introduction to a sport or a special activity is taught. The quality of life for community residents is enriched through constructive use of leisure time. Some instructional programs included in this division are Neighborhood Centers, Athletics, Indoor Aquatics, Softball, and Hockey. The Recreation Division also is responsible for community programs. This includes the Municipal Band and Movies in the Park. The Community Center is available to non-profit clubs and organizations for use as a meeting place. The facility is also used by the Recreation Division as the site for several programs, such as art classes, baton lessons, and fun with foods.

Purpose

- Provide a full range of leisure learning activities.
- Operate a large learn-to-swim program for youth, adults and people with special needs.
- Provide outdoor winter recreation facilities throughout the community.
- Provide athletic activities for people of all ages on a recreational basis.
- Provide a year-round recreational swim program for the residents of Eau Claire.
- Provide summer recreational opportunities for youth ages 6 - 18 at neighborhood centers.
- Offer summer adult league softball for men, women, and co-ed competition.
- Provide a girl's fast pitch softball program (for youth ages 10 - 18), with teams to play neighboring communities.
- Support the operation of Paul Bunyan Camp and Sunnyview School House.
- Promote and support the municipal band.
- Offer an outdoor family movie series.
- Serve as a meeting place for senior citizen activities and for Par-te-Rec, a group of mentally /physically disabled adults.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Participants in swim class	2,534	2,831	2,900
Number of skaters at outdoor rinks (1996-97 season)	17,795	21,774	20,000
Total attendance at neighborhood playgrounds	10,620	16,489	16,500
Total adult participants in softball program	1,552	1,670	1,700
Total participants in girl's fast pitch softball	240	261	300
Attendance at Owen Park movies	331	312	350
Attendance at Owen Park concerts	925	1,100	1,000
Number of groups & organizations using Community Center	63	65	65
Attendance at Par-te-Rec	3,227	3,190	3,200

PARKS & RECREATION - Recreation

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 403,937	\$ 471,600	\$ 175,126	\$ 466,300	\$ 478,300
Contractual Services	145,472	166,700	58,915	166,700	168,700
Utilities	4,027	3,500	1,899	3,500	2,700
Fixed Charges	17,110	18,000	9,115	18,000	18,100
Materials & Supplies	45,307	68,400	34,444	68,400	67,700
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>615,853</u>	\$ <u>728,200</u>	\$ <u>279,499</u>	\$ <u>722,900</u>	\$ <u>735,500</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Recreation Instruction Program	\$ 138,600	\$ 8,000	\$ 146,600
Athletics Program	34,400	107,900	142,300
Indoor Pool Program	67,500	26,500	94,000
Neighborhood Centers Program	113,100	16,500	129,600
Softball Program	12,800	48,400	61,200
Special Community Programs	21,700	27,400	49,100
Indirect Cost/Insurance and Benefits	90,200	22,500	112,700
Total Program Expenditures	\$ <u>478,300</u>	\$ <u>257,200</u>	\$ <u>735,500</u>

Authorized Positions

	1996	1997	1998
Superintendent of Recreation	1.00	1.00	1.00
Program Supervisor	2.00	2.00	2.00
Total FTE Positions	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

PUBLIC LIBRARY

Overview

The Library's purpose is to serve the informational, educational, cultural, and recreational needs of city residents by providing a comprehensive, timely, and reliable collection of materials and special programming for children and adults. The General Services Division of Public Works is responsible for administering building maintenance, which includes security, custodial maintenance, contractual maintenance, and grounds maintenance.

Purpose

- Select, acquire and catalog items and add them to the collection for public use.
- Provide answers to customers requesting information.
- Provide recommendations on materials for reading, listening, and viewing.
- Instruct the public in the use of the collection.
- Provide special programming for children and adults.
- Maintain records of items reserved, checked out, and returned or overdue.
- Provide art displays and cultural exhibits.
- Provide meeting rooms for public use.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Items circulated	872,572	828,950	878,690
Registered borrowers	37,043	37,000	39,220
Items added to collection	27,092	27,455	28,439
Items withdrawn from collection	16,291	16,300	16,300
Program participants	13,070	13,070	13,850

PUBLIC LIBRARY

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 1,415,393	\$ 1,489,800	\$ 681,520	\$ 1,473,700	\$ 1,543,000
Contractual Services	165,049	174,400	54,142	182,400	195,700
Utilities	70,852	84,100	31,319	68,500	70,400
Fixed Charges	19,572	22,600	11,205	22,000	32,100
Materials & Supplies	331,014	362,500	144,626	353,400	367,300
Debt Service	--	--	--	--	--
Capital Outlay	82,630	55,200	20,108	49,300	56,800
Other	63,535	56,400	56,378	56,400	110,700
Total Expenditures	\$ <u>2,148,045</u>	\$ <u>2,245,000</u>	\$ <u>999,298</u>	\$ <u>2,205,700</u>	\$ <u>2,376,000</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Library Administration Program	\$ 1,089,400	\$ 777,700	\$ 1,867,100
Building Maintenance Program	83,900	33,800	117,700
Indirect Cost/Insurance and Benefits	369,700	21,500	391,200
Total Program Expenditures	\$ <u>1,543,000</u>	\$ <u>833,000</u>	\$ <u>2,376,000</u>

Authorized Positions

	1996	1997	1998
Library Director	1.00	1.00	1.00
Associate Director	1.00	1.00	1.00
Librarian III	2.00	2.00	2.00
Librarian I	3.75	4.75	4.75
Library Associate II	5.10	4.71	4.71
Library Associate I	3.20	2.48	2.48
Library Assistant II	3.47	3.70	3.70
Library Assistant I	6.00	8.14	8.14
Desk Clerk	3.99	2.85	2.85
Custodians	3.00	3.00	3.00
Total FTE Positions	<u>32.51</u>	<u>33.63</u>	<u>33.63</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

HOBBS ICE CENTER

Overview

The purpose of Hobbs Ice Center is to provide, operate, and maintain a quality ice skating facility for community recreation and athletic activities. Located on Menomonie Street, the facility includes two heated indoor rinks, a concession stand, meeting room, and lockers.

Purpose

- Schedule ice time efficiently.
- Coordinate a summer ice program that is self-supporting and includes open skating, hockey, and figure skating.
- Promote rental of the facility for non-ice events.
- Work with user groups such as the schools, Figure Skating Club and Youth Hockey Association in a cooperative, supporting manner.
- Operate the facility in the most self-supporting manner as possible.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Total events (Games)	38	38	40
Scheduled hours - O'Brien Meeting Room	95	120	130
Hours rented - rinks	3,815	4,500	4,600
Participants	70,088	75,000	77,000
Spectators	79,241	85,000	87,000
Open skating attendance	8,962	9,200	9,500
Non-ice events	6	5	5
Weeks of operation (winter) O'Brien Rink	30	31	31
Weeks of operation (winter) Rink #2	30	40	39
Weeks of operation (summer)	11	12	12

HOBBS ICE CENTER

<u>Expenses</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 171,874	\$ 172,600	\$ 85,963	\$ 170,000	\$ 178,300
Contractual Services	16,736	23,500	18,404	23,500	23,600
Utilities	135,844	120,900	74,930	120,900	154,100
Fixed Charges	7,743	8,900	4,189	8,900	8,300
Materials & Supplies	8,665	16,500	7,729	16,500	15,300
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>340,862</u>	\$ <u>342,400</u>	\$ <u>191,215</u>	\$ <u>339,800</u>	\$ <u>379,600</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Hobbs Municipal Ice Center Program	\$ 112,700	\$ 194,200	\$ 306,900
Indirect Cost/Insurance and Benefits	<u>65,600</u>	<u>7,100</u>	<u>72,700</u>
Total Program Expenditures	\$ <u>178,300</u>	\$ <u>201,300</u>	\$ <u>379,600</u>

Authorized Positions

	1996	1997	1998
Program Supervisor	1.00	1.00	1.00
Skilled Worker I	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total FTE Positions	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

OUTDOOR POOL

Overview

The purpose of the Outdoor Pool is to provide, operate, and maintain a quality municipal swimming facility for community recreation. Facilities include an outdoor pool, changing rooms and showers, volleyball courts and a concession stand.

Purpose

- Schedule pool time efficiently, promoting maximum "open recreation" swim time to the community.
- Schedule for special groups during off-peak hours such as lap swim times, senior only swim time, and family nights.
- Plan and promote special events.
- Promote rental of the facility by outside groups such as swim teams.
- Operate the facility in the most self-supporting manner as possible.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Weeks of summer operation	13	13	13
Total attendance	65,938	64,894	73,000
Season passes sold:			
Family	532	549	535
Children	137	158	150
Adult	46	62	65
Water fitness classes	--	420	420
Number of Sunday night rentals	5	4	5
Estimated lap swim attendance	600	360	500
Swim team morning practice (45 days)	1,800	1,800	1,800

OUTDOOR POOL

<u>Expenses</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 123,998	\$ 154,200	\$ 43,407	\$ 156,000	\$ 156,400
Contractual Services	18,012	23,700	7,392	23,700	21,800
Utilities	25,275	37,000	6,032	37,000	42,900
Fixed Charges	9,215	9,300	5,150	9,300	9,400
Materials & Supplies	27,923	33,600	10,302	33,600	36,400
Debt Service	97,229	92,400	--	92,400	87,500
Capital Outlay	--	2,000	--	2,000	2,500
Other	--	--	--	--	--
Total Expenditures	\$ <u>301,652</u>	\$ <u>352,200</u>	\$ <u>72,283</u>	\$ <u>354,000</u>	\$ <u>356,900</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Outdoor Pool Operations Program	\$ 135,100	\$ 192,300	\$ 327,400
Indirect Cost/Insurance and Benefits	<u>21,300</u>	<u>8,200</u>	<u>29,500</u>
Total Program Expenditures	\$ <u>156,400</u>	\$ <u>200,500</u>	\$ <u>356,900</u>

Authorized Positions

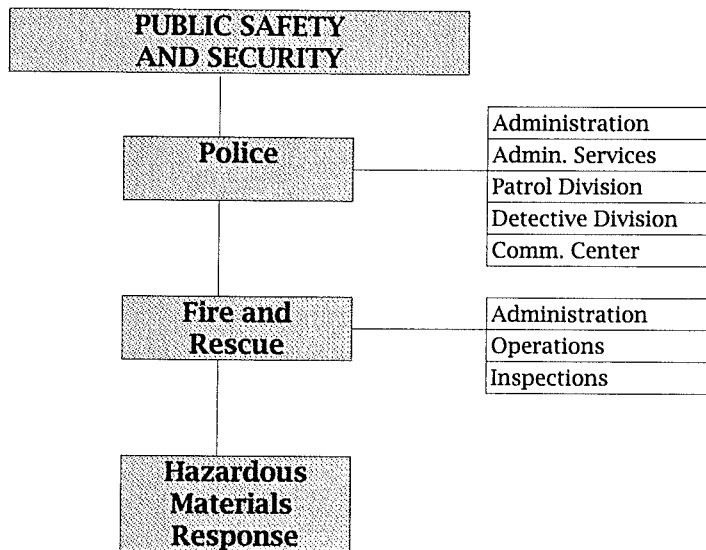
No personnel are assigned to this program.

PUBLIC SAFETY AND SECURITY

Overview

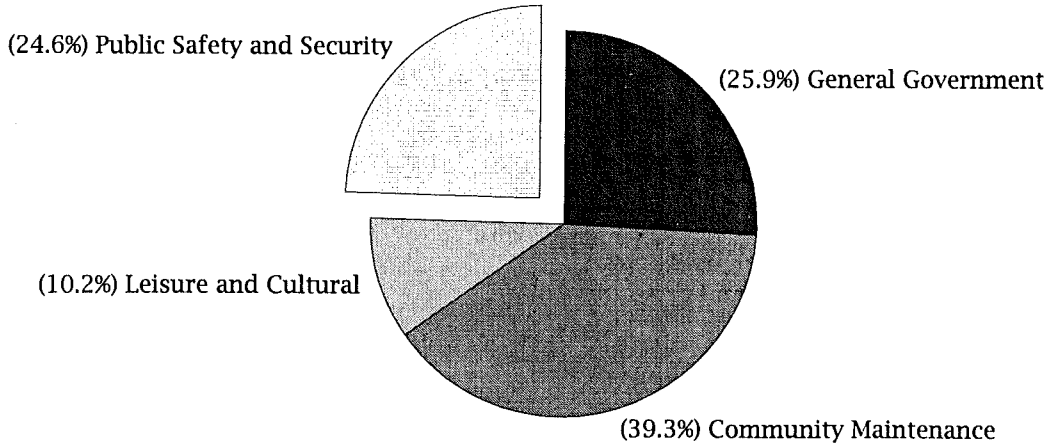
The Public Safety and Security service area includes the Police and Fire Department. The Police Department's main function is to provide a safe environment in the City. This is achieved by several means, including presenting a visible police presence, apprehending criminal offenders, facilitating safe movement of vehicles and pedestrian traffic, and generating voluntary compliance with the citizenry. The department also conducts investigations and provides educational and safety programs to the community. The Fire Department is in charge of fire prevention, fire suppression, and emergency medical services, including training, support services, and development of safety programs. The Hazardous Materials Response program provides for response in a 16 county area of northwestern Wisconsin for spills of hazardous materials.

