

# Program of Services

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City of Eau Claire  
Wisconsin

# **City of Eau Claire**

## **1997 Program of Services**

**Approved by the City Council**  
**November 21, 1996**

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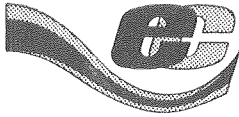
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October 21, 1996

TO: City Council

FROM: City Manager

SUBJECT: 1997 Program of Services and  
1997-2001 Capital Improvement Plan

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**Growing Strong ♦ Growth Burst Sets Record  
Eau Claire's On The Right Track  
Outlook Bright For Job Market  
Technology Jobs Growing Rapidly  
Sunny Forecast ♦ Strength To Spare**

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These are all recent headlines from the Leader-Telegram and all refer to the city's stunning economic development. The city has enjoyed three record setting years with valuation of new construction exceeding \$100 million, the highest level of growth ever experienced in the city. Eau Claire's 13.7% increase in equalized value (market value) out-performed nearly every other city in the state.

**Record  
Growth**

Encouraging growth, development and diversification has been a primary focal point for the City Council. Economic development brings rewards of more jobs at higher wages, more services, and more opportunities. There is also another side to growth. As the city's population and businesses expand there is increased pressure on a number of Eau Claire's private and public resources. The focus of the 1997 Budget is the municipal aspect of dealing with growth. *How do we encourage development while maintaining current levels of city services? How does our planning horizon need to change? Should we advance certain capital projects? What service areas need to be increased? Who benefits and who should pay?*

## **Shared Revenue Decreases**

At first glance, one would expect that many of these questions would not be considered major concerns for the City Council, since the increased growth should generate higher property values and therefore higher tax revenues to pay for additional services. Unfortunately, this is not the case! Our city is currently penalized for its record-setting tax base growth. If our tax base grows faster than other communities, then according to the state shared revenue formula, we do not need as much money as "poorer" communities who have not seen an increase in their tax base. In 1997, under the shared revenue formula, \$500,000 of Eau Claire's allocation will be sent by the state to other Wisconsin communities because our growth exceeds theirs. When you consider that all of our new tax base growth will only provide \$400,000 in new tax revenue, we are giving \$100,000 more than we are gaining!

## **Formula Inconsistencies**

The effect of growth on the city's allocation of Shared Revenues will surface again and again in the budget deliberations. While the Shared Revenue formula is not easy to understand, its inherent inconsistencies are glaringly obvious. At a time when we are experiencing record growth and struggling to respond to the demands of new citizens and new businesses, the formula penalizes all the property owners by forcing the property taxpayer to pick up more costs--costs that had for years been paid by the Shared Revenues! It is not a case of declining to pick up the cost of our growth, it is a case of actually reducing our allocation for basic operations.

## **State Needs Local Growth**

The ironic issue is that the viability of the state's budget is completely dependent upon substantial growth throughout the state. According to the Legislative Fiscal Bureau a slow down in the state's economy could result in a state deficit of \$387 million. It makes no sense to increase the local tax burden in the very cities that can potentially generate the revenue the state needs to meet its budget obligations. That, however, is what the Shared Revenue formula does. Cities like Eau Claire that have realized growth above a certain artificial benchmark have all received a significant reduction in shared revenues. As a matter of fact, if it weren't for a maximum loss limit of 5%, Eau Claire would have lost over \$1 million under the current formula.

*Are we likely to see continued decreases in the Shared Revenue Program?* Absolutely! No one expects the Legislature to allocate any increases to the Shared Revenue funding in light of the commitment to provide school tax relief. Even with additional funding, however, it is unlikely that Eau Claire would benefit since the formula is weighted in favor of cities like Milwaukee and Beloit.

### **1997 Budget Levels**

In 1995 and 1996 the City Council adopted a downsizing approach to the budget, eliminating over 20 full time positions, limiting the amount of debt, increasing special assessments, and directing staff to develop alternatives to the tax levy, like a storm water utility. (These measures are summarized in the *Budget Supplement*.) As I consider the issues facing the city in 1997 and the future, I find that I cannot recommend any further elimination of staffing or programs without seriously impacting the city's ability to maintain basic services not only for public safety, but for the full range of municipal responsibilities.

For Council's consideration, the 1997 budget has been prepared with two levels of services. The 1997 Program of Services comprises the base budget. It includes a level of services consistent with 1996 operations, but does not provide additional appropriations for operations to accommodate growth-related concerns.

The second level budget addresses issues related to growth and accordingly includes an alternative tax rate increase to fund service level changes. Both the base budget and the second level budget with service changes are also summarized in the *Budget Supplement*.

### **Summary of 1997 Budget Changes**

The City Council sets the tax levy for the City's General Fund, the L.E. Phillips Memorial Library and the City/County Health Department. The assessed value rate increase for the City's General Fund, based on the full proposed budget, will be 9.2%. The tax rates for the Library and Health Departments will decrease 1.5% and .3%, respectively, providing for an overall tax rate increase for city purposes of 6.9%.

This rate increase is expected to cost the owner of a \$75,000 home about \$36 per year in additional taxes. However, it is anticipated that this same homeowner will see a decrease in his or her total tax bill in the range of \$150 to \$250, as a result of increased state funding for the school system.



## General Fund Budget

The city's General Fund tax rate increase is allocated to two categories. The base budget category will allow the city to continue existing services at the same level currently provided. Because of the significant loss in state aids (over \$500,000), a tax rate increase of 4.9% is required to continue basic operations.

The second category includes all of the new operating program changes that are recommended. I am recommending the addition of ten full-time and one part-time General Fund positions at a cost of \$394,000. This budget change will require a General Fund tax rate increase of 4.3%. The total recommended tax rate change for General Fund purposes is 9.2%.

### **Equalized Tax Rate Decrease**

As the City Council knows, tax rates are based upon assessed value. It is important, however, to emphasize the equalized value aspect of the levy increase. The equalized value basis is the presentation used by the county, CVTC, and school district when computing their tax rates for budget presentation. For comparability, the combined city, library and health department tax rates on an equalized value basis will **decrease 1.6%**.

In summary, the major budget highlights are as follows:

- 1) The total tax rate for the city's General Fund, Library and Health operations is expected to increase by 6.9%.
- 2) Operating costs are expected to increase by 3.9% in the city's General Fund, 2.7% in the Library operations and 1.9% for Health Department purposes.
- 3) Ten and a half General Fund new positions are proposed.
  - 8 Patrol Officers
  - 1 School Liaison Officer
  - 1 Staff Attorney
  - .5 Computer Technician

- 4) One new Economic Development Specialist is proposed in the Economic Development Fund.
- 5) A \$19.3 million capital improvement plan is proposed for community infrastructure development and replacement.

For a detailed list of the recommended budget changes, please refer to the *Budget Supplement*.

<b>New Debt</b>
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In accordance with the Council's efforts to limit new general obligation debt per year to \$1.5 million, the 1997 Streets Program reflects funding from \$1.5 million general obligation debt, working capital of \$498,000 and \$2.1 million of debt to be repaid from special assessments. This year, however, also includes a one-time issuance of general obligation debt to fund the 1997 Storm Sewer Program. It is anticipated that this debt will be repaid from the revenues of the proposed storm water utility. If the utility's revenues are not sufficient to meet debt service, the tax levy would have to be increased, as specified in the bond covenants. The first year of this issue's debt service has been funded by the General Fund.

### **Budget Planning Issues and Concerns**

*In August, the City Council participated in a budget planning work session. Several issues were identified as priorities for consideration in the 1997 budget process. In the following sections, I will recap the concerns and identify how and to what extent the issues are addressed in the basic budget and CIP.*

### **"Shopping List" of Issues and Concerns**

#### **Additional Personnel Needs/The Cost of Growth**

Eau Claire is experiencing growing pains. There is no doubt that our city operations are being stretched as our service area continues to expand. Over the past nine years, the city has cut almost 10% of its workforce, while at the same time we have experienced significant growth!

Our financial ability to maintain existing service levels will be severely tested as revenue sources continue to decline and we experience the expanded service needs created by growth. Over the past couple of years, we have attempted to deal with rising tax rates by cutting employees from our work force. Although I would like to tell

you that we have been able to make the cuts in our work force without a negative impact on our service delivery systems, I feel that service delivery has been impacted.

I can assure you that we will continue to look for efficiency in the way we do things; however, our services are people intensive. In some manufacturing and assembly operations, cuts in personnel can be offset by machines or new technology. Although we attempt to employ new technology whenever possible, we find that most of our services require people. When a police officer responds to a call, technology can help in the dispatch and reporting. However, the response to the police call must be handled by a person. This holds true for the worker needed to patch a pothole, mow the parks, pump sewage from a basement or drive the snow plows. As our service area continues to increase, we will find increased pressure on our workers who provide maintenance and public safety services.

Over the next five years, City Council will see more requests to add personnel to all areas of the city operation. In 1996, City Council heard from the police officers concerned about personal safety because they feel there is a lack of backup personnel available. The same type of concern has been expressed recently by the fire fighters. This concern will most likely continue to surface as Eau Claire grows and the number of calls for service increases.

### **1997 Budget Proposal**

Eleven and a half new positions are proposed in the base and service change budgets. Of the total new personnel proposed, nine are police officers.

### **Storm Water Utility/Consideration 1997**

Storm water management is a major issue for our city. The rolling hills and river valleys of our area create a beautiful environment, but also create some major problems with storm water management. The need for drainage "corridors" in major development areas creates the need to acquire large amounts of property and also provide major retention areas for excess water volumes. Sometimes the needs for development in an area exceeds the capacity of the system. In those areas, our street systems or low lying areas become flooded when major rainfalls occur. We have a number of these "hot spots" in the city. Many of these flooding areas occurred because the original system design did not take into account the extent of development that would occur in the area and ultimately exceeded the capacity of the storm drainage systems.

As we look to the future, we need to look at both the past problems that were created by inadequate systems as well as sizing systems and retention to accommodate both current and future development. This is expensive and will require a substantial commitment by the city. We also need to be proactive in acquiring storm water retention land, whenever we can identify it, in potential development areas before the development occurs. This issue is discussed further in the Storm Water Retention/Green Space Needs section of this budget message.

### **EPA Requirements**

One of the issues that we see coming "down the pike" may be an increased pressure from federal Environmental Protection Agency to require treatment of storm water prior to discharge into the natural drainage basins, such as creeks and rivers. At the current time, the National Pollutant Discharge Elimination System requires cities and counties with populations of more than 100,000 to develop storm water management plans. However, each year we see that this requirement becomes closer and closer for Eau Claire. The cost of implementing this requirement will be very expensive and may be too costly to include in the tax levy.

The 1996-2000 CIP included capital cost of over \$3.9 million needed to resolve a number of existing storm water problems. There are a number of major storm water projects outlined in the current CIP for years 1997 through 2000. These projects, estimated to cost over \$3.2 million, will provide a drainage system for the Princeton Valley area, allow for development of a detention basin in the McElroy Street area, and provide for general city-wide storm sewer improvements over a five-year period.

The majority of funding to support this storm water program was projected to come from the creation of a storm water utility. This new utility should become operational in 1997--or we will need to consider other funding sources to pay for storm water projects. This issue will be discussed by the City Council in the 1997 budget work sessions.

### **1997 Budget Proposal**

The proposed 1997-2001 Capital Improvement Plan includes over \$7.2 million for storm drainage improvements and detention ponds development over the five year period.

The proposed first year funding for the storm drainage projects is a \$1.15 million general obligation bond issue, above the \$1.5 million required for the

Streets Program. The intention is to fund the debt service from the revenues of the storm sewer utility. If these revenues are not sufficient, the debt service would have to be paid from the General Fund tax levy.

The proposed budget actions will include a storm sewer utility ordinance that will establish an enterprise to generate the debt service and the future years' projects. At a later point the fee will also have to cover the increased costs of operations necessary to meet the federal and state requirements for storm water management. The CIP includes an allocation to establish the customer base for the utility and to initiate operations.

### **Utility Extensions/Northwest Area**

Extension of utilities to the northwest area started in 1992. Since that time we have developed a utility system to serve the needs of the users in the Gateway Industrial Park area, along with property adjacent to Prairie Lane on the north. By 1997, we hope to have utilities extended west to Kane Road (County TT).

Although we have had requests to extend utilities all the way from County TT to the Interstate, no financial plans currently exist for the extension of this system to west, beyond County TT. However, over the next 8 to 10 years, I believe we will see increased pressure to extend services to accommodate the needs of development and annexations in this area. The cost of expansion to this new service area will be substantial.

### **1997 Budget Proposal**

Tax Incremental District #5 will provide public improvements to the Gateway Northwest Business Park in three phases.

Water and sewer main extensions are planned for 1999 in the Jeffers Road area.

The CIP indicates that consideration may be given to the extension of utilities west of Kane Road in the next five-year planning period if development agreements can be implemented.

### **Water and Sanitary Sewer Utility Fees**

This will probably continue to increase a little each year. Over the past 10 years, we have seen our utility costs increase because of our system expansions. Most of these expansions do not have a current customer base that is sufficient to offset the cost of the new debt service. In the future, we will most likely see an expanding customer base in these growth areas that will help pay for the system expansion costs. As this customer base growth occurs in these newly developed areas, I believe our utility rates will start to level out over the next 5 to 10 years. During this time period, I expect overall operating costs to increase at about the rate of inflation. With our water plant, we will continue to have some capital needs for plant renovation; however, a major renovation of the plant will occur in 1997 and 1998. This work will probably put us in pretty good shape at the water plant for the next five to ten years.

At the Waste Water Treatment Plant, we will need to make a number of changes to handle increased volumes, sludge storage and ever-changing permit requirements. At this time, I do not know the extent of the improvements that will need to be undertaken; however, we will need to deal with this issue in the next 5 to 10 years.

User fees are projected to increase at an annual rate which is a higher rate than inflation. Although operating costs continue to increase at a rate of about 3% a year, the additional cost of new service facilities may cause the rates to rise at a rate of 5% or 6% a year until about year 2000. Over the past ten years, we have made substantial expansions in our water and sanitary sewer systems, primarily to extend services to the northwest area of the city. We have been fortunate that Tax Incremental District financing has been available to offset a portion of the costs. In the next 5 to 10 years, we will continue to see expansion in this northwest area as industrial, commercial and residential development continues to occur. Another positive factor is that the additional revenues generated by this new industrial and commercial growth should start to offset part of the system expansion costs.

### **1997 Budget Proposal**

#### **Water Utility**

There is no water utility user fee increase included in the proposed budget for 1997. We anticipate that the PSC will authorize the pending rate case before the end of 1996. This rate increase, estimated to be approximately 8%, is the first rate change since the 2% increase in December 1994. Future rate increases of approximately 5%-6% are projected for 1998, 1999, and 2000.

In 1997 the primary focus will be on the completion of the water treatment plant repairs. This \$3 million project will provide an upgrade of the plant's working components and will bring the facility into compliance with DNR requirements. Future projects include the Short Street and Jeffers Road main extensions and a new well. Long-range plans (in the following five year period) include further extension of the Northwest water improvements.

### **Sanitary Sewer Utility**

A 3% rate increase is projected in the sewer utility for each of the next few years. The major project in the sewer utility is the phosphorus removal program that involves significant plant changes including the construction of chemical feed and storage facilities, additional sludge storage, and renovation of the sludge digesters. Future years' projects include a segment of the northwest sewer interceptor, the Jeffers Road main extension and the northeast sewer interceptor.

## **Storm Water Retention / Green Space Needs**

### **Storm Water Retention**

The City's Comprehensive Storm Water Management Plan, completed in 1992 by the consulting firm of James M. Montgomery, lists a number of proposed storm water detention pond areas that are necessary for effective storm water management. A number of storm water detention ponding areas are located in many of the watershed areas located throughout the city. In order to assure ourselves that these retention areas will be available when development occurs, we should purchase the recommended sites, require dedication from the developer or officially map the detention pond sites.

I am recommending that we develop a plan for official mapping along with a funding plan that will fund the acquisition within a reasonable period of time. If a storm water utility is created within the next year, I believe that we will be able to fund such a program using the storm sewer utility revenues. We will need to discuss this concept further in the 1997 budget.

### **Green Space Needs**

The Comprehensive Plan contains a number of proposed green space areas. Three community parks ranging in size from 30 to 100 acres are proposed to be acquired and developed in the next 20 years. In addition, eighteen new neighborhood parks, nature trail areas and athletic fields, ranging from 3 to 40 acres in size, are proposed in this Plan.

Although some of the proposed green space sites are currently owned by the City, the majority of the proposed sites are owned by individuals or organizations. The cost of acquiring these privately owned sites will be substantial. In addition to the land cost, the development cost will also require a substantial commitment of city resources.

The Comprehensive Plan notes that one of the weaknesses of many city park/green space is insufficient or unreliable financial support. Because of the city's need to acquire green space sites before development in an area begins to occur, the consultants drafting Eau Claire's Comprehensive Plan recommended that the city consider official mapping of park sites if funding is not readily available. Although there are some drawbacks with official mapping, it is a method for holding desirable park sites until funding becomes available.

I believe that it is important that the city have some type of viable funding program to compliment an official mapping process. This could be accomplished by developing a storm water/green space land acquisition reserve with sufficient annual appropriations to fund the acquisition of official mapped sites within a reasonable time frame. We will need to talk more about this approach in the budget work sessions.

#### **1997 Budget Proposal**

In 1997, the green space and storm water land acquisition reserve has been increased to \$1.3 million for the purpose of addressing the need to retain and acquire storm water detention acres and green space throughout the city. This reserve is proposed to increase by \$300,000 each year in years 1998-2001. This approach will provide funding for storm water detention and green space areas currently threatened by development and for future acquisitions as the city continues to grow. If the proposed Storm Water Utility is created, staff is recommending that the reserve account be reimbursed for the cost of storm water detention land acquisition.



### **Development of Currently-Owned Park Land**

We will probably see increased pressure to develop park land and ballfields that we currently own over the next 10 years. In the Forest Street area, we need to begin to set this property up as a passive green space area. We will see a push for the soccer game stadium in the Sky Park area and most likely will see future requests to develop additional soccer fields in the northwest area of the city as outlined in the Comprehensive Plan.

#### **1997 Budget Proposal**

The CIP also includes a continuation of the annual \$200,000 Parks Development appropriation which is funded one-half each from the General Fund and the Community Enhancement Fund.

### **Trailhead Facility - Phoenix Steel Park**

The remediation of this site has been completed and we are now ready to proceed with establishment of a trail head facility. The city currently has \$330,000 set aside from room tax fund collections to fund a trail head project. City staff will be working with downtown organizations to finalize recommendations for the trail head facility.

#### **1997 Budget Proposal**

In 1996, \$80,000 of the accumulated \$330,000 appropriation for the Trailhead Facility was applied as interim funding for the football stadium. Community Enhancement funds will replenish this account over a 2-3 year period. The high school surcharge will also be applied to this project to insure sufficient funding to complete the project.

### **Recreational Trail Extension to North**

The Wisconsin DOT currently owns former railroad right-of-way from Seymour Road, north to the city limits. The city is currently negotiating acquisition of this portion of the former railroad right-of-way for extension of the current trail system from the downtown to the north city limits. This trail system is expected to eventually link with the Old Abe Trail that will head north and have a terminus at Brunet State Park north of Cornell. The city's trail development is expected to take place over the next five years.

### **1997 Budget Proposal**

Funding for construction of the Dewey to Birch Street section of the trail is proposed for 1997. The city has obtained an ISTEA Grant to construct the section from Birch Street to Eddy Lane. Funding for the trail from Eddy Lane to Hallie has not been identified in the CIP at the current time.

### **Athletic Fields - Soccer Field Development**

The City Council has committed a 40 acre tract of city-owned property, adjacent to Sky Park Industrial Center, for use as a soccer field complex. We anticipate developing a number of soccer practice soccer fields on this site along with a "game" soccer stadium for use by the University and the Eau Claire School District. The city has appropriated funds sufficient to design the practice fields and possibly fund a portion of the site grading costs. However, the bulk of the funding for the practice field development is expected to be raised by the area soccer clubs, with the game field being funded by the University and the School District.

### **1997 Budget Proposal**

In 1996, proceeds totaling \$270,000 from the sale of a portion of the 80-acre site were appropriated for the construction of a park and trail system adjacent to the soccer complex. A portion of that money will provide funds to begin grading and site preparation for the soccer fields. Total site improvements for the athletic complex could be over \$600,000. Additional money required for the construction of the soccer fields and facility improvements will be raised by outside agencies. The 1997-2001 CIP allocates \$75,000 from the General Fund in 1998 and 2000 to be used as matching contributions to encourage community participation in this project.

### **Fire Station/Northwest Area**

Since 1992, we have seen significant growth in the northwest area of the city. This area is primarily served by a fire station that is currently located at the corner of Vine and Sixth Street. The Fire Department feels that we could better utilize our fire personnel and equipment if the Vine Street station were relocated further to the west in the area of Highway 12 and Highway 124.

Over the past year, staff has been exploring, with Chippewa Valley Technical College (CVTC) staff, the possibility and feasibility of building a new joint fire station/ training facility in the northwest area of the city. The city has a need for a fire station. The CVTC has the potential need for a fire training facility, as well as classroom space in this area. As we have explored the possibilities of a joint project, city staff feels that a joint project would provide substantial savings to the taxpayer and would provide operational advantages to both agencies. This issue will be brought forward to City Council in the 1997-2001 Capital Improvement Plan for further consideration.

### **1997 Budget Proposal**

It appears that the CVTC is considering an April 1997 referendum for the training facility. If the referendum is approved, the city may wish to take advantage of the potential savings from a joint project. In 1997, \$25,000 has proposed for the design of the fire station, with an additional \$750,000 proposed for construction in 1998. It is anticipated that the new fire station would be financed through the issuance of general obligation bonds.

### **Fire Station Study/Other Issues**

In 1992, a Fire Station Location Study was completed and presented to the City Council. This Study contained a number of recommendations, including a recommendation to combine the Starr Avenue fire station and the Birch Street fire station into a combined facility located in the area of the North Crossing and Highway 53.

Although we have placed the consideration of combining the Starr Avenue and Birch Street stations on hold at this time, we may find the need to bring this issue back for consideration as the new interchange for Birch Street is considered by the DOT. At the current time, we do not know how a new DOT designed interchange will impact the Birch Street station. We also do not know if additional right-of-way will be required for the new interchange. If the operation of the Birch Street station is negatively impacted by a change in the design of this intersection, I believe that we should once again consider the combination of the Starr Avenue and the Birch Street stations.

### **1997 Budget Proposal**

The combination of the two stations is not addressed in the 1997 budget.

### **Police Facility Expansion Needs**

An office space study in 1992 indicated that the Police Department does not have adequate space in their existing facility (leased from Eau Claire County) to carry out their operation in the most efficient and effective manner. If additional police officers are added, the space problem will only become worse. A preliminary review of our options indicated that we should consider relocating our Police Department into an expanded facility in the next 10 years. This type of relocation project will not be cheap. Our current lease with Eau Claire County expires in 1997 and I will be recommending a 10-year lease extension. This type of lease will give us the needed "time window" to deal with the anticipated space problems.

#### **1997 Budget Proposal**

There is no provision for expansion of the Police Department facilities in the 1997 budget.

### **Landfill Remediation/Former Landfill in Town of Union**

The city owned and operated a landfill in the Town of Union for a number of years. This landfill was closed in the late 1970's and since that time, the site has been nominated for the EPA's Superfund List. In 1990, the city began working with other potentially responsible contributors of waste to this site to develop a plan and funding process for the clean up of the site. The clean up of this site could take a number of years and the costs could run into the millions.

#### **1997 Budget Proposal**

In 1997, the city will continue to work with the other parties involved in the clean-up to develop a long range plan. In addition, funding has been recommended for testing the wells and a blocking well system.

### **Transportation/Completion of the West Side Corridor**

(see pages 4-17 and 4-18 of the Comprehensive Plan)

Over the past few years, the city has completed a considerable portion of the West Side Corridor. This corridor runs north and south and connects the North Crossing with Water Street. As we plan for the future, the only remaining section of this corridor that must be constructed is the area from Old Wells Road (at Long Street) to the connection

at Bellinger and Madison Street. At the present time, this remaining link in the corridor is planned for construction in the year 2002.

This north/south link is very important to the Luther/Mayo development and also an important transportation link for connections to the central area of the city, as well as the lower west side.

**1997 Budget Proposal**

Preliminary design and acquisition of right-of-way for this project is proposed for 2001 in the CIP. Additional funding will be required in future years.

**Transportation/Birch Street Reconstruction**

(See pages 4-17 of the Comprehensive Plan)

Birch Street (Highway 53 to Germania) is currently two-lanes, with deteriorating roadway surface conditions. Within the next 5 to 10 years, this roadway will be in need of substantial repairs and should be rebuilt. Although this roadway carries a significant volume of residential traffic, its use has declined since the North Crossing was opened a few years ago. Prior to developing a plan for the reconstruction of this roadway, we need to update our traffic projection numbers to determine the type of replacement roadway that should be built.

As City Council is well aware, this roadway will eventually be a major link in our transportation system linking the Inner Corridor on the east side of the city with I-94 on the west (via Madison and Cameron).

**1997 Budget Proposal**

Reconstruction and widening of Birch Street from Hastings Way to Starr Avenue is proposed in 1999-2000. Substantially more funding for the long term development of the Starr Avenue to Germania section of this roadway will be needed in future years.

### **Transportation/State Street Reconstruction**

(See pages 4-18 and 4-19 of the Comprehensive Plan)

Early this summer, City Council approved the reconstruction of State Street from Summit to Garfield to a pavement width of 52 feet. This width of roadway will accommodate four lanes of traffic.

City Council has also approved a milling and overlay project for the remaining portion of State Street from the Clairemont Avenue Bridge to Garfield, and also the portion from Summit to Washington and then Washington north to Farwell Street. This project will start in the spring of 1997.

#### **1997 Budget Proposal**

An additional \$250,000 is proposed in 1997 to provide neighborhood amenities for the Garfield to Summit project. City Council will need to determine the special assessment levy for any special amenities that are constructed as part of this project.

### **Transportation/Inner Corridor**

As City Council is aware, the Inner Corridor project has been enumerated by the Wisconsin Department of Transportation. This means that the project has been placed on a major projects listing (first in/first out) and DOT will undertake the project at some future time when funding is available. Based on the current discussions, we believe that construction may start in the 2005 range. This roadway is projected to take about 17,000 cars per day off the already congested Hastings Way.

As part of the Inner Corridor project, the responsibility for constructing connecting roadways is still to be resolved. The city has taken the position that the state should have the responsibility to provide the highway connection links between the Inner Corridor and Hastings Way. However, as the state gets closer to final design of this project, I am sure that we will be talking more about the connecting routes.

#### **1997 Budget Proposal**

The connecting roadways issue remains a concern, but no budget action is required in 1997.

### **Transportation/Cameron Street and I-94 Interchange**

(See pages 4-12 of the Comprehensive Plan)

The City's Comprehensive Plan has identified the need for another interchange on I-94 to link up with the city's major corridor system. An interchange at Cameron and I-94 would provide a major direct link into downtown and would also provide a better transportation for the Luther/Mayo development. This interchange is also an important east-west connection that links I-94 on the west to Highway 53 and the future Inner Corridor on the east. It is my understanding that DOT does not currently have plans to design or build this interchange.

#### **1997 Budget Proposal**

There are several issues relating to the interchange that need to be resolved. At this time, no funding for this project has been identified in the CIP.

### **Transportation/Extension of County AA**

(See pages 4-21 of the Comprehensive Plan)

The Comprehensive Plan suggests that the city should plan and develop a major roadway project that would provide a direct route between Golf Road in Eau Claire (intersection of Golf and AA) and Highway 12 in Altoona. Although Altoona officials have expressed some interest in developing this roadway, there are no current plans or financing for this roadway connection.

#### **1997 Budget Proposal**

Gateway Drive between Golf Road and East Hamilton Avenue was funded in the 1996 CIP. There is no funding proposed for the extension of Gateway Drive from East Hamilton to Highway 12.

### **Transportation/Menomonie Street Realignment - 1999 to 2000**

This section of roadway is presently scheduled in the CIP to be reconstructed in the year 2000. This project would involve connecting Menomonie and Water Streets with a smooth connection at Ninth Street by the acquisition of private property and the redesign of streets and intersections.

**1997 Budget Proposal**

The preliminary design and property acquisition for the Menomonie Street realignment will begin in 1999. Actual construction is projected at near the end of the five-year planning period.

**Transportation/Access to Lower West Side - South Bridge Connection**

(See page 4-18 of the Comprehensive Plan)

There has been considerable discussion about this issue in previous years. According to the narrative in the Comprehensive Plan, connecting Highway 37 across the river to Fifth Avenue, would relieve existing and forecast congestion and delay on State Street and Menomonie Street east of Carson Park Drive. A smoother connection between Water and Menomonie Streets, combined with the widening of State Street, may address congestion problems anticipated for this area; however, it would not provide the same directness of route as a bridge project.

**1997 Budget Proposal**

No allocation for this project has been included in the budget.

**Transportation/Potential Galloway Street Extension**

The extension of Galloway Street to a Birch Street connection east of Morningside Drive would provide a more direct link into the downtown area. Even though a major portion of the roadway extension would cut through city-owned property, it would also require the acquisition of land owned by an industry located at the corner of Highway 53 and Galloway Street. We have not officially mapped a route for this potential roadway connection. City staff and the affected property owner are awaiting the state's design of the Birch and Highway 53 interchange before having further discussions on the Galloway Street extension.

**1997 Budget Proposal**

This issue is not included for consideration in the 1997 budget.



### **Convention Center Feasibility Study**

In the next couple of months, City Council will consider the recommendations of Phase II of the Convention Center Feasibility Study. This report is expected to give a clear picture of what the overall economic impact will be in the city if a convention center is constructed. The study should also provide details of how a facility could be funded.

#### **1997 Budget Proposal**

Having considered the information in Phase II, the Council has asked for the third and final phase of the feasibility study. Phase III will provide a design concept for the convention center and much of the information needed to develop a financing plan. At the conclusion of Phase III, City Council will determine the next step in this process. No funding has been allocated to the convention center project in the 1997 budget.

### **Downtown Redevelopment/Changes in 1996**

Planning is currently under way to create two new organizations for marketing and development of the downtown area. These organizations are expected to be operational within the next few months.

As part of this reorganization process, the city has been asked to provide an operating commitment of \$50,000 per year and provide initial funding of \$300,000 to be used in creation of a loan pool. I would expect that the operating commitment will need to be ongoing, and we have already had a suggestion that the loan pool amount needs to be increased over the next 2 to 3 years.

#### **1997 Budget Proposal**

The Economic Development Fund includes a proposed appropriation of \$50,000 for the operations of a downtown development group. There is no additional appropriation for the loan pool, over the 1996 allocation of \$300,000.

A limited term (3 year) Economic Development Specialist to assist with the revitalization efforts is proposed in the 1997 service change budget.

**North Barstow Redevelopment (will take 4 to 5 years to complete)**

The 1996-97 Community Development Block Grant budget has \$200,000 currently committed (and is projecting another \$100,000 per year) for the acquisition of property in the North Barstow area. While this level of funding appears to be adequate to allow for the complete acquisition of the residential property in the redevelopment area over the next 4 to 5 years, this level of funding will not allow acquisition of the commercial property in the redevelopment boundary. In order to allow for the acquisition of the commercial property over the next 5 years, additional funding appropriations will be necessary.

**1997 Budget Proposal**

At the current time, \$100,000 per year is projected from CDBG funds for acquisitions in the North Barstow area.

**Downtown Parking/Need for Additional Facilities**

There are a number of parking facilities proposed to be constructed as part of the development in the City Center area. At the present time, the only way that we have to fund additional parking facilities in the City Center area is through development projects which make a TIF District feasible.

The need for development of additional parking in the downtown area will most likely depend on the overall development growth in the City Center area. As we look to the future, I believe that we will see at least the need for a parking structure at or near the former Wood Motor Lot and the Soo Line Site. If a major redevelopment activity occurs in the North Barstow area, we may also see the need for surface and elevated structures in that area.

Whenever possible and applicable, it would be our recommendation to fund some or all of the proposed parking structures through TIF District financing.

**1997 Budget Proposal**

It is anticipated that TIF District #7, the Soo Line Development, will include a public parking facility. Appropriations for this TIF District will be considered by City Council early in 1997.

**Redevelopment/Soo Line**

A redevelopment project is currently under consideration for the former Soo Line Property located adjacent to Dewey Street. If the current development proposal is approved, the City would need to create a TIF District in order to pay for the public facility costs

**1997 Budget Proposal**

As indicated above, there are no appropriations for the Soo Line TIF District in the CIP. At Council's direction, a Project Plan will be prepared to explore the feasibility of providing public improvements in this area through tax increments. Appropriations will be approved with the Project Plan.

**Redevelopment/Wood Motor Site**

This site is currently used for parking. As of this writing, no action has been initiated to make this parcel available for development.

**1997 Budget Proposal**

There is no appropriation for the development of this site in the 1997 budget.

**Recycling Costs - After State Funding Runs Out**

It appears that state funding for recycling may end in the next few years. If this should occur, Eau Claire County will probably look to local government to fund the ongoing cost of the recycling program. Although this may be a future issue for City Council, it is too early to tell the potential cost or potential alternatives.

**1997 Budget Proposal**

There is no appropriation for a recycling program in the 1997 budget.

**Rebuilding Residential Streets**

Each year, we attempt to replace about 9 to 10 miles of our existing city street system. Some of the street replacements involve replacement of arterial roadways, while most of the street replacement projects are in residential areas. Given the fact that we

currently have about 300 miles of streets in the city, our current replacement schedule would indicate that we could completely replace our street system every 30 years.

The 1995 budget changed the percent of the special assessment program that is levied to property owners. This change in the policy where the average residential property owner pays 90% of the cost of construction, has allowed us to respond to request for street improvements without placing the burden on the general taxpayer. The city is able to replace residential streets whenever we receive petitions requesting street replacement. We are finding some areas where property owners do not want improvements, no matter how bad the street conditions, if they will be special assessed for the improvements. In the future, City Council may be faced with initiating some reconstruction projects in order to get existing streets improved in areas where the property owners are unwilling to pay or petition for the improvements. This will be a difficult process!

### **1997 Budget Proposal**

The city-wide streets program and related special assessment bond financing have been increased to over \$2 million in each year of the CIP to more closely reflect the level of activity the city has experienced since the changed assessment policy went into effect. In addition, the streets program provides for an average of over \$1.5 million per year in other street projects. The 1997 - 2001 CIP also proposes a more aggressive bituminous overlay program and a concrete joint repair program for the upgrading of the city's street system.

### **Industrial Development**

Since 1991, the City Council has made significant funding commitments to a number of development organizations for the purpose of promoting overall economic development of the Eau Claire area. Although these past efforts have paid off, I believe that it is important to continue our programs and commitment to economic development.

Our current economic development programs and development corporations appear to be well funded. Gateway Industrial Park Corporation is well financed through available balances and loan funding committed by the city and NSP.

As far as the city's commitment to other Industrial development agencies, I believe that our funding commitment to the IDC will be stable over the next 5 to 10 years. We may see some inflationary changes, but overall, I believe that our current level of effort is appropriate. I also see funding for Momentum Chippewa Valley being fairly stable. However, I believe that we may see increased needs in the operation of the Incubation Center. I am not sure what this will mean in terms of funding.

It would appear that for the next 5 to 10 years we will be in good shape for developed industrial land. Perhaps the more pressing issue will be the types of industrial land that we will have. Certainly, to this point in time, we have been able to offer three types of industrial parks to our prospects. The Chippewa Valley Industrial Park is a low amenity park and provides sites for almost any type of industrial use. The Gateway West Park is a higher amenity park with limits and restrictions of some activities and outdoor storage. Sky Park Industrial Center requires the highest level of amenities and restricts certain uses and outdoor storage. Based on current usage trends, we may find that available land in the Chippewa Valley Industrial Park and Skypark will be used up in the next 7 to 10 years. This means that the additional industrial land in the Gateway West area will need to meet the needs of a larger range of users. This could be a problem.

### **1997 Budget Proposal**

The 1997 budget includes the annual appropriations to the IDC, the Incubation Center and Momentum Chippewa Valley in the amount of \$115,000, \$15,000 and \$24,500, respectively.

Although not specifically included in the budget, Council has directed the development of a Project Plan for TIF District #6 on the City's northeast side.

This TIF District will provide utilities to approximately another 60 acres of industrial development and will position the potential extension of city services to serve a far larger northeast area.

TIF District #5 will extend utilities into the Gateway Northwest Business Park providing for development of an additional 180 acres in this industrial area.

### **Senior Citizens Center**

The existing Senior Central facility has substantial structural problems. Problems also exist with space and availability of parking. The existing facility needs replacing. The city has acquired a site at the northwest corner of Bellinger and Madison Streets for construction of a new facility. A fund raising effort is currently underway to raise funds for construction of a new facility. Senior Central broke ground on a new facility in October 1996. The project is underway and expected to be completed in 1997.

#### **1997 Budget Proposal**

The budget allocation reflects an agreement with the county to fund Senior Central at \$40,000 per year, to be annually adjusted for inflation. Senior Central has also requested an additional \$50,000 appropriation from CDBG funds to complete the construction financing. This appropriation will be considered during the CDBG public hearing process.

### **Transit System/Declining Federal Aids**

Under our current operating system, the city funds about \$475,000 per year through the use of tax dollars. We could see the local tax support rise to about \$860,000 by the year 2000 because of declines in federal funding. It's too early to tell if the state will pick up a larger portion of transit costs if we have a decline in federal aids. With state funding problems, I would guess that it is unlikely that the state will pick up all of the federal portion.

In early August, the Transit Commission delivered a report to City Council recommending continuation of the Transit service and requesting that the city proceed with the acquisition of new buses as soon as possible. In addition, the Commission recommended that City Council consider an expansion of the routes and an expansion of the system's evening hours.

#### **1997 Budget Proposal**

General Fund support for Transit operations is budgeted at \$502,000. It is anticipated that 8 new buses will be ordered in 1997. The 20% local match will be provided through a \$160,000 General Fund transfer and \$200,000 from the Transit Utility working capital balance.

It is estimated that the Transit Utility will have a remaining working capital balance of \$140,000 to use as a one-time funding source for service changes that may be desirable in 1997. However, any use of these funds will require a direct appropriation by City Council.

## **For the Future**

Our community has many diverse interests which are reflected through citizen groups and organizations that have certain expectations of local government. As City Council struggles to meet the needs of these constituents, it is important to recognize that these "new" issues or concerns should always be measured against our recurring commitment to the present program of municipal services. As we plan for the future, we must do so in a way which will insure that basic municipal services remain available to our citizens. Listed below is a list of issues that may confront this community over the next ten years.

### **General Fund Revenues**

- Property Tax Rates - Will continue to increase/One of the major contributing reasons is the decline in state aids
- Tax Base Growth - Projected to continue to show good growth/not enough to offset additional costs and impact of loss in state aids
- Shared Revenues - These aids, which make up about 40% of the general fund revenues, are expected to continue to decline/estimated to lose up to 5% per year (approx. \$500,000 per year)
- Fees & Charges - Small percent of revenues/expected to grow in the 2% to 3% range/when netted against declining General Fund special assessments, the effect is break-even

### **General Fund Operating Costs**

- Wages and Benefits - Annual increase will be in CPI range/
  - increasing service area/increased personnel demands
- Operational Costs - The base costs are estimated to increase 2 to 3 % annually
  - We will see increased pressure for additional staffing as the city grows

- New debt of \$1.5 million annually will cost about \$150,000 in new annual debt service costs. This is included in the base budget projections.

- Transit Subsidy
- Will continue to increase each year as we lose federal aids. Over the next five years, the subsidy could double from its current level.

I look forward to working with the City Council as you review the 1997 Recommended Program of Services and the 1997-2001 Capital Improvement Plan.

Respectively submitted,



Don T. Norrell  
City Manager



# **BUDGET SUPPLEMENT**

## **SUMMARY OF 1997 BUDGET RECOMMENDATIONS**

- BASE BUDGET**
  - SERVICE LEVEL CHANGES**
  - PERSONNEL CHANGES**
- 

## **SUMMARY OF CHANGES TO THE 1995 & 1996 BUDGETS**

**SUMMARY OF 1997 BUDGET  
RECOMMENDATIONS**

# 1997 Budget Recommendations to City Council

<b>Tax Rate Summary</b>
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Presented for your review are the proposed tax rate changes in the total recommended 1997 budget. These tax rates are presented using two methods. The first method is the assessed value method which is the traditional tax rate presentation by the city.

The second method of presentation is the equalized basis method used by the other taxing entities. This method is based on market value and is used by the county, CVTC and school district when computing their tax rates for budget presentation. The city is presenting the tax rate based on this method so that the press and other interested parties can compare city rate changes with changes proposed by other taxing entities. The 1997 equalized value tax rate for the combined city, library and health department budgets is projected to decrease by 1.6% in the 1997 budget.

**Assessed Value Tax Rate - Total Budget**

	<u>1996</u>	<u>1997</u>	
City/General Fund	\$5.342	\$5.836	
Library	.943	.929	
Health	<u>.634</u>	<u>.632</u>	
Total City Assessed Value			
Tax Rate	<u>\$6.919</u>	<u>\$7.397</u>	<u>6.9%</u>

The total recommended tax increase of 6.9% will result in the owner of a \$75,000 home paying \$36 more per year in city taxes. However, this same homeowner is expected to see a decrease in his or her overall property tax bill in the range of \$150 - \$250 as a result of increased state funding for school districts.

### Equalized Value Tax Rate

	<u>1996</u>	<u>1997</u>	
City/General Fund	\$5.239	\$5.265	
Library	.923	.838	
Health	<u>.620</u>	<u>.570</u>	
Total City Equalized Value			
Tax Rate	<u>\$6.782</u>	<u>\$6.673</u>	<u>(1.6)%</u>

Operating cost increases for the General Fund total budget, the Library and the Health Department are:

	<u>1997</u>
	<u>% Incr.</u>
City/General Fund	3.9
Library	2.7
Health	1.9

### City / General Fund Operations

The recommended budget for General Fund operations is divided into a Base Budget Recommendation and a Service Level Change Recommendation.

The Base Budget Recommendation (the budget document as submitted) is the proposed funding to maintain existing city service operations. The increase in costs to maintain existing services is 2.7% in fiscal year 1997. However, because of the loss in shared revenues, the tax rate will need to be increased by 4.9% to fund the additional operating costs for existing operations.

The Service Level Change Recommendations will fund new personnel. The addition of ten and a half personnel will cost an extra \$394,000 and will increase the operating budget by another 1.2% (over the 2.7% for base operations). In addition, the tax rate impact of this change will require an additional tax increase of 4.3% (over the 4.9% increase for base operations).

## Base Budget / Continuation of Existing Service Programs

Some of the notable changes and recommendations in the 1997 budget are as follows:

- 1) A decrease in state aids in excess of \$500,000 is projected.
- 2) An overall operating budget increase of 3.9% is projected.
  - Base Budget 2.7%
  - Service Level Change 1.2%
- 3) Addition of one school liaison officer. This program was approved in a previous budget.
- 4) Recommended funding reserve of \$1.3 million for acquisition of land needed for green space and storm water detention areas.
- 5) Recommended design funding for construction of a northwest area fire station to replace fire station #9. This project is proposed to be a cooperative project (fire station/classrooms/training facility) with the CVTC in 1998.
- 6) Funding for the continuation of the current transit system operations.
- 7) Funding for the replacement of eight transit buses with 80% federal funds and 20% city funds.
- 8) Recommendation for creation of a storm water utility in 1997.
- 9) Recommended approval for the creation of a TIF District in the downtown area to pay for the development of a new two level parking ramp and riverfront improvements.
- 10) Major renovation of the water treatment plant.
- 11) Recommended implementation of a phosphorus removal system at the sewage treatment plant.
- 12) Recommended funding to improve/expand the city's trail system on the former railroad right-of-way from Dewey Street north to Seymour Road.

- 13) Funding to continue operating support for the downtown development corporation.
- 14) Bonding in the following amounts is proposed in 1997:
 

Streets	\$1.5 million
Street Special Assessment Bonds	\$2.1 million
Water and Sewer Utility	\$4.5 million
Storm Sewer General Obligation Bonds	\$1.1 million
Tax Incremental Financing District Bonds	\$1.9 million

**Service Level Changes Recommended**

In addition to the continuation of our base service programs, I am recommending that the City Council consider the addition of 9 1/2 full-time positions in the General Fund. The cost of adding this additional staff is \$394,000 and will require a tax rate increase of 4.3%. I am also recommending a limited term economic development assistant position. Attached is a memorandum which provides additional details on the rationale for the personnel additions. *Please note that the impact of these recommended budget additions have not been included in your base budget document (large budget detail) at this time!*

**Personnel Additions Recommended / 1997 Budget**

**General Fund (Total \$394,000)**

- 1) Staff is recommending that the City Council set aside an allocation for eight new police officers, if a federal grant is unavailable by March 1. The proposal includes vehicles, uniforms and operating gear for the additional police officers. This funding set aside would require formal action by City Council prior to a final commitment. (Appropriation \$325,000)
- 2) Addition of a staff attorney position. (Appropriation \$57,000)
- 3) Addition of a part-time computer technician position for computer hardware and software support. (Appropriation \$12,000)

**Economic Development Fund (Appropriation \$35,000)**

- 4) Addition of a limited-term economic development specialist position to provide assistance for the downtown development revitalization effort.

**See the Personnel Changes Section for More Detail**

**DETAIL OF  
RECOMMENDED  
PERSONNEL CHANGES**

October 21, 1996

To: City Council

From: City Manager

Subject: 1997 Budget/Proposed Personnel Additions

As City Council is aware, there has been considerable discussion about the need to add additional personnel to our work force. The following is a list of new personnel requests received from all city departments. Of these total requests, I am recommending the addition of 11 1/2 full-time positions in the 1997 budget.

**Recommended Positions**

- Base Budget	General Fund	School Liaison Officer	1
- Service Change Budget	General Fund	Police Patrol Officers	8
- Service Change budget	General Fund	Staff Attorney	1
- Service Change Budget	General Fund	Computer Technician	<u>.5</u>
			10.5
- Service Change Budget	Econ. Dev. Fund	Econ. Dev. Specialist	<u>1</u>
Total new 1997 positions			<u>11.5</u>

**Police Department's Request for 16 Additional Personnel**

**Recommendation**

I am recommending the addition of eight new patrol officers and one school liaison officer. (The school liaison officer position was approved in a previous budget action, and funding is included in the base budget.)

The 1997 cost for this budget change is approximately \$325,000. Of this total, \$288,000 is for wage and benefit costs and \$37,000 for vehicle and equipment charges.

**Rationale / Discussion**

In a presentation earlier this year by the Police Chief, he provided statistics on the



manpower levels in a number of cities, some in Wisconsin and some in other parts of the nation. The 1997 budget request from the department was based on these statistics and the request was to add an additional 16 police officers. I do not take exception to the statistics presented by the police department, but I do feel that some additional "weeding out" of the statistical information is necessary.

I believe that there are a number of characteristics that make Eau Claire similar to cities surveyed.

### **Characteristics Similar to Eau Claire**

- Cities that are central cities (as opposed to suburbs close to major metropolitan areas).
- Cities that are university communities (similar to the size of UW-EC).
- Cities that are in the 50,000 to 70,000 population range.
- Cities in Wisconsin that have similar population demographics.

Using the above criteria, the five cities that I find most similar to Eau Claire are Appleton, Janesville, Oshkosh, La Crosse and Sheboygan. Attached for your review is a report that compares the number of officers in these five cities with Eau Claire's.

Does our city have a need for additional police personnel? I believe that there is a need for more patrol officers. As we look to determine the cause for the increased need for personnel, we find a number of factors that are creating this problem.

We are seeing more calls for service. Over the course of a year, we normally experience times involving major incidents and events when there are simply not enough personnel to respond to all of the service calls we receive. However, I also believe that other factors are adding to our staffing problems. We are seeing an increased need for manpower because many of our officers today do not want to work overtime. On many of our scheduled shifts, officers are held over to assist when we have high case loads and also spend a great deal of time in courtrooms and training. In addition, there is also considerable concern in the employee ranks that vacation and other leave is becoming increasingly difficult to schedule. Based on these factors, along with the continuous growth of this community over the past couple of years, I believe there is a need for additional staffing.

Based on our community growth and expansion, I am recommending the addition of eight patrol officers to our work force. As part of this recommendation, I believe that the city should increase the number of police patrol districts from seven to eight. Even though we have been a relatively safe community in past years, when compared to our peer group, we are beginning to experience criminal activity brought on by a larger and more diverse population base. This increased activity in all areas of the city makes it more difficult for our officers to handle the case load being generated in the seven patrol districts. In addition, we have also seen a very substantial geographic growth of the city over the past five years, which also justifies a serious look at increasing the number of police patrol districts from seven to eight.

As the City Council is aware, the city has applied for a grant that is projected to pay about half of the cost of additional police officers for a period of three years. However, after 3 years, the city taxpayer will be required to absorb the entire cost of the added police officers. I am recommending that City Council set aside funding for the eight police officer positions. If we are not notified of the grant award by March 1, City Council will have the resources set aside to consider the addition of eight new patrol officers. If the city is fortunate enough to secure grant funding for three years for the eight police officer positions recommended in the budget, I hope that City Council will consider redirecting additional resources to the street improvement program (for a three-year period) where we currently have arterial street reconstruction needs that exceed our resources. If the grant is received, we will need this budget allocation after three years to pay for 100% of the salary cost of the new officers.

### **Fire Department's Request for 7 Additional Firefighters** **(18 over next three years)**

#### **Recommendation**

No change in staff levels is recommended

#### **Rationale / Discussion**

The Fire Department submitted a budget request to change the way that some of our fire stations are staffed. The chief has recommended that additional firefighters be added over the next three years (7 in 1997, 7 in 1998 and 4 in 1999). This proposal would increase the level of personnel in fire stations that presently have combination companies (fire and emergency medical services (EMS) housed in the same station). This change would provide two additional personnel (per shift) at each of the three

combination fire stations which operate both fire and EMS.

The rationale for this change is that our most frequent emergency calls are EMS calls. When this type of call comes into a combination company, the ambulance unit is dispatched from the station and there is not enough manpower available to respond from the same station if a fire call is received. Therefore, in situations where a combination company ambulance unit is responding to a service call, fire units from other stations must be dispatched to provide the necessary fire coverage.

I agree that fully staffing the combination companies would provide a higher level of fire service in the community. However, because of our severe current and future fiscal constraints, I cannot recommend this service change in the 1997 budget. As I look to the future, I believe that we will continue to see the need expressed for additional fire coverage because of our community growth and geographic expansion. As City Council is aware, we are already considering the need for a relocation of a fire station to the city's northwest area in order to meet some of the expansion needs. It is my opinion that the expressed need for additional firefighters is linked to the increased demand in EMS services. If we add eighteen new firefighters over the next three years, in order to fully staff all of the combination companies where we provide both fire support and EMS, we will increase operating costs by over \$800,000 annually. Before considering such a significant and costly change in our operations, I am recommending that a listing of other possible service delivery options be developed by the fire department and that these options be presented to City Council for discussion. This will allow all interested parties the ability to hear the pros and cons of service delivery alternatives that may be available for EMS and fire services.

The fire department also submitted a request to increase the number of paramedic certified firefighters. The Fire Chief is recommending that the nine person crew on ambulance #5 be upgraded to a paramedic level. Presently, our three ambulance units are staffed with EMT-I certified employees and we run a separate intercept paramedic unit staffed by nine paramedic certified employees. The implementation of this recommendation will start a process of change over from a intercept paramedic unit to a full paramedic EMS operation.

I believe that the proposed change in the paramedic service may improve service throughout the community. However, I don't know if there are other acceptable community alternatives to provide this service at a lesser cost to the taxpayer. Before we take this step, I would recommend that we examine possible service delivery alternatives and determine what provides the best cost/benefit for our community. I am

not recommending this change in the paramedic service levels at this time and have not included funding in the 1997 budget recommendation.

I have no doubt that the City Council will hear from a number of supporters of this program. You will most likely hear that the program should be expanded and that there is only a small cost associated with this proposed expansion. In addition, there is some thought that the fees for the paramedic response could be increased to offset this cost. I believe that these are relevant issues, but they do not offset the need to stop and examine what is in the best interest of the taxpayer before moving to an expansion of the EMS program.

### **Administrative Operations' Request for 8 New Full-Time & Various Part-time Positions**

#### **Recommendation**

Addition of a staff attorney

Addition of a part-time computer technician position

Addition of a limited-term economic development position

#### **Rationale / Discussion**

In the City Council's budget planning worksession, we discussed the need for additional city personnel throughout the city organization. In the 1997 budget, we had requests from many service areas for new personnel. These requests, if funded, would cost over \$357,000 annually. I am recommending the addition of two full-time positions, and one part-time position in the 1997 budget. For your review, I have attached a brief outline of the recommended positions and the rationale for the recommendation.

#### **Staff Attorney**

I am recommending the addition of a staff attorney. Over the past twenty years, the city has had two staff attorneys. During this time frame, the operating environment has changed dramatically. We are seeing a greater incidence of lawsuits. City code violations are taking a great deal of time and are becoming increasingly difficult to resolve because of the number of agencies involved. Labor grievances are more frequent and take a great deal of preparation time. The number of citations issued by police officers continues to increase. We are finding people are more and more willing to ask for jury trials. Additional information on this proposed position will be presented to the City Council at one of the budget review worksessions.

### **Part-time Computer Technician**

I am recommending the addition of additional part-time hours for a computer technician position. In the past four years, the city's networks and personal computers have doubled. Every department has become increasingly dependent upon its computer applications to manage the daily workload. The MIS Department's ability to respond to both hardware and software service needs has become very limited. The additional hours are proposed to provide basic support for daily computer functions.

### **Limited Term Economic Development Position (3 years)**

The next three years will be an important time in the redevelopment of the downtown area. As City Council is aware, the city has been involved in assisting with the establishment of a new development corporation in the downtown area. Throughout this process, the City Council has been very supportive of working with business owners and tenants in the downtown. However, the city support for this effort has been directed towards helping the business community find ways to help themselves grow and prosper. It has been City Council's directive that this must be a partnership effort between the city and the business community with the business community taking the lead to make things happen.

I believe that the new downtown corporations will be hiring a new executive director in the near future. The role of this new position will need to be determined by the boards of directors of these corporations. I would hope that this new executive director position will take a proactive role in the redevelopment of the downtown area.

In order to assist this new executive director with redevelopment efforts, I am recommending that we make some temporary changes in the city's economic development staffing. At the current time, the city's economic development specialist, Mr. Schatz, works with both existing local companies and new companies considering the Eau Claire area. Mr. Schatz has been successful in past years in locating some start-up companies in the downtown area. Although our staff attempts to find locations in the downtown area for businesses, we find that it is sometimes very difficult to know the details of building space available and which owners may be willing to make investments in order to encourage a prospect to locate in the downtown area. Potential downtown owners or tenants may need to have financial packages developed to assist local banking community and business development programs. In addition, we find there is a real need to assist building owners or developers in the downtown area to assist them as they work through parking and city and state code issues.

I am recommending that the City Council authorize the hiring of a three-year limited term employee to assist with our economic development efforts. The funding for this position would come from the city's economic development fund. If approved, I would ask that Mr. Schatz add downtown economic development as a major focus of his activities over the next three years and to find ways to assist and encourage owners and tenants to invest in the downtown area. The additional staff support, provided through this recommendation, will allow our city economic staff to make downtown development a priority while continuing with overall industrial development.

<b>Analysis of Police Department Staffing / Uniformed Officers</b> (Developed for the 1997 City Budget)
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**Population and Manpower Statistics / Total Uniformed Personnel**

*Information for this analysis was obtained from two sources. The population numbers are estimated 1996 numbers provided by the Wisconsin Department of Administration. The total uniformed personnel numbers were taken from the 1996 budget summaries of each of the listed cities.*

	<u>Population</u>	<u>Total Uniformed Personnel (1996)</u>	<u>Uniformed Officers Per 1,000 Population</u>	<u>As Proposed / 1997 Budget</u>	
				<u>Uniformed Personnel</u>	<u>Per 1,000 Population</u>
Eau Claire	59,383	86	1.45	95	1.60
				(8 patrol and 1 school liaison)	
Appleton	69,103	100	1.45		
Janesville	57,928	91	1.57		
Oshkosh	60,240	91	1.51		
La Crosse	51,942	92	1.77		
Sheboygan	50,763	90	1.77		
Average / Other Cities	57,995	92.8	1.60		
	<u>Low</u>	<u>High</u>	<u>Average</u>		
Officers per 1,000 pop.	1.45	1.77	1.60		

<b>Analysis of Police Department Staffing / Uniformed Officers</b> (Developed for the 1997 City Budget)
--

**What percent of the city's total uniformed officers are assigned to patrol?**

*Information for this analysis was obtained from survey information obtained by the police department directly from the listed cities.*

	Personnel Assigned <u>To Patrol</u>	Total Uniformed <u>Personnel</u>	Percent Assigned to <u>Patrol</u>	<u>As Proposed / 1997 Budget</u>		
				<u>Patrol</u>	Total <u>Uniformed</u>	Percent on <u>Patrol</u>
Eau Claire	58	86	67%	66	95	69%
				(8 patrol and 1 school liaison)		
Appleton	68	100	68%			
Janesville	72	91	79%			
Oshkosh	65	91	71%			
La Crosse	69	92	75%			
Sheboygan	68	90	76%			
Average / Other Cities	68	92	74%			

**Crime Statistics Per Thousand Population**

*The crime index statistics used in this analysis were obtained through the Wisconsin Office of Justice and represents the crime index per 1,000 population for year 1994. Crime index offences are murder and non-negligent manslaughter, forcible rape, aggravated assault, burglary, theft, motor vehicle theft and arson.*

	<u>Population</u>	Crime Index <u>per 1,000</u>	Uniformed Officers <u>per 1,000</u>
Eau Claire	59,383	50.70	1.45
Appleton	69,103	33.88	1.45
Janesville	57,928	58.18	1.57
Oshkosh	60,240	55.10	1.51
La Crosse	51,942	58.39	1.77
Sheboygan	50,763	51.65	1.77
Average / Other Cities	57,995	51.44	1.60



**Analysis of Police Department Staffing / Uniformed Officers**  
(Developed for the 1997 City Budget)

**Patrol Districts / Square Miles**

*The information on square miles and number of patrol districts was obtained in a survey conducted by the police department in 1996.*

	<u>Sq. Miles</u>	<u>Patrol Districts</u>	<u>Sq. Miles Per District</u>	<u>As Proposed / 1997 Budget</u>	
				<u>Patrol Districts</u>	<u>Sq. Miles Per District</u>
Eau Claire	31.16	7	4.45	8	3.90
Appleton	19.79	3	6.60		
Janesville	26.17	8	3.27		
Oshkosh	22.14	6	3.69		
La Crosse	22.00	7	3.14		
Sheboygan	13.99	6	2.33		
Average / Other Cities	20.82	6	3.81		

**Summary**

I am recommending the addition of 8 police patrol officers and one school liaison officer in the 1997 budget. The addition of these officers will allow for the creation of one patrol district, increasing the overall number of districts from 7 to 8. This new patrol district will take about 5 officers to staff on a 24 hour per day basis.

Based on this recommended staffing level, Eau Claire will compare as follows:

- Eau Claire will have 1.6 officers per 1,000 population. The average for comparable cities is 1.6 per 1,000.
- Appleton will have fewer officers
- Janesville will have fewer officers
- Oshkosh will have fewer officers
- La Crosse will have more officers
- Sheboygan will have more officers

Eau Claire will have eight patrol districts with an average coverage area of 3.9 miles.

- The average area for comparable cities is 3.81.

Eau Claire will have 69% of its total uniformed personnel assigned to patrol.

- The average for other comparable cities is 74%.

In 1994, Eau Claire had a crime index per 1,000 population of 50.7.

- The average for comparable cities was 51.44.

**SUMMARY OF CHANGES TO THE  
1995 & 1996 BUDGETS**

## 1996 BUDGET SUMMARY

ACTION PROPOSED	ACTION IMPLEMENTED																					
<ul style="list-style-type: none"> <li>◆ Reduce permanent personnel budget by \$280,000.</li>   <li>◆ No new general tax supported debt in 1996. New debt supported by the levy is capped at \$1.5M per year through 2000.</li>   <li>◆ Support Downtown Redevelopment.</li>   <li>◆ School Liaison Program.</li>   <li>◆ Add one full-time and 2 part-time telecommunicators.</li>   <li>◆ Consider Transit Issues.</li> </ul>	<ul style="list-style-type: none"> <li>◆ The following staffing changes will be implemented by the end of 1996.</li>   <div style="text-align: right; margin-left: 40px;"> <p><u>Savings</u></p> <table style="margin-left: 20px;"> <tr> <td style="padding-right: 10px;">.4</td> <td>Assessor position .....</td> <td style="text-align: right;">\$ 22,000</td> </tr> <tr> <td>1.0</td> <td>Public Works Streets ..</td> <td style="text-align: right;">\$ 58,000</td> </tr> <tr> <td>1.0</td> <td>Cemetery Sexton .....</td> <td style="text-align: right;">\$ 45,000</td> </tr> <tr> <td>1.0</td> <td>Police Captain .....</td> <td style="text-align: right;">\$ 76,000</td> </tr> <tr> <td>1.0</td> <td>Fire Captain .....</td> <td style="text-align: right;">\$ 63,000</td> </tr> <tr> <td style="border-top: 1px solid black;">4.4</td> <td style="border-top: 1px solid black;">Reclassifications .....</td> <td style="border-top: 1px solid black; text-align: right;">\$ 16,000</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right; border-top: 1px solid black;">\$280,000</td> </tr> </table> </div>   <li>◆ Available working capital funds of \$1.2M plus \$350,000 from the sale of Dells Dam provided funding for the Streets program, in lieu of new debt. This resulted in 1996 debt service savings of approximately \$150,000 per year for 20 years.</li>   <li>◆ A reserve of \$350,000 was established in the Economic Development Fund to support a City Center Development Corporation.</li>   <li>◆ One school liaison officer will be added each year for three years. In 1996 the second officer will be added under this program. The program is funded 50-50 by the City and the School District.</li>   <li>◆ These positions have been added in 1996, funded 70% by the County.</li>   <li>◆ The Transit Commission is seeking community input through surveys and public hearings.</li> </ul>	.4	Assessor position .....	\$ 22,000	1.0	Public Works Streets ..	\$ 58,000	1.0	Cemetery Sexton .....	\$ 45,000	1.0	Police Captain .....	\$ 76,000	1.0	Fire Captain .....	\$ 63,000	4.4	Reclassifications .....	\$ 16,000			\$280,000
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4.4	Reclassifications .....	\$ 16,000																				
		\$280,000																				

## 1995 BUDGET SUMMARY

ACTION PROPOSED	ACTION IMPLEMENTED																											
<p>◆ Cut 16.5 positions to decrease operating costs by over \$400,000 per year.</p>	<p>◆ The following positions were eliminated through a combination of early retirement, attrition, and lay-offs.</p> <table style="margin-left: 40px; border-collapse: collapse;"> <thead> <tr> <th colspan="2"></th> <th style="text-align: right;"><u>Savings</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">2.5</td> <td>Clerical positions in Finance, including Clerk's office .....</td> <td style="text-align: right;">\$ 46,000</td> </tr> <tr> <td style="text-align: right;">1.0</td> <td>Human Resources/ Risk Mgt. restructuring .....</td> <td style="text-align: right;">\$ 25,000</td> </tr> <tr> <td style="text-align: right;">8.0</td> <td>Public Works Supervisor &amp; labor pool ....</td> <td style="text-align: right;">\$255,000</td> </tr> <tr> <td style="text-align: right;">1.0</td> <td>Parks &amp; Rec. labor pool .....</td> <td style="text-align: right;">\$ 15,000</td> </tr> <tr> <td style="text-align: right;">2.0</td> <td>Animal Control Officers .....</td> <td style="text-align: right;">\$ 79,000</td> </tr> <tr> <td style="text-align: right;">2.0</td> <td>Parking Monitors .....</td> <td style="text-align: right;">\$ 55,000</td> </tr> <tr> <td style="text-align: right;">---</td> <td>Less: Community Service Officers Program .....</td> <td style="text-align: right;">(\$ 75,000)</td> </tr> <tr> <td style="text-align: right; border-top: 1px solid black;">16.5</td> <td></td> <td style="text-align: right; border-top: 1px solid black;">\$400,000</td> </tr> </tbody> </table>			<u>Savings</u>	2.5	Clerical positions in Finance, including Clerk's office .....	\$ 46,000	1.0	Human Resources/ Risk Mgt. restructuring .....	\$ 25,000	8.0	Public Works Supervisor & labor pool ....	\$255,000	1.0	Parks & Rec. labor pool .....	\$ 15,000	2.0	Animal Control Officers .....	\$ 79,000	2.0	Parking Monitors .....	\$ 55,000	---	Less: Community Service Officers Program .....	(\$ 75,000)	16.5		\$400,000
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---	Less: Community Service Officers Program .....	(\$ 75,000)																										
16.5		\$400,000																										
<p>◆ Revise Special Assessment Policy.</p>	<p>◆ The Special Assessments Policy was revised to recover approximately 90% of the cost of street reconstruction. Bond issues are to be sold with ten-year maturities to match the debt service with the special assessment revenue. The revised program enabled the City to increase the level of special assessment street work from \$1M to approximately \$3M per year. The total streets program increased from \$2.7M to \$4.7M in 1995, and from \$3.7M to \$5.1M in 1996.</p>																											

## 1995 BUDGET SUMMARY

ACTION PROPOSED	ACTION IMPLEMENTED
<ul style="list-style-type: none"> <li>◆ Limit General Obligation Bond issues.</li> </ul>	<ul style="list-style-type: none"> <li>◆ General Obligation Bond issues were capped in the 5-year Capital Improvement Plan at an average of \$1.5M per year. This limits the increase in new debt service to about \$150,000 and the debt service requirement levels out after 20 years.</li> </ul>
<ul style="list-style-type: none"> <li>◆ Change cost of fire protection from general fund to water utility.</li> </ul>	<ul style="list-style-type: none"> <li>◆ The cost of fire protection has been billed directly to water customers. The 1995 savings of \$398,500 were transferred directly to the streets program to reduce the general obligation bonding requirement. Full year savings resulting from this change are approximately \$800,000.</li> </ul>
<ul style="list-style-type: none"> <li>◆ Establish a Park Reserve Fund.</li> </ul>	<ul style="list-style-type: none"> <li>◆ A reserve fund for park improvement was established beginning in 1997 by designating \$100,000 from the General Fund and \$100,000 from the Community Enhancement Fund (room tax allocation) to be augmented by donations and grants. The program has been implemented early by a \$64,000 room tax allocation and a \$100,000 General Fund allocation in 1996.</li> </ul>
<ul style="list-style-type: none"> <li>◆ Develop proposals for storm water utility for implementation in 1997.</li> </ul>	<ul style="list-style-type: none"> <li>◆ Consideration of a storm water utility will begin in 1996 with an overview of the program in August.</li> </ul>
<ul style="list-style-type: none"> <li>◆ Reduce the Wellness Program.</li> </ul>	<ul style="list-style-type: none"> <li>◆ The Wellness Program compensation was reduced by 50% for a General Fund savings of \$30,000 in 1995, and \$60,000, thereafter.</li> </ul>

## **BUDGET OVERVIEW**

The Budget Financial Summary gives the reader a preview of highlights and trends in the 1997 Budget. Pertinent statistical information is included in the following sections to complement and expand on the summarized data.