Organization



PUBLIC SAFETY AND SECURITY

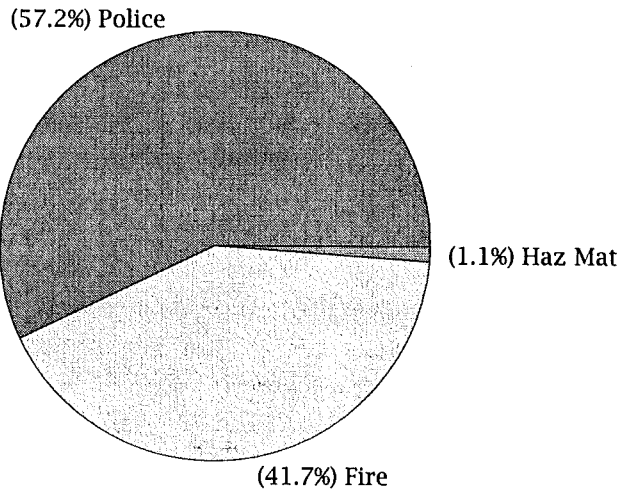
Service Areas



<u>Service Areas</u>	<u>1998 Budget</u>
General Government	\$ 16,216,500
Community Maintenance	24,670,000
Leisure and Cultural	6,405,600
Public Safety and Security	<u>15,402,800</u>
Total Budget	<u>\$ 62,694,900</u>

Public Safety and Security

<u>Departments</u>	<u>1998 Budget</u>
Police	\$ 8,805,000
Fire & Rescue	6,424,300
Hazardous Materials	<u>173,500</u>
Total Public Safety and Security	<u>\$ 15,402,800</u>



PUBLIC SAFETY AND SECURITY

	1996 Actual Expenses	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Expenses	1998 Proposed Budget
<u>GENERAL FUND</u>					
POLICE					
Administration	\$ 503,367	\$ 519,500	\$ 236,396	\$ 515,500	\$ 552,400
Administrative Services	858,514	807,100	418,582	906,700	900,700
Patrol Division	4,306,523	4,791,500	2,269,980	4,777,600	5,103,500
Detective Division	1,104,825	1,189,300	571,540	1,204,300	1,280,900
Communication Center	<u>847,477</u>	<u>864,300</u>	<u>390,265</u>	<u>838,200</u>	<u>967,500</u>
 Total Police	 <u>7,620,706</u>	 <u>8,171,700</u>	 <u>3,886,763</u>	 <u>8,242,300</u>	 <u>8,805,000</u>
 FIRE					
Administration	456,899	460,900	218,520	461,900	470,100
Operations	5,153,730	5,226,400	2,234,198	5,199,900	5,697,900
Inspection	<u>243,065</u>	<u>254,400</u>	<u>116,026</u>	<u>314,100</u>	<u>256,300</u>
 Total Fire	 <u>5,853,694</u>	 <u>5,941,700</u>	 <u>2,568,744</u>	 <u>5,975,900</u>	 <u>6,424,300</u>
 <u>OTHER FUNDS</u>					
 HAZARDOUS MATERIALS RESPONSE	 <u>173,149</u>	 <u>136,600</u>	 <u>109,566</u>	 <u>283,700</u>	 <u>173,500</u>
 TOTAL PUBLIC SAFETY AND SECURITY	 \$ <u>13,647,549</u>	 \$ <u>14,250,000</u>	 \$ <u>6,565,073</u>	 \$ <u>14,501,900</u>	 \$ <u>15,402,800</u>

POLICE - Administration

Overview

The Chief of Police has immediate authority over all the Department's Officers in their official functions. This entails coordinating the affairs of the Department with those of other law enforcement agencies and providing advice and counsel to the City Manager on matters pertaining to law enforcement. The Chief's Office also provides information to and maintains external relations with the general public.

Purpose

- Continually evaluate and anticipate the service needs of the community.
- Guide the Department's response to those needs (philosophically and operationally).
- Develop and institute policy.
- Assure fiscal responsibility through budget development, budget monitoring and use of innovative programs.
- Maintain community contacts for purposes of crime prevention, community engagements, and mediation of citizen concerns.
- Actively pursue maximum performance, high morale, and an efficient work environment.
- Interact with other agencies/organizations in the interest of public safety.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Number of sworn personnel	86	99	99
Number of clerical personnel	10	10	10
Communication Center personnel	16	16	19
Temporary/part-time employees	12	12	10
Population	59,383	59,832	60,000
Service area population *	255,000	260,000	265,000
Number of officers per thousand	1.45	1.65	1.65
Square miles of City served	32	32	33
Miles of streets	324	331	333

* Seven county area

POLICE - Administration

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 218,213	\$ 223,700	\$ 105,121	\$ 224,700	\$ 231,700
Contractual Services	268,921	268,800	120,734	268,800	273,900
Utilities	3,074	3,900	1,906	3,900	3,900
Fixed Charges	2,470	2,500	1,235	2,500	2,500
Materials & Supplies	10,689	20,600	7,400	15,600	16,300
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	24,100
Other	--	--	--	--	--
Total Expenditures	\$ <u>503,367</u>	\$ <u>519,500</u>	\$ <u>236,396</u>	\$ <u>515,500</u>	\$ <u>552,400</u>

Proposed 1998 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Police Administration Program	\$ 126,500	\$ 318,200	\$ 444,700
Indirect Cost/Insurance and Benefits	<u>105,200</u>	<u>2,500</u>	<u>107,700</u>
Total Program Expenditures	\$ <u>231,700</u>	\$ <u>320,700</u>	\$ <u>552,400</u>

Authorized Positions

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Police Chief	1.00	1.00	1.00
Assistant Chief of Police	1.00	1.00	1.00
Police Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

POLICE - Administrative Services

Overview

The Administrative Services Division includes the Special Services Bureau, Property, Training, Court Officer, and Records. The Special Services Bureau is responsible for Department Training, Community Relations, and Safety Education. It also mediates parking violation disputes, prepares news releases, edits and prepares presentations for the Police Department and community, reviews federal and state grants, assists in coordinating information in regards to staff studies and research. The Training program facilitates state mandated recruit training for new Police Officers, as well as ongoing and specialized training for all personnel. The purpose of Records is to maintain police records, fulfill the public's requests for information, and provide department managers with management and crime information. The Court Officer acts as the Department's representative in all initial court procedures. The Property Officer is responsible for all property and evidence storage.

Purpose

- Provide law enforcement education programs to the community.
- Provide safety education programs to youth within the Eau Claire School District, parochial and preschools.
- Assist community members in self-help projects including neighborhood watch programs.
- Provide all personnel, both regular and reserve officers and civilian personnel, with viable training programs.
- Maintain security in all property and evidence.
- Receive and process all criminal and traffic arrest information.
- Maintain criminal identification records and perform criminal identification services.
- Provide information to the public (victims, insurance agencies) and other law enforcement related agencies as the requests are received.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Public presentations	596	600	600
Formal safety contacts	30,620	30,100	31,000
New records filed	88,000	88,500	88,500
Front desk traffic	10,500	10,750	10,750
Criminal complaints filed	2,404	2,500	2,500
Court presentations	11,294	11,400	11,400
Pre-trial conferences	1,855	1,950	1,950
Property/Evidence processed	5,820	6,200	6,200

POLICE - Administrative Services

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 766,025	\$ 720,300	\$ 357,008	\$ 753,200	\$ 807,300
Contractual Services	34,134	36,700	20,206	78,200	40,100
Utilities	7,028	5,800	3,318	6,300	7,200
Fixed Charges	8,950	8,900	4,475	8,900	8,900
Materials & Supplies	42,377	30,800	28,763	55,500	37,200
Debt Service	--	--	--	--	--
Capital Outlay	--	4,600	4,812	4,600	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>858,514</u>	\$ <u>807,100</u>	\$ <u>418,582</u>	\$ <u>906,700</u>	\$ <u>900,700</u>

Proposed 1998 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Special Services Bureau Program	\$ 159,500	\$ 21,900	\$ 181,400
Training Program	--	49,500	49,500
Records Program	273,300	13,100	286,400
Indirect Cost/Insurance and Benefits	<u>374,500</u>	<u>8,900</u>	<u>383,400</u>
Total Program Expenditures	\$ <u>807,300</u>	\$ <u>93,400</u>	\$ <u>900,700</u>

Authorized Positions

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Lieutenant	1.00	1.00	1.00
Investigator (Special Services)	3.00	3.00	3.00
Investigator (Court Officer)	1.00	1.00	1.00
Investigator (Property Officer)	1.00	1.00	1.00
Records Bureau Supervisor	1.00	1.00	1.00
Clerk II	7.00	--	--
Law Enforcement Support Assistant	<u>--</u>	<u>7.00</u>	<u>7.00</u>
Total FTE Positions	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

POLICE - Patrol Division

Overview

The Patrol Division is comprised of uniformed Patrol Services, Parking Control, and Animal Control. The division personnel respond to emergency and non-emergency calls for service on a 24-hours, 7 days a week basis. Personnel investigate criminal activity, enforce traffic laws, investigate accidents, and respond to many types of community conflicts and needs, including emergency medical situations, civil matters, special events, parking enforcement, and animal control.

Purpose

- To respond to immediate safety needs of the community.
- Enforce federal, state, and local laws as needed.
- To be a visible presence, thereby increasing compliance with federal, state, and local laws.
- Facilitate safe movement of vehicular and pedestrian traffic within the city.
- Investigate reported or found criminal activity.
- Mediate disputes, minimizing the potential for injury or escalation of situations.
- Staff special events to ensure that consideration is given to the safety of the participants and others effected by the event.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Calls for service	34,225	34,500	35,000
Part 1 Offenses*	2,950	3,200	3,300
OWI arrests	314	325	350
Value of property recovered	\$495,993	\$500,000	\$525,000
Felony and misdemeanor arrests	4,119	4,150	4,200
Citations (ordinance/traffic)	6,784	7,000	7,200
Animal Control calls	1,679	1,700	1,750
Special events	65	75	80

*Homicide, rape, robbery, assault, theft, vehicle theft, or arson

POLICE - Patrol Division

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 3,800,600	\$ 4,209,900	\$ 2,016,214	\$ 4,186,000	\$ 4,519,800
Contractual Services	350,781	406,100	179,393	406,100	417,500
Utilities	8,768	8,000	3,994	8,000	8,500
Fixed Charges	87,970	87,900	43,985	87,900	87,900
Materials & Supplies	58,404	76,800	23,582	86,800	69,800
Debt Service	--	--	--	--	--
Capital Outlay	--	2,800	2,812	2,800	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>4,306,523</u>	\$ <u>4,791,500</u>	\$ <u>2,269,980</u>	\$ <u>4,777,600</u>	\$ <u>5,103,500</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Patrol Services Program	\$ 2,269,000	\$ 448,300	\$ 2,717,300
Parking & Animal Control Program	70,800	47,500	118,300
Indirect Cost/Insurance and Benefits	<u>2,180,000</u>	<u>87,900</u>	<u>2,267,900</u>
Total Program Expenditures	\$ <u>4,519,800</u>	\$ <u>583,700</u>	\$ <u>5,103,500</u>

Authorized Positions

	1996	1997	1998
Captain	1.00	1.00	1.00
Lieutenant	3.00	3.00	3.00
Sergeant	10.00	10.00	10.00
Hit & Run Investigator	1.00	1.00	1.00
Police Officer	<u>47.00</u>	<u>59.00</u>	<u>59.00</u>
Total FTE Positions	<u>62.00</u>	<u>74.00</u>	<u>74.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

POLICE - Detective Division

Overview

The Detective Division investigators are assigned criminal investigations which usually originate in the Patrol Division. The initial cases are generally pursued by the patrol officer until his/her presence is required elsewhere, or available leads are exhausted. About one third of our cases, however, begin in the Detective Division when investigators discover criminal matters while investigating separate issues. Some cases begin when other law enforcement agencies, social service agencies, schools, financial institutions, private businesses, and citizens bring criminal matters to the Detective Division's attention.

Purpose

- Investigate general crimes in violation of federal, state, or municipal law.
- Investigate juvenile crimes in violation of federal, state, or municipal law.
- Investigate white collar crimes in violation of federal, state, or municipal law.
- Provide one officer to the West Central Drug Enforcement Group.
- Provide school liaison services.
- Provide polygraph services
- Gather and process evidence.
- Assist other agencies/garner information from other agencies.
- Participate in training of all types.
- Communicate with citizens, media, District Attorneys, etc., to resolve conflicts or answer questions on cases.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Cases reviewed	10,095	11,000	11,000
Cases assigned	3,257	3,260	3,260
Cases assigned per detective	271	275	275
Arrests	362	375	375
Juveniles referred to Juvenile Intake	2,487	2,487	2,490
West Central Drug Officer	1	1	1
Polygraph Officer:			
Days assigned to testing	185	200	200

POLICE - Detective Division

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 1,009,642	\$ 1,071,100	\$ 524,644	\$ 1,086,100	\$ 1,161,900
Contractual Services	54,586	76,600	25,427	76,600	76,600
Utilities	8,120	7,900	3,347	7,900	8,100
Fixed Charges	17,478	17,900	8,940	17,900	17,900
Materials & Supplies	14,999	14,400	7,776	14,400	16,400
Debt Service	--	--	--	--	--
Capital Outlay	--	1,400	1,406	1,400	--
Other	--	--	--	--	--
Total Expenditures	\$ <u>1,104,825</u>	\$ <u>1,189,300</u>	\$ <u>571,540</u>	\$ <u>1,204,300</u>	\$ <u>1,280,900</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Investigative Services Program	\$ 579,900	\$ 101,100	\$ 681,000
Indirect Cost/Insurance and Benefits	<u>582,000</u>	<u>17,900</u>	<u>599,900</u>
Total Program Expenditures	\$ <u>1,161,900</u>	\$ <u>119,000</u>	\$ <u>1,280,900</u>

Authorized Positions

	1996	1997	1998
Captain	1.00	1.00	1.00
Lieutenant	1.00	1.00	1.00
Sergeant	2.00	2.00	2.00
Investigator	12.00	13.00	13.00
Clerk II	1.00	--	--
Law Enforcement Support Assistant	<u>--</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>17.00</u>	<u>18.00</u>	<u>18.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

POLICE - Communication Center

Overview

The purpose of the Communication Center is to provide Emergency Communications for public safety agencies within the City and County of Eau Claire. This is accomplished by utilization of the 911 Emergency Communication System together with non-emergency capabilities. The Center monitors twenty radio channels and a combination of six, enhanced 9-1-1 telephone lines that display the caller's telephone number.

Purpose

- Receive and relay calls for emergency police, fire, and medical services in a timely and efficient manner.
- Act as a centralized location to provide law enforcement personnel immediate information relating to wanted persons and outstanding warrants by accessing state and federal computerized crime information files.
- Act as a resource center for area public safety agencies.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Number of case numbers issued:			
Eau Claire Police Department	34,225	35,900	37,000
Eau Claire Fire Department	4,217	4,500	4,800
Eau Claire County - police/fire/EMS (Sheriff, Fall Creek/Augusta, Fairchild/Altoona)	16,624	17,500	18,400
UW-EC	778	875	975
Total	<u>55,844</u>	<u>58,775</u>	<u>61,175</u>

POLICE - Communication Center

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 766,437	\$ 778,900	\$ 344,423	\$ 752,800	\$ 867,300
Contractual Services	54,724	58,500	30,712	58,500	61,500
Utilities	12,637	11,600	5,367	11,600	12,100
Fixed Charges	3,620	3,600	1,810	3,600	3,600
Materials & Supplies	5,139	7,000	3,604	7,000	6,800
Debt Service	--	4,700	--	--	--
Capital Outlay	4,920	--	4,349	4,700	16,200
Other	--	--	--	--	--
Total Expenditures	\$ <u>847,477</u>	\$ <u>864,300</u>	\$ <u>390,265</u>	\$ <u>838,200</u>	\$ <u>967,500</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Central Communications Program	\$ 517,500	\$ 96,600	\$ 614,100
Indirect Cost/Insurance and Benefits	<u>349,800</u>	<u>3,600</u>	<u>353,400</u>
Total Program Expenditures	\$ <u>867,300</u>	\$ <u>100,200</u>	\$ <u>967,500</u>

Authorized Positions

	1996	1997	1998
Law Enforcement Information System Manager	1.00	1.00	1.00
Communication Center Supervisor	3.00	3.00	3.00
Telecommunicator I	<u>12.00</u>	<u>12.00</u>	<u>15.00</u>
Total FTE Positions	<u>16.00</u>	<u>16.00</u>	<u>19.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

FIRE - Administration

Overview

The Fire Administration division is responsible for administering the total system of fire, haz-mat, special rescue and EMS prevention and operations, including planning, training, support services, program development, record keeping and reporting, budgeting and managing personnel resources, buildings, equipment and apparatus.

Purpose

- Plan, organize, staff, direct, control and evaluate all Department functions.
- Oversee fiscal management process.
- Provide a system for proper maintenance and repair and/or replacement of buildings, facilities, apparatus, and equipment.
- Provide a central supply service for all stations and equipment.
- Coordinate, maintain, and properly report from records systems.
- Plan, organize, and provide training and development for personnel.
- Address federal, state, and local legislative concerns that affect safety and welfare of citizens and employees.
- Develop and maintain contractual agreements with area Fire Departments and contractors to assure proper levels of emergency protection for the City and surrounding region.
- Coordinate appropriate activities and communications with other departments and agencies and within the department.
- Establish short and long-term goals and objectives to meet the department mission.
- Coordinate Fire Department hiring, promotional and separation processes to ensure effective workforce.
- Update City Ordinances related to fire protection and emergency medical services and assure adherence to federal, state and other regulatory agency requirements.
- Maintain effective public relations and serve citizens by providing efficient access to Fire and Rescue information and services.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Number of line personnel	75	75	82
Number of staff personnel	13	13	12
Population served *	88,668	89,555	90,451
Square miles served *	655	655	655
Total fire stations	6	6	6
Total response apparatus	20	22	22
Mutual aid agreements with other organizations	6	6	6

* County-wide mutual aid agreements implemented in 1994

FIRE - Administration

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 210,122	\$ 214,000	\$ 101,132	\$ 215,100	\$ 222,600
Contractual Services	176,432	159,500	73,685	159,500	153,700
Utilities	42,024	53,200	21,903	53,200	59,200
Fixed Charges	9,750	9,900	4,875	9,800	9,800
Materials & Supplies	12,322	14,300	7,124	14,300	14,500
Debt Service	--	--	--	--	--
Capital Outlay	6,249	10,000	9,801	10,000	10,300
Other	--	--	--	--	--
Total Expenditures	\$ <u>456,899</u>	\$ <u>460,900</u>	\$ <u>218,520</u>	\$ <u>461,900</u>	\$ <u>470,100</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Fire Administration Program	\$ 123,600	\$ 237,700	\$ 361,300
Indirect Cost/Insurance and Benefits	<u>99,000</u>	<u>9,800</u>	<u>108,800</u>
Total Program Expenditures	\$ <u>222,600</u>	\$ <u>247,500</u>	\$ <u>470,100</u>

Authorized Positions

	1996	1997	1998
Fire Chief	1.00	1.00	1.00
Assistant Fire Chief	1.00	1.00	1.00
Fire Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

FIRE - Operations

Overview

The Fire Operations division includes the two programs of Suppression and Control and Ambulance and Rescue. The majority of the Fire Department's resources are assigned to this division. The Fire Suppression and Control Program's purpose is to minimize loss of life and property during emergency situations. The Ambulance and Rescue Program is responsible for aiding all persons needing medical assistance because of sudden illness, accidents, and/or life-threatening emergencies.

Purpose

- Control hazards, prevent fires, and minimize potential fire loss through fire safety inspections, pre-fire planning, and public education.
- Complete advanced training and certification.
- Provide a three minute or less response time to all calls from each of the six (6) fire stations.
- Perform building maintenance operations daily and apparatus or equipment maintenance at scheduled intervals.
- Respond to special service calls such as hazardous materials handling, airport emergencies, water and scuba rescue, confined space rescue, and radiological defense.
- Expand use of such components as large diameter hose and deck guns in effort to deliver more water with minimum personnel.
- Conduct inspections and public education in their district by each engine company.
- Provide equipment and staff to respond to emergency medical and extrication incidents, and assist with fire suppression and water rescue emergencies.
- Achieve 100% staff certification as Emergency Medical Technicians (EMT's).
- Continue EMT-D (defibrillation) recertification training.
- Expand CPR (cardiopulmonary resuscitation) training and other related programs to the public, in conjunction with Eau Claire County project
- Provide EMT Paramedic level advanced life support services.
- Minimize property damage and personal loss through modern fire fighting/suppression techniques.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Total annual incidents	4,207	4,312	4,333
Number of fire Incidents	251	283	297
Number of emergency medical incidents	2,687	2,827	2,841
Hazardous conditions	169	175	184
Other calls	1,100	1,150	1,156
Training Hours	12,417	11,144	11,200
Personnel w/EMT-Paramedic certificates	18	20	23
Mutual aid agreements	6	6	6

FIRE - Operations

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 4,708,259	\$ 4,792,100	\$ 2,037,093	\$ 4,761,300	\$ 5,250,000
Contractual Services	236,650	220,200	112,480	220,200	227,000
Utilities	--	--	--	--	--
Fixed Charges	62,007	66,900	32,805	65,600	65,600
Materials & Supplies	133,860	141,700	50,860	141,700	147,200
Debt Service	--	--	--	--	--
Capital Outlay	12,954	5,500	960	11,100	8,100
Other	--	--	--	--	--
Total Expenditures	\$ <u>5,153,730</u>	\$ <u>5,226,400</u>	\$ <u>2,234,198</u>	\$ <u>5,199,900</u>	\$ <u>5,697,900</u>

Proposed 1998 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Suppression & Control Program	\$ 2,315,400	\$ 277,600	\$ 2,593,000
Ambulance & Rescue Program	475,900	104,700	580,600
Indirect Cost/Insurance and Benefits	<u>2,458,700</u>	<u>65,600</u>	<u>2,524,300</u>
Total Program Expenditures	\$ <u>5,250,000</u>	\$ <u>447,900</u>	\$ <u>5,697,900</u>

Authorized Positions

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Deputy Chief	1.00	1.00	1.00
* Battalion Chief	4.00	4.00	4.00
* Fire Captain	6.00	6.00	6.00
* Fire Lieutenant	12.00	12.00	12.00
* Fire Equipment Operator	21.00	21.00	21.00
* Firefighter	36.00	36.00	43.00
Information Systems Specialist	<u>1.00</u>	<u>1.00</u>	<u>--</u>
Total FTE Positions	<u>81.00</u>	<u>81.00</u>	<u>87.00</u>

* Position may be classified as EMT Certified, depending on the level of certification achieved.

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

FIRE - Inspection

Overview

The Fire Inspection division's mission is to reduce loss of life and property by the elimination of hazards. This is accomplished by increasing public awareness through education and training of the public in emergency life saving techniques, fire evacuation drills, inspections, and fire investigations.

Purpose

- Coordinate and conduct inspections of all new and existing structures as required by Administrative Code.
- Maintain and evaluate fire incident and inspection records along with other data.
- Investigate all suspicious and/or major fire incidents.
- Process all fire prevention and investigative related complaints.
- Continuous code review and update of ordinances.
- Promote and facilitate fire prevention and fire survival via training of industrial and institutional emergency response teams, media releases, school programs, and general public awareness campaigns.
- Review site plans and supervise the installation and removal of both above- and below-ground flammable liquid storage tanks, as well as state required annual maintenance inspections.
- Review construction plans and supervise the installation of building fire protection systems.
- Respond to public service requests which promote fire safety and health education.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Fire Department inspections and follow-up			
inspections	5,250	5,300	5,350
Building/sprinkler review	270	275	280
Co-inspections with other agencies	240	260	275
Fire investigations/complaints	145	155	160
Educational programs/evacuation drills	195	225	235
Public prevention	75	80	85

FIRE - Inspection

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 225,468	\$ 234,100	\$ 106,899	\$ 229,600	\$ 235,500
Contractual Services	6,264	6,900	3,533	67,100	7,100
Utilities	--	--	--	--	--
Fixed Charges	3,340	3,400	1,670	3,400	3,400
Materials & Supplies	7,326	8,800	3,924	12,800	9,100
Debt Service	--	--	--	--	--
Capital Outlay	667	1,200	--	1,200	1,200
Other	--	--	--	--	--
Total Expenditures	\$ <u>243,065</u>	\$ <u>254,400</u>	\$ <u>116,026</u>	\$ <u>314,100</u>	\$ <u>256,300</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Prevention & Inspection Program	\$ 122,100	\$ 14,200	\$ 136,300
Indirect Cost/Insurance and Benefits	<u>113,400</u>	<u>6,600</u>	<u>120,000</u>
Total Program Expenditures	\$ <u>235,500</u>	\$ <u>20,800</u>	\$ <u>256,300</u>

Authorized Positions

	1996	1997	1998
Deputy Chief	1.00	1.00	1.00
* Fire Inspector	2.00	2.00	2.00
Clerk II	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>

* Position may be classified as EMT Certified, depending on the level of certification achieved.

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

HAZARDOUS MATERIALS RESPONSE

Overview

In 1995, the cities of Eau Claire and Chippewa Falls entered into a five year contract with the State of Wisconsin to provide emergency response to incidents involving hazardous materials throughout a 16 county area of northwestern Wisconsin. This fund accounts for the training, supplies, and equipment funded by state grants, as well as the costs and reimbursements resulting from hazardous materials responses. The response team consists of 40 specially trained firefighters from the Eau Claire and Chippewa Falls fire departments.

Purpose

- Coordinate response to regional level A hazardous materials incidents.
- Maintain a properly trained hazardous materials team and appropriate response apparatus and equipment.
- Report response activities to responsible party, state and county authorities.
- Submit billing information as required.
- Address all local, state and national hazardous materials related legislative issues.

Major Activities

	1996 <u>Actual</u>	1997 <u>Estimated</u>	1998 <u>Budget</u>
Number of team members:	40	40	40
Eau Claire	28	28	28
Chippewa Falls	12	12	12
Population served*	613,575	625,846	637,600
Square miles served*	12,722	12,722	12,722
Total response apparatus	1	2	2

* 16 County area

HAZARDOUS MATERIALS RESPONSE

<u>Expenditures</u>	1996 Actual Costs	1997 Approved Budget	1997 6 Month Actual	1997 Estimated Costs	1998 Proposed Budget
Personal Services	\$ 67,332	\$ 40,800	\$ 38,643	\$ 40,400	\$ 42,500
Contractual Services	13,904	17,500	7,958	17,900	30,900
Utilities	1,725	3,000	1,061	3,000	3,000
Fixed Charges	10,754	12,000	5,000	11,000	18,000
Materials & Supplies	36,978	13,200	17,624	13,200	29,100
Debt Service	--	--	--	--	--
Capital Outlay	34,872	30,100	37,305	178,200	30,000
Other	7,584	20,000	1,975	20,000	20,000
Total Expenditures	\$ <u>173,149</u>	\$ <u>136,600</u>	\$ <u>109,566</u>	\$ <u>283,700</u>	\$ <u>173,500</u>

Proposed 1998 Budget by Program

	Labor	Other	Total
Hazardous Materials Response Program	\$ --	\$ 131,000	\$ 131,000
Indirect Cost/Insurance and Benefits	<u>42,500</u>	<u>--</u>	<u>42,500</u>
Total Program Expenditures	\$ <u>42,500</u>	\$ <u>131,000</u>	\$ <u>173,500</u>

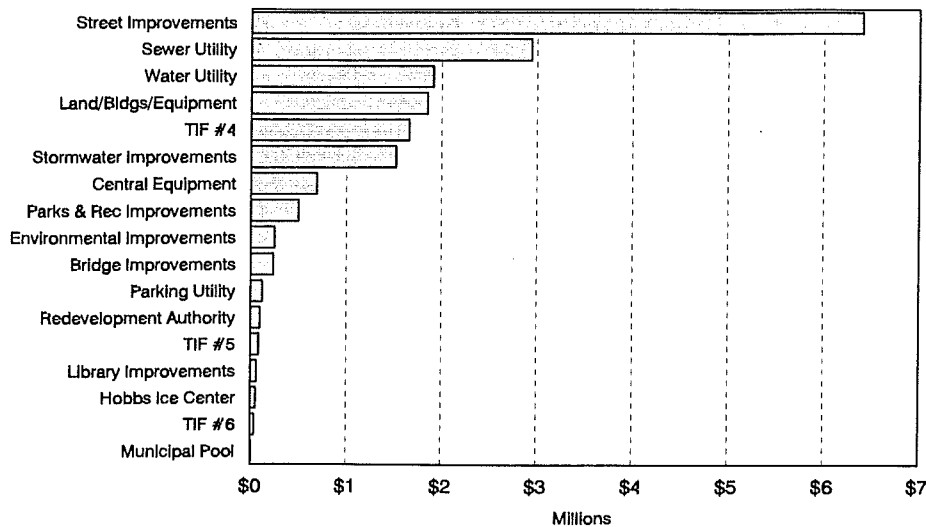
Authorized Positions

No personnel are assigned to this program.

PROJECT SUMMARY OVERVIEW

The approved capital improvement projects for 1998 are listed below by fund. The 1998 capital projects are included in the *Program of Services* to provide authorization for expenditures of the first year of the 1998-2002 CIP.