## BUDGET OVERVIEW

Services provided by the City are classified by function for financial reporting purposes. Each major function is accounted for in a separate fund with unique revenue and expense budgets. In 1997, there are 22 operating funds with a combined expenditure budget of \$59,497,800. In addition to the appropriation for operating needs, \$19,301,300 is proposed for construction of capital facilities such as streets, storm sewers, and utilities. The combined 1997 appropriation for all City funds is \$78,799,100. The following sections highlight anticipated revenues and expenditures and identify significant issues related to each.

### REVENUES

Revenues necessary to fund the various activities of the City are derived from many sources. Most revenues are associated with a specific activity and are matched with the cost of providing a particular service. In some instances, activity-specific revenues are inadequate to provide for a needed service and a subsidy may be provided from another fund. All operating funds are set up as separate accounting entities and are budgeted annually. Within each of these operating funds, revenues are projected in specific categories based on historical averages and changes in economic trends.

#### SUMMARY OF REVENUES BY FUND

	<u>1996 Budget</u>	<u>1997 Budget</u>	<u>% Change</u>
General Fund	\$29,899,140	\$30,948,600	3.5%
Cemetery Maintenance	385,780	343,800	(10.9)%
Hazardous Materials Response	0	181,200	n/a
Community Dev. Block Grant	1,254,800	1,253,200	(0.1)%
Economic Development	757,900	646,000	(14.8)%
Community Enhancement	780,500	785,500	0.6%
Public Library	2,145,180	2,205,000	2.8%
City-County Health	2,480,730	2,530,000	2.0%
Debt Service Funds	3,117,500	3,101,100	(0.5)%
Redevelopment Authority	400,000	200,100	(50.0)%
Water Utility	5,131,230	5,552,800	8.2%
Sewer Utility	5,247,430	5,565,600	6.1%
Parking Utility	235,660	225,900	(4.1)%
Public Transit	1,794,850	1,964,100	9.4%
Hobbs Ice Center	332,890	342,400	2.9%
Outdoor Pool	358,000	352,200	(1.6)%
Risk Management	1,546,940	1,685,400	9.0%
Central Equipment	2,316,900	2,351,400	1.5%
Landfill Remediation	450,000	320,000	(28.9)%
Downtown Business District	51,600	51,600	0.0%
West Grand Business District	7,860	11,400	45.0%
Water Street Business District	9,600	10,100	5.2%
Total Revenues	<u>\$58,704,490</u>	<u>\$60,627,400</u>	3.3%



## REVENUE HIGHLIGHTS

Total revenues for all operating funds are projected to increase by 3.3% for 1997 to \$60.6 million. The changes in individual funds are described in detail below.

### 1. Property Taxes

Property taxes are collected from most real and personal property. Tax rates are established each year by dividing the required levy by the assessed value of the property within the City, excluding TID districts. The 1997 Program of Services includes a proposed levy increase of 15.5%. Roughly half of the levy increase will be generated by the increase in assessed valuation. The increase in assessed values is almost exclusively related to new construction and development.

Each year the State provides an estimate of equalized, or market values for the City. This figure includes an inflationary factor in addition to increases for new construction. The State has indicated that the City's equalized property valuation has increased overall 13.7%. Excluding TIF Districts, the equalized value increase is 13.1%. The State's estimate indicates that the City's assessments are currently at 91% of market value as compared to 1995 when the City's assessed value was greater than the State's estimated values. Equalized values are used to equitably distribute the County and School tax levies.

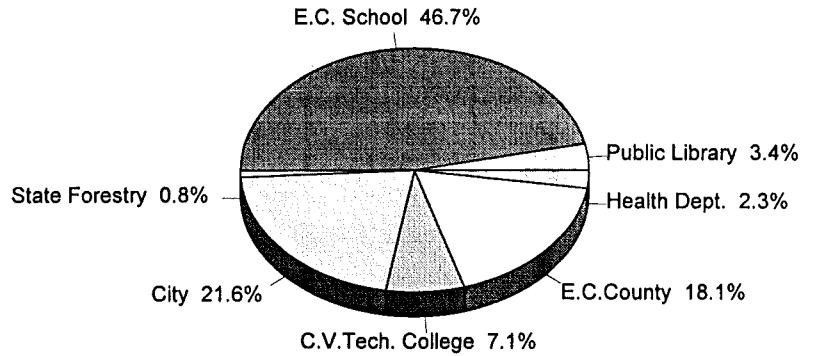
<u>Property in City (w/o TID)</u>	<u>1996</u>	<u>1997</u>	<u>% Change</u>
Equalized value (000's)	\$1,671,390	\$1,890,893	13.1%
Assessed value (000's)	1,631,442	1,707,418	4.7%

### Assessed Value Tax Levy and Rate Information

	<u>1996</u>		<u>1997</u>		<u>Rate Change</u>
	<u>Levy</u>	<u>Rate</u>	<u>Levy</u>	<u>Rate</u>	
<b>Levied by City Government:</b>					
City of Eau Claire	\$8,756,000	5.342	\$10,118,500	5.876	10.0%
Public Library	1,545,820	0.943	1,585,200	0.921	(2.3)%
City-County Health	<u>1,038,580</u>	<u>0.634</u>	<u>1,078,000</u>	<u>0.626</u>	(1.3)%
Total City Government	<u>11,340,400</u>	<u>6.919</u>	<u>12,781,700</u>	<u>7.423</u>	7.3%
<b>Levied by Other Taxing Entities:</b>					
Eau Claire Area School District	27,709,641	16.916	20,887,921	12.673	(25.1)%
CVTC	3,074,955	1.875	3,193,936	1.938	3.4%
Eau Claire County	7,328,883	4.671	8,098,860	4.914	5.2%
State Forestry	<u>330,168</u>	<u>0.204</u>	<u>376,006</u>	<u>.220</u>	7.8%
Total-Other Entities	<u>38,443,647</u>	<u>23.666</u>	<u>32,556,723</u>	<u>19.745</u>	(16.6)%
Gross Tax Rate	49,784,047	30.585	45,338,423	27.168	(11.2)%
Less State Tax Credit	<u>(2,881,112)</u>	<u>(1.779)</u>	<u>(4,229,405)</u>	<u>(2.474)</u>	39.1%
Net Tax Rate - All Taxing Entities	<u>\$46,902,935</u>	<u>28.806</u>	<u>\$41,109,018</u>	<u>24.694</u>	(14.3)%

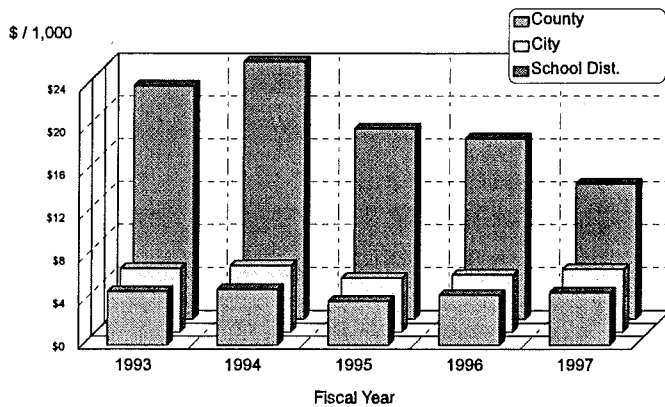
# 1997 TAX RATES

This chart shows the distribution of overlapping taxing districts which affect property owners in the City of Eau Claire.



## COMPARISON OF TAX RATES

(per \$1000 Assessed Value)

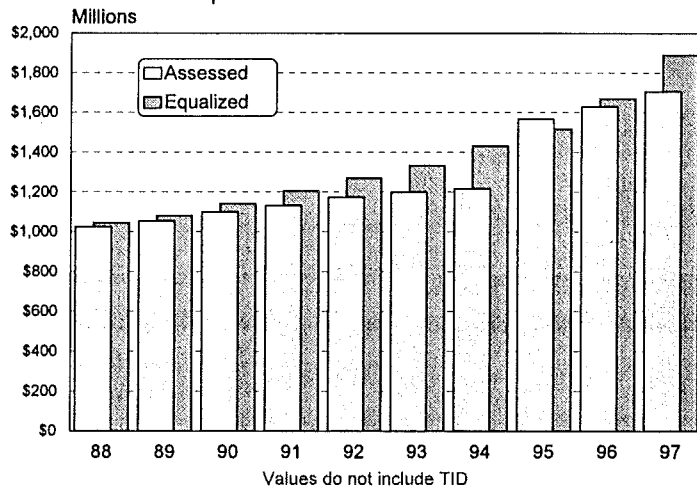


This graph illustrates the tax rate trends for the City, Eau Claire County and Eau Claire School District over the past five years. The School District rates dropped 5.1% in 1996 and 25.1% in 1997.

Equalized values continue to increase more rapidly than assessed values. While assessed values temporarily exceeded equalized values in 1995, this year the assessment has declined to 91% of equalized value.

## GROWTH COMPARISON

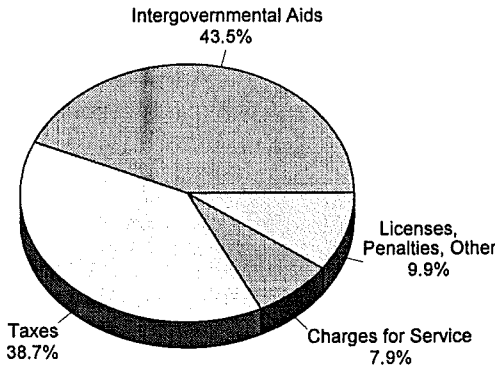
Equalized & Assessed Values



**2. General Fund Revenues**

Two major segments of General fund revenues are state aids and property taxes, which comprise over 82% of the operating revenues. State and federal aid revenue programs account for 43.5% of the General fund budget. This revenue category is projected to decrease 4.2% overall. The primary decrease in this category is the State Shared Revenue Program. Property taxes and special assessments account for 38.7% of the budget. The proposed tax levy for the 1997 budget will increase by 15.5%. Special assessments are expected to decrease by 12.7% in 1997, due to two factors. First, in recent years the City has received higher than expected

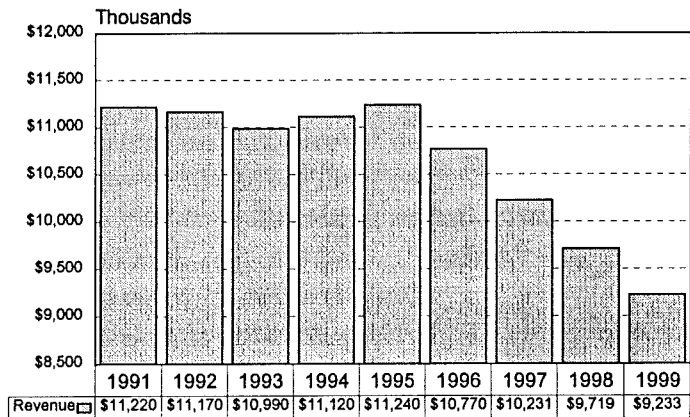
**1997 GENERAL FUND REVENUES**



advance payments of the 10-year assessment installments, reflecting the high volume of sales and refinancing of property. The advance payments reduced the outstanding balance of the future years installments. Second, beginning in 1995, new special assessments are allocated directly to the Debt Service fund to repay the bonds issued to finance the street improvement projects. Only the remaining installments on prior years' assessments are recognized as income in the General fund. This revenue source will be completely phased out over the next eight years.

The State Shared Revenue program has been the City's largest revenue source. In past years, this program has averaged approximately \$11 million. In 1996 the City experienced a dramatic change in this program. The City's share of shared revenue dropped over 4% in 1996 and another 5% in 1997. The State distributes this revenue based primarily on two factors: equalized value per capita and local revenue effort. Simplistically, the State's distribution formula provides more assistance to communities with the lowest equalized value and the highest local revenues. While the local revenue effort has steadily increased, the City's growth in equalized value per capita has exceeded the statewide average resulting in a much lower percentage return on local revenues. The City's ranking relative to other municipalities will be a critical factor in future years, since the formula's effects are

**STATE SHARED REVENUE**



compounded by the fact that the State has not allocated any additional funds to the shared revenue program and may decrease future years' appropriations to balance its budget deficit. As indicated in the graph, the City will likely experience decreases of 5% each year.

### 3. Other General Fund Revenues

The Inspections division has experienced three strong years for building permits, reflecting the record setting new construction in the City.

Ambulance fees are expected to increase from \$328,000 in 1995 to over \$500,000 annually. The increase is due to a 1995 increase in rates, implementation of the paramedic service, and the effectiveness of the new billing procedures.

Interest revenues, while down from the mid-eighties high of \$1.5 million, have stabilized with slightly higher rates than in the recent past. The 1997 General fund projection is approximately \$850,000.

### 4. Revenue Changes in Other Funds

#### Hazardous Materials Response Fund

- The Hazardous Materials Response fund was established in 1996 to account for responses to hazardous materials spills. Revenues are based on an agreement with the Wisconsin Division of Emergency Government to provide emergency response to incidents involving hazardous materials within a 16 county area.

#### Economic Development Fund

- Economic development loan repayments provide the primary source of revenue for this fund. There is a revenue decrease in 1997, reflecting the change resulting from a 1996 one-time allocation to this fund to initiate support for the downtown development group.

#### Public Library

- Due to the growth in the tax base, the tax rate for the Library is projected to decrease by 2.3%.

#### City-County Health Department

- Due to the growth in the tax base, the tax rate for the City-County Health Department is projected to decrease by 1.3%.

### Water Utility

- The PSC has authorized a 9% rate increase effective February 1, 1997. This is the first rate increase since a 2% increase was authorized in December, 1994. Rate increases of approximately 5% - 6% are anticipated in 1998 and 1999.

### Sewer Utility

- The scope of the phosphorous removal/sludge storage project at the Wastewater Treatment Plant and the continuation of major main extensions will result in average annual rate increases of 3% in the Sewer Utility.

### Parking Utility

- Parking revenues are projected to decline approximately 4% in 1997, reflecting a continuation of the 1996 downturn in metered and hourly parking.

### Public Transit

- Transit rates are scheduled to increase by \$.05, to \$.90 in January, 1997. This is the last year of a planned four-year increase at \$.05 per year.
- Transit revenues for 1997 include proposed increases for extending service four hours per day for twenty weeks and enhancing service to the university area.

### Hobbs Ice Arena

- Rates for ice time are reviewed annually by the Parks and Recreation Department. Rates for the 1996-1997 season were approved by the City Council in July, 1996.

### Outdoor Pool

- Fees are reviewed annually by the Parks and Recreation Department and are set by the City Council. Pool revenues are directly affected by summer temperatures. General fund support in the amount of \$192,200 for 1997 operations has been budgeted. The General fund also subsidizes payments for the pool debt service and capital repairs.

## EXPENDITURES

The City's Program of Services is broken into 22 operating funds. Each of these funds is set up as a separate accounting entity and is budgeted annually. Within each of these operating funds, expenditures are projected in specific categories based on historical averages. The 1997 total expenditures for operations is \$59,497,800, an increase of 1.6% over 1996.

### SUMMARY OF EXPENDITURES BY FUND

<u>Fund</u>	1996 <u>Budget</u>	1997 <u>Budget</u>	<u>% Change</u>
General Fund	\$ 32,421,980	\$ 33,868,700	4.5%
Cemetery Maintenance	385,780	343,800	(10.9)%
Hazardous Materials Response	0	136,600	n/a
Community Dev. Block Grant	1,254,800	1,253,200	(0.1)%
Economic Development	670,440	393,200	(41.4)%
Community Enhancement	872,700	781,300	(10.5)%
Public Library	2,185,180	2,245,000	2.7%
City-County Health	2,517,730	2,565,400	1.9%
Debt Service Funds	3,903,950	3,254,900	(16.6)%
Redevelopment Authority	400,000	200,100	(50.0)%
Water Utility	4,524,040	4,785,600	5.8%
Sewer Utility	3,382,610	3,522,100	4.1%
Parking Utility	210,660	212,700	1.0%
Public Transit	1,794,850	2,014,800	12.3%
Hobbs Ice Center	332,890	342,400	2.9%
Outdoor Pool	358,000	352,200	(1.6)%
Risk Management	1,425,160	1,387,700	(2.6)%
Central Equipment	1,421,680	1,450,100	2.0%
Landfill Remediation	450,000	320,000	(28.9)%
Downtown Business District	50,000	50,000	0.0%
West Grand Business District	5,000	8,500	70.0%
Water Street Business District	9,000	9,500	5.6%
Total All Funds	<u>\$ 58,576,450</u>	<u>\$ 59,497,800</u>	1.6%

## EXPENDITURE HIGHLIGHTS

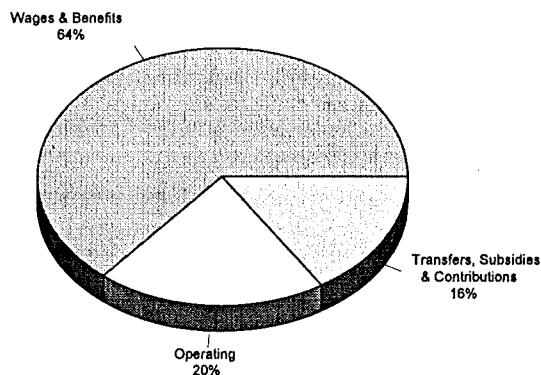
Expenditure levels in the 1997 Program of Services and the 1997-2001 Capital Improvement Plan reflect an effort to maintain quality service and to meet the infrastructure requirements of new development while minimizing the tax rate impact. The following section describes significant changes in operations and summarizes information relating to subsidies, community service groups, transfers, bond issues, and the CIP.

### 1. Overview of Major Funds

#### General Fund

- Expenditures in the 1997 budget are projected at a 4.5% increase over 1996. A large factor in this increase is the General fund transfer to the CIP. The prior year's working capital surplus has been used to provide financing for the acquisition of future green space and storm drainage sites. In 1996, the working capital surplus was applied to the Street Improvements Program in lieu of new debt. Elimination of a 1996 bond issue for street projects is expected to save \$140,000 for 20 years in debt service costs.
- Wage settlements for 1997 have been projected at 3%. New positions authorized in the General fund include twelve additional police officers, a third school liaison officer, and a second assistant city attorney.
- Debt service represents almost a 12% increase over 1996. The 1997 budget includes first year debt service for the \$1.5 million general streets issue and the \$1.15 million storm sewer debt.
- The 1997 General fund operating subsidies to the enterprise funds have decreased overall by 7%, primarily reflecting a reallocation of staffing between the Cemetery Maintenance fund and the General fund.
- The increase in departments' budgets for all nonpayroll expenditures is less than 1.5%. This category makes up 20% of the total budget and includes gas, electricity, water, sewer garbage, telephones, building and equipment rental, insurance, audits, repairs, supplies, equipment, training, memberships, uniforms, postage, sand, gravel, salt, maintenance, and contractual services.

### 1997 GENERAL FUND EXPENDITURES



### Economic Development

- This fund provides the financial support for the City's economic development efforts. Included at the same level of funding as 1996 are operating subsidies to the Industrial Development Corporation, Momentum Chippewa Valley, and the Incubation Center.
- The 1997 budget includes a second year contribution of \$50,000 for the operations of a City Center Downtown Development Corporation.
- A full-time limited term economic development specialist was approved to assist in economic development issues.

### Community Enhancement

- Expenditures in this fund are supported by room tax revenue. Seventy-seven percent of the room tax revenues is transferred to other agencies for convention and tourism activities.
- Funding for the Convention Bureau operations is proposed to increase by 2%, reflecting the estimated percentage increase in room tax revenues, as outlined in the Bureau's contractual agreement with the City. Additionally, the Bureau's appropriation for special events will continue at \$35,000, the same as 1996. Total funding recommended for the Convention Bureau is \$434,500.
- Beginning in 1996, Community Enhancement funds are to be allocated to a Parks and Recreation project reserve. The targeted Community Enhancement support for park development is \$100,000 annually.
- The 1997 budget also includes \$35,000 as a partial reimbursement for the Phoenix Steel site community park development project. Money originally appropriated for this project was allocated to the football stadium contract.

### L.E. Phillips Public Library

- The Library budget will increase 2.7% from 1996. The Library budget includes \$7,500 to increase annual collection purchases.

### City-County Health Department

- The Health Department budget will increase 1.9% from 1996.
- The 1997 budget continues to phase-in local funding for an environmental health specialist. This position was previously supported by CDBG funds. The transition will insure the housing code enforcement program will remain viable in the event of future CDBG program reductions.
- The 1997 budget also includes an increase of \$1,050 in training funds to provide adequate education and certification funds for the public health nurses and the environmental health staff.

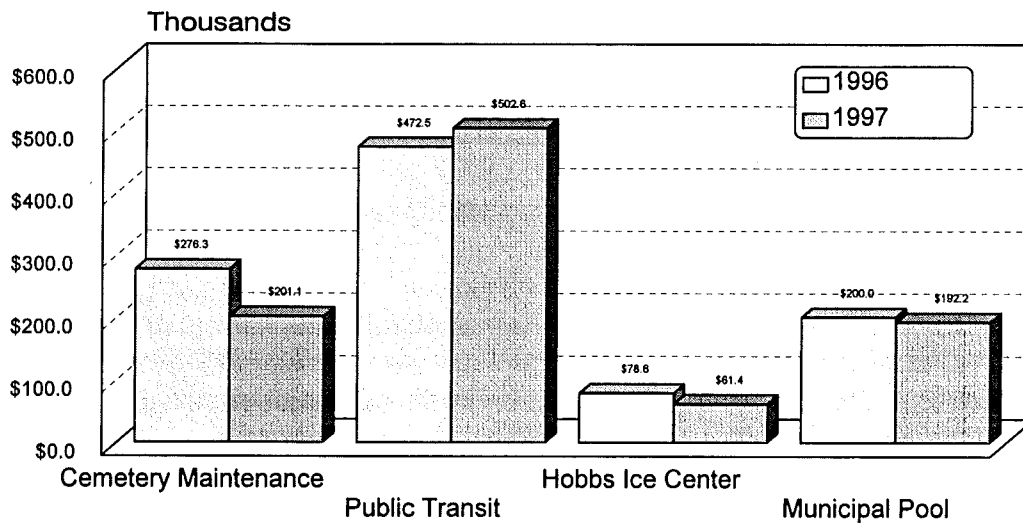


## 2. Subsidies

The City operates a number of facilities through enterprise funds which function much as business enterprises. All assets, liabilities, revenues and expenses of the operation are recorded in these funds. If the annual revenues of the operation are insufficient to pay operating costs, the General fund provides an operating subsidy. Contributions and advances to these funds for capital improvements are not treated as operating subsidies. Subsidies are required from the General fund to pay a portion of the cost of operations for the Cemetery Maintenance fund, Public Transit, the Hobbs Ice Arena, and the Municipal Pool.

<u>Fund</u>	<u>1996 Budget</u>	<u>1997 Budget</u>	<u>% Change</u>
Cemetery Maintenance	\$276,280	\$201,100	(27.2)%
Public Transit	472,450	502,600	6.4%
Hobbs Ice Arena	78,620	61,400	(21.9)%
Municipal Pool	200,000	192,200	(3.9)%
Total Subsidies	<u>\$1,027,350</u>	<u>\$957,300</u>	(6.8)%

## GENERAL FUND SUBSIDIES



### 3. Community Service Groups

Annually, in the budget process, community service groups request funding from the City Council. These requests are normally for operating or capital contributions to allow the group to carry out a community event. Community Service Group requests are funded from the General fund, Economic Development fund, and Community Enhancement fund, depending on the focus of the service provided.

	<u>1996 Budget</u>	<u>1997 Requested</u>	<u>1997 Approved</u>
<b><u>GENERAL FUND</u></b>			
Eau Claire Public Access Center	\$80,000	\$101,600	\$82,400
L.E. Phillips Senior Central	<u>33,430</u>	<u>40,000</u>	<u>40,000</u>
Total General Fund	<u>113,430</u>	<u>141,600</u>	<u>122,400</u>
<b><u>ECONOMIC DEVELOPMENT FUND</u></b>			
Chippewa Valley Incubation Center, Inc.	15,000	15,000	15,000
Eau Claire County Industrial Dev. Corp.	115,000	115,000	115,000
Momentum 21	<u>24,450</u>	<u>24,449</u>	<u>24,500</u>
Total Economic Development Fund	<u>154,450</u>	<u>154,449</u>	<u>154,500</u>
<b><u>COMMUNITY ENHANCEMENT FUND</u></b>			
Chippewa Valley Museum (operating)	50,600	52,375	52,100
Chippewa Valley Symphony Ltd.	2,900	2,850	2,900
Eau Claire Area Convention Bureau *	427,830	435,730	434,500
Beautification Project	5,000	5,000	5,000
Eau Claire Regional Arts Council, Inc.	95,000	95,000	95,000
Eau Claire Cavaliers	0	12,000	0
Locomotive & Tower Preservation Fund,	0	20,000	0
Paul Bunyan Logging Camp:			
Operating	11,120	20,000	11,500
General Fund labor	10,000	10,000	10,000
Capital	<u>5,000</u>	<u>0</u>	<u>0</u>
Total Paul Bunyan Logging Camp	<u>26,120</u>	<u>30,000</u>	<u>21,500</u>
Total Community Enhancement Fund	<u>607,450</u>	<u>652,955</u>	<u>611,000</u>
Total Organizational Requests	<u>\$875,330</u>	<u>\$949,004</u>	<u>\$887,900</u>

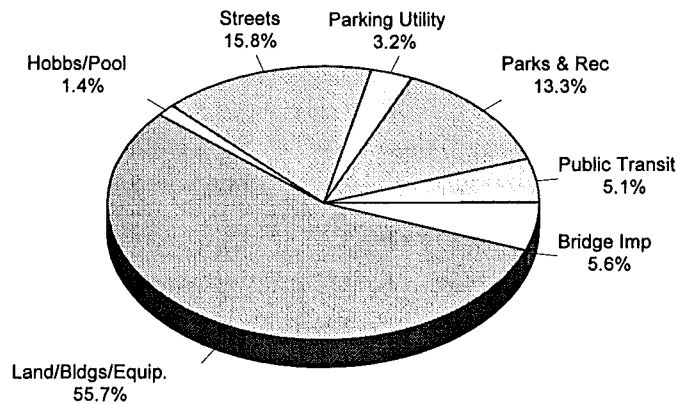
\* Subject to actual room tax receipt increase per contract

**4. General Fund Transfers**

Capital project transfers from General fund to the Capital Improvement Plan are \$3,153,000, as compared to \$2,750,000 in 1996, an increase of 15%.

<u>CAPITAL PROJECT TRANSFERS</u>	<u>1996</u>	<u>1997</u>
<b>Capital Projects</b>		
Street Improvements	\$1,550,000	\$498,000
Storm Sewer Capital Projects	400,000	0
Bridge Improvements	100,000	175,000
Land-Building-Equipment Capital Projects	450,000	1,755,000
Parks & Recreation Capital Projects	100,000	420,000
Parking Utility	100,000	100,000
Public Transit	0	160,000
Hobbs Ice Center	15,000	35,000
Municipal Pool	<u>35,000</u>	<u>10,000</u>
<b>Total General Fund Transfers to the CIP</b>	<b><u>\$2,750,000</u></b>	<b><u>\$3,153,000</u></b>

**1997 CAPITAL PROJECT TRANSFERS**



**Other General Fund Transfers**

In addition to operating subsidies, outside agency support and capital project funding, the General fund transfers include \$150,000 for Economic Development, \$1,046,900 for General fund debt service, and \$75,000 for the Municipal Pool debt service.

## 5. Bond Issues - 1997

In the 1980's much of the capital construction was financed by using the federal revenue sharing program. When those funds were no longer available, the City began a planned bonding program for infrastructure projects. In the 1997-2001 CIP, general obligation debt directly supported by the tax levy is limited to a maximum of \$1,500,000 per year. The special assessments program in the Street Improvements fund projects bond issues of \$2.1 million to \$2.3 million per year. TIF Districts #4 and #5 are projected to require \$1,960,000 general obligation debt for 1997 projects to be repaid through tax increments. In addition, a \$1,150,000 general obligation bond issue is shown as the funding source for the 1997 projects in the Storm Sewer fund. It is anticipated that revenues from the Storm Sewer Utility will be utilized to repay this debt. The Water and Sewer Utilities are projected to issue \$3,500,000 and \$1,000,000 respectively to finance 1997 projects including the water treatment plant renovation and the phosphorous removal program.

### 1997 New Debt

#### General obligation bonds:

Street Improvements fund	\$1,500,000
Special assessments - Streets	2,100,000
Tax increments - TIF #4 & TIF #5	1,960,000
Storm Sewer fund	<u>1,150,000</u>
Total general obligation bonds	<u><u>\$6,710,000</u></u>

#### Revenue bonds:

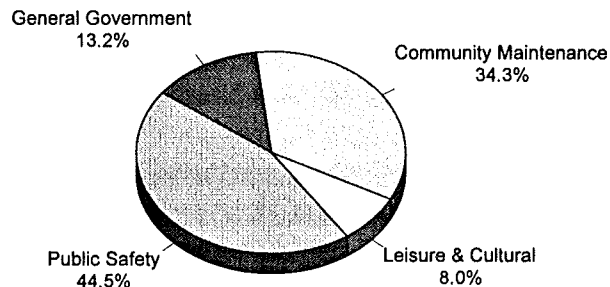
Water Utility	\$3,500,000
Sewer Utility	<u>1,000,000</u>
Total revenue bonds	<u><u>\$4,500,000</u></u>

## 6. Personnel Changes

While the City's land size, population and demand for services are growing, the staffing level has decreased from 508 positions in 1985 to 479 positions currently. The graph below shows the staffing levels in the four major service areas for the 1997 budget.

### TOTAL 1997 CITY PERSONNEL BY SERVICE AREA

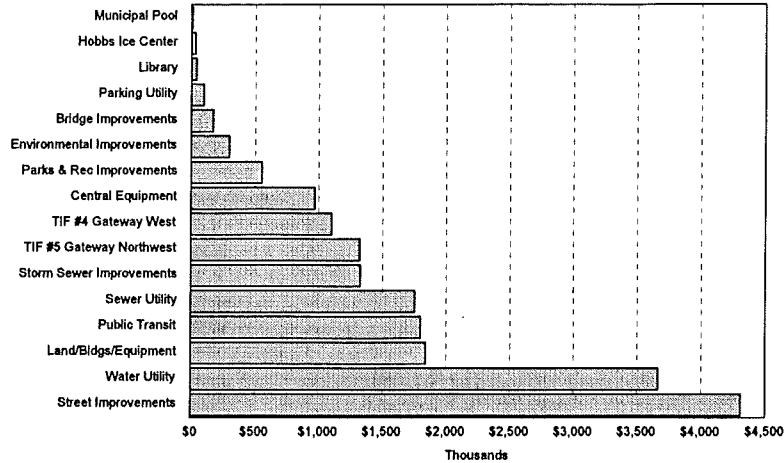
(Excludes Library, Health and Community Development)



## CAPITAL IMPROVEMENT PLAN

The approved capital improvement projects for 1997 are listed below by fund. The 1997 capital projects are included in the Program of Services to provide authorization for expenditures of the first year of the 1997-2001 CIP.

### 1997 CAPITAL IMPROVEMENT PLAN



<u>Fund</u>	<u>Amount</u>
TIF #4 Gateway West Business Park	\$1,100,000
TIF #5 Gateway Northwest Business Park	1,320,000
Street Improvements	4,310,000
Storm Sewer Improvements	1,325,000
Bridge Improvements	175,000
Land, Building, Equipment Improvements	1,840,000
Parks and Recreation Improvements	555,000
Environmental Improvements	300,000
Library Improvements	43,300
Water Utility	3,665,000
Sewer Utility	1,755,000
Parking Utility	100,000
Public Transit	1,800,000
Hobbs Ice Center	35,000
Municipal Pool	10,000
Central Equipment	968,000
<b>Total Proposed Projects</b>	<b><u><u>\$19,301,300</u></u></b>

## CAPITAL IMPROVEMENT PLAN HIGHLIGHTS

### TIF #4 - Gateway West Business Park

- . In 1996, the TID Project Plan was amended and the boundaries expanded to include new development in the area. The amended plan included \$6,865,000 of capital construction to be completed in phases over a three year period. Storm drainage and the industrial water main loop have been advanced to year 1997 to meet current demands. The construction of a 1.5 million gallon ground level water storage tank, the Sherman Creek storm sewer and the industrial rail spur are still on schedule for 1998.

### TIF #5 - Gateway Northwest Business Park

- . In 1996, the City of Eau Claire created Tax Increment District #5 to provide for the development of a moderate amenity business park. Public improvements in the business park will be developed in three phases and are tentatively planned for years 1997, 2000, and 2002. The three phases will be financed through general obligation bonds to be issued as the infrastructure improvements are needed to serve new development. The total cost of construction for all three phases is estimated to be \$2,680,000.

### Street Improvements

- . The street improvement program includes projects totaling \$19.65 million over the five year period. Of that total over \$3 million is designated for the design and reconstruction of major arterials.
- . Major projects include: Madison Street reconstruction / Bridge to Babcock; State Street amenities; First Avenue reconstruction / Water to Lake; Fifth Avenue reconstruction / Lake to Fulton; Hester Street extension; Menomonie Street realignment; Birch Street improvements / Overpass to Starr; and West Side corridor.

### Storm Sewer Improvements

- . The City's Comprehensive Storm Water Management Plan identifies long range storm water projects that are necessary for effective storm water management. The 1997-2001 CIP includes \$7.2 million in projects costs to address these issues.
- . A Storm Water Utility is proposed as a means of providing financing for future projects.
- . Major storm water projects include: construction of the Kohlhepp and Frank detention basins; McElroy detention basin; Princeton Valley drainage system; Fairfax Park detention basin; Highland Avenue relief sewer; and the Nestle relief sewer.
- . The five-year project plan contains \$1.5 million as initial funding to design and construct storm sewer infrastructure.

## Land, Buildings and Equipment

- . The 1997 CIP includes an appropriation of \$1.2 million to begin to address the issue of acquiring property for future green space, waterways, and storm drainage.
- . In response to the recommendation to improve the City's emergency preparedness system, an additional \$50,000 has been included in 1997 to replace older sirens and add to the system. Our goal is to reach 90% outdoor coverage within two years. The total upgrade will cost between \$130,00 and \$150,000.
- . The relocation of Fire Station #9 is being considered in 1998 in conjunction with the Chippewa Valley Technical College's plans to construct a Fire/EMS/Law Enforcement training center.

## Parks Improvements

- . A Parks and Recreation Improvement fund was established to develop and enhance park facilities. A fixed amount of \$200,000 has been budgeted for each of the five years and is financed through a \$100,000 transfer from the General fund and a \$100,000 contribution from the Community Enhancement fund.
- . A General fund transfer in the amount of \$250,000 is included in the 1997 CIP to complete the rehabilitation of the "S" bridge over the Eau Claire River.
- . In years 1998 and 2000, \$75,000 has been proposed as a matching contribution to encourage community participation in the development of the soccer field complex.

## Water and Sewer Utilities

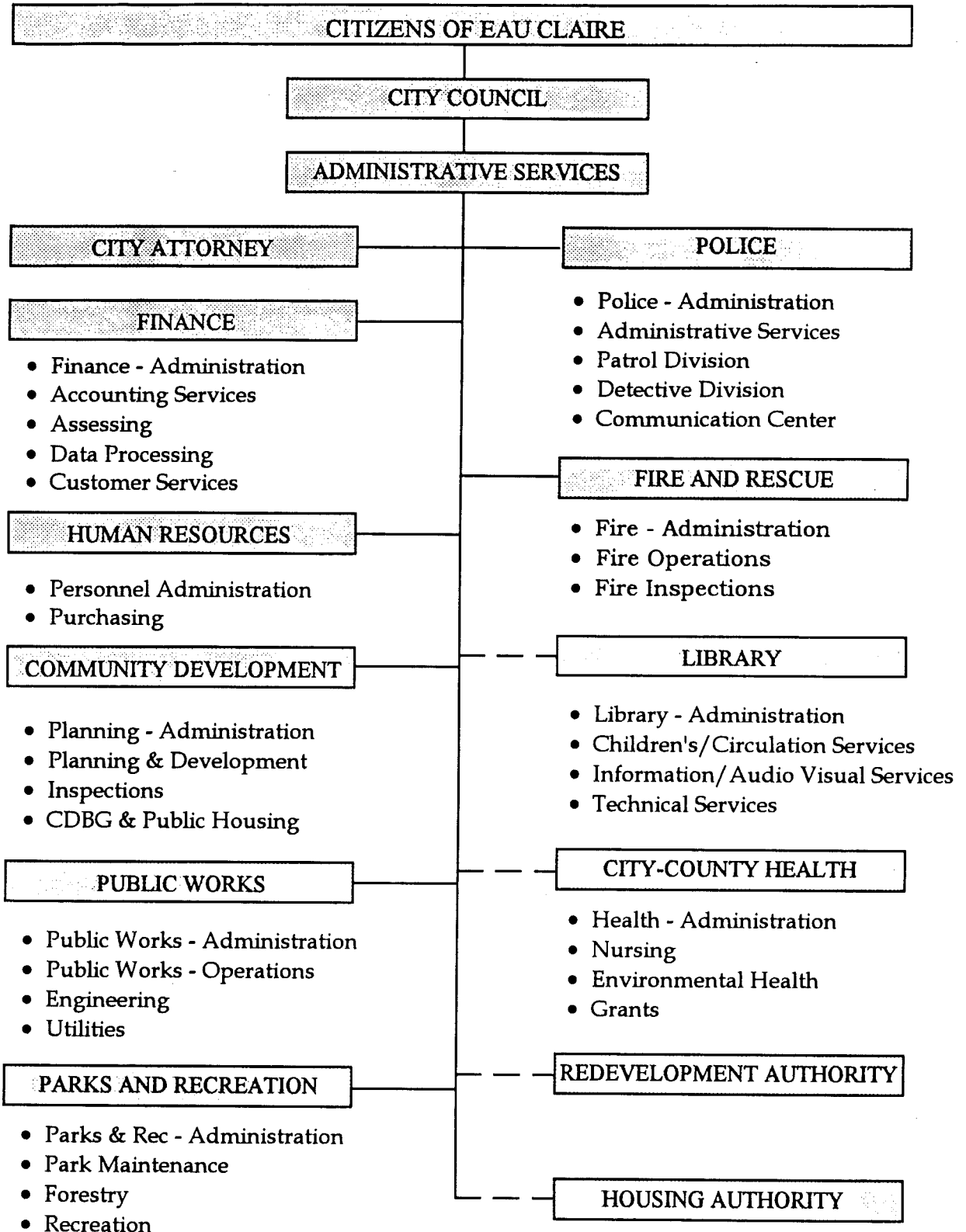
- . The 1997 CIP contains an appropriation of \$2,600,000 to complete renovations to the water treatment plant to bring the facility into compliance with the Department of Natural Resources regulations and to upgrade equipment and treatment facilities.
- . In the year 2000, \$300,000 is included in the CIP to design and construct a new municipal well to meet future demands of our growing industry and population.
- . Included in years 1997 - 1999 is \$2,750,000 to comply with the DNR requirements for the removal of phosphorus in all Wisconsin wastewater treatment plants. Improvements include construction of chemical feed and storage facilities, additional sludge storage and renovation of the sludge digesters.
- . The final phase of the northeast Interceptor project will begin in 2001. This phase will extend a major interceptor sewer from County Trunk Q to Malden Avenue intersection, northeast to the Princeton Valley area.

## Public Transit

- . After careful evaluation of the Transit System, the Commission recommended continuation of transit services, the acquisition of new buses, and the possibility of expanding the routes and hours of operation. The replacement of eight buses has been scheduled for 1997 at an estimated cost of \$1.8 million.

# ORGANIZATIONAL CHART

## City of Eau Claire, Wisconsin





# BUDGET POLICY

## FINANCIAL POLICIES

The City of Eau Claire's financial policies set forth the basic framework for the overall fiscal management of the City. Operating concurrently with changing circumstances and conditions, these policies assist the decision-making process of the City Council. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent longstanding principles, traditions, and practices, and follow generally accepted accounting principles that have guided the City in the past and have helped maintain financial stability over the last two decades.

## OPERATING BUDGET POLICIES

- The City will prepare an annual budget for all operating funds.
- The City will maintain a budgetary control system to ensure adherence to the budget and will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.
- The City will integrate performance measurement and performance objectives with the operating budget.
- A contingency account will be maintained in the annual operating budget to provide for unanticipated expenditures of a non-recurring nature or to meet unexpected increases in service delivery costs. Transfers from the contingency account to the operating programs will require approval by the City Council.
- Mid-year adjustments within budgeted accounts of a department may be made with approval of the Department Directors and the Director of Finance. Budget adjustments between departments or between funds must be approved by the City Council.

Budgets are classified as either lapsing (spending authority terminates at year-end) or non-lapsing (spending authority continues through the life of a project). All lapsing budgets are prepared for fiscal year operations beginning January 1 and ending December 31. Listed below are all budgeted funds showing the type of appropriation.

### Lapsing Appropriations

General Fund  
Cemetery Maintenance  
Hazardous Materials Response  
Economic Development  
Community Enhancement  
Public Library  
City -County Health  
Debt Service Funds  
Redevelopment Authority  
Water Utility  
Sewer Utility

### Non-Lapsing Appropriations

Community Development Block Grant  
Capital Project funds

(Non-lapsing budgets are reviewed annually.)

Parking Utility  
Public Transit  
Hobbs Ice Center  
Outdoor Pool  
Risk Management  
Central Equipment  
Landfill Remediation  
Downtown Business District  
W. Grand Business District  
Water St. Business District

# BUDGET POLICY

## OPERATING BUDGET POLICIES (Continued)

- Operating budgets are established on a fund - department - program basis. Transfers between departments or between funds must be approved by the City Council.
- Increases to the approved General fund operating budget are made only in the following situations:
  - emergency situations
  - appropriation for capital projects
  - appropriation for debt service reserve
  - transfer from contingency
  - non-recurring appropriations with offsetting revenues
  - carry-over of prior year appropriations

## OPERATING & CAPITAL IMPROVEMENT BUDGETS TIMETABLE

June 24	CIP distributed to Departments
August 5	Budget packets distributed to Departments
August 16	Budget and CIP requests returned to the Finance Department
Aug. 26-Sept.6	Budget and CIP requests reviewed by Budget Team
Sept. 9-20	City Manager's review of Budget and CIP
Sept. 23-Oct.18	Preparation of City Manager's proposed Budget, CIP and other related documents
October 21	Presentation of the 1997 Budget to the City Council
Oct.10-Nov. 14	Budget worksessions
November 11	Public Hearing
November 21	Presentation of final Budget and CIP for approval by City Council
December 31	Distribution of approved Budget

# BUDGET POLICY

## CAPITAL BUDGET POLICIES

- Funding for utility projects should be obtained from:
  - operating profits
  - bond market
  - State Trust Fund loans
  - grants
  - General fund advances
- Loans from General fund to the utilities shall be paid back over a period not to exceed 30 years at the current municipal interest rate. This method is used because of the following factors:
  - 5% of customers are outside City
  - tax-exempt properties pay utility fee
- The City may utilize General fund balances to fund capital projects whenever available and feasible.
- The City shall utilize available funding sources for capital improvements whenever practical and feasible, including:
  - grant funds
  - special assessments
  - developer contributions
- The City will develop a five-year capital improvement program, which will be reviewed and updated annually.
- The complete five-year capital project funding plan must be balanced each year by matching projected expenditures with proposed revenue sources by fund.
- Transfers between capital project funds must be approved by the City Council. A transfer within a capital project fund can be approved by the Finance Director.
- The City will maintain its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues when possible.
- The City will try to ensure that industrial acreage is available for development within the City and served with necessary infrastructure.

# BUDGET POLICY

## REVENUE POLICIES

- The City will try to maintain a diversified and stable revenue system to minimize short-run fluctuations in any one revenue source.
- The City will attempt to maximize benefits from major revenue sources as a way of maintaining a stable tax rate.
- The City will follow an aggressive policy of collecting revenues.
- The City will establish all user charges and fees at a level related to the full cost (operating, direct, and indirect) of providing the service, whenever practical.
- The City will attempt to review license fees/charges annually to determine if the revenues support the cost of providing the service.
- Water and Sewer Utility funds will be self-supporting through user fees.
  - The minimum utility rates should be set at a rate which will yield net income which is 1.25 times the highest principal and interest payment due. This requirement is in conformance with the mortgage revenue bond requirements.
  - Rate adjustments for the Water Utility are submitted to the Public Service Commission and City Council for review and approval.
  - Rate adjustment for the Sewer Utility will be submitted to the City Council for review and approval.
- The City shall levy and collect a 7 percent room tax pursuant to 66.75 of the Wisconsin Statutes. This tax is collected monthly from all City hotels and motels and is based on the gross room receipts collected. The proceeds from this tax are used to promote convention, tourism, cultural, and recreational activities.
- Parks and Recreation administers a variety of adult and youth recreation programs and activities. These fees and charges are reviewed annually by the City Council. The following policy guidelines have been adopted:
  - Instructional programs will be offered on a year-round basis.
  - Adult instructional fees should cover 100% of the cost of supplies, administration, and personnel.
  - Youth instructional fees should cover 50% of the cost of supplies, administration, and personnel.
  - Some programs are offered to the community as a service and are not designed to recover their cost. These programs include:

Senior Center	Par-Te-Rec
Eau Claire Senior Citizen Club	Playgrounds
Outdoor skating rinks	Open gym
Municipal Band concerts	
- The recreation division shall charge rental or fees for rooms, pool, gym, ball fields, and special equipment.

# BUDGET POLICY

## RESERVE POLICIES

- The City will establish a contingency expenditure appropriation in the annual operating budget to provide for unanticipated expenditures of a non-recurring nature, or to meet unexpected small increases in service delivery costs.
- The City will maintain a working capital reserve of \$3.7 million to provide funds for reasonable cash flow needs. This reserve will also be used when the City encounters unforeseen emergencies such as storms, floods, severe unexpected increases in service costs or decrease in revenue, or other situations which are determined to be emergency situations by the City Council.
- Reserves will be established as required by bond ordinance and by statute for arbitrage requirements.
- Funds will be reserved for major equipment replacement and building repairs in the Sewer Utility, as required by EPA grant provisions.
- A cash reserve for Central Equipment "rolling fleet" replacement will be maintained on a replacement cost basis each year. An amount in excess of the original cost depreciation will be reserved annually to reflect replacement value. Additions to the fleet are made through allocations in the annual budget. Separate reserves will also be maintained for replacement of the Fire Department trucks and for replacement of major buildings.
- All general obligation debts will be paid through a general debt service fund and TIF debt service funds. Operating budgets will be prepared to meet the annual principal, interest, and service charge costs for each fund. Net debt service requirements (debt service expenditures less debt service revenue) will be funded through the General fund. Revenue for the TIF debt fund will include taxes generated by incremental property values within the district, special assessments, interest on cash balances, and General fund transfers, if required.

## INVESTMENT POLICIES

- Disbursement, collection, and deposit of all funds will be managed to insure maximum investment opportunity for City funds.
- The City will strive to maximize the return on its investment portfolio, with the primary objective of preserving capital in accordance with the City's investment policy and prudent investment practices.

### Short-Term Funds

- Funds which are required for daily operating needs and which are available for short periods of time are handled through a service contract with a local bank. This contract specifies that in exchange for services provided, the bank receives a non-interest bearing compensating daily cash balance to pay for the services. All amounts in excess of the daily compensating balance earn interest at the 25 basis point over the current 13-week Treasury Bill rate. Funds kept on deposit in this program require pledged collateral held by the City's agent.

# BUDGET POLICY

## INVESTMENT POLICIES (Continued)

### Long-Term Funds

- Funds that are available for 30 days or longer are placed in certificates of deposit with local financial institutions, treasury bills and other Federal securities, or in the State maintained Local Government Investment Pool. The City Council has approved maximum limits on the amount of funds which can be placed in any one type of investment; 80% - Local Government Investment Pool; 60% - certificates of deposit; 80% - obligations of Federal Government; and 5% - Wisconsin Investment Trust.
  - Deposits and certificates of deposit are secured by Federal depository insurance and by the State Guarantee fund up to \$500,000 for each financial institution. Amounts over \$500,000 and repurchase agreements are collateralized by any Federal securities backed by full faith and credit of the U.S. Government equal to at least 100% of deposits. These securities are held in the City's name by an agent of the City.
- All City funds will be pooled for investments except certain restricted funds which require separate accounts. Interest allocations are made to operating and capital project funds based on monthly cash balances.

## DEBT POLICIES

- The City will confine long-term borrowing to capital improvements.
- The City will use short-term debt for bond anticipation purposes only.
- The City will follow a policy of full disclosure on every financial report and bond prospectus.
- The City will use "pay as you go" financing to fund general capital projects whenever feasible.
- Section 67.03(1) of the Wisconsin Statutes provides that the amount of indebtedness of a municipality shall not exceed 5 percent of the equalized valuation of the taxable property in the municipality. The City Council has further set an internal debt limit of 70 percent of the maximum amount allowed by the State Statutes.

## SPECIAL ASSESSMENT POLICIES

### General Policy

- Special assessments will be levied over a ten year period on property owners for construction or reconstruction of sidewalk, curb and gutter, paving, sanitary sewer mains and extensions, and water mains and extensions, at an interest rate of six percent per year. If property with special assessments levied against it is sold, the assessments must be paid in full at closing and may not be assumed by the purchaser. All improvements are guaranteed for a set number of years. In the event an improvement does not last the entire estimated period, a prorata credit adjustment will be made for the remaining life of the improvement. In 1990, the City Council approved an amendment to this policy which allows a 20 year payback at a 6% interest rate for hardship situations.

# BUDGET POLICY

## SPECIAL ASSESSMENT POLICIES (Continued)

### Special Assessments Levied Over Ten Years

- Street construction (est. life is 20 years) - assessment based on cost of residential street with a 30' width (curb to curb) and a 2" asphalt surface.
- Sidewalk, curb, and gutter (est. life is 40 years) - assessment based on total actual cost of construction.
- Water mains and laterals (est. life is 40 years) - assessment based on yearly average cost of 6" and 8" mains. Service laterals based on average cost.
- Sewer mains and laterals (est. life is 40 years) - assessment based on yearly average cost of 8" and 10" mains. Service laterals based on average cost.
- Whiteway lighting construction - assessment based on construction cost. Non-residential properties pay 2/3's of cost and the City pays the remaining 1/3.

### Special Assessments Due in Year Assessed

- Street oiling - assessment based on total cost of street oiling.
- Whiteway lighting operation and maintenance - assessment based on total cost of operating and maintaining system and is assessed in full to non-residential properties.

### Improvements Not Assessed

- Storm sewer - total cost paid by City. (Exception is a development which is requested when storm sewer funds are not available.)
- Seal coating - total cost paid by City.

## MAJOR DEVELOPMENT POLICIES

- Developers are required to pay the total cost of water and sanitary sewer improvements in advance of construction taking place. All other special assessments are paid by developers in accordance with the terms stated in the special assessment policy. In 1989, the City Council approved legislation that will require the developers of subdivisions platted after 1989, to bear the full cost of streets, storm sewers, and city utilities within the development area.

# BUDGET POLICY

## PURCHASING POLICIES

- Purchases for all City departments for the City of Eau Claire shall be in accordance with the City Procurement Policy (Chapter 2.92 of City Code).
- The methods of source selection are as follows:

### Large Purchase

- Competitive sealed bidding must be used for purchases of \$20,000 or greater. This process shall consist of:
  - Invitation for bids
  - Public notice
  - Bid opening
  - Bid acceptance and bid evaluation
  - Bid award - City Council authorization

### Small Purchase

- Any procurement not exceeding \$20,000 may be made by getting informal written notices, telephone quotations, and published price lists.

### Sole Source Procurement

- When it has been determined in writing by the Purchasing Agent, that there is only one source for a required procurement, the purchase may be negotiated and the other methods of selection disregarded. A written determination must be submitted to the City Manager.

### Emergency Procurement

- In the event of an emergency, supplies, services, or construction may be purchased without regard to normal purchase selection procedures to protect the health and welfare of the public. A written determination of the basis for the emergency and for the selection of the particular contractor must be included in the contract file.



# BUDGET POLICY

## PENSION FUNDING AND REPORTING POLICIES

- All current pension liabilities shall be funded on an annual basis.

### Existing Plan Funding

- All permanent employees of the City are participants in the Wisconsin Retirement System (WRS), a state-wide, defined-benefit pension plan to which employer and employees both contribute. The City pays a negotiated amount after a six-month probationary period. The rates of employer and employee contributions are set annually by WRS based on actuarial evaluations. The State's policy is to fund retirement contributions to meet current costs of the plan and amortized prior service costs over 40 years. The 1997 rate requirements for the Wisconsin Retirement System employees are as follows:

	<u>General</u>	<u>Police</u>	<u>Fire</u>
Employee Contribution	6.4%	5.8%	6.2%
City Contribution	<u>6.2%</u>	<u>15.4%</u>	<u>20.2%</u>
Total	<u>12.6%</u>	<u>21.2%</u>	<u>26.4%</u>

### Prior Years' Unfunded Pensions

- The State of Wisconsin administers a plan for retired employees of the Eau Claire Police and Fire departments. These individuals had been covered by a private pension plan prior to the City joining the WRS. No new employees are added to the plan. The City's policy is to fund retirement contributions to meet current benefit payments to retired employees. The total estimated present value of future cost to the City as of December 31, 1995, was approximately \$1,680,825, all of which relates to prior service. The estimated remaining period of amortization is 16 years and will be paid through annual operating appropriations.

### Post-Retirement Benefits

- In addition to providing pension benefits, the City provides certain health care benefits for retired employees. Substantially all of the City's permanent employees may become eligible to receive employer paid health care from retirement until age 65 if they reach normal retirement age while working for the City. The cost of retiree health care benefits is recognized as an expenditure in General fund as premiums are paid. For 1997, those costs are estimated at \$184,000.

# BUDGET POLICY

## COMPENSATED ABSENCES

Employees accumulate vacation, sick leave, and other benefits at various rates depending on bargaining group and length of service. Employees are paid for their total unused vacation and compensatory time upon termination or retirement. However, sick leave can only be used during employment. The cost of compensated absences are recognized when payments are made to employees. A current value of accumulated compensated absences outstanding as of December 31, 1995 is shown on the following table:

Unused vacation pay	\$680,336
Compensatory time	<u>54,565</u>
Total compensated absences	<u>\$734,901</u>

The estimated current portion of these costs has been included in the 1997 proposed budget.

## ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

- Monthly financial reports will be submitted to the City Council.
- An annual budget for all operating funds will be prepared.
- A 5-year Capital Improvement Plan budget will be presented annually.
- An independent audit will be performed annually for all City funds.
- The City will produce a Comprehensive Annual Financial Report (CAFR) in accordance with Generally Accepted Accounting Principles as outlined by the Governmental Accounting Standards Board.

## SPECIAL EVENTS POLICIES - INSURANCE REQUIREMENT

Organizations that use City parks and/or City facilities for special events such as foot races, parades, festivals, etc. are required to obtain liability insurance.

- \$1,000,000 liability coverage is required for events such as Sawdust City Days, Festival-in-the-Pines, circuses, and other events with a high potential for liability.
- \$500,000 coverage is required for parades, foot races, walk-a-thons, bike-a-thons, and bike races. Events that require a Special Class B beer license may also be required to carry \$500,000 of liability coverage.

Events not covered by the above mentioned categories must be reviewed by the Special Events Committee. All liability insurance coverage must contain "participant insurance". All waivers of liability insurance requirements must be approved by the City Council.

# BUDGET POLICY

## RISK MANAGEMENT POLICY

In 1988, the City of Eau Claire became one of twelve municipalities that entered into a joint venture with Wisconsin Municipal Mutual Insurance Company, a municipal insurance program, to provide liability insurance services. As part of this program, the City will pay the first \$100,000 of any claim. The mutual insurance will pay any costs over \$100,000 per claim or \$300,000 aggregate per year (\$200,000 and \$500,000, respectively after 1994) up to \$5 million.

- The objective of this program is to protect the City, its assets, and public service against accidental losses, destruction, or depletion.
- The City will self-insure all losses which occur with predictable frequency and those which will not have a significant impact on the City's financial position.
- The Risk Manager will review all claims and award recommendations prior to payment by the insurance company. Judgment or award recommendations in excess of \$10,000 will be reviewed with the City Council prior to payment.
- A long range goal is to increase the amount of self-insured retention to \$300,000 per occurrence and \$1,500,000 annual aggregate in an effort to reduce future insurance premium costs.

In 1992, the City also became self-insured for workers' compensation claims. A private company has been retained to assist in handling claims and processing payments resulting from this program.

## **COMPARATIVE BUDGET SUMMARY**

The Comparative Budget Summary is an analysis by fund of the City's 22 operating funds. This summary gives the reader a "snapshot" overview of the City's projected revenue, expenditures and working capital balances as well as other information about major aspects of each fund. Additional revenue detail for all funds is presented in the Revenue Detail section of this budget. Expenditure detail by division is located in the Service Areas section which is divided into the four major services provided to the community.

# COMPARATIVE BUDGET SUMMARY

## GENERAL FUND

The General Fund is the general operating fund of the City used to account for all transactions except those required to be accounted for in other funds.

### ***Area of Operation***

City of Eau Claire  
Population of 59,383

### ***Principal Sources of Revenues 1997 Estimate***

Intergovernmental	43%
Property Taxes	33%
Charges for Services	8%
Other Taxes	6%
Other Sources	6%
Licenses & Permits	2%
Fines & Forfeits	2%

### ***Assessed Property Values January 1, 1997 Estimate (000's)***

<b>Real Estate</b>	
Residential	\$1,220,000
Commercial	620,000
Industrial	85,000
	<hr/>
Subtotal	1,925,000
	<hr/>
Personal property	108,000
	<hr/>
Total property	<u><u>\$2,033,000</u></u>

### ***Operating Departments***

City Council  
Administrative Services  
City Attorney  
Finance  
Human Resources  
Community Development  
Public Works  
Parks & Recreation  
Police  
Fire & Rescue

### ***Operating Personnel***

375.35 full-time equivalent positions

# COMPARATIVE BUDGET SUMMARY

## GENERAL FUND

	1995 <u>Actual</u>	1996 <u>Budget</u>	1996 <u>6-Month Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
<b>Operating Budget</b>					
<b>Revenues and Other Financing Sources:</b>					
Taxes	\$ 10,516,108	\$ 10,694,200	\$ 6,197,435	\$ 10,767,300	\$ 11,982,400
Intergovernmental	14,707,308	14,042,830	1,680,310	14,086,300	13,452,600
Licenses & Permits	910,858	727,700	620,621	773,700	778,300
Fines & Forfeits	480,098	457,100	280,804	463,000	478,000
Charges for Services	725,298	639,100	480,051	812,200	828,300
Charges for Services - Intergovernmental	1,476,797	1,560,800	702,035	1,550,800	1,603,200
Miscellaneous	2,462,803	1,569,300	1,454,948	1,868,700	1,733,200
Other Financing Sources	<u>199,271</u>	<u>208,110</u>	<u>68,844</u>	<u>155,800</u>	<u>92,600</u>
 Total Revenues and Other Financing Sources	 <u>31,478,541</u>	 <u>29,899,140</u>	 <u>11,485,048</u>	 <u>30,477,800</u>	 <u>30,948,600</u>
<b>Expenditures and Other Financing Uses:</b>					
Personal Services	20,567,279	21,068,630	9,941,379	20,788,600	21,755,800
Contractual Services	3,782,655	3,752,620	1,631,547	3,717,000	3,840,500
Utilities	723,789	759,110	309,332	761,700	774,900
Fixed Charges	795,226	905,030	432,390	905,400	909,900
Materials & Supplies	820,072	1,022,710	474,558	1,070,900	1,111,400
Contributions & Other Payments	-	117,930	-	142,700	126,900
Capital Outlay	281,897	111,400	53,429	119,500	80,800
Other Financing Uses	<u>3,673,823</u>	<u>4,684,550</u>	<u>69,434</u>	<u>4,924,600</u>	<u>5,268,500</u>
 Total Expenditures and Other Financing Uses	 <u>30,644,741</u>	 <u>32,421,980</u>	 <u>12,912,069</u>	 <u>32,430,400</u>	 <u>33,868,700</u>
 Excess (Deficiency) of Funding Sources Over Uses	 <u>\$ 833,800</u>	 <u>\$ (2,522,840)</u>	 <u>\$ (1,427,021)</u>	 <u>\$ (1,952,600)</u>	 <u>\$ (2,920,100)</u>
 <b><u>Working Capital/Available Fund Balance</u></b>					
Beginning Balance	\$ 2,459,310	\$ 1,879,720		\$ 4,001,903	\$ 2,726,730
<b>Changes in Available Balances:</b>					
From operations	833,800	(2,522,840)		(1,952,600)	(2,920,100)
Principal repayment - leases & advances	313,599	341,720		393,927	323,380
Residual transfers in	550,000	920,000		850,900	450,000
Residual transfer to proprietary funds for capital projects/debt	<u>(154,806)</u>	<u>(585,000)</u>		<u>(567,400)</u>	<u>(380,000)</u>
 Ending Balance	 <u>\$ 4,001,903</u>	 <u>\$ 33,600</u>		 <u>\$ 2,726,730</u>	 <u>\$ 200,010</u>

# COMPARATIVE BUDGET SUMMARY

## CEMETERY MAINTENANCE

The Cemetery Maintenance fund is used to account for activities attributed to the operation of the City's two cemeteries.

### ***Area of Operation***

Forest Hill Cemetery  
Lakeview Cemetery

### ***Operating Personnel***

4.25 full-time equivalent positions

### ***Principal Sources of Revenues 1997 Estimate***

Transfer from General Fund	59%
License & Permits	24%
Charges for Services	17%

# COMPARATIVE BUDGET SUMMARY

## CEMETERY MAINTENANCE

	1995 Actual	1996 Budget	1996 6-Month Actual	1996 Estimated	1997 Budget
<b>Operating Budget</b>					
<b>Revenues and Other Financing Sources:</b>					
Licenses & Permits	\$ --	\$ 75,000	\$ 38,955	\$ 65,000	\$ 82,700
Charges for Services	--	34,500	25,473	46,000	60,000
Other Financing Sources	--	276,280	--	271,400	201,100
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues and Other Financing Sources	--	385,780	64,428	382,400	343,800
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Expenditures and Other Financing Uses:</b>					
Personal Services	--	327,400	125,988	324,000	276,700
Contractual Services	--	30,700	15,047	30,700	34,700
Utilities	--	13,530	3,326	10,100	14,100
Materials & Supplies	--	14,150	11,717	17,600	17,100
Capital Outlay	--	--	--	--	1,200
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenditures and Other Financing Uses	--	385,780	156,078	382,400	343,800
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Excess (Deficiency) of Funding Sources Over Uses	\$ --	\$ --	\$ (91,650)	\$ --	\$ --
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b><u>Working Capital/Available Fund Balance</u></b>					
Beginning Balance	\$ --	\$ --	\$ --	\$ --	\$ --
Changes in Available Balances: From operations	--	--	--	--	--
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Ending Balance	\$ --	\$ --	\$ --	\$ --	\$ --
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>



# COMPARATIVE BUDGET SUMMARY

## HAZARDOUS MATERIALS RESPONSE

The Hazardous Materials fund is used to account for activities attributed to the operation of the Hazardous Materials Level "A" Response team.

### ***Area of Operation***

City of Eau Claire  
16 county area  
Total population served                      625,846

### ***Operating Personnel***

No permanently assigned positions.

### ***Principal Sources of Revenues 1997 Estimate***

State Aid    \$181,200

# COMPARATIVE BUDGET SUMMARY

## HAZARDOUS MATERIALS RESPONSE

	1995 Actual	1996 Budget	1996 6-Month Actual	1996 Estimated	1997 Budget
<b>Operating Budget</b>					
<b>Revenues and Other Financing Sources:</b>					
Intergovernmental	\$ --	\$ --	\$ 197,135	\$ 347,100	\$ 181,200
Charges for Services	--	--	2,242	14,000	--
Total Revenues and Other Financing Sources	--	--	199,377	361,100	181,200
<b>Expenditures and Other Financing Uses:</b>					
Personal Services	--	--	24,794	39,200	40,800
Contractual Services	--	--	8,675	19,000	17,500
Utilities	--	--	295	3,000	3,000
Fixed Charges	--	--	10,714	11,900	12,000
Materials & Supplies	--	--	7,212	22,100	13,200
Capital Outlay	--	--	1,750	199,600	30,100
Other	--	--	6,944	15,000	20,000
Total Expenditures and Other Financing Uses	--	--	60,384	309,800	136,600
<b>Excess (Deficiency) of Funding Sources Over Uses</b>					
	\$ --	\$ --	\$ 138,993	\$ 51,300	\$ 44,600
<b>Working Capital/Available Fund Balance</b>					
Beginning Balance	\$ --	\$ --		\$ --	\$ 51,300
<b>Changes in Available Balances:</b>					
From operations	--	--		51,300	44,600
Ending Balance	\$ --	\$ --		\$ 51,300	\$ 95,900

# COMPARATIVE BUDGET SUMMARY

## COMMUNITY DEVELOPMENT BLOCK GRANT

The Community Development Block Grant fund is used to account for activities attributed to the Federal Community Development Block Grant Program.