1998 CAPITAL IMPROVEMENT PLAN



TIF # 4 Gateway West Business Park	\$1,665,000
TIF # 5 Gateway Northwest Business Park	88,000
TIF # 6 Northeast Industrial Area	39,000
Street Improvements	6,410,000
Stormwater Improvements	1,525,000
Bridge Improvements	240,000
Land, Building, Equipment	1,855,000
Parks and Recreation Improvements	500,000
Environmental Improvements	250,000
Library Improvements	64,700
Redevelopment Authority	100,000
Water Utility	1,915,000
Sewer Utility	2,945,000
Parking Utility	125,000
Hobbs Ice Center	55,000
Municipal Pool	10,000
Central Equipment	691,700
Total Proposed Projects	\$18,478,400

FUNDING SUMMARY

CURRENT BONDING PROJECTS

	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
General Obligation Bonds:					
20-Year Issues					
Street Improvements	\$ 2,330,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000
Stormwater Improvements	1,300,000	500,000	---	---	---
Bridge Improvements	---	---	---	---	---
Land, Building, Equipment	1,025,000	---	---	---	---
Total 20-year issues	<u>4,655,000</u>	<u>2,250,000</u>	<u>1,750,000</u>	<u>1,750,000</u>	<u>1,750,000</u>
Special Assessment Notes					
Streets	<u>2,250,000</u>	<u>2,050,000</u>	<u>2,050,000</u>	<u>2,050,000</u>	<u>2,080,000</u>
TIF Bonds					
TIF #4 Gateway West	400,000	---	---	---	---
TIF #5 Gateway NW	---	---	645,000	---	970,000
TIF #6 NE Industrial Area	---	---	495,000	---	545,000
Total TIF Bonds	<u>400,000</u>	<u>---</u>	<u>1,140,000</u>	<u>---</u>	<u>1,515,000</u>
Total General Obligation	<u>\$ 7,305,000</u>	<u>\$ 4,300,000</u>	<u>\$ 4,940,000</u>	<u>\$ 3,800,000</u>	<u>\$ 5,345,000</u>
Revenue Bonds					
Water Utility	<u>\$ 1,500,000</u>	<u>\$ 1,000,000</u>	<u>---</u>	<u>---</u>	<u>---</u>
Total Revenue Debt	<u>\$ 1,500,000</u>	<u>\$ 1,000,000</u>	<u>---</u>	<u>---</u>	<u>---</u>

GENERAL FUND TRANSFERS

	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
TRANSFERS:					
Street Improvements	\$ 1,580,000	\$ 485,000	\$ 260,000	---	---
Bridge Improvements	135,000	175,000	200,000	175,000	200,000
Land, Building, Equipment	770,000	761,000	630,000	630,000	520,000
Parks & Rec Improvements	247,000	175,000	100,000	100,000	125,000
SUBSIDIES:					
Parking Utility	100,000	100,000	100,000	100,000	100,000
Public Transit	---	360,000	---	---	---
Hobbs Ice Center	55,000	15,000	55,000	55,000	---
Outdoor Pool	---	---	---	10,000	60,000
TOTAL G.F. TRANSFERS	<u>\$ 2,887,000</u>	<u>\$ 2,071,000</u>	<u>\$ 1,345,000</u>	<u>\$ 1,070,000</u>	<u>\$ 1,005,000</u>

PROJECT SUMMARY BY FUND

	1998	1999	2000	2001	2002	Totals
Funding Resources:						
Beginning balance	\$ 7,239,200	\$ 6,687,700	\$ 6,795,830	\$ 6,371,430	\$ 6,173,130	7,239,200
Interest income	3,000	1,200	---	---	---	4,200
Operating income	4,181,100	2,793,100	3,030,100	3,772,100	2,667,100	16,443,500
Transfer from General Fund	2,887,000	2,071,000	1,345,000	1,070,000	1,005,000	8,378,000
Transfer from other funds	615,800	1,492,500	2,010,100	2,198,300	2,213,300	8,530,000
Bond Proceeds:						
- General obligation bonds	4,655,000	2,250,000	1,750,000	1,750,000	1,750,000	12,155,000
- Special assessment notes	2,250,000	2,050,000	2,050,000	2,050,000	2,080,000	10,480,000
- Revenue bonds	1,500,000	1,000,000	---	---	---	2,500,000
- TIF bonds	400,000	---	1,140,000	---	1,515,000	3,055,000
Tax Increment	985,000	74,500	192,000	267,100	349,000	1,867,600
Federal aid	---	1,440,000	---	---	---	1,440,000
State aid	150,000	---	125,000	---	125,000	400,000
Other	300,000	210,000	100,000	100,000	100,000	810,000
Total funding resources	<u>25,166,100</u>	<u>20,070,000</u>	<u>18,538,030</u>	<u>17,578,930</u>	<u>17,977,530</u>	<u>73,302,500</u>
Project Costs:						
TIF #4 Gateway West	1,665,000	---	---	---	---	1,665,000
TIF #5 Gateway Northwest	88,000	75,000	766,000	187,000	1,102,000	2,218,000
TIF #6 NE Industrial Area	39,000	33,470	535,000	100,000	660,000	1,367,470
Street Improvements	6,410,000	4,285,000	4,160,000	3,810,000	3,960,000	22,625,000
Stormwater Management	1,525,000	1,315,000	1,350,000	1,600,000	1,600,000	7,390,000
Bridge Improvements	240,000	175,000	200,000	175,000	200,000	990,000
Land, Building, Equipment	1,855,000	791,000	660,000	660,000	575,000	4,541,000
Parks and Rec Improvements	500,000	395,000	200,000	200,000	225,000	1,520,000
Environmental Improvements	250,000	250,000	250,000	250,000	250,000	1,250,000
Library Improvements	64,700	314,200	361,100	209,000	217,600	1,166,600
Redevelopment Authority	100,000	100,000	100,000	100,000	100,000	500,000
Water Utility	1,915,000	1,280,000	1,335,000	1,550,000	1,090,000	7,170,000
Sewer Utility	2,945,000	1,680,000	860,000	1,385,000	740,000	7,610,000
Parking Utility	125,000	125,000	125,000	125,000	125,000	625,000
Public Transit	---	1,800,000	---	---	---	1,800,000
Hobbs Ice Center	55,000	15,000	55,000	55,000	---	180,000
Outdoor Pool	10,000	10,000	10,000	10,000	60,000	100,000
Central Equipment	691,700	630,500	1,199,500	989,800	1,594,200	5,105,700
Total project costs	<u>18,478,400</u>	<u>13,274,170</u>	<u>12,166,600</u>	<u>11,405,800</u>	<u>12,498,800</u>	<u>67,823,770</u>
Estimated balance forward before reserves	6,687,700	6,795,830	6,371,430	6,173,130	5,478,730	5,478,730
Equipment reserve escrow	6,314,400	6,492,000	6,102,600	5,924,900	5,142,800	5,142,800
Estimated available balance	<u>\$ 373,300</u>	<u>\$ 303,830</u>	<u>\$ 268,830</u>	<u>\$ 248,230</u>	<u>\$ 335,930</u>	<u>\$ 335,930</u>

POSITION CONTROL SUMMARY

This summary lists permanent full-time and part-time positions as of January 1, for 1996 - 1998, by division. Divisions are grouped into the four major service areas with total positions shown for each taxing entity; General City, Public Library, and City-County Health. Full-time positions shown as a fraction are charged to more than one division. Each part-time position is held by one employee and is equivalent in hours to the appropriate percentage of a full-time position.

POSITION CONTROL SUMMARY

<u>GENERAL GOVERNMENT</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
General Fund:			
Administrative Services	4.00	4.00	4.00
City Attorney	3.00	4.00	4.00
Finance:			
Administration	3.00	3.00	3.00
Accounting	8.00	8.00	8.00
Assessing	6.60	6.60	6.60
Information Services	5.00	5.00	6.00
Customer Services	10.25	10.25	10.25
Human Resources:			
Personnel Administration	3.25	3.25	3.25
Purchasing	3.50	3.50	3.50
Community Development:			
Planning	5.00	5.00	5.00
Inspections	8.00	8.00	8.00
Economic Development	1.00	1.00	1.00
Risk Management	1.50	1.50	1.50
	<hr/>	<hr/>	<hr/>
TOTAL GENERAL GOVERNMENT	62.10	63.10	64.10

COMMUNITY MAINTENANCE

General Fund:			
Public Works:			
Administration	3.00	3.00	3.50
Operations	48.25	48.00	47.50
Engineering	15.00	15.00	15.00
Stormwater Management	--	--	2.50
Cemetery Maintenance	4.25	4.40	4.40
Community Development Block Grant	3.00	3.00	3.00
City-County Health	45.53	45.69	44.77
Water Utility	29.30	29.10	29.10
Sewer Utility	25.70	25.90	25.90
Parking Utility	2.25	2.25	2.25
Public Transit	27.75	36.00	36.00
Central Equipment	8.50	8.50	8.50
	<hr/>	<hr/>	<hr/>
TOTAL COMMUNITY MAINTENANCE	212.53	220.84	222.42

Note: This summary represents permanent full-time equivalent positions.

POSITION CONTROL SUMMARY

<u>LEISURE AND CULTURAL</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
General Fund:			
Parks and Recreation:			
Administration	3.00	3.00	3.00
Park Maintenance	24.75	24.75	24.75
Forestry	4.75	4.60	4.60
Recreation	3.00	3.00	3.00
Public Library:			
Library staff	29.51	30.63	30.63
Custodial	3.00	3.00	3.00
Hobbs Ice Center	3.00	3.00	3.00
TOTAL LEISURE AND CULTURAL	<u>71.01</u>	<u>71.98</u>	<u>71.98</u>
<u>PUBLIC SAFETY AND SECURITY</u>			
General Fund:			
Police:			
Administration	3.00	3.00	3.00
Administrative Services	14.00	14.00	14.00
Patrol Division	62.00	74.00	74.00
Detective Division	17.00	18.00	18.00
Communication Center	16.00	16.00	19.00
Fire:			
Administration	3.00	3.00	3.00
Operations	81.00	81.00	87.00
Inspection	4.00	4.00	4.00
TOTAL PUBLIC SAFETY AND SECURITY	<u>200.00</u>	<u>213.00</u>	<u>222.00</u>
TOTAL CITY POSITIONS	<u>545.64</u>	<u>568.92</u>	<u>580.50</u>
Community Development Block Grant	(3.00)	(3.00)	(3.00)
Public Library:			
Library staff	(29.51)	(30.63)	(30.63)
Custodial	(3.00)	(3.00)	(3.00)
City-County Health	(45.53)	(45.69)	(44.77)
TOTAL GENERAL CITY POSITIONS	<u>464.60</u>	<u>486.60</u>	<u>499.10</u>

Note: This summary represents permanent full-time equivalent positions.

PAYROLL COSTS BY SERVICE AREA

This summary complements the Position Control Summary by also grouping divisions, appropriate service areas, and taxing entities. Payroll costs are shown for each division and broken down into regular, overtime, temporary wages and fringe benefits.

PAYROLL COSTS BY SERVICE AREA

1998 BUDGET

<u>GENERAL GOVERNMENT</u>	<u>REGULAR</u>	<u>OVERTIME</u>	<u>TEMP.</u>	<u>FRINGES</u>	<u>TOTAL</u>
General Fund:					
City Council	\$ --	\$ --	\$ 33,600	\$ 2,600	\$ 36,200
Administrative Services	196,600	2,500	--	72,100	271,200
City Attorney	218,100	--	--	79,100	297,200
Finance:					
Administration	145,800	400	--	54,000	200,200
Accounting	274,000	6,100	--	87,600	367,700
Assessing	272,400	1,500	--	93,300	367,200
Information Services	249,700	700	32,000	93,700	376,100
Customer Services	336,000	2,800	65,100	120,600	524,500
Human Resources:					
Personnel Administration	132,900	4,300	1,300	40,700	179,200
Purchasing	129,000	--	--	47,200	176,200
Community Development:					
Planning	244,700	--	--	90,900	335,600
Inspections	332,400	--	--	121,600	454,000
Economic Development	72,900	--	--	23,600	96,500
Risk Management	60,300	800	--	33,000	94,100
TOTAL GENERAL GOVERNMENT	2,664,800	19,100	132,000	960,000	3,775,900
 <u>COMMUNITY MAINTENANCE</u>					
General Fund:					
Public Works:					
Administration	162,500	5,800	--	58,000	226,300
Operations	1,567,900	215,100	72,700	644,700	2,500,400
Engineering	630,000	49,600	68,200	239,700	987,500
Stormwater Management	191,600	18,000	--	103,700	313,300
Cemetery Maintenance	148,800	22,000	44,300	76,700	291,800
Community Development	113,400	--	--	--	113,400
City-County Health	1,329,100	--	--	444,700	1,773,800
Water Utility	1,028,100	84,400	--	420,200	1,532,700
Sewer Utility	908,900	170,000	13,900	407,100	1,499,900
Parking Utility	58,100	4,200	14,200	30,800	107,300
Public Transit	1,068,400	61,800	8,500	372,100	1,510,800
Central Equipment	313,400	33,000	--	141,000	487,400
TOTAL COMMUNITY MAINTENANCE	7,520,200	663,900	221,800	2,938,700	11,344,600

PAYROLL COSTS BY SERVICE AREA

1998 BUDGET

<u>LEISURE AND CULTURAL</u>	<u>REGULAR</u>	<u>OVERTIME</u>	<u>TEMP.</u>	<u>FRINGES</u>	<u>TOTAL</u>
General Fund:					
Parks and Recreation:					
Administration	\$ 123,900	\$ 4,200	\$ 10,100	\$ 47,900	\$ 186,100
Park Maintenance	813,200	57,000	134,300	361,500	1,366,000
Forestry	161,500	4,900	24,200	70,100	260,700
Recreation	126,400	600	280,300	71,000	478,300
Public Library	1,177,900	8,300	1,200	355,600	1,543,000
Hobbs Ice Center	100,800	10,100	24,500	42,900	178,300
Outdoor Pool	19,000	1,500	114,600	21,300	156,400
TOTAL LEISURE AND CULTURAL	2,522,700	86,600	589,200	970,300	4,168,800
<u>PUBLIC SAFETY AND SECURITY</u>					
General Fund:					
Police:					
Administration	155,800	2,100	--	73,800	231,700
Administrative Services	497,700	13,500	31,300	264,800	807,300
Patrol Division	2,695,100	133,100	70,800	1,620,800	4,519,800
Detective Division	702,500	33,500	--	425,900	1,161,900
Communication Center	580,900	36,100	--	250,300	867,300
Fire:					
Administration	152,300	500	--	69,800	222,600
Operations	3,320,700	159,500	--	1,769,800	5,250,000
Inspection	160,800	--	--	74,700	235,500
Hazarous Materials Response	33,300	--	--	9,200	42,500
TOTAL PUBLIC SAFETY AND SECURITY	8,299,100	378,300	102,100	4,559,100	13,338,600
TOTAL PAYROLL COSTS	21,006,800	1,147,900	1,045,100	9,428,100	32,627,900
Less other taxing entities:					
Public Library	(1,177,900)	(8,300)	(1,200)	(355,600)	(1,543,000)
City-County Health	(1,329,100)	--	--	(444,700)	(1,773,800)
TOTAL GENERAL CITY POSITIONS	\$ 18,499,800	\$ 1,139,600	\$ 1,043,900	\$ 8,627,800	\$ 29,311,100

DEBT SUMMARY

Debt can be incurred by borrowing money or from purchasing material and property on delayed payments. The City uses debt as one method to fund capital improvement projects. Most debt is in the form of general obligation or revenue bonds, although general obligation promissory notes are also used. Repayment for principal and interest of bonds and notes is accounted for in several funds, depending on the purpose for which the money was used. State Statute 67.03 (1) limits the amount of general obligation debt which a municipality can incur to 5 percent of equalized value. The following tables include:

- 1) General Obligation Debt Limitation
- 2) Schedule of 1998 Debt Retirement (for all funds)
- 3) Principal and Interest Requirements to Maturity (for all funds)

DEBT SUMMARY

General Obligation Debt Limitation

Section 67.03(1) of the Wisconsin Statutes provides that the amount of indebtedness of a municipality shall not exceed 5 percent of the equalized valuation of the taxable property in the municipality.

The following computation compares the total debt allowable for the City of Eau Claire with actual outstanding indebtedness at December 31, 1997:

Equalized valuation (With TID's)	\$ 2,140,250,100
Legal debt capacity (5% of equalized value)	\$ <u>107,012,500</u>
General obligation indebtedness: General long-term debt	\$ 30,183,030
Less: Amounts available for payment of principal: In Debt Service funds	<u>(2,164,132) *</u>
Net indebtedness	<u>28,018,898</u>
Unused borrowing capacity	\$ <u>78,993,602</u>
Percent of debt capacity remaining	<u>74%</u>

* Estimated - actual figure will be determined when the audit is complete.