### ***Area of Operation***

City of Eau Claire

### ***Operating Personnel***

3 full-time equivalent positions

### ***Principal Sources of Revenues 1997 Estimate***

Block Grant funds	75%
Program Income	25%

### ***Project Objectives 1997 Estimates***

CDBG Housing Rehabilitation Loans	\$388,900
Public Improvement Projects	70,000
Public Service	67,000
Administration	130,700
Acquisition Projects	200,000
Removal of Architectural Barriers	175,000
Comprehensive Planning Activities	64,300
Intensified Code Enforcement	37,000
Home ownership	77,300
Contingency	43,000
	<hr/>
	\$1,253,200

# COMPARATIVE BUDGET SUMMARY

## COMMUNITY DEVELOPMENT BLOCK GRANT

	1995 <u>Actual</u>	1996 <u>Budget</u>	1996 6-Month <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
<b><u>Operating Budget</u></b>					
<b>Revenues and Other Financing Sources:</b>					
Intergovernmental	\$ 254,000	\$ 969,000	\$ 797,700	\$ 969,000	\$ 943,000
Miscellaneous	<u>1,675,914</u>	<u>285,800</u>	<u>127,413</u>	<u>336,100</u>	<u>310,200</u>
<b>Total Revenues and Other Financing Sources</b>	<u>1,929,914</u>	<u>1,254,800</u>	<u>925,113</u>	<u>1,305,100</u>	<u>1,253,200</u>
<b>Expenditures and Other Financing Uses:</b>					
Personal Services	108,820	127,600	22,430	112,500	171,300
Contractual Services	43,989	78,100	4,599	24,100	90,800
Utilities	875	700	--	700	1,000
Materials & Supplies	4,197	2,400	1,447	2,400	4,800
Contributions & Other Payments	--	91,000	--	--	--
Loans to Other Agencies	--	298,000	--	233,000	279,000
Other	<u>637,645</u>	<u>657,000</u>	<u>382,190</u>	<u>932,400</u>	<u>706,300</u>
<b>Total Expenditures and Other Financing Uses</b>	<u>795,526</u>	<u>1,254,800</u>	<u>410,666</u>	<u>1,305,100</u>	<u>1,253,200</u>
<b>Excess (Deficiency) of Funding Sources Over Uses</b>	<u>\$ 1,134,388</u>	<u>\$ --</u>	<u>\$ 514,447</u>	<u>\$ --</u>	<u>\$ --</u>
 <b><u>Working Capital/Available Fund Balance</u></b>					
Beginning Balance	\$ --	\$ --	\$ --	\$ --	\$ --
<b>Changes in Available Balances:</b>					
From operations	1,134,388	--	--	--	--
Designated for future operations	<u>(1,134,388)</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
<b>Ending Balance</b>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

# COMPARATIVE BUDGET SUMMARY

## ECONOMIC DEVELOPMENT

The purpose of this fund is to account for a loan pool established to provide low interest loans for area business expansion and provide on-going assistance and direction for commercial and economic development.

### ***Area of Operation***

City of Eau Claire

### ***Operating Personnel***

1 full-time equivalent position

### ***Principal Sources of Revenue 1997 Estimate***

Loan Pool Repayments	\$231,600
Interest on Investments	160,000
Transfer from General Fund	150,000
Interest on Notes Receivable	104,400

# COMPARATIVE BUDGET SUMMARY

## ECONOMIC DEVELOPMENT

	1995 <u>Actual</u>	1996 <u>Budget</u>	1996 6-Month <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
<b><u>Operating Budget</u></b>					
<b>Revenues and Other Financing Sources:</b>					
Intergovernmental	\$ 28,847	\$ --	\$ --	\$ --	\$ --
Miscellaneous	471,031	227,000	136,982	252,800	264,400
Other Financing Sources	490,794	530,900	253,352	693,700	381,600
	<u>990,672</u>	<u>757,900</u>	<u>390,334</u>	<u>946,500</u>	<u>646,000</u>
<b>Total Revenues and Other Financing Sources</b>					
<b>Expenditures and Other Financing Uses:</b>					
Personal Services	53,149	52,890	27,553	52,800	86,900
Contractual Services	16,813	85,150	5,223	78,600	62,900
Utilities	1,909	1,300	6,915	7,500	13,000
Fixed Charges	128	15,150	185	15,200	15,200
Materials & Supplies	587	1,500	1,394	1,700	4,700
Contributions & Other Payments	154,450	504,450	162,283	571,500	204,500
Capital Outlay	197,995	10,000	--	10,000	6,000
Loans to Other Agencies	4,000	--	609,860	1,079,900	--
	<u>429,031</u>	<u>670,440</u>	<u>813,413</u>	<u>1,817,200</u>	<u>393,200</u>
<b>Total Expenditures and Other Financing Uses</b>					
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ 561,641</u>	<u>\$ 87,460</u>	<u>\$ (423,079)</u>	<u>\$ (870,700)</u>	<u>\$ 252,800</u>
<b><u>Working Capital/Available Fund Balance</u></b>					
Beginning Balance	\$ --	\$ --	\$ --	\$ --	\$ --
<b>Changes in Available Balances:</b>					
From operations	561,641	87,460		(870,700)	252,800
Transfer to(from) reserve - Economic Development	(561,641)	(87,460)		870,700	(252,800)
	<u>--</u>	<u>--</u>		<u>--</u>	<u>--</u>
<b>Ending Balance</b>	<u>\$ --</u>	<u>\$ --</u>		<u>\$ --</u>	<u>\$ --</u>

# COMPARATIVE BUDGET SUMMARY

## COMMUNITY ENHANCEMENT

This fund was created in 1992 to record room tax revenue and expenditures related to improvements in recreational, civic or cultural activities.

### ***Area of Operation***

City of Eau Claire

### ***Operating Personnel***

No permanently assigned positions

### ***Principal Sources of Revenue 1997 Estimate***

Hotel-motel room tax	\$780,000
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### ***Project Objectives 1997 Estimates***

Payment to Convention Bureau	\$434,500
Transfer to Parks Capital Projects	135,000
Payment to Regional Arts Council	95,000
Payment to Museum	52,100
Transfer to General Fund	45,000
Payment to Paul Bunyan Camp	11,500
Payment to Other Organizations	5,000
Payment to C V Symphony	2,900
Auditing	300

# COMPARATIVE BUDGET SUMMARY

## COMMUNITY ENHANCEMENT

	1995 <u>Actual</u>	1996 <u>Budget</u>	1996 6-Month <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
<b><u>Operating Budget</u></b>					
<b>Revenues and Other Financing Sources:</b>					
Taxes	\$ 761,871	\$ 780,000	\$ 334,968	\$ 780,000	\$ 780,000
Miscellaneous	12,247	500	35,000	40,500	5,500
<b>Total Revenues and Other Financing Sources</b>	<u>774,118</u>	<u>780,500</u>	<u>369,968</u>	<u>820,500</u>	<u>785,500</u>
<b>Expenditures and Other Financing Uses:</b>					
Contractual Services	240	250	280	300	300
Contributions & Other Payments	564,820	597,450	408,104	642,400	601,000
Other Financing Uses	310,000	275,000	--	275,000	180,000
<b>Total Expenditures and Other Financing Uses</b>	<u>875,060</u>	<u>872,700</u>	<u>408,384</u>	<u>917,700</u>	<u>781,300</u>
<b>Excess (Deficiency) of Funding Sources Over Uses</b>	<u>\$ (100,942)</u>	<u>\$ (92,200)</u>	<u>\$ (38,416)</u>	<u>\$ (97,200)</u>	<u>\$ 4,200</u>
 <b><u>Working Capital/Available Fund Balance</u></b>					
Beginning Balance	\$ 98,340	\$ 99,170		\$ 97,400	\$ 200
<b>Changes in Available Balances:</b>					
From operations	(100,942)	(92,200)		(97,200)	4,200
Transfer from reserve- capital projects	100,002	--		--	--
<b>Ending Balance</b>	<u>\$ 97,400</u>	<u>\$ 6,970</u>		<u>\$ 200</u>	<u>\$ 4,400</u>



# COMPARATIVE BUDGET SUMMARY

## PUBLIC LIBRARY

The Public Library fund was established to account for the collection of revenues, primarily a general tax levy set by the City Council, and the operations of the L.E. Phillips Public Library. Operating policy for the Library is established by the Library Board, most of whose members are appointed by the City Council.

### ***Area of Operation***

City of Eau Claire  
Eau Claire County Municipalities

### ***Operating Facilities***

L.E. Phillips Public Library

### ***Principal Sources of Revenue 1997 Estimate***

Property Tax	72%
Contract with County	17%
Miscellaneous Revenue	11%

### ***Operating Personnel***

30.63 full-time equivalent Library positions  
3.00 Custodial positions

# COMPARATIVE BUDGET SUMMARY

## PUBLIC LIBRARY

	1995 <u>Actual</u>	1996 <u>Budget</u>	1996 6-Month <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
<b><u>Operating Budget</u></b>					
<b>Revenues and Other Financing Sources:</b>					
Taxes	\$ 1,513,180	\$ 1,545,820	\$ 1,545,820	\$ 1,545,800	\$ 1,585,200
Intergovernmental	2,947	16,000	--	16,000	16,000
Fines & Forfeits	93,169	87,000	52,050	93,800	96,500
Charges for Services	13,318	13,650	7,192	12,400	11,900
Charges for Services- Intergovernmental	461,003	461,810	211,161	463,300	476,300
Miscellaneous	21,302	20,400	14,080	24,500	18,600
Other Financing Sources	412	500	--	500	500
<b>Total Revenues and Other Financing Sources</b>	<b>2,105,331</b>	<b>2,145,180</b>	<b>1,830,303</b>	<b>2,156,300</b>	<b>2,205,000</b>
<b>Expenditures and Other Financing Uses:</b>					
Personal Services	1,391,076	1,445,930	668,038	1,424,100	1,489,800
Contractual Services	171,663	181,090	62,602	169,400	174,400
Utilities	73,788	77,820	33,528	82,000	84,100
Fixed Charges	21,375	23,480	11,205	22,000	22,600
Materials & Supplies	320,571	340,160	123,333	338,900	362,500
Contributions & Other Payments	7,291	14,730	14,735	14,700	7,600
Capital Outlay	49,048	53,170	35,928	54,500	55,200
Other Financing Uses	82,800	48,800	48,800	48,800	48,800
<b>Total Expenditures and Other Financing Uses</b>	<b>2,117,612</b>	<b>2,185,180</b>	<b>998,169</b>	<b>2,154,400</b>	<b>2,245,000</b>
<b>Excess (Deficiency) of Funding Sources Over Uses</b>	<b>\$ (12,281)</b>	<b>\$ (40,000)</b>	<b>\$ 832,134</b>	<b>\$ 1,900</b>	<b>\$ (40,000)</b>
<b><u>Working Capital/Available Fund Balance</u></b>					
Beginning Balance	\$ 57,329	\$ 49,649		\$ 48,000	\$ 50,175
<b>Changes in Available Balances:</b>					
From operations	(12,281)	(40,000)		1,900	(40,000)
From designated reserves	2,952	--		275	--
<b>Ending Balance</b>	<b>\$ 48,000</b>	<b>\$ 9,649</b>		<b>\$ 50,175</b>	<b>\$ 10,175</b>

# COMPARATIVE BUDGET SUMMARY

## CITY-COUNTY HEALTH DEPARTMENT

The Health Department fund was established to account for the collection of revenues, primarily a general tax levy set by the City Council and the County Board, and for the operations of the City-County Health Department. Operating policy for the City-County Health Department is established by Health Board members who are appointed by the City Council and County Board.

### ***Area of Operation***

City of Eau Claire  
County of Eau Claire

### ***Operating Facilities***

Rented area in the Eau Claire  
County Court House

### ***Principal Sources of Revenue 1997 Estimate***

Property Tax	67%
State & Federal Aid	18%
License & Permit	7%
Service Programs	6%
Other	2%

### ***Operating Personnel***

45.69 full-time equivalent positions

# COMPARATIVE BUDGET SUMMARY

## CITY-COUNTY HEALTH DEPARTMENT

	1995 Actual	1996 Budget	1996 6-Month Actual	1996 Estimated	1997 Budget
<b><u>Operating Budget</u></b>					
<b>Revenues and Other Financing Sources:</b>					
Taxes	\$ 1,000,960	\$ 1,038,580	\$ 1,038,580	\$ 1,038,600	\$ 1,078,000
Intergovernmental	524,749	490,630	234,661	377,000	463,600
Licenses & Permits	176,964	159,980	111,014	156,100	166,000
Charges for Services	137,413	130,070	52,179	129,800	127,300
Charges for Services- Intergovernmental	575,021	577,380	299,525	594,500	631,500
Miscellaneous	23,610	27,340	5,402	25,100	26,600
Other Financing Sources	52,647	56,750	19,612	49,400	37,000
<b>Total Revenues and Other Financing Sources</b>	<b>2,491,364</b>	<b>2,480,730</b>	<b>1,760,973</b>	<b>2,370,500</b>	<b>2,530,000</b>
<b>Expenditures and Other Financing Uses:</b>					
Personal Services	2,032,597	1,591,870	958,502	1,583,400	1,674,400
Contractual Services	162,896	135,590	35,177	135,500	141,000
Utilities	14,063	11,000	6,166	11,000	11,500
Fixed Charges	26,871	30,500	9,571	26,500	29,500
Materials & Supplies	110,069	674,590	61,804	569,300	637,300
Contributions & Other Payments	55,000	55,000	27,500	55,000	55,000
Capital Outlay	27,212	19,180	16,839	19,200	16,700
<b>Total Expenditures and Other Financing Uses</b>	<b>2,428,708</b>	<b>2,517,730</b>	<b>1,115,559</b>	<b>2,399,900</b>	<b>2,565,400</b>
<b>Excess (Deficiency) of Funding Sources Over Uses</b>	<b>\$ 62,656</b>	<b>\$ (37,000)</b>	<b>\$ 645,414</b>	<b>\$ (29,400)</b>	<b>\$ (35,400)</b>
 <b><u>Working Capital/Available Fund Balance</u></b>					
Beginning Balance	\$ 126,453	\$ 119,542		\$ 184,248	\$ 136,558
<b>Changes in Available Balances:</b>					
From operations	62,656	(37,000)		(29,400)	(35,400)
Transfer to reserve - equipment replacement	(12,861)	--		(11,890)	(18,240)
From(to) designated reserves	8,000	--		(6,400)	(6,600)
<b>Ending Balance</b>	<b>\$ 184,248</b>	<b>\$ 82,542</b>		<b>\$ 136,558</b>	<b>\$ 76,318</b>

# COMPARATIVE BUDGET SUMMARY

## DEBT SERVICE

The Debt Service fund provides centralized accounting for principal and interest payments for City general obligation bonds and notes. This fund is supported by tax levies, transfers from enterprise funds and interest income. The City also has three Debt Service Tax Increment funds whose purpose is to record all debt service payments, incremental tax payments, special assessment revenues, and interest income as received.

### **Areas of Operation**

Internal City accounting fund

#### TIF #2

Two-block area in downtown bounded by the Chippewa River, Lake Street, and Graham Avenue.

Project construction included a bi-level parking ramp and riverfront improvements.

#### TIF #3

80 acre tract near intersection of Hwy 53 and AA interchange.

Original project consisted of constructing public improvements in Oakwood Hills area.

#### TIF #4

396 acres around the interchange of U.S. Hwy. 12 and State Hwy. 124.

### **Principal Uses of Bonding**

#### GENERAL

1993 - streets  
1994 - streets, storm sewers & bridges  
1995 - streets  
1996 - streets

#### TIF #2

1984 bond issue: \$1,175,000  
-Construct parking ramp  
-Construct riverfront amenities

#### TIF #3

1985 bond issue: \$6,500,000  
-Construct and extend city utilities  
-Construct road system in area

#### TIF #4

1992 bond issue: \$1,360,000  
1996 bond issue: \$3,000,000  
-Construct and extend city utilities  
-Construct road system in area

### **District Created**

TIF #2 - January 1, 1983

TIF #3 - January 1, 1985

TIF #4 - January 1, 1992

### **Required Termination**

TIF #2 - December 31, 2005

TIF #3 - December 31, 2009

TIF #4 - December 31, 2018

### **1996 Equalized Value**

TIF #2 - \$ 6,041,800

TIF #3 - \$ 35,996,600

TIF #4 - \$ 25,963,100

### **Current Developments**

#### TIF #2

A 40 apartment complex has been completed on this site. No other major improvements are planned for this project site.

#### TIF #3

The primary emphasis of the district was the development of a shopping mall and surrounding amenities. Major construction in the district has been completed.

#### TIF #4

The district was established as a means of financing infrastructure improvements necessary to stimulate industrial development in the northwest area of the City.

# COMPARATIVE BUDGET SUMMARY

## DEBT SERVICE

	1995 <u>Actual</u>	1996 <u>Budget</u>	1996 6-Month <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
<b><u>Operating Budget</u></b>					
<b>Revenues and Other Financing Sources:</b>					
Taxes	\$ 1,518,077	\$ 1,654,660	\$ 862,244	\$ 1,733,800	\$ 1,683,000
Miscellaneous	679,573	525,640	503,637	542,700	371,200
Other Financing Sources	777,160	937,200	--	937,200	1,046,900
<b>Total Revenues and Other Financing Sources</b>	<u>2,974,810</u>	<u>3,117,500</u>	<u>1,365,881</u>	<u>3,213,700</u>	<u>3,101,100</u>
<b>Expenditures and Other Financing Uses:</b>					
Contractual Services	10,272	11,300	3,392	11,300	12,100
Principal - G.O. Bonds	2,515,000	2,489,610	2,585,000	2,495,000	1,785,000
Principal - S/A Bonds	--	220,000	--	255,000	335,000
Principal - Notes Payable	149,879	159,100	79,592	159,100	66,400
Interest - G.O. Bonds	799,164	725,790	435,506	704,300	668,500
Interest - S/A Bonds	--	225,000	--	107,300	323,300
Interest - Notes Payable	84,096	73,150	46,213	73,200	64,600
<b>Total Expenditures and Other Financing Uses</b>	<u>3,558,411</u>	<u>3,903,950</u>	<u>3,149,703</u>	<u>3,805,200</u>	<u>3,254,900</u>
<b>Excess (Deficiency) of Funding Sources Over Uses</b>	<u>\$ (583,601)</u>	<u>\$ (786,450)</u>	<u>\$ (1,783,822)</u>	<u>\$ (591,500)</u>	<u>\$ (153,800)</u>
<b><u>Available Fund Balance for Debt Service</u></b>					
Beginning Balance	\$ 4,530,039	\$ 2,250,799		\$ 2,446,438	\$ 1,854,938
<b>Changes in Available Balances:</b>					
From operations	(583,601)	(786,450)		(591,500)	(153,800)
Residual transfer out	(1,500,000)	--		--	--
<b>Ending Balance</b>	<u>\$ 2,446,438</u>	<u>\$ 1,464,349</u>		<u>\$ 1,854,938</u>	<u>\$ 1,701,138</u>

# COMPARATIVE BUDGET SUMMARY

## REDEVELOPMENT AUTHORITY

In 1994, the Redevelopment Authority began a project which required the acquisition and clearance of residential and commercial property on the lower west side. The project area was cleared for the construction of the new Lakeside Elementary School which opened in 1996. The Redevelopment Authority is proceeding with the acquisition of residential and commercial property in the North Barstow Redevelopment project area on the north side of downtown. The project is funded by CDBG in 1996 for \$200,000. In 1996, the former Soo Line property was optioned to the Redevelopment Authority by the City Council for redevelopment. Negotiations are continuing with a local developer for a commercial office project on the site.

### ***Area of Operation***

Areas of the City which have been identified by the City Council as a "project area".

### ***Operating Personnel***

Commission members (7) appointed to 5 year term by the City Council. City staff is assigned to assist in carrying out the duties required to complete redevelopment plans.

# COMPARATIVE BUDGET SUMMARY

## REDEVELOPMENT AUTHORITY

	1995 Actual	1996 Budget	1996 6-Month Actual	1996 Estimated	1997 Budget
<b>Operating Budget</b>					
<b>Revenues:</b>					
Intergovernmental	\$ 75,750	\$ --	\$ --	\$ --	\$ --
Miscellaneous	300	--	535	500	100
Other Financing Sources	49,108	400,000	315,187	400,000	200,000
<b>Total Revenues and Other Financing Sources</b>	<u>125,158</u>	<u>400,000</u>	<u>315,722</u>	<u>400,500</u>	<u>200,100</u>
<b>Expenses:</b>					
Contractual Services	--	--	20	500	100
Capital Outlay	--	400,000	319,693	400,000	200,000
<b>Total Expenses and Other Financing Uses</b>	<u>--</u>	<u>400,000</u>	<u>319,713</u>	<u>400,500</u>	<u>200,100</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ 125,158</u>	<u>\$ --</u>	<u>\$ (3,991)</u>	<u>\$ --</u>	<u>\$ --</u>
<b><u>Working Capital/Available Fund Balance</u></b>					
Beginning Balance	\$ 288,138	\$ 3,543	\$ --	\$ --	\$ --
<b>Changes in Available Balances:</b>					
From operations	125,158	--	--	--	--
Transfer to reserve - capital projects	(413,296)	--	--	--	--
<b>Ending Balance</b>	<u>\$ --</u>	<u>\$ 3,543</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>



# COMPARATIVE BUDGET SUMMARY

## WATER UTILITY

The Water Utility Fund is used to account for financing construction, operations and maintenance of the municipal water treatment and distribution system.

### Area of Operation

City of Eau Claire  
 Portion of Town of Washington  
 Total customers:  
     1996 - 21,220  
     1995 - 20,907  
     1994 - 20,593  
     1993 - 20,264

### Operating Facilities

Water treatment plant  
     □ 20 MGD capacity  
     □ Constructed in 1953  
 306 miles of water main  
 4 pump stations  
 5 water reservoirs  
 15 wells  
 13.7 M gallon reservoir capacity

### Principal Sources of Revenues 1997 Estimate

User Fees	73%
Fire Protection	15%
Interest Income	6%
Other Sources	5%
Sewer Billing Charge	1%

### Operating Personnel

29.3 full-time equivalent positions

### Customer Usage

Pope & Talbot	10.1%
Nestles Co.	7.2%
UW-Eau Claire	3.6%
Luther Hospital	1.8%
Sacred Heart Hospital	1.6%
American Phoenix	1.4%
Board of Education	1.2%
Jennico	0.9%
All Other	72.2%

### Customer Usage

	1990	1991	1992	1993	1994	1995
Residential	1,433,992	1,437,210	1,590,803	1,348,184	1,493,820	1,117,208
Commercial	827,710	821,510	849,490	817,278	832,963	632,011
Industrial	1,031,982	867,654	735,480	656,644	877,866	553,241
Public	280,322	225,005	226,962	202,683	284,182	186,429

Note: customer usage measured in 100 cubic feet units

# COMPARATIVE BUDGET SUMMARY

## WATER UTILITY

	1995 <u>Actual</u>	1996 <u>Budget</u>	1996 6-Month <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
<b>Revenues:</b>					
Operating	\$ 4,563,693	\$ 4,791,800	\$ 2,168,581	\$ 4,495,800	\$ 4,951,300
Other Operating	114,397	111,000	148,694	117,800	123,100
Non-Operating	358,298	228,430	30,128	503,400	478,400
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	5,036,388	5,131,230	2,347,403	5,117,000	5,552,800
<b>Expenses:</b>					
Personal Services	1,076,148	1,430,970	683,068	1,417,000	1,501,800
Contractual Services	244,694	250,090	97,438	251,600	244,700
Utilities	242,046	288,080	111,274	263,100	294,400
Fixed Charges	1,247,984	1,439,340	704,197	1,454,100	1,505,800
Materials & Supplies	157,173	154,820	76,494	163,500	175,300
Capital Outlay	--	9,000	--	9,000	3,000
Interest Expense-Proprietary Funds	855,951	951,740	443,201	965,400	1,060,600
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenses and Other Financing Uses	3,823,996	4,524,040	2,115,672	4,523,700	4,785,600
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Excess (Deficiency) of Funding Sources Over Uses	\$ <u>1,212,392</u>	\$ <u>607,190</u>	\$ <u>231,731</u>	\$ <u>593,300</u>	\$ <u>767,200</u>

### Working Capital/Available Fund Balance

Beginning Balance	\$ 1,865,221	\$ 60,000	\$ 1,325,052	\$ 1,257,634
<b>Changes in Available Balances:</b>				
From operations	1,212,392	607,190	593,300	767,200
Contributed capital	495,104	230,000	368,782	140,000
Contribution - Connection Fees	--	54,800	--	--
Principal payment - debt	(636,952)	(744,710)	(736,700)	(792,200)
Miscellaneous	(670,164)	--	--	--
Transfer to capital projects/reserves	(940,549)	(207,280)	(292,800)	(434,831)
	<hr/>	<hr/>	<hr/>	<hr/>
Ending Balance	\$ <u>1,325,052</u>	\$ <u>--</u>	\$ <u>1,257,634</u>	\$ <u>937,803</u>

# COMPARATIVE BUDGET SUMMARY

## SEWER UTILITY

The Sewer Utility is used to account for the financing of construction, operations and maintenance of the municipal sewage collection and treatment system.

### Area of Operation

City of Eau Claire  
 Portion of City of Altoona  
 Total customers:  
 1996 - 20,730  
 1995 - 20,326  
 1994 - 20,042  
 1993 - 19,926

### Operating Facilities

Sewage treatment plant  
 □ 16.3 MGD capacity  
 □ Constructed in 1980  
 285 miles of sewer main  
 18 sewer lift stations

### Principal Sources of Revenue 1997 Estimate

User Fees	86%
Interest Income	6%
Other Service Charges	5%
Industrial Surcharge	3%

### Operating Personnel

25.7 full-time equivalent positions

### Customer Usage

Nestles Co.	4.5%
UW-Eau Claire	4.1%
Luther Hospital	2.4%
Board of Education	1.4%
Sacred Heart Hospital	1.4%
Huebsch	0.9%
Oakwood Mall	0.8%
Oakridge Village	0.6%
The Clairemont	0.6%
All other	83.3%

### Customer Usage

	1990	1991	1992	1993	1994	1995
Residential	1,212,457	1,196,347	1,213,261	1,197,895	1,179,848	923,752
Commercial	781,300	772,707	791,147	770,848	777,098	606,572
Industrial	200,537	206,856	158,509	182,305	199,652	157,931
Public	198,183	182,159	179,473	185,614	179,650	149,929

Note: customer usage measured in 100 cubic feet units

# COMPARATIVE BUDGET SUMMARY

## SEWER UTILITY

	1995 Actual	1996 Budget	1996 6-Month Actual	1996 Estimated	1997 Budget
<b>Revenues:</b>					
Operating	\$ 5,065,810	\$ 4,978,000	\$ 2,545,444	\$ 5,004,000	\$ 5,161,200
Other Operating	69,706	53,000	20,105	53,000	48,000
Non-Operating	538,430	216,430	30,874	523,400	356,400
	<u>5,673,946</u>	<u>5,247,430</u>	<u>2,596,423</u>	<u>5,580,400</u>	<u>5,565,600</u>
<b>Expenses:</b>					
Personal Services	1,364,652	1,357,340	685,278	1,353,700	1,442,800
Contractual Services	715,140	665,650	359,712	678,100	648,200
Utilities	257,107	255,700	106,662	256,000	278,300
Fixed Charges	487,536	498,280	206,176	498,200	515,400
Materials & Supplies	119,756	139,900	65,856	126,000	157,600
Capital Outlay	--	5,500	3,630	6,700	7,000
Interest Expense-Proprietary Funds	369,038	460,240	205,806	431,600	472,800
	<u>3,313,229</u>	<u>3,382,610</u>	<u>1,633,120</u>	<u>3,350,300</u>	<u>3,522,100</u>
Total Expenses and Other Financing Uses	<u>3,313,229</u>	<u>3,382,610</u>	<u>1,633,120</u>	<u>3,350,300</u>	<u>3,522,100</u>
Excess (Deficiency) of Revenues Over Expenses	<u>\$ 2,360,717</u>	<u>\$ 1,864,820</u>	<u>\$ 963,303</u>	<u>\$ 2,230,100</u>	<u>\$ 2,043,500</u>
 <b>Working Capital/Available Fund Balance</b>					
Beginning Balance	\$ 1,305,088	\$ 822,040		\$ 1,597,405	\$ 906,805
<b>Changes in Available Balances:</b>					
From operations	2,360,717	1,864,820		2,230,100	2,043,500
Contributed capital	393,950	150,000		150,000	120,000
Contribution - Connection Fees	--	106,000		--	--
Principal payments - debt	(562,270)	(620,670)		(625,700)	(654,400)
Residual equity transfer	(550,000)	(550,000)		(550,000)	(450,000)
Transfer to capital projects/reserves	(1,350,080)	(1,733,890)		(1,895,000)	(1,046,380)
Ending Balance	<u>\$ 1,597,405</u>	<u>\$ 38,300</u>		<u>\$ 906,805</u>	<u>\$ 919,525</u>

# COMPARATIVE BUDGET SUMMARY

## PARKING UTILITY

The Parking Utility is an enterprise fund set up to record the revenues and expenses of City parking operations.

### ***Area of Operation***

Downtown Eau Claire  
Water Street Area

### ***Operating Facilities***

On-street meters  
Eleven public parking lots  
Two parking ramps

### ***Principal Sources of Revenue 1997 Estimate***

Ramp Charges	53%
Lot Meter and Permit Fees	47%

### ***Operating Personnel***

2.25 full-time equivalent positions

# COMPARATIVE BUDGET SUMMARY

## PARKING UTILITY

	1995 <u>Actual</u>	1996 <u>Budget</u>	1996 6-Month <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
<b>Revenues:</b>					
Operating	\$ 229,317	\$ 235,660	\$ 99,554	\$ 213,100	\$ 225,900
Total Revenues	<u>229,317</u>	<u>235,660</u>	<u>99,554</u>	<u>213,100</u>	<u>225,900</u>
<b>Expenses:</b>					
Personal Services	89,094	104,720	42,557	101,500	104,600
Contractual Services	38,462	46,190	15,924	45,700	47,000
Utilities	36,034	41,160	15,101	37,400	39,500
Fixed Charges	10,445	12,120	6,551	12,500	15,600
Materials & Supplies	1,642	6,470	2,205	6,500	6,000
Total Expenses and Other Financing Uses	<u>175,677</u>	<u>210,660</u>	<u>82,338</u>	<u>203,600</u>	<u>212,700</u>
Excess (Deficiency) of Revenues Over Expenses	<u>\$ 53,640</u>	<u>\$ 25,000</u>	<u>\$ 17,216</u>	<u>\$ 9,500</u>	<u>\$ 13,200</u>

### Working Capital/Available Fund Balance

Beginning Balance	\$ --	\$ --	\$ --	\$ --	\$ --
<b>Changes in Available Balances:</b>					
From operations	53,640	25,000		9,500	13,200
Residual transfers in	--	--		100,000	100,000
Transfer to capital projects	<u>(53,640)</u>	<u>(25,000)</u>		<u>(109,500)</u>	<u>(113,200)</u>
Ending Balance	<u>\$ --</u>	<u>\$ --</u>		<u>\$ --</u>	<u>\$ --</u>

# COMPARATIVE BUDGET SUMMARY

## PUBLIC TRANSIT

The Public Transit Fund is used to account for the operation and maintenance of the municipal mass transit facility.

### Area of Operation

City of Eau Claire  
Portion of City of Altoona

### Operating Facilities

Downtown Transfer Center  
Constructed in 1984  
Central Maintenance Facility  
Constructed in 1988

### Principal Sources of Revenues 1997 Estimate

State Assistance	43%
General Fund Subsidy	26%
Federal Assistance	12%
Charges for Services	13%
Other	6%

### Operating Personnel

27.75 full-time equivalent positions

### City of Eau Claire Subsidy (% of Total Revenue)

1990	225,207	9%
1991	342,034	18%
1992	294,278	20%
1993	322,155	22%
1994	327,754	21%
1995	376,472	23%
1996	452,400	26%
1997	502,600	26%

### Operating Assistance as a Percent of Expenses

	STATE	FEDERAL
1990	38.5%	25.2%
1991	38.5%	23.0%
1992	42.0%	22.0%
1993	41.6%	21.8%
1994	42.0%	21.5%
1995	42.0%	17.7%
1996	42.7%	12.7%
1997	42.0%	12.0%

### # of Buses - Year Acquired

3	1975
5	1982
8	1989

### Number of Annual Revenue Riders

1990	470,203	
1991	476,994	
1992	490,945	
1993	452,720	
1994	405,003	
1995	377,632	
1996	385,462	estimate
1997	388,500	estimate

# COMPARATIVE BUDGET SUMMARY

## PUBLIC TRANSIT

	1995 <u>Actual</u>	1996 <u>Budget</u>	1996 <u>6-Month Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
<b><u>Operating Budget</u></b>					
<b>Revenues:</b>					
Operating	\$ 213,310	\$ 212,000	\$ 112,395	\$ 212,000	\$ 257,100
Other Operating	17,962	11,800	5,730	11,800	11,800
Non-Operating	1,429,038	1,571,050	232,959	1,523,400	1,695,200
<b>Total Revenues</b>	<u>1,660,310</u>	<u>1,794,850</u>	<u>351,084</u>	<u>1,747,200</u>	<u>1,964,100</u>
<b>Expenses:</b>					
Personal Services	1,129,483	1,180,900	528,860	1,133,300	1,180,500
Contractual Services	240,598	312,350	133,986	312,200	510,500
Utilities	4,726	5,450	2,388	5,500	5,900
Fixed Charges	130,142	132,670	56,780	132,700	135,000
Materials & Supplies	155,364	163,480	81,185	163,500	166,900
Capital Outlay	--	--	--	--	16,000
<b>Total Expenses and Other Financing Uses</b>	<u>1,660,313</u>	<u>1,794,850</u>	<u>803,199</u>	<u>1,747,200</u>	<u>2,014,800</u>
<b>Excess (Deficiency) of Revenues Over Expenses</b>	<u>\$ (3)</u>	<u>\$ --</u>	<u>\$ (452,115)</u>	<u>\$ --</u>	<u>\$ (50,700)</u>

### **Working Capital/Available Fund Balance**

Beginning Balance	\$ 340,768	\$ --	\$ 340,765	\$ 340,765
<b>Changes in Available Balances:</b>				
From operations	(3)	--	--	(50,700)
Residual transfer in	--	--	--	160,000
Transfer to capital project	--	--	--	(360,000)
<b>Ending Balance</b>	<u>\$ 340,765</u>	<u>\$ --</u>	<u>\$ 340,765</u>	<u>\$ 90,065</u>



# COMPARATIVE BUDGET SUMMARY

## HOBBS ICE CENTER

The Hobbs Ice Center fund is used to account for the financing of construction, operations and maintenance of the Hobbs Ice Arena's two indoor ice rinks. Facilities are located on Menomonie Street.

### **Area of Operation**

City of Eau Claire

### **Operating Facilities**

Two indoor hockey rinks  
Seating capacity for 1,500

### **Principal Sources of Revenue 1997 Estimate**

User Fees	81%
General Fund Subsidy	18%
Other Sources	1%

### **Operating Personnel**

3 full-time equivalent positions

### **Largest Facility Users 1995 Actual**

	<u>Hrs.</u>	<u>Revenue</u>
Figure Skating Club	1,129	\$84,643
P&R Youth League	464	39,301
Youth Hockey Board	572	40,848
University	408	30,120
Board of Education	308	29,776

### **Facility Use Fees-1996**

Rental Rate Rink #1	\$87.00
Rental Rate Rink #2	87.00
Game Without Personnel	310.00
Open Skating-Adult	3.00
Open Skating-Student	2.00
Open Hockey	4.00

### **General Fund Subsidy**

1992	\$49,911
1993	38,832
1994	45,911
1995	49,546
1996	63,600
1997	61,400

# COMPARATIVE BUDGET SUMMARY

## HOBBS ICE CENTER

	1995 Actual	1996 Budget	1996 6-Month Actual	1996 Estimated	1997 Budget
<b>Revenues:</b>					
Operating	\$ 261,117	\$ 254,270	\$ 87,074	\$ 268,600	\$ 281,000
Non-Operating	49,546	78,620	--	63,600	61,400
<b>Total revenues</b>	<b>310,663</b>	<b>332,890</b>	<b>87,074</b>	<b>332,200</b>	<b>342,400</b>
<b>Expenses:</b>					
Personal Services	162,586	163,500	84,318	162,800	172,600
Contractual Services	18,294	23,430	8,036	23,200	23,500
Utilities	115,115	119,130	57,807	119,300	120,900
Fixed Charges	7,777	7,780	4,223	7,900	8,900
Materials & Supplies	6,891	12,650	3,544	12,600	16,500
Capital Outlay	--	6,400	--	6,400	--
<b>Total Expenses and Other Financing Uses</b>	<b>310,663</b>	<b>332,890</b>	<b>157,928</b>	<b>332,200</b>	<b>342,400</b>
<b>Excess (Deficiency) of Revenues Over Expenses</b>	<b>\$ --</b>	<b>\$ --</b>	<b>\$ (70,854)</b>	<b>\$ --</b>	<b>\$ --</b>

### Working Capital/Available Fund Balance

Beginning Balance	\$ --	\$ --	\$ --	\$ --
<b>Changes in Available Balances:</b>				
From operations	--	--	--	--
Residual transfer in	--	15,000	15,000	35,000
Transfer to capital projects	--	(15,000)	(15,000)	(35,000)
<b>Ending Balance</b>	<b>\$ --</b>	<b>\$ --</b>	<b>\$ --</b>	<b>\$ --</b>

# COMPARATIVE BUDGET SUMMARY

## OUTDOOR POOL

The Outdoor Pool fund is used to account for the financing of construction, operations and maintenance of an outdoor swimming pool located in Fairfax Park. The first season of operation was in 1991.

### Area of Operation

Eau Claire area

### Operating Facilities

Aquatic Facility in Fairfax Park with capacity of 1,250

### Principal Sources of Revenue 1997 Estimate

General Fund Subsidy	55%
User Fees	34%
Other Sources	11%

### Operating Personnel

Permanent and Temporary staff charge hours to these funds as required by activity.

### General Fund Subsidy

1992	\$174,095
1993	184,232
1994	188,621
1995	141,515
1996	200,000
1997	192,200

### Facility User Fees

Admission Prices		
Children		\$1.50
Adults		2.75
Season Passes		
	Resident	Non-Res.
Youth	\$25.00	\$45.00
Adults	40.00	65.00
Families *	75.00	115.00

### Pool Admissions

1992	\$94,119
1993	93,000
1994	110,454
1995	120,814
1996	116,500
1997	121,100

\* For a family of five.

Pool Rental		
200 people or less	\$	150.00/hr.
201-400 people		200.00/hr.
Over 400 people		275.00/hr.

# COMPARATIVE BUDGET SUMMARY

## OUTDOOR POOL

	1995 <u>Actual</u>	1996 <u>Budget</u>	1996 6-Month <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
<b>Revenues:</b>					
Operating	\$ 168,982	\$ 158,000	\$ 71,965	\$ 156,900	\$ 160,000
Non-operating	141,515	200,000	--	200,000	192,200
<b>Total revenues</b>	<u>310,497</u>	<u>358,000</u>	<u>71,965</u>	<u>356,900</u>	<u>352,200</u>
<b>Expenses:</b>					
Personal Services	120,901	157,810	34,624	157,800	154,200
Contractual Services	16,284	18,630	5,508	18,700	23,700
Utilities	29,331	36,900	4,313	34,800	37,000
Fixed Charges	9,215	9,300	5,120	9,300	9,300
Materials & Supplies	29,229	33,630	8,250	34,500	33,600
Capital Outlay	--	4,500	4,029	4,500	2,000
Interest Expense-Proprietary Funds	102,176	97,230	--	97,300	92,400
<b>Total Expenses and Other Financing Uses</b>	<u>307,136</u>	<u>358,000</u>	<u>61,844</u>	<u>356,900</u>	<u>352,200</u>
<b>Excess (Deficiency) of Revenues Over Expenses</b>	<u>\$ 3,361</u>	<u>\$ --</u>	<u>\$ 10,121</u>	<u>\$ --</u>	<u>\$ --</u>

### Working Capital/Available Fund Balance

Beginning Balance	\$ 29,095	\$ 75,635	\$ 35,902	\$ 35,902
<b>Changes in Available Balances:</b>				
From operations	3,361	--	--	--
Residual transfer in	63,446	100,000	100,000	85,000
Principal payment - debt	(60,000)	(65,000)	(65,000)	(75,000)
Transfer to capital projects	--	(35,000)	(35,000)	(10,000)
<b>Ending Balance</b>	<u>\$ 35,902</u>	<u>\$ 75,635</u>	<u>\$ 35,902</u>	<u>\$ 35,902</u>

# COMPARATIVE BUDGET SUMMARY

## RISK MANAGEMENT

The City of Eau Claire is one of twelve municipalities that entered into a joint venture with Wisconsin Municipal Mutual Insurance Company (WMMIC) to provide risk management and liability insurance services (self-insurance) beginning January 1, 1988.

The City is also one of 19 municipalities that are members of Transit Mutual Insurance Company of Wisconsin (TMICOW) which has provided auto liability coverage for property damage and bodily injury caused by transit authority vehicles since December 18, 1985.

In 1992, the City became self-insured for workers' compensation coverage. This coverage is not provided in conjunction with other cities however, excess insurance is purchased to limit loss exposure for claims over \$250,000.

### ***Area of Operation***

Insurance coverage includes all City-owned properties and operations.

### ***Principal Sources of Revenues 1997 Estimate***

General Fund	45%
Interest Income	18%
Central Equipment	12%
Transit	8%
Sewer Utility	5%
Water Utility	4%
Other City Funds	4%
Repayment of Claims	4%

### ***Participants (WMMIC)***

City of Madison  
Waukesha County  
Brown County  
Outagamie County  
Dane County  
Manitowoc County  
Kenosha County  
City of Eau Claire  
Chippewa County  
Dodge County  
LaCrosse County  
St. Croix County

### ***Operating Personnel***

1.5 full-time equivalent positions

# COMPARATIVE BUDGET SUMMARY

## RISK MANAGEMENT

	1995 <b>Actual</b>	1996 <b>Budget</b>	1996 <b>6-Month Actual</b>	1996 <b>Estimated</b>	1997 <b>Budget</b>
<b>Revenues:</b>					
Operating	\$ 1,298,645	\$ 1,294,440	\$ 644,959	\$ 1,291,200	\$ 1,315,400
Other Operating	81,919	37,500	50,220	65,000	60,000
Non-operating	<u>334,428</u>	<u>215,000</u>	<u>33,932</u>	<u>315,000</u>	<u>310,000</u>
 Total revenues	 <u>1,714,992</u>	 <u>1,546,940</u>	 <u>729,111</u>	 <u>1,671,200</u>	 <u>1,685,400</u>
 <b>Expenses:</b>					
Personal Services	71,476	82,250	34,261	83,100	86,600
Contractual Services	23,257	55,760	17,099	53,200	52,800
Utilities	5,109	6,000	2,398	6,000	6,000
Fixed Charges	769,714	1,221,490	373,147	1,224,000	1,189,900
Materials & Supplies	4,770	6,000	1,865	6,000	5,200
Capital Outlay	--	4,000	2,324	4,000	--
Interest Expense- Proprietary Funds	<u>51,875</u>	<u>49,660</u>	<u>--</u>	<u>49,700</u>	<u>47,200</u>
 Total Expenses and Other Financing Uses	 <u>926,201</u>	 <u>1,425,160</u>	 <u>431,094</u>	 <u>1,426,000</u>	 <u>1,387,700</u>
 Excess (Deficiency) of Revenues Over Expenses	 <u>\$ 788,791</u>	 <u>\$ 121,780</u>	 <u>\$ 298,017</u>	 <u>\$ 245,200</u>	 <u>\$ 297,700</u>

### Working Capital/Available Fund Balance

Beginning Balance	\$ --	\$ --	\$ --	\$ --
<b>Changes in Available Balances:</b>				
From operations	788,791	121,780	245,200	297,700
Principal payments - debt	(29,152)	(31,400)	(31,400)	(33,900)
Transfer to capital projects	--	(275,000)	(275,000)	(275,000)
Transfer from(to) reserve - losses and claims	<u>(759,639)</u>	<u>184,620</u>	<u>61,200</u>	<u>11,200</u>
 Ending Balance	 <u>\$ --</u>	 <u>\$ --</u>	 <u>\$ --</u>	 <u>\$ --</u>

# COMPARATIVE BUDGET SUMMARY

## CENTRAL EQUIPMENT

The Central Equipment fund is used to account for the operations and maintenance of the central garage facility including the funding for and replacement of all fleet equipment.

### ***Area of Operation***

City of Eau Claire

### ***Principal Sources of Revenues 1997 Estimate***

General Fund	77%
Sewer Utility	9%
Building Rental	5%
Water Utility	4%
Other Funds	4%
Miscellaneous	1%

### ***Operating Facilities***

Central Maintenance Facility  
Active Vehicles and Equipment:  
□ 8 licensed trailers  
□ 18 licensed transit vehicles  
□ 35 Police vehicles  
□ 89 licensed service vehicles  
□ 208 unlicensed auxiliary  
vehicles/equipment

### ***Operating Personnel***

8.5 full-time equivalent positions

# COMPARATIVE BUDGET SUMMARY

## CENTRAL EQUIPMENT

	1995 Actual	1996 Budget	1996 6-Month Actual	1996 Estimated	1997 Budget
<b>Revenues:</b>					
Operating	\$ 2,101,273	\$ 2,183,510	\$ 1,129,107	\$ 2,200,000	\$ 2,218,100
Other Operating	123,246	120,000	62,862	120,000	120,000
Non-operating	47,628	13,390	9,960	21,400	13,300
	<u>2,272,147</u>	<u>2,316,900</u>	<u>1,201,929</u>	<u>2,341,400</u>	<u>2,351,400</u>
<b>Expenses:</b>					
Personal Services	394,291	452,190	202,427	445,600	461,200
Contractual Services	199,890	183,250	107,531	186,100	190,500
Utilities	85,811	93,310	48,203	92,900	96,400
Fixed Charges	166,052	200,880	86,392	201,000	203,100
Materials & Supplies	434,054	482,050	243,783	474,300	488,900
Capital Outlay	--	--	--	5,600	--
Other Non-operating Expense	3,169	10,000	--	10,000	10,000
	<u>1,283,267</u>	<u>1,421,680</u>	<u>688,336</u>	<u>1,415,500</u>	<u>1,450,100</u>
Total Expenses and Other Financing Uses	<u>1,283,267</u>	<u>1,421,680</u>	<u>688,336</u>	<u>1,415,500</u>	<u>1,450,100</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ 988,880</u>	<u>\$ 895,220</u>	<u>\$ 513,593</u>	<u>\$ 925,900</u>	<u>\$ 901,300</u>
 <b><u>Working Capital/Available Fund Balance</u></b>					
Beginning Balance	\$ --	\$ --	\$ --	\$ --	\$ --
<b>Changes in Available Balances:</b>					
From operations	988,880	895,220		925,900	901,300
Residual transfer in					
Transfer to reserves - equipment/building replacement	<u>(988,880)</u>	<u>(895,220)</u>		<u>(925,900)</u>	<u>(901,300)</u>
Ending Balance	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>



# COMPARATIVE BUDGET SUMMARY

## LANDFILL REMEDIATION

The Landfill Remediation Fund accounts for transactions associated with the activities of the Potentially Responsible Parties (PRP's) Group to address contamination issues at the City's former landfill.

### ***Area of Operation***

Expendable Trust Account for the former City landfill - Town of Union.

### ***Principal Sources of Revenues***

Contributions from potentially responsible parties (PRP's).

### ***1997 Proposed Expenditures***

Continuation of Remediation	
Feasibility Study	\$320,000

### ***Operating Policy***

The City of Eau Claire acts as the administrator for the PRP Group. The PRP Group has been established to respond to environmental concerns associated with the landfill site. Its responsibilities include the hiring of agencies and other consultants, correcting well contamination, and identifying other PRP's.

# COMPARATIVE BUDGET SUMMARY

## LANDFILL REMEDIATION

	1995 Actual	1996 Budget	1996 6-Month Actual	1996 Estimated	1997 Budget
<b>Operating Budget</b>					
<b>Revenues and Other Financing Sources:</b>					
Charges for Services	\$ 181,003	\$ 450,000	\$ --	\$ 830,000	\$ 320,000
Total Revenues and Other Financing Sources	<u>181,003</u>	<u>450,000</u>	<u>--</u>	<u>830,000</u>	<u>320,000</u>
<b>Expenditures and Other Financing Uses:</b>					
Materials & Supplies	181,003	450,000	71,369	830,000	320,000
Total Expenditures and Other Financing Uses	<u>181,003</u>	<u>450,000</u>	<u>71,369</u>	<u>830,000</u>	<u>320,000</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ --</u>	<u>\$ --</u>	<u>\$ (71,369)</u>	<u>\$ --</u>	<u>\$ --</u>
 <b><u>Working Capital/Available Fund Balance</u></b>					
Beginning Balance	\$ --	\$ --		\$ --	\$ --
Changes in Available Balances: From operations	<u>--</u>	<u>--</u>		<u>--</u>	<u>--</u>
Ending Balance	<u>\$ --</u>	<u>\$ --</u>		<u>\$ --</u>	<u>\$ --</u>

# COMPARATIVE BUDGET SUMMARY

## DOWNTOWN BUSINESS DISTRICT

On November 29, 1984, the City Council approved the creation of a Downtown Business District, as provided in State Statute 66.608. The purpose of this district is to enhance the business atmosphere of downtown. A lapsing budget is established each year, funded entirely by special assessments paid by property owners in the district. The City will collect the funds through the tax roll and will maintain separate accounting records for all receipts and disbursements.

### ***Area of Operation***

Boundary marked by the Chippewa River, Railroad Street, Emery Street and South Dewey Street.

### ***Operating Facilities***

Businesses within the Downtown Business District.

### ***Principal Sources of Revenues***

Special assessments against property owners within the Downtown Business District.

### ***Operating Policy***

A City Council appointed board of 15 directors set the operating budget and policies.

# COMPARATIVE BUDGET SUMMARY

## DOWNTOWN BUSINESS DISTRICT

	1995 <u>Actual</u>	1996 <u>Budget</u>	1996 6-Month <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
<b><u>Operating Budget</u></b>					
<b>Revenues and Other Financing Sources:</b>					
Taxes	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Miscellaneous	2,423	1,600	--	1,600	1,600
 Total Revenues and Other Financing Sources	 <u>52,423</u>	 <u>51,600</u>	 <u>50,000</u>	 <u>51,600</u>	 <u>51,600</u>
 <b>Expenditures and Other Financing Uses:</b>					
Contractual Services	42,257	39,000	6,404	39,000	39,000
Materials & Supplies	12,563	11,000	1,612	11,000	11,000
 Total Expenditures and Other Financing Uses	 <u>54,820</u>	 <u>50,000</u>	 <u>8,016</u>	 <u>50,000</u>	 <u>50,000</u>
 Excess (Deficiency) of Funding Sources Over Uses	 \$ <u>(2,397)</u>	 \$ <u>1,600</u>	 \$ <u>41,984</u>	 \$ <u>1,600</u>	 \$ <u>1,600</u>
 <b><u>Working Capital/Available Fund Balance</u></b>					
Beginning Balance	\$ 21,678	\$ 24,368		\$ 19,281	\$ 20,881
Changes in Available Balances:					
From operations	<u>(2,397)</u>	<u>1,600</u>		<u>1,600</u>	<u>1,600</u>
Ending Balance	<u>\$ 19,281</u>	<u>\$ 25,968</u>		<u>\$ 20,881</u>	<u>\$ 22,481</u>

# COMPARATIVE BUDGET SUMMARY

## WEST GRAND BUSINESS DISTRICT

On November 24, 1987 the City Council approved the creation of the West Grand Avenue Business District, as provided in State Statute 66.608. The purpose of this district is to enhance the economic atmosphere of this west side business district. A lapsing budget is established each year, funded entirely by special assessments paid by property owners in the district. The City will collect the funds through the tax roll and will maintain separate accounting records for all receipts and disbursements.

### ***Area of Operation***

Commercial properties in the 100 block of West Grand Avenue and the adjoining commercial properties on the 700 and 800 blocks of First Avenue.

### ***Operating Facilities***

Businesses within the West Grand Business District.

### ***Principal Sources of Revenues***

Special assessments against property owners within the West Grand Business District.

### ***Operating Policy***

A City Council appointed board of 5 directors set the operating budget and policies.

# COMPARATIVE BUDGET SUMMARY

## WEST GRAND BUSINESS DISTRICT

	1995 <u>Actual</u>	1996 <u>Budget</u>	1996 6-Month <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
<b><u>Operating Budget</u></b>					
<b>Revenues and Other Financing Sources:</b>					
Taxes	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	8,500
Miscellaneous	493	360	--	400	400
Non-operating Revenue	<u>4,582</u>	<u>2,500</u>	<u>2,916</u>	<u>4,200</u>	<u>2,500</u>
 Total Revenues and Other Financing Sources	 <u>10,075</u>	 <u>7,860</u>	 <u>7,916</u>	 <u>9,600</u>	 <u>11,400</u>
 <b>Expenditures and Other Financing Uses:</b>					
Contractual Services	12,147	5,000	1,202	6,200	8,500
Loans to Other Agencies	<u>450</u>	<u>--</u>	<u>450</u>	<u>500</u>	<u>--</u>
 Total Expenditures and Other Financing Uses	 <u>12,597</u>	 <u>5,000</u>	 <u>1,652</u>	 <u>6,700</u>	 <u>8,500</u>
 Excess (Deficiency) of Funding Sources Over Uses	 <u>\$ (2,522)</u>	 <u>\$ 2,860</u>	 <u>\$ 6,264</u>	 <u>\$ 2,900</u>	 <u>\$ 2,900</u>
 <b><u>Working Capital/Available Fund Balance</u></b>					
Beginning Balance	\$ 5,494	\$ 9,654		\$ 2,972	\$ 5,872
 Changes in Available Balances: From operations	 <u>(2,522)</u>	 <u>2,860</u>		 <u>2,900</u>	 <u>2,900</u>
 Ending Balance	 <u>\$ 2,972</u>	 <u>\$ 12,514</u>		 <u>\$ 5,872</u>	 <u>\$ 8,772</u>

# COMPARATIVE BUDGET SUMMARY

## WATER STREET BUSINESS DISTRICT

On October 23, 1990 the City Council approved the creation of the Water Street Business District, as provided in State Statute 66.608. The purpose of this district is to enhance the economic atmosphere of this west side business district. A lapsing budget is established each year, funded entirely by special assessments paid by property owners in the district. The City will collect the funds through the tax roll and will maintain separate accounting records for all receipts and disbursements.

### ***Area of Operation***

Commercial properties between First Avenue and Tenth Avenue from Water Street to the Chippewa River.

### ***Operating Facilities***

Businesses within the Water Street Business District.

### ***Principal Sources of Revenues***

Special assessments against property owners within the Water Street Business District.

### ***Operating Policy***

A City Council appointed board of 11 directors set the operating budget and policies.

# COMPARATIVE BUDGET SUMMARY

## WATER STREET BUSINESS DISTRICT

	1995 <u>Actual</u>	1996 <u>Budget</u>	1996 6-Month <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
<b><u>Operating Budget</u></b>					
<b>Revenues and Other Financing Sources:</b>					
Taxes	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,500
Miscellaneous	1,220	600	--	600	600
	<u>10,220</u>	<u>9,600</u>	<u>9,000</u>	<u>9,600</u>	<u>10,100</u>
<b>Total Revenues and Other Financing Sources</b>					
<b>Expenditures and Other Financing Uses:</b>					
Contractual Services	4,950	6,100	2,117	6,100	6,700
Materials & Supplies	2,583	2,900	80	2,900	2,800
	<u>7,533</u>	<u>9,000</u>	<u>2,197</u>	<u>9,000</u>	<u>9,500</u>
<b>Total Expenditures and Other Financing Uses</b>					
Excess (Deficiency) of Funding Sources Over Uses	\$ <u>2,687</u>	\$ <u>600</u>	\$ <u>6,803</u>	\$ <u>600</u>	\$ <u>600</u>
 <b><u>Working Capital/Available Fund Balance</u></b>					
Beginning Balance	\$ 15,813	\$ 19,413		\$ 18,500	\$ 19,100
<b>Changes in Available Balances:</b>					
From operations	<u>2,687</u>	<u>600</u>		<u>600</u>	<u>600</u>
Ending Balance	\$ <u>18,500</u>	\$ <u>20,013</u>		\$ <u>19,100</u>	\$ <u>19,700</u>



# ANALYSIS OF DIVISIONS BY FUND

The City Council has historically appropriated operating expenditures by department which is in accordance with Section 65.90 of the Wisconsin State Statutes. The purpose of this section is to convert the service-area budget format to department responsibility areas for final approval by the City Council.

	1995 <u>Actual</u>	1996 <u>Budget</u>	1996 6-Month <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
<b><u>GENERAL FUND</u></b>					
CITY COUNCIL	\$ 83,355	\$ 102,750	\$ 54,569	\$ 102,700	\$ 120,200
ADMINISTRATIVE SERVICES	251,801	305,550	145,676	305,300	315,500
CITY ATTORNEY	234,051	243,710	117,538	241,700	312,500
<b>FINANCE</b>					
Administration	191,627	195,950	93,586	195,000	203,900
Accounting Services	433,765	419,570	191,176	402,500	422,200
Assessing	389,888	422,040	187,731	395,800	426,400
Data Processing	345,718	344,110	177,778	348,700	360,900
Customer Services	569,617	611,500	302,337	619,400	609,600
Total Finance	1,930,615	1,993,170	952,608	1,961,400	2,023,000
<b>HUMAN RESOURCES</b>					
Personnel Administration	404,966	463,150	177,423	404,000	351,300
Purchasing	216,479	197,350	90,684	195,300	200,900
Total Human Resources	621,445	660,500	268,107	599,300	552,200
<b>COMMUNITY DEVELOPMENT</b>					
Community Planning	335,578	338,220	157,994	336,600	346,300
Inspections	463,881	490,540	233,298	487,300	503,200
Total Community Development	799,459	828,760	391,292	823,900	849,500
<b>PUBLIC WORKS</b>					
Administration	441,191	437,900	219,445	450,000	458,700
Operations	4,355,499	4,773,230	2,213,141	4,639,000	4,745,500
Engineering	1,032,539	1,122,640	516,786	1,101,100	1,117,900
Total Public Works	5,829,229	6,333,770	2,949,372	6,190,100	6,322,100

# ANALYSIS OF DIVISIONS BY FUND

	1995 <u>Actual</u>	1996 <u>Budget</u>	1996 6-Month <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
<b>PARKS AND RECREATION</b>					
Administration	\$ 262,116	\$ 241,560	\$ 117,184	\$ 241,000	\$ 255,500
Park Maintenance	2,009,378	1,754,640	816,371	1,698,200	1,798,000
Forestry	375,873	394,200	149,533	383,800	384,500
Recreation	591,292	670,380	241,014	685,400	728,200
<b>Total Parks and Recreation</b>	<u>3,238,659</u>	<u>3,060,780</u>	<u>1,324,102</u>	<u>3,008,400</u>	<u>3,166,200</u>
<b>POLICE</b>					
Administration	491,362	512,170	239,953	513,600	519,500
Administrative Services	837,418	868,030	417,156	874,400	807,100
Patrol Division	4,164,434	4,189,050	2,104,768	4,170,300	4,791,500
Detective Division	1,022,796	1,117,510	528,628	1,101,700	1,189,300
Communication Center	757,960	844,270	396,174	837,900	864,300
<b>Total Police</b>	<u>7,273,970</u>	<u>7,531,030</u>	<u>3,686,679</u>	<u>7,497,900</u>	<u>8,171,700</u>
<b>FIRE &amp; RESCUE</b>					
Administration	513,693	449,400	211,915	453,800	460,900
Operations	5,041,061	5,213,020	2,315,477	5,048,200	5,226,400
Inspection	240,634	249,060	115,356	249,000	254,400
<b>Total Fire</b>	<u>5,795,388</u>	<u>5,911,480</u>	<u>2,642,748</u>	<u>5,751,000</u>	<u>5,941,700</u>
<b>NON-DEPARTMENTAL</b>	<u>4,586,769</u>	<u>5,450,480</u>	<u>379,378</u>	<u>5,948,100</u>	<u>6,094,100</u>
<b>TOTAL GENERAL FUND</b>	<u>\$ 30,644,741</u>	<u>\$ 32,421,980</u>	<u>\$ 12,912,069</u>	<u>\$ 32,429,800</u>	<u>\$ 33,868,700</u>

# ANALYSIS OF DIVISIONS BY FUND

	1995 <u>Actual</u>	1996 <u>Budget</u>	1996 6-Month <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
<b><u>OTHER FUNDS</u></b>					
CEMETERY MAINTENANCE	\$ --	\$ 385,780	\$ 156,078	\$ 382,400	\$ 343,800
HAZARDOUS MATERIALS RESPONSE	--	--	60,384	309,800	136,600
COMMUNITY DEVELOPMENT- BLOCK GRANT	795,526	1,254,800	410,666	1,305,100	1,253,200
ECONOMIC DEVELOPMENT	429,031	670,440	813,413	1,817,200	393,200
COMMUNITY ENHANCEMENT	875,060	872,700	408,384	917,700	781,300
PUBLIC LIBRARY	2,117,612	2,185,180	998,169	2,154,400	2,245,000
CITY-COUNTY HEALTH	2,428,708	2,517,730	1,115,559	2,399,900	2,565,400
DEBT SERVICE FUNDS	3,558,411	3,903,950	3,149,703	3,805,200	3,254,900
REDEVELOPMENT AUTHORITY	--	400,000	319,713	400,500	200,100
WATER UTILITY	3,823,996	4,524,040	2,115,672	4,523,700	4,785,600
SEWER UTILITY	3,313,229	3,382,610	1,633,120	3,350,300	3,522,100
PARKING UTILITY	175,677	210,660	82,338	203,600	212,700
PUBLIC TRANSIT	1,660,313	1,794,850	803,199	1,747,200	2,014,800
HOBBS ICE CENTER	310,663	332,890	157,928	332,200	342,400
OUTDOOR POOL	307,136	358,000	61,844	356,900	352,200

# ANALYSIS OF DIVISIONS BY FUND

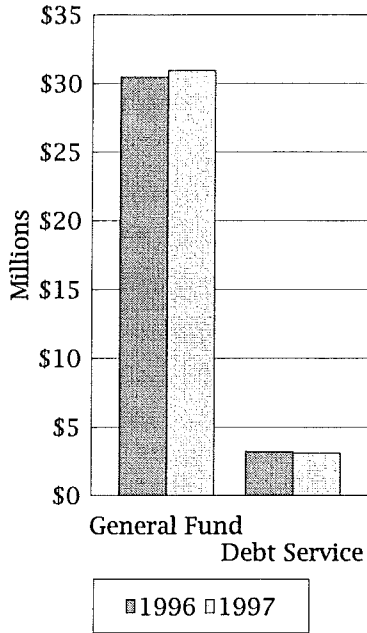
	1995 <u>Actual</u>	1996 <u>Budget</u>	1996 6-Month <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
RISK MANAGEMENT	\$ 926,201	\$ 1,425,160	\$ 431,094	\$ 1,426,000	\$ 1,387,700
CENTRAL EQUIPMENT	<u>1,283,267</u>	<u>1,421,680</u>	<u>688,336</u>	<u>1,415,500</u>	<u>1,450,100</u>
LANDFILL REMEDIATION	<u>181,003</u>	<u>450,000</u>	<u>71,369</u>	<u>830,000</u>	<u>320,000</u>
DOWNTOWN BUSINESS DISTRICT	<u>54,820</u>	<u>50,000</u>	<u>8,016</u>	<u>50,000</u>	<u>50,000</u>
WEST GRAND BUSINESS DISTRICT	<u>12,597</u>	<u>5,000</u>	<u>1,652</u>	<u>6,700</u>	<u>8,500</u>
WATER STREET BUSINESS DISTRICT	<u>7,533</u>	<u>9,000</u>	<u>2,197</u>	<u>9,000</u>	<u>9,500</u>
TOTAL - ALL FUNDS	<u>\$ 52,905,524</u>	<u>\$ 58,576,450</u>	<u>\$ 26,400,903</u>	<u>\$ 60,173,100</u>	<u>\$ 59,497,800</u>

# SUMMARY OF REVENUES BY FUND

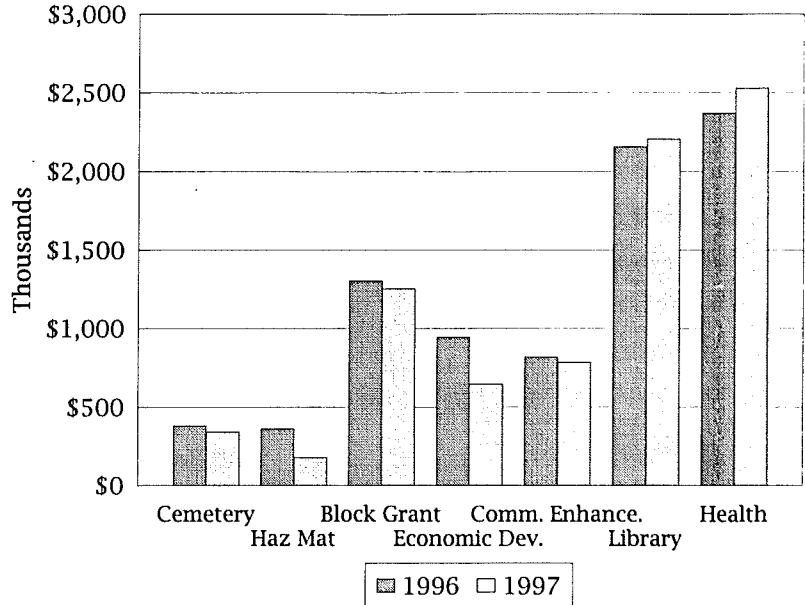
## 1996 ESTIMATED REVENUES COMPARED TO 1997 PROJECTED REVENUES

The Revenue Detail section of the Program of Services shows revenue and other funding sources for all operating funds. The graphs below show 1996 estimated revenues and 1997 projected revenues.

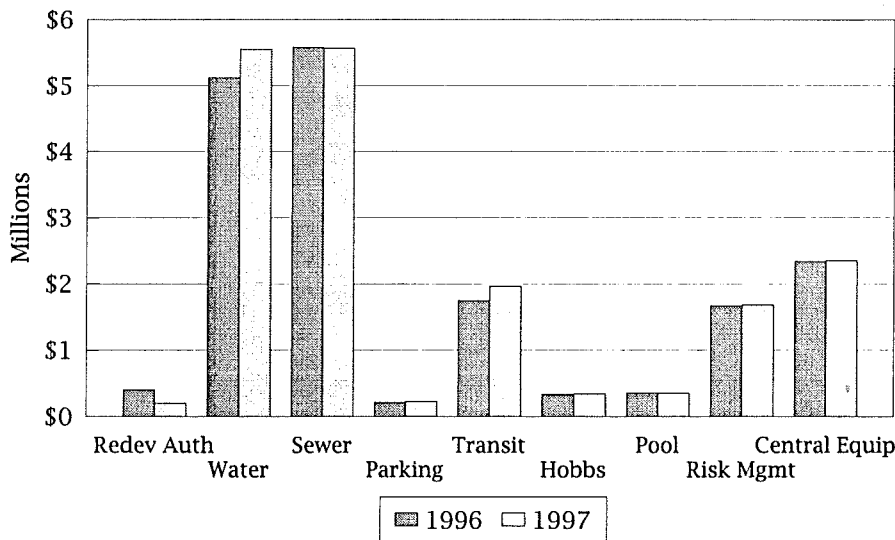
General & Debt Service Funds



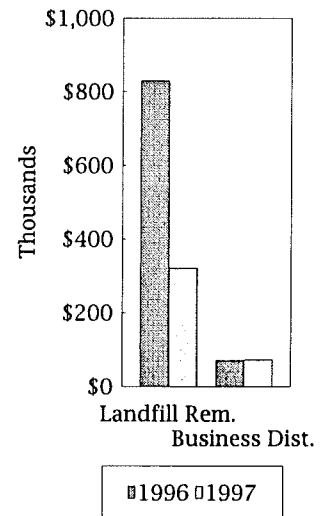
Special Revenue Funds



Enterprise & Internal Service Funds



Expendable Trust Funds



# SUMMARY OF REVENUES BY FUND

## 1997 BUDGETED REVENUES

The table below is a summary by fund of all revenues. On the following pages, a short narrative for each revenue classification has been included, as well as the detail of current and projected revenues.

<u>Fund</u>	1995 <u>Actual</u>	1996 <u>Budget</u>	1996 6-Month <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
General Fund	\$ 31,478,541	\$ 29,899,140	\$ 11,485,048	\$ 30,477,800	\$ 30,948,600
Cemetery Maintenance	--	385,780	64,428	382,400	343,800
Hazardous Materials Response	--	--	199,377	361,100	181,200
Community Dev. Block Grant	1,929,914	1,254,800	925,113	1,305,100	1,253,200
Economic Development	990,672	757,900	390,334	946,500	646,000
Community Enhancement	774,118	780,500	369,968	820,500	785,500
Public Library	2,105,331	2,145,180	1,830,303	2,156,300	2,205,000
City-County Health	2,491,364	2,480,730	1,760,973	2,370,500	2,530,000
Debt Service Funds	2,974,810	3,117,500	1,365,881	3,213,700	3,101,100
Enterprise Funds:					
Redevelopment Authority	125,158	400,000	315,722	400,500	200,100
Water Utility	5,036,388	5,131,230	2,347,403	5,117,000	5,552,800
Sewer Utility	5,673,946	5,247,430	2,596,423	5,580,400	5,565,600
Parking Utility	229,317	235,660	99,554	213,100	225,900
Public Transit	1,660,310	1,794,850	351,084	1,747,200	1,964,100
Hobbs Ice Center	310,663	332,890	87,074	332,200	342,400
Outdoor Pool	310,497	358,000	71,965	356,900	352,200
Risk Management	1,714,992	1,546,940	729,111	1,671,200	1,685,400
Central Equipment	2,272,147	2,316,900	1,201,929	2,341,400	2,351,400
Landfill Remediation	181,003	450,000	--	830,000	320,000
Business Improvement Districts					
Downtown Business Dist.	52,423	51,600	50,000	51,600	51,600
West Grand Business Dist.	10,075	7,860	7,916	9,600	11,400
Water Street Business Dist.	10,220	9,600	9,000	9,600	10,100
 Total Revenues	 <u>\$ 60,331,889</u>	 <u>\$ 58,704,490</u>	 <u>\$ 26,258,606</u>	 <u>\$ 60,694,600</u>	 <u>\$ 60,627,400</u>

# REVENUE DETAIL BY FUND

## GENERAL FUND

### **Taxes**

PROPERTY TAXES are the most important component of City revenue sources. All required funding that cannot be generated from other revenues must be derived from a property tax levy. The tax rate is expressed in terms of "mills", with one mill equivalent to one dollar of tax for every one thousand dollars of assessed value. The City of Eau Claire's assessment ratio is approximately 91% of the equalized (market) value for 1996.

The 1997 property tax rate for city purposes is 5.876 mills, compared to the 1996 rate of 5.342 mills. The tax levy will increase by \$1,362,500 or 16%, to \$10,118,500.

SPECIAL ASSESSMENTS are collected from properties benefiting from City capital improvements. General fund special assessments are levied for street improvements, sidewalk, curb and gutter, seeding and sodding, and street lighting. Most assessments can be paid over a period of ten years at an annual interest rate of 6%. Special assessments are also levied for tree removal, weed cutting and snow removal. These assessments are due annually and become a lien against the property. After 1994, all new special assessments for street construction are recorded in the Debt Service fund to pay street-related debt service.

PAYMENT IN LIEU OF TAXES is collected from Water Utility, the Housing Authority and certain private tax exempt housing projects as reimbursement for Police, Fire and Public Works services. This payment is computed annually and based on the original cost of the plant in service, multiplied by the current mill rate.

OTHER TAXES include delinquent personal property tax and mobile home fees. Other taxes comprise only 1% of the total taxes collected.

### **Intergovernmental Revenue**

STATE SHARED REVENUE makes up 76% of intergovernmental revenue, and 33% of total General fund revenue. Each biennium, the State Legislature appropriates a portion of State tax collections and returns it to the municipalities. This appropriation is based on a formula which takes into effect the community's tax effort, the equalized value of the property in the community and the population.

STATE AID FOR STREETS includes transportation aids which are a distribution of fuel taxes from the state based on local transportation-related expenditures. This payment is impacted by level of street maintenance and construction relative to the effort of other cities.

# REVENUE DETAIL BY FUND

## GENERAL FUND

### ***Intergovernmental Revenue*** (Continued)

STATE AID FOR POLICE AND FIRE includes a share of state tax levied against insurers providing coverage against fire loss, police training grants, and a reimbursement for police and fire services provided to state facilities, such as UW-Eau Claire and other state buildings.

OTHER INTERGOVERNMENTAL REVENUES consists primarily of State Aid for the Expenditure Restraint Program which was implemented in 1991 to encourage Wisconsin municipalities to keep their current budget increases in line with growth in property values and new construction. The amount received varies depending on the number of municipalities qualifying for the aid. This category also includes state aid for utility taxes and underground tank inspections.

### ***Licenses and Permits***

TELEVISION FRANCHISE amounts to 39% of the total licenses and permits. This fee is in consideration of the City granting the right to use City streets, alleys and other public rights of way for the operation of a cable television system. Payments are due and payable to the City 30 days following the end of the franchise year. The franchise fee is based on a percentage of gross cable company revenues. A 3% fee was established in 1976 and increased to 5% in May, 1985.

OTHER REVENUES in this classification include construction and building permits, and food, beverage, and occupational licenses.

### ***Fines and Forfeits***

COURT PENALTIES AND COSTS represent the City's portion of the fines collected by the County Court system, including traffic and other City ordinance violations.

PARKING VIOLATION revenue makes up 42% of the total fines and forfeits. Amounts can be attributed to number of parking spaces available, enforcement effort and follow-up collection of each ticket issued.

### ***Charges for Services***

AMBULANCE SERVICE charges, which are 63% of the revenue in this category, result from emergency medical service provided by the Fire department. Recent increases are largely due to the addition of paramedic service and a rate adjustment.



# REVENUE DETAIL BY FUND

## GENERAL FUND

### **Charges for Services** (Continued)

OTHER SERVICES include application fees for site plan approvals, police and fire department fees, lot sweeping for other entities, repairs to sidewalks, and parks reimbursements. Charges for Parks and Recreation programs and activity fees account for most of the other revenue.

### **Charges for Services - Intergovernmental**

UTILITY SERVICE CHARGES are revenues paid to the General Fund by enterprise funds for general management, financial, engineering, and legal services.

COMMUNICATION CENTER REIMBURSEMENTS provide 42% of the Charges for Services-Intergovernmental category. The Emergency Communication system (911) expenses are shared jointly with Eau Claire County and other municipalities which reimburse approximately 70% of the cost through a long-term contract.

### **Miscellaneous**

INTEREST ON INVESTMENTS has been projected using an estimated rate of 4%. The average daily balance of invested funds is approximately \$50 million. By a contractual agreement, all City funds are combined with available funds of the Eau Claire School District to enable more flexibility in investments and to ensure highest yields.

INTEREST ON ADVANCES TO OTHER FUNDS results from loans by the General fund to Water and Sewer Utilities and other funds, which are made in lieu of borrowing for capital projects. Interest rates are set at prevailing municipal rates.

INTEREST ON SPECIAL ASSESSMENTS is 6% of the unpaid balance. Several repayment plans are available, but most special assessments are repaid over a period of 10 years. The majority of this interest is collected by the County and remitted to the City in the February tax settlement. Beginning in 1995, Eau Claire County will "buy" the unpaid special assessments at the February settlement which will reduce this revenue source over time. Also, after 1994, most special assessments will be recorded in the debt service fund which will further reduce this account.

### **Other Financing Sources**

OTHER FINANCING SOURCES includes proceeds from the sale of land and other property, and transfers from the Community Enhancement fund for special community promotions.

# REVENUE DETAIL BY FUND

## GENERAL FUND

<u>Revenue Classification</u>	<u>1995 Actual</u>	<u>1996 Budget</u>	<u>1996 6-Month Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
<b><u>TAXES</u></b>					
Real & personal property	\$ 7,943,189	\$ 8,756,000	\$ 4,610,614	\$ 8,756,000	\$ 10,118,500
Allowance for uncollectable tax	--	(43,000)	--	(43,000)	(48,000)
Special assessments	1,268,012	805,000	1,232,608	800,500	701,000
Payment in lieu of taxes	1,148,195	1,079,700	230,091	1,133,300	1,114,400
Other	156,712	96,500	124,122	120,500	96,500
<b>Total taxes</b>	<u>10,516,108</u>	<u>10,694,200</u>	<u>6,197,435</u>	<u>10,767,300</u>	<u>11,982,400</u>
<b><u>INTERGOVERNMENTAL REVENUES</u></b>					
State shared tax	11,241,622	10,770,500	--	10,769,100	10,232,000
State aids-streets	2,166,167	2,096,370	1,043,364	2,086,700	2,050,000
State aids-police, fire	615,831	609,000	620,780	620,900	600,000
Other	683,688	566,960	16,166	609,600	570,600
<b>Total intergovernmental revenues</b>	<u>14,707,308</u>	<u>14,042,830</u>	<u>1,680,310</u>	<u>14,086,300</u>	<u>13,452,600</u>
<b><u>LICENSES &amp; PERMITS</u></b>					
Liquor & malt beverages	57,476	56,000	50,614	56,000	57,000
Television franchise	293,029	293,400	299,968	297,700	303,000
Building permits	180,962	110,000	94,223	150,000	150,000
Construction permits	133,878	88,000	62,284	110,000	110,000
Occupational licenses	68,479	92,000	50,656	66,700	65,300
Other	177,034	88,300	62,876	93,300	93,000
<b>Total licenses and permits</b>	<u>910,858</u>	<u>727,700</u>	<u>620,621</u>	<u>773,700</u>	<u>778,300</u>
<b><u>FINES &amp; FORFEITS</u></b>					
Court penalties and costs	297,570	285,600	135,973	250,000	275,000
Parking violations	179,618	170,000	142,796	210,000	200,000
Other	2,910	1,500	2,035	3,000	3,000
<b>Total fines &amp; forfeits</b>	<u>480,098</u>	<u>457,100</u>	<u>280,804</u>	<u>463,000</u>	<u>478,000</u>
<b><u>CHARGES FOR SERVICES</u></b>					
Police department fees	32,160	25,000	11,541	25,000	30,000
Ambulance service	328,719	300,000	281,619	500,000	518,800
Hazardous response charges	3,876	--	10,612	10,600	--
Repairs to streets	53,896	50,000	1,466	10,000	10,000
Municipal softball	49,348	52,000	40,824	50,000	58,300
Instructional & athletic activity fees	148,133	139,000	82,472	139,000	140,900
Other	109,166	73,100	51,517	77,600	70,300
<b>Total charges for services</b>	<u>725,298</u>	<u>639,100</u>	<u>480,051</u>	<u>812,200</u>	<u>828,300</u>

# REVENUE DETAIL BY FUND

## GENERAL FUND

<u>Revenue Classification</u>	<u>1995 Actual</u>	<u>1996 Budget</u>	<u>1996 6-Month Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
<b><u>CHARGES FOR SERVICES-INTERGOVERNMENTAL</u></b>					
Accounting services	\$ 12,738	\$ 12,000	\$ 6,521	\$ 12,000	\$ 12,000
Police liaison	9,332	71,500	12,375	35,000	60,000
Communication center	592,220	652,800	357,314	652,800	665,900
Haz Mat "B" contract	34,000	34,000	--	34,000	34,000
Library service charge	--	--	--	--	--
Sewer utility service charge	399,016	382,500	161,916	390,000	397,800
Water utility service charge	429,491	408,000	161,916	425,000	433,500
Service charge - other	--	--	1,993	2,000	--
<b>Total charges for services-intergovernmental</b>	<u>1,476,797</u>	<u>1,560,800</u>	<u>702,035</u>	<u>1,550,800</u>	<u>1,603,200</u>
<b><u>MISCELLANEOUS</u></b>					
Interest:					
Investments	1,313,750	577,000	1,189,923	857,000	855,700
Advance to other funds	746,786	724,300	--	724,300	701,500
Notes receivable	1,799	2,000	819	1,500	1,300
Special assessments	262,020	251,000	239,281	251,600	153,700
Rental	98,003	5,000	7,989	10,000	10,000
Other	40,445	10,000	16,936	24,300	11,000
<b>Total miscellaneous</b>	<u>2,462,803</u>	<u>1,569,300</u>	<u>1,454,948</u>	<u>1,868,700</u>	<u>1,733,200</u>
<b>Total revenues</b>	<u>31,279,270</u>	<u>29,691,030</u>	<u>11,416,204</u>	<u>30,322,000</u>	<u>30,856,000</u>
<b><u>OTHER FINANCING SOURCES</u></b>					
Transfer from other funds	157,160	198,110	66,426	145,800	82,600
Sale of capital assets	42,111	10,000	2,418	10,000	10,000
<b>Total other financing sources</b>	<u>199,271</u>	<u>208,110</u>	<u>68,844</u>	<u>155,800</u>	<u>92,600</u>
<b>Total revenues and other financing sources</b>	<u>\$ 31,478,541</u>	<u>\$ 29,899,140</u>	<u>\$ 11,485,048</u>	<u>\$ 30,477,800</u>	<u>\$ 30,948,600</u>

# REVENUE DETAIL BY FUND

## CEMETERY MAINTENANCE

### ***Licenses & Permits***

VAULT & BURIAL PERMITS account for the majority of revenues in this category. All required licenses and permits such as marker permits are also included.

### ***Charges for Services***

SALE OF LOTS, which includes long-term care such as watering, cutting grass and removing decorations, as well as the land price, are recorded in this category.

### ***Other Financing Sources***

The TRANSFER FROM GENERAL FUND provides the funding necessary in excess of revenue to meet the operating costs.

# REVENUE DETAIL BY FUND

## CEMETERY MAINTENANCE

<u>Revenue Classification</u>	<u>1995 Actual</u>	<u>1996 Budget</u>	<u>1996 6-Month Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
<b><u>LICENSES &amp; PERMITS</u></b>					
Vault & burial permits	\$ --	\$ 75,000	\$ 38,955	\$ 65,000	\$ 82,700
<b><u>CHARGES FOR SERVICES</u></b>					
Sale of lots	--	32,000	23,055	43,000	57,000
Other cemetery charges	--	2,500	2,418	3,000	3,000
Total charges for services	--	34,500	25,473	46,000	60,000
<b><u>OTHER FINANCING SOURCES</u></b>					
Transfer from general fund	--	276,280	--	271,400	201,100
Total revenues and other financing sources	\$ --	\$ 385,780	\$ 64,428	\$ 382,400	\$ 343,800

# REVENUE DETAIL BY FUND

## HAZARDOUS MATERIALS RESPONSE

### ***Intergovernmental Revenues***

The City of Eau Claire and the City of Chippewa Falls have accepted a five year grant from the State of Wisconsin to provide emergency response for hazardous material spills over a 16 county area in northwestern Wisconsin. This grant provides for training, supplies and equipment.

### ***Charges for Services***

The costs of labor, equipment and materials used in response to a hazardous spill is billed back to the company or individual who was responsible. This account reflects reimbursements collected for those costs.

# REVENUE DETAIL BY FUND

## HAZARDOUS MATERIALS RESPONSE

<u>Revenue Classification</u>	1995 <u>Actual</u>	1996 <u>Budget</u>	1996 6-Month <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
<b>INTERGOVERNMENTAL</b>					
<b><u>REVENUES</u></b>					
State aid	\$ --	\$ --	\$ 197,135	\$ 347,100	\$ 181,200
<b><u>CHARGES FOR SERVICES</u></b>					
Hazardous response charges	<u>--</u>	<u>--</u>	<u>2,242</u>	<u>14,000</u>	<u>--</u>
 Total revenues	 <u>\$ --</u>	 <u>\$ --</u>	 <u>\$ 199,377</u>	 <u>\$ 361,100</u>	 <u>\$ 181,200</u>

# REVENUE DETAIL BY FUND

## COMMUNITY DEVELOPMENT BLOCK GRANT

### **Intergovernmental Revenues**

The City of Eau Claire receives an annual entitlement grant from the U.S. Department of Housing and Urban Development for Community Development Block Grant programs. The Community Development Block Grant Program was developed to give priority to activities which benefit low and moderate income persons or aid in the prevention or elimination of slums and blight. Activities under this program included loans for rehabilitation and economic development, and property acquisition and clearance. The grant for 1997 is \$943,000.

### **Miscellaneous**

Loan repayments for 1996 are estimated at:

Rehab Installment Loan Repayments	\$210,800
Rehab Deferred Loan Repayments	79,500
Economic Development and Other Loan Repayments	<u>19,900</u>
Total	<u><u>\$310,200</u></u>

The City of Eau Claire's CDBG grant year begins August 1st of each year. The Eau Claire City Council approved the 1996 budget of \$1,253,200, June 11, 1996 for the period ending July 31, 1997.



# REVENUE DETAIL BY FUND

## COMMUNITY DEVELOPMENT BLOCK GRANT

<u>Revenue Classification</u>	<u>1995 Actual</u>	<u>1996 Budget</u>	<u>1996 6-Month Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
<u>INTERGOVERNMENTAL REVENUES</u>					
Block grant funds	\$ 254,000	\$ 969,000	\$ 797,700	\$ 969,000	\$ 943,000
<u>MISCELLANEOUS</u>					
Program income	<u>1,675,914</u>	<u>285,800</u>	<u>127,413</u>	<u>336,100</u>	<u>310,200</u>
Total revenues	<u>\$ 1,929,914</u>	<u>\$ 1,254,800</u>	<u>\$ 925,113</u>	<u>\$ 1,305,100</u>	<u>\$ 1,253,200</u>

# REVENUE DETAIL BY FUND

## ECONOMIC DEVELOPMENT

The Economic Development Fund was created by City Council in 1980 (Ordinance 3.30) to form a working partnership with business, labor and the public. Funding was originally provided from the former Federal Revenue Sharing program. Expenditures by this fund are directed toward creating long-term employment opportunities, expanding the local tax base and promoting diversification of the commercial and industrial economy.

Use of funds includes loans for the following:

- Infrastructure for industrial park development
- Public infrastructure necessary for economic development
- Renovation of commercial and industrial properties
- Revitalization of Central Business District
- Land acquisition for industrial and commercial uses
- Energy development projects
- City project management for economic development

### **Intergovernmental Revenues**

FEDERAL AID was available in the form of an EDA grant to assist former Uniroyal employees relocate in the work place.

### **Miscellaneous**

INTEREST INCOME is earned by investing available funds in accordance with the City investment policy.

OTHER INTEREST is earned from economic development loans.

BUILDING RENTAL is received from industrial buildings owned by the city and leased to local businesses at below market rates as part of an economic development program.

PAYMENT FOR SHARED EXPENSES was reimbursement for utilities on a city-owned building which was leased under an economic development program. This building was sold in 1994.

### **Other Financing Sources**

TRANSFER FROM OTHER FUNDS is primarily an operating subsidy from General Fund to provide an increasing reserve for the economic development loan program. Principal repayment on outstanding loans also provides for a revolving loan pool.

# REVENUE DETAIL BY FUND

## ECONOMIC DEVELOPMENT

<u>Revenue Classification</u>	<u>1995 Actual</u>	<u>1996 Budget</u>	<u>1996 6-Month Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
<b>INTERGOVERNMENTAL REVENUES</b>					
Federal aid	\$ 28,847	\$ --	\$ --	\$ --	\$ --
<b>MISCELLANEOUS</b>					
Interest income	329,221	160,000	--	160,000	160,000
Other interest	98,410	67,000	61,919	92,800	104,400
Building rental	43,400	--	9,800	--	--
Gifts & donations	--	--	62,000	--	--
Payment for shared expenses	--	--	3,263	--	--
Total miscellaneous	<u>471,031</u>	<u>227,000</u>	<u>136,982</u>	<u>252,800</u>	<u>264,400</u>
<b>OTHER FINANCING SOURCES</b>					
Principal payment on loans	243,804	260,900	134,602	304,900	231,600
Transfer from other funds	165,000	270,000	--	270,000	150,000
Sale of capital assets	81,990	--	118,750	118,800	--
Total other financing sources	<u>490,794</u>	<u>530,900</u>	<u>253,352</u>	<u>693,700</u>	<u>381,600</u>
Total revenues and other financing sources	<u>\$ 990,672</u>	<u>\$ 757,900</u>	<u>\$ 390,334</u>	<u>\$ 946,500</u>	<u>\$ 646,000</u>

# REVENUE DETAIL BY FUND

## COMMUNITY ENHANCEMENT

The Community Enhancement fund was created to account for receipt and expenditure of room tax funds. Activities supported by these funds must have community-wide impact in promoting conventions and tourism. A major share of the funds have been used to subsidize the operation of the Eau Claire Convention Bureau.

### **Taxes**

A HOTEL-MOTEL ROOM TAX was established in 1975 and was used in part to subsidize the operation of the Civic Center. A rate of 2% of gross receipts was levied through March, 1979. In April, 1979, the rate was increased to 4% of gross receipts and on January 1, 1986 the rate was increased to the present rate of 7% which is the maximum allowed by State law.

### **Miscellaneous**

INTEREST INCOME is earned on available cash balances invested in accordance with the City investment policy.

# REVENUE DETAIL BY FUND

## COMMUNITY ENHANCEMENT

<u>Revenue Classification</u>	<u>1995 Actual</u>	<u>1996 Budget</u>	<u>1996 6-Month Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
<b><u>TAXES</u></b>					
Room tax funds	\$ 761,871	\$ 780,000	\$ 334,968	\$ 780,000	\$ 780,000
<b><u>MISCELLANEOUS</u></b>					
Interest income	12,247	500	--	5,500	5,500
Gifts & donations	--	--	35,000	35,000	--
Total miscellaneous	<u>12,247</u>	<u>500</u>	<u>35,000</u>	<u>40,500</u>	<u>5,500</u>
Total revenues	<u>\$ 774,118</u>	<u>\$ 780,500</u>	<u>\$ 369,968</u>	<u>\$ 820,500</u>	<u>\$ 785,500</u>

# REVENUE DETAIL BY FUND

## PUBLIC LIBRARY

### ***Taxes***

The L.E. Phillips Public Library is primarily supported through a City tax levy. The 1996 tax levy is 72% of total revenues.

### ***Intergovernmental Revenues***

Intergovernmental revenue is received from two Federal grants which support additional Library services.

### ***Fines & Forfeits***

Fines & Forfeits include book fines and reimbursements for lost items.

### ***Charges for Services***

Charges for Services includes copy charges, equipment rental, meeting room rental, and other user fees.

### ***Charges for Services - Intergovernmental***

INTERGOVERNMENTAL revenue is received from a contract for library services for municipalities of Eau Claire County and a contract with the Indianhead Federated Library System (IFLS). In 1997, the Eau Claire County contract payment will represent 17% of the total revenues for the Library operations. The IFLS revenue funds the interlibrary loan program and film services provided to all members of the library system, and accounts for 4% of revenues.

### ***Miscellaneous***

MISCELLANEOUS revenue reflects reimbursements of budgeted expenditures for Library sponsored trips, gifts and donations, and book bag sales.

### ***Other Financing Sources***

OTHER FINANCING SOURCES includes proceeds from the sale of capital assets.

# REVENUE DETAIL BY FUND

## PUBLIC LIBRARY

<u>Revenue Classification</u>	<u>1995 Actual</u>	<u>1996 Budget</u>	<u>1996 6-Month Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
<b><u>TAXES</u></b>					
City	\$ 1,513,180	\$ 1,545,820	\$ 1,545,820	\$ 1,545,800	\$ 1,585,200
<b><u>INTERGOVERNMENTAL REVENUES</u></b>					
Miscellaneous	2,947	16,000	--	16,000	16,000
<b><u>FINES &amp; FORFEITS</u></b>					
Library fines	86,223	82,000	48,107	88,800	91,500
Miscellaneous	6,946	5,000	3,943	5,000	5,000
Total fines & forfeits	93,169	87,000	52,050	93,800	96,500
<b><u>CHARGES FOR SERVICES</u></b>					
Miscellaneous	13,318	13,650	7,192	12,400	11,900
<b><u>CHARGES FOR SERVICES-INTERGOVERNMENTAL</u></b>					
County	355,612	365,160	182,582	365,200	380,800
Indianhead Federated System	104,466	95,030	28,174	96,500	94,200
Miscellaneous	925	1,620	405	1,600	1,300
Total charges for services - intergovernmental	461,003	461,810	211,161	463,300	476,300
<b><u>MISCELLANEOUS</u></b>					
Grant revenue	--	--	4,000	--	--
Miscellaneous	21,302	20,400	10,080	24,500	18,600
Total miscellaneous revenues	21,302	20,400	14,080	24,500	18,600
<b><u>OTHER FINANCING SOURCES</u></b>					
Sale of capital assets	412	500	--	500	500
Total revenues and other financing sources	\$ 2,105,331	\$ 2,145,180	\$ 1,830,303	\$ 2,156,300	\$ 2,205,000

# REVENUE DETAIL BY FUND

## CITY-COUNTY HEALTH

### ***Taxes***

The City-County Health Department is supported in part by a tax levy on property in the City of Eau Claire. In 1997, taxes on City properties provide 43% of total revenues.

### ***Intergovernmental Revenues***

STATE AID grants are actively sought to help provide programs not supported by local property taxes, such as care for Refugee Health, AIDS testing, and Reproductive Health Grants are estimated to provide 9% of all revenues in 1997.

The City-County Health department receives **FEDERAL AID** to support the Woman-Infant-Child (WIC) dietary and nutrition program. This grant will account for 10% of all revenues in 1997.

### ***Charges for Services***

Charges for services include taxes levied by Eau Claire County. In 1997 **COUNTY PROPERTY TAXES** will account for 24% of revenue.

**MISCELLANEOUS** charges for services include fees for services such as family planning, water testing, sewer and well evaluations, and flu shots.

### ***Miscellaneous***

The Department Director and Director of Nursing spend a portion of their time on the Combined Nursing Services (CNS) functions. **MISCELLANEOUS** revenue is received from CNS reimbursing the department for this time.

### ***Other Financing Sources***

The City-County Health department receives **TRANSFERS FROM OTHER FUNDS**. The Community Development Block Grant Fund transfers money to carry out a project of intensified inspections for code compliance within neighborhoods consisting predominantly of persons of low and moderate income.



# REVENUE DETAIL BY FUND

## CITY-COUNTY HEALTH

<u>Revenue Classification</u>	<u>1995 Actual</u>	<u>1996 Budget</u>	<u>1996 6-Month Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
<b><u>TAXES</u></b>					
City	\$ 1,000,960	\$ 1,038,580	\$ 1,038,580	\$ 1,038,600	\$ 1,078,000
<b><u>INTERGOVERNMENTAL REVENUES</u></b>					
Federal aid	239,871	244,910	114,148	194,900	245,100
State aid	284,878	245,720	120,513	182,100	218,500
Total intergovernmental revenues	<u>524,749</u>	<u>490,630</u>	<u>234,661</u>	<u>377,000</u>	<u>463,600</u>
<b><u>LICENSES &amp; PERMITS</u></b>					
Hotel and restaurant	73,072	65,270	49,274	62,300	66,400
Other	103,892	94,710	61,740	93,800	99,600
Total licenses & permits	<u>176,964</u>	<u>159,980</u>	<u>111,014</u>	<u>156,100</u>	<u>166,000</u>
<b><u>CHARGES FOR SERVICES</u></b>					
Miscellaneous	<u>137,413</u>	<u>130,070</u>	<u>52,179</u>	<u>129,800</u>	<u>127,300</u>
<b><u>CHARGES FOR SERVICES-INTERGOVERNMENTAL</u></b>					
Property taxes-county	560,360	576,880	288,438	576,900	614,000
Miscellaneous	14,661	500	11,087	17,600	17,500
Total charges for services - intergovernmental	<u>575,021</u>	<u>577,380</u>	<u>299,525</u>	<u>594,500</u>	<u>631,500</u>
<b><u>MISCELLANEOUS REVENUES</u></b>					
Miscellaneous	<u>23,610</u>	<u>27,340</u>	<u>5,402</u>	<u>25,100</u>	<u>26,600</u>
<b><u>OTHER FINANCING SOURCES</u></b>					
Transfers from other funds	<u>52,647</u>	<u>56,750</u>	<u>19,612</u>	<u>49,400</u>	<u>37,000</u>
Total revenues and other financing sources	<u>\$ 2,491,364</u>	<u>\$ 2,480,730</u>	<u>\$ 1,760,973</u>	<u>\$ 2,370,500</u>	<u>\$ 2,530,000</u>

# REVENUE DETAIL BY FUND

## DEBT SERVICE

The Debt Service fund is an operating fund which reflects payments of current requirements for general obligation debt.

Tax Incremental Financing districts are created under State law and can incur debt which is repaid by segregating taxes resulting from growth within the district. Other revenue sources can include income that is a direct result of the project construction.

### ***Taxes***

Any growth in assessed value within a TIF district is applied against the mill levy for the property. The INCREMENTAL TAXES resulting are segregated for use within the district to offset project construction costs.

A portion of the project development includes construction of streets and underground utilities which fall under the special assessment policy of the City. Revenue from SPECIAL ASSESSMENTS is used to offset project costs. The final payment on these assessments will be made in 1996.

Beginning in 1995, special assessments from street capital projects are designed to pay debt service on this construction and will be receipt to the Debt Service Fund.

### ***Miscellaneous***

INTEREST INCOME is earned by investing available funds in accordance with the City investment policy. Two debt escrow accounts have been established to provide for principal and interest payments of some existing debt. These funds are invested in long-term government securities which have final maturities in 1995 and 1997.

### ***Other Financing Sources***

Debt issued for a specific purpose of another fund is paid by the resources of that fund. TRANSFERS FROM OTHER FUNDS are payments from General fund to account for general obligation debt which was issued for use by proprietary funds. Transfers also include General fund transfers required from the tax levy for debt service.

# REVENUE DETAIL BY FUND

## DEBT SERVICE

<u>Revenue Classification</u>	<u>1995 Actual</u>	<u>1996 Budget</u>	<u>1996 6-Month Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
<b><u>TAXES</u></b>					
Incremental taxes-T.I.F. #2	\$ 164,656	\$ 168,000	\$ 105,035	\$ 163,800	\$ 131,000
Incremental taxes-T.I.F. #3	1,022,029	1,063,000	687,182	1,071,400	874,300
Current special assessments	--	270,850	--	232,500	427,700
Special assessments-advance payment	259,741	85,000	2,215	266,100	250,000
Special assessments-T.I.F. #3	71,651	67,810	67,812	--	--
Total taxes	<u>1,518,077</u>	<u>1,654,660</u>	<u>862,244</u>	<u>1,733,800</u>	<u>1,683,000</u>
<b><u>MISCELLANEOUS REVENUES</u></b>					
Interest income-debt service	626,116	503,640	503,637	503,600	323,600
Interest income-T.I.F. #2	18,741	10,000	--	12,200	13,600
Interest income-T.I.F. #3	34,716	12,000	--	26,900	34,000
Total miscellaneous revenues	<u>679,573</u>	<u>525,640</u>	<u>503,637</u>	<u>542,700</u>	<u>371,200</u>
<b><u>OTHER FINANCING SOURCES</u></b>					
Transfers from other funds:					
General fund	777,160	937,200	--	937,200	1,046,900
Total other financing sources	<u>777,160</u>	<u>937,200</u>	<u>--</u>	<u>937,200</u>	<u>1,046,900</u>
Total revenues and other financing sources	<u>\$ 2,974,810</u>	<u>\$ 3,117,500</u>	<u>\$ 1,365,881</u>	<u>\$ 3,213,700</u>	<u>\$ 3,101,100</u>

# REVENUE DETAIL BY FUND

## REDEVELOPMENT AUTHORITY

### ***Other Financing Sources***

The Redevelopment Authority was formed in 1993 and has completed one project, the acquisition of land for the Lakeside Elementary School. The funding for that project was from a Community Development Block Grant and the resale of acquired properties to the Eau Claire School district. Future revenues may include bonding, rents and investments.

# REVENUE DETAIL BY FUND

## REDEVELOPMENT AUTHORITY

<u>Revenue Classification</u>	<u>1995 Actual</u>	<u>1996 Budget</u>	<u>1996 6-Month Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
<b><u>INTERGOVERNMENTAL REVENUES</u></b>					
State aid	\$ 75,750	\$ -	\$ -	\$ -	\$ -
 <b><u>MISCELLANEOUS</u></b>					
Miscellaneous	300	--	535	500	100
 <b><u>OTHER FINANCING SOURCES</u></b>					
Transfers from other funds:					
CDBG	49,108	400,000	315,187	400,000	200,000
Total revenues and other financing sources	\$ 125,158	\$ 400,000	\$ 315,722	\$ 400,500	\$ 200,100

# REVENUE DETAIL BY FUND

## WATER UTILITY

### **Operating Revenues**

#### **CHARGES FOR SERVICES**

Water Utility rates are regulated by the Public Service Commission. The following rates will become effective February 1, 1997. Rates are based on a declining scale depending on usage as follows:

Quarterly Service Charge - 5/8" and 3/4" Meters: \$12.30

First 7,500 C.F. = \$.97 per 100 C.F.  
Next 742,500 C.F. = \$.86 per 100 C.F.  
Over 750,000 C.F. = \$.53 per 100 C.F.

#### **Water Utility Customers and Operating Revenue**

	<u>1992</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>
Number of Customers	20,136	20,264	20,593	20,907	21,200	21,900
Operating Revenue (000's)	\$4,302	\$4,385	\$4,551	\$4,678	\$4,614	\$5,074

Effective July 1, 1995, the Water Utility will collect Public Fire Protection (PFP) charges directly from utility customers. The PFP charge is billed quarterly and based on meter size. The PFP charge provides revenue to cover the expense of production, storage, transmission, sale and delivery of water for Public Fire Protection purposes as defined in Wis. Statutes S.196.03(3)b.

A **SERVICE CHARGE** is assessed the Sewer Utility for processing sewer bills. It includes reimbursements to the Water Utility for meter reading, clerical staff operations and billing responsibilities.

### **Non-Operating Revenues**

**INTEREST INCOME** is earned by investing available cash for operations and capital projects in accordance with the City's investment policy.

# REVENUE DETAIL BY FUND

## WATER UTILITY

<u>Revenue Classification</u>	<u>1995 Actual</u>	<u>1996 Budget</u>	<u>1996 6-Month Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
<b><u>OPERATING REVENUES</u></b>					
Charges for services:					
General customers:					
Residential	\$ 2,194,833	\$ 2,321,000	\$ 1,037,392	\$ 2,160,000	\$ 2,360,000
Commercial	870,614	924,500	407,353	829,000	900,000
Industrial	474,101	494,000	240,865	477,000	550,000
Public	216,647	242,000	100,192	208,000	245,000
Fire protection:					
Private	25,661	23,000	14,321	28,500	35,000
Public	734,985	740,000	368,008	746,000	810,000
Unmetered sales:					
Commercial	2,225	2,300	--	2,300	2,300
Public	44,627	45,000	--	45,000	49,000
Permits	--	--	450	--	--
<b>Total charges for services</b>	<u>4,563,693</u>	<u>4,791,800</u>	<u>2,168,581</u>	<u>4,495,800</u>	<u>4,951,300</u>
<b><u>OTHER OPERATING REVENUES</u></b>					
Service charges for sewer collection	50,342	46,000	120,000	49,000	48,700
Miscellaneous service revenue	17,917	22,000	15,088	22,000	26,400
Forfeited discounts	46,138	43,000	13,606	46,800	48,000
<b>Total other operating revenues</b>	<u>114,397</u>	<u>111,000</u>	<u>148,694</u>	<u>117,800</u>	<u>123,100</u>
<b><u>NON-OPERATING REVENUES</u></b>					
Interest:					
Investments	291,102	170,000	25,841	265,000	240,000
Advance to other funds	6,430	6,430	--	6,400	6,400
Special assessments	41,801	40,000	333	40,000	40,000
Payment for Shared Expenses	--	--	--	180,000	180,000
Miscellaneous	18,965	12,000	3,954	12,000	12,000
<b>Total non-operating revenues</b>	<u>358,298</u>	<u>228,430</u>	<u>30,128</u>	<u>503,400</u>	<u>478,400</u>
<b>Total revenues</b>	<u>\$ 5,036,388</u>	<u>\$ 5,131,230</u>	<u>\$ 2,347,403</u>	<u>\$ 5,117,000</u>	<u>\$ 5,552,800</u>

# REVENUE DETAIL BY FUND

## SEWER UTILITY

### **Operating Revenues**

#### CHARGES FOR SERVICES

Sewer User Fees are established by the City Council and are based on the amount of water used by a customer. The sewer charge rate effective January 1, 1996 is \$1.92 per 100 cubic feet of water used. Due to lawn and garden watering in the summer, sewer usage for residential customers is based on the winter quarter or current quarter, whichever is less. Usage for commercial and industrial customers and public authorities are computed on actual water consumption.

Effective January 1, 1986, the Sewer Utility implemented an industrial surcharge. The DNR established an acceptable limit of suspended solids and biochemical oxygen demand. Any industry whose concentrations of waste material is in excess of the approved limits is subject to this surcharge.

#### Sewer Utility Customers, Sewer Rates and Operating Revenues

	<u>1992</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>
Number of Customers	19,617	19,926	20,042	20,326	20,730	21,145
User Rate	\$1.59	\$1.68	\$1.78	\$1.86	\$1.92	\$2.02
Operating Revenue (000's)	\$4,073	\$4,339	\$4,865	\$5,136	\$5,057	\$5,209

### **Non-Operating Revenues**

INTEREST INCOME is earned by investing available cash for operations and capital projects in accordance with the City's investment policy.



# REVENUE DETAIL BY FUND

## SEWER UTILITY

<u>Revenue Classification</u>	<u>1995 Actual</u>	<u>1996 Budget</u>	<u>1996 6-Month Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
<b><u>OPERATING REVENUES</u></b>					
Charges for services:					
Residential	\$ 2,284,498	\$ 2,360,500	\$ 1,208,321	\$ 2,420,000	\$ 2,480,000
Commercial	1,478,250	1,470,000	710,804	1,440,000	1,480,000
Industrial	387,645	391,600	187,218	380,000	402,000
Public	357,031	388,400	191,743	394,000	399,200
Industrial surcharge	313,828	110,000	180,268	120,000	120,000
Industrial pretreatment	32,610	22,500	--	25,000	25,000
Other sewer services	211,948	235,000	67,090	225,000	255,000
 Total charges for services	 <u>5,065,810</u>	 <u>4,978,000</u>	 <u>2,545,444</u>	 <u>5,004,000</u>	 <u>5,161,200</u>
 <b><u>OTHER OPERATING REVENUES</u></b>					
Miscellaneous service revenues	16,351	8,000	5,230	8,000	8,000
Forfeited discounts	53,355	45,000	14,875	45,000	40,000
 Total other operating revenues	 <u>69,706</u>	 <u>53,000</u>	 <u>20,105</u>	 <u>53,000</u>	 <u>48,000</u>
 <b><u>NON-OPERATING REVENUES</u></b>					
Interest:					
Investments	497,360	180,000	23,580	480,000	320,000
Advance to other funds	6,430	6,430	--	6,400	6,400
Special assessments	33,924	30,000	344	30,000	30,000
Miscellaneous	716	--	6,950	7,000	--
 Total non-operating revenues	 <u>538,430</u>	 <u>216,430</u>	 <u>30,874</u>	 <u>523,400</u>	 <u>356,400</u>
 Total revenues	 <u>\$ 5,673,946</u>	 <u>\$ 5,247,430</u>	 <u>\$ 2,596,423</u>	 <u>\$ 5,580,400</u>	 <u>\$ 5,565,600</u>

# REVENUE DETAIL BY FUND

## PARKING UTILITY

### ***Operating Revenues***

#### CHARGES FOR SERVICES

The Parking Utility operates 2 parking ramps and 11 public parking lots containing approximately 596 meters, plus a number of monthly rental stalls and approximately 131 on-street meters. Revenue from these sources pay for maintenance and operating expenses of the utility.

# REVENUE DETAIL BY FUND

## PARKING UTILITY

<u>Revenue Classification</u>	<u>1995 Actual</u>	<u>1996 Budget</u>	<u>1996 6-Month Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
<b><u>OPERATING REVENUES</u></b>					
Charges for services:					
On-street metered	\$ 22,213	\$ 26,000	\$ 9,214	\$ 20,000	\$ 22,000
Off-street metered	33,472	37,200	15,482	30,900	33,800
Off-street unmetered:					
Graham ramp	39,561	41,100	18,665	37,000	41,000
Farwell ramp	86,812	84,760	37,447	76,000	79,000
Barstow St. Lot	5,328	6,600	3,022	6,000	6,000
10-hour parking permits	41,898	40,000	15,562	43,000	44,000
Miscellaneous	33	--	162	200	100
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total charges for services	229,317	235,660	99,554	213,100	225,900
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total revenues	\$ <u>229,317</u>	\$ <u>235,660</u>	\$ <u>99,554</u>	\$ <u>213,100</u>	\$ <u>225,900</u>

# REVENUE DETAIL BY FUND

## PUBLIC TRANSIT

### **Operating Revenues**

Operating revenues consist primarily of PASSENGER FARES. Fare revenue is projected to increase by 21% in 1997, due to a proposed contract with the University of Wisconsin - Eau Claire to enhance public transportation in the university area.

### **Non-Operating Revenues**

Since the early 1970s, when the operations of transit systems countrywide were transferred from for-profit private enterprise to a public service, STATE AND FEDERAL OPERATING ASSISTANCE has been the major source of revenue for public transit. Public transit provides an economical minimum level of mobility for urban citizens who have no other means of transportation. The basic source of State and Federal funding is from the gas tax. In recent years the percent of total revenue received from the State has remained stable at approximately 43%. Federal dollars have been decreasing and are expected to provide about 12% of total revenue in 1997.

### **Local Funding**

As a service for local citizens, part of the cost (31%) of public transportation is paid for by local funds. The cities of Altoona and Eau Claire and Eau Claire County provide this service for their citizens.

#### Summary of Ridership and Revenue Sources

	<u>1992</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>
Number of Riders:						
Eau Claire & Altoona	490,945	452,720	405,003	377,632	385,462	388,500
Operating revenue	\$217,330	\$210,462	\$229,566	\$231,272	\$223,800	\$268,900
State and Federal Assistance	\$951,513	\$940,482	\$985,084	\$990,245	\$968,700	\$1,088,200
Local subsidies:						
Eau Claire	\$294,278	\$322,155	\$327,754	\$376,472	\$452,400	\$502,600
Altoona	\$9,300	\$10,394	\$10,453	\$12,260	\$15,600	\$15,300
Eau Claire County	\$0	\$0	\$0	\$50,061	\$86,700	\$89,100

# REVENUE DETAIL BY FUND

## PUBLIC TRANSIT

<u>Revenue Classification</u>	<u>1995 Actual</u>	<u>1996 Budget</u>	<u>1996 6-Month Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
<b><u>OPERATING REVENUES</u></b>					
Charges for services:					
Passenger fares	\$ 213,310	\$ 212,000	\$ 112,395	\$ 212,000	\$ 257,100
<b><u>OTHER OPERATING REVENUES</u></b>					
Advertising	9,550	11,800	5,730	11,800	11,800
Miscellaneous	8,412	--	--	--	--
Total other operating revenues	17,962	11,800	5,730	11,800	11,800
<b><u>NON-OPERATING REVENUES</u></b>					
Operating subsidies:					
City of Eau Claire	376,472	472,450	--	452,400	502,600
Eau Claire County	50,061	86,700	39,289	86,700	89,100
City of Altoona	12,260	12,900	7,803	15,600	15,300
State operating assistance grant	696,674	783,000	185,867	746,100	846,300
Federal operating assistance grant	293,571	216,000	--	222,600	241,900
Total operating subsidies	1,429,038	1,571,050	232,959	1,523,400	1,695,200
Total revenues	\$ <u>1,660,310</u>	\$ <u>1,794,850</u>	\$ <u>351,084</u>	\$ <u>1,747,200</u>	\$ <u>1,964,100</u>

# REVENUE DETAIL BY FUND

## HOBBS ICE CENTER

### **Operating Revenues**

CHARGES FOR SERVICES is revenue generated from ice rental fees. Various groups and organizations, including UW-Eau Claire, Eau Claire School District, Youth Hockey Association, Figure Skating Club and the City Parks and Recreation Department rent ice time.

Rates for ice time are reviewed annually by the Parks and Recreation Department and approved by City Council. Facility user fees for 1996 are:

Rental rate rink #1	\$87.00	Open skating-adult	\$3.00
Rental rate rink #2	\$87.00	Open skating-student	\$2.00
Game without personnel	\$310.00		

### **Non-Operating Revenues**

Hobbs Ice Center was established as an enterprise fund January 1, 1979. Since that time, a GENERAL FUND SUBSIDY has been required to meet operational expenses.

#### Summary of General Fund Subsidies

<u>1992</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>
\$49,911	\$38,832	\$45,911	\$49,546	\$63,600	\$61,400

# REVENUE DETAIL BY FUND

## HOBBS ICE CENTER

<u>Revenue Classification</u>	<u>1995 Actual</u>	<u>1996 Budget</u>	<u>1996 6-Month Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
<b><u>OPERATING REVENUES</u></b>					
Charges for services:					
Hobbs arena	\$ 258,364	\$ 251,770	\$ 87,074	\$ 265,800	\$ 278,200
Youth hockey concessions	2,749	2,500	--	2,800	2,800
Miscellaneous	<u>4</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
Total charges for services	<u>261,117</u>	<u>254,270</u>	<u>87,074</u>	<u>268,600</u>	<u>281,000</u>
<b><u>NON-OPERATING REVENUES</u></b>					
General fund transfers	<u>49,546</u>	<u>78,620</u>	<u>--</u>	<u>63,600</u>	<u>61,400</u>
Total revenues	<u>\$ 310,663</u>	<u>\$ 332,890</u>	<u>\$ 87,074</u>	<u>\$ 332,200</u>	<u>\$ 342,400</u>

# REVENUE DETAIL BY FUND

## OUTDOOR POOL

### **Operating Revenues**

CHARGES FOR SERVICES includes receipts from pool admission, rental for special events and concessions. Fees are reviewed annually and are set by the City Council. The current facility user fees are:

#### Admission Prices

Children	\$1.50
Adults	\$2.75

#### Season Passes

	<u>Resident</u>	<u>Non-Res.</u>
Youth	\$25.00	\$45.00
Adults	\$40.00	\$65.00
Families *	\$70.00	\$115.00

\* Price for a family of five, plus \$5.00 for each additional member.

#### Pool Rental

200 people or less	\$150 Per hour
201 - 400 people	\$200 Per hour
Over 400 people	\$275 Per hour

### **Non-Operating Revenues**

The Outdoor Pool was established as an enterprise fund in 1990. Since that time, a GENERAL FUND SUBSIDY has been required to meet the operational expenses and the annual debt payment.

#### Summary of General Fund Subsidies

<u>1992</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>
\$174,095	\$184,232	\$188,621	\$141,515	\$200,000	\$192,200



# REVENUE DETAIL BY FUND

## OUTDOOR POOL

Revenue Classification	1995 Actual	1996 Budget	1996 6-Month Actual	1996 Estimated	1997 Budget
<b><u>OPERATING REVENUES</u></b>					
Charges for services:					
Pool admissions	\$ 120,814	\$ 115,000	\$ 56,558	\$ 116,500	\$ 121,100
Pool concessions	37,416	37,000	8,970	30,500	30,000
Miscellaneous	<u>10,752</u>	<u>6,000</u>	<u>6,437</u>	<u>9,900</u>	<u>8,900</u>
Total charges for services	<u>168,982</u>	<u>158,000</u>	<u>71,965</u>	<u>156,900</u>	<u>160,000</u>
<b><u>NON-OPERATING REVENUES</u></b>					
General fund transfers	<u>141,515</u>	<u>200,000</u>	<u>--</u>	<u>200,000</u>	<u>192,200</u>
 Total revenues	 <u>\$ 310,497</u>	 <u>\$ 358,000</u>	 <u>\$ 71,965</u>	 <u>\$ 356,900</u>	 <u>\$ 352,200</u>

# REVENUE DETAIL BY FUND

## RISK MANAGEMENT

### ***Operating Revenues***

#### **CHARGES FOR SERVICES**

Revenues for the Risk Management fund are derived from a service charge assessed all funds which participate in the City's self-insurance program. Charges to the General fund comprise 58% of the total service charge, followed by Central Equipment 16%, Transit 10%, Sewer 7% and Water 5%. The remaining funds comprise 4% of the total.

**REPAYMENT OF CLAIMS** includes reimbursements from insurance companies and individuals for damages covered by the self-insurance program.

### ***Non-Operating Revenues***

**INTEREST INCOME** is earned by investing available cash in the Risk Management fund in accordance with the City's investment policy.

# REVENUE DETAIL BY FUND

## RISK MANAGEMENT

<u>Revenue Classification</u>	<u>1995 Actual</u>	<u>1996 Budget</u>	<u>1996 6-Month Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
<b><u>OPERATING REVENUES</u></b>					
Charges for services:					
General fund	\$ 759,937	\$ 754,300	\$ 379,969	\$ 754,800	\$ 759,300
Library	21,480	21,690	10,740	21,500	22,100
Sewer	88,520	88,500	44,260	88,500	88,500
Water	66,680	66,700	33,340	52,300	66,700
Hobbs	7,040	7,000	3,520	7,100	7,100
Municipal Pool	8,190	8,190	4,095	8,200	8,200
Parking	8,990	9,000	4,495	9,000	9,100
Transit	120,360	120,360	60,180	125,000	127,500
Central Equipment	206,740	206,700	103,370	206,800	208,900
Other	10,708	12,000	990	18,000	18,000
Total charges for services	<u>1,298,645</u>	<u>1,294,440</u>	<u>644,959</u>	<u>1,291,200</u>	<u>1,315,400</u>
<b><u>OTHER OPERATING REVENUES</u></b>					
Repayment of claims	<u>81,919</u>	<u>37,500</u>	<u>50,220</u>	<u>65,000</u>	<u>60,000</u>
<b><u>NON-OPERATING REVENUES</u></b>					
Interest income	<u>334,428</u>	<u>215,000</u>	<u>33,932</u>	<u>315,000</u>	<u>310,000</u>
Total revenues	<u>\$ 1,714,992</u>	<u>\$ 1,546,940</u>	<u>729,111</u>	<u>\$ 1,671,200</u>	<u>\$ 1,685,400</u>

# REVENUE DETAIL BY FUND

## CENTRAL EQUIPMENT

### ***Operating Revenues***

#### **CHARGES FOR SERVICES**

Revenues to operate Central Equipment are derived from rental charges paid by various City departments for use of rolling fleet equipment. Vehicles are purchased by the City and maintained at the shop. The rental rate charged for each piece of equipment takes into account direct costs (labor, parts, gasoline, etc.) and indirect costs (overhead and depreciation). The depreciation charges are funded each year for the replacement of the fleet vehicles. Rental rates are reviewed on an annual basis.

**BUILDING RENTAL** is charged to other departments which have office and operating space in the Central Maintenance facility.

### ***Non-Operating Revenues***

#### **INTEREST ON ADVANCES TO OTHER FUNDS**

In 1990 and 1992, funds were advanced for the purchase of computer and voting equipment. Repayment will continue through 1998 for the computer equipment and 2000 for the voting equipment at interest rates of 7.5% and 5.25%, respectively. Other miscellaneous non-operating revenues include the sale of fixed assets.

# REVENUE DETAIL BY FUND

## CENTRAL EQUIPMENT

<u>Revenue Classification</u>	<u>1995 Actual</u>	<u>1996 Budget</u>	<u>1996 6-Month Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
<b><u>OPERATING REVENUES</u></b>					
Charges for services:					
Equipment rental:					
General fund	\$ 1,764,943	\$ 1,800,290	\$ 923,366	\$ 1,799,900	\$ 1,814,300
Water utility	68,178	88,050	55,978	88,300	88,800
Sewer utility	211,496	219,800	107,116	219,800	220,100
Parking utility	13,841	18,240	6,783	18,200	17,200
Central Equipment	21,353	24,770	10,647	24,700	24,500
Other funds	17,490	29,760	23,204	46,500	50,700
Miscellaneous	3,972	2,600	2,013	2,600	2,500
 Total charges for services	 <u>2,101,273</u>	 <u>2,183,510</u>	 <u>1,129,107</u>	 <u>2,200,000</u>	 <u>2,218,100</u>
 <b><u>OTHER OPERATING REVENUES</u></b>					
Building rental	<u>123,246</u>	<u>120,000</u>	<u>62,862</u>	<u>120,000</u>	<u>120,000</u>
 <b><u>NON-OPERATING REVENUES</u></b>					
Interest on advances to other funds	16,883	11,390	--	11,400	8,300
Sale of capital assets	<u>30,745</u>	<u>2,000</u>	<u>9,960</u>	<u>10,000</u>	<u>5,000</u>
 Total non-operating revenues	 <u>47,628</u>	 <u>13,390</u>	 <u>9,960</u>	 <u>21,400</u>	 <u>13,300</u>
 Total revenues	 <u>\$ 2,272,147</u>	 <u>\$ 2,316,900</u>	 <u>\$ 1,201,929</u>	 <u>\$ 2,341,400</u>	 <u>\$ 2,351,400</u>

# REVENUE DETAIL BY FUND

## LANDFILL REMEDIATION

The Landfill Remediation Fund was authorized by Council in late 1993 to account for transactions relating to the remediation of environmental hazards at the former City landfill. The City and other potentially responsible parties (PRP's) have agreed to contribute funds for an ongoing remedial investigation and feasibility study.

### ***Charges for Services***

Contributions from PRP's are the proposed source of funds for the remedial investigation and feasibility study.

# REVENUE DETAIL BY FUND

## LANDFILL REMEDIATION

<u>Revenue Classification</u>	<u>1995 Actual</u>	<u>1996 Budget</u>	<u>1996 6-Month Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
<u>CHARGES FOR SERVICES</u>					
Environment remediation	\$ 181,003	\$ 450,000	\$ --	\$ 830,000	\$ 320,000
Total revenues	<u>\$ 181,003</u>	<u>\$ 450,000</u>	<u>\$ --</u>	<u>\$ 830,000</u>	<u>\$ 320,000</u>

# REVENUE DETAIL BY FUND

## DOWNTOWN BUSINESS DISTRICT

### ***Taxes***

On November 29, 1984, the City Council approved the creation of a Business Improvement District, as provided in State Statute 66.608. The purpose of this district is to enhance the business atmosphere of downtown. A lapsing budget is established each year, funded primarily by **SPECIAL ASSESSMENTS** on the property in the district. The City collects the assessments through the tax roll and maintains separate accounting records for all receipts and disbursements.

### ***Miscellaneous***

All available funds for the district are invested in accordance with the City's investment policy. **INTEREST INCOME** is used for improvements within the district.



# REVENUE DETAIL BY FUND

## DOWNTOWN BUSINESS DISTRICT

<u>Revenue Classification</u>	<u>1995 Actual</u>	<u>1996 Budget</u>	<u>1996 6-Month Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
<b><u>TAXES</u></b>					
Special assessments	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<b><u>MISCELLANEOUS</u></b>					
Interest on investments	<u>2,423</u>	<u>1,600</u>	<u>--</u>	<u>1,600</u>	<u>1,600</u>
Total revenues	<u>\$ 52,423</u>	<u>\$ 51,600</u>	<u>\$ 50,000</u>	<u>\$ 51,600</u>	<u>\$ 51,600</u>

# REVENUE DETAIL BY FUND

## WEST GRAND BUSINESS DISTRICT

### ***Taxes***

In 1987, the City Council approved the creation of a Business Improvement District, as provided in State Statute 66.608. The purpose of this district will be to enhance the business atmosphere of the West Grand business area. A lapsing budget is established each year, funded primarily by **SPECIAL ASSESSMENTS** on the property in the district. The City collects the assessments through the tax roll and maintains separate accounting records for all receipts and disbursements.

### ***Miscellaneous***

All available funds for the district are invested in accordance with the City's investment policy. **INTEREST INCOME** is used for improvements within the district.

### ***Non-Operating Revenues***

The District makes loans to its members for projects that meet certain development criteria. This account reflects repayment of the principal from these loans.

# REVENUE DETAIL BY FUND

## WEST GRAND BUSINESS DISTRICT

<u>Revenue Classification</u>	<u>1995 Actual</u>	<u>1996 Budget</u>	<u>1996 6-Month Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
<b><u>TAXES</u></b>					
Special assessments	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	8,500
<b><u>MISCELLANEOUS</u></b>					
Interest on investments	493	360	--	400	400
<b><u>NON-OPERATING REVENUE</u></b>					
Principal payment from loans	<u>4,582</u>	<u>2,500</u>	<u>2,916</u>	<u>4,200</u>	<u>2,500</u>
Total revenues	\$ <u>10,075</u>	\$ <u>7,860</u>	\$ <u>7,916</u>	\$ <u>9,600</u>	\$ <u>11,400</u>

# REVENUE DETAIL BY FUND

## WATER STREET BUSINESS DISTRICT

### ***Taxes***

In 1990, the City Council approved the creation of a Business Improvement District, as provided in State Statute 66.608. The purpose of this district will be to enhance the business atmosphere of the Water Street business area. A lapsing budget is established each year, funded primarily by **SPECIAL ASSESSMENTS** on the property in the district. The City collects the assessments through the tax roll and maintains separate accounting records for all receipts and disbursements.

### ***Miscellaneous***

All available funds for the district are invested in accordance with the City's investment policy. **INTEREST INCOME** is used for improvements within the district.

# REVENUE DETAIL BY FUND

## WATER STREET BUSINESS DISTRICT

<u>Revenue Classification</u>	<u>1995 Actual</u>	<u>1996 Budget</u>	<u>1996 6-Month Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
<u>TAXES</u>					
Special assessments	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,500
<u>MISCELLANEOUS</u>					
Interest on investments	<u>1,220</u>	<u>600</u>	<u>--</u>	<u>600</u>	<u>600</u>
Total revenues	<u>\$ 10,220</u>	<u>\$ 9,600</u>	<u>\$ 9,000</u>	<u>\$ 9,600</u>	<u>\$ 10,100</u>

# SUMMARY BY SERVICE AREA

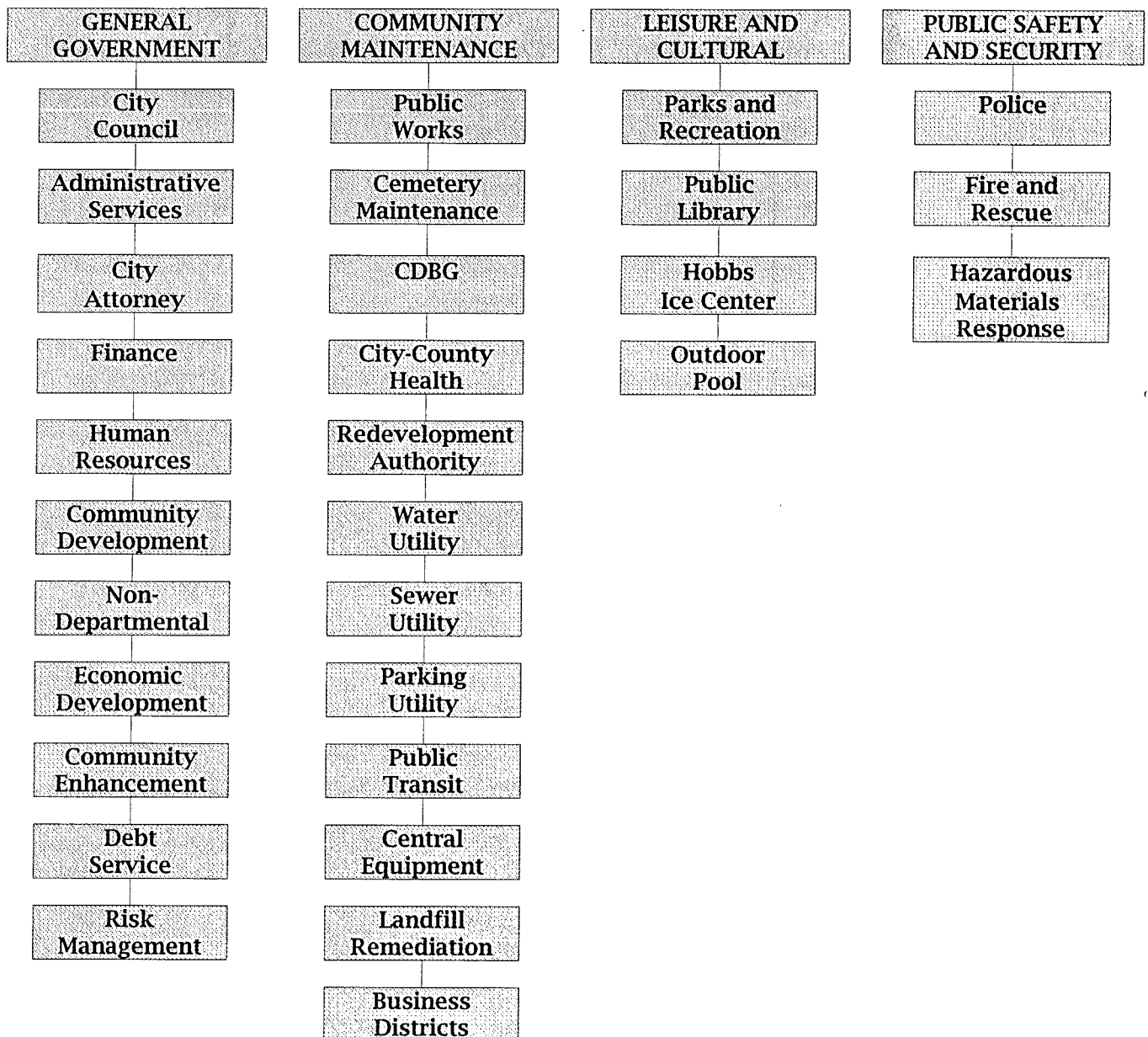
The SERVICE AREAS section includes four major functional services provided to the community:

- General Government
- Community Maintenance
- Leisure and Cultural
- Public Safety and Security

Within each area, operating budgets are provided for each participating division. Each division level budget summary includes six areas of information:

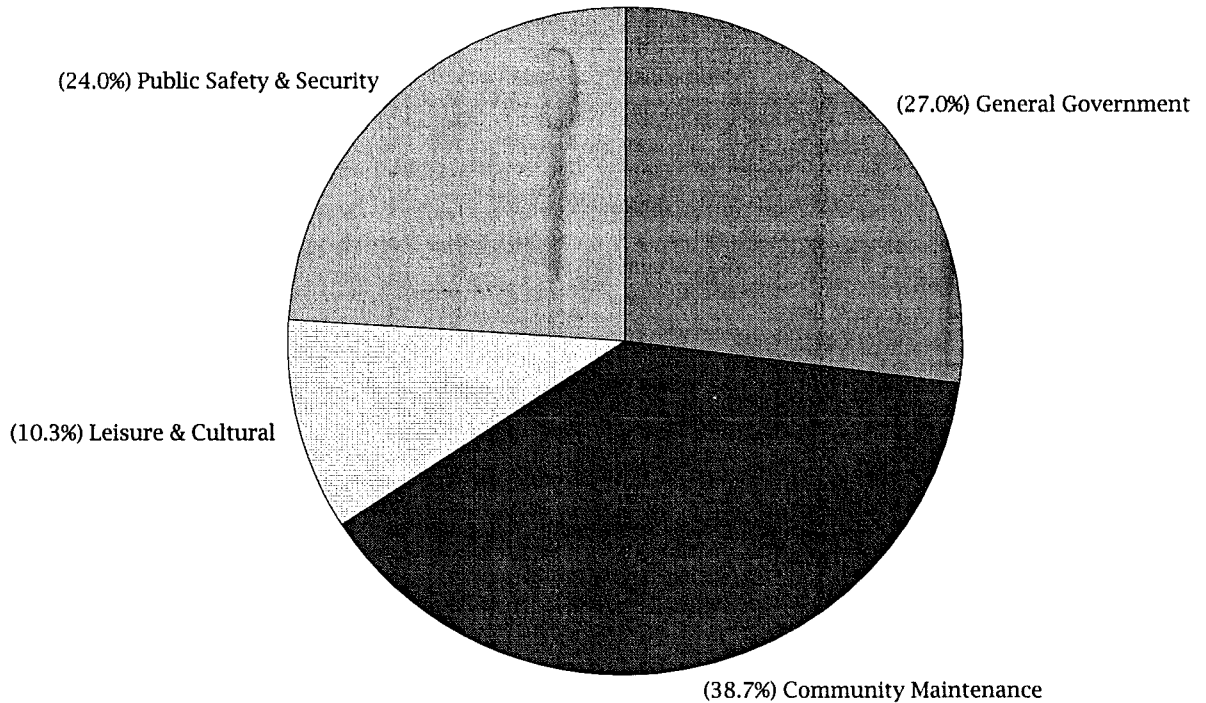
- Overview
- Purpose
- Major Activities
- Expenditures
- Programs
- Authorized Positions

The Chart below shows how each department and fund fits into the service areas.