DEBT SUMMARY

	Principal Jan. 1, 1998	Proposed Additions	Retired	Principal Dec. 31, 1998	Current Interest Requirement
General-obligation debt:					
Bonds:					
City purpose:					
1990 Corporate purpose-Pool	\$ 1,300,000.00	\$ --	\$ 75,000.00	\$ 1,225,000.00	\$ 87,520.00
1993 Corporate purpose	2,075,000.00	--	95,000.00	1,980,000.00	106,211.26
1994 Corporate purpose	3,295,000.00	--	135,000.00	3,160,000.00	170,772.50
1995 Corporate purpose	1,195,000.00	--	45,000.00	1,150,000.00	57,000.00
1997 Corporate purpose	1,500,000.00	--	35,000.00	1,465,000.00	88,462.50
1998 Corporate purpose	--	3,355,000.00	--	3,355,000.00	--
Total city purpose bonds	9,365,000.00	3,355,000.00	385,000.00	12,335,000.00	509,966.26
Stormwater:					
1997 Bonds	1,150,000.00	--	25,000.00	1,125,000.00	67,870.83
1998 Bonds	--	1,300,000.00	--	1,300,000.00	--
Total stormwater bonds	1,150,000.00	1,300,000.00	25,000.00	2,425,000.00	67,870.83
Special assessment:					
1995 Bonds	2,205,000.00	--	330,000.00	1,875,000.00	90,000.00
1996 Bonds	2,950,000.00	--	295,000.00	2,655,000.00	136,585.00
1997 Bonds	2,535,000.00	--	150,000.00	2,385,000.00	142,350.83
1998 Bonds	--	2,250,000.00	--	2,250,000.00	--
Total special assessment bonds	7,690,000.00	2,250,000.00	775,000.00	9,165,000.00	368,935.83
T.I.F. Districts:					
1984 Bonds (TIF #2)	600,000.00	--	100,000.00	500,000.00	53,900.00
1994 Refunding bonds (TIF #3)	1,085,000.00	--	710,000.00	375,000.00	28,287.51
1992 Bonds (TIF #4)	1,340,000.00	--	15,000.00	1,325,000.00	82,875.00
1996 Bonds (TIF #4)	2,925,000.00	--	90,000.00	2,835,000.00	150,560.00
1997 Bonds (TIF #4)	2,000,000.00	--	--	2,000,000.00	116,777.50
1998 Bonds (TIF #4)	--	400,000.00	--	400,000.00	--
1997 Bonds (TIF #5)	1,460,000.00	--	--	1,460,000.00	87,199.58
1997 Bonds (TIF #6)	650,000.00	--	--	650,000.00	39,051.25
1997 Bonds (TIF #7)	1,705,000.00	--	--	1,705,000.00	102,054.17
Total T.I.F. Districts bonds	11,765,000.00	400,000.00	915,000.00	11,250,000.00	660,705.01
Total bonds	29,970,000.00	7,305,000.00	2,100,000.00	35,175,000.00	1,607,477.93
Notes:					
1987 State Trust Fund note	213,030.00	--	23,670.00	189,360.00	15,444.68
Total notes	213,030.00	--	23,670.00	189,360.00	15,444.68
Total general long-term debt	30,183,030.00	7,305,000.00	2,123,670.00	35,364,360.00	1,622,922.61

DEBT SUMMARY

	Principal Jan. 1, 1998	Proposed Additions	Retired	Principal Dec. 31, 1998	Current Interest Requirement
Proprietary long-term debt:					
Water:					
Revenue bonds:					
1984 Refunding bonds	\$ 430,000.00	\$ --	\$ 245,000.00	\$ 185,000.00	\$ 32,250.00
1992 Bonds	1,685,000.00	--	70,000.00	1,615,000.00	103,470.00
1993 Bonds	2,025,000.00	--	85,000.00	1,940,000.00	106,445.00
1995 Bonds	1,900,000.00	--	100,000.00	1,800,000.00	92,350.00
1996 Bonds	1,000,000.00	--	--	1,000,000.00	51,800.00
1997 Bonds	3,500,000.00	--	--	3,500,000.00	214,115.42
1998 Bonds	--	1,500,000.00	--	1,500,000.00	--
Total water	10,540,000.00	1,500,000.00	500,000.00	11,540,000.00	600,430.42
Sewer:					
Revenue bonds:					
1992 Bonds	1,520,000.00	--	65,000.00	1,455,000.00	93,422.50
1993 Bonds	2,280,000.00	--	40,000.00	2,240,000.00	103,030.00
1994 Refunding bonds	470,000.00	--	470,000.00	--	18,330.00
1995 Bonds	1,300,000.00	--	50,000.00	1,250,000.00	60,392.50
Total sewer	5,570,000.00	--	625,000.00	4,945,000.00	275,175.00
Total proprietary long-term debt	16,110,000.00	1,500,000.00	1,125,000.00	16,485,000.00	875,605.42
Total long-term debt	\$ 46,293,030.00	\$ 8,805,000.00	\$ 3,248,670.00	\$ 51,849,360.00	\$ 2,498,528.03

Note: Proprietary Fund debt is reported on a cash basis in this report.

DEBT SUMMARY

PRINCIPAL AND INTEREST REQUIREMENTS TO MATURITY

General Obligation Debt

Year Due	General Purpose Bonds	Special Assessment Bonds	T.I.F. District #2	T.I.F. District #3	T.I.F. District #4
1998	\$ 987,837	\$ 1,143,936	\$ 153,900	\$ 738,287	\$ 455,213
1999	982,818	1,189,473	145,000	382,266	540,744
2000	983,283	1,143,407	161,000	--	560,003
2001	977,544	1,029,102	149,750	--	557,802
2002	980,291	986,494	163,500	--	574,618
2003	971,578	948,931	--	--	585,038
2004	961,898	920,959	--	--	603,950
2005	970,345	892,213	--	--	600,743
2006	956,931	618,350	--	--	606,458
2007	966,641	589,523	--	--	610,534
2008	963,743	--	--	--	607,995
2009	954,051	--	--	--	614,033
2010	802,875	--	--	--	623,093
2011	805,031	--	--	--	619,911
2012	800,271	--	--	--	624,894
2013	598,884	--	--	--	248,313
2014	590,966	--	--	--	246,763
2015	314,195	--	--	--	249,525
2016	211,451	--	--	--	246,600
2017	215,618	--	--	--	--
	<u>\$ 15,996,251</u>	<u>\$ 9,462,388</u>	<u>\$ 773,150</u>	<u>\$ 1,120,553</u>	<u>\$ 9,776,230</u>

DEBT SUMMARY

PRINCIPAL AND INTEREST REQUIREMENTS TO MATURITY

General Obligation Debt (Cont'd)

<u>Year Due</u>	<u>T.I.F. District #5</u>	<u>T.I.F. District #6</u>	<u>T.I.F. District #7</u>	<u>Total Notes</u>	<u>Total General Obligation Debt</u>
1998	\$ 87,200	\$ 39,051	\$ 102,054	\$ 39,115	\$ 3,746,593
1999	74,743	33,473	87,475	37,399	3,473,391
2000	113,762	72,492	87,475	35,715	3,157,137
2001	126,435	51,023	146,005	33,967	3,071,628
2002	123,726	50,037	147,926	32,250	3,058,842
2003	125,880	49,048	144,709	30,534	2,855,718
2004	127,786	48,057	146,368	28,832	2,837,850
2005	124,569	47,068	147,779	27,102	2,809,819
2006	126,228	46,077	148,942	25,386	2,528,372
2007	122,745	45,083	149,838	--	2,484,364
2008	124,120	44,082	150,462	--	1,890,402
2009	125,245	43,083	155,713	--	1,892,125
2010	126,077	42,072	155,535	--	1,749,652
2011	126,592	70,275	155,025	--	1,776,834
2012	126,829	67,700	154,231	--	1,773,925
2013	126,782	69,983	153,150	--	1,197,112
2014	126,426	71,977	156,617	--	1,192,749
2015	125,755	68,813	154,628	--	912,916
2016	124,764	70,484	157,171	--	810,470
2017	128,344	71,872	159,146	--	574,980
	<u>\$ 2,414,008</u>	<u>\$ 1,101,750</u>	<u>\$ 2,860,249</u>	<u>\$ 290,300</u>	<u>\$ 43,794,879</u>

DEBT SUMMARY

PRINCIPAL AND INTEREST REQUIREMENTS TO MATURITY

WATER LONG-TERM DEBT AND ADVANCES:

Year Due	<u>Revenue Bonds</u>	<u>Advances From General Fund</u>	<u>Total Long-Term Debt & Advances</u>
1998	\$ 1,100,430	\$ 644,917	\$ 1,745,347
1999	988,938	643,200	1,632,138
2000	986,850	641,517	1,628,367
2001	987,787	639,767	1,627,554
2002	982,220	638,051	1,620,271
2003	985,398	636,336	1,621,734
2004	986,912	634,634	1,621,546
2005	986,670	632,903	1,619,573
2006	984,635	631,188	1,615,823
2007	985,693	605,801	1,591,494
2008	984,477	605,801	1,590,278
2009	981,233	605,801	1,587,034
2010	975,633	605,802	1,581,435
2011	872,770	605,801	1,478,571
2012	877,923	605,800	1,483,723
2013	510,287	514,002	1,024,289
2014	322,097	513,996	836,093
2015	327,522	355,642	683,164
2016	326,740	355,647	682,387
2017	--	211,678	211,678
2018	--	211,678	211,678
	<u>\$ 16,154,215</u>	<u>\$ 11,539,962</u>	<u>\$ 27,694,177</u>

DEBT SUMMARY

PRINCIPAL AND INTEREST REQUIREMENTS TO MATURITY

SEWER LONG-TERM DEBT AND ADVANCES:

Year Due	Revenue Bonds	Advances From General Fund	Total Long-Term Debt & Advances
1998	\$ 900,175	\$ 141,894	\$ 1,042,069
1999	534,550	141,892	676,442
2000	531,360	141,894	673,254
2001	532,578	99,143	631,721
2002	532,855	99,144	631,999
2003	532,167	99,143	631,310
2004	535,533	99,143	634,676
2005	542,705	99,143	641,848
2006	543,522	99,144	642,666
2007	542,953	99,144	642,097
2008	541,122	99,144	640,266
2009	383,020	99,143	482,163
2010	386,695	99,144	485,839
2011	394,280	99,144	493,424
2012	395,195	99,144	494,339
2013	--	99,143	99,143
2014	--	99,143	99,143
2015	--	99,144	99,144
2016	--	99,144	99,144
2017	--	99,143	99,143
2018	--	99,144	99,144
2019	--	99,144	99,144
2020	--	99,144	99,144
	<u>\$ 7,828,710</u>	<u>\$ 2,408,552</u>	<u>\$ 10,237,262</u>

DEBT SUMMARY

PRINCIPAL AND INTEREST REQUIREMENTS TO MATURITY

OUTDOOR SWIMMING POOL ADVANCE FROM GENERAL FUND

<u>Year Due</u>	<u>Total Advances</u>
1998	\$ 162,520
1999	157,608
2000	162,285
2001	161,377
2002	164,893
2003	158,017
2004	151,093
2005	158,592
2006	160,192
2007	161,059
2008	165,975
2009	155,325
	<u>\$ 1,918,936</u>

TIF DISTRICT #4 ADVANCE FROM WATER UTILITY

<u>Year Due</u>	<u>Total Advances</u>
1998	\$ 6,430
1999	6,430
2000	6,430
2001	6,430
2002	6,430
2003	6,430
2004	106,430
	<u>\$ 145,010</u>

TIF DISTRICT #4 ADVANCE FROM SEWER UTILITY

<u>Year Due</u>	<u>Total Advances</u>
1998	\$ 6,430
1999	6,430
2000	6,430
2001	6,430
2002	6,430
2003	6,430
2004	106,430
	<u>\$ 145,010</u>

LAND BUILDING & EQUIPMENT ADVANCE FROM CENTRAL EQUIPMENT

<u>Year Due</u>	<u>Total Advances</u>
1998	\$ 41,709
1999	29,646
2000	29,646
	<u>\$ 101,001</u>

TAX LEVY SUMMARY

Real and personal property taxes are levied in December by the City Council in conjunction with the adoption of the annual budget for the ensuing fiscal year beginning January 1. Levies are based on assessed property values certified on January 1 of the prior year and become a lien on the property at the beginning of the fiscal year. Real estate taxes may be paid in full January 31 or in two installments. The first half is due on or before January 31, and the second half is due on or before July 31. The following tables include:

- 1) Gross Tax Levy for Each Taxing Entity in the City of Eau Claire
(1994-1998)
- 2) Tax Rate Per \$1,000 of Assessed Value
- 3) Assessed Value Compared to Equalized Value in the City of
Eau Claire

TAX LEVY SUMMARY

Gross Tax Levy for Each Taxing Entity in the City of Eau Claire

<u>Gross Tax Levy</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
City of Eau Claire	\$7,545,000	\$7,960,000	\$8,756,000	\$10,118,500	\$11,737,000
Public Library	1,466,080	1,513,180	1,545,820	1,585,200	1,709,580
City-County Health	974,850	1,000,960	1,038,580	1,078,000	1,116,800
Eau Claire School District	29,239,300	28,078,474	27,709,641	21,748,659	23,293,268
Chippewa School District	23,305	19,404	23,503	35,704	34,059
Altoona School District	--	--	--	--	12,183
Vocational District	2,566,748	2,849,395	3,074,955	3,332,098	3,548,536
Eau Claire County	6,065,549	6,179,440	7,328,883	8,098,860	8,875,347
State Forestry Tax - Eau Claire County	282,783	299,385	330,168	376,006	410,809
Chippewa County State Forestry Tax - Chippewa County	237,210	254,304	277,495	303,049	333,631
T.I.F. District #2	183,328	164,656	163,766	148,100	154,458
T.I.F. District #3	1,144,191	1,022,029	1,071,424	877,375	979,861
T.I.F. District #4	107,433	202,284	301,379	630,154	1,288,695
Gross Tax Levy	<u>49,848,320</u>	<u>49,556,861</u>	<u>51,636,036</u>	<u>48,347,386</u>	<u>53,511,468</u>
Less - State Credit:					
Eau Claire County	2,842,782	2,894,742	2,881,112	4,229,405	4,068,059
Chippewa County	133,598	134,577	132,347	192,175	181,742
Total Credit	<u>2,976,380</u>	<u>3,029,319</u>	<u>3,013,459</u>	<u>4,421,580</u>	<u>4,249,801</u>
Net Tax Levy	<u>\$46,871,940</u>	<u>\$46,527,542</u>	<u>\$48,622,577</u>	<u>\$43,925,806</u>	<u>\$49,261,667</u>
City as a Percentage of the Gross Levy	<u>15.14%</u>	<u>16.06%</u>	<u>16.96%</u>	<u>20.93%</u>	<u>21.93%</u>

TAX LEVY SUMMARY

The City of Eau Claire is located in Eau Claire and Chippewa counties. The City also overlaps two school districts in each county, resulting in four possible mill rates for City residents, depending on the location of their property.