# SUMMARY BY SERVICE AREA

## 1997 Proposed Expenditures



Shown below is a summary of expenditures, both actual and proposed, for the major service areas. Additional detail by division is shown behind each service area tab section.

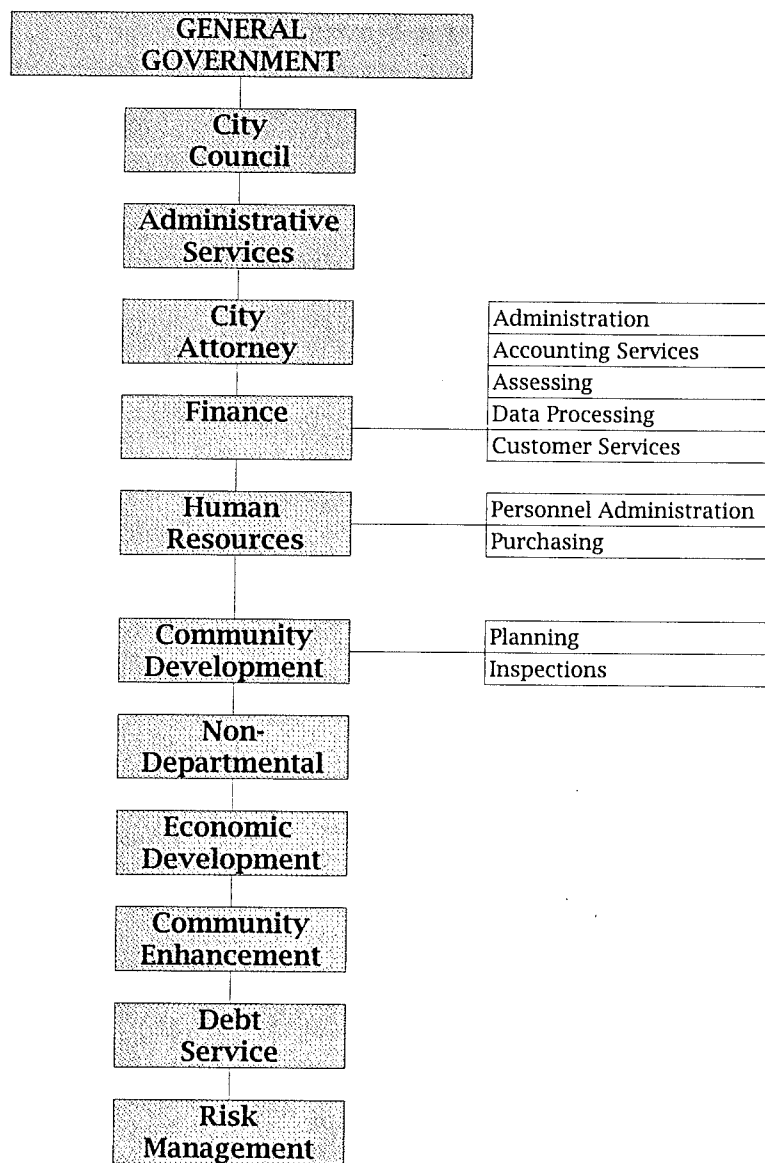
<u>Service Area</u>	<u>1995 Actual</u>	<u>1996 Budget</u>	<u>1996 6 Month Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
General Government	\$ 14,296,198	\$ 16,457,170	\$ 7,111,762	\$ 17,948,500	\$ 16,084,100
Community Maintenance	19,565,898	22,739,920	10,357,287	22,814,000	23,057,900
Leisure & Cultural	5,974,070	5,936,850	2,542,043	5,851,900	6,105,800
Public Safety & Security	<u>13,069,358</u>	<u>13,442,510</u>	<u>6,389,811</u>	<u>13,558,700</u>	<u>14,250,000</u>
Total - All Service Area	\$ <u>52,905,524</u>	\$ <u>58,576,450</u>	\$ <u>26,400,903</u>	\$ <u>60,173,100</u>	\$ <u>59,497,800</u>

# GENERAL GOVERNMENT

## Overview

The General Government service area includes departments that provide administration for the City. The City Council, Administrative Services, City Attorney, Finance, and Human Resources handle general City administration. Also included are Community Development and Economic Development which promote new developments and administer existing codes. The Community Enhancement fund distributes room tax funds to outside organizations for benefit to the entire community. Debt Service fund handles City debt and the Risk Management fund manages City insurance and safety.

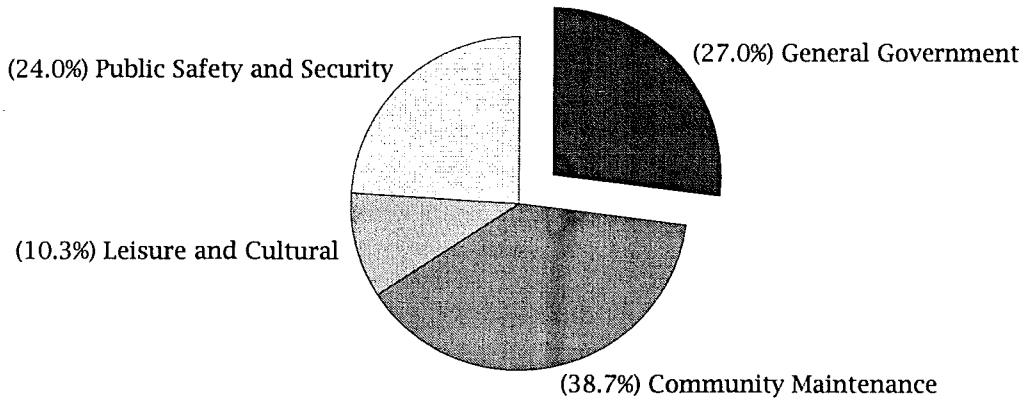
## Organization





# GENERAL GOVERNMENT

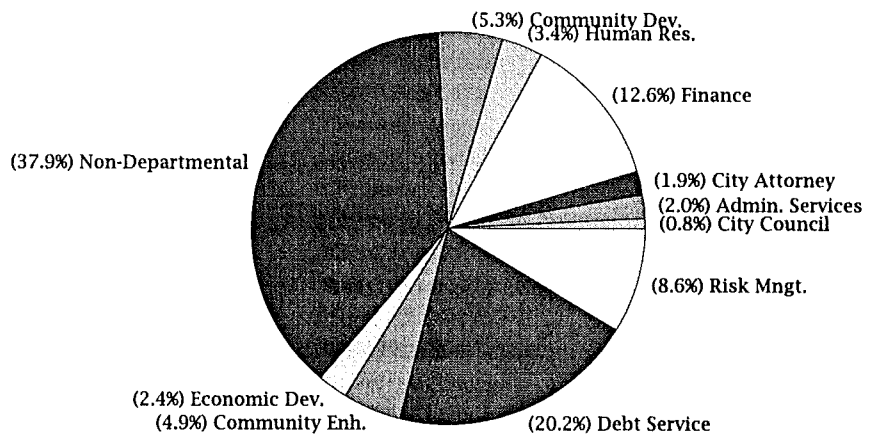
## Service Areas



<u>Service Areas</u>	<u>1997 Budget</u>
General Government	\$ 16,084,100
Community Maintenance	23,057,900
Leisure and Cultural	6,105,800
Public Safety and Security	<u>14,250,000</u>
<b>Total Budget</b>	<b>\$ <u>59,497,800</u></b>

## General Government

<u>Departments</u>	<u>1997 Budget</u>
City Council	\$ 120,200
Admin. Services	315,500
City Attorney	312,500
Finance	2,023,000
Human Res.	552,200
Community Dev.	849,500
Non-Departmental	6,094,100
Economic Dev.	393,200
Community Enh.	781,300
Debt Service	3,254,900
Risk Mngt.	<u>1,387,700</u>
<b>Total General Government</b>	<b>\$ <u>16,084,100</u></b>



# GENERAL GOVERNMENT

	1995 Actual Expenses	1996 Approved Budget	1996 6 Month Actual	1996 Estimated Expenses	1997 Proposed Budget
<b><u>GENERAL FUND</u></b>					
CITY COUNCIL	\$ <u>83,355</u>	\$ <u>102,750</u>	\$ <u>54,569</u>	\$ <u>102,700</u>	\$ <u>120,200</u>
ADMINISTRATIVE SERVICES	<u>251,801</u>	<u>305,550</u>	<u>145,676</u>	<u>305,300</u>	<u>315,500</u>
CITY ATTORNEY	<u>234,051</u>	<u>243,710</u>	<u>117,538</u>	<u>241,700</u>	<u>312,500</u>
FINANCE					
Administration	191,627	195,950	93,586	195,000	203,900
Accounting Services	433,765	419,570	191,176	402,500	422,200
Assessing	389,888	422,040	187,731	395,800	426,400
Data Processing	345,718	344,110	177,778	348,700	360,900
Customer Services	<u>569,617</u>	<u>611,500</u>	<u>302,337</u>	<u>619,400</u>	<u>609,600</u>
Total Finance	<u>1,930,615</u>	<u>1,993,170</u>	<u>952,608</u>	<u>1,961,400</u>	<u>2,023,000</u>
HUMAN RESOURCES					
Personnel Administration	404,966	463,150	177,423	404,000	351,300
Purchasing	<u>216,479</u>	<u>197,350</u>	<u>90,684</u>	<u>195,300</u>	<u>200,900</u>
Total Human Resources	<u>621,445</u>	<u>660,500</u>	<u>268,107</u>	<u>599,300</u>	<u>552,200</u>
COMMUNITY DEVELOPMENT					
Planning & Dev. Services	335,578	338,220	157,994	336,600	346,300
Inspections	<u>463,881</u>	<u>490,540</u>	<u>233,298</u>	<u>487,300</u>	<u>503,200</u>
Total Community Development	<u>799,459</u>	<u>828,760</u>	<u>391,292</u>	<u>823,900</u>	<u>849,500</u>
NON-DEPARTMENTAL	<u>4,586,769</u>	<u>5,450,480</u>	<u>379,378</u>	<u>5,948,100</u>	<u>6,094,100</u>
<b><u>OTHER FUNDS</u></b>					
ECONOMIC DEVELOPMENT	<u>429,031</u>	<u>670,440</u>	<u>813,413</u>	<u>1,817,200</u>	<u>393,200</u>
COMMUNITY ENHANCEMENT	<u>875,060</u>	<u>872,700</u>	<u>408,384</u>	<u>917,700</u>	<u>781,300</u>
DEBT SERVICE FUNDS	<u>3,558,411</u>	<u>3,903,950</u>	<u>3,149,703</u>	<u>3,805,200</u>	<u>3,254,900</u>
RISK MANAGEMENT	<u>926,201</u>	<u>1,425,160</u>	<u>431,094</u>	<u>1,426,000</u>	<u>1,387,700</u>
TOTAL GENERAL GOVERNMENT	\$ <u>14,296,198</u>	\$ <u>16,457,170</u>	\$ <u>7,111,762</u>	\$ <u>17,948,500</u>	\$ <u>16,084,100</u>

# CITY COUNCIL

## Overview

The City Council formulates and enacts the public policy of the City. The Council represents the citizens of Eau Claire in determining policies, programs, services and legislation. As the legislative body of the City, the Council has the responsibility for determining community needs, establishing priorities, specifying immediate and long-range policies, services, and programs, and adopting the annual budget for the City.

The Council is comprised of eleven members: five members elected by aldermanic district, and five members and a Council President elected at large. The President and district Council members are elected in odd numbered years, and the Council members at large are elected in even numbered years.

## Purpose

- Public Safety - To provide an environment in which people feel safe and secure through the provision of protective emergency services.
- Finance - To provide financial integrity and efficient, effective management of fiscal resources to ensure that the property tax rate is kept as low as possible.
- Social and Cultural Services - To provide cultural and recreational activities for the benefit and enjoyment of all residents.
- Infrastructure Development - To provide a pleasant and safe physical environment with functional and attractive buildings, good streets and sidewalks, inviting parks, and adequate public transportation.
- Civic Participation - To ensure that citizens are kept informed of issues facing the City and are encouraged to participate in the affairs of their government.
- Industrial Retention and Development - To encourage the development of new businesses and support the retention of existing business and industry within the community.
- Intergovernmental Communication - to maintain an open and regular dialogue with other governmental bodies on the state and local levels.

# CITY COUNCIL

<b><u>Expenditures</u></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 18,694	\$ 30,940	\$ 12,944	\$ 30,900	\$ 36,200
Contractual Services	62,555	69,140	40,376	69,100	81,300
Utilities	193	200	108	200	200
Fixed Charges	1,280	1,270	640	1,300	1,300
Materials & Supplies	633	1,200	501	1,200	1,200
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>83,355</u></b>	<b>\$ <u>102,750</u></b>	<b>\$ <u>54,569</u></b>	<b>\$ <u>102,700</u></b>	<b>\$ <u>120,200</u></b>

## **Proposed 1997 Budget by Program**

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
City Council Program	\$ 33,600	\$ 73,600	\$ 107,200
Indirect Cost/Insurance and Benefits	<u>2,600</u>	<u>10,400</u>	<u>13,000</u>
<b>Total Program Expenditures</b>	<b>\$ <u>36,200</u></b>	<b>\$ <u>84,000</u></b>	<b>\$ <u>120,200</u></b>

## **Authorized Positions**

	<b>1995</b>	<b>1996</b>	<b>1997</b>
City Council President	1.00	1.00	1.00
City Council Vice President	1.00	1.00	1.00
City Council Members	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>
<b>Total</b>	<b><u>11.00</u></b>	<b><u>11.00</u></b>	<b><u>11.00</u></b>

These are temporary positions that are not included in the position control summary of the SUPPORT INFORMATION section.

# ADMINISTRATIVE SERVICES

## Overview

Administrative Services includes the services of the City Manager and City Clerk. The City Manager implements the policies of the City Council and provides professional general management of City operations to assure optimum use of all resources. The City Clerk records the proceedings of public meetings and maintains the official City records. This office also carries out functions that are required in state statute.

## Purpose

- Technical Support - To assist the City Council in carrying out its business by providing staff support, timely information, and appropriate recommendations.
- Financial Integrity - To properly manage the fiscal condition of the City and ensure its continued stability.
- Citizen Relations - To serve the citizens and provide access to information about the City and have opportunities for involvement in their City government.
- Staff Performance - To direct the City staff in a manner that ensures the highest quality service possible to the people of the city.
- Planning and Development - To analyze the short and long-range opportunities and challenges confronting the City and to recommend programs which will lead to achievement of the City's goals.
- Intergovernmental Participation - To represent the City with the State legislature and other governmental bodies whose activities may affect the interests of the City of Eau Claire.
- Maintain official City records.

# ADMINISTRATIVE SERVICES

<i><b>Expenditures</b></i>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 205,373	\$ 254,270	\$ 125,419	\$ 254,000	\$ 263,900
Contractual Services	30,084	34,250	11,391	34,200	34,500
Utilities	1,156	1,600	790	1,700	1,800
Fixed Charges	1,210	1,200	605	1,200	1,200
Materials & Supplies	10,570	13,230	7,471	13,200	13,100
Debt Service	--	--	--	--	--
Capital Outlay	3,408	1,000	--	1,000	1,000
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>251,801</u></b>	<b>\$ <u>305,550</u></b>	<b>\$ <u>145,676</u></b>	<b>\$ <u>305,300</u></b>	<b>\$ <u>315,500</u></b>

## ***Proposed 1997 Budget by Program***

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
City Manager Program	\$ 142,300	\$ 41,900	\$ 184,200
City Clerk Program	23,700	4,600	28,300
Indirect Cost/Insurance and Benefits	<u>97,900</u>	<u>5,100</u>	<u>103,000</u>
<b>Total Program Expenditures</b>	<b>\$ <u>263,900</u></b>	<b>\$ <u>51,600</u></b>	<b>\$ <u>315,500</u></b>

## ***Authorized Positions***

	<b>1995</b>	<b>1996</b>	<b>1997</b>
City Manager	1.00	1.00	1.00
Executive Secretary/Administrative Aide	1.00	--	--
Executive Assistant/Secretary	--	1.00	1.00
City Clerk/Record Services Coordinator	1.00	1.00	1.00
Clerk III	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total FTE Positions</b>	<b><u>4.00</u></b>	<b><u>4.00</u></b>	<b><u>4.00</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# CITY ATTORNEY

## Overview

The office of City Attorney has the statutory responsibility for "all the law business in which the City is interested." This includes rendering advice about City matters to the City Council, City staff and the public, handling litigation, drafting and approving ordinances, resolutions, and other documents, and handling all other legal matters affecting the City.

## Purpose

- Provide accurate and complete legal advice on matters affecting the City.
- Provide legal defense to the City, its officers and employees.
- Diligently prosecute violations of City ordinances.
- Draft or approve all ordinances, resolutions and other legal documents.
- Perform all other legal services required by the City.

## Major Activities

- Assisted with agreement with school district concerning activities in connection with the Lakeshore School; assisted in acquisition of several properties for the project.
- Assistant City Attorney is providing legal defense to a challenge to the city adult bookstore ordinance.
- Assistant City Attorney served on the Wisconsin Dept. of Justice/DOT state task force on the underage alcohol violator program and helped develop the local Eau Claire county-wide underage alcohol program.
- Provided assistance and advice to the City Council and Cable Television Advisory Committee in connection with numerous cable TV matters.
- Obtained successful result in CSO Services, Inc. v. City of Eau Claire, a case seeking recovery of approximately \$30,000 based on alleged improprieties in connection with the proposed acquisition of property for a public parking area. Also succeeded in acquiring the property through the eminent domain process.
- City Attorney served as Regional Vice President for IMLA, the national organization of city attorneys, as member of the Legislative Committee of the League of Wisconsin Municipalities, and as member of the Board of Directors and Chair of the Claims Committee of Wisconsin Municipal Mutual Insurance Company.
- Handled one interest arbitration matter and several grievance arbitration matters.
- Provided legal assistance and advice to the Redevelopment Authority.
- Prevailed in KOSMO v. City, et al., and obtained recovery of City's costs of demolition of the warehouse on the property.
- Provided defense in town of Hallie challenge to the "Hrdlicka" annexation.
- Handled the following ordinance violations: All non-criminal traffic violations in the city, up to and including first offense drunk driving; property violations, including zoning, improper use and failure to maintain; housing and building code violations; violations of public peace, morals and welfare; health and safety violations.
- Increased assistance to the Housing Authority, particularly in the areas of applicant screening, tenancy terminations and acting as hearing agency for appeals from Housing Authority determinations.
- City Attorney and Assistant City Attorney have acted as member of labor negotiation teams during the collective bargaining process.
- Provided legal service and advice to City Council, city staff and the public in numerous other areas.

# CITY ATTORNEY

<u>Expenditures</u>	1995 Actual Costs	1996 Approved Budget	1996 6 Month Actual	1996 Estimated Costs	1997 Proposed Budget
Personal Services	\$ 205,687	\$ 214,160	\$ 101,424	\$ 212,200	\$ 270,100
Contractual Services	12,071	14,000	8,916	14,000	14,500
Utilities	917	800	387	800	800
Fixed Charges	1,150	1,150	575	1,200	1,200
Materials & Supplies	14,226	13,600	6,236	13,500	14,100
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	11,800
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>234,051</u></b>	<b>\$ <u>243,710</u></b>	<b>\$ <u>117,538</u></b>	<b>\$ <u>241,700</u></b>	<b>\$ <u>312,500</u></b>

## Proposed 1997 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
City Attorney Program	\$ 164,500	\$ 39,200	\$ 203,700
Indirect Cost/Insurance and Benefits	<u>105,600</u>	<u>3,200</u>	<u>108,800</u>
<b>Total Program Expenditures</b>	<b>\$ <u>270,100</u></b>	<b>\$ <u>42,400</u></b>	<b>\$ <u>312,500</u></b>

## Authorized Positions

	<u>1995</u>	<u>1996</u>	<u>1997</u>
City Attorney	1.00	1.00	1.00
Assistant City Attorney	1.00	1.00	2.00
Legal Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total FTE Positions</b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>	<b><u>4.00</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.



# FINANCE - Administration

## Overview

Finance Administration is a division of the Finance department that provides the financial guidance required for the effective and efficient management of City operations. Financial planning for the City's future needs is an important component of this service. Responsibilities include supervision of the following divisions:

Accounting Services Assessing	Data Processing Customer Services
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## Purpose

- Serve as financial advisor to the City Manager and City Council.
- Administer overall financial policy for the City.
- Provide financial planning for the City's future.
- Prepare fiscally sound financial documents, including annual operating budgets, capital improvement plan, and annual audited financial report.
- Maximize revenue sources.
- Develop alternate financing methods.
- Acquire property for public-purpose projects.
- Monitor City Loan Portfolio.

## Major Activities

	<u>1995 Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
Bond Issues	4	3	4
Bond Rating:			
-Moody's	Aa	Aa	Aa
-Standard and Poor's	AA	AA	AA
Budget administration and management (000's):			
-Total operating revenues	\$60,332	\$60,695	\$59,920
-Total operating expense	52,906	60,173	58,754
-General fund operating revenues	31,479	30,478	30,373
-General fund operating expense	30,645	32,430	33,293
-Capital improvement appropriations			
Special reports:			
-Capital Improvement Plan	1	1	1
-Tax Incremental Districts	3	3	5
Awards:			
-Certificate of Achievement for Excellence in Financial Reporting (1984-Present)			
-Wisconsin GRATE Award for Financial Reporting (1986-Present)			

## FINANCE - Administration

<b><u>Expenditures</u></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 178,834	\$ 184,160	\$ 88,058	\$ 183,200	\$ 190,400
Contractual Services	4,675	4,760	2,086	4,700	4,800
Utilities	770	700	359	700	800
Fixed Charges	1,030	1,030	515	1,100	1,100
Materials & Supplies	5,775	5,300	2,270	5,000	5,300
Debt Service	--	--	--	--	--
Capital Outlay	543	--	298	300	1,500
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>191,627</u></b>	<b>\$ <u>195,950</u></b>	<b>\$ <u>93,586</u></b>	<b>\$ <u>195,000</u></b>	<b>\$ <u>203,900</u></b>

### **Proposed 1997 Budget by Program**

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Administration Program	\$ 122,700	\$ 11,100	\$ 133,800
Indirect Cost/Insurance and Benefits	<u>67,700</u>	<u>2,400</u>	<u>70,100</u>
<b>Total Program Expenditures</b>	<b>\$ <u>190,400</u></b>	<b>\$ <u>13,500</u></b>	<b>\$ <u>203,900</u></b>

### **Authorized Positions**

	<b>1995</b>	<b>1996</b>	<b>1997</b>
Director of Finance	1.00	1.00	1.00
Projects and Acquisitions Coordinator	1.00	1.00	1.00
Finance Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total FTE Positions</b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# FINANCE - Accounting Services

## Overview

Accounting Services is a division of the Finance Department that provides a variety of accounting and financial services for citizens and other City departments. Accounting Services is responsible for preparing and distributing the annual financial audit, operating budgets, and other financial reports. Services include providing accounts payable, payroll, accounts receivable, fixed assets, cash management and grant reporting systems. This division also manages the combined City and School District investment portfolio and also coordinates debt service payments for the City and the School District.

## Purpose

- Provide accurate, timely accounting information that complies with generally accepted accounting principles.
- Assist departments in budget preparation and control.
- Distribute understandable financial information to the public and City departments.
- Manage City resources by sound investment, collection and payment practices.
- Provide required public services in a courteous and efficient manner.
- Schedule staffing effort to meet public demand.
- Maximize efficiency of financial data processing systems through use of advanced hardware/software technology.
- Prepare debt summary and provide for timely debt payments.
- Maintain records for arbitrage compliance for all City bonds.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Payments:			
Payroll checks issued	22,189	22,360	22,400
Payroll checks paid	\$13,244,305	\$13,345,000	\$13,700,000
Voucher checks issued	15,300	15,800	16,500
Voucher checks paid	\$76,794,335	\$78,131,350	\$78,138,500
Average invested funds	\$56,500,000	\$55,000,000	\$55,000,000
Interest earnings	\$3,200,000	\$3,000,000	\$3,000,000
Accounts receivable:			
Amounts collected	\$2,455,307	\$2,763,500	\$2,800,000
Invoices issued	2,009	1,000	1,000
Debt Issues monitored	23	26	30

# FINANCE - Accounting Services

<b><i>Expenditures</i></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 327,461	\$ 350,630	\$ 149,405	\$ 333,500	\$ 348,400
Contractual Services	47,498	47,350	27,169	47,400	50,000
Utilities	1,621	1,600	720	1,600	1,700
Fixed Charges	1,590	1,590	795	1,600	1,600
Materials & Supplies	12,150	13,900	9,311	14,000	14,500
Debt Service	--	--	--	--	--
Capital Outlay	43,445	4,500	3,776	4,400	6,000
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>433,765</u></b>	<b>\$ <u>419,570</u></b>	<b>\$ <u>191,176</u></b>	<b>\$ <u>402,500</u></b>	<b>\$ <u>422,200</u></b>

## ***Proposed 1997 Budget by Program***

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Accounting Services Program	\$ 232,400	\$ 72,200	\$ 304,600
Indirect Cost/Insurance and Benefits	<u>116,000</u>	<u>1,600</u>	<u>117,600</u>
<b>Total Program Expenditures</b>	<b>\$ <u>348,400</u></b>	<b>\$ <u>73,800</u></b>	<b>\$ <u>422,200</u></b>

## ***Authorized Positions***

	<b>1995</b>	<b>1996</b>	<b>1997</b>
Manager of Accounting Services	1.00	1.00	1.00
Accountant I	1.00	1.00	1.00
Account Clerk II	2.00	2.00	2.00
Account Clerk I	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
<b>Total FTE Positions</b>	<b><u>8.00</u></b>	<b><u>8.00</u></b>	<b><u>8.00</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# FINANCE - Assessing

## Overview

Assessing is a division of Finance that provides assessment of real and personal property for all taxable properties in the City. The primary function of Assessing is to assure fair and equitable assessments based on estimated market values as of January 1 each year.

## Purpose

- Provide for the fair and equitable assessment of all real and personal property within the City.
- Adhere to strict statutory guidelines as well as generally accepted assessment practices, principles, and procedures.
- Monitor assessment performance through utilization of quality assurance testing.
- Maintain an effective public relations program with property owners and their agents to provide an increased understanding of the property tax system and the assessment process.
- Maintain accurate assessment records through the annual field review of all property.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Total value of properties on Tax Roll	\$1,689,646,800	\$1,781,953,400	\$2,033,000,000
Total real estate assessments	1,595,652,100	1,676,695,100	1,925,000,000
Residential	1,051,573,300	1,076,577,400	1,220,000,000
Commercial	486,938,200	533,436,700	620,000,000
Manufacturing (assessed by state)	57,140,600	66,681,000	85,000,000
Total personal property assessments	93,994,700	105,258,300	108,000,000
City	80,984,200	88,982,300	90,000,000
Manufacturing (assessed by state)	13,010,500	16,276,000	18,000,000
Total number of properties assessed:			
Real Estate	20,360	20,534	20,700
Personal Property	2,440	2,592	2,700

# FINANCE - Assessing

<b><i>Expenditures</i></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 340,388	\$ 381,880	\$ 169,096	\$ 355,600	\$ 372,500
Contractual Services	33,021	25,700	11,597	25,700	33,900
Utilities	1,272	1,700	655	1,700	1,700
Fixed Charges	7,470	7,460	3,735	7,500	7,500
Materials & Supplies	7,340	5,300	2,648	5,300	10,800
Debt Service	--	--	--	--	--
Capital Outlay	397	--	--	--	--
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>389,888</u></b>	<b>\$ <u>422,040</u></b>	<b>\$ <u>187,731</u></b>	<b>\$ <u>395,800</u></b>	<b>\$ <u>426,400</u></b>

## ***Proposed 1997 Budget by Program***

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Assessing Program	\$ 216,000	\$ 36,400	\$ 252,400
Indirect Cost/Insurance and Benefits	<u>156,500</u>	<u>17,500</u>	<u>174,000</u>
<b>Total Program Expenditures</b>	<b>\$ <u>372,500</u></b>	<b>\$ <u>53,900</u></b>	<b>\$ <u>426,400</u></b>

## ***Authorized Positions***

	<b>1995</b>	<b>1996</b>	<b>1997</b>
City Assessor	1.00	1.00	1.00
Property Assessor II	5.00	4.60	4.60
Assessing Technician	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total FTE Positions</b>	<b><u>7.00</u></b>	<b><u>6.60</u></b>	<b><u>6.60</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# FINANCE - Data Processing

## Overview

Data Processing is the division of Finance that assists other departments in analyzing work methods and information needs in preparation for computerization. This division coordinates all data processing activities.

## Purpose

- Provide system administrative support for Computer Aided Mapping system.
- Convert mainframe systems to run on PC's.
- Provide PC network support and direction.
- Continue support of mainframe systems.
- Provide system support for installation of networks.
- Provide assistance to departments in all areas of technology.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Systems in operation (Mainframe)	8	6	4
Computer hours used (Mainframe)	1,047	1,094	1,000
Number of PC units in operation	177	193	200
Number of PC Networks installed	7	8	8

# FINANCE - Data Processing

<u>Expenditures</u>	1995 Actual Costs	1996 Approved Budget	1996 6 Month Actual	1996 Estimated Costs	1997 Proposed Budget
Personal Services	\$ 295,985	\$ 295,780	\$ 151,016	\$ 300,400	\$ 307,100
Contractual Services	35,212	34,110	19,003	34,600	35,600
Utilities	1,842	2,000	1,942	2,000	2,000
Fixed Charges	1,420	1,420	710	1,400	1,400
Materials & Supplies	9,001	10,800	5,107	10,300	10,300
Debt Service	--	--	--	--	--
Capital Outlay	2,258	--	--	--	4,500
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>345,718</u></b>	<b>\$ <u>344,110</u></b>	<b>\$ <u>177,778</u></b>	<b>\$ <u>348,700</u></b>	<b>\$ <u>360,900</u></b>

## Proposed 1997 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Data Processing Program	\$ 191,300	\$ 52,300	\$ 243,600
Indirect Cost/Insurance and Benefits	<u>115,800</u>	<u>1,500</u>	<u>117,300</u>
<b>Total Program Expenditures</b>	<b>\$ <u>307,100</u></b>	<b>\$ <u>53,800</u></b>	<b>\$ <u>360,900</u></b>

## Authorized Positions

	<u>1995</u>	<u>1996</u>	<u>1997</u>
Data Processing Manager	1.00	1.00	1.00
Systems Analyst	1.00	--	--
Programmer/Analyst	2.00	3.00	3.00
Computer Programmer	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total FTE Positions</b>	<b><u>5.00</u></b>	<b><u>5.00</u></b>	<b><u>5.00</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.



# FINANCE - Customer Services

## Overview

Customer Services is the division of Finance that provides a central location for the collection of water and sewer bills, licenses, parking tickets, and other City payments including the processing of ACH deposits. The office also handles public relations pertaining to utility service, business licenses, payment questions, and other general information.

## Purpose

- Provide efficient means for collection of all payments made to the City.
- Calculate and produce utility bills and answer citizens' questions regarding their services.
- Issue and administer City and Health Department licenses and permits including alcohol and beverage licenses.
- Develop and maintain City's banking records.
- Prepare and file all utility accounting reports required by the Public Service Commission.
- Conduct all elections including:
  - Prepare ballot information.
  - Accumulate and certify vote totals.
  - Train, schedule and supervise election officials.
  - Register new voters, update the voter registration list.
  - Provide election information, notify voters of their voting and aldermanic district.
  - Administer the absentee ballot system.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Collections:			
Utility	\$9,629,503	\$9,500,000	\$10,100,00
Licenses	1,087,822	995,000	1,027,000
Utility bills processed:			
Residential	75,000	76,000	77,000
Commercial	8,900	9,000	9,100
Industrial	330	350	370
Public	604	608	610
Licenses issued	3,295	3,100	3,200
New registered voters	150	7,000	400
Total registered voters	44,000	38,500	45,500
Elections	2	4	2
Number of voting wards in Eau Claire	35	35	35
Number of absentee ballots	590	3,200	800

## FINANCE - Customer Services

<b><u>Expenditures</u></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 454,815	\$ 473,910	\$ 228,825	\$ 481,800	\$ 469,300
Contractual Services	66,262	116,120	55,047	109,300	114,300
Utilities	2,342	2,080	924	2,300	2,800
Fixed Charges	3,200	3,160	1,600	3,200	3,200
Materials & Supplies	11,755	7,230	9,769	13,800	11,300
Debt Service	--	--	--	--	--
Capital Outlay	31,243	9,000	6,172	9,000	8,700
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>569,617</u></b>	<b>\$ <u>611,500</u></b>	<b>\$ <u>302,337</u></b>	<b>\$ <u>619,400</u></b>	<b>\$ <u>609,600</u></b>

### **Proposed 1997 Budget by Program**

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Customer Services Program	\$ 263,600	\$ 111,000	\$ 374,600
Elections Program	48,300	25,900	74,200
Indirect Cost/Insurance and Benefits	<u>157,400</u>	<u>3,400</u>	<u>160,800</u>
<b>Total Program Expenditures</b>	<b>\$ <u>469,300</u></b>	<b>\$ <u>140,300</u></b>	<b>\$ <u>609,600</u></b>

### **Authorized Positions**

	<b>1995</b>	<b>1996</b>	<b>1997</b>
Customer Services Manager	1.00	1.00	1.00
Accounting Supervisor	1.00	1.00	1.00
Election Clerk	0.75	0.75	0.75
Accountant I	1.00	--	--
Account Clerk II	2.00	2.00	2.00
Account Clerk I	2.50	4.50	4.50
Customer Services Clerk	--	1.00	1.00
Clerk II	1.00	--	--
Account Clerk	<u>1.00</u>	<u>--</u>	<u>--</u>
<b>Total FTE Positions</b>	<b><u>10.25</u></b>	<b><u>10.25</u></b>	<b><u>10.25</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# HUMAN RESOURCES - Personnel Administration

## Overview

The purpose of the Human Resources Department is to administer the recruitment and selection procedures of the City in accordance with merit principles and Affirmative Action guidelines and to conduct labor negotiations in a manner which protects the rights of the City and conforms to Wisconsin State Statutes. It is also the Department's purpose to administer the City's wage and benefits package in a manner consistent with contractual agreements and acceptable practices.

## Purpose

- Conduct recruitment and selection procedures in accordance with merit principles and within Affirmative Action guidelines in a manner which will ensure maintenance of an effective work force.
- Develop, implement, and maintain an effective training program.
- Conduct labor negotiations and administer labor contracts.
- Advise the City Manager and City Council on labor issues.
- Administer the employee wage and benefit packages.
- Develop intern positions both within the public sector and private sector.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimate</u>	1997 <u>Budget</u>
Total permanent positions	467.5	464.6	478.6
Employee turn-over rate	2.0%	4.5%	2.0%
Number of employment applications received	1,900	1,800	1,800
Number of positions filled:			
Permanent	8	20	25
Temporary	350	350	350

# HUMAN RESOURCES - Personnel Administration

<b><i>Expenditures</i></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 325,676	\$ 291,540	\$ 121,133	\$ 232,400	\$ 173,600
Contractual Services	67,725	158,020	48,416	156,700	164,200
Utilities	1,500	1,550	681	1,600	1,300
Fixed Charges	1,810	1,780	905	1,800	1,800
Materials & Supplies	6,336	8,600	3,354	8,500	10,400
Debt Service	--	--	--	--	--
Capital Outlay	1,919	1,660	2,934	3,000	--
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>404,966</u></b>	<b>\$ <u>463,150</u></b>	<b>\$ <u>177,423</u></b>	<b>\$ <u>404,000</u></b>	<b>\$ <u>351,300</u></b>

## ***Proposed 1997 Budget by Program***

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Human Resources Program	\$ 106,500	\$ 173,400	\$ 279,900
Indirect Cost/Insurance and Benefits	<u>67,100</u>	<u>4,300</u>	<u>71,400</u>
<b>Total Program Expenditures</b>	<b>\$ <u>173,600</u></b>	<b>\$ <u>177,700</u></b>	<b>\$ <u>351,300</u></b>

## ***Authorized Positions***

	<b><u>1995</u></b>	<b><u>1996</u></b>	<b><u>1997</u></b>
Director of Human Resources/Risk Manager	0.50	0.50	0.50
Director of Labor Relations	0.50	--	--
Assistant to Director of Human Resources	1.00	1.00	1.00
Human Resources Secretary	1.00	1.00	1.00
Personnel Technician	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>
<b>Total FTE Positions</b>	<b><u>3.75</u></b>	<b><u>3.25</u></b>	<b><u>3.25</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

Intern Coordinator	1.00	1.00	--
Bilingual Health Aide	1.00	--	--
Hmong Public Service	1.00	--	--
Community Service	1.00	--	--
Clerk	<u>1.00</u>	<u>1.00</u>	<u>--</u>
<b>Total FTE Positions</b>	<b><u>5.00</u></b>	<b><u>2.00</u></b>	<b><u>--</u></b>

These positions are funded with Community Development Block Grant appropriations.

# HUMAN RESOURCES - Purchasing

## Overview

Purchasing is a division of Human Resources that buys supplies, services and construction for all City departments. They maintain an office supply storeroom and a mailroom. A large and small quantity duplicating operation designed to meet the on-premise copying needs of the City staff and the City's telephone system are also maintained by purchasing personnel.

## Purpose

- Instill and maintain public confidence in the City's procurement procedures.
- Ensure fair, equitable and consistent treatment of all persons who deal with the City's procurement system.
- Maximize to the fullest extent practicable the purchasing value of City funds.
- Foster effective broad-based competition within the free enterprise system.
- Provide safeguards to maintain a purchasing system of quality and integrity.
- Manage and maintain an on-premise storeroom to meet the daily office supply requirements of City staff.
- Receive and distribute all incoming mail for City departments.
- Post and mail all outgoing correspondence and communications for City departments.
- Provide on-premise copying for convenience at less cost than contract copying.
- Manage and maintain radio and telephone communications systems.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Number of purchase orders processed	3,424	3,450	3,470
Estimated procurement expenditures (in millions)	\$14	\$14	\$14
Number of formal bid projects (generally those in excess of \$20,000)	71	70	70
Average number of copies run each month	187,000	200,000	190,000
Average pieces of mail handled each day	780	780	780
Number of installed telephone circuits (includes cellular & special data lines)	380	408	420

# HUMAN RESOURCES - Purchasing

<b><i>Expenditures</i></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 176,385	\$ 168,330	\$ 79,662	\$ 166,300	\$ 171,000
Contractual Services	20,763	15,820	9,165	15,900	16,800
Utilities	1,105	1,000	558	1,100	1,100
Fixed Charges	1,030	1,100	515	1,100	1,100
Materials & Supplies	16,657	10,500	784	10,400	10,900
Debt Service	--	--	--	--	--
Capital Outlay	539	600	--	500	--
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>216,479</u></b>	<b>\$ <u>197,350</u></b>	<b>\$ <u>90,684</u></b>	<b>\$ <u>195,300</u></b>	<b>\$ <u>200,900</u></b>

## ***Proposed 1997 Budget by Program***

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Purchasing Program	\$ 75,300	\$ 24,600	\$ 99,900
Mail & Duplicating Program	28,800	3,600	32,400
Indirect Cost/Insurance and Benefits	<u>66,900</u>	<u>1,700</u>	<u>68,600</u>
<b>Total Program Expenditures</b>	<b>\$ <u>171,000</u></b>	<b>\$ <u>29,900</u></b>	<b>\$ <u>200,900</u></b>

## ***Authorized Positions***

	<b>1995</b>	<b>1996</b>	<b>1997</b>
Purchasing Manager	1.00	1.00	1.00
Buyer	1.00	1.00	1.00
Purchasing Clerk	1.00	1.00	1.00
Mail & Duplicating Clerk	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
<b>Total FTE Positions</b>	<b><u>3.50</u></b>	<b><u>3.50</u></b>	<b><u>3.50</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# COMMUNITY DEVELOPMENT - Planning

## Overview

Planning provides the City Council, City Plan Commission, and other boards and commissions with expertise and recommendations in the areas of City planning, neighborhood and special areas planning, City development and redevelopment, zoning site plan review, subdivision plat review, historic preservation, land use-related ordinance development, growth and development monitoring and land use management.

## Purpose

- Provide for improved physical development of the City.
- Coordination of public and private activities relating to development.
- Continue to refine and implement the City Comprehensive Plan.
- Update City ordinances pertaining to development.
- Develop appropriate computer systems to enable more efficient processing and improved analysis of permits and applications.
- Manage the City's development review function and assist citizens in processing development applications.
- Assist neighborhood associations and downtown improvement districts in implementation of area plans and revitalization activities.
- Encourage community awareness of long-range planning issues and policies.
- Coordinate activities and groups involved in downtown redevelopment.
- Assist Landmarks Commission in historic preservation activities.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Major Plan/Ordinance Updates	5	5	5
Site Plans Processed	62	75	80
Rezoning processed	36	40	45
Conditional Use Permits	47	50	55
Annexations - Number	18	25	20
- Acreage	296	350	200
Major Subdivisions Reviewed	13	10	15
Minor Subdivisions Reviewed	72	75	80
Certificate of Appropriateness	7	7	10
Landmarked Buildings	0	0	2

# COMMUNITY DEVELOPMENT- Planning

<b><u>Expenditures</u></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 314,533	\$ 313,970	\$ 148,472	\$ 312,600	\$ 321,500
Contractual Services	8,947	10,900	5,078	10,900	11,300
Utilities	1,875	1,400	724	1,400	1,500
Fixed Charges	1,450	1,450	725	1,500	1,500
Materials & Supplies	8,668	8,700	2,995	8,700	10,500
Debt Service	--	--	--	--	--
Capital Outlay	105	1,800	--	1,500	--
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>335,578</u></b>	<b>\$ <u>338,220</u></b>	<b>\$ <u>157,994</u></b>	<b>\$ <u>336,600</u></b>	<b>\$ <u>346,300</u></b>

## **Proposed 1997 Budget by Program**

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Planning Administration Program	\$ 214,600	\$ 21,000	\$ 235,600
Indirect Cost/Insurance and Benefits	<u>106,900</u>	<u>3,800</u>	<u>110,700</u>
<b>Total Program Expenditures</b>	<b>\$ <u>321,500</u></b>	<b>\$ <u>24,800</u></b>	<b>\$ <u>346,300</u></b>

## **Authorized Positions**

	<b>1995</b>	<b>1996</b>	<b>1997</b>
Director of Community Development/Asst. City Manager	1.00	1.00	1.00
City Planner	1.00	1.00	1.00
Project Coordinator	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00
Community Development Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total FTE Positions</b>	<b><u>5.00</u></b>	<b><u>5.00</u></b>	<b><u>5.00</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.



# COMMUNITY DEVELOPMENT - Inspections

## Overview

The Inspections Division enforces all City and State codes and ordinances pertaining to construction zoning, signs, and other land use issues. City Building, Heating, Electrical, and Plumbing Inspectors make routine inspections on all construction projects to assure compliance with all codes and ordinances and to assist contractors and home owners in resolving technical problems. A Code Compliance Inspector assists in enforcing zoning, land use, and property maintenance related activities. Many inspections are made jointly with personnel from the Fire Department and City-County Health Department to achieve maximum efficiency and effectiveness.

## Purpose

- Enforce all applicable codes and ordinances on a fair, reasonable, and uniform basis throughout the City.
- Coordinate all inspection activities with other agencies, particularly the City Fire Department, the City Department of Public Works and the City-County Health Department.
- Process all permit requests efficiently and effectively.
- Provide assistance to contractors and homeowners in interpretation of building codes and zoning ordinances.

## Major Activities

	<u>1995</u> <u>Actual</u>	<u>1996</u> <u>Estimated</u>	<u>1997</u> <u>Budget</u>
Total construction valuation	\$112,060,373	\$115,000,00	\$120,000,00
Total permits issued	4,434	4,450	4,500
Single family dwellings	135	130	140
Two family buildings	20	18	20
Multi-family buildings	33	40	40
Commercial/industrial buildings	14	10	15
All other new non-residential	28	30	35
Residential Accessory	133	140	150
Residential alterations & additions	712	800	900
Commercial/industrial alterations & additions	238	240	250
Variance requests	31	32	33
Building plan reviews	100	100	105
Plumbing plan reviews	101	105	110
Code Compliance complaints & follow-up	1,134	1,300	1,400

# COMMUNITY DEVELOPMENT - Inspections

<b><u>Expenditures</u></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 411,500	\$ 428,410	\$ 202,158	\$ 425,200	\$ 439,300
Contractual Services	32,476	39,810	20,868	39,800	40,800
Utilities	2,680	2,600	1,185	2,600	2,600
Fixed Charges	10,590	10,690	5,400	10,700	10,700
Materials & Supplies	6,460	7,830	3,687	7,800	7,800
Debt Service	--	--	--	--	--
Capital Outlay	175	1,200	--	1,200	2,000
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>463,881</u></b>	<b>\$ <u>490,540</u></b>	<b>\$ <u>233,298</u></b>	<b>\$ <u>487,300</u></b>	<b>\$ <u>503,200</u></b>

## **Proposed 1997 Budget by Program**

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Inspection & Zoning Program	\$ 269,900	\$ 37,700	\$ 307,600
Indirect Cost/Insurance and Benefits	<u>169,400</u>	<u>26,200</u>	<u>195,600</u>
<b>Total Program Expenditures</b>	<b>\$ <u>439,300</u></b>	<b>\$ <u>63,900</u></b>	<b>\$ <u>503,200</u></b>

## **Authorized Positions**

	<b>1995</b>	<b>1996</b>	<b>1997</b>
Administrator of Inspection & Zoning	1.00	1.00	1.00
Inspectors:			
Land Use & Building	1.00	1.00	1.00
Building & Heating	1.00	1.00	1.00
Plumbing	1.00	1.00	1.00
Plumbing & Heating	1.00	1.00	1.00
Electrical & Assistant Mechanical	1.00	1.00	1.00
Code Compliance	1.00	1.00	1.00
Inspection Technician	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total FTE Positions</b>	<b><u>8.00</u></b>	<b><u>8.00</u></b>	<b><u>8.00</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# NON-DEPARTMENTAL

## Overview

The Non-Departmental division includes several different programs that have city-wide implications and aren't identified with a particular department. The Insurance program provides for the cost of liability and property insurance for general operations and health insurance for retired employees. This program also provides for mandatory payments of permanent disability due for work related injuries. The City provides for a level of service through the budget process that allows for normal operations; however, occasionally an unexpected event occurs which requires immediate attention. The Contingent Appropriation program provides funding, only as approved by the City Council, for emergency or unpredictable events. The Contributions and Other Payments program provides payment for several promotional agencies in the form of direct payments, grants, and City services. This program also accounts for payment of special assessments for work done to city-owned property and for miscellaneous, non-recurring expenditures. The General Fund Transfers program accounts for operating and capital subsidies made to other funds by General fund. Operating subsidies are made to several enterprise funds which are not entirely self-supporting. General obligation debt requirements which are part of the tax levy are included as a transfer to the Debt Service fund. Transfers for capital projects are made to other funds, if sufficient funds exist, to offset the need for bonding.

## Purpose

- Provide adequate liability and property insurance coverage.
- Provide for timely payment to permanent disability recipients.
- Provide health insurance for retired employees.
- Provide a reasonable level of emergency funding.
- Provide the necessary financial assistance to maintain operations of funds whose revenues are insufficient to meet expenses.
- Fund capital improvement projects when it is undesirable to issue bonds.
- Provide for general obligation debt service.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Disability payments	\$35,700	\$36,000	\$33,700
Health Insurance for Retirees	172,200	185,000	190,000
Contingent appropriation	250,000	228,300	266,300
Organizations supported:			
Landmark Commission	2,300	29,300	4,500
Public Access Center	80,400	80,000	82,400
Senior Central	32,500	33,400	40,000
Main Street Assoc.	2,500	0	0
Transfers to other funds:			
Operating subsidies	567,500	987,400	957,300
Debt Service	777,200	937,200	1,046,900
Economic Development	165,000	150,000	150,000
Capital projects	2,041,500	2,621,700	2,848,000

# NON-DEPARTMENTAL

<u>Expenditures</u>	1995 Actual Costs	1996 Approved Budget	1996 6 Month Actual	1996 Estimated Costs	1997 Proposed Budget
Personal Services	\$ 207,972	\$ 208,000	\$ 114,176	\$ 440,800	\$ 258,700
Contractual Services	372,366	40,000	10,783	40,000	40,000
Utilities	--	--	--	--	--
Fixed Charges	332,608	400,000	184,985	400,000	400,000
Materials & Supplies	--	--	--	--	--
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	<u>3,673,823</u>	<u>4,802,480</u>	<u>69,434</u>	<u>5,067,300</u>	<u>5,395,400</u>
Total Expenditures	\$ <u>4,586,769</u>	\$ <u>5,450,480</u>	\$ <u>379,378</u>	\$ <u>5,948,100</u>	\$ <u>6,094,100</u>

## Proposed 1997 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Insurance Program	\$ 223,700	\$ 250,000	\$ 473,700
Contingent Appropriation Program	35,000	266,300	301,300
Contributions and Other Payments Program	--	316,900	316,900
General Fund Transfers Program	<u>--</u>	<u>5,002,200</u>	<u>5,002,200</u>
Total Program Expenditures	\$ <u>258,700</u>	\$ <u>5,835,400</u>	\$ <u>6,094,100</u>

## Authorized Positions

No personnel are assigned to this program. The amount charged to Personal Services is the amount paid to former employees who receive disability payments for permanent work-related injuries and the amount paid for health insurance for retired City employees.

# ECONOMIC DEVELOPMENT

## Overview

Economic Development encourages and promotes city-wide economic development by providing professional assistance and support programs that help create a business climate that enhances development. This department also coordinates development activities between the public and private sectors to stimulate development in a planned and orderly way.

## Purpose

- Implement the City's Economic Development Strategy.
- Help existing businesses expand and solve problems.
- Recruit new businesses to locate in Eau Claire.
- Maintain the business contact program.
- Administer the City's loan programs
  - Economic Development Fund
  - Facade Loan Program
  - Revolving Loan Fund
  - Commercial Rehabilitation Program
  - Historic Preservation Loans
- Assist businesses with the City permit process and regulations.
- Manage Sky Park Industrial Center.
- Keep an up-to-date file on commercial and industrial buildings and zoning districts.
- Coordinate the City's economic development efforts with other local, state and federal organizations.

## Major Activities

	<u>1995</u> <u>Actual</u>	<u>1996</u> <u>Estimated</u>	<u>1997</u> <u>Budget</u>
Lots sold in Sky Park	3	2	2
EDF Loans (Including contributions to other ED agencies)	3	3	5
Total City dollars	\$49,000	\$59,860	\$500,000
Historic Preservation Loans	1	0	2
Revolving Loan Fund (EDA)	2	1	3
Total City dollars	\$12,500	\$100,000	\$100,000
New jobs created or retained	8	12	10

# ECONOMIC DEVELOPMENT

<b><u>Expenditures</u></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 53,149	\$ 52,890	\$ 27,553	\$ 52,800	\$ 86,900
Contractual Services	16,813	85,150	5,223	78,600	62,900
Utilities	1,909	1,300	6,915	7,500	13,000
Fixed Charges	128	15,150	185	15,200	15,200
Materials & Supplies	587	1,500	1,394	1,700	4,700
Debt Service	--	--	--	--	--
Capital Outlay	197,995	10,000	--	10,000	6,000
Other	<u>158,450</u>	<u>504,450</u>	<u>772,143</u>	<u>1,651,400</u>	<u>204,500</u>
<b>Total Expenditures</b>	<b>\$ <u>429,031</u></b>	<b>\$ <u>670,440</u></b>	<b>\$ <u>813,413</u></b>	<b>\$ <u>1,817,200</u></b>	<b>\$ <u>393,200</u></b>

## **Proposed 1997 Budget by Program**

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Project Associate Planner Program	\$ 53,500	\$ 265,800	\$ 319,300
Sky Park / Jennico Program	--	24,500	24,500
Indirect Cost/Insurance and Benefits	<u>33,400</u>	<u>16,000</u>	<u>49,400</u>
<b>Total Program Expenditures</b>	<b>\$ <u>86,900</u></b>	<b>\$ <u>306,300</u></b>	<b>\$ <u>393,200</u></b>

## **Authorized Positions**

	<b>1995</b>	<b>1996</b>	<b>1997</b>
Economic Development Specialist	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total FTE Positions</b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# COMMUNITY ENHANCEMENT

## Overview

The Community Enhancement fund was created in 1992 to record the receipt and use of hotel/motel room tax revenues. These funds are used in accordance with City Ordinance 3.20 to encourage interest in tourism and secure convention business for the greater Eau Claire area. The City Council may consider other projects that encourage visitors to come to Eau Claire, or any other uses as deemed appropriate by the City Council.

## Purpose

- Support projects which improve attractiveness for tourism and conventions.
- Assist area agencies which promote tourism and market commercial activities of the community.
- Account for collection and uses of room tax revenue.
- Fund cultural and recreation efforts which have community-wide appeal.
- Miscellaneous purposes and projects.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Eau Claire Area Convention and Visitors Bureau	\$406,470	\$472,700	\$434,500
Eau Claire Regional Arts Council,	95,000	95,000	95,000
Chippewa Valley Museum	49,600	50,600	52,100
Beautification Project	0	5,000	5,000
Paul Bunyan Logging Camp	10,900	16,200	11,500
Chippewa Valley Symphony, Ltd.	2,850	2,900	2,900
Total	<u>\$564,820</u>	<u>\$642,400</u>	<u>\$601,000</u>

# COMMUNITY ENHANCEMENT

<u>Expenditures</u>	1995 Actual Costs	1996 Approved Budget	1996 6 Month Actual	1996 Estimated Costs	1997 Proposed Budget
Personal Services	\$ --	\$ --	\$ --	\$ --	\$ --
Contractual Services	240	250	280	300	300
Utilities	--	--	--	--	--
Fixed Charges	--	--	--	--	--
Materials & Supplies	--	--	--	--	--
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	<u>874,820</u>	<u>872,450</u>	<u>408,104</u>	<u>917,400</u>	<u>781,000</u>
Total Expenditures	\$ <u>875,060</u>	\$ <u>872,700</u>	\$ <u>408,384</u>	\$ <u>917,700</u>	\$ <u>781,300</u>

## Proposed 1997 Budget by Program

	Labor	Other	Total
Community Enhancement Program	\$ --	\$ 781,300	\$ 781,300
Indirect Cost/Insurance and Benefits	<u>--</u>	<u>--</u>	<u>--</u>
Total Program Expenditures	\$ <u>--</u>	\$ <u>781,300</u>	\$ <u>781,300</u>

## Authorized Positions

No Personal Services are charged to this program.



# DEBT SERVICE

## Overview

General obligation debt, i.e., debt which is secured by the full faith and credit of the City, is accounted for in this program, including bond issues associated with two of the three Tax Incremental Districts (TID). Expenditures reflect payments of principal, interest, and service charges for the current year. Funding for these payments is provided by transfers from General Fund, amortization of bond premium, and debt service escrow accounts. Debt incurred under State Statute 66.46 is defined as Tax Incremental Financing (TIF) and is funded by any positive incremental taxes resulting from increased property values in the tax district. TID #2 is an area in downtown Eau Claire which included construction of a parking deck and riverfront improvements as project costs. This district was created January 1, 1983. TID #3 is an area on the City's southeast side including the Oakwood Mall. Project costs included street and utility improvements for the shopping mall complex. This district was created January 1, 1985. TID #4 encompasses the Gateway West Industrial Park. Project costs include streets, storm sewer, water and sewer mains and other infrastructure improvements. This district was created January 1, 1992. Principal and interest for TID #4 will be paid from the TIF capital project fund during the construction period.

## Purpose

- Provide for timely payments of all general debt obligations.
- Coordinate payment of debt issues which are divided between funds and other agencies.
- Provide budget control for debt payments in accordance with generally accepted accounting principles.
- Provide accounting records for TID project revenue and expenditures, in compliance with state statutes.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Number of debt issues:			
G. O. Bonds	1	0	1
Special Assessment Bonds	1	1	1
TIF Bonds	0	1	2
G.O. debt payments:			
Principal payments	\$1,911,929	\$1,957,600	\$1,228,800
Interest payments	658,113	706,200	930,300
Service charge payments	8,168	9,000	10,000
TIF debt payments:			
Principal payments	\$752,950	\$951,500	\$957,600
Interest payments	225,147	178,600	126,100
Service charge payments	2,104	2,300	2,100

# DEBT SERVICE

<i><b>Expenditures</b></i>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ --	\$ --	\$ --	\$ --	\$ --
Contractual Services	10,272	11,300	3,392	11,300	12,100
Utilities	--	--	--	--	--
Fixed Charges	--	--	--	--	--
Materials & Supplies	--	--	--	--	--
Debt Service	3,548,139	3,892,650	3,146,311	3,793,900	3,242,800
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>3,558,411</u></b>	<b>\$ <u>3,903,950</u></b>	<b>\$ <u>3,149,703</u></b>	<b>\$ <u>3,805,200</u></b>	<b>\$ <u>3,254,900</u></b>

## ***Proposed 1997 Budget by Program***

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Debt Service-General Program	\$ --	\$ 2,169,100	\$ 2,169,100
Debt Service-TIF #2 Program	--	135,900	135,900
Debt Service-TIF #3 Program	--	949,900	949,900
<b>Total Program Expenditures</b>	<b>\$ <u>--</u></b>	<b>\$ <u>3,254,900</u></b>	<b>\$ <u>3,254,900</u></b>

## ***Authorized Positions***

No Personal Services are charged to this program.

# RISK MANAGEMENT

## Overview

The Risk Management Department is responsible for managing the City's pure risk exposures. Pure risk exposures are risks which can cause losses to the City and whose undertaking involves no possible gain. Examples include fire, natural disaster, liability suits, theft, workers' compensation and environmental contamination. Other responsibilities include employee safety, and health and wellness. Another important function of this department is coordinating the City's response to disaster situations.

Since 1992, the City has been self-insured for workers' compensation coverage. Claims handling is provided through a contract with a third party administrator.

## Purpose

- Protect the City against accidental catastrophic financial losses.
- Protect City assets and public service capabilities from loss, destruction, or depletion.
- Minimize the total long term cost of pure risk to the City.
- Establish a safe and healthy work environment for City employees.
- Assure a coordinated community response to a natural disaster.
- Coordinate the clean up and response to environmental contamination associated with City operations.
- Manage workers' compensation program.

## Major Activities

- Implement the City of Eau Claire Health and Safety Manual.
- Coordinate the City's response to contamination at the closed landfill located in the Town of Union.
- Coordinate Emergency Preparedness Exercises.
- Coordinate the response and funding of liability, property and workers' compensation claims.
- Review workers' compensation claims.
- Administer accidental and injury reduction program.

# RISK MANAGEMENT

<b><u>Expenditures</u></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 71,476	\$ 82,250	\$ 34,261	\$ 83,100	\$ 86,600
Contractual Services	23,257	55,760	17,099	53,200	52,800
Utilities	5,109	6,000	2,398	6,000	6,000
Fixed Charges	769,714	1,221,490	373,147	1,224,000	1,189,900
Materials & Supplies	4,770	6,000	1,865	6,000	5,200
Debt Service	51,875	49,660	--	49,700	47,200
Capital Outlay	--	4,000	2,324	4,000	--
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>926,201</u></b>	<b>\$ <u>1,425,160</u></b>	<b>\$ <u>431,094</u></b>	<b>\$ <u>1,426,000</u></b>	<b>\$ <u>1,387,700</u></b>

## **Proposed 1997 Budget by Program**

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Risk Management Program	\$ 53,400	\$ 1,299,000	\$ 1,352,400
Indirect Cost/Insurance and Benefits	<u>33,200</u>	<u>2,100</u>	<u>35,300</u>
<b>Total Program Expenditures</b>	<b>\$ <u>86,600</u></b>	<b>\$ <u>1,301,100</u></b>	<b>\$ <u>1,387,700</u></b>

## **Authorized Positions**

	<b><u>1995</u></b>	<b><u>1996</u></b>	<b><u>1997</u></b>
Director of Human Resources/Risk Manager	0.50	0.50	0.50
Administrative Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total FTE Positions</b>	<b><u>1.50</u></b>	<b><u>1.50</u></b>	<b><u>1.50</u></b>

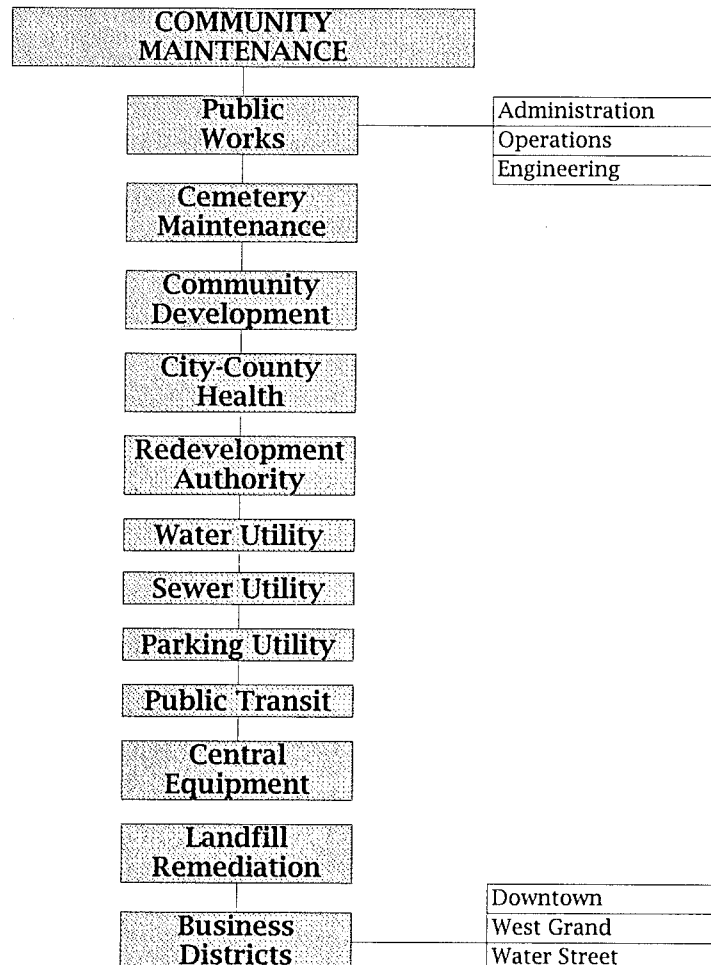
Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# COMMUNITY MAINTENANCE

## Overview

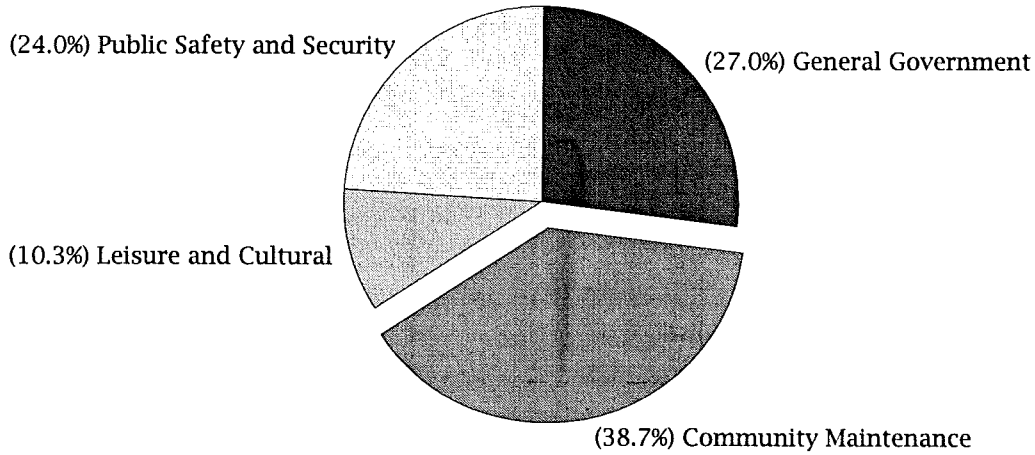
The Community Maintenance service area includes services of maintenance, safety and convenience for City residents. Public Works department maintains City buildings and streets and is responsible for design and construction of new streets and amenities. Cemetery Maintenance operates and maintains the City's two cemeteries. Community Development provides decent housing and a suitable living environment primarily for persons of low and moderate income. City-County Health maintains an environment that is conducive to the preservation of the community's health, comfort, safety, and well-being. The Redevelopment Authority provides for acquisition and renovation or removal of properties in areas that have been designated as blighted. The Water Utility provides an adequate and safe water supply for the City and the Sewer Utility maintains the operations of the sanitary sewer system and the Wastewater Treatment Plant for residential and industrial purposes. Parking Utility operates and maintains City-owned parking lots and ramps while Public Transit operates and maintains the public transportation system. Landfill Remediation is an expendable trust fund to account for revenues and expenditures related to the Remedial Investigation Feasibility Study of a former City landfill. Central Equipment coordinates and maintains a centralized fleet management program for the City including management of a facility to maintain the equipment. The three Business Districts allow business property owners to develop and manage their areas.

## Organization



# COMMUNITY MAINTENANCE

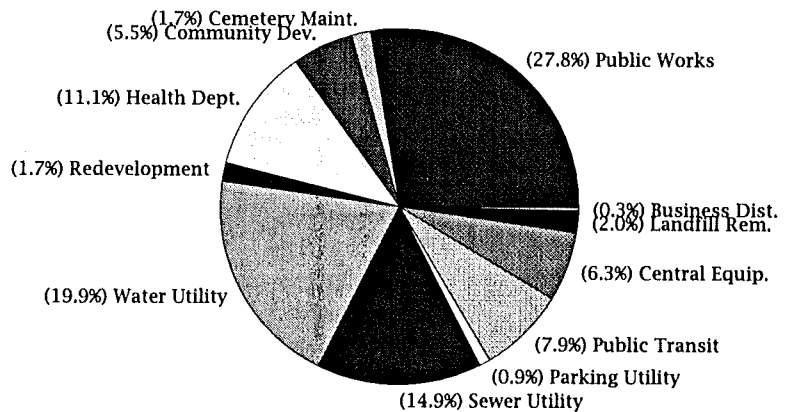
## Service Areas



<u>Service Areas</u>	<u>1997 Budget</u>
General Government	\$ 16,084,100
<b>Community Maintenance</b>	<b>23,057,900</b>
Leisure and Cultural	6,105,800
Public Safety and Security	<u>14,250,000</u>
<b>Total Budget</b>	<b><u>\$ 59,497,800</u></b>

## Community Maintenance

<u>Departments</u>	<u>1997 Budget</u>
Public Works	\$ 6,322,100
Cemetery Maint.	343,800
Community Dev.	1,253,200
Health Dept.	2,565,400
Redevelopment	200,100
Water Utility	4,785,600
Sewer Utility	3,522,100
Parking Utility	212,700
Public Transit	2,014,800
Central Equip.	1,450,100
Landfill Rem.	320,000
Business Dist.	<u>68,000</u>
<b>Total Community Maintenance</b>	<b><u>\$ 23,057,900</u></b>



# COMMUNITY MAINTENANCE

	1995 Actual Expenses	1996 Approved Budget	1996 6 Month Actual	1996 Estimated Expenses	1997 Proposed Budget
<b><u>GENERAL FUND</u></b>					
<b>PUBLIC WORKS</b>					
Administration	\$ 441,191	\$ 437,900	\$ 219,445	\$ 450,000	\$ 458,700
Operations	4,355,499	4,773,230	2,213,141	4,639,000	4,745,500
Engineering	<u>1,032,539</u>	<u>1,122,640</u>	<u>516,786</u>	<u>1,101,100</u>	<u>1,117,900</u>
Total Public Works	<u>5,829,229</u>	<u>6,333,770</u>	<u>2,949,372</u>	<u>6,190,100</u>	<u>6,322,100</u>
<b><u>OTHER FUNDS</u></b>					
CEMETERY MAINTENANCE	--	385,780	156,078	382,400	343,800
COMMUNITY DEVELOPMENT- BLOCK GRANT	<u>795,526</u>	<u>1,254,800</u>	<u>410,666</u>	<u>1,305,100</u>	<u>1,253,200</u>
CITY-COUNTY HEALTH	<u>2,428,708</u>	<u>2,517,730</u>	<u>1,115,559</u>	<u>2,399,900</u>	<u>2,565,400</u>
REDEVELOPMENT AUTHORITY	--	400,000	319,713	400,500	200,100
WATER UTILITY	<u>3,823,996</u>	<u>4,524,040</u>	<u>2,115,672</u>	<u>4,523,700</u>	<u>4,785,600</u>
SEWER UTILITY	<u>3,313,229</u>	<u>3,382,610</u>	<u>1,633,120</u>	<u>3,350,300</u>	<u>3,522,100</u>
PARKING UTILITY	<u>175,677</u>	<u>210,660</u>	<u>82,338</u>	<u>203,600</u>	<u>212,700</u>
PUBLIC TRANSIT	<u>1,660,313</u>	<u>1,794,850</u>	<u>803,199</u>	<u>1,747,200</u>	<u>2,014,800</u>
CENTRAL EQUIPMENT	<u>1,283,267</u>	<u>1,421,680</u>	<u>688,336</u>	<u>1,415,500</u>	<u>1,450,100</u>
LANDFILL REMEDIATION	<u>181,003</u>	<u>450,000</u>	<u>71,369</u>	<u>830,000</u>	<u>320,000</u>
DOWNTOWN BUSINESS DISTRICT	<u>54,820</u>	<u>50,000</u>	<u>8,016</u>	<u>50,000</u>	<u>50,000</u>
WEST GRAND BUSINESS DISTRICT	<u>12,597</u>	<u>5,000</u>	<u>1,652</u>	<u>6,700</u>	<u>8,500</u>
WATER STREET BUSINESS DISTRICT	<u>7,533</u>	<u>9,000</u>	<u>2,197</u>	<u>9,000</u>	<u>9,500</u>
<b>TOTAL COMMUNITY MAINTENANCE</b>	<b>\$ <u>19,565,898</u></b>	<b>\$ <u>22,739,920</u></b>	<b>\$ <u>10,357,287</u></b>	<b>\$ <u>22,814,000</u></b>	<b>\$ <u>23,057,900</u></b>

# PUBLIC WORKS - Administration

## Overview

The purpose of this division is to provide administrative, technical, and supervisory support necessary to ensure effective levels of service in three divisions in the Public Works department.

Operations

Engineering

Utilities

Administration is also responsible for monitoring and maintaining an abandoned City landfill site to ensure public safety and to comply with State and Federal regulations.

## Purpose

- Manage, plan, and direct department operations.
- Coordinate plans and activities with public and governmental groups.
- Coordinate preparation of annual budget and capital improvement plan for the Public Works Department.
- Maintain the records management system for the department.
- Provide water quality monitoring at abandoned landfill site.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Number of Employees Managed (Full-time Equivalent Positions)	163.75	162.75	162.75
Number of monitoring wells and soil gas probes monitored annually	n/a	33	33



# PUBLIC WORKS - Administration

<u>Expenditures</u>	1995 Actual Costs	1996 Approved Budget	1996 6 Month Actual	1996 Estimated Costs	1997 Proposed Budget
Personal Services	\$ 379,784	\$ 406,970	\$ 193,182	\$ 415,100	\$ 427,100
Contractual Services	4,797	10,950	2,330	5,700	10,900
Utilities	2,058	2,500	1,723	2,500	2,800
Fixed Charges	6,360	6,360	3,180	6,400	6,400
Materials & Supplies	12,683	7,320	4,887	6,100	11,500
Debt Service	--	--	--	--	--
Capital Outlay	35,509	3,800	14,143	14,200	--
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>441,191</u></b>	<b>\$ <u>437,900</u></b>	<b>\$ <u>219,445</u></b>	<b>\$ <u>450,000</u></b>	<b>\$ <u>458,700</u></b>

## Proposed 1997 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Public Works Administration Program	\$ 270,200	\$ 23,000	\$ 293,200
Indirect Cost/Insurance and Benefits	<u>156,900</u>	<u>8,600</u>	<u>165,500</u>
<b>Total Program Expenditures</b>	<b>\$ <u>427,100</u></b>	<b>\$ <u>31,600</u></b>	<b>\$ <u>458,700</u></b>

## Authorized Positions

	<u>1995</u>	<u>1996</u>	<u>1997</u>
Public Works Director	1.00	1.00	1.00
Assistant to Director of Public Works	1.00	1.00	1.00
Public Works Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total FTE Positions</b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# PUBLIC WORKS - Operations

## Overview

The Operations division of Public Works is responsible for the administration, security, custodial and contractual maintenance, grounds maintenance, and consulting services for City-owned buildings and the L.E. Phillips Memorial Public Library. Operations programs provide for the safe, passable, and smooth movement of vehicular and pedestrian traffic within the City; they maintain sidewalks, curbs and gutters, and oil, repair, clean, and plow streets. The Off-Street Maintenance program provides care and maintenance of City-owned property beyond the limits of street right-of-way, and enforces City ordinances dealing with grass and weeds. Other programs focus on the planing, designing, and coordinating of transportation services that assure the safe and efficient movement of people and goods. Operations is also responsible for the installation and maintenance of traffic signs, signals and pavement marking on City streets, curbs, and public parking facilities. It also maintains the City street lighting and storm sewer systems.

## Purpose

- Retain the value of City buildings through proper maintenance.
- Keep the availability and performance of building equipment at an optimum level.
- Supervise construction and remodeling projects, contractual and in-house services.
- Inspect and maintain all streets, sidewalks, curbs and gutters.
- Provide an efficient program of sanding, salting, plowing, and shoveling to insure safe access for vehicles and pedestrians.
- Direct a public transportation system that provides an efficient, safe, comfortable, and equitable transportation option for all citizens.
- Plan, develop, and operate an efficient public parking system.
- Improve the safety and operating efficiency of the City street system through the improvement of roadway design, traffic control devices, and street lighting.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Custodial service (sq. ft.)	82,479	82,479	82,479
Miles of streets maintained	297	305	310
Number of signs installed, replaced, or repaired	2,340	2,470	2,600
Public parking facilities	13	14	13
Number of City-owned lights	1,540	1,645	1,700

# PUBLIC WORKS - Operations

<u>Expenditures</u>	1995 Actual Costs	1996 Approved Budget	1996 6 Month Actual	1996 Estimated Costs	1997 Proposed Budget
Personal Services	\$ 2,259,347	\$ 2,349,000	\$ 1,169,922	\$ 2,204,200	\$ 2,284,900
Contractual Services	1,072,507	1,234,910	562,307	1,234,500	1,264,500
Utilities	526,825	559,260	226,898	559,300	568,400
Fixed Charges	127,174	160,290	78,115	160,400	163,000
Materials & Supplies	308,445	466,770	166,899	465,600	464,700
Debt Service	--	--	--	--	--
Capital Outlay	61,201	3,000	9,000	15,000	--
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>4,355,499</u></b>	<b>\$ <u>4,773,230</u></b>	<b>\$ <u>2,213,141</u></b>	<b>\$ <u>4,639,000</u></b>	<b>\$ <u>4,745,500</u></b>

## Proposed 1997 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Building Maintenance Programs	\$ 116,700	\$ 181,200	\$ 297,900
Off Street Maintenance Programs	257,100	165,500	422,600
Street Lighting, Signs and Signals Programs	126,000	614,700	740,700
Street Maintenance Programs	840,800	1,332,300	2,173,100
Transportation Engineering Program	26,100	1,600	27,700
Indirect Cost/Insurance and Benefits	918,200	165,300	1,083,500
<b>Total Program Expenditures</b>	<b>\$ <u>2,284,900</u></b>	<b>\$ <u>2,460,600</u></b>	<b>\$ <u>4,745,500</u></b>

## Authorized Positions

	<u>1995</u>	<u>1996</u>	<u>1997</u>
Administrator	2.00	1.00	1.00
Transportation Engineer	0.75	--	--
Street Maintenance Manager	--	1.00	1.00
Traffic Engineer	--	0.75	0.75
Superintendent	2.00	1.00	1.00
Supervisor	4.00	4.00	4.00
Clerk III	1.00	2.00	2.00
Account Clerk I	0.50	0.50	0.50
Clerk II	1.00	--	--
Skilled Worker II	1.00	1.00	1.00
Heavy Equipment Operator	12.00	12.00	12.00
Skilled Worker I	3.00	3.00	3.00
Skilled Worker	2.00	2.00	2.00
Custodian	4.00	4.00	4.00
Tandem Operator	4.00	4.00	4.00
Light Equipment Operator	11.00	11.00	11.00
Semi-Skilled Worker	1.00	1.00	1.00
<b>Total FTE Positions</b>	<b><u>49.25</u></b>	<b><u>48.25</u></b>	<b><u>48.25</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# PUBLIC WORKS - Engineering

## Overview

The Engineering division is responsible for the design, survey, construction, and inspection of municipal facilities such as buildings, bridges, streets, water mains, storm sewers and sanitary sewers as outlined in the City's Capital Improvement Plan. Emergency Preparedness includes monitoring and coordinating flood protection. This division is also implementing and maintaining the Geographic Information System (GIS), computer mapping, and the pavement management system; in addition, Engineering provides technical assistance to other departments of the City such as Planning and Parks and Recreation.

## Purpose

- Plan, design and administer Public Works construction projects performed by and for the City.
- Record, compute and coordinate the special assessment program for City-wide improvements.
- Ensure compliance with plans and specifications through administration and monitoring of specific construction contracts.
- Update and maintain required maps and records, including the geographic information and computer mapping system.
- Coordinate State and Federal funded construction projects.
- Provide technical assistance to other City Departments and the public.
- Provide planning assistance for subdivisions, commercial and industrial development, and future street and utility needs.
- Monitor Development agreements for installation of utilities and streets in new subdivision.
- Monitor and coordinate flood protection.
- Update and maintain the pavement management system.
- Administer consultant engineering planning and design projects.

## Major activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Number of construction projects monitored	59	60	60
Special assessments levied	\$3,518,1000	\$3,500,0000	\$3,500,0000
Number of street grades set	363	381	400
Value of construction	\$8,830,800	\$9,939,400	\$11,000,000
Contracts administered	18	20	20
Development agreements monitored	19	16	16
Flood events (river above flood stage)	0	1	2

# PUBLIC WORKS - Engineering

<b><u>Expenditures</u></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 922,080	\$ 944,740	\$ 450,255	\$ 923,200	\$ 943,100
Contractual Services	69,548	87,800	20,290	87,900	112,900
Utilities	3,236	3,300	1,476	3,300	3,400
Fixed Charges	13,180	13,200	6,590	13,200	13,500
Materials & Supplies	20,099	28,600	32,534	43,900	36,000
Debt Service	--	--	--	--	--
Capital Outlay	4,396	45,000	5,641	29,600	9,000
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>1,032,539</u></b>	<b>\$ <u>1,122,640</u></b>	<b>\$ <u>516,786</u></b>	<b>\$ <u>1,101,100</u></b>	<b>\$ <u>1,117,900</u></b>

## **Proposed 1997 Budget by Program**

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Engineering Program	\$ 612,300	\$ 75,900	\$ 688,200
GIS Mapping System Program	3,100	58,200	61,300
Emergency Preparedness	--	8,800	8,800
Indirect Cost/Insurance and Benefits	<u>327,700</u>	<u>31,900</u>	<u>359,600</u>
<b>Total Program Expenditures</b>	<b>\$ <u>943,100</u></b>	<b>\$ <u>174,800</u></b>	<b>\$ <u>1,117,900</u></b>

## **Authorized Positions**

	<b>1995</b>	<b>1996</b>	<b>1997</b>
City Engineer	1.00	1.00	1.00
Assistant City Engineer	1.00	--	--
Project Engineer	2.00	2.00	2.00
Engineering Services Manager	--	1.00	1.00
Survey Supervisor	1.00	1.00	1.00
Civil Engineer I	1.00	1.00	--
Engineering Technician III	3.00	3.00	4.00
Senior Drafter	1.00	1.00	1.00
Engineering Technician/Administrative	1.00	1.00	1.00
Engineering Technician I	2.00	2.00	2.00
Clerk III	1.00	1.00	1.00
Engineering Aide II	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total FTE Positions</b>	<b><u>15.00</u></b>	<b><u>15.00</u></b>	<b><u>15.00</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# CEMETERY MAINTENANCE

## Overview

The Cemetery Maintenance fund was created in 1996 to account for the complete operation of two city-owned cemeteries, Lakeview and Forest Hill. The administrative functions include selling cemetery lots, maintaining cemetery records, providing genealogical information when requested, and coordinating schedules with funeral and monument directors. Cemetery maintenance responsibilities include mowing, trimming and watering of lawn, digging and covering of graves, snow removal and road repair.

## Purpose

- Provide the community with attractive, consistently well maintained cemeteries.
- Provide burial and interment services for the city.
- Meet with monument vendors and funeral directors to discuss current and future operations.

## Major Activities

	<u>1995 Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
Grave openings/closings	184	190	190
Cremations	52	60	60
Lots sold	168	165	165
Marker permits sold	178	190	190

# CEMETERY MAINTENANCE

<b><u>Expenditures</u></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ --	\$ 327,400	\$ 125,988	\$ 324,000	\$ 276,700
Contractual Services	--	30,700	15,047	30,700	34,700
Utilities	--	13,530	3,326	10,100	14,100
Fixed Charges	--	--	--	--	--
Materials & Supplies	--	14,150	11,717	17,600	17,100
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	1,200
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ --</b>	<b>\$ 385,780</b>	<b>\$ 156,078</b>	<b>\$ 382,400</b>	<b>\$ 343,800</b>

## **Proposed 1997 Budget by Program**

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Cemeteries Program	\$ 178,400	\$ 67,100	\$ 245,500
Indirect Cost/Insurance and Benefits	98,300	--	98,300
<b>Total Program Expenditures</b>	<b>\$ 276,700</b>	<b>\$ 67,100</b>	<b>\$ 343,800</b>

## **Authorized Positions**

	<b>1995</b>	<b>1996</b>	<b>1997</b>
City Forester	--	0.25	0.25
Assistant Sexton	--	2.00	2.00
Semi-Skilled Worker	--	2.00	2.00
<b>Total FTE Positions</b>	<b>--</b>	<b>4.25</b>	<b>4.25</b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# COMMUNITY DEVELOPMENT BLOCK GRANT

## Overview

The fundamental objective of the Community Development Block Grant program is the development of viable communities by providing decent housing and suitable living environment and expanding economic opportunities, primarily for persons of low and moderate income. This program is the only City operating fund with a non-lapsing budget. All accounting for this fund falls under the guidelines of the Federal Community Development Block Grant Program. All funding for this program comes from the U. S. Department of Housing and Urban Development. No City tax dollars are used to fund these activities. The annual Community Development Block Grant is received August 1st of each year.

## Purpose

- Code compliance.
- Conservation and expansion of the City's housing stock.
- Expansion and improvement of community services essential for sound community development.
- Restoration and the preservation of properties with special or historical values.
- Creation and retention of employment primarily for low income persons.
- Elimination of slums and blight.
- Spatial deconcentration of low income housing.
- More rational use of land.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Housing & Historic Rehabilitation Loans	\$260,613	\$322,100	\$388,900
Acquisition, Relocation, Clearance	65,280	303,900	200,000
Home ownership	0	85,000	77,300
Intensified Code Enforcement Program	47,440	63,500	37,000
Public Improvement Projects	164,713	179,300	70,000
Public Service	126,549	272,500	67,000
Removal of Architectural Barriers	0	0	175,000
Administration	94,907	48,100	130,700
Comprehensive Planning Activities	36,024	30,700	64,300
Contingency	0	0	43,000
Total	<u>\$795,526</u>	<u>\$1,305,100</u>	<u>\$1,253,200</u>



# COMMUNITY DEVELOPMENT BLOCK GRANT

<b><u>Expenditures</u></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 108,820	\$ 127,600	\$ 22,430	\$ 112,500	\$ 171,300
Contractual Services	43,989	78,100	4,599	24,100	90,800
Utilities	875	700	--	700	1,000
Fixed Charges	--	--	--	--	--
Materials & Supplies	4,197	2,400	1,447	2,400	4,800
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	<u>637,645</u>	<u>1,046,000</u>	<u>382,190</u>	<u>1,165,400</u>	<u>985,300</u>
<b>Total Expenditures</b>	<b>\$ <u>795,526</u></b>	<b>\$ <u>1,254,800</u></b>	<b>\$ <u>410,666</u></b>	<b>\$ <u>1,305,100</u></b>	<b>\$ <u>1,253,200</u></b>

Financial information is presented on a non-lapsing basis by contract year.

## **Proposed 1997 Budget by Program**

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Block Grant Program	\$ 171,300	\$ 1,081,900	\$ 1,253,200
Indirect Cost/Insurance and Benefits	<u>--</u>	<u>--</u>	<u>--</u>
<b>Total Program Expenditures</b>	<b>\$ <u>171,300</u></b>	<b>\$ <u>1,081,900</u></b>	<b>\$ <u>1,253,200</u></b>

## **Authorized Positions**

	<b><u>1995</u></b>	<b><u>1996</u></b>	<b><u>1997</u></b>
Administrator - Housing Division	0.40	0.40	0.50
Housing Rehabilitation Specialist	1.00	1.00	1.00
Assistant to Administrator - Housing	0.60	0.70	0.60
Clerk II	0.20	0.15	0.15
Project Representative	0.10	--	--
Program Specialist	0.50	0.60	0.60
Rental Technician	<u>0.20</u>	<u>0.15</u>	<u>0.15</u>
<b>Total FTE Positions</b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>

These positions are funded entirely by Federal grants and are not included in the Position Control Summary in the SUPPORT INFORMATION section. These positions are staffed by the Public Housing Authority.

# CITY-COUNTY HEALTH

## Overview

The purpose of the City-County Health Department is to maintain an environment that is conducive to the preservation of people's health, comfort, safety, and well-being. The administration program provides support to environmental health, nursing, and grant programs. The nursing program promotes the health of the community through public health nurses who work with individuals, families, and groups through school health programs, health screening clinics, communicable disease surveillance, immunizations, adult health maintenance and educational activities. Environmental Health Specialists promote a safe and healthy environment by inspecting restaurants, schools, water supplies, swimming pools, rooming houses and private housing, and also enforce air pollution regulations to improve occupational health and safety. Laboratory staff perform tests on water, food, soil and air samples that may present environmental health hazards to the public. In addition to generalized public health, the department secures federal, state, and local grants to provide health promotion type services to the community.

## Purpose

- Provide current and timely education on health issues and concerns to the public.
- Enforce state, county and local ordinances and regulations applicable to all service areas.
- Board of Health will conduct monthly meetings and make policy decisions on public health matters in a timely manner.
- Prevent and control disease through routine screening, early detection and referral.
- Provide public health nursing services to school children, mothers and infants, and the elderly.
- Enforce state statutes, and local ordinances, and regulations of the Board of Health relating to sanitation, pollution and the control of communicable and preventable disease or injury.
- Reduce disease and health defects through early detection and treatment.
- Initiate and obtain housing and property improvements in the City by enforcing health and safety codes.
- Monitor municipal and other public water supplies for meeting drinking water quality standards.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Communicable disease tests and immunizations	11,102	11,000	14,000
Health screening of students in schools	15,747	7,412	7,500
Chronic disease visits & screenings	2,218	2,200	2,200
Public Health Nursing visits in the home	10,304	10,000	10,000
Home health care visits	26,774	25,500	25,500
Environmental:			
Number of inspections & reinspections	4,471	4,400	4,400
Number of investigations	1,521	1,600	1,600
Number of consultations	12,287	13,000	13,000
Number of lab analyses	30,215	27,000	27,000
Intensified Housing Code Compliance Program	872	1,100	1,100
WIC clients served each month	1,955	2,000	2,000
Family planning clients served	890	900	900

# CITY-COUNTY HEALTH

<b><u>Expenditures</u></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 2,032,597	\$ 1,591,870	\$ 958,502	\$ 1,583,400	\$ 1,674,400
Contractual Services	162,896	135,590	35,177	135,500	141,000
Utilities	14,063	11,000	6,166	11,000	11,500
Fixed Charges	26,871	30,500	9,571	26,500	29,500
Materials & Supplies	110,069	674,590	61,804	569,300	637,300
Debt Service	--	--	--	--	--
Capital Outlay	27,212	19,180	16,839	19,200	16,700
Other	55,000	55,000	27,500	55,000	55,000
<b>Total Expenditures</b>	<b>\$ <u>2,428,708</u></b>	<b>\$ <u>2,517,730</u></b>	<b>\$ <u>1,115,559</u></b>	<b>\$ <u>2,399,900</u></b>	<b>\$ <u>2,565,400</u></b>

## **Proposed 1997 Budget by Program**

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Administration Program	\$ 242,900	\$ 223,400	\$ 466,300
Nursing Program	842,600	47,000	889,600
Environmental Health Program	588,900	55,500	644,400
Grant Program	--	565,100	565,100
Indirect Cost/Insurance and Benefits	--	--	--
<b>Total Program Expenditures</b>	<b>\$ <u>1,674,400</u></b>	<b>\$ <u>891,000</u></b>	<b>\$ <u>2,565,400</u></b>

## **Authorized Positions**

	<b>1995</b>	<b>1996</b>	<b>1997</b>
Director	1.00	1.00	1.00
Administrative Services Manager	1.00	1.00	1.00
Confidential Secretary	1.00	1.00	1.00
Front Office Associate	2.20	1.90	2.19
PC Applications Specialist	--	0.60	0.60
Director of Nursing	1.00	1.00	1.00
Nursing Supervisor	1.00	1.00	1.00
Public Health Nurse	11.42	11.42	11.42
Public Health Aide	1.00	1.00	1.00
Bilingual Health Aide	0.75	1.40	1.40
Director of Environmental Health	1.00	1.00	1.00
Environmental Health Specialist	6.00	6.20	6.40
Laboratory Chemist	1.00	1.00	1.00
Microbiology Coordinator	1.00	1.00	1.00
Laboratory Technician	0.70	0.70	0.70
Environmental Health Technician	1.00	1.00	1.00
Environmental Health Aide	0.23	0.23	0.23
<b>Total FTE Positions</b>	<b><u>31.30</u></b>	<b><u>32.45</u></b>	<b><u>32.94</u></b>
<b>Grant Positions</b>	<b>14.00</b>	<b>13.08</b>	<b>12.75</b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# REDEVELOPMENT AUTHORITY

## Overview

A redevelopment authority is an independent public body, authorized under State statute 66.431, which can be created by a municipality for the elimination and prevention of substandard, deteriorated, slum and blighted areas or properties within the city. On July 9, 1991, the City Council passed a resolution creating the Redevelopment Authority of the City of Eau Claire. The Authority can borrow money and issue tax-exempt revenue bonds, enter into contracts, buy or otherwise acquire real or personal property, and improve, lease and sell property.

## Purpose

- Provide public assistance to reduce blight in selected areas.
- Acquire and improve or demolish property.
- Assist in economic development.
- Prepare general redevelopment plans.
- Carry out provisions of redevelopment plans.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
North Barstow Project:			
Acquired properties	0	10	4
Project cost	\$0	\$360,000	\$100,000
Former Soo Line Property:			
Clearance of structures	0	1	1
Project Cost	\$0	\$40,000	\$100,000

# REDEVELOPMENT AUTHORITY

<i><b>Expenses</b></i>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ --	\$ --	\$ --	\$ --	\$ --
Contractual Services	--	--	20	500	100
Utilities	--	--	--	--	--
Fixed Charges	--	--	--	--	--
Materials & Supplies	--	--	--	--	--
Debt Service	--	--	--	--	--
Capital Outlay	--	400,000	319,693	400,000	200,000
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ --</b>	<b>\$ 400,000</b>	<b>\$ 319,713</b>	<b>\$ 400,500</b>	<b>\$ 200,100</b>

## ***Proposed 1997 Budget by Program***

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Redevelopment Authority Operations	\$ --	\$ 200,100	\$ 200,100
Indirect Cost/Insurance and Benefits	--	--	--
<b>Total Program Expenditures</b>	<b>\$ --</b>	<b>\$ 200,100</b>	<b>\$ 200,100</b>

## ***Authorized Positions***

No Personal Services are charged to this program.

# WATER UTILITY

## Overview

The purpose of the Water Utility is to provide city residents with an adequate supply of safe water for fire protection and general use. Water for the city is supplied from 15 wells located in the city well field. All well water is treated in the water treatment plant to remove iron and manganese before being repumped into the city distribution system. The distribution system consists of water mains, reservoirs, and pumping stations located throughout the city. Prior to use, water is metered for billing purposes. Laboratory testing is used to monitor the quality of the water and to ensure Federal and State standards are met.

## Purpose

- Provide an adequate water supply to all users.
- Provide adequate water pressure for all users.
- Provide water that is safe and of the highest attainable quality through treatment and filtration.
- Inspect and treat wells.
- Provide periodic maintenance inspections and repairs to pumping equipment.
- Maintain all water treatment equipment to permit continuous plant operation.
- Maintain the transmission and distribution system in an efficient state of repair.
- Provide routine maintenance to meters, hydrants, and reservoirs.
- Provide for the installation, maintenance, and reading of all City water meters.
- Promptly bill and credit all accounts for their water usage.
- Respond promptly to customer requests for service.
- Prepare necessary financial, operating, and other data required by regulatory statutes.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Total water produced ( billion gallons)	3.07	3.10	3.15
Average daily pumpage (mg)	8.4	8.5	8.6
Number of:			
Service calls	10,348	11,000	11,500
Meter changes	1,684	1,700	1,800
Active accounts	21,075	21,150	21,250
Meters read annually	42,500	43,000	43,500

# WATER UTILITY

<b><i>Expenses</i></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 1,076,148	\$ 1,430,970	\$ 683,068	\$ 1,417,000	\$ 1,501,800
Contractual Services	244,694	250,090	97,438	251,600	244,700
Utilities	242,046	288,080	111,274	263,100	294,400
Fixed Charges	1,247,984	1,439,340	704,197	1,454,100	1,505,800
Materials & Supplies	157,173	154,820	76,494	163,500	175,300
Debt Service	855,951	951,740	443,201	965,400	1,060,600
Capital Outlay	--	9,000	--	9,000	3,000
Other	--	--	--	--	--
<b>Total Expenses</b>	<b>\$ <u>3,823,996</u></b>	<b>\$ <u>4,524,040</u></b>	<b>\$ <u>2,115,672</u></b>	<b>\$ <u>4,523,700</u></b>	<b>\$ <u>4,785,600</u></b>

## ***Proposed 1997 Budget by Program***

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Wells Programs	\$ 20,300	\$ 17,700	\$ 38,000
Pumping Programs	181,200	45,000	226,200
Treatment Programs	190,000	49,200	239,200
Transmission & Distribution Program	244,400	179,700	424,100
Customer Accounts Program	39,000	184,000	223,000
Administration & General Salary Program	35,000	139,000	174,000
Water Operating -Other Program	--	1,336,200	1,336,200
Water Non-Operating Program	3,300	1,073,500	1,076,800
Water Capital Program	108,600	186,700	295,300
Indirect Cost/Insurance and Benefits	680,000	72,800	752,800
<b>Total Program Expenses</b>	<b>\$ <u>1,501,800</u></b>	<b>\$ <u>3,283,800</u></b>	<b>\$ <u>4,785,600</u></b>

## ***Authorized Positions***

	<b>1995</b>	<b>1996</b>	<b>1997</b>
Utilities Administrator	0.50	0.50	0.50
Water System Superintendent	1.00	1.00	1.00
Utilities Chemist	0.40	0.40	0.40
Water Plant Supervisor	1.00	1.00	1.00
Utilities Supervisor	1.00	1.00	1.00
Utilities Engineer	0.50	0.50	0.50
Assistant Chemist	0.40	0.40	0.40
Clerk II	0.50	0.50	0.50
Operator II	1.00	1.00	1.00
Serviceman II	2.00	2.00	2.00
Operator I	8.00	8.00	8.00
Serviceman I	10.00	10.00	10.00
Serviceman	3.00	3.00	3.00
<b>Total FTE Positions</b>	<b><u>29.30</u></b>	<b><u>29.30</u></b>	<b><u>29.30</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# SEWER UTILITY

## Overview

The purpose of the Sewer Utility is to ensure that wastewater is properly conveyed and treated to meet State and Federal Standards for prevention of water pollution. Wastewater is conveyed from the city through the wastewater collection system which consists of sewer lines and pumping stations that lead to the wastewater treatment plant. At the treatment plant, the wastewater is physically and biologically treated to meet treatment standards prior to discharging into the Chippewa River. Solids removed in the process are treated and applied to farm fields for fertilizer. Commercial and industrial discharges are monitored in the City's pretreatment program. Laboratory testing is conducted to ensure standards are met.

## Purpose

- Monitor and enforce the Industrial Pretreatment Program.
- Treat all waste to meet Federal, State, and local requirements.
- Improve the system's operating efficiency.
- Reduce overall sewer blockages and backups.
- Increase the frequency of cleaning lines identified as having repetitive problems.
- Train personnel on safe and efficient work methods through seminars, workshops, and correspondence courses.
- Provide technical information on sewer size, location, and depth.
- Provide continuous service without interruptions.
- Maintain and monitor lift stations.
- Identify potential industries with excess discharges.
- Sample industries to determine biochemical organic demand and suspended solid levels.
- Sample and test wastewater and sludge to meet standards.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Gallons of wastewater treated (billions)	2.38	2.45	2.52
Number of industrial systems monitored	134	135	135
Suspended solid removal rate	93%	95%	95%
Biological treatment removal rate	91%	92%	92%
Number of main service calls	8	5	5
Number of lateral service calls	81	50	50
Miles of sewers cleaned	278	300	300



# SEWER UTILITY

<i><b>Expenses</b></i>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 1,364,652	\$ 1,357,340	\$ 685,278	\$ 1,353,700	\$ 1,442,800
Contractual Services	715,140	665,650	359,712	678,100	648,200
Utilities	257,107	255,700	106,662	256,000	278,300
Fixed Charges	487,536	498,280	206,176	498,200	515,400
Materials & Supplies	119,756	139,900	65,856	126,000	157,600
Debt Service	369,038	460,240	205,806	431,600	472,800
Capital Outlay	--	5,500	3,630	6,700	7,000
Other	--	--	--	--	--
<b>Total Expenses</b>	<b>\$ <u>3,313,229</u></b>	<b>\$ <u>3,382,610</u></b>	<b>\$ <u>1,633,120</u></b>	<b>\$ <u>3,350,300</u></b>	<b>\$ <u>3,522,100</u></b>

## ***Proposed 1997 Budget by Program***

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Wastewater Treatment Program	\$ 597,600	\$ 572,800	\$ 1,170,400
Sanitary Sewer Maintenance Program	251,000	203,800	454,800
Sanitary Sewer Administration Program	26,200	1,160,200	1,186,400
Interceptor Sewer Maintenance Program	--	42,000	42,000
Industrial Pretreatment	11,700	11,400	23,100
Indirect Cost/Insurance and Benefits	<u>556,300</u>	<u>89,100</u>	<u>645,400</u>
<b>Total Program Expenses</b>	<b>\$ <u>1,442,800</u></b>	<b>\$ <u>2,079,300</u></b>	<b>\$ <u>3,522,100</u></b>

## ***Authorized Positions***

	<b>1995</b>	<b>1996</b>	<b>1997</b>
Utilities Administrator	0.50	0.50	0.50
Utilities Chemist	0.60	0.60	0.60
Wastewater Collection Superintendent	1.00	1.00	1.00
Wastewater Plant Supervisor	1.00	1.00	1.00
Utilities Engineer	0.50	0.50	0.50
Assistant Chemist	0.60	0.60	0.60
Clerk II	0.50	0.50	0.50
Operator II	2.00	2.00	2.00
Serviceman II	1.00	1.00	1.00
Laboratory Technician	1.00	1.00	1.00
Heavy Equipment Operator	1.00	1.00	1.00
Operator I	9.00	9.00	9.00
Serviceman	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
<b>Total FTE Positions</b>	<b><u>25.70</u></b>	<b><u>25.70</u></b>	<b><u>25.70</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# PARKING UTILITY

## Overview

The Parking Utility provides for the operation and maintenance of the Downtown Parking Ramp, the Riverside Parking Deck, City-owned public parking lots, and on-street meters. Enforcement of parking regulations is provided by the Police Department and is not accounted for in this fund.

## Purpose

- Operate and maintain City-owned parking ramps and public parking lots.
- Develop parking facilities in response to changing needs.
- Collect revenue from on-street parking meters.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Number of parking ramps	2	2	2
Number of parking spaces	540	540	540
Number of public lots	11	12	11
Number of off-street parking spaces	590	615	596
Number of on-street meters	131	131	131

# PARKING UTILITY

<b><u>Expenses</u></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 89,094	\$ 104,720	\$ 42,557	\$ 101,500	\$ 104,600
Contractual Services	38,462	46,190	15,924	45,700	47,000
Utilities	36,034	41,160	15,101	37,400	39,500
Fixed Charges	10,445	12,120	6,551	12,500	15,600
Materials & Supplies	1,642	6,470	2,205	6,500	6,000
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
<b>Total Expenses</b>	<b>\$ <u>175,677</u></b>	<b>\$ <u>210,660</u></b>	<b>\$ <u>82,338</u></b>	<b>\$ <u>203,600</u></b>	<b>\$ <u>212,700</u></b>

## **Proposed 1997 Budget by Program**

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Parking Ramps Program	\$ 34,700	\$ 76,900	\$ 111,600
Other Parking Areas Program	31,100	22,100	53,200
Indirect Cost/Insurance and Benefits	<u>38,800</u>	<u>9,100</u>	<u>47,900</u>
<b>Total Program Expenses</b>	<b>\$ <u>104,600</u></b>	<b>\$ <u>108,100</u></b>	<b>\$ <u>212,700</u></b>

## **Authorized Positions**

	<b>1995</b>	<b>1996</b>	<b>1997</b>
Parking Attendants	1.25	1.25	1.25
Skilled Worker I	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total FTE Positions</b>	<b><u>2.25</u></b>	<b><u>2.25</u></b>	<b><u>2.25</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# PUBLIC TRANSIT

## Overview

Public Transit coordinates the activities of the public transportation system. This division provides for efficient, safe, and comfortable movement of the citizens who depend on public transportation for mobility needs within the community. It also provides for the purchase, maintenance, and repair service of the transit fleet from the City's Central Maintenance operation.

## Purpose

- Provide mobility opportunities for those who are dependent on public transportation.
- Maintain a full staff of qualified bus operators.
- Effectively and efficiently maintain all transit vehicles in a safe operating condition.
- Ensure the effectiveness and efficiency of the transit program.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Total revenue passengers	377,632	385,462	388,500
Total revenue hours	32,761	32,938	38,125
Total revenue miles	484,297	479,300	554,000
Number of buses	16	16	16
Revenue passengers per operation hour	11.5	11.7	10.2
Revenue passengers per operation mile	0.8	0.8	0.7
Total passenger revenue	\$213,310	\$212,000	\$257,100

# PUBLIC TRANSIT

<u>Expenses</u>	1995 Actual Costs	1996 Approved Budget	1996 6 Month Actual	1996 Estimated Costs	1997 Proposed Budget
Personal Services	\$ 1,129,483	\$ 1,180,900	\$ 528,860	\$ 1,133,300	\$ 1,180,500
Contractual Services	240,598	312,350	133,986	312,200	510,500
Utilities	4,726	5,450	2,388	5,500	5,900
Fixed Charges	130,142	132,670	56,780	132,700	135,000
Materials & Supplies	155,364	163,480	81,185	163,500	166,900
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	16,000
Other	--	--	--	--	--
<b>Total Expenses</b>	<b>\$ <u>1,660,313</u></b>	<b>\$ <u>1,794,850</u></b>	<b>\$ <u>803,199</u></b>	<b>\$ <u>1,747,200</u></b>	<b>\$ <u>2,014,800</u></b>

## Proposed 1997 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Bus Operators Program	\$ 483,400	\$ 3,600	\$ 487,000
Shop Operations Program	106,200	389,900	496,100
Administration Program	143,200	316,600	459,800
Indirect Cost/Insurance and Benefits	<u>447,700</u>	<u>124,200</u>	<u>571,900</u>
<b>Total Program Expenses</b>	<b>\$ <u>1,180,500</u></b>	<b>\$ <u>834,300</u></b>	<b>\$ <u>2,014,800</u></b>

## Authorized Positions

	<u>1995</u>	<u>1996</u>	<u>1997</u>
Transportation Engineer	0.25	--	--
Traffic Engineer	--	0.25	0.25
Transit Manager	1.00	1.00	1.00
Working Shop Supervisor	1.00	1.00	1.00
Driver Supervisor	1.00	1.00	1.00
Account Clerk I	1.00	1.00	1.00
Clerk II	0.50	0.50	0.50
Bus Mechanic I	2.00	2.00	2.00
Bus Operator	19.00	19.00	19.00
Combination Serviceman	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<b>Total FTE Positions</b>	<b><u>27.75</u></b>	<b><u>27.75</u></b>	<b><u>27.75</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# CENTRAL EQUIPMENT

## Overview

The General Services Division of Public Works is responsible for the operations of the Central Equipment and Stores Agency. The purpose of Central Equipment is to coordinate and maintain a centralized fleet management and stores agency program according to City ordinance. Equipment is rented to City departments on an hourly, daily, or monthly basis. Part of the rental fee collected is placed in a replacement fund account and is used to replace worn out equipment. The total operating cost of the agency is paid for by fees collected for rental of the equipment. Four programs are set up in this division to reflect different types of costs. The Direct Expense program identifies equipment repair, maintenance and operating costs. The Shop Operations program reflects the cost of shop operations, including the Equipment Maintenance Superintendent's salary, shop tools, equipment, and materials. The Overhead program identifies shop operational expenses, accounting costs, contingency for unexpected charges, accident repairs, staff training, and staff time not spent directly on equipment. Building Maintenance shows costs for building maintenance and custodial services for the buildings, including the Parks and Forestry maintenance building. These program costs are used to set equipment rental rates.

## Purpose

- Maintain City-owned vehicles and equipment in good working condition.
- Provide a management information system that will identify costs, equipment usage, fuel usage and maintenance history.
- Provide safety, training, and preventive maintenance programs to reduce down time, maximize vehicle safety, and reduce accidents.
- Whenever possible, implement the recommendations of the Accident Review Board.
- Provide a perpetual inventory of automotive parts and other municipal supplies.
- Retain the value of the building through proper maintenance.
- Keep the availability and performance of building equipment at an optimum.
- Provide a safe, sanitary work environment for building occupants and the public.

## Major Activities

	<u>1995</u> <u>Actual</u>	<u>1996</u> <u>Estimated</u>	<u>1997</u> <u>Budget</u>
Active vehicles:			
-Fire vehicles and equipment	25	26	26
-Police vehicles and equipment	36	36	36
-Maintenance vehicles	146	146	146
-Transit vehicles	18	18	18
-Other equipment	154	157	157
Maintenance vehicles per CESA mechanic	29	29	29
Transit vehicles per Transit mechanic	9	9	9
Average age of service vehicles (years)	5	5	6
Average age of Transit vehicles (years)	13	14	15
Gasoline consumption (gallons)	125,404	163,802	165,000
Diesel fuel consumption (gallons)	157,203	203,612	205,000
Custodial service buildings (sq. ft.)	125,075	125,075	125,075
Kilowatt hours electricity	676,901	750,000	750,000
Cubic feet - natural gas	70,673	75,000	75,000

# CENTRAL EQUIPMENT

<i><b>Expenses</b></i>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 394,291	\$ 452,190	\$ 202,427	\$ 445,600	\$ 461,200
Contractual Services	199,890	183,250	107,531	186,100	190,500
Utilities	85,811	93,310	48,203	92,900	96,400
Fixed Charges	166,052	200,880	86,392	201,000	203,100
Materials & Supplies	434,054	482,050	243,783	474,300	488,900
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	5,600	--
Other	3,169	10,000	--	10,000	10,000
<b>Total Expenses</b>	<b>\$ <u>1,283,267</u></b>	<b>\$ <u>1,421,680</u></b>	<b>\$ <u>688,336</u></b>	<b>\$ <u>1,415,500</u></b>	<b>\$ <u>1,450,100</u></b>

## ***Proposed 1997 Budget by Program***

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Direct Expense Program	\$ 136,400	\$ 524,800	\$ 661,200
Shop Operations Program	40,400	68,100	108,500
Overhead Program	58,300	35,000	93,300
Building Maintenance-CMF Program	36,000	86,500	122,500
Building Maintenance-P&R Program	9,100	41,200	50,300
Central Radio Equipment	--	30,200	30,200
Indirect Cost/Insurance and Benefits	181,000	203,100	384,100
<b>Total Program Expenditures</b>	<b>\$ <u>461,200</u></b>	<b>\$ <u>988,900</u></b>	<b>\$ <u>1,450,100</u></b>

## ***Authorized Positions***

	<b>1995</b>	<b>1996</b>	<b>1997</b>
Equipment Maintenance Superintendent	1.00	1.00	1.00
Account Clerk I	0.50	0.50	0.50
Mechanic III	5.00	5.00	5.00
Stores Clerk	1.00	1.00	1.00
Custodian	1.00	1.00	1.00
<b>Total FTE Positions</b>	<b><u>8.50</u></b>	<b><u>8.50</u></b>	<b><u>8.50</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# LANDFILL REMEDIATION

## Overview

In September 1965, the City of Eau Claire opened a municipal landfill in the Town of Union. The site is approximately 3 miles west of the City on Crescent Road. The 100-acre fill area stopped accepting all wastes in 1978 and the site was officially closed in 1982.

Subsequent to closure, routine monitoring of on-site monitoring wells and private water supply wells in the area revealed the presence of volatile organic compounds ("VOCs") in the ground water.

The City is actively working with other parties that contributed waste to the site. Together, the Potentially Responsible Parties and the City are sharing the work and the funding required to address the problems relating to the landfill.

## Purpose

Expenditures from this fund are divided into several areas:

- Site investigation - Study of the site by environmental engineers to determine the appropriate remedial action.  
\*\*\*Funding for the actual clean up of the site has NOT been provided by this fund.
- Legal fees - Fees associated with the environmental clean up process.
- Private well supply protection - Provide protection (or alternate water supplies) to private well owners located in close proximity to the landfill.

## Major Activities

- Remedial Investigation (RI) - The RI will evaluate the nature and extent of the contamination by collecting and analyzing soil and ground water samples on and off the site.
- Feasibility Study (FS) - This will consider various alternatives to protect human health and the environment from the off-site migration of contaminants.
- Install and operate interim remedial measures to provide protection to the private well owners located in close proximity to the landfill.



# LANDFILL REMEDIATION

<i><u>Expenditures</u></i>	1995 Actual Costs	1996 Approved Budget	1996 6 Month Actual	1996 Estimated Costs	1997 Proposed Budget
Personal Services	\$ --	\$ --	\$ --	\$ --	\$ --
Contractual Services	--	--	--	--	--
Fixed Charges	--	--	--	--	--
Materials & Supplies	181,003	450,000	71,369	830,000	320,000
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>181,003</u></b>	<b>\$ <u>450,000</u></b>	<b>\$ <u>71,369</u></b>	<b>\$ <u>830,000</u></b>	<b>\$ <u>320,000</u></b>

## *Proposed 1997 Budget by Program*

	Labor	Other	Total
Former Landfill Trust Program	\$ --	\$ 320,000	\$ 320,000
Indirect Cost/Insurance and Benefits	--	--	--
<b>Total Program Expenditures</b>	<b>\$ <u>--</u></b>	<b>\$ <u>320,000</u></b>	<b>\$ <u>320,000</u></b>

## *Authorized Positions*

No Personal Services are charged to this program.

# DOWNTOWN BUSINESS DISTRICT

## Overview

There are many civic groups that promote business, recreational, and cultural activities in the area. The City supports some of these activities through this program.

The Downtown Business Improvement District was formed in 1984 to allow business and property owners in downtown to develop, manage, and promote downtown Eau Claire and to establish an assessment method to fund these activities.

## Purpose

- To encourage and promote development and vitality of downtown.
- To ensure that future downtown development achieves a high standard of environmental quality and urban design.
- To enhance downtown's position as an employment center and work to ensure a proper mix of office, retail, financial, health, and professional services.
- To actively market downtown as an attractive, desirable place to live, work, shop, and be entertained.

## Major Activities

Main Street Program  
Street Maintenance  
Kiosk/Lighting/Banner Maintenance  
Activity Promotion  
Newsletter  
Advertising/Marketing  
Regional Arts Council

# DOWNTOWN BUSINESS DISTRICT

<i><u>Expenditures</u></i>	1995 Actual Costs	1996 Approved Budget	1996 6 Month Actual	1996 Estimated Costs	1997 Proposed Budget
Personal Services	\$ --	\$ --	\$ --	\$ --	\$ --
Contractual Services	42,257	39,000	6,404	39,000	39,000
Utilities	--	--	--	--	--
Fixed Charges	--	--	--	--	--
Materials & Supplies	12,563	11,000	1,612	11,000	11,000
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>54,820</u></b>	<b>\$ <u>50,000</u></b>	<b>\$ <u>8,016</u></b>	<b>\$ <u>50,000</u></b>	<b>\$ <u>50,000</u></b>

## *Proposed 1997 Budget by Program*

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Downtown Business District Program	\$ --	\$ 50,000	\$ 50,000
Indirect Cost/Insurance and Benefits	--	--	--
<b>Total Program Expenditures</b>	<b>\$ <u>--</u></b>	<b>\$ <u>50,000</u></b>	<b>\$ <u>50,000</u></b>

## *Authorized Positions*

No Personal Services are charged to this program.

# WEST GRAND BUSINESS DISTRICT

## Overview

There are many civic groups which promote business, recreational, and cultural activities in the area. The City supports some of these activities through this program.

The West Grand Avenue Business District was formed in 1987 to allow business and property owners in the West Grand Avenue business community to develop, manage, and promote their business district and to establish an assessment method to fund these activities.

## Purpose

- To encourage and promote development and vitality of the district.
- To ensure that future development achieves a high standard of environmental quality and urban design.
- To maintain convenient access to West Grand Avenue and First Avenue via existing urban arterials and public transit.
- To actively market the district as an attractive, desirable place to live, work, shop, and be entertained.
- To work in harmony with other business districts and neighborhood associations.

## Major Activities

Maintenance of Fixtures  
Snow Removal  
Street Flowers

# WEST GRAND BUSINESS DISTRICT

<b><u>Expenditures</u></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ --	--	\$ --	\$ --	\$ --
Contractual Services	12,147	5,000	1,202	6,200	8,500
Utilities	--	--	--	--	--
Fixed Charges	--	--	--	--	--
Materials & Supplies	--	--	--	--	--
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	450	--	450	500	--
<b>Total Expenditures</b>	<b>\$ <u>12,597</u></b>	<b>\$ <u>5,000</u></b>	<b>\$ <u>1,652</u></b>	<b>\$ <u>6,700</u></b>	<b>\$ <u>8,500</u></b>

## **Proposed 1997 Budget by Program**

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
West Grand Business District Program	\$ --	\$ 8,500	\$ 8,500
Indirect Cost/Insurance and Benefits	--	--	--
<b>Total Program Expenditures</b>	<b>\$ <u>--</u></b>	<b>\$ <u>8,500</u></b>	<b>\$ <u>8,500</u></b>

## **Authorized Positions**

No Personal Services are charged to this program.

# WATER STREET BUSINESS DISTRICT

## Overview

There are many civic groups which promote business, recreational, and cultural activities in the area. The City supports some of these activities through this program.

The Water Street Business District was formed in 1990 to allow business and property owners in the Water Street business community to develop, manage, and promote their business district and to establish an assessment method to fund these activities.

## Purpose

- To encourage and promote development and vitality of the district.
- To promote an efficient system of public and private parking.
- To ensure that future development achieves a high standard of environmental quality and urban design.
- To promote riverfront improvements which benefit both the Water Street area and the Eau Claire community.
- To actively market the district as an attractive, desirable place to live, work, shop, and be entertained.
- To promote physical improvements sensitive to the area's history, contemporary design and environmental aesthetics.
- To encourage industry and development which promotes Water Street as a destination for visitors.

## Major Activities

Promotions and Advertising  
Maintenance of Fixtures  
Acquisition of Fixtures

# WATER STREET BUSINESS DISTRICT

<b><u>Expenditures</u></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ --	\$ --	\$ --	\$ --	\$ --
Contractual Services	4,950	6,100	2,117	6,100	6,700
Utilities	--	--	--	--	--
Fixed Charges	--	--	--	--	--
Materials & Supplies	2,583	2,900	80	2,900	2,800
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>7,533</u></b>	<b>\$ <u>9,000</u></b>	<b>\$ <u>2,197</u></b>	<b>\$ <u>9,000</u></b>	<b>\$ <u>9,500</u></b>

## **Proposed 1997 Budget by Program**

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Water Street Business District Program	\$ --	\$ 9,500	\$ 9,500
Indirect Cost/Insurance and Benefits	--	--	--
<b>Total Program Expenditures</b>	<b>\$ <u>--</u></b>	<b>\$ <u>9,500</u></b>	<b>\$ <u>9,500</u></b>

## **Authorized Positions**

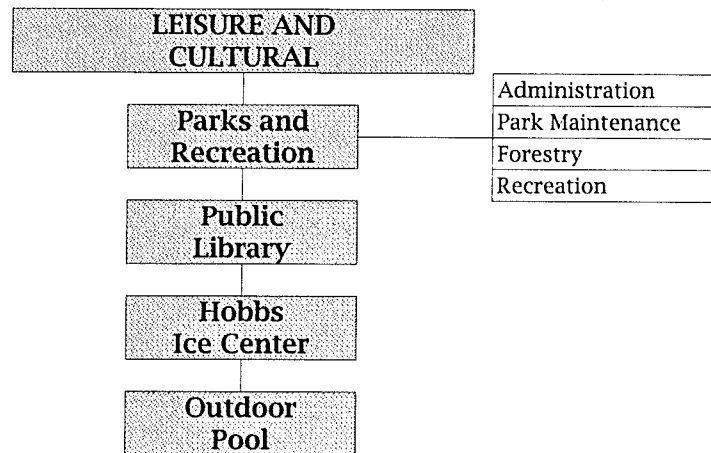
No Personal Services are charged to this program.

# LEISURE AND CULTURAL

## Overview

The Leisure and Cultural service area includes departments providing for the recreational, educational, and cultural needs of the City's residents. The Parks and Recreation department is responsible for maintaining City parks and open spaces, providing recreation opportunities and facilities and forestry projects. The Library's purpose is to provide a comprehensive collection of materials and programming for children and adults. Hobbs Ice Center operates and maintains a quality ice skating facility, and the Municipal Pool manages a quality municipal swimming facility.

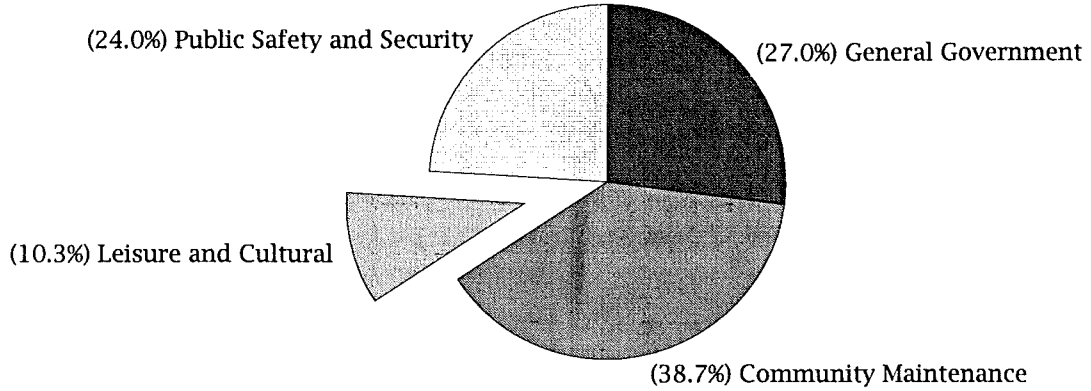
## Organization





# LEISURE AND CULTURAL

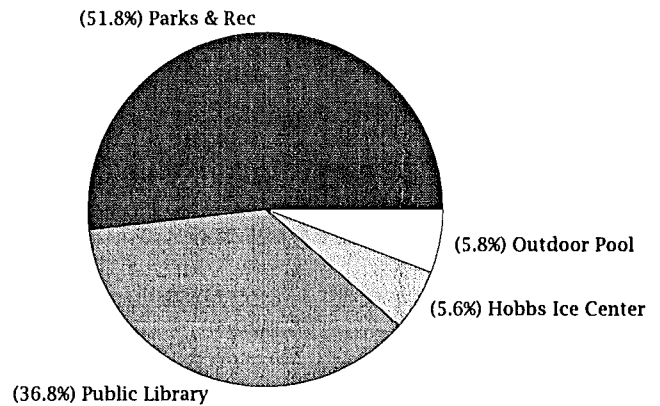
## Service Areas



<u>Service Areas</u>	<u>1997 Budget</u>
General Government	\$ 16,084,100
Community Maintenance	23,057,900
<b>Leisure and Cultural</b>	<b>6,105,800</b>
Public Safety and Security	<u>14,250,000</u>
<b>Total Budget</b>	<b>\$ <u>59,497,800</u></b>

## Leisure and Cultural

<u>Departments</u>	<u>1997 Budget</u>
Parks & Rec	\$ 3,166,200
Public Library	2,245,000
Hobbs Ice Center	342,400
Outdoor Pool	<u>352,200</u>
<b>Total Leisure and Cultural</b>	<b>\$ <u>6,105,800</u></b>



# LEISURE AND CULTURAL

	1995 Actual Expenses	1996 Approved Budget	1996 6 Month Actual	1996 Estimated Expenses	1997 Proposed Budget
<b>GENERAL FUND</b>					
<b>PARKS AND RECREATION</b>					
Administration	\$ 262,116	\$ 241,560	\$ 117,184	\$ 241,000	\$ 255,500
Park Maintenance	2,009,378	1,754,640	816,371	1,698,200	1,798,000
Forestry	375,873	394,200	149,533	383,800	384,500
Recreation	<u>591,292</u>	<u>670,380</u>	<u>241,014</u>	<u>685,400</u>	<u>728,200</u>
Total Parks and Recreation	<u>3,238,659</u>	<u>3,060,780</u>	<u>1,324,102</u>	<u>3,008,400</u>	<u>3,166,200</u>
<b>OTHER FUNDS</b>					
PUBLIC LIBRARY	<u>2,117,612</u>	<u>2,185,180</u>	<u>998,169</u>	<u>2,154,400</u>	<u>2,245,000</u>
HOBBS ICE CENTER	<u>310,663</u>	<u>332,890</u>	<u>157,928</u>	<u>332,200</u>	<u>342,400</u>
OUTDOOR POOL	<u>307,136</u>	<u>358,000</u>	<u>61,844</u>	<u>356,900</u>	<u>352,200</u>
<b>TOTAL LEISURE AND CULTURAL</b>	<u>\$ 5,974,070</u>	<u>\$ 5,936,850</u>	<u>\$ 2,542,043</u>	<u>\$ 5,851,900</u>	<u>\$ 6,105,800</u>

# PARKS & RECREATION - Administration

## Overview

The purpose of this division is to manage the Parks and Recreation Department, which includes parks and open spaces, recreation facilities and programs and forestry operations.

## Purpose

- Provide management of the community's leisure time services.
- Continue to review programs, facilities, services, policies, and procedures, and make changes to better serve the public.
- Seek cooperation between agencies involved in Parks and Recreation activities.
- Develop public awareness of recreation programs and services.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Number of:			
Recreation programs	52	52	52
Program brochures distributed	75,000	75,000	75,000
Acres of park land managed	645	645	645
Special event applications	41	50	60

# PARKS & RECREATION - Administration

<b><i>Expenditures</i></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 171,199	\$ 165,790	\$ 86,740	\$ 165,200	\$ 183,300
Contractual Services	45,545	48,420	15,491	48,400	50,800
Utilities	3,037	3,400	1,898	3,400	3,500
Fixed Charges	1,340	1,340	670	1,400	1,400
Materials & Supplies	14,737	15,210	12,089	16,200	16,500
Debt Service	--	--	--	--	--
Capital Outlay	26,258	7,400	296	6,400	--
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>262,116</u></b>	<b>\$ <u>241,560</u></b>	<b>\$ <u>117,184</u></b>	<b>\$ <u>241,000</u></b>	<b>\$ <u>255,500</u></b>

## ***Proposed 1997 Budget by Program***

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Parks & Recreation Administration Program	\$ 118,400	\$ 69,100	\$ 187,500
Indirect Cost/Insurance and Benefits	<u>64,900</u>	<u>3,100</u>	<u>68,000</u>
<b>Total Program Expenditures</b>	<b>\$ <u>183,300</u></b>	<b>\$ <u>72,200</u></b>	<b>\$ <u>255,500</u></b>

## ***Authorized Positions***

	<b><u>1995</u></b>	<b><u>1996</u></b>	<b><u>1997</u></b>
Director of Parks & Recreation	1.00	1.00	1.00
Parks & Recreation Secretary	1.00	1.00	1.00
Clerk II	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total FTE Positions</b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# PARKS & RECREATION - Park Maintenance

## Overview

The Park Maintenance division is responsible for daily upkeep of over 620 acres of public land and park facilities. Facilities include grounds, shelters, restrooms, roads, parking areas, trails, natural areas, shorelines, lake areas, and miscellaneous park structures. Construction of new facilities or modification to existing facilities is also handled under this division. Other responsibilities include scheduling and maintenance for a range of athletic fields in the City including City-owned facilities, secondary school, and University fields utilized as programmed areas. Maintenance and scheduling is performed to accommodate City recreation programs, school and University teams, and civic organizations such as Little League, Babe Ruth, YMCA, Eau Claire Cavaliers, American Legion, and Eau Claire Pioneers.

## Purpose

- Provide optimal park facilities maintained to consistent acceptable levels.
- Focus park development in visible, highly trafficked areas.
- Direct the labor force to achieve a given standard of maintenance.
- Provide appropriate level of maintenance for the programmed event.
- Maintain adequate support facilities for team and spectator safety.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Maintenance projects (hours/year)			
Mowing/trimming	6,511	6,700	6,200
Sport field maintenance	3,405	3,500	3,600
Baseball stadium maintenance	2,210	1,900	2,100
Football stadium maintenance	862	440	900
Support of recreation	439	375	400
Ice rink maintenance	3,715	3,500	3,600
Support to outside groups	1,323	1,500	1,500
Snow removal	1,264	1,300	1,300
Lake management	491	190	300
Aquatic weeds harvested (cubic yds)	1,638	1,236	1,100

# PARKS & RECREATION - Park Maintenance

<u>Expenditures</u>	1995 Actual Costs	1996 Approved Budget	1996 6 Month Actual	1996 Estimated Costs	1997 Proposed Budget
Personal Services	\$ 1,508,439	\$ 1,268,440	\$ 596,175	\$ 1,212,000	\$ 1,308,100
Contractual Services	271,140	265,100	123,173	266,600	266,600
Utilities	94,109	85,630	26,122	86,800	83,700
Fixed Charges	61,430	63,610	31,392	63,600	63,600
Materials & Supplies	69,655	67,810	39,509	67,900	69,900
Debt Service	--	--	--	--	--
Capital Outlay	4,605	4,050	--	1,300	6,100
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>2,009,378</u></b>	<b>\$ <u>1,754,640</u></b>	<b>\$ <u>816,371</u></b>	<b>\$ <u>1,698,200</u></b>	<b>\$ <u>1,798,000</u></b>

## Proposed 1997 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Park Maintenance Program	\$ 499,200	\$ 296,100	\$ 795,300
Stadium & Ballfields Program	122,000	66,900	188,900
Neighborhood Playgrounds Program	111,500	58,700	170,200
Museum Program	--	3,400	3,400
Indirect Cost/Insurance and Benefits	<u>575,400</u>	<u>64,800</u>	<u>640,200</u>
<b>Total Program Expenditures</b>	<b>\$ <u>1,308,100</u></b>	<b>\$ <u>489,900</u></b>	<b>\$ <u>1,798,000</u></b>

## Authorized Positions

	<u>1995</u>	<u>1996</u>	<u>1997</u>
Superintendent of Maintenance	1.00	1.00	1.00
Supervisor	2.00	2.00	2.00
Sexton	1.00	--	--
Clerk II	0.75	0.75	0.75
Construction Skilled Worker	1.00	1.00	1.00
Mechanical Skilled Worker	2.00	2.00	2.00
Assistant Sexton	2.00	--	--
Heavy Equipment Operator	1.00	1.00	1.00
Skilled Worker I	11.00	9.00	9.00
Stores Clerk	1.00	1.00	1.00
Semi-Skilled Worker	<u>9.00</u>	<u>7.00</u>	<u>7.00</u>
<b>Total FTE Positions</b>	<b><u>31.75</u></b>	<b><u>24.75</u></b>	<b><u>24.75</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# PARKS & RECREATION - Forestry

## Overview

The purpose of the Forestry division is to manage the City's urban forest in such a manner as to sustain and enhance its present quality.

## Purpose

- Administer the Dutch Elm Disease (D.E.D.) Management Programs: inspections, tree removals (private and public property), boulevard replacements, and stump removal from public property.
- Plant trees in City parks and cemeteries.
- Aid residents with tree and shrub problems.
- Aid other City Departments with landscape projects and maintenance problems.
- Prune trees on public property in order to provide for community enhancement and public safety.
- Administer the boulevard shade tree rebate program.
- Plant trees in conjunction with street improvement projects.
- Christmas tree recycling.
- Oak Wilt survey and information dissemination.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Trees pruned	7,400	2,500	6,000
Dutch Elm diseased trees found and recorded (public and private)	144	140	100
Dutch Elm diseased trees removed (public)	69	50	40
Oak Wilt diseased sites (parcels)	268	275	275
USDA Gypsy Moth Control Program:			
Number of traps set	25	25	25
Work hours spent on program	40	40	70
Tree replacement:			
Rebates	191	175	200
Public improvement	540	775	875
Other plantings	244	40	150
Christmas trees mulched	5,800	6,000	6,000

# PARKS & RECREATION - Forestry

<b><u>Expenditures</u></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 263,795	\$ 264,390	\$ 110,409	\$ 254,000	\$ 271,600
Contractual Services	92,814	109,900	30,429	109,900	92,800
Utilities	664	630	319	600	900
Fixed Charges	7,807	9,430	4,412	9,400	9,400
Materials & Supplies	7,608	8,350	3,964	9,900	9,800
Debt Service	--	--	--	--	--
Capital Outlay	3,185	1,500	--	--	--
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>375,873</u></b>	<b>\$ <u>394,200</u></b>	<b>\$ <u>149,533</u></b>	<b>\$ <u>383,800</u></b>	<b>\$ <u>384,500</u></b>

## **Proposed 1997 Budget by Program**

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Forestry Program	\$ 160,600	\$ 101,700	\$ 262,300
Indirect Cost/Insurance and Benefits	<u>111,000</u>	<u>11,200</u>	<u>122,200</u>
<b>Total Program Expenditures</b>	<b>\$ <u>271,600</u></b>	<b>\$ <u>112,900</u></b>	<b>\$ <u>384,500</u></b>

## **Authorized Positions**

	<b>1995</b>	<b>1996</b>	<b>1997</b>
City Forester	1.00	0.75	0.75
Tree Trimmer II	1.00	1.00	1.00
Arborist	1.00	1.00	1.00
Tree Trimmer I	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<b>Total FTE Positions</b>	<b><u>5.00</u></b>	<b><u>4.75</u></b>	<b><u>4.75</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.