Tax Rate per \$1,000 of Assessed Value

Property Located in Eau Claire County (Eau Claire Area School District)

	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
City of Eau Claire	\$6.200	\$5.047	\$5.342	\$5.876	\$5.576
Public Library	1.205	0.959	0.943	0.921	0.812
City-County Health	0.801	0.635	0.634	0.626	0.531
Eau Claire Area School District	24.072	17.831	16.916	12.673	11.085
Vocational District	2.111	1.808	1.875	1.938	1.685
Eau Claire County	5.217	4.101	4.671	4.914	4.400
State Forestry	0.236	0.193	0.204	0.220	0.194
Gross Tax Rate	39.842	30.574	30.585	27.168	24.283
School Credit	2.371	1.865	1.779	2.474	1.921
Net Tax Rate - Eau Claire County	<u>\$37.471</u>	<u>\$28.709</u>	<u>\$28.806</u>	<u>\$24.694</u>	<u>\$22.362</u>

Property Located in Eau Claire County (Altoona School District)

	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
City of Eau Claire	--	--	--	--	\$5.576
Public Library	--	--	--	--	0.812
City-County Health	--	--	--	--	0.531
Altoona School District	--	--	--	--	10.203
Vocational District	--	--	--	--	1.685
Eau Claire County	--	--	--	--	4.400
State Forestry	--	--	--	--	0.194
Gross Tax Rate	--	--	--	--	23.401
School Credit	--	--	--	--	1.921
Net Tax Rate - Eau Claire County	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>	<u>\$21.480</u>

TAX LEVY SUMMARY

Tax Rate per \$1,000 of Assessed Value

Property Located in Chippewa County (Eau Claire Area School District)

	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
City of Eau Claire	\$6.200	\$5.047	\$5.342	\$5.876	\$5.576
Public Library	1.205	0.959	0.943	0.921	0.812
City-County Health	0.801	0.635	0.634	0.626	0.531
Eau Claire Area School District	23.563	17.570	17.062	12.219	11.246
Vocational District	2.066	1.775	1.891	1.868	1.709
Chippewa County	4.367	3.607	3.956	4.098	3.808
State Forestry	0.231	0.189	0.206	0.212	0.197
Gross Tax Rate	38.433	29.782	30.034	25.820	23.879
School Credit	2.459	1.909	1.887	2.599	2.075
Net Tax Rate - Chippewa County	<u><u>\$35.974</u></u>	<u><u>\$27.873</u></u>	<u><u>\$28.147</u></u>	<u><u>\$23.221</u></u>	<u><u>\$21.804</u></u>

Property Located in Chippewa County (Chippewa Area School District)

	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
City of Eau Claire	\$6.200	\$5.047	\$5.342	\$5.876	\$5.576
Public Library	1.205	0.959	0.943	0.921	0.812
City-County Health	0.801	0.635	0.634	0.626	0.531
Chippewa School District	19.810	12.195	14.605	10.188	10.132
Vocational District	2.066	1.775	1.892	1.868	1.709
Chippewa County	4.367	3.607	3.956	4.098	3.808
State Forestry	0.231	0.189	0.206	0.212	0.197
Gross Tax Rate	34.680	24.407	27.578	23.789	22.765
School Credit	2.459	1.909	1.887	2.599	2.075
Net Tax Rate - Chippewa County	<u><u>\$32.221</u></u>	<u><u>\$22.498</u></u>	<u><u>\$25.691</u></u>	<u><u>\$21.190</u></u>	<u><u>\$20.690</u></u>

TAX LEVY SUMMARY

City of Eau Claire

Assessed Value Compared to Equalized Value

	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
<u>Assessed Value (000's)</u>					
Eau Claire County	\$1,163,433	\$1,499,863	\$1,561,302	\$1,633,473	\$2,005,759
Chippewa County	<u>54,325</u>	<u>70,496</u>	<u>70,137</u>	<u>73,945</u>	<u>87,604</u>
Subtotal	1,217,758	1,570,359	1,631,439	1,707,418	2,093,363
T.I.F. District #2	4,156	4,568	4,536	4,632	5,075
T.I.F. District #3	28,521	40,945	42,796	47,202	53,031
T.I.F. District #4	<u>2,723</u>	<u>7,169</u>	<u>10,876</u>	<u>24,364</u>	<u>53,866</u>
Total Assessed Value	<u>\$1,253,158</u>	<u>\$1,623,041</u>	<u>\$1,689,647</u>	<u>\$1,783,616</u>	<u>\$2,205,335</u>
<u>Equalized Value (000's)</u>					
Eau Claire County	\$1,371,191	\$1,452,849	\$1,599,280	\$1,812,490	\$1,956,001
Chippewa County	<u>62,716</u>	<u>66,752</u>	<u>72,110</u>	<u>78,404</u>	<u>86,203</u>
Subtotal	1,433,907	1,519,601	1,671,390	1,890,894	2,042,204
T.I.F. District #2	5,497	5,225	5,495	6,042	6,221
T.I.F. District #3	34,106	32,430	35,953	35,793	39,667
T.I.F. District #4	<u>3,118</u>	<u>6,419</u>	<u>10,113</u>	<u>25,707</u>	<u>52,158</u>
Total Equalized Value	<u>\$1,476,628</u>	<u>\$1,563,675</u>	<u>\$1,722,951</u>	<u>\$1,958,436</u>	<u>\$2,140,250</u>
<u>Percent of Assessed to Equalized</u>					
Eau Claire County	84.78%	103.72%	98.10%	90.94%	103.10%
Chippewa County	86.62%	105.61%	97.26%	94.31%	101.63%

Note: The years listed are fiscal (budget) years. The assessed value for each fiscal year is established on January 1 of the prior year; the equalized value is certified by the State Dept. of Revenue in October of the previous calendar year.

GLOSSARY

APPROPRIATION

An authorization made by the City Council which permits officials to incur obligations and to expend governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period in operating funds.

ASSESSED VALUATION

The estimated value placed upon real and personal property by the City assessors as the basis for levying property taxes.

BONDED DEBT

A written promise to pay a specified sum of money at a future date along with periodic interest. Proceeds from bonds are typically used for long-term debt to pay for construction of capital projects.

BUDGET (OPERATING)

A plan of financial operation embodying proposed expenditures for a given period, typically a fiscal year, and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which the City and its departments operate.

BUSINESS IMPROVEMENT DISTRICT (B.I.D.)

A district created under state statute by petition to the City from owners of commercial property. The purpose is to allow business within the district to develop, manage, and promote their district and provide a method to fund these activities via a self-imposed assessment.

CAPITAL OUTLAY

The purchase, acquisition, or construction of any item having a unit cost of \$1,000 or more, or a useful life of more than one year. Typical capital outlay items include vehicles, construction equipment, and office equipment.

CAPITAL PROJECT (CAPITAL IMPROVEMENT)

Major construction, acquisition, or renovation activities which add value to the City's physical assets or significantly increase their useful life. Projects normally have a cost in excess of \$10,000 and a useful life of at least five years.

CONTINGENCY

Funds set aside, but not appropriated or approved for use. These funds could be used for unanticipated expenditure requirements, new programs, or to absorb unexpected revenue losses only with specific Council authorization.

CONTRACTUAL SERVICE

Expenditures related to daily routine operation such as utilities, postage, printing, employee travel, repairs etc. and services which are purchased from private contractors.

GLOSSARY

DEBT SERVICE

Payment of principal and interest to holders of the City debt instruments.

DEFICIT

Excess of an entity's liabilities over its assets (a negative fund balance). The term may also be used to describe a situation where expenditures exceed revenues.

DEPARTMENT

A major organizational unit in the City comprised of related work activities aimed at accomplishing a major service or regulatory program.

DIVISION

An organizational subdivision of a department.

EMPLOYEE BENEFITS

Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for Social Security, Wisconsin Retirement System, and the other pension, medical, and life insurance plans.

ENCUMBRANCES

Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation. Encumbrances are used for budget-control during the year and not carried on the financial records at year-end. Goods and services received after the close of the fiscal year are charged to the next year's budget, when ordered or committed.

ENTERPRISE FUND

Separate financial entity used for government operations that are financed and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

EQUITY TRANSFERS

Non-recurring or non-routine transfers of equity between funds.

EXPENDITURES (EXPENSES)

For funds using the modified accrual basis of accounting, the cost of goods received and services rendered are recognized when measurable, except unmatured interest on debt, which is recognized when due. Funds using full accrual accounting (Proprietary funds) measure cost for operations, capital outlay and debt service as resources expire or are consumed.

FISCAL YEAR

A twelve month period to which the annual operating budget applies. The fiscal year is also the calendar year for all City funds except for the Community Development Block Grant fund which operates on a federal fiscal year.

GLOSSARY

FULL-TIME EQUIVALENT POSITIONS

A part-time position converted to the decimal equivalent position based on total hours per year. Full-time positions charged to more than one program are shown as an appropriate fraction in each program.

FUND

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE

The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

GENERAL FUND

The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose.

GENERAL OBLIGATION BONDS

When the city pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (G.O.) bonds.

GRANTS

Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specified purpose, activity or facility.

INTERGOVERNMENTAL REVENUE

A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the State and Federal governments. Grants are usually made for specified purposes.

INTERNAL SERVICE FUND

Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost reimbursement basis.

MILLAGE RATE

Property tax levy stated in terms of dollars and cents for every thousand dollars of assessed property value.

NON-DEPARTMENTAL

Program costs that do not relate to any one department, but represent costs of a general City-wide nature.

GLOSSARY

OPERATING TRANSFER

Routine and/or recurring transfers of assets between funds.

ORDINANCE

A formal legislative enactment by the City Council, which implements or amends local law. Any budgetary change which affects total appropriations, levies, use of reserved appropriations, personnel authorizations, or duties and powers of appointed officials requires the adoption of an ordinance.

PAYMENT IN LIEU OF TAXES

Charges to an Enterprise Fund which the City would receive in property taxes if the Enterprise were a private sector operation. Enterprise Funds are assessed a Payment in Lieu of Property Tax based on the value of the real property assets of the fund. Enterprise funds which are routinely subsidized by General Fund have been forgiven this payment.

PERSONAL SERVICES

Services rendered by full-time and part-time employees to support the functions of City departments. Costs include salaries, fringes and other related benefits.

PROGRAM

A distinct function of city government provided to the public or a function providing support to the direct services of other city departments.

REVENUE BONDS

A bond that is payable from a specific source of revenue and to which the full faith and credit of the city is not pledged.

REVENUE

Income derived from taxes, fees, and charges. In the broader sense, "revenue" refers to all government income, regardless of source, used to fund services.

SPECIAL ASSESSMENT

A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement of service deemed to primarily benefit those properties.

TAX INCREMENTAL FINANCING DISTRICT (T.I.F.)

A geographical area designated for public and private development. Public improvements are funded by debt which is repaid through segregating the increased property taxes resulting from private development.

RESOLUTIONS

The authority to levy taxes and appropriate funds is vested in the City Council pursuant to State Statutes.

Following are the adopted resolutions to:

- Appropriate funds for General Fund, Public Library, and City-County Health Department budgets for fiscal year 1998.
- Approve the proposed budgets for various agencies and utilities of the City of Eau Claire for fiscal year 1998.
- Set the 1998 tax levy and tax rates for all governmental units within the City of Eau Claire.
- Extend to the tax roll all 1997 special assessments.
- Appropriate funds for the 1998 Capital Projects and approve the 1998 - 2002 Capital Improvement Plan.
- Authorize an officer to declare official intent for federal income tax purposes.
- Approve the 1998 budgets for the Business Improvement Districts within the City of Eau Claire and authorization to levy special assessments.

MOTION

A MOTION RATIFYING AND CONFIRMING VARIOUS MOTIONS AMENDING THE RESOLUTIONS ADOPTING THE 1998 PROGRAM OF SERVICES AND THE 1998 - 2002 CAPITAL IMPROVEMENT PLAN.

WHEREAS, the attached motions were discussed and approved by the City Council at their work session on November 20, 1997;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That the City Council hereby confirms and ratifies the approvals of the attached motions made at such November 20, 1997 work session.

Adopted:

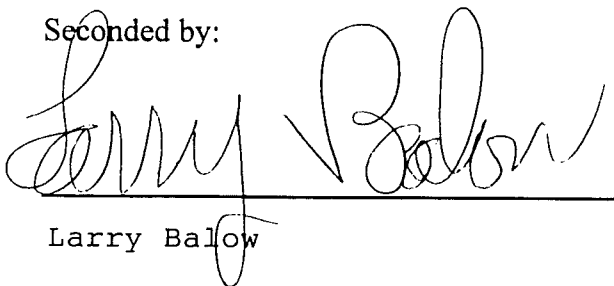
November 25, 1997

Offered by:



Thomas P. Mihajlov

Seconded by:

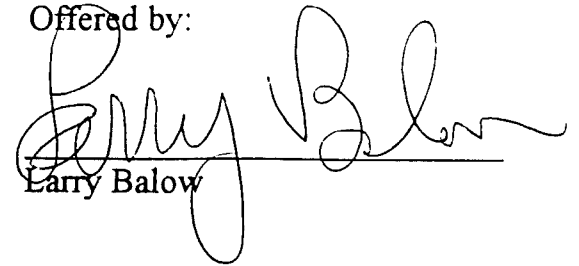


Larry Balow

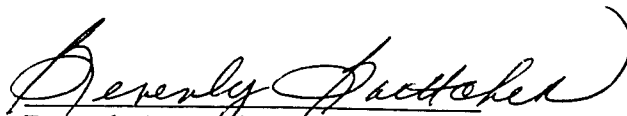
MOTION

I hereby move to increase the General Fund appropriation for the Fire Department by \$170,000 to increase the additional full-time firefighter positions from two to six.

Offered by:


Larry Balow

Seconded by:


Beverly Boettcher

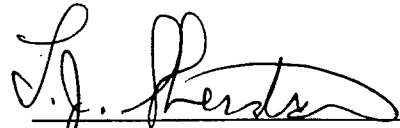
Passed:

November 20, 1997

MOTION

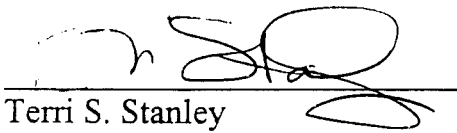
I hereby move to increase the General Fund transfers to appropriate \$15,000 in the 1998 Parks & Recreation Capital Budget to develop a plan for converting the parking lot area adjacent to Boyd Park into a park or green space area.