# PARKS & RECREATION - Recreation

## Overview

The purpose of the Recreation Division is to provide leisure activity for people of all ages. An introduction to a sport or a special activity is taught. The quality of life for community residents is enriched through constructive use of leisure time. Some programs included in this division are Neighborhood Centers, Athletics, Indoor Aquatics, and Softball. The Recreation Division also is responsible for community programs. This includes the Municipal Band and Movies in the Park. The Community Center is available to non-profit clubs and organizations for use as a meeting place. The facility is also used by the Recreation Division as the site for several programs, such as art classes, baton lessons, and fun with foods.

## Purpose

- Provide a full range of leisure learning activities.
- Operate a large learn-to-swim program for youth, adults and developmentally disabled.
- Provide outdoor winter recreation facilities throughout the community.
- Provide athletic activities for people of all ages on a recreational basis.
- Provide a year-round recreational swim program for the residents of Eau Claire.
- Provide summer recreational opportunities for youth ages 6-18 at neighborhood centers.
- Offer summer adult league softball for men, women, and co-ed competition.
- Provide a girl's 15 & under fast pitch softball program with teams to play neighboring communities.
- Support the operation of Paul Bunyan Camp and Sunnyview School House.
- Promote and support the municipal band.
- Offer an outdoor family movie series.
- Serve as a meeting place for senior citizen activities and for Par-te-Rec, a group of developmentally disabled adults.

## Major Activities

	<u>1995 Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
Participants in swim class	2,516	2,600	2,675
Number of skaters at outdoor rinks (1995-96 season)	21,774	22,000	22,000
Total attendance at neighborhood playgrounds	15,963	10,620	12,000
Total adult participants in softball program	1,453	1,500	1,500
Total participants in girl's fast pitch softball	249	275	300
Attendance at Owen Park events ( movies and concerts)	1,060	1,100	1,150
Number of groups & organizations using Community Center	85	90	95
Attendance at Par-te-Rec	4,030	4,100	4,175

# PARKS & RECREATION - Recreation

<b><i>Expenditures</i></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 382,347	\$ 436,060	\$ 171,823	\$ 447,800	\$ 471,600
Contractual Services	130,971	157,300	35,612	158,400	166,700
Utilities	3,726	2,980	1,940	3,800	3,500
Fixed Charges	17,925	17,950	9,105	18,000	18,000
Materials & Supplies	54,823	54,740	22,534	56,100	68,400
Debt Service	--	--	--	--	--
Capital Outlay	1,500	1,350	--	1,300	--
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>591,292</u></b>	<b>\$ <u>670,380</u></b>	<b>\$ <u>241,014</u></b>	<b>\$ <u>685,400</u></b>	<b>\$ <u>728,200</u></b>

## ***Proposed 1997 Budget by Program***

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Recreation Instruction Program	\$ 143,000	\$ 7,600	\$ 150,600
Athletics Program	32,900	104,500	137,400
Indoor Pool Program	63,400	26,300	89,700
Neighborhood Centers Program	112,900	15,700	128,600
Softball Program	10,700	50,800	61,500
Special Community Programs	21,700	29,300	51,000
Indirect Cost/Insurance and Benefits	87,000	22,400	109,400
<b>Total Program Expenditures</b>	<b>\$ <u>471,600</u></b>	<b>\$ <u>256,600</u></b>	<b>\$ <u>728,200</u></b>

## ***Authorized Positions***

	<b>1995</b>	<b>1996</b>	<b>1997</b>
Superintendent of Recreation	1.00	1.00	1.00
Program Supervisor	2.00	2.00	2.00
<b>Total FTE Positions</b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# PUBLIC LIBRARY

## Overview

The Library's purpose is to serve the informational, educational, cultural, and recreational needs of city residents by providing a comprehensive, timely, and reliable collection of materials and special programming for children and adults. The General Services Division of Public Works is responsible for administering building maintenance, which includes security, custodial maintenance, contractual maintenance, and grounds maintenance.

## Purpose

- Select, acquire and catalog items and add them to the collection for public use.
- Provide answers to customers requesting information.
- Provide recommendations on materials for reading, listening, and viewing.
- Instruct the public in the use of the collection.
- Provide special programming for children and adults.
- Maintain records of items reserved, checked out, and returned or overdue.
- Provide art displays and cultural exhibits.
- Provide meeting rooms for public use.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Items circulated	914,748	915,000	920,000
Registered borrowers	36,227	37,300	38,500
Items added to collection	22,400	22,400	22,400
Items withdrawn from collection	20,668	21,000	21,000
Program participants	13,520	13,600	13,750

# PUBLIC LIBRARY

<u>Expenditures</u>	1995 Actual Costs	1996 Approved Budget	1996 6 Month Actual	1996 Estimated Costs	1997 Proposed Budget
Personal Services	\$ 1,391,076	\$ 1,445,930	\$ 668,038	\$ 1,424,100	\$ 1,489,800
Contractual Services	171,663	181,090	62,602	169,400	174,400
Utilities	73,788	77,820	33,528	82,000	84,100
Fixed Charges	21,375	23,480	11,205	22,000	22,600
Materials & Supplies	320,571	340,160	123,333	338,900	362,500
Debt Service	--	--	--	--	--
Capital Outlay	49,048	53,170	35,928	54,500	55,200
Other	90,091	63,530	63,535	63,500	56,400
<b>Total Expenditures</b>	<b>\$ <u>2,117,612</u></b>	<b>\$ <u>2,185,180</u></b>	<b>\$ <u>998,169</u></b>	<b>\$ <u>2,154,400</u></b>	<b>\$ <u>2,245,000</u></b>

## Proposed 1997 Budget by Program

	<u>Labor</u>	<u>Other</u>	<u>Total</u>
Library Administration Program	\$ 1,055,200	\$ 704,100	\$ 1,759,300
Building Maintenance Program	77,900	29,000	106,900
Indirect Cost/Insurance and Benefits	356,700	22,100	378,800
<b>Total Program Expenditures</b>	<b>\$ <u>1,489,800</u></b>	<b>\$ <u>755,200</u></b>	<b>\$ <u>2,245,000</u></b>

## Authorized Positions

	<u>1995</u>	<u>1996</u>	<u>1997</u>
Library Director	1.00	1.00	1.00
Associate Director	1.00	1.00	1.00
Librarian III	2.00	2.00	2.00
Librarian I	3.75	3.75	4.75
Library Associate II	5.10	5.10	4.71
Library Associate I	3.20	3.20	2.48
Library Assistant II	3.47	3.47	3.70
Library Assistant I	6.00	6.00	8.14
Desk Clerk	3.99	3.99	2.85
Custodians	3.00	3.00	3.00
<b>Total FTE Positions</b>	<b><u>32.51</u></b>	<b><u>32.51</u></b>	<b><u>33.63</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# HOBBS ICE CENTER

## Overview

The purpose of Hobbs Ice Center is to provide, operate, and maintain a quality ice skating facility for community recreation and athletic activities. Facilities include two indoor heated rinks located on Menomonie Street.

## Purpose

- Schedule ice time efficiently.
- Coordinate a summer ice program that is self-supporting and includes open skating, hockey, and figure skating.
- Promote rental of the facility for non-ice events.
- Work with user groups such as the schools, Figure Skating Club and Youth Hockey Association in a cooperative, supporting manner.
- Operate the facility in the most self-supporting manner as possible.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Hours rented	3,439	3,800	4,200
Participants	69,252	71,000	72,500
Spectators	78,821	80,000	82,500
Open skating attendance	1,875	2,000	2,100
Non-ice events	6	6	6
Weeks of operation (winter) O'Brien Rink	32	30	32
Weeks of operation (winter) Rink #2	24	30	34
Weeks of operation (summer)	10	11	11

# HOBBS ICE CENTER

<b><i>Expenses</i></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 162,586	\$ 163,500	\$ 84,318	\$ 162,800	\$ 172,600
Contractual Services	18,294	23,430	8,036	23,200	23,500
Utilities	115,115	119,130	57,807	119,300	120,900
Fixed Charges	7,777	7,780	4,223	7,900	8,900
Materials & Supplies	6,891	12,650	3,544	12,600	16,500
Debt Service	--	--	--	--	--
Capital Outlay	--	6,400	--	6,400	--
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>310,663</u></b>	<b>\$ <u>332,890</u></b>	<b>\$ <u>157,928</u></b>	<b>\$ <u>332,200</u></b>	<b>\$ <u>342,400</u></b>

## ***Proposed 1997 Budget by Program***

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Hobbs Municipal Ice Center Program	\$ 114,900	\$ 161,900	\$ 276,800
Indirect Cost/Insurance and Benefits	<u>57,700</u>	<u>7,900</u>	<u>65,600</u>
<b>Total Program Expenditures</b>	<b>\$ <u>172,600</u></b>	<b>\$ <u>169,800</u></b>	<b>\$ <u>342,400</u></b>

## ***Authorized Positions***

	<b>1995</b>	<b>1996</b>	<b>1997</b>
Program Supervisor	1.00	1.00	1.00
Skilled Worker I	<u>--</u>	<u>2.00</u>	<u>2.00</u>
<b>Total FTE Positions</b>	<b><u>1.00</u></b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# OUTDOOR POOL

## Overview

The purpose of the Outdoor Pool is to provide, operate, and maintain a quality municipal swimming facility for community recreation. Facilities include an outdoor pool, changing rooms and showers, volleyball courts and a concession stand.

## Purpose

- Schedule pool time efficiently, promoting maximum "open recreation" swim time to the community.
- Schedule for special groups during off-peak hours such as lap swim times, senior only swim time, and family nights.
- Plan and promote special events.
- Promote rental of the facility by outside groups such as swim teams.
- Operate the facility in the most self-supporting manner as possible.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Weeks of operation (summer)	13	13	13
Total attendance	81,687	72,000	75,000
Season passes sold:			
Family	600	481	500
Children	171	123	135
Adult	43	36	40
Number of Sunday night rentals	5	7	8
Estimated other attendance and swim team morning practice	10,000	10,000	10,000

# OUTDOOR POOL

<b><i>Expenses</i></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 120,901	\$ 157,810	\$ 34,624	\$ 157,800	\$ 154,200
Contractual Services	16,284	18,630	5,508	18,700	23,700
Utilities	29,331	36,900	4,313	34,800	37,000
Fixed Charges	9,215	9,300	5,120	9,300	9,300
Materials & Supplies	29,229	33,630	8,250	34,500	33,600
Debt Service	102,176	97,230	--	97,300	92,400
Capital Outlay	--	4,500	4,029	4,500	2,000
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>307,136</u></b>	<b>\$ <u>358,000</u></b>	<b>\$ <u>61,844</u></b>	<b>\$ <u>356,900</u></b>	<b>\$ <u>352,200</u></b>

## ***Proposed 1997 Budget by Program***

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Outdoor Pool Operations Program	\$ 134,200	\$ 189,800	\$ 324,000
Indirect Cost/Insurance and Benefits	<u>20,000</u>	<u>8,200</u>	<u>28,200</u>
<b>Total Program Expenditures</b>	<b>\$ <u>154,200</u></b>	<b>\$ <u>198,000</u></b>	<b>\$ <u>352,200</u></b>

## ***Authorized Positions***

No personnel are assigned to this program.

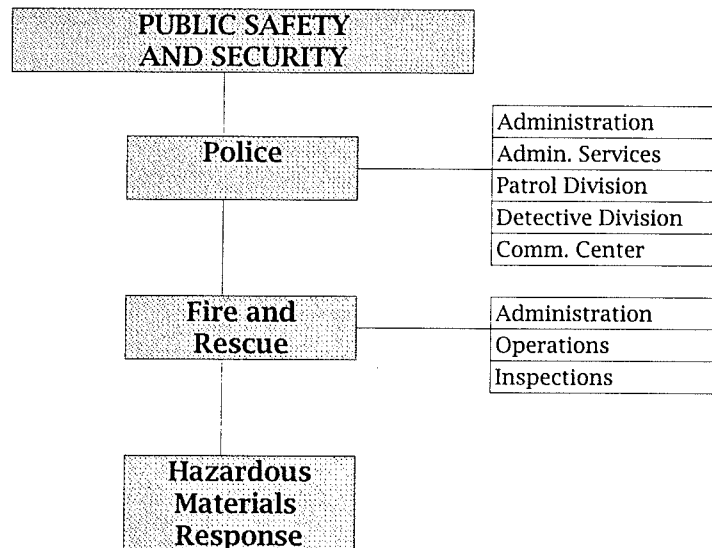


# PUBLIC SAFETY AND SECURITY

## Overview

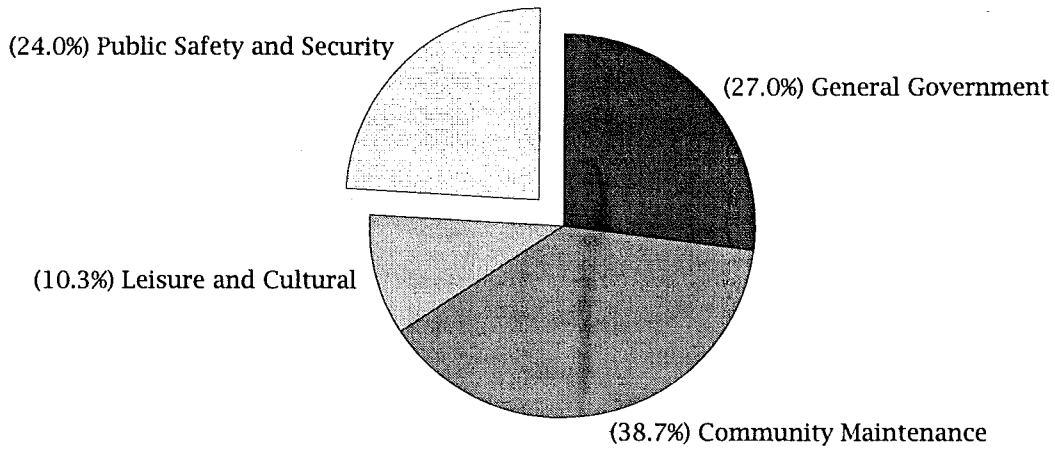
The Public Safety and Security service area includes the Police and Fire Department. The Police Department's main function is to provide a safe environment in the City. This is achieved by several means, including presenting a visible police presence, apprehending criminal offenders, facilitating safe movement of vehicles and pedestrian traffic, and generating voluntary compliance with the citizenry. The department also conducts investigations and provides educational and safety programs to the community. The Fire Department is in charge of fire prevention, fire suppression, and emergency medical services, including training, support services, and development of safety programs. The Hazardous Materials Response program provides for response in a 16 county area of northwestern Wisconsin for spills of hazardous materials.

## Organization



# PUBLIC SAFETY AND SECURITY

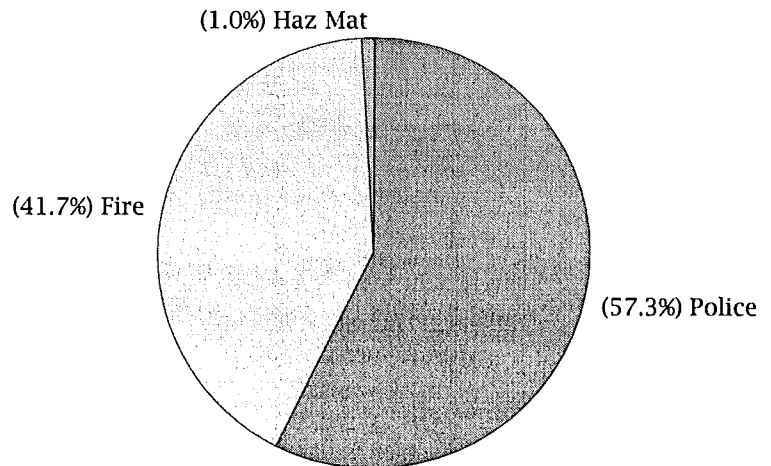
## Service Areas



<u>Service Areas</u>	<u>1997 Budget</u>
General Government	\$ 16,084,100
Community Maintenance	23,057,900
Leisure and Cultural	6,105,800
<b>Public Safety and Security</b>	<b><u>14,250,000</u></b>
<b>Total Budget</b>	<b><u>\$ 59,497,800</u></b>

## Public Safety and Security

<u>Departments</u>	<u>1997 Budget</u>
Police	\$ 8,171,700
Fire & Rescue	5,941,700
Hazardous Materials	<u>136,600</u>
<b>Total Public Safety and Security</b>	<b><u>\$ 14,250,000</u></b>



# PUBLIC SAFETY AND SECURITY

	1995 Actual Expenses	1996 Approved Budget	1996 6 Month Actual	1996 Estimated Expenses	1997 Proposed Budget
<b><u>GENERAL FUND</u></b>					
<b>POLICE</b>					
Administration	\$ 491,362	\$ 512,170	\$ 239,953	\$ 513,600	\$ 519,500
Administrative Services	837,418	868,030	417,156	874,400	807,100
Patrol Division	4,164,434	4,189,050	2,104,768	4,170,300	4,791,500
Detective Division	1,022,796	1,117,510	528,628	1,101,700	1,189,300
Communication Center	<u>757,960</u>	<u>844,270</u>	<u>396,174</u>	<u>837,900</u>	<u>864,300</u>
 Total Police	 <u>7,273,970</u>	 <u>7,531,030</u>	 <u>3,686,679</u>	 <u>7,497,900</u>	 <u>8,171,700</u>
 <b>FIRE</b>					
Administration	513,693	449,400	211,915	453,800	460,900
Operations	5,041,061	5,213,020	2,315,477	5,048,200	5,226,400
Inspection	<u>240,634</u>	<u>249,060</u>	<u>115,356</u>	<u>249,000</u>	<u>254,400</u>
 Total Fire	 <u>5,795,388</u>	 <u>5,911,480</u>	 <u>2,642,748</u>	 <u>5,751,000</u>	 <u>5,941,700</u>
 <b><u>OTHER FUNDS</u></b>					
<b>HAZARDOUS MATERIALS RESPONSE</b>					
	<u>--</u>	<u>--</u>	<u>60,384</u>	<u>309,800</u>	<u>136,600</u>
 <b>TOTAL PUBLIC SAFETY AND SECURITY</b>					
	<b>\$ <u>13,069,358</u></b>	<b>\$ <u>13,442,510</u></b>	<b>\$ <u>6,389,811</u></b>	<b>\$ <u>13,558,700</u></b>	<b>\$ <u>14,250,000</u></b>

# POLICE - Administration

## Overview

The Chief of Police has immediate authority over all the Department's Officers in their official functions. This entails coordinating the affairs of the Department with those of other law enforcement agencies and providing advice and counsel to the City Manager on matters pertaining to law enforcement. The Chief's Office also provides information to and maintains external relations with the general public.

## Purpose

- Continually evaluate and anticipate the service needs of the community.
- Guide the Department's response to those needs (philosophically and operationally).
- Develop and institute policy.
- Assure fiscal responsibility through budget development, budget monitoring and use of innovative programs.
- Maintain community contacts for purposes of crime prevention, community engagements, and mediation of citizen concerns.
- Actively pursue maximum performance, high morale, and an efficient work environment.
- Interact with other agencies/organizations in the interest of public safety.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Number of sworn personnel	85	85	98
Number of clerical personnel	11	11	11
Telecommunicators	15	16	16
Temporary/part-time employees	10	12	12
Population	58,702	59,383	60,000
Service area population *	251,000	255,000	260,000
Number of officers per thousand	1.4	1.4	1.6
Square miles of City served	31	32	32
Miles of streets	327	329	331

\* Seven county area

# POLICE - Administration

<b><u>Expenditures</u></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 211,055	\$ 216,710	\$ 103,887	\$ 218,100	\$ 223,700
Contractual Services	263,715	268,410	127,346	268,500	268,800
Utilities	2,984	3,910	1,342	3,900	3,900
Fixed Charges	2,470	2,470	1,235	2,500	2,500
Materials & Supplies	11,138	20,670	6,143	20,600	20,600
Debt Service	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>491,362</u></b>	<b>\$ <u>512,170</u></b>	<b>\$ <u>239,953</u></b>	<b>\$ <u>513,600</u></b>	<b>\$ <u>519,500</u></b>

## **Proposed 1997 Budget by Program**

	<b><u>Labor</u></b>	<b><u>Other</u></b>	<b><u>Total</u></b>
Police Administration Program	\$ 123,200	\$ 293,300	\$ 416,500
Indirect Cost/Insurance and Benefits	<u>100,500</u>	<u>2,500</u>	<u>103,000</u>
<b>Total Program Expenditures</b>	<b>\$ <u>223,700</u></b>	<b>\$ <u>295,800</u></b>	<b>\$ <u>519,500</u></b>

## **Authorized Positions**

	<b><u>1995</u></b>	<b><u>1996</u></b>	<b><u>1997</u></b>
Police Chief	1.00	1.00	1.00
Assistant Chief of Police	1.00	1.00	1.00
Police Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total FTE Positions</b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# POLICE - Administrative Services

## Overview

The Administrative Services Division includes the Special Services Bureau, Property, Training, Court Officer, and Records. The Special Services Bureau is responsible for Department Training, Community Relations, and Safety Education. It also mediates parking violation disputes, prepares news releases, edits and prepares presentations for the Police Department and community, reviews federal and state grants, assists in coordinating information in regards to staff studies and research. The Training program facilitates state mandated recruit training for new Police Officers, as well as ongoing and specialized training for all personnel. The purpose of Records is to maintain police records, fulfill the public's requests for information, and provide department managers with management and crime information. The Court Officer acts as the Department's representative in all initial court procedures. The Property Officer is responsible for all property and evidence storage.

## Purpose

- Provide law enforcement education programs to the community.
- Provide safety education programs to youth within the Eau Claire School District, parochial and preschools.
- Assist community members in self-help projects including neighborhood watch programs.
- Provide all personnel, both regular and reserve officers and civilian personnel, with viable training programs.
- Maintain security in all property and evidence.
- Receive and process all criminal and traffic arrest information.
- Maintain criminal identification records and perform criminal identification services.
- Provide information to the public (victims, insurance agencies) and other law enforcement related agencies as the requests are received.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Public presentations	565	575	585
Formal safety contacts	29,450	30,000	30,000
New records filed	87,000	88,000	89,000
Front desk traffic	10,000	10,500	11,000
Criminal complaints filed	2,391	2,400	2,450
Court presentations	11,060	11,100	11,200
Pre-trial conferences	1,972	1,900	1,900
Property/Evidence processed	4,851	4,900	4,950

# POLICE - Administrative Services

<b><u>Expenditures</u></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 760,976	\$ 794,100	\$ 366,174	\$ 775,600	\$ 720,300
Contractual Services	21,342	34,370	17,745	36,400	36,700
Utilities	5,156	5,690	3,203	5,800	5,800
Fixed Charges	8,950	8,960	4,475	8,900	8,900
Materials & Supplies	27,939	24,910	25,559	47,700	30,800
Debt Service	--	--	--	--	--
Capital Outlay	13,055	--	--	--	4,600
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>837,418</u></b>	<b>\$ <u>868,030</u></b>	<b>\$ <u>417,156</u></b>	<b>\$ <u>874,400</u></b>	<b>\$ <u>807,100</u></b>

## **Proposed 1997 Budget by Program**

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Special Services Bureau Program	\$ 151,200	\$ 19,300	\$ 170,500
Training Program	--	45,900	45,900
Records Program	255,300	12,400	267,700
Indirect Cost/Insurance and Benefits	<u>313,800</u>	<u>9,200</u>	<u>323,000</u>
<b>Total Program Expenditures</b>	<b>\$ <u>720,300</u></b>	<b>\$ <u>86,800</u></b>	<b>\$ <u>807,100</u></b>

## **Authorized Positions**

	<b>1995</b>	<b>1996</b>	<b>1997</b>
Captain	1.00	--	--
Lieutenant	1.00	1.00	1.00
Investigator (Special Services)	3.00	3.00	3.00
Investigator (Court Officer)	1.00	1.00	1.00
Investigator (Property Officer)	1.00	1.00	1.00
Records Bureau Supervisor	1.00	1.00	1.00
Clerk II	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
<b>Total FTE Positions</b>	<b><u>15.00</u></b>	<b><u>14.00</u></b>	<b><u>14.00</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# POLICE - Patrol Division

## Overview

The Patrol Division is comprised of uniformed Patrol Services, Parking Control, and Animal Control. The division personnel respond to emergency and non-emergency calls for service on a 24-hours, 7 days a week basis. Personnel investigate criminal activity, enforce traffic laws, investigate accidents, and respond to many types of community conflicts and needs, including emergency medical situations, civil matters, special events, parking enforcement, and animal control.

## Purpose

- To respond to immediate safety needs of the community.
- Enforce federal, state, and local laws as needed.
- To be a visible presence, thereby increasing compliance with federal, state, and local laws.
- Facilitate safe movement of vehicular and pedestrian traffic within the city.
- Investigate reported or found criminal activity.
- Mediate disputes, minimizing the potential for injury or escalation of situations.
- Staff special events to ensure that consideration is given to the safety of the participants and others effected by the event.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Calls for service	33,091	34,000	34,000
Part 1 Offenses*	3,139	3,200	3,250
OWI arrests	275	280	285
Value of property recovered	\$424,079	\$450,000	\$475,000
Felony and misdemeanor arrests	4,068	4,100	4,150
Citations (ordinance/traffic)	9,168	9,000	8,900
Animal Control calls	1,443	1,450	1,465
Special events	77	88	97

\*Homicide, rape, robbery, assault, theft, vehicle theft, or arson



# POLICE - Patrol Division

<b><u>Expenditures</u></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 3,683,151	\$ 3,664,690	\$ 1,850,105	\$ 3,642,600	\$ 4,209,900
Contractual Services	342,720	379,590	177,267	379,700	406,100
Utilities	7,319	7,390	4,317	7,400	8,000
Fixed Charges	87,969	87,930	43,985	87,900	87,900
Materials & Supplies	36,552	49,450	29,094	52,700	76,800
Debt Service	--	--	--	--	--
Capital Outlay	6,723	--	--	--	2,800
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>4,164,434</u></b>	<b>\$ <u>4,189,050</u></b>	<b>\$ <u>2,104,768</u></b>	<b>\$ <u>4,170,300</u></b>	<b>\$ <u>4,791,500</u></b>

## **Proposed 1997 Budget by Program**

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Patrol Services Program	\$ 2,184,700	\$ 447,200	\$ 2,631,900
Parking & Animal Control Program	68,700	46,500	115,200
Indirect Cost/Insurance and Benefits	<u>1,956,500</u>	<u>87,900</u>	<u>2,044,400</u>
<b>Total Program Expenditures</b>	<b>\$ <u>4,209,900</u></b>	<b>\$ <u>581,600</u></b>	<b>\$ <u>4,791,500</u></b>

## **Authorized Positions**

	<b>1995</b>	<b>1996</b>	<b>1997</b>
Captain	1.00	1.00	1.00
Lieutenant	3.00	3.00	3.00
Sergeant	10.00	10.00	10.00
Hit & Run Investigator	1.00	1.00	1.00
Police Officer	<u>47.00</u>	<u>47.00</u>	<u>59.00</u>
<b>Total FTE Positions</b>	<b><u>62.00</u></b>	<b><u>62.00</u></b>	<b><u>74.00</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# POLICE - Communication Center

## Overview

The purpose of the Communication Center is to provide Emergency Communications for public safety agencies within the City and County of Eau Claire. This is accomplished by utilization of the 911 Emergency Communication System together with non-emergency capabilities. The Center monitors twenty radio channels and a combination of six, enhanced 9-1-1 telephone lines that display the caller's telephone number.

## Purpose

- Receive and relay calls for emergency police, fire, and medical services in a timely and efficient manner.
- Act as a centralized location to provide law enforcement personnel immediate information relating to wanted persons and outstanding warrants by accessing state and federal computerized crime information files.
- Act as a resource center for area public safety agencies.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Number of case numbers issued:			
Eau Claire Police Department	33,091	36,070	39,300
Eau Claire Fire Department	3,898	4,210	4,540
Eau Claire County - police/fire/EMS (Sheriff, Fall Creek/Augusta, Fairchild/Altoona)	15,223	16,740	18,240
UW-EC	563	700	840
Total	<u>52,775</u>	<u>57,720</u>	<u>62,920</u>

# POLICE - Communication Center

<b><u>Expenditures</u></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 674,693	\$ 705,190	\$ 353,371	\$ 752,900	\$ 778,900
Contractual Services	52,774	109,670	26,310	55,700	58,500
Utilities	9,920	11,590	6,061	11,600	11,600
Fixed Charges	3,620	3,620	1,810	3,600	3,600
Materials & Supplies	6,239	7,000	3,702	6,900	7,000
Debt Service	--	--	--	--	4,700
Capital Outlay	10,714	7,200	4,920	7,200	--
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>757,960</u></b>	<b>\$ <u>844,270</u></b>	<b>\$ <u>396,174</u></b>	<b>\$ <u>837,900</u></b>	<b>\$ <u>864,300</u></b>

## **Proposed 1997 Budget by Program**

	<b><u>Labor</u></b>	<b><u>Other</u></b>	<b><u>Total</u></b>
Central Communications Program	\$ 465,600	\$ 81,800	\$ 547,400
Indirect Cost/Insurance and Benefits	<u>313,300</u>	<u>3,600</u>	<u>316,900</u>
<b>Total Program Expenditures</b>	<b>\$ <u>778,900</u></b>	<b>\$ <u>85,400</u></b>	<b>\$ <u>864,300</u></b>

## **Authorized Positions**

	<b><u>1995</u></b>	<b><u>1996</u></b>	<b><u>1997</u></b>
Law Enforcement Information System Manager	1.00	1.00	1.00
Communication Center Supervisor	3.00	3.00	3.00
Telecommunicator I	<u>11.00</u>	<u>12.00</u>	<u>12.00</u>
<b>Total FTE Positions</b>	<b><u>15.00</u></b>	<b><u>16.00</u></b>	<b><u>16.00</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# FIRE - Administration

## Overview

The Fire Administration division is responsible for administering the total system of fire, haz-mat, special rescue and EMS prevention and operations, including planning, training, support services, program development, record keeping and reporting, budgeting and managing personnel resources, buildings, equipment and apparatus.

## Purpose

- Plan, organize, staff, direct, control and evaluate all Department functions.
- Oversee fiscal management process.
- Provide a system for proper maintenance and repair and/or replacement of buildings, facilities, apparatus, and equipment.
- Provide a central supply service for all stations and equipment.
- Coordinate, maintain, and properly report from records systems.
- Plan, organize, and provide training and development for personnel.
- Address federal, state, and local legislative concerns that affect safety and welfare of citizens and employees.
- Develop and maintain contractual agreements with area Fire Departments and contractors to assure proper levels of emergency protection for the City and surrounding region.
- Coordinate appropriate activities and communications with other departments and agencies and within the department.
- Establish short and long-term goals and objectives to meet the department mission.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Number of line personnel	76	75	75
Number of staff personnel	13	13	13
Population served *	87,737	92,125	96,730
Square miles served *	655	655	655
Total fire stations	6	6	6
Total response apparatus	17	20	21
Mutual aid agreements with other organizations	4	5	6

\* County-wide mutual aid agreements implemented in 1994

# FIRE - Administration

<b><u>Expenditures</u></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 214,484	\$ 204,690	\$ 99,771	\$ 209,200	\$ 214,000
Contractual Services	220,430	161,440	72,185	161,400	159,500
Utilities	42,127	48,030	22,025	48,000	53,200
Fixed Charges	9,750	9,740	4,875	9,700	9,900
Materials & Supplies	12,522	14,500	6,810	14,500	14,300
Debt Service	--	--	--	--	--
Capital Outlay	14,380	11,000	6,249	11,000	10,000
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>513,693</u></b>	<b>\$ <u>449,400</u></b>	<b>\$ <u>211,915</u></b>	<b>\$ <u>453,800</u></b>	<b>\$ <u>460,900</u></b>

## **Proposed 1997 Budget by Program**

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Fire Administration Program	\$ 115,900	\$ 237,000	\$ 352,900
Indirect Cost/Insurance and Benefits	<u>98,100</u>	<u>9,900</u>	<u>108,000</u>
<b>Total Program Expenditures</b>	<b>\$ <u>214,000</u></b>	<b>\$ <u>246,900</u></b>	<b>\$ <u>460,900</u></b>

## **Authorized Positions**

	<b><u>1995</u></b>	<b><u>1996</u></b>	<b><u>1997</u></b>
Fire Chief	1.00	1.00	1.00
Assistant Fire Chief	1.00	1.00	1.00
Fire Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total FTE Positions</b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# FIRE - Operations

## Overview

The Fire Operations division includes the two programs of Suppression and Control and Ambulance and Rescue. The majority of the Fire Department's resources are assigned to this division. The Fire Suppression and Control Program's purpose is to minimize loss of life and property during emergency situations. The Ambulance and Rescue Program is responsible for aiding all persons needing medical assistance because of sudden illness, accidents, and/or life-threatening emergencies.

## Purpose

- Control hazards, prevent fires, and minimize potential fire loss through fire safety inspections, pre-fire planning, and public education.
- Complete advanced training and certification.
- Provide a three minute or less response time to all calls from each of the six (6) fire stations.
- Perform building maintenance operations daily and apparatus or equipment maintenance at scheduled intervals.
- Respond to special service calls such as hazardous materials handling, airport emergencies, water and scuba rescue, confined space rescue, and radiological defense.
- Expand use of such components as large diameter hose and deck guns in effort to deliver more water with minimum personnel.
- Conduct inspections and public education in their district by each engine company.
- Provide equipment and staff to respond to emergency medical and extrication incidents, and assist with fire suppression and water rescue emergencies.
- Achieve 100% staff certification as Emergency Medical Technicians (EMT's).
- Continue EMT-D (defibrillation) recertification training.
- Expand CPR (cardiopulmonary resuscitation) training and other related programs to the public, in conjunction with Eau Claire County project.
- Provide EMT Paramedic level advanced life support services.
- Minimize property damage and personal loss through modern fire fighting/suppression techniques.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Total annual incidents	3,895	4,106	4,312
Number of fire incidents	208	266	283
Number of emergency medical incidents	2,466	2,667	2,827
Hazardous conditions	53	100	110
Other calls	1,168	1,192	1,263
Training Hours	10,108	10,613	11,144
Personnel w/EMT certification	74	79	81
Personnel w/EMT-D certification	74	79	81
Personnel w/EMT-I certification	32	34	34
Personnel w/EMT-Paramedic certificates	12	20	23
Mutual aid agreements	5	5	5

# FIRE - Operations

<b><u>Expenditures</u></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 4,524,364	\$ 4,818,130	\$ 2,105,232	\$ 4,621,900	\$ 4,792,100
Contractual Services	331,478	192,430	123,587	218,700	220,200
Utilities	--	--	--	--	--
Fixed Charges	60,193	65,610	30,633	65,600	66,900
Materials & Supplies	109,763	131,350	56,025	131,200	141,700
Debt Service	--	--	--	--	--
Capital Outlay	15,263	5,500	--	10,800	5,500
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>5,041,061</u></b>	<b>\$ <u>5,213,020</u></b>	<b>\$ <u>2,315,477</u></b>	<b>\$ <u>5,048,200</u></b>	<b>\$ <u>5,226,400</u></b>

## **Proposed 1997 Budget by Program**

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Suppression & Control Program	\$ 2,227,300	\$ 266,700	\$ 2,494,000
Ambulance & Rescue Program	324,100	100,700	424,800
Indirect Cost/Insurance and Benefits	<u>2,240,700</u>	<u>66,900</u>	<u>2,307,600</u>
<b>Total Program Expenditures</b>	<b>\$ <u>4,792,100</u></b>	<b>\$ <u>434,300</u></b>	<b>\$ <u>5,226,400</u></b>

## **Authorized Positions**

	<b>1995</b>	<b>1996</b>	<b>1997</b>
Deputy Chief	1.00	1.00	1.00
* Battalion Chief	4.00	4.00	4.00
* Firefighter	36.00	36.00	36.00
* Superintendent of Maintenance	1.00	--	--
* Fire Captain	6.00	6.00	6.00
* Fire Lieutenant	12.00	12.00	12.00
* Fire Equipment Operator	21.00	21.00	21.00
Information Systems Specialist	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total FTE Positions</b>	<b><u>82.00</u></b>	<b><u>81.00</u></b>	<b><u>81.00</u></b>

\* Position may be classified as EMT Certified, depending on the level of certification achieved.

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# FIRE - Inspection

## Overview

The Fire Inspection division's mission is to reduce loss of life and property by the elimination of hazards. This is accomplished by increasing public awareness through education and training of the public in emergency life saving techniques, fire evacuation drills, inspections, and fire investigations.

## Purpose

- Coordinate and conduct inspections of all new and existing structures as required by Administrative Code.
- Maintain and evaluate fire incident and inspection records along with other data.
- Investigate all suspicious and/or major fire incidents.
- Process all fire prevention and investigative related complaints.
- Continuous code review and update of ordinances.
- Promote and facilitate fire prevention and fire survival via training of industrial and institutional emergency response teams, media releases, school programs, and general public awareness campaigns.
- Review site plans and supervise the installation and removal of both above- and below-ground flammable liquid storage tanks, as well as state required annual maintenance inspections.
- Review construction plans and supervise the installation of building fire protection systems.
- Respond to public service requests which promote fire safety and health education.

## Major Activities

	1995 <u>Actual</u>	1996 <u>Estimated</u>	1997 <u>Budget</u>
Fire Department inspections	5,200	5,250	5,300
Building/sprinkler review	265	275	290
Co-inspections with other agencies	210	230	250
Fire investigations/complaints	130	145	155
Educational programs/evacuation drills	190	195	200
Public media/prevention bulletins	70	75	80



# FIRE - Inspection

<b><u>Expenditures</u></b>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ 223,137	\$ 229,000	\$ 106,798	\$ 229,000	\$ 234,100
Contractual Services	5,077	6,480	3,281	6,500	6,900
Utilities	--	--	--	--	--
Fixed Charges	3,340	3,340	1,670	3,300	3,400
Materials & Supplies	8,102	8,400	3,607	8,400	8,800
Debt Service	--	--	--	--	--
Capital Outlay	978	1,840	--	1,800	1,200
Other	--	--	--	--	--
<b>Total Expenditures</b>	<b>\$ <u>240,634</u></b>	<b>\$ <u>249,060</u></b>	<b>\$ <u>115,356</u></b>	<b>\$ <u>249,000</u></b>	<b>\$ <u>254,400</u></b>

## **Proposed 1997 Budget by Program**

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Prevention & Inspection Program	\$ 123,400	\$ 13,800	\$ 137,200
Indirect Cost/Insurance and Benefits	<u>110,700</u>	<u>6,500</u>	<u>117,200</u>
<b>Total Program Expenditures</b>	<b>\$ <u>234,100</u></b>	<b>\$ <u>20,300</u></b>	<b>\$ <u>254,400</u></b>

## **Authorized Positions**

	<b>1995</b>	<b>1996</b>	<b>1997</b>
Deputy Chief	1.00	1.00	1.00
* Fire Inspector	2.00	2.00	2.00
Clerk II	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total FTE Positions</b>	<b><u>4.00</u></b>	<b><u>4.00</u></b>	<b><u>4.00</u></b>

\* Position may be classified as EMT Certified, depending on the level of certification achieved.

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

# HAZARDOUS MATERIALS RESPONSE

## Overview

In 1995, the cities of Eau Claire and Chippewa Falls entered into a five year contract with the State of Wisconsin to provide emergency response to incidents involving hazardous materials throughout a 16 county area of northwestern Wisconsin. This fund accounts for the training, supplies, and equipment funded by state grants, as well as the costs and reimbursements resulting from hazardous materials responses. The response team consists of 40 specially trained firefighters from the Eau Claire and Chippewa Falls fire departments.

## Purpose

- Coordinate response to regional level A hazardous materials incidents.
- Maintain a properly trained hazardous materials team and appropriate response apparatus and equipment.
- Report response activities to responsible party, state and county authorities.
- Submit billing information as required.
- Address all local, state and national hazardous materials related legislative issues.

## Major Activities

	<u>1995 Actual</u>	<u>1996 Estimated</u>	<u>1997 Budget</u>
Number of team members:			
Eau Claire	n/a	28	28
Chippewa Falls	n/a	12	12
Population served*	n/a	613,575	625,846
Square miles served*	n/a	12,722	12,722
Total response apparatus	n/a	1	2

\* 16 County area

# HAZARDOUS MATERIALS RESPONSE

<i><b>Expenditures</b></i>	<b>1995 Actual Costs</b>	<b>1996 Approved Budget</b>	<b>1996 6 Month Actual</b>	<b>1996 Estimated Costs</b>	<b>1997 Proposed Budget</b>
Personal Services	\$ --	--	\$ 24,794	\$ 39,200	\$ 40,800
Contractual Services	--	--	8,675	19,000	17,500
Utilities	--	--	295	3,000	3,000
Fixed Charges	--	--	10,714	11,900	12,000
Materials & Supplies	--	--	7,212	22,100	13,200
Debt Service	--	--	--	--	--
Capital Outlay	--	--	1,750	199,600	30,100
Other	--	--	6,944	15,000	20,000
<b>Total Expenditures</b>	<b>\$ --</b>	<b>\$ --</b>	<b>\$ 60,384</b>	<b>\$ 309,800</b>	<b>\$ 136,600</b>

## ***Proposed 1997 Budget by Program***

	<b>Labor</b>	<b>Other</b>	<b>Total</b>
Hazardous Materials Response Program	\$ --	\$ 95,800	\$ 95,800
Indirect Cost/Insurance and Benefits	40,800	--	40,800
<b>Total Program Expenditures</b>	<b>\$ 40,800</b>	<b>\$ 95,800</b>	<b>\$ 136,600</b>

## ***Authorized Positions***

No personnel are assigned to this program.

# PROJECT SUMMARY OVERVIEW

	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>Totals</u>
<b>Funding Resources:</b>						
Beginning balance	\$ 8,335,990	\$ 7,787,590	\$ 7,981,590	\$ 8,724,690	\$ 8,406,390	\$ 8,335,990
Interest income	25,000	28,100	26,200	25,000	25,000	129,300
Operating income	1,464,100	2,921,100	4,863,100	3,945,100	4,507,100	17,700,500
Special assessments	260,000	215,000	220,000	200,000	200,000	1,095,000
Transfer from General fund	3,153,000	1,020,000	1,030,000	1,105,000	1,270,000	7,578,000
Transfer from other funds	488,800	488,800	463,800	453,800	453,800	2,349,000
<b>Bond Proceeds:</b>						
- General obligation bonds	2,650,000	2,300,000	1,485,000	1,500,000	1,410,000	9,345,000
- Special assessment notes	2,100,000	2,200,000	2,300,000	2,300,000	2,300,000	11,200,000
- Revenue bonds	4,500,000	2,500,000	--	--	--	7,000,000
- TIF bonds	1,960,000	2,600,000	--	645,000	--	5,205,000
Federal aid	1,440,000	--	--	--	--	1,440,000
State aid	--	110,000	--	100,000	--	210,000
Other	712,000	820,000	875,000	800,000	825,000	4,032,000
<b>Total funding resources</b>	<u>27,088,890</u>	<u>22,990,590</u>	<u>19,244,690</u>	<u>19,798,590</u>	<u>19,397,290</u>	<u>75,619,790</u>
<b>Project Costs:</b>						
TIF #4 Gateway West	1,100,000	3,170,000	630,000	650,000	650,000	6,200,000
TIF #5 Gateway Northwest	1,320,000	91,200	120,000	717,000	189,000	2,437,200
Street Improvements	4,310,000	3,660,000	3,810,000	3,860,000	4,010,000	19,650,000
Storm Sewer Improvements	1,325,000	1,500,000	1,200,000	1,600,000	1,600,000	7,225,000
Bridge Improvements	175,000	240,000	175,000	200,000	100,000	890,000
Land, Building, Equipment	1,840,000	1,475,000	660,000	660,000	660,000	5,295,000
Parks and Rec Improvements	555,000	380,000	210,000	275,000	200,000	1,620,000
Environmental Improvements	300,000	275,000	275,000	275,000	275,000	1,400,000
Library Improvements	43,300	10,600	--	--	--	53,900
Redevelopment Authority	--	100,000	100,000	100,000	100,000	400,000
Water Utility	3,665,000	1,125,000	1,220,000	1,235,000	1,150,000	8,395,000
Sewer Utility	1,755,000	2,180,000	1,630,000	575,000	1,220,000	7,360,000
Parking Utility	100,000	125,000	125,000	125,000	125,000	600,000
Public Transit	1,800,000	--	--	--	--	1,800,000
Hobbs Ice Center	35,000	55,000	15,000	55,000	55,000	215,000
Outdoor Pool	10,000	10,000	10,000	10,000	10,000	50,000
Central Equipment	968,000	762,200	407,500	1,181,200	748,500	4,067,400
<b>Total project costs</b>	<u>19,301,300</u>	<u>15,159,000</u>	<u>10,587,500</u>	<u>11,518,200</u>	<u>11,092,500</u>	<u>67,658,500</u>
<b>Estimated balance forward before reserves</b>	<u>7,787,590</u>	<u>7,831,590</u>	<u>8,657,190</u>	<u>8,280,390</u>	<u>8,304,790</u>	<u>7,961,290</u>
<b>Equipment reserve escrow</b>	<u>7,464,090</u>	<u>7,507,990</u>	<u>7,908,590</u>	<u>7,537,490</u>	<u>7,601,090</u>	<u>7,537,490</u>
<b>Estimated available balance</b>	<u>\$ 323,500</u>	<u>\$ 323,600</u>	<u>\$ 748,600</u>	<u>\$ 742,900</u>	<u>\$ 703,700</u>	<u>\$ 423,800</u>

# FUNDING SUMMARY

## CURRENT BONDING PROJECTS

	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
<b>General Obligation Bonds</b>					
<b>20-Year Issues</b>					
Street Improvements	\$ 1,500,000	\$ 1,350,000	\$ 1,310,000	\$ 1,300,000	\$ 1,310,000
Storm Sewer Improvements	1,150,000	--	--	--	--
Bridge Improvements	--	150,000	175,000	200,000	100,000
Land, Building, Equipment	--	800,000	--	--	--
<b>Total 20-year issues</b>	<u>2,650,000</u>	<u>2,300,000</u>	<u>1,485,000</u>	<u>1,500,000</u>	<u>1,410,000</u>
<b>Special Assessment Notes</b>					
Street Improvements	<u>2,100,000</u>	<u>2,200,000</u>	<u>2,300,000</u>	<u>2,300,000</u>	<u>2,300,000</u>
<b>TIF Bonds</b>					
TIF #4 Gateway West	500,000	2,600,000	--	--	--
TIF #5 Gateway Northwest	<u>1,460,000</u>	--	--	645,000	--
<b>Total TIF Bonds</b>	<u>1,960,000</u>	<u>2,600,000</u>	--	645,000	--
<b>Total General Obligation</b>	<u>\$ 6,710,000</u>	<u>\$ 7,100,000</u>	<u>\$ 3,785,000</u>	<u>\$ 4,445,000</u>	<u>\$ 3,710,000</u>
<b>Revenue Bonds</b>					
Water Utility	\$ 3,500,000	\$ 1,000,000	--	\$ --	\$ --
Sewer Utility	<u>1,000,000</u>	<u>1,500,000</u>	--	--	--
<b>Total Revenue Debt</b>	<u>\$ 4,500,000</u>	<u>\$ 2,500,000</u>	--	\$ --	\$ --

## GENERAL FUND TRANSFERS

	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
<b>Transfers</b>					
Street Improvements	\$ 498,000	\$ --	\$ 200,000	\$ 160,000	\$ 400,000
Bridge Improvements	175,000	60,000	--	--	--
Land, Building, Equipment	1,755,000	620,000	605,000	605,000	605,000
Parks and Rec Improvements	420,000	175,000	100,000	175,000	100,000
<b>Subsidies</b>					
Parking Utility	100,000	100,000	100,000	100,000	100,000
Public Transit	160,000	--	--	--	--
Hobbs Ice Center	35,000	55,000	15,000	55,000	55,000
Outdoor Pool	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
<b>Total General Fund Transfers</b>	<u>\$ 3,153,000</u>	<u>\$ 1,020,000</u>	<u>\$ 1,030,000</u>	<u>\$ 1,105,000</u>	<u>\$ 1,270,000</u>

# INDUSTRIAL DEVELOPMENT

	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
<b>Funding Resources:</b>					
Beginning balance	\$ <u>70,000</u>	\$ <u>70,000</u>	\$ <u>70,000</u>	\$ <u>70,000</u>	\$ <u>70,000</u>
Total funding resources	<u>70,000</u>	<u>70,000</u>	<u>70,000</u>	<u>70,000</u>	<u>70,000</u>
<b>Project Costs:</b>					
No projects submitted	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
Total project costs	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
Estimated ending balance	\$ <u><u>70,000</u></u>	\$ <u><u>70,000</u></u>	\$ <u><u>70,000</u></u>	\$ <u><u>70,000</u></u>	\$ <u><u>70,000</u></u>

# TIF #4 - GATEWAY WEST BUSINESS PARK

	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
<b>Funding Resources:</b>					
Beginning balance	\$ 15,000	\$ 15,000	\$ 245,000	\$ 290,000	\$ 340,000
Bond proceeds - TIF	500,000	2,600,000	--	--	--
Tax increment/debt service	600,000	650,000	675,000	700,000	725,000
Other - misc.	--	150,000	--	--	--
	<u>1,115,000</u>	<u>3,415,000</u>	<u>920,000</u>	<u>990,000</u>	<u>1,065,000</u>
<b>Project Costs:</b>					
Storm drainage facilities	750,000	--	--	--	--
Industrial water main loop	200,000	--	--	--	--
Water system upgrade	--	1,500,000	--	--	--
Sherman Creek storm sewer	--	840,000	--	--	--
Industrial rail spur	--	300,000	--	--	--
Bond issue costs/debt service	150,000	530,000	630,000	650,000	650,000
	<u>1,100,000</u>	<u>3,170,000</u>	<u>630,000</u>	<u>650,000</u>	<u>650,000</u>
Total project costs	<u>1,100,000</u>	<u>3,170,000</u>	<u>630,000</u>	<u>650,000</u>	<u>650,000</u>
Estimated ending balance	<u>\$ 15,000</u>	<u>\$ 245,000</u>	<u>\$ 290,000</u>	<u>\$ 340,000</u>	<u>\$ 415,000</u>

# TIF #5 - GATEWAY NORTHWEST BUSINESS PARK

	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
<b>Funding Resources:</b>					
Beginning balance	\$ --	\$ 140,000	\$ 51,900	\$ 600	\$ 54,600
Interest income	--	3,100	1,200	--	--
Bond proceeds - TIF	1,460,000	--	--	645,000	--
Tax increment/debt service	--	--	67,500	126,000	191,100
<b>Total funding resources</b>	<u>1,460,000</u>	<u>143,100</u>	<u>120,600</u>	<u>771,600</u>	<u>245,700</u>
 <b>Project Costs:</b>					
Street improvements	300,000	--	--	200,000	--
Storm water drainage	250,000	--	--	150,000	--
Water main extension	240,000	--	--	85,000	--
Sewer main extension	495,000	--	--	110,000	--
Bond issue costs/debt service	35,000	91,200	120,000	172,000	189,000
<b>Total project costs</b>	<u>1,320,000</u>	<u>91,200</u>	<u>120,000</u>	<u>717,000</u>	<u>189,000</u>
<b>Estimated ending balance</b>	<u>\$ 140,000</u>	<u>\$ 51,900</u>	<u>\$ 600</u>	<u>\$ 54,600</u>	<u>\$ 56,700</u>



# STREET IMPROVEMENTS

	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
<b>Funding Resources:</b>					
Beginning balance	\$ 100,000	\$ --	\$ --	\$ --	\$ --
Transfer from General fund	498,000	--	200,000	160,000	400,000
Bond proceeds					
- G. O. bonding	1,500,000	1,350,000	1,310,000	1,300,000	1,310,000
- Special assessment notes	2,100,000	2,200,000	2,300,000	2,300,000	2,300,000
State aid	--	110,000	--	100,000	--
Other	112,000	--	--	--	--
<b>Total funding resources</b>	<u>4,310,000</u>	<u>3,660,000</u>	<u>3,810,000</u>	<u>3,860,000</u>	<u>4,010,000</u>
 <b>Project Costs:</b>					
City-wide street & sidewalk imp.	2,200,000	2,300,000	2,400,000	2,400,000	2,400,000
Bituminous resurfacing program	500,000	500,000	500,000	500,000	500,000
Concrete joint repairs	100,000	100,000	100,000	100,000	100,000
Boulevard tree program	50,000	50,000	50,000	50,000	50,000
Hazard elimination projects	10,000	10,000	10,000	10,000	10,000
STP-Urban	100,000	--	100,000	--	100,000
Madison St./Bridge to Babcock	300,000	350,000	--	--	--
First Avenue/Water to Lake	300,000	--	--	--	--
Local cooperative streets	225,000	--	--	--	--
State St/Garfield to Summit	250,000	--	--	--	--
Fifth Avenue/Lake to Fulton	175,000	--	--	--	--
Mt. Washington steps	50,000	--	--	--	--
Local road improvement program	--	300,000	--	250,000	--
Hester Street extension	--	--	150,000	--	--
Menomonie Street realignment	--	--	400,000	--	400,000
Birch Street/West of Hastings Way	--	--	50,000	500,000	--
West Side Corridor	--	--	--	--	400,000
Bond issue costs	50,000	50,000	50,000	50,000	50,000
<b>Total project costs</b>	<u>4,310,000</u>	<u>3,660,000</u>	<u>3,810,000</u>	<u>3,860,000</u>	<u>4,010,000</u>
Estimated ending balance	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

# STORM SEWER IMPROVEMENTS

	1997	1998	1999	2000	2001
<b>Funding Resources:</b>					
Beginning balance	\$ 175,000	\$ --	\$ --	\$ 300,000	\$ 200,000
Operating income	--	1,500,000	1,500,000	1,500,000	1,500,000
General obligation bonds	<u>1,150,000</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
<b>Total funding resources</b>	<u>1,325,000</u>	<u>1,500,000</u>	<u>1,500,000</u>	<u>1,800,000</u>	<u>1,700,000</u>
 <b>Project Costs:</b>					
City-wide storm sewers	650,000	500,000	500,000	500,000	500,000
Detention basin-property acquisition	300,000	200,000	200,000	200,000	200,000
Establish Enterprise fund	150,000				
Kohlhepp/ Frank detention basins	150,000	--	--	--	--
McElroy detention basin	--	300,000	--	--	--
Princeton Valley drainage	--	250,000	--	400,000	400,000
Fairfax Park detention basin	--	250,000	--	--	--
Highland Avenue relief sewer	--	--	500,000	--	--
Nestle relief sewer	--	--	--	500,000	500,000
Bond issue costs	<u>75,000</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
<b>Total project costs</b>	<u>1,325,000</u>	<u>1,500,000</u>	<u>1,200,000</u>	<u>1,600,000</u>	<u>1,600,000</u>
 Estimated ending balance	 <u>\$ --</u>	 <u>\$ --</u>	 <u>\$ 300,000</u>	 <u>\$ 200,000</u>	 <u>\$ 100,000</u>

# BRIDGE IMPROVEMENTS

	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
<b>Funding Resources:</b>					
Beginning balance	\$ 30,000	\$ 30,000	\$ --	\$ --	\$ --
Transfer from General fund	175,000	60,000	--	--	--
General obligation bonds	<u>--</u>	<u>150,000</u>	<u>175,000</u>	<u>200,000</u>	<u>100,000</u>
Total funding resources	<u>205,000</u>	<u>240,000</u>	<u>175,000</u>	<u>200,000</u>	<u>100,000</u>
 <b>Project Costs:</b>					
Bridge maintenance	100,000	100,000	100,000	100,000	100,000
Jeffers Road bridge	75,000	90,000	--	--	--
Short Street bridge	--	50,000	--	--	--
Eddy Street bridge	<u>--</u>	<u>--</u>	<u>75,000</u>	<u>100,000</u>	<u>--</u>
Total project costs	<u>175,000</u>	<u>240,000</u>	<u>175,000</u>	<u>200,000</u>	<u>100,000</u>
Estimated ending balance	<u>\$ 30,000</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

# LAND, BUILDING & EQUIPMENT IMPROVEMENTS

	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
<b>Funding Resources:</b>					
Beginning balance	\$ 30,000	\$ --	\$ --	\$ --	\$ --
Interest income	25,000	25,000	25,000	25,000	25,000
Transfer from General fund	1,755,000	620,000	605,000	605,000	605,000
Transfer from other funds	30,000	30,000	30,000	30,000	30,000
General obligation bonds	--	800,000	--	--	--
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total funding resources	1,840,000	1,475,000	660,000	660,000	660,000
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Project Costs:</b>					
Management systems	225,000	225,000	225,000	225,000	225,000
Land/Waterway acquisitions	1,300,000	300,000	300,000	300,000	300,000
Public building-major maintenance	75,000	75,000	75,000	75,000	75,000
Siren maintenance	50,000	25,000	10,000	10,000	10,000
Comprehensive plan	30,000	30,000	30,000	30,000	30,000
Cemetery improvements	105,000	--	--	--	--
Police & Fire protective clothing	30,000	20,000	20,000	20,000	20,000
Relocate Fire Station #9	25,000	750,000	--	--	--
Bond issue costs	--	50,000	--	--	--
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total project costs	1,840,000	1,475,000	660,000	660,000	660,000
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Estimated ending balance	\$ --	\$ --	\$ --	\$ --	\$ --

# PARKS & RECREATION IMPROVEMENTS

	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
<b>Funding Resources:</b>					
Beginning balance	\$ --	\$ --	\$ --	\$ --	\$ --
Transfer from General fund	420,000	175,000	100,000	175,000	100,000
Transfer from other funds	135,000	135,000	110,000	100,000	100,000
Other	--	70,000	--	--	--
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total funding resources	<u>555,000</u>	<u>380,000</u>	<u>210,000</u>	<u>275,000</u>	<u>200,000</u>
 <b>Project Costs:</b>					
Parks development	200,000	200,000	200,000	200,000	200,000
Trail: Dewey to Birch	70,000	--	--	--	--
Renovate "S" bridge	250,000	--	--	--	--
Trailhead facility	35,000	35,000	10,000	--	--
Hamilton Avenue soccer fields	--	75,000	--	75,000	--
Lakeshore School playground	--	70,000	--	--	--
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total project costs	<u>555,000</u>	<u>380,000</u>	<u>210,000</u>	<u>275,000</u>	<u>200,000</u>
Estimated ending balance	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

# ENVIRONMENTAL IMPROVEMENTS

	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
<b>Funding Resources:</b>					
Beginning Balance	\$ 25,000	\$ --	\$ --	\$ --	\$ --
Transfer from other funds	<u>275,000</u>	<u>275,000</u>	<u>275,000</u>	<u>275,000</u>	<u>275,000</u>
Total funding resources	<u>300,000</u>	<u>275,000</u>	<u>275,000</u>	<u>275,000</u>	<u>275,000</u>
 <b>Project Costs:</b>					
Environmental improvements					
City-owned landfills	275,000	250,000	250,000	250,000	250,000
Other environmental projects	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
Total project costs	<u>300,000</u>	<u>275,000</u>	<u>275,000</u>	<u>275,000</u>	<u>275,000</u>
Estimated ending balance	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

# LIBRARY IMPROVEMENTS

	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
<b>Funding Resources:</b>					
Beginning balance	\$ 63,000	\$ 68,500	\$ 106,700	\$ 155,500	\$ 204,300
Transfer from other funds	<u>48,800</u>	<u>48,800</u>	<u>48,800</u>	<u>48,800</u>	<u>48,800</u>
Total funding resources	<u>111,800</u>	<u>117,300</u>	<u>155,500</u>	<u>204,300</u>	<u>253,100</u>
 <b>Project Costs:</b>					
Carpet replacement	23,000	--	--	--	--
Sidewalk repairs	15,000	--	--	--	--
Shelving	<u>5,300</u>	<u>10,600</u>	<u>--</u>	<u>--</u>	<u>--</u>
Total project costs	<u>43,300</u>	<u>10,600</u>	<u>--</u>	<u>--</u>	<u>--</u>
Estimated ending balance	<u>\$ 68,500</u>	<u>\$ 106,700</u>	<u>\$ 155,500</u>	<u>\$ 204,300</u>	<u>\$ 253,100</u>

# REDEVELOPMENT AUTHORITY

	1997	1998	1999	2000	2001
<b>Funding Resources:</b>					
Beginning balance	\$ --	\$ --	\$ --	\$ --	\$ --
Other	--	100,000	100,000	100,000	100,000
Total funding resources	--	100,000	100,000	100,000	100,000
 <b>Project Costs:</b>					
North Barstow Redevelopment	--	100,000	100,000	100,000	100,000
Total project costs	--	100,000	100,000	100,000	100,000
Estimated ending balance	\$ --	\$ --	\$ --	\$ --	\$ --

Note: A \$200,000 appropriation was approved by Council in August 1996 for the 1996/97 project year.



# WATER UTILITY

	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
<b>Funding Resources:</b>					
Operating cash forward	\$ --	\$ --	\$ --	\$ --	\$ --
Operating income / Working capital	25,000	10,000	1,000,000	1,135,000	1,050,000
Special assessments	140,000	115,000	120,000	100,000	100,000
Revenue Bond proceeds	3,500,000	1,000,000	--	--	--
Other	--	--	100,000	--	--
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total funding resources	<u>3,665,000</u>	<u>1,125,000</u>	<u>1,220,000</u>	<u>1,235,000</u>	<u>1,150,000</u>
 <b>Project Costs:</b>					
City-wide main extensions & repl.	450,000	450,000	455,000	460,000	465,000
Hydrant & main valve replacement	125,000	125,000	125,000	125,000	125,000
Replace & repair laterals	100,000	100,000	100,000	100,000	100,000
Meter replacement - city wide	100,000	150,000	150,000	150,000	150,000
Water treatment plant repairs	50,000	100,000	100,000	100,000	100,000
Water treatment plant renovation	2,600,000	--	--	--	--
Tank & reservoir painting	90,000	--	90,000	--	--
Well reconditioning	50,000	--	50,000	--	50,000
Utility recordkeeping system	50,000	--	--	--	--
Short Street watermain	--	150,000	--	--	--
Jeffers Road main extension	--	--	100,000	--	--
New well	--	--	50,000	300,000	--
Utility billing system	--	--	--	--	160,000
Bond issue costs	50,000	50,000	--	--	--
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total project costs	<u>3,665,000</u>	<u>1,125,000</u>	<u>1,220,000</u>	<u>1,235,000</u>	<u>1,150,000</u>
Estimated ending balance	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

# SEWER UTILITY

	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
<b>Funding Resources:</b>					
Operating cash forward	\$ --	\$ --	\$ --	\$ --	\$ --
Operating income / Working capital	635,000	580,000	1,530,000	475,000	1,120,000
Special assessments	120,000	100,000	100,000	100,000	100,000
Revenue bonds	<u>1,000,000</u>	<u>1,500,000</u>	<u>--</u>	<u>--</u>	<u>--</u>
<b>Total funding resources</b>	<u>1,755,000</u>	<u>2,180,000</u>	<u>1,630,000</u>	<u>575,000</u>	<u>1,220,000</u>
 <b>Project Costs:</b>					
City-wide main extensions & repl.	400,000	400,000	400,000	420,000	420,000
Manhole replacements	25,000	25,000	25,000	25,000	25,000
Television inspection	30,000	30,000	30,000	30,000	30,000
Wastewater treatment plant repairs	150,000	100,000	100,000	100,000	100,000
Phosphorus removal	700,000	1,100,000	950,000	--	--
East Hamilton Ave. system	350,000	--	--	--	--
West side industrial relief system	50,000	--	--	--	--
Northwest sewer interceptor	--	475,000	--	--	--
Jeffers Road main extension	--	--	125,000	--	--
Northeast sewer interceptor	--	--	--	--	645,000
Interceptor sewer: Sundet Road			Project Funded in TIF #6		
Bond issue costs	<u>50,000</u>	<u>50,000</u>	<u>--</u>	<u>--</u>	<u>--</u>
<b>Total project costs</b>	<u>1,755,000</u>	<u>2,180,000</u>	<u>1,630,000</u>	<u>575,000</u>	<u>1,220,000</u>
 Estimated ending balance	 <u>\$ --</u>	 <u>\$ --</u>	 <u>\$ --</u>	 <u>\$ --</u>	 <u>\$ --</u>

# PARKING UTILITY

	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
<b>Funding Resources:</b>					
Beginning balance	\$ --	\$ --	\$ --	\$ --	\$ --
Operating income	--	25,000	25,000	25,000	25,000
Transfer from General fund	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
<b>Total funding resources</b>	<u>100,000</u>	<u>125,000</u>	<u>125,000</u>	<u>125,000</u>	<u>125,000</u>
<b>Project Costs:</b>					
Parking ramp renovations / maint.	<u>100,000</u>	<u>125,000</u>	<u>125,000</u>	<u>125,000</u>	<u>125,000</u>
<b>Total project costs</b>	<u>100,000</u>	<u>125,000</u>	<u>125,000</u>	<u>125,000</u>	<u>125,000</u>
Estimated ending balance	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

# PUBLIC TRANSIT

	1997	1998	1999	2000	2001
<b>Funding Resources:</b>					
Beginning balance	\$ 200,000	\$ --	\$ --	\$ --	\$ --
Transfer from General fund	160,000	--	--	--	--
Federal aid	<u>1,440,000</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
Total funding resources	<u>1,800,000</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
 <b>Project Costs:</b>					
Bus replacement	<u>1,800,000</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
Total project costs	<u>1,800,000</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
Estimated ending balance	<u><u>\$ --</u></u>	<u><u>\$ --</u></u>	<u><u>\$ --</u></u>	<u><u>\$ --</u></u>	<u><u>\$ --</u></u>

# HOBBS ICE CENTER

	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
<b>Funding Resources</b>					
Beginning balance	\$ --	\$ --	\$ --	\$ --	\$ --
Transfer from General fund	<u>35,000</u>	<u>55,000</u>	<u>15,000</u>	<u>55,000</u>	<u>55,000</u>
Total funding resources	<u>35,000</u>	<u>55,000</u>	<u>15,000</u>	<u>55,000</u>	<u>55,000</u>
 <b>Project Costs:</b>					
Paint steel beams	35,000	--	--	--	--
Installation of emissivity ceilings	--	55,000	--	--	--
Replace rubber matting	--	--	15,000	--	--
Replace cooling system	<u>--</u>	<u>--</u>	<u>--</u>	<u>55,000</u>	<u>55,000</u>
Total project costs	<u>35,000</u>	<u>55,000</u>	<u>15,000</u>	<u>55,000</u>	<u>55,000</u>
Estimated ending balance	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

# OUTDOOR POOL

	1997	1998	1999	2000	2001
<b>Funding Resources:</b>					
Beginning balance	\$ --	\$ --	\$ --	\$ --	\$ --
Transfer from General fund	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Total funding resources	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
<b>Project Costs:</b>					
Major pool repairs	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Total project costs	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Estimated ending balance	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

# CENTRAL EQUIPMENT

	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
<b>Funding Resources:</b>					
Beginning balance	\$ 7,627,990	\$ 7,464,090	\$ 7,507,990	\$ 7,908,590	\$ 7,537,490
Operating income					
- Rental equipment	673,100	673,100	673,100	673,100	673,100
- Fire equipment	<u>131,000</u>	<u>133,000</u>	<u>135,000</u>	<u>137,000</u>	<u>139,000</u>
<b>Total funding resources</b>	<u>8,432,090</u>	<u>8,270,190</u>	<u>8,316,090</u>	<u>8,718,690</u>	<u>8,349,590</u>
<b>Project Costs:</b>					
<b>Equipment replacement:</b>					
- Fire Department	--	--	34,000	470,000	167,500
- Central Equipment	850,000	602,200	373,500	711,200	581,000
Replace fuel monitoring system	35,000	--	--	--	--
<b>New equipment:</b>					
- Police vehicles (3)	45,000				
- Mower: Street Dept.	9,000	--	--	--	--
- Mower: Wastewater Plant	9,000	--	--	--	--
- Parks & Rec: Dig-It	20,000	--	--	--	--
<b>Central Maintenance Facility:</b>					
- Site expansion	<u>--</u>	<u>160,000</u>	<u>--</u>	<u>--</u>	<u>--</u>
<b>Total project costs</b>	<u>968,000</u>	<u>762,200</u>	<u>407,500</u>	<u>1,181,200</u>	<u>748,500</u>
Estimated ending balance					
Reserved for equipment repl.	<u>\$ 7,464,090</u>	<u>\$ 7,507,990</u>	<u>\$ 7,908,590</u>	<u>\$ 7,537,490</u>	<u>\$ 7,601,090</u>

## **POSITION CONTROL SUMMARY**

This summary lists permanent full-time and part-time positions as of January 1, for 1995 - 1997, by division. Divisions are grouped into the four major service areas with total positions shown for each taxing entity; General City, Public Library, and City-County Health. Full-time positions shown as a fraction are charged to more than one division. Each part-time position is held by one employee and is equivalent in hours to the appropriate percentage of a full-time position.