Offered by:



Terrance J. Sheridan

Seconded by:


Terri S. Stanley

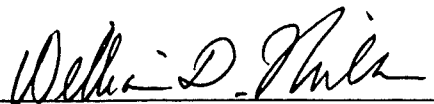
Passed:

November 20, 1997

MOTION

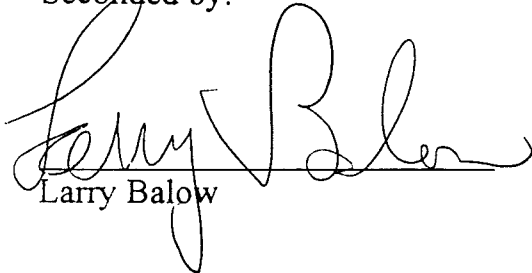
I hereby move to appropriate \$2,500 from the Community Enhancement fund balance to the Chippewa Valley Museum in 1998.

Offered by:



William D. Nielsen

Seconded by:



Larry Balow

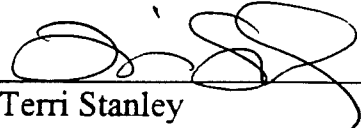
Passed:

November 20, 1997

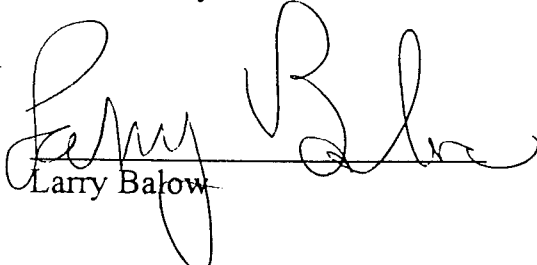
MOTION

I hereby move to increase by \$7,000 the General Fund contribution to Public Access Community Television.

Offered by:


Terri Stanley

Seconded by:


Larry Balow

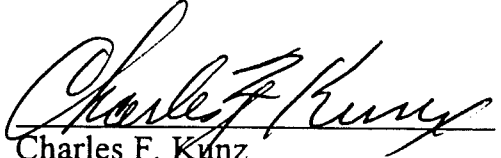
Passed:

November 20, 1997

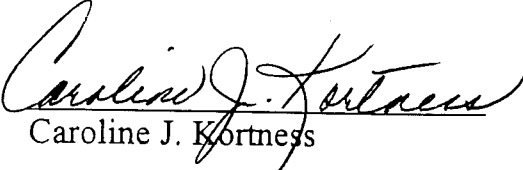
MOTION

I hereby move to increase the contribution to the Paul Bunyan Logging Camp operations by \$6,000.

Offered by:


Charles F. Kintz

Seconded by:


Caroline J. Kortness


Passed:

November 20, 1997

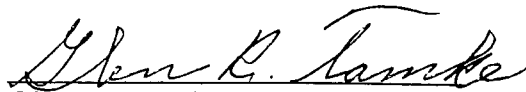
MOTION

I hereby move to appropriate \$2,000 as a contribution to the University of Wisconsin-Eau Claire Racial Diversity Committee.

Offered by:


Charles F. Kurz

Seconded by:


Glen R. Tamke

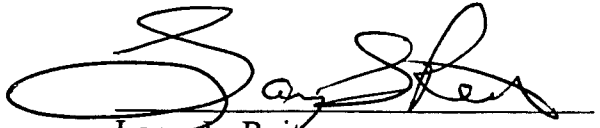
Passed:

November 20, 1997

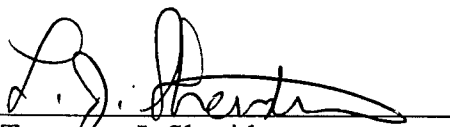
MOTION

I hereby move to decrease the 1998 General Fund Communication Center budget to reflect the elimination of two part-time telecommunicator positions.

Offered by:


Larry L. Rejt

Seconded by:


Terrance J. Sheridan

Passed:

November 20, 1997

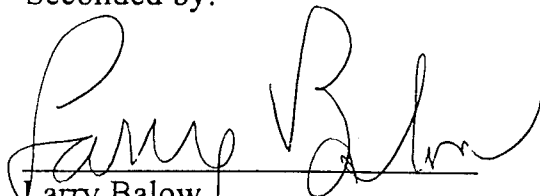
MOTION

I hereby move to increase the 1997 tax levy (1998 Budget) by \$27,680 for the L.E. Phillips Public Library to reflect the adjustment in the County-wide Library Services Agreement.

Offered by:


Thomas P. Mihajlov

Seconded by:


Larry Balow

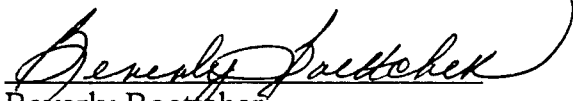
Passed:

November 20, 1997

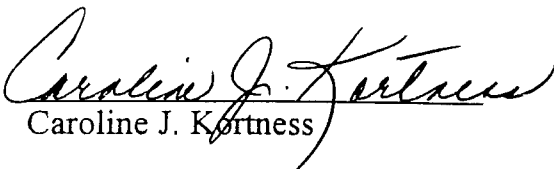
MOTION

I hereby move to increase by \$1,000 the 1998 Community Enhancement appropriation for the Eau Claire Area Convention and Visitors Bureau to reflect the actual increase in room tax revenues.

Offered by:


Beverly Boetcher

Seconded by:


Caroline J. Kortness

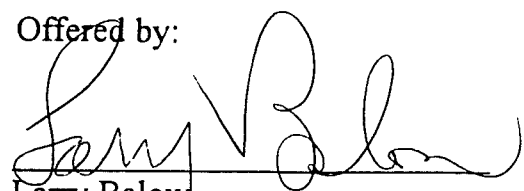
Passed:

November 20, 1997

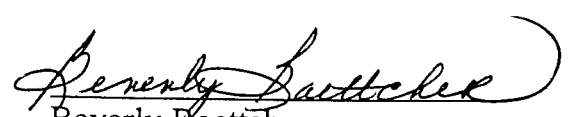
MOTION

I hereby move to change the method of assessing corner lots to assess the short side of the lot and provide a flankage credit on the long side of the lot up to a maximum of 132 feet. This change is effective for all projects authorized or initiated after January 1, 1998.

Offered by:


Larry Balow

Seconded by:


Beverly Boettcher

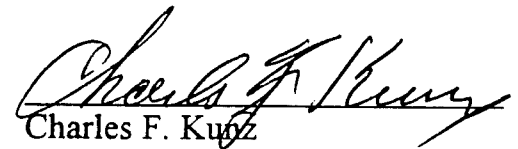
Passed:

November 20, 1997

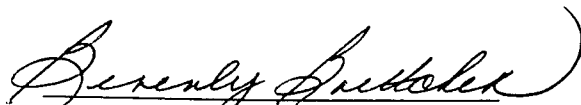
MOTION

I hereby move to eliminate assessments for water and sanitary sewer reconstruction improvements. This change is effective for all projects authorized or initiated after January 1, 1998.

Offered by:


Charles F. Kuyz

Seconded by:


Beverly Boettcher


Passed:

November 20, 1997

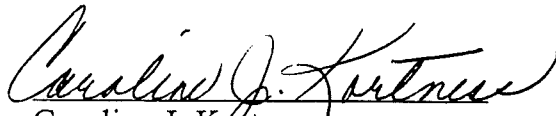
MOTION

I hereby move to change the guarantee period for permanent arterial and local street improvements from 20 years to 30 years. This change is effective January 1, 1998.

Offered by:


Terrance J. Sheridan

Seconded by:


Caroline J. Korfness

Passed:


November 20, 1997

MOTION

I hereby move to maintain the current formula for determining special assessments for street improvements and to decrease it by 10 percent, based on the 1997 rates.

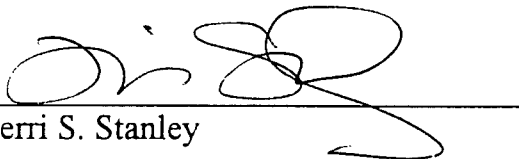
I further move to assess bituminous overlay, mill and overlay and pulverize and pave at 50 percent of the actual cost.

Offered by :



Thomas P. Mihajlov

Seconded by:


Terri S. Stanley

Passed:

November 20, 1997

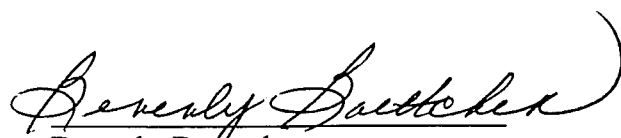
MOTION

I hereby move to authorize staff to prepare a plan to reimburse the prior nine years water and sewer special assessments on a sliding scale beginning with 90% for 1997, reducing to 80% for 1996, etc. The reimbursement plan will be prepared for Council approval by March 1, 1998.

Offered by:


Charles F. Kunz

Seconded by:


Beverly Boettcher

Passed:

November 20, 1997

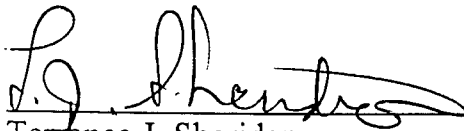
MOTION

I hereby move to authorize staff to amend the existing special assessment policy and to bring amended document to Council prior to January 30, 1998 for final approval.

Offered by:


Charles F. Kunz

Seconded by:


Terrance J. Sheridan

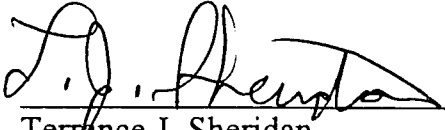
Passed:

November 20, 1997


MOTION

I hereby move to approve the changes in estimated revenues and appropriations for motions approved on November 25, 1997 and authorize the city staff to incorporate the changes in the 1998 Program of Services and the 1998-2002 Capital Improvement Plan.

Offered by:


Terrance J. Sheridan

Seconded by:


Thomas P. Mihajlov

Passed:

November 20, 1997

MOTION

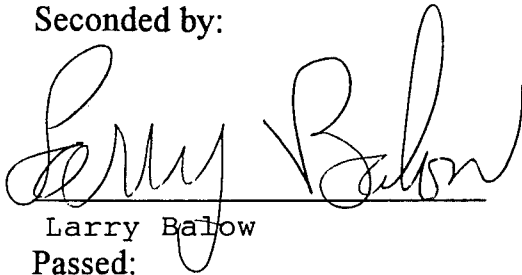
I hereby move to increase the general obligation bonds annual issuance ceiling to \$1,750,000 as a result of the reduction in the percentage of street improvement costs recovered through special assessments

Offered by:



Thomas P. Mihajlov

Seconded by:



Larry Balow

Passed:

November 25, 1997

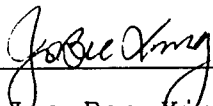
MOTION

I hereby move to increase the General Fund transfer to the Street Improvements Fund by \$120,000 to substitute available working capital for new debt relating to the arterial program to the amount permitted under the Expenditure Restraint Program.

Offered by:


Beverly Boettcher

Seconded by:


Joe Bee Kiong

Passed:

November 25, 1997

RESOLUTION

A RESOLUTION APPROVING THE PROPOSED GENERAL FUND BUDGET OF THE CITY OF EAU CLAIRE FOR FISCAL YEAR 1998.

WHEREAS a public hearing was held on November 10, 1997 by the City Council of the City of Eau Claire on the proposed budget for the City of Eau Claire General Fund for the fiscal year ending December 31, 1998

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That there is hereby appropriated for the fiscal year ending December 31, 1998 to the General Fund, the sum of \$35,468,800 for the following purposes:

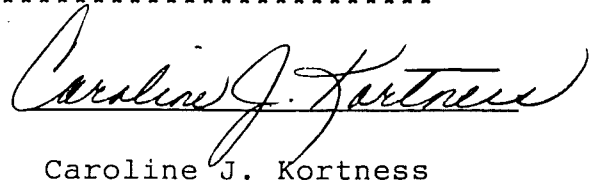
City Council	\$121,900
Administrative Services	324,200
City Attorney	347,000
Finance	2,164,800
Human Resources	568,800
Community Development	880,800
Public Works	6,416,200
Parks & Recreation	3,293,100
Police	8,805,000
Fire	6,424,300
Non-Departmental	<u>6,122,700</u>
	<u>\$35,468,800</u>

BE IT FURTHER RESOLVED that the proposed budget of the City General Fund, a copy of which is on file in the office of the City Clerk and open to inspection during regular business hours, is hereby approved.

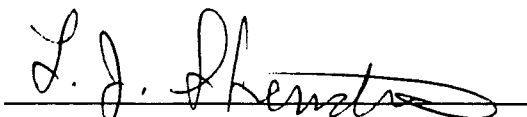
Adopted,

November 25, 1997

Motion to adopt the resolution


Caroline J. Kortness

Seconded by:


Terrance J. Sheridan

RESOLUTION

A RESOLUTION APPROVING THE PROPOSED BUDGET FOR THE L. E. PHILLIPS MEMORIAL PUBLIC LIBRARY FOR FISCAL YEAR 1998.

WHEREAS a public hearing was held on November 10, 1997 by the City Council of the City of Eau Claire on the proposed budget of the L. E. Phillips Memorial Public Library for the fiscal year ending December 31, 1998

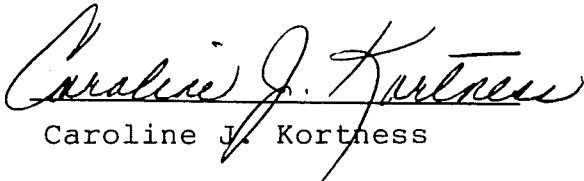
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That there is hereby appropriated for the fiscal year ending December 31, 1998 to the L. E. Phillips Memorial Public Library fund the sum of \$2,376,000, and

BE IT FURTHER RESOLVED that the proposed budget of the L. E. Phillips Memorial Public Library, a copy of which is on file in the office of the City Clerk and open to inspection during regular business hours, is hereby approved.

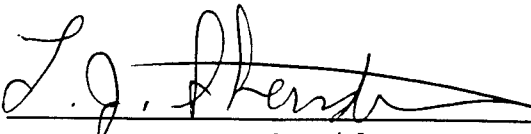
Adopted,

November 25, 1997

Motion to adopt the resolution


Caroline J. Kortness

Seconded by:


Terrance J. Sheridan

RESOLUTION

A RESOLUTION APPROVING THE PROPOSED BUDGET FOR THE CITY-COUNTY HEALTH DEPARTMENT FOR FISCAL YEAR 1998.

WHEREAS a public hearing was held on November 10, 1997 by the City Council of the City of Eau Claire on the proposed budget of the City-County Health Department for the fiscal year ending December 31, 1998

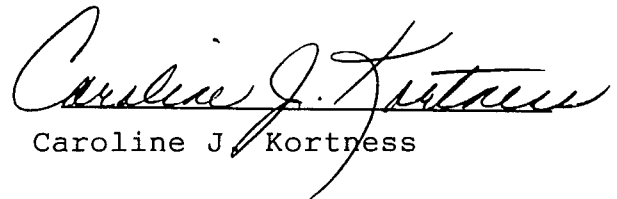
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That there is hereby appropriated for the fiscal year ending December 31, 1998 to the City-County Health Department fund the sum of \$2,641,300, and

BE IT FURTHER RESOLVED that the proposed budget of the City-County Health Department, a copy of which is on file in the office of the City Clerk and open to inspection during regular business hours, is hereby approved.

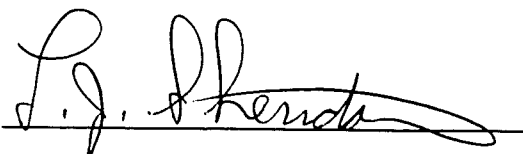
Adopted,

November 25, 1997

Motion to adopt the resolution


Caroline J. Kortness

Seconded by:


Terrance J. Sheridan

RESOLUTION

A RESOLUTION ESTABLISHING THE 1997 TAX LEVIES AND SETTING THE TAX ROLL FOR ALL GOVERNMENTAL UNITS WITHIN THE CITY OF EAU CLAIRE.

WHEREAS, the City Council of the City of Eau Claire, Wisconsin, has, pursuant to law, determined the amount of tax which is levied against all of the real and personal property included in the 1997 tax rolls (1998 budget) for general city operations; and

WHEREAS, various governmental bodies for whom the City of Eau Claire either levies or collects taxes upon the taxable real and personal property in the City of Eau Claire for the purposes of such governmental bodies have duly determined the amounts to be levied or collected by taxation of such real and personal property in the City of Eau Claire:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That the following amounts are hereby levied on the 1997 tax rolls, and the City Clerk is hereby directed to spread the amount thereof upon the tax rolls for collection, as follows, for the purposes to-wit:

<u>Eau Claire & Chippewa Counties</u>	Apportioned Levy	Levy for TIF Districts	Total Levy
General City	\$11,737,000	\$560,728	\$12,297,728
Public Library	1,709,580	81,674	1,791,254
City-County Health	1,116,800	53,354	1,170,154

Upon the taxable real and personal property in that part of the City of Eau Claire located in Eau Claire County:

Eau Claire County

Eau Claire County	\$8,875,347	\$442,470	\$9,317,817
State Forestry	410,809	-0-	410,809
Eau Claire Schools	22,345,911	1,115,259	23,461,170
Altoona Schools	12,183	-0-	12,183
C. V. Technical College	3,398,784	169,529	3,568,313

Upon the taxable real and personal property in that part of the City of Eau Claire located in Chippewa County:

Chippewa County

Chippewa County	\$333,631	-0-	\$333,631
State Forestry	17,241	-0-	17,241
Chippewa Falls Schools	34,059	-0-	34,059
Eau Claire Schools	947,357	-0-	947,357
C.V. Technical College	149,753	-0-	149,753

BE IT FURTHER RESOLVED that the Finance Director is authorized to adjust the schedule of levies as required for subsequent information received from other taxing entities and for resolutions passed by Council which supersede this schedule.

Adopted,

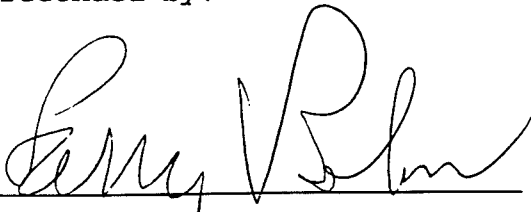
November 25, 1997

Motion to adopt the resolution



Joe Bee Xiong

Seconded by:



Larry Balow

RESOLUTION

A RESOLUTION LEVYING TAX RATES FOR ALL TAXABLE REAL AND PERSONAL PROPERTY ON THE 1997 TAX ROLL OF THE CITY OF EAU CLAIRE LOCATED IN EAU CLAIRE AND CHIPPEWA COUNTIES.

WHEREAS, the City Council of the City of Eau Claire, Wisconsin, has, pursuant to law, levied taxes upon the taxable real and personal property in the City of Eau Claire for general city operations; and

WHEREAS, the City Council has levied taxes for the duly determined purposes of various governmental bodies;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That the following rates of tax are hereby levied, established and fixed upon each \$1,000 of assessed valuation on all the taxable real and personal property in the 1997 tax roll of the City of Eau Claire situated in the County of Eau Claire:

<u>Eau Claire County</u>	<u>Tax Rate/\$1,000</u>
General City	\$5.576354
Public Library	0.812237
City-County Health	0.530602
Eau Claire County	4.399906
State Forestry	0.193986
Eau Claire Schools	11.084697
Altoona Schools	10.203325
C.V. Technical College	1.684970

BE IT FURTHER RESOLVED by the City Council of the City of Eau Claire: That the following rates of tax are hereby levied, established and fixed upon each \$1,000 of assessed valuation on all the taxable real and personal property in the 1997 tax roll of the City of Eau Claire situated in the County of Chippewa:

<u>Chippewa County</u>	<u>Tax Rate/\$1,000</u>
General City	5.576354
Public Library	0.812237
City-County Health	0.530602
Chippewa County	3.808398
State Forestry	0.196802
Chippewa Falls Schools	10.131526
Eau Claire Schools	11.245621
C.V. Technical College	1.709430

BE IT FURTHER RESOLVED that the Finance Director is authorized to adjust these schedules of tax rates as required for subsequent information received from other taxing entities and for resolutions passed by Council which supersede this schedule.

Adopted,

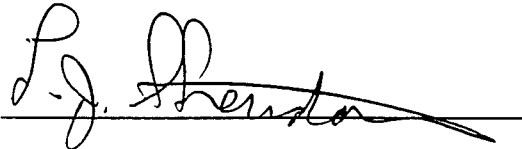
November 25, 1997

Motion to adopt the resolution



Glen R. Tamke

Seconded by:



Terrance J. Sheridan

RESOLUTION

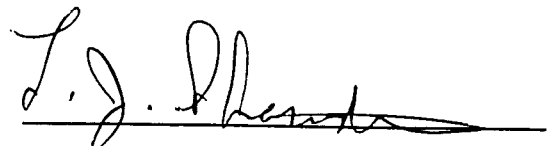
A RESOLUTION LEVYING 1997 SPECIAL ASSESSMENT CHARGES AND EXTENDING ANNUAL INSTALLMENTS OF SPECIAL ASSESSMENTS.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That the City Clerk be and is hereby directed to extend special assessments upon the tax roll of said city for the year 1997 and all annual installments of special assessments, which by the terms of the various ordinances and resolutions under which the same are levied are chargeable and collectible in the tax roll for the year 1997, as appears from the records in the office of the City Clerk.

Adopted,

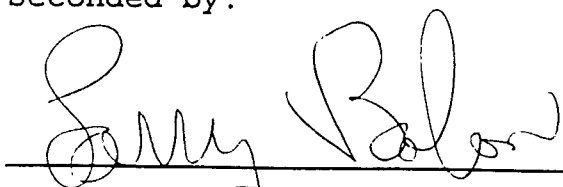
November 25, 1997

Motion to adopt the resolution



Terrance J. Sheridan

Seconded by:



Larry Balow

RESOLUTION

A RESOLUTION APPROVING THE 1998-2002 CAPITAL IMPROVEMENT PLAN FOR THE CITY OF EAU CLAIRE.

WHEREAS the Plan Commission recommended approval of the 1998-2002 Capital Improvement Plan (CIP) finding that the CIP supports the Comprehensive Plan, and

WHEREAS the Waterways and Parks Commission has approved the CIP as presented to the City Council, with recommendations regarding specific projects subject to available appropriations;

BE IT RESOLVED by the City Council of Eau Claire: That the 1998-2002 Capital Improvement Plan is hereby approved to be used as a guideline in preparing future city capital projects, and

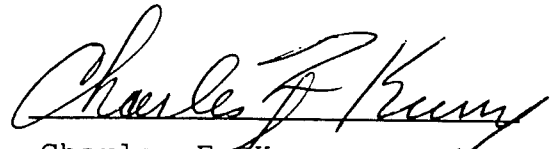
BE IT FURTHER RESOLVED that the available funding identified in the 1998-2002 Capital Improvement Plan be designated for the projects outlined in the plan; and

BE IT FURTHER RESOLVED that the 1998 capital projects in the amount of \$18,478,400 are hereby specifically approved and funding appropriated for implementation as submitted in the 1998 budget with projects for years 1999-2002 to be returned to the City Council for annual review and updating.


Adopted,

November 25, 1997

Motion to adopt the resolution


Charles F. Kunz

Seconded by:


Thomas P. Mihajlov

Project Summary Overview

	1998	1999	2000	2001	2002	Totals
Funding Resources:						
Beginning balance	\$ 7,239,200	\$ 6,687,700	\$ 6,795,830	\$ 6,371,430	\$ 6,173,130	\$ 7,239,200
Interest income	3,000	1,200	0	0	0	4,200
Operating income	4,181,100	2,793,100	3,030,100	3,772,100	2,667,100	16,443,500
Special assessments	0	0	0	0	0	0
Transfer from General Fund	2,887,000	2,071,000	1,345,000	1,070,000	1,005,000	8,378,000
Transfer from other funds	615,800	1,492,500	2,010,100	2,198,300	2,213,300	8,530,000
Bond Proceeds:						0
- General obligation bonds	4,655,000	2,250,000	1,750,000	1,750,000	1,750,000	12,155,000
- Special assessment notes	2,250,000	2,050,000	2,050,000	2,050,000	2,080,000	10,480,000
- Revenue bonds	1,500,000	1,000,000	0	0	0	2,500,000
- TIF bonds	400,000	0	1,140,000	0	1,515,000	3,055,000
Tax Increment	985,000	74,500	192,000	267,100	349,000	1,867,600
Federal aid	0	1,440,000	0	0	0	1,440,000
State aid	150,000	0	125,000	0	125,000	400,000
Other	300,000	210,000	100,000	100,000	100,000	810,000
Total funding resources	25,166,100	20,070,000	18,538,030	17,578,930	17,977,530	73,302,500
Project Costs:						
Industrial Development	0	0	0	0	0	0
TIF #4 Gateway West	1,665,000	0	0	0	0	1,665,000
TIF #5	88,000	75,000	766,000	187,000	1,102,000	2,218,000
TIF #6	39,000	33,470	535,000	100,000	660,000	1,367,470
Street Improvements	6,410,000	4,285,000	4,160,000	3,810,000	3,960,000	22,625,000
Storm Water Management	1,525,000	1,315,000	1,350,000	1,600,000	1,600,000	7,390,000
Bridge Improvements	240,000	175,000	200,000	175,000	200,000	990,000
Land, Building, Equipment Impr.	1,855,000	791,000	660,000	660,000	575,000	4,541,000
Parks and Recreation Impr.	500,000	395,000	200,000	200,000	225,000	1,520,000
Environmental Impr.	250,000	250,000	250,000	250,000	250,000	1,250,000
Library Improvements	64,700	314,200	361,100	209,000	217,600	1,166,600
Redevelopment Authority	100,000	100,000	100,000	100,000	100,000	500,000
Water Utility	1,915,000	1,280,000	1,335,000	1,550,000	1,090,000	7,170,000
Sewer Utility	2,945,000	1,680,000	860,000	1,385,000	740,000	7,610,000
Parking Utility	125,000	125,000	125,000	125,000	125,000	625,000
Public Transit	0	1,800,000	0	0	0	1,800,000
Hobbs Ice Center	55,000	15,000	55,000	55,000	0	180,000
Outdoor Pool	10,000	10,000	10,000	10,000	60,000	100,000
Central Equipment	691,700	630,500	1,199,500	989,800	1,594,200	5,105,700
Total project costs	18,478,400	13,274,170	12,166,600	11,405,800	12,498,800	67,823,770
Estimated balance forward before reserves	6,687,700	6,795,830	6,371,430	6,173,130	5,478,730	5,478,730
Equipment reserve escrow	6,314,400	6,492,000	6,102,600	5,924,900	5,142,800	5,142,800
Estimated available balance	\$ 373,300	\$ 303,830	\$ 268,830	\$ 248,230	\$ 335,930	\$ 335,930

RESOLUTION

A RESOLUTION AUTHORIZING AN OFFICER TO DECLARE OFFICIAL INTENT FOR FEDERAL INCOME TAX PURPOSES.

WHEREAS, the Internal Revenue Service has proposed regulations that, for the purpose of determining whether interest on certain obligations of a state or local government is excluded from gross income for federal income tax purposes, permit proceeds of the obligations to be allocated to reimburse an expenditure that was paid prior to the date of issue of the obligations only if the state or local government, prior to the date of expenditure, declared its official intent to reimburse the expenditure with proceeds of a borrowing, and

WHEREAS, it is desirable for the City of Eau Claire, Wisconsin (the "Municipality") to be able to use the proceeds of its obligations to reimburse expenditures that are paid prior to the date of issue of the obligations,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Eau Claire:

Section 1. Authorization to Declare Official Intent.

The chief financial officer of the Municipality, namely, the Finance Director and any employee of the Finance Director so designated by the Finance Director, are each hereby authorized, for the purpose of Treasury Regulations Section 1.103-18, as amended from time to time (the "Reimbursement Bond Regulations"), to declare on behalf of the Municipality that the Municipality intends to reimburse expenditures with proceeds of borrowings (a "declaration of official intent"), as specified in the Municipality's Capital Improvement Plan (CIP) for the years 1998-2002 and for any additional 1998 appropriations approved by Council subsequent to the adoption of the CIP.

Section 2. Public Availability.

The Finance Director is hereby directed to maintain each declaration of official intent and to make each declaration of official intent available for public inspection in compliance with applicable state law governing the public availability of records of official acts of the Municipality.

Adopted,

November 25, 1997

Motion to adopt the resolution


Beverly Boettcher

Seconded by:



Thomas P. Mihajlov

RESOLUTION

RESOLUTION ESTABLISHING THE 1998 RATE FOR THE STORM WATER MANAGEMENT PROGRAM.

WHEREAS, the City of Eau Claire must comply with DNR regulations to obtain a storm water discharge permit; and

WHEREAS, the City has established a Storm Water Management Program for the operating and capital expenditures necessary to meet the DNR requirements,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Eau Claire: That the first year phased implementation fee for the Storm Water Management Program is hereby approved at the annual rate of \$25 per equivalent runoff unit. The equivalent runoff unit (ERU) is established to be 3,000 square feet.

Adopted,

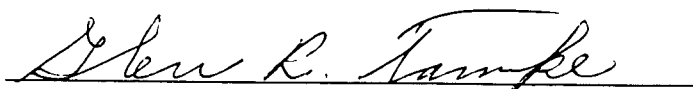
November 25, 1997

Motion to adopt the resolution.



Thomas P. Mihajlov

Seconded by:



Glen R. Tamke