# POSITION CONTROL SUMMARY

<u>GENERAL GOVERNMENT</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>
General Fund:			
Administrative Services	4.00	4.00	4.00
City Attorney	3.00	3.00	4.00
Finance:			
Administration	3.00	3.00	3.00
Accounting	8.00	8.00	8.00
Assessing	7.00	6.60	6.60
Data Processing	5.00	5.00	5.00
Customer Services	10.25	10.25	10.25
Human Resources:			
Personnel Administration	3.75	3.25	3.25
Purchasing	3.50	3.50	3.50
Community Development:			
Planning	5.00	5.00	5.00
Inspections	8.00	8.00	8.00
Economic Development	1.00	1.00	1.00
Risk Management	1.50	1.50	1.50
	<hr/>	<hr/>	<hr/>
TOTAL GENERAL GOVERNMENT	63.00	62.10	63.10

## COMMUNITY MAINTENANCE

General Fund:			
Public Works:			
Administration	3.00	3.00	3.00
Operations	49.25	48.25	48.25
Engineering	15.00	15.00	15.00
Cemetery Maintenance	0.00	4.25	4.25
Community Development Block Grant	3.00	3.00	3.00
City-County Health	45.30	45.53	45.69
Water Utility	29.30	29.30	29.30
Sewer Utility	25.70	25.70	25.70
Parking Utility	2.25	2.25	2.25
Public Transit	27.75	27.75	27.75
Central Equipment	8.50	8.50	8.50
	<hr/>	<hr/>	<hr/>
TOTAL COMMUNITY MAINTENANCE	209.05	212.53	212.69

Note: This summary represents permanent full-time equivalent positions.

# POSITION CONTROL SUMMARY

<u>LEISURE AND CULTURAL</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>
General Fund:			
Parks and Recreation:			
Administration	3.00	3.00	3.00
Park Maintenance	31.75	24.75	24.75
Forestry	5.00	4.75	4.75
Recreation	3.00	3.00	3.00
Public Library:			
Library staff	29.51	29.51	30.63
Custodial	3.00	3.00	3.00
Hobbs Ice Center	1.00	3.00	3.00
	<hr/>	<hr/>	<hr/>
TOTAL LEISURE AND CULTURAL	76.26	71.01	72.13
<u>PUBLIC SAFETY AND SECURITY</u>			
General Fund:			
Police:			
Administration	3.00	3.00	3.00
Administrative Services	15.00	14.00	14.00
Patrol Division	62.00	62.00	74.00
Detective Division	16.00	17.00	18.00
Communication Center	15.00	16.00	16.00
Fire:			
Administration	3.00	3.00	3.00
Operations	82.00	81.00	81.00
Inspection	4.00	4.00	4.00
	<hr/>	<hr/>	<hr/>
TOTAL PUBLIC SAFETY AND SECURITY	200.00	200.00	213.00
TOTAL CITY POSITIONS	<u>548.31</u>	<u>545.64</u>	<u>560.92</u>
Community Development Block Grant	(3.00)	(3.00)	(3.00)
Public Library:			
Library staff	(29.51)	(29.51)	(30.63)
Custodial	(3.00)	(3.00)	(3.00)
City-County Health	(45.30)	(45.53)	(45.69)
	<hr/>	<hr/>	<hr/>
TOTAL GENERAL CITY POSITIONS	<u>467.50</u>	<u>464.60</u>	<u>478.60</u>

Note: This summary represents permanent full-time equivalent positions.

## **PAYROLL COSTS BY SERVICE AREA**

This summary complements the Position Control Summary by also grouping divisions, appropriate service areas, and taxing entities. Payroll costs are shown for each division and broken down into regular, overtime, temporary wages and fringe benefits.

# PAYROLL COSTS BY SERVICE AREA

## 1997 BUDGET

<u>GENERAL GOVERNMENT</u>	<u>REGULAR</u>	<u>OVERTIME</u>	<u>TEMP.</u>	<u>FRINGES</u>	<u>TOTAL</u>
General Fund:					
City Council	\$ --	\$ --	\$ 33,600	\$ 2,600	\$ 36,200
Administrative Services	193,100	2,400	--	68,400	263,900
City Attorney	199,700	--	--	70,400	270,100
Finance:					
Administration	141,400	400	--	48,600	190,400
Accounting	265,900	5,900	--	76,600	348,400
Assessing	268,800	4,200	--	99,500	372,500
Data Processing	208,900	700	19,100	78,400	307,100
Customer Services	323,800	2,700	27,500	115,300	469,300
Human Resources:					
Personnel Administration	127,600	4,200	1,300	40,500	173,600
Purchasing	125,600	--	--	45,400	171,000
Community Development:					
Planning	237,500	--	--	84,000	321,500
Inspections	322,700	--	--	116,600	439,300
Economic Development	66,900	--	--	20,000	86,900
Risk Management	55,600	800	--	30,200	86,600
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$ 2,537,500</b>	<b>\$ 21,300</b>	<b>\$ 81,500</b>	<b>\$ 896,500</b>	<b>\$ 3,536,800</b>
<b><u>COMMUNITY MAINTENANCE</u></b>					
General Fund:					
Public Works:					
Administration	\$ 281,700	\$ 5,600	\$ --	\$ 139,800	\$ 427,100
Operations	1,459,900	185,800	70,600	568,600	2,284,900
Engineering	603,000	48,200	66,200	225,700	943,100
Cemetery Maintenance	141,000	21,400	43,000	71,300	276,700
Community Development	171,300	--	--	--	171,300
City-County Health	1,265,300	--	--	409,100	1,674,400
Water Utility	1,010,900	81,900	--	409,000	1,501,800
Sewer Utility	876,900	165,000	13,500	387,400	1,442,800
Parking Utility	56,400	4,100	13,800	30,300	104,600
Public Transit	828,800	54,100	8,300	289,300	1,180,500
Central Equipment	295,200	32,000	4,600	129,400	461,200
<b>TOTAL COMMUNITY MAINTENANCE</b>	<b>\$ 6,990,400</b>	<b>\$ 598,100</b>	<b>\$ 220,000</b>	<b>\$ 2,659,900</b>	<b>\$ 10,468,400</b>

# PAYROLL COSTS BY SERVICE AREA

1997 BUDGET

<u>LEISURE AND CULTURAL</u>	<u>REGULAR</u>	<u>OVERTIME</u>	<u>TEMP.</u>	<u>FRINGES</u>	<u>TOTAL</u>
General Fund:					
Parks and Recreation:					
Administration	\$ 121,700	\$ 4,100	\$ 9,800	\$ 47,700	\$ 183,300
Park Maintenance	798,900	53,200	109,000	347,000	1,308,100
Forestry	167,200	4,800	23,500	76,100	271,600
Recreation	125,600	100	276,700	69,200	471,600
Public Library	1,140,500	8,100	1,200	340,000	1,489,800
Hobbs Ice Center	98,200	9,800	22,700	41,900	172,600
Outdoor Pool	17,400	2,200	114,600	20,000	154,200
<b>TOTAL LEISURE AND CULTURAL</b>	<b>\$ 2,469,500</b>	<b>\$ 82,300</b>	<b>\$ 557,500</b>	<b>\$ 941,900</b>	<b>\$ 4,051,200</b>
 <b><u>PUBLIC SAFETY AND SECURITY</u></b>					
General Fund:					
Police:					
Administration	\$ 151,100	\$ 2,000	\$ --	\$ 70,600	\$ 223,700
Administrative Services	426,900	13,100	54,300	226,000	720,300
Patrol Division	2,541,200	129,200	68,700	1,470,800	4,209,900
Detective Division	648,600	32,500	--	390,000	1,071,100
Communication Center	501,800	35,000	17,200	224,900	778,900
Fire:					
Administration	147,700	500	--	65,800	214,000
Operations	2,998,100	154,900	27,300	1,611,800	4,792,100
Inspection	161,700	--	--	72,400	234,100
Hazarous Materials Response	31,600	--	--	9,200	40,800
<b>TOTAL PUBLIC SAFETY AND SECURITY</b>	<b>\$ 7,608,700</b>	<b>\$ 367,200</b>	<b>\$ 167,500</b>	<b>\$ 4,141,500</b>	<b>\$ 12,284,900</b>
<b>TOTAL PAYROLL COSTS</b>	<b>\$ 19,606,100</b>	<b>\$ 1,068,900</b>	<b>\$ 1,026,500</b>	<b>\$ 8,639,800</b>	<b>\$ 30,341,300</b>
Less other taxing entities:					
Public Library	1,140,500	8,100	1,200	340,000	1,489,800
City-County Health	1,265,300	--	--	409,100	1,674,400
<b>TOTAL GENERAL CITY POSITIONS</b>	<b>\$ 17,200,300</b>	<b>\$ 1,060,800</b>	<b>\$ 1,025,300</b>	<b>\$ 7,890,700</b>	<b>\$ 27,177,100</b>

## DEBT SUMMARY

Debt can be incurred by borrowing money or from purchasing material and property on delayed payments. The City uses debt as one method to fund capital improvement projects. Most debt is in the form of general obligation or revenue bonds, although general obligation promissory notes are also used. Repayment for principal and interest of bonds and notes is accounted for in several funds, depending on the purpose for which the money was used. State Statute 67.03 (1) limits the amount of general obligation debt which a municipality can incur to 5 percent of equalized value. The following tables include:

- 1) General Obligation Debt Limitation
- 2) Schedule of 1997 Debt Retirement (for all funds)
- 3) Principal and Interest Requirements to Maturity (for all funds)

# DEBT SUMMARY

## General Obligation Debt Limitation

Section 67.03(1) of the Wisconsin Statutes provides that the amount of indebtedness of a municipality shall not exceed 5 percent of the equalized valuation of the taxable property in the municipality.

The following computation compares the total debt allowable for the City of Eau Claire with actual outstanding indebtedness at December 31, 1996:

Equalized valuation (With TID's)	\$ 1,958,436,000
Legal debt capacity (5% of equalized value)	\$ <u>97,921,800</u>
General obligation indebtedness: General long-term debt	\$ 21,982,714
Less: Amounts available for payment of principal: In Debt Service funds	<u>(512,800) *</u>
Net indebtedness	<u>21,469,914</u>
Unused borrowing capacity	\$ <u>76,451,886</u>
Percent of debt capacity remaining	<u>78%</u>

\* Estimated - actual figure will be determined when the audit is complete.

# DEBT SUMMARY

	Principal Jan. 1, 1997	Proposed Additions	Retired	Principal Dec. 31, 1997	Current Interest Requirement
<b>General-obligation debt:</b>					
<b>Bonds:</b>					
City purpose:					
1988 Refunding bonds	\$ 487,400.00	\$ --	\$ 487,400.00	\$ --	\$ 16,449.75
1990 Corporate purpose-Pool	1,375,000.00	--	75,000.00	1,300,000.00	92,395.00
1993 Corporate purpose	2,170,000.00	--	95,000.00	2,075,000.00	111,056.26
1994 Corporate purpose	3,425,000.00	--	130,000.00	3,295,000.00	177,662.50
1995 Corporate purpose	1,235,000.00	--	40,000.00	1,195,000.00	58,870.00
1997 Corporate purpose	--	2,650,000.00	--	2,650,000.00	--
<b>Total city purpose bonds</b>	<b>8,692,400.00</b>	<b>2,650,000.00</b>	<b>827,400.00</b>	<b>10,515,000.00</b>	<b>456,433.51</b>
Special assessment:					
1995 Bonds	2,540,000.00	--	335,000.00	2,205,000.00	104,630.00
1996 Bonds	2,950,000.00	--	--	2,950,000.00	155,637.08
1997 Bonds	--	2,100,000.00	--	2,100,000.00	--
<b>Total special assessment bonds</b>	<b>5,490,000.00</b>	<b>2,100,000.00</b>	<b>335,000.00</b>	<b>7,255,000.00</b>	<b>260,267.08</b>
T.I.F. Districts:					
1984 Bonds (TIF #2)	675,000.00	--	75,000.00	600,000.00	60,500.00
1988 Refunding bonds (TIF #3)	457,600.00	--	457,600.00	--	15,444.00
1994 Refunding bonds (TIF #3)	1,510,000.00	--	425,000.00	1,085,000.00	50,118.76
1992 Bonds (TIF #4)	1,345,000.00	--	5,000.00	1,340,000.00	83,125.00
1996 Bonds (TIF #4)	3,000,000.00	--	75,000.00	2,925,000.00	167,546.67
1997 Bonds (TIF #4)	--	500,000.00	--	500,000.00	--
1997 Bonds (TIF #5)	--	1,460,000.00	--	1,460,000.00	--
<b>Total T.I.F. Districts bonds</b>	<b>6,987,600.00</b>	<b>1,960,000.00</b>	<b>1,037,600.00</b>	<b>7,910,000.00</b>	<b>376,734.43</b>
<b>Total bonds</b>	<b>21,170,000.00</b>	<b>6,710,000.00</b>	<b>2,200,000.00</b>	<b>25,680,000.00</b>	<b>1,093,435.02</b>
<b>Notes:</b>					
1985 Craig note	4,005.45	--	4,005.45	--	23.37
1985 Newman note	4,906.33	--	4,906.33	--	28.62
1987 State Trust Fund note	236,700.00	--	23,670.00	213,030.00	17,160.75
1987 WMMIC	567,102.58	--	567,102.58	--	47,245.26
<b>Total notes</b>	<b>812,714.36</b>	<b>--</b>	<b>599,684.36</b>	<b>213,030.00</b>	<b>64,458.00</b>
<b>Total general long-term debt</b>	<b>\$ 21,982,714.36</b>	<b>\$ 6,710,000.00</b>	<b>\$ 2,799,684.36</b>	<b>\$ 25,893,030.00</b>	<b>\$ 1,157,893.02</b>



# DEBT SUMMARY

	Principal Jan. 1, 1997	Proposed Additions	Retired	Principal Dec. 31, 1997	Current Interest Requirement
<b>Proprietary long-term debt:</b>					
<b>Water:</b>					
Revenue bonds:					
1978 Bonds	\$ 160,000.00	\$ --	\$ 160,000.00	\$ --	\$ 8,400.00
1984 Refunding bonds	680,000.00	--	250,000.00	430,000.00	54,750.00
1992 Bonds	1,755,000.00	--	70,000.00	1,685,000.00	107,040.00
1993 Bonds	2,110,000.00	--	85,000.00	2,025,000.00	110,865.00
1995 Bonds	1,950,000.00	--	50,000.00	1,900,000.00	94,550.00
1996 Bonds	1,000,000.00	--	--	1,000,000.00	56,116.67
1997 Bonds	--	3,500,000.00	--	3,500,000.00	--
<b>Total water</b>	<u>7,655,000.00</u>	<u>3,500,000.00</u>	<u>615,000.00</u>	<u>10,540,000.00</u>	<u>431,721.67</u>
<b>Sewer:</b>					
Revenue bonds:					
1992 Bonds	1,580,000.00	--	60,000.00	1,520,000.00	96,482.50
1993 Bonds	2,330,000.00	--	50,000.00	2,280,000.00	105,280.00
1994 Refunding bonds	915,000.00	--	445,000.00	470,000.00	34,795.00
1995 Bonds	1,350,000.00	--	50,000.00	1,300,000.00	62,392.50
1997 Bonds	--	1,000,000.00	--	1,000,000.00	--
<b>Total sewer</b>	<u>6,175,000.00</u>	<u>1,000,000.00</u>	<u>605,000.00</u>	<u>6,570,000.00</u>	<u>298,950.00</u>
<b>Total proprietary long-term debt</b>	<u>13,830,000.00</u>	<u>4,500,000.00</u>	<u>1,220,000.00</u>	<u>17,110,000.00</u>	<u>730,671.67</u>
<b>Total long-term debt</b>	<u>\$ 35,812,714.36</u>	<u>\$ 11,210,000.00</u>	<u>\$ 4,019,684.36</u>	<u>\$ 43,003,030.00</u>	<u>\$ 1,888,564.69</u>

Note: Proprietary Fund debt is reported on a cash basis in this report.

# DEBT SUMMARY

## PRINCIPAL AND INTEREST REQUIREMENTS TO MATURITY

### General Obligation Debt

Year Due	General Fund		T.I.F.	T.I.F.	T.I.F.	Total
	Bonds	Notes	District #2	District #3	District #4	
1997	\$ 1,879,101	\$ 664,143	\$ 135,500	\$ 948,163	\$ 330,672	\$ 3,957,579
1998	1,623,088	39,115	153,900	738,287	338,435	2,892,825
1999	1,590,487	37,399	145,000	382,266	338,223	2,493,375
2000	1,556,667	35,715	161,000	--	357,747	2,111,129
2001	1,448,651	33,967	149,750	--	360,938	1,993,306
2002	1,421,151	32,250	163,500	--	373,417	1,990,318
2003	1,387,571	30,534	--	--	384,903	1,803,008
2004	1,353,112	28,832	--	--	405,126	1,787,070
2005	1,331,868	27,102	--	--	403,477	1,762,447
2006	1,064,145	25,386	--	--	410,998	1,500,529
2007-2011	3,137,342	--	--	--	1,665,137	4,802,479
2012-2016	2,046,409	--	--	--	1,836,177	3,882,586
	<u>\$ 19,839,592</u>	<u>\$ 954,443</u>	<u>\$ 908,650</u>	<u>\$ 2,068,716</u>	<u>\$ 7,205,250</u>	<u>\$ 30,976,651</u>

### Water Long-Term Debt and Advances

Year Due	Revenue Bonds	Advances From General Fund	Total Long-Term Obligation
1997	\$ 1,046,722	\$ 646,632	\$ 1,693,354
1998	886,315	644,917	1,531,232
1999	805,410	643,200	1,448,610
2000	673,322	641,517	1,314,839
2001	670,955	639,767	1,310,722
2002	662,668	638,051	1,300,719
2003	668,645	636,336	1,304,981
2004	668,220	634,634	1,302,854
2005	666,557	632,903	1,299,460
2006	673,623	631,188	1,304,811
2007	668,780	605,801	1,274,581
2008	672,445	605,801	1,278,246
2009-2013	2,648,747	2,937,206	5,585,953
2014-2018	--	1,648,641	1,648,641
	<u>\$ 11,412,409</u>	<u>\$ 12,186,594</u>	<u>\$ 23,599,003</u>

# DEBT SUMMARY

## PRINCIPAL AND INTEREST REQUIREMENTS TO MATURITY

### Sewer Long-Term Debt and Advances

### Outdoor Pool Advance

Year Due	Total Revenue Bonds	Advances From General Fund	Total Long-Term Obligations	Advance From General Fund
1997	\$ 903,950	\$ 141,894	\$ 1,045,844	\$ 167,395
1998	900,175	141,893	1,042,068	162,520
1999	534,550	141,892	676,442	157,608
2000	531,360	141,894	673,254	162,285
2001	532,578	99,143	631,721	161,378
2002	532,855	99,144	631,999	164,892
2003	532,167	99,143	631,310	158,017
2004	535,533	99,143	634,676	151,093
2005	542,705	99,143	641,848	158,592
2006	543,522	99,144	642,666	160,193
2007	542,953	99,144	642,097	161,059
2008	541,122	99,144	640,266	165,975
2009	383,020	99,143	482,163	155,325
2010	386,695	99,144	485,839	--
2011-2015	789,475	495,718	1,285,193	--
2016-2020	--	495,719	495,719	--
	<u>\$ 8,732,660</u>	<u>\$ 2,550,445</u>	<u>\$ 11,283,105</u>	<u>\$ 2,086,332</u>

Year Due	Risk Management Advance	TIF District #4 Advances			Capital Projects Advance
	Advance From General Fund	Advance From Water Utility	Advance From Sewer Utility	Total Advances	Advance From Central Equip.
1997	\$ 614,348	\$ 6,430	\$ 6,430	12,860	\$ 58,060
1998	--	6,430	6,430	12,860	41,709
1999	--	6,430	6,430	12,860	29,646
2000	--	6,430	6,430	12,860	29,646
2001	--	6,430	6,430	12,860	--
2002-2004	--	19,290	19,290	38,580	--
	<u>\$ 614,348</u>	<u>\$ 51,440</u>	<u>\$ 51,440</u>	<u>\$ 102,880</u>	<u>\$ 159,061</u>

## TAX LEVY SUMMARY

Real and personal property taxes are levied in December by the City Council in conjunction with the adoption of the annual budget for the ensuing fiscal year beginning January 1. Levies are based on assessed property values certified on January 1 of the prior year and become a lien on the property at the beginning of the fiscal year. Real estate taxes may be paid in full January 31 or in two installments. The first half is due on or before January 31, and the second half is due on or before July 31. The following tables include:

- 1) Gross Tax Levy for Each Taxing Entity in the City of Eau Claire  
(1993-1997)
- 2) Tax Rate Per \$1,000 of Assessed Value
- 3) Assessed Value Compared to Equalized Value in the City of  
Eau Claire

# TAX LEVY SUMMARY

## Gross Tax Levy for Each Taxing Entity in the City of Eau Claire

<u>Gross Tax Levy</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>
City of Eau Claire	\$7,114,168	\$7,545,000	\$7,960,000	\$8,756,000	\$10,118,500
Public Library	1,361,691	1,466,080	1,513,180	1,545,820	1,585,200
City-County Health	928,960	974,850	1,000,960	1,038,580	1,078,000
Eau Claire School District	26,137,854	29,239,300	28,078,474	27,709,641	20,887,921
Chippewa School District	48,165	23,305	19,404	23,503	35,704
Vocational District	2,402,687	2,566,748	2,849,395	3,074,955	3,193,936
Eau Claire County	5,711,485	6,065,549	6,179,440	7,328,883	8,098,860
State Forestry Tax - Eau Claire County	262,642	282,783	299,385	330,168	376,006
Chippewa County State Forestry Tax - Chippewa County	226,664	237,210	254,304	277,495	303,049
T.I.F. District #2	166,419	183,328	164,656	163,766	148,100
T.I.F. District #3	1,077,191	1,144,191	1,022,029	1,071,424	877,375
T.I.F. District #4	--	107,433	202,284	301,379	630,154
<b>Gross Tax Levy</b>	<u>45,449,828</u>	<u>49,848,320</u>	<u>49,556,861</u>	<u>51,636,036</u>	<u>47,348,486</u>
<b>Less - State Credit:</b>					
Eau Claire County	2,852,456	2,842,782	2,894,742	2,881,112	4,229,405
Chippewa County	133,251	133,598	134,577	132,347	192,175
<b>Total Credit</b>	<u>2,985,707</u>	<u>2,976,380</u>	<u>3,029,319</u>	<u>3,013,459</u>	<u>4,421,580</u>
<b>Net Tax Levy</b>	<u>\$42,464,121</u>	<u>\$46,871,940</u>	<u>\$46,527,542</u>	<u>\$48,622,577</u>	<u>\$42,926,906</u>
<b>City as a Percentage of the Gross Levy</b>	<u>15.65%</u>	<u>15.14%</u>	<u>16.06%</u>	<u>16.96%</u>	<u>21.37%</u>

# TAX LEVY SUMMARY

The City of Eau Claire is located in Eau Claire and Chippewa counties. The portion of the City in Chippewa County is further divided between the Eau Claire and Chippewa Falls school districts. These overlapping districts have separate tax levies which result in the mill rates shown in the following three schedules:

## Tax Rate per \$1,000 of Assessed Value

### Property Located in Eau Claire County (Eau Claire Area School District)

	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>
City of Eau Claire	\$5.931	\$6.200	\$5.047	\$5.342	\$5.876
Public Library	1.135	1.205	0.959	0.943	0.921
City-County Health	0.775	0.801	0.635	0.634	0.626
Eau Claire Area School District	21.836	24.072	17.831	16.916	12.673
Vocational District	2.003	2.111	1.808	1.875	1.938
Eau Claire County	4.986	5.217	4.101	4.671	4.914
State Forestry	0.223	0.236	0.193	0.204	0.220
Gross Tax Rate	<u>36.889</u>	<u>39.842</u>	<u>30.574</u>	<u>30.585</u>	<u>27.168</u>
School Credit	<u>2.418</u>	<u>2.371</u>	<u>1.865</u>	<u>1.779</u>	<u>2.474</u>
Net Tax Rate - Eau Claire County	<u><u>\$34.471</u></u>	<u><u>\$37.471</u></u>	<u><u>\$28.709</u></u>	<u><u>\$28.806</u></u>	<u><u>\$24.694</u></u>

# TAX LEVY SUMMARY

## Tax Rate per \$1,000 of Assessed Value

### Property Located in Chippewa County (Eau Claire Area School District)

	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>
City of Eau Claire	\$5.931	\$6.200	\$5.047	\$5.342	\$5.876
Public Library	1.135	1.205	0.959	0.943	0.921
City-County Health	0.775	0.801	0.635	0.634	0.626
Eau Claire Area School District	21.836	23.563	17.570	17.062	12.219
Vocational District	2.003	2.066	1.775	1.891	1.868
Chippewa County	4.205	4.367	3.607	3.956	4.098
State Forestry	0.221	0.231	0.189	0.206	0.212
<b>Gross Tax Rate</b>	<b>36.106</b>	<b>38.433</b>	<b>29.782</b>	<b>30.034</b>	<b>25.820</b>
School Credit	2.472	2.459	1.909	1.887	2.599
<b>Net Tax Rate - Chippewa County</b>	<b><u>\$33.634</u></b>	<b><u>\$35.974</u></b>	<b><u>\$27.873</u></b>	<b><u>\$28.147</u></b>	<b><u>\$23.221</u></b>

### Property Located in Chippewa County (Chippewa Area School District)

	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>
City of Eau Claire	\$5.931	\$6.200	\$5.047	\$5.342	\$5.876
Public Library	1.135	1.205	0.959	0.943	0.921
City-County Health	0.775	0.801	0.635	0.634	0.626
Chippewa School District	20.025	19.810	12.195	14.605	10.188
Vocational District	2.003	2.066	1.775	1.892	1.868
Chippewa County	4.205	4.367	3.607	3.956	4.098
State Forestry	0.221	0.231	0.189	0.206	0.212
<b>Gross Tax Rate</b>	<b>34.295</b>	<b>34.680</b>	<b>24.407</b>	<b>27.578</b>	<b>23.789</b>
School Credit	2.472	2.459	1.909	1.887	2.599
<b>Net Tax Rate - Chippewa County</b>	<b><u>\$31.823</u></b>	<b><u>\$32.221</u></b>	<b><u>\$22.498</u></b>	<b><u>\$25.691</u></b>	<b><u>\$21.190</u></b>

# TAX LEVY SUMMARY

## City of Eau Claire

### Assessed Value Compared to Equalized Value

	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>
<b><u>Assessed Value (000's)</u></b>					
Eau Claire County	\$1,146,134	\$1,163,433	\$1,499,863	\$1,561,302	\$1,633,473
Chippewa County	<u>53,905</u>	<u>54,325</u>	<u>70,496</u>	<u>70,137</u>	<u>73,945</u>
Subtotal	1,200,039	1,217,758	1,570,359	1,631,439	1,707,418
T.I.F. District #2	4,452	4,156	4,568	4,536	4,632
T.I.F. District #3	28,815	28,521	40,945	42,796	47,202
T.I.F. District #4	<u>--</u>	<u>2,723</u>	<u>7,169</u>	<u>10,876</u>	<u>24,364</u>
Total Assessed Value	<u><u>\$1,233,306</u></u>	<u><u>\$1,253,158</u></u>	<u><u>\$1,623,041</u></u>	<u><u>\$1,689,647</u></u>	<u><u>\$1,783,616</u></u>
<b><u>Equalized Value (000's)</u></b>					
Eau Claire County	\$1,275,458	\$1,371,191	\$1,452,849	\$1,599,280	\$1,812,490
Chippewa County	<u>59,509</u>	<u>62,716</u>	<u>66,752</u>	<u>72,110</u>	<u>78,404</u>
Subtotal	1,334,967	1,433,907	1,519,601	1,671,390	1,890,894
T.I.F. District #2	5,558	5,497	5,225	5,495	6,042
T.I.F. District #3	32,195	34,106	32,430	35,953	35,793
T.I.F. District #4	<u>--</u>	<u>3,118</u>	<u>6,419</u>	<u>10,113</u>	<u>25,707</u>
Total Equalized Value	<u><u>\$1,372,720</u></u>	<u><u>\$1,476,628</u></u>	<u><u>\$1,563,675</u></u>	<u><u>\$1,722,951</u></u>	<u><u>\$1,958,436</u></u>
<b><u>Percent of Assessed to Equalized</u></b>					
Eau Claire County	89.81%	84.79%	103.72%	98.10%	90.94%
Chippewa County	90.58%	86.62%	105.61%	97.26%	94.31%

Note: The years listed are fiscal (budget) years. The assessed value for each fiscal year is established on January 1 of the prior year; the equalized value is certified by the State Dept. of Revenue in October of the previous calendar year.



# GLOSSARY

## **APPROPRIATION**

An authorization made by the City Council which permits officials to incur obligations and to expend governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period in operating funds.

## **ASSESSED VALUATION**

The estimated value placed upon real and personal property by the City assessors as the basis for levying property taxes.

## **BONDED DEBT**

A written promise to pay a specified sum of money at a future date along with periodic interest. Proceeds from bonds are typically used for long-term debt to pay for construction of capital projects.

## **BUDGET (OPERATING)**

A plan of financial operation embodying proposed expenditures for a given period, typically a fiscal year, and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which the City and its departments operate.

## **BUSINESS IMPROVEMENT DISTRICT (B.I.D.)**

A district created under state statute by petition to the City from owners of commercial property. The purpose is to allow business within the district to develop, manage, and promote their district and provide a method to fund these activities via a self-imposed assessment.

## **CAPITAL OUTLAY**

The purchase, acquisition, or construction of any item having a unit cost of \$1,000 or more, or a useful life of more than one year. Typical capital outlay items include vehicles, construction equipment, and office equipment.

## **CAPITAL PROJECT (CAPITAL IMPROVEMENT)**

Major construction, acquisition, or renovation activities which add value to the City's physical assets or significantly increase their useful life. Projects normally have a cost in excess of \$10,000 and a useful life of at least five years.

## **CONTINGENCY**

Funds set aside, but not appropriated or approved for use. These funds could be used for unanticipated expenditure requirements, new programs, or to absorb unexpected revenue losses only with specific Council authorization.

## **CONTRACTUAL SERVICE**

Expenditures related to daily routine operation such as utilities, postage, printing, employee travel, repairs etc. and services which are purchased from private contractors.

# GLOSSARY

## **DEBT SERVICE**

Payment of principal and interest to holders of the City debt instruments.

## **DEFICIT**

Excess of an entity's liabilities over its assets (a negative fund balance). The term may also be used to describe a situation where expenditures exceed revenues.

## **DEPARTMENT**

A major organizational unit in the City comprised of related work activities aimed at accomplishing a major service or regulatory program.

## **DIVISION**

An organizational subdivision of a department.

## **EMPLOYEE BENEFITS**

Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for Social Security, Wisconsin Retirement System, and the other pension, medical, and life insurance plans.

## **ENCUMBRANCES**

Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation. Encumbrances are used for budget-control during the year and not carried on the financial records at year-end. Goods and services received after the close of the fiscal year are charged to the next year's budget, when ordered or committed.

## **ENTERPRISE FUND**

Separate financial entity used for government operations that are financed and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

## **EQUITY TRANSFERS**

Non-recurring or non-routine transfers of equity between funds.

## **EXPENDITURES (EXPENSES)**

For funds using the modified accrual basis of accounting, the cost of goods received and services rendered are recognized when measurable, except unmatured interest on debt, which is recognized when due. Funds using full accrual accounting (Proprietary funds) measure cost for operations, capital outlay and debt service as resources expire or are consumed.

## **FISCAL YEAR**

A twelve month period to which the annual operating budget applies. The fiscal year is also the calendar year for all City funds except for the Community Development Block Grant fund which operates on a federal fiscal year.

# GLOSSARY

## **FULL-TIME EQUIVALENT POSITIONS**

A part-time position converted to the decimal equivalent position based on total hours per year. Full-time positions charged to more than one program are shown as an appropriate fraction in each program.

## **FUND**

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

## **FUND BALANCE**

The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

## **GENERAL FUND**

The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose.

## **GENERAL OBLIGATION BONDS**

When the city pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (G.O.) bonds.

## **GRANTS**

Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specified purpose, activity or facility.

## **INTERGOVERNMENTAL REVENUE**

A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the State and Federal governments. Grants are usually made for specified purposes.

## **INTERNAL SERVICE FUND**

Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost reimbursement basis.

## **MILLAGE RATE**

Property tax levy stated in terms of dollars and cents for every thousand dollars of assessed property value.

## **NON-DEPARTMENTAL**

Program costs that do not relate to any one department, but represent costs of a general City-wide nature.

# GLOSSARY

## **OPERATING TRANSFER**

Routine and/or recurring transfers of assets between funds.

## **ORDINANCE**

A formal legislative enactment by the City Council, which implements or amends local law. Any budgetary change which affects total appropriations, levies, use of reserved appropriations, personnel authorizations, or duties and powers of appointed officials requires the adoption of an ordinance.

## **PAYMENT IN LIEU OF TAXES**

Charges to an Enterprise Fund which the City would receive in property taxes if the Enterprise were a private sector operation. Enterprise Funds are assessed a Payment in Lieu of Property Tax based on the value of the real property assets of the fund. Enterprise funds which are routinely subsidized by General Fund have been forgiven this payment.

## **PERSONAL SERVICES**

Services rendered by full-time and part-time employees to support the functions of City departments. Costs include salaries, fringes and other related benefits.

## **PROGRAM**

A distinct function of city government provided to the public or a function providing support to the direct services of other city departments.

## **REVENUE BONDS**

A bond that is payable from a specific source of revenue and to which the full faith and credit of the city is not pledged.

## **REVENUE**

Income derived from taxes, fees, and charges. In the broader sense, "revenue" refers to all government income, regardless of source, used to fund services.

## **SPECIAL ASSESSMENT**

A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement of service deemed to primarily benefit those properties.

## **TAX INCREMENTAL FINANCING DISTRICT (T.I.F.)**

A geographical area designated for public and private development. Public improvements are funded by debt which is repaid through segregating the increased property taxes resulting from private development.

## RESOLUTIONS

The authority to levy taxes and appropriate funds is vested in the City Council pursuant to State Statutes.

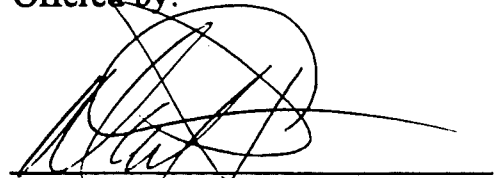
Following are the adopted resolutions to:

- Appropriate funds for General Fund, Public Library, and City-County Health Department budgets for fiscal year 1997.
- Approve Proprietary and Debt Service fund budgets for fiscal year 1997.
- Set the 1997 tax levy and tax rates for General City, Public Library, City-County Health Department, Board of Education and Vocational District operations.
- Extend to the tax roll all 1996 special assessments.
- Appropriate funds for the 1997 Capital Projects and approve the 1997 - 2001 Capital Improvement Plan.

**MOTION**

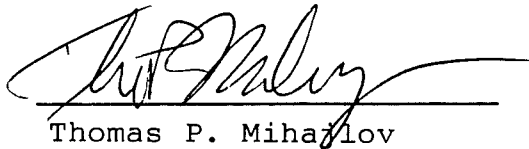
I hereby move to increase the General Fund appropriation for the Police Department by \$162,500 to provide four additional police officers. This will be funded by a tax levy increase.

Offered by:

A handwritten signature in black ink, appearing to be 'Mark D. Lewis', written over a horizontal line.

Mark D. Lewis

Seconded by:

A handwritten signature in black ink, appearing to be 'Thomas P. Mihajlov', written over a horizontal line.

Thomas P. Mihajlov

Passed:

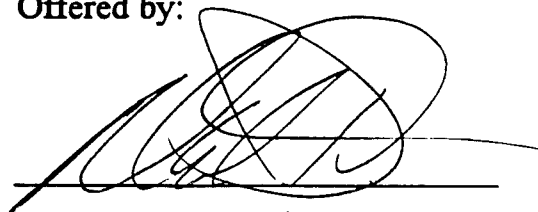
November 21, 1996

96-638

**MOTION**

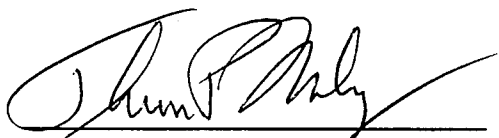
I hereby move to increase the 1997 City Council Travel and Training budget to \$17,000 to match the 1996 funding level, said funds of \$8,700 to come from the General Fund Contingency account.

Offered by:

A handwritten signature in black ink, appearing to be 'Mark D. Lewis', written over a horizontal line.

Mark D. Lewis

Seconded by:

A handwritten signature in black ink, appearing to be 'Thomas P. Mihajlov', written over a horizontal line.

Thomas P. Mihajlov  
Passed:

November 21, 1996

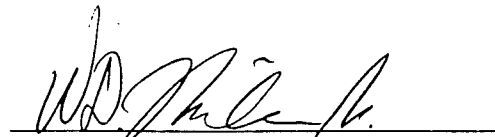
**MOTION**

I hereby move to amend the motion to read 'transfer the remainder of the funding for the removal of the Mt. Washington steps to the Bituminous Resurfacing Program after the steps have been removed!.'

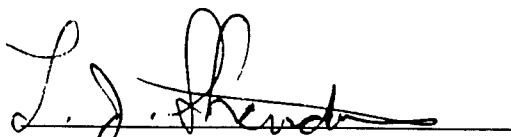
Passed,

November 21, 1996

Offered by:

  
William D. Nielsen, Jr

Seconded by:

  
Terrance J. Sheridan

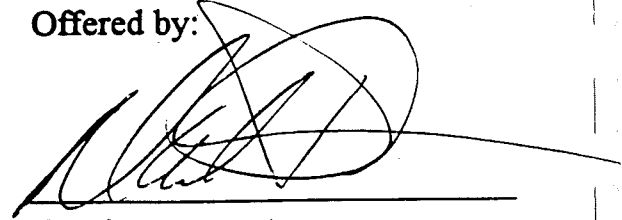


96-640

**MOTION**

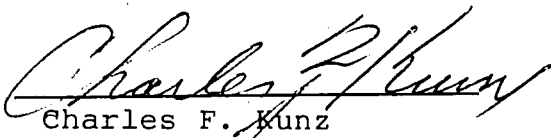
I hereby move to transfer the remainder of the funding for the removal of the Mt. Washington steps to the Bituminous Resurfacing Program after the steps have been removed.

**Offered by:**

A handwritten signature in black ink, appearing to be 'Mark D. Lewis', written over a horizontal line.

Mark D. Lewis

**Seconded by:**

A handwritten signature in black ink, appearing to be 'Charles F. Kunz', written over a horizontal line.

Charles F. Kunz

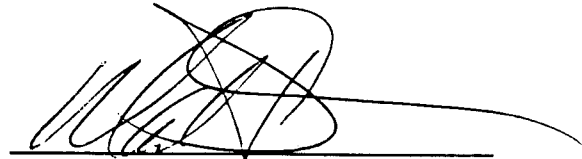
**Passed:**

November 21, 1996

**MOTION**

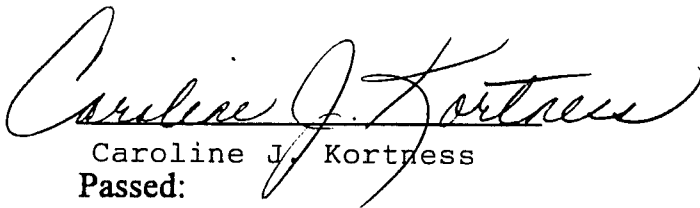
I hereby move to increase the General Fund appropriation for the Fire Department by \$18,800 to add one full-time paramedic response unit. The funding for this appropriation will be provided by an estimated increase in ambulance fee revenue.

Offered by:



Mark D. Lewis

Seconded by:



Caroline J. Kortness

Passed:

November 21, 1996

**MOTION**

I hereby move to increase the appropriation for the Public Transit Fund \$118,000 to provide extended service hours. Said appropriation to be funded approximately by the following revenue allocations:

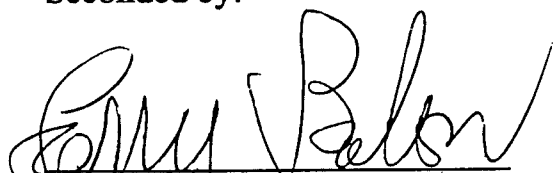
Passengers (5%)	\$5,900
State (42%)	49,600
Federal (10%)	11,800
* Local (43%)	<u>50,700</u>
	<u>\$118,000</u>

\*Public Transit Working Capital

Offered by:

  
Beverly Boettcher

Seconded by:

  
Larry Balow  
Passed:

November 21, 1996

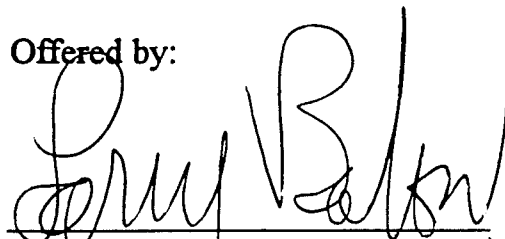
96-643

**MOTION**

I hereby move to increase the appropriation for the Public Transit Fund \$64,000 to provide enhanced service to the university area. Said appropriation to be funded approximately by the following revenue allocations:

State	\$27,000
Federal	7,500
Other Revenue	<u>29,500</u>
	<u>\$64,000</u>

Offered by:



---

Larry Balow

Seconded by:



---

Glen R. Tamke


Passed:

November 21, 1996

**MOTION**

I hereby move to reduce by \$48,000 the 1997 appropriation in the Economic Development Fund allocated for the repairs and maintenance of city business properties.

Offered by:

  
Terrance J. Sheridan

Seconded by:

  
Thomas P. Mihajlov

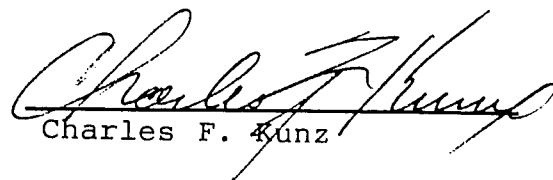
Passed:

November 21, 1996

**MOTION**

I hereby move to reduce by \$1,200 the 1997 appropriation for the Eau Claire Area Convention and Visitors Bureau to reflect the actual increase in room tax revenues.

Offered by:

  
Charles F. Kunz

Seconded by:

  
Beverly Boettcher

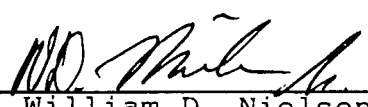
Passed:

November 21, 1996

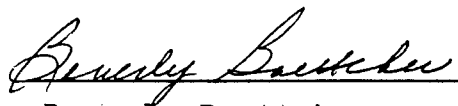
**MOTION**

**I hereby move to increase the 1997 assessment and appropriation for the Water Street Business Improvement District by \$500.**

**Offered by:**

  
\_\_\_\_\_  
William D. Nielsen, Jr.

**Seconded by:**

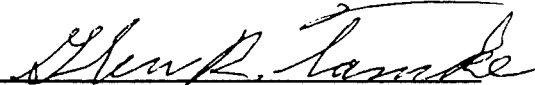
  
\_\_\_\_\_  
Beverly Boettcher  
**Passed:**

**November 21, 1996**

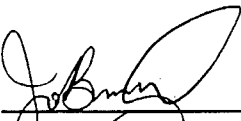
**MOTION**

I hereby move to approve the changes in estimated revenues and appropriations for motions approved on November 21, 1996 and authorize the city staff to incorporate the changes in the 1997 Program of Services and the 1997-2001 Capital Improvement Plan.

Offered by:

  
Glen R. Tamke

Seconded by:

  
Joe Bee Xiong  
Passed:

November 21, 1996



RESOLUTION

A RESOLUTION APPROVING THE PROPOSED GENERAL FUND BUDGET OF THE CITY OF EAU CLAIRE FOR FISCAL YEAR 1997.

WHEREAS a public hearing was held on November 11, 1996 by the City Council of the City of Eau Claire on the proposed budget for the City of Eau Claire General Fund for the fiscal year ending December 31, 1997

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That there is hereby appropriated for the fiscal year ending December 31, 1997 to the General Fund, the sum of \$33,687,400 for the following purposes:

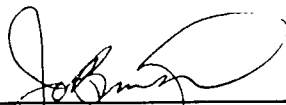
City Council	\$111,500
Administrative Services	315,500
City Attorney	312,500
Finance	2,023,000
Human Resources	552,200
Community Development	849,500
Public Works	6,322,100
Parks & Recreation	3,166,200
Police	8,009,200
Fire	5,922,900
Non-Departmental	<u>6,102,800</u>
	<u>\$33,687,400</u>

BE IT FURTHER RESOLVED that the proposed budget of the City General Fund, a copy of which is on file in the office of the City Clerk and open to inspection during regular business hours, is hereby approved.

Adopted,

November 21, 1996

\*\*\*\*\*  
Motion to adopt the resolution

  
\_\_\_\_\_  
Joe Bee Xiong

Seconded by:

  
\_\_\_\_\_  
Caroline J. Kortness

\*\*\*\*\*

RESOLUTION

A RESOLUTION APPROVING THE PROPOSED BUDGET FOR THE L. E. PHILLIPS MEMORIAL PUBLIC LIBRARY FOR FISCAL YEAR 1997.

WHEREAS a public hearing was held on November 11, 1996 by the City Council of the City of Eau Claire on the proposed budget of the L. E. Phillips Memorial Public Library for the fiscal year ending December 31, 1997

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That there is hereby appropriated for the fiscal year ending December 31, 1997 to the L. E. Phillips Memorial Public Library fund the sum of \$2,245,000, and

BE IT FURTHER RESOLVED that the proposed budget of the L. E. Phillips Memorial Public Library, a copy of which is on file in the office of the City Clerk and open to inspection during regular business hours, is hereby approved.

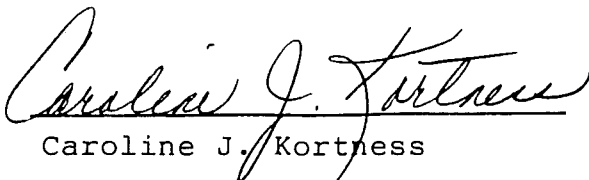
Adopted,

November 21, 1996

\*\*\*\*\*  
Motion to adopt the resolution

  
\_\_\_\_\_  
Joe Bee Xiong

Seconded by:

  
\_\_\_\_\_  
Caroline J. Kortness

\*\*\*\*\*

**RESOLUTION**

**A RESOLUTION APPROVING THE PROPOSED BUDGET FOR THE CITY-COUNTY HEALTH DEPARTMENT FOR FISCAL YEAR 1997.**

**WHEREAS** a public hearing was held on November 11, 1996 by the City Council of the City of Eau Claire on the proposed budget of the City-County Health Department for the fiscal year ending December 31, 1997

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Eau Claire: That there is hereby appropriated for the fiscal year ending December 31, 1997 to the City-County Health Department fund the sum of \$2,565,400, and

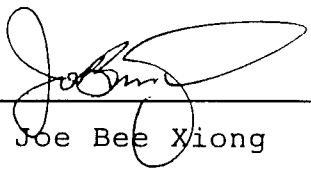
**BE IT FURTHER RESOLVED** that the proposed budget of the City-County Health Department, a copy of which is on file in the office of the City Clerk and open to inspection during regular business hours, is hereby approved.

Adopted,

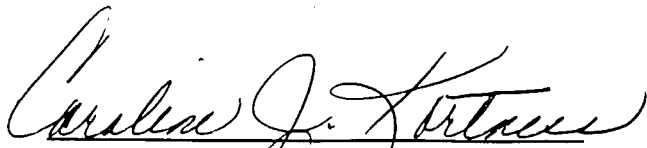
November 21, 1996

\*\*\*\*\*

Motion to adopt the resolution

  
\_\_\_\_\_  
Joe Bee Xiong

Seconded by:

  
\_\_\_\_\_  
Caroline J. Kortness

\*\*\*\*\*

**RESOLUTION**

**A RESOLUTION APPROVING THE PROPOSED BUDGETS FOR VARIOUS AGENCIES AND UTILITIES OF THE CITY OF EAU CLAIRE FOR FISCAL YEAR 1997.**

**BE IT RESOLVED** by the City Council of the City of Eau Claire: That the City Council hereby approves the following budgets for 1997, the same being on file in the office of the City Clerk and open to inspection during regular business hours:

Cemetery Maintenance	\$ 343,800
Hazardous Materials Response	136,600
Economic Development	441,200
Community Enhancement	782,500
Debt Service - General Fund	2,169,100
Debt Service - TIF #2	135,900
Debt Service - TIF #3	949,900
Redevelopment Authority	200,100
Water Utility	4,785,600
Sewer Utility	3,522,100
Parking Utility	212,700
Public Transit	1,832,800
Hobbs Ice Center	342,400
Outdoor Pool	352,200
Risk Management	1,387,700
Central Equipment	1,450,100
Landfill Remediation	320,000

Adopted,


November 21, 1996

\*\*\*\*\*

Motion to adopt the resolution

  
 \_\_\_\_\_  
 William D. Nielsen, Jr

Seconded by:

  
 \_\_\_\_\_  
 Glen R. Tamke

\*\*\*\*\*

RESOLUTION

**A RESOLUTION ESTABLISHING THE 1996 TAX LEVIES AND SETTING THE TAX ROLL FOR ALL GOVERNMENTAL UNITS WITHIN THE CITY OF EAU CLAIRE.**

WHEREAS, the City Council of the City of Eau Claire, Wisconsin, has, pursuant to law, determined the amount of tax which is levied against all of the real and personal property included in the 1996 tax rolls (1997 budget) for general city operations; and

WHEREAS, various governmental bodies for whom the City of Eau Claire either levies or collects taxes upon the taxable real and personal property in the City of Eau Claire for the purposes of such governmental bodies have duly determined the amounts to be levied or collected by taxation of such real and personal property in the City of Eau Claire:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That the following amounts are hereby levied on the 1996 tax rolls, and the City Clerk is hereby directed to spread the amount thereof upon the tax rolls for collection, as follows, for the purposes to-wit:

<u>Eau Claire &amp; Chippewa Counties</u>	<u>Apportioned Levy</u>	<u>Levy for TIF Districts</u>	<u>Total Levy</u>
General City	\$10,118,500	\$361,429	\$10,479,929
Public Library	1,585,200	56,623	1,641,823
City-County Health	1,078,000	38,506	1,116,506

Upon the taxable real and personal property in that part of the City of Eau Claire located in Eau Claire County:

Eau Claire County

Eau Claire County	\$8,098,860	\$301,664	\$8,400,524
State Forestry	376,006	---	376,006
Eau Claire Schools	20,887,921	778,384	21,666,305
C. V. Technical College	3,193,936	119,022	3,312,958

Upon the taxable real and personal property in that part of the City of Eau Claire located in Chippewa County:

Chippewa County

Chippewa County	\$303,049	---	\$303,049
State Forestry	15,681	---	15,681
Chippewa Falls Schools	35,704	---	35,704
Eau Claire Schools	860,738	---	860,738
C.V. Technical College	138,162	---	138,162

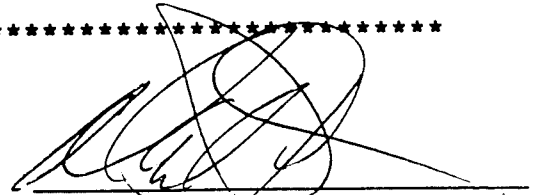
BE IT FURTHER RESOLVED that the Finance Director is authorized to adjust the schedule of levies as required for subsequent information received from other taxing entities and for resolutions passed by Council which supersede this schedule.

Adopted,

November 21, 1996

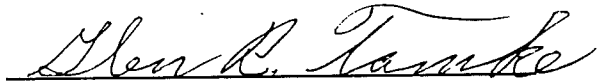
\*\*\*\*\*

Motion to adopt the resolution



Mark D. Lewis

Seconded by:



Glen R. Tamke

\*\*\*\*\*

RESOLUTION

A RESOLUTION LEVYING TAX RATES FOR ALL TAXABLE REAL AND PERSONAL PROPERTY ON THE 1996 TAX ROLL OF THE CITY OF EAU CLAIRE LOCATED IN EAU CLAIRE AND CHIPPEWA COUNTIES.

WHEREAS, the City Council of the City of Eau Claire, Wisconsin, has, pursuant to law, levied taxes upon the taxable real and personal property in the City of Eau Claire for general city operations; and

WHEREAS; the City Council has levied taxes for the duly determined purposes of various governmental bodies;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That the following rates of tax are hereby levied, established and fixed upon each \$1,000 of assessed valuation on all the taxable real and personal property in the 1996 tax roll of the City of Eau Claire situated in the County of Eau Claire:

<u>Eau Claire County</u>	<u>Tax Rate/\$1,000</u>
General City	\$5.875666
Public Library	0.920503
City-County Health	0.625979
Eau Claire County	4.913532
State Forestry	0.219929
Eau Claire Schools	12.672792
C.V. Technical College	1.937775

BE IT FURTHER RESOLVED by the City Council of the City of Eau Claire: That the following rates of tax are hereby levied, established and fixed upon each \$1,000 of assessed valuation on all the taxable real and personal property in the 1996 tax roll of the City of Eau Claire situated in the County of Chippewa:

<u>Chippewa County</u>	<u>Tax Rate/\$1,000</u>
General City	5.875666
Public Library	0.920503
City-County Health	0.625979
Chippewa County	4.098326
State Forestry	0.212061
Chippewa Falls Schools	10.188064
Eau Claire Schools	12.219432
C.V. Technical College	1.868450

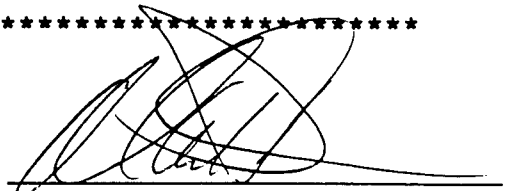
BE IT FURTHER RESOLVED that the Finance Director is authorized to adjust these schedules of tax rates as required for subsequent information received from other taxing entities and for resolutions passed by Council which supersede this schedule.

Adopted,

November 21, 1996

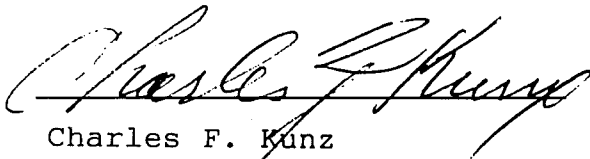
\*\*\*\*\*

Motion to adopt the resolution



Mark D. Lewis

Seconded by:



Charles F. Kunz

\*\*\*\*\*



RESOLUTION

**A RESOLUTION LEVYING 1996 SPECIAL ASSESSMENT CHARGES AND EXTENDING ANNUAL INSTALLMENTS OF SPECIAL ASSESSMENTS.**

WHEREAS, the City of Eau Claire has oiled certain streets and alleys upon petition from the owners of the peoperty fronting upon said streets and alleys, and has caused various services to be performed for the owners of certain lots and parcels of land and a proper description of which lots and parcels of land have been rendered these services appears on the records in the office of the City Clerk, together with the amount chargeable to each such lot or parcel of land for such service so rendered by said City, and the expense of the said service having been paid for by the City;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That the City Clerk be and is hereby directed to extend upon the tax roll of said city for the year 1996 and all annual installments of special assessments, which by the terms of the various ordinances and resolutions under which the same are levied are chargeable and collectible in the tax roll for the year 1996, as appears from the records in the office of the City Clerk; and

BE IT FURTHER RESOLVED that an oiling tax be and the same is hereby levied on all lots, parts of lots and parcels of land for the benefit derived from oiling of streets and alleys during the year 1996, in proportion to the frontage on each lot, part of lot or parcel of land benefitted thereby and that such tax be collected in the same manner as other taxes are collected; and

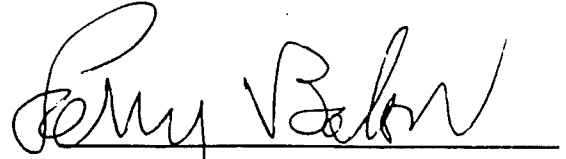
BE IT FURTHER RESOLVED that a special assessment be and the same is hereby levied upon each lot and parcel of land for the amount chargeable thereto for services rendered to such lots and parcels of land by the City of Eau Claire, and the City Clerk of said city is hereby authorized and directed to extend said amount of such expense to each lot or parcel of land to which the same is chargeable, which tax shall be collected in the same manner as other taxes are collected.

Adopted,

November 21, 1996

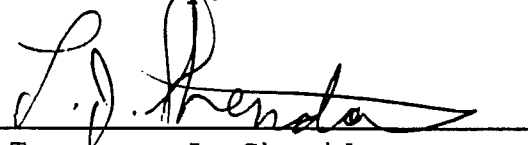
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Motion to adopt the resolution



Larry Balow

Seconded by:



Terrance J. Sheridan

\*\*\*\*\*

RESOLUTION

**A RESOLUTION APPROVING THE 1997-2001 CAPITAL IMPROVEMENT PLAN FOR THE CITY OF EAU CLAIRE.**

**WHEREAS** the Plan Commission recommended approval of the 1997-2001 Capital Improvement Plan (CIP) finding that the CIP supports the Comprehensive Plan, and

**WHEREAS** the Waterways and Parks Commission has approved the CIP as presented to the City Council, with recommendations regarding specific projects subject to available appropriations;

**BE IT RESOLVED** by the City Council of Eau Claire: That the 1997-2001 Capital Improvement Plan is hereby approved to be used as a guideline in preparing future city capital projects, and

**BE IT FURTHER RESOLVED** that the available funding identified in the 1997-2001 Capital Improvement Plan be designated for the projects outlined in the plan; and

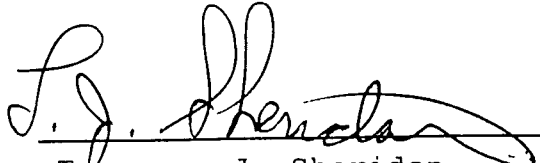
**BE IT FURTHER RESOLVED** that the 1997 capital projects in the amount of \$19,301,300 are hereby specifically approved and funding appropriated for implementation as submitted in the 1997 budget with projects for years 1998-2001 to be returned to the City Council for annual review and updating.

Adopted,

November 21, 1996

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Motion to adopt the resolution

  
Terrance J. Sheridan

Seconded by:

  
Thomas P. Mihajlov

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**RESOLUTION****A RESOLUTION AUTHORIZING AN OFFICER TO DECLARE OFFICIAL INTENT FOR FEDERAL INCOME TAX PURPOSES.**

WHEREAS, the Internal Revenue Service has proposed regulations that, for the purpose of determining whether interest on certain obligations of a state or local government is excluded from gross income for federal income tax purposes, permit proceeds of the obligations to be allocated to reimburse an expenditure that was paid prior to the date of issue of the obligations only if the state or local government, prior to the date of expenditure, declared its official intent to reimburse the expenditure with proceeds of a borrowing, and

WHEREAS, it is desirable for the City of Eau Claire, Wisconsin (the "Municipality") to be able to use the proceeds of its obligations to reimburse expenditures that are paid prior to the date of issue of the obligations,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Eau Claire:

**Section 1. Authorization to Declare Official Intent.**

The chief financial officer of the Municipality, namely, the Finance Director and any employee of the Finance Director so designated by the Finance Director, are each hereby authorized, for the purpose of Treasury Regulations Section 1.103-18, as amended from time to time (the "Reimbursement Bond Regulations"), to declare on behalf of the Municipality that the Municipality intends to reimburse expenditures with proceeds of borrowings (a "declaration of official intent"), as specified in the Municipality's Capital Improvement Plan (CIP) for the years 1997-2001 and for any additional 1997 appropriations approved by Council subsequent to the adoption of the CIP.

**Section 2. Public Availability.**

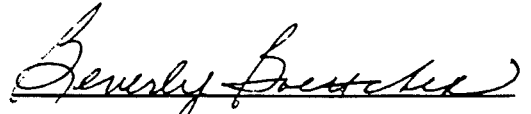
The Finance Director is hereby directed to maintain each declaration of official intent and to make each declaration of official intent available for public inspection in compliance with applicable state law governing the public availability of records of official acts of the Municipality.

Adopted,

November 21, 1996

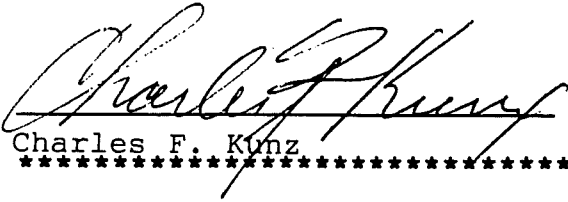
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Motion to adopt the resolution



Beverly Boettcher

Seconded by:



Charles F. Kunz

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**RESOLUTION**

**A RESOLUTION APPROVING A CONTRACT FOR THE SENIOR CENTRAL OPERATIONS.**

**WHEREAS**, the 1997 Operating Budgets for the City of Eau Claire and for Eau Claire County include an appropriation for the operation of Senior Central, and

**WHEREAS**, the City and County wish to enter into an agreement to continue to provide funding for the Senior Central facility and for the Senior Central Coordinator's position,

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Eau Claire: That the City of Eau Claire does hereby approve and authorize entering into an agreement with Eau Claire County, the form of which is as contained in the document attached hereto and made a part hereof by reference, and

**BE IT FURTHER RESOLVED** that the City Manager and City Clerk are authorized to execute such agreement on behalf of the City of Eau Claire.

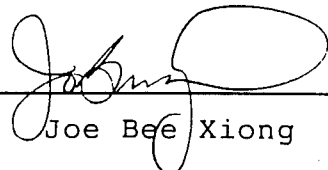
Adopted,


November 12, 1996.

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Motion to adopt the resolution.

Seconded by:

  
\_\_\_\_\_  
Joe Bee Xiong

  
\_\_\_\_\_  
Caroline J. Kortness

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## SENIOR CENTRAL FACILITY

Eau Claire County, 'County', a quasi-municipal corporation, City of Eau Claire, 'City', a municipal corporation and L.E. Phillips Senior Central, Inc., 'Senior Central', a non-profit corporation agree as follows:

1. **PURPOSE.** The purpose of this Agreement is to provide for funding for the Senior Central facility and the Senior Central Coordinator's position.
2. **AUTHORITY.** This Agreement is authorized pursuant to Sections 59.07(11), 59.07(93), 62.04 and 66.30, Wis. Stats.
3. **TERM.** The term of this Agreement shall be from January 1, 1997 through December 31, 1999.
4. **BOARD OF DIRECTORS.** There shall be a fifteen (15) person Board of Directors established for oversight of the Senior Central facility, consisting of three (3) members appointed by the County, three (3) members appointed by the City, three (3) members appointed by Senior Central and six (6) at-large County resident members appointed by the nine members enumerated above.
5. **CITY RESPONSIBILITIES.** The City, in exchange for the promises of County and Senior Central agrees to provide \$40,000.00 for the Senior Central facility for calendar year 1997. The amount of the payment for calendar years 1998 and 1999 shall be increased by an amount equal to the County's increase from the established base of \$40,000.00 as stipulated in Paragraph 6. The City's matching share shall be subject to City Council appropriation.
6. **COUNTY RESPONSIBILITIES.** The County, in exchange for the promises of the City and Senior Central agrees to provide \$40,000.00 for calendar year 1997. The amount of payment for calendar years 1998 and 1999 shall be increased from the base allocation of \$40,000.00 by the percentage increase according to the Consumer Price Index, Small Metro Area (North Central States) as published by the United States Department of Labor as of July of each year, with a cap of four percent (4%) per year.
  - A. The County will allow the Senior Central to use Dain lines, fleet vehicles, central store and maintenance purchases, mail and courier service and to reimburse the County at the County's cost.

7. SENIOR CENTRAL RESPONSIBILITIES. Senior Central, in exchange for the promises of the City and County agrees to:

- A. Develop a two (2) year financial plan through its Board of Directors which will be updated annually, copies of which will be provided to the City and County.
- B. Continue the Senior Central facility as a nutrition site for calendar years 1997, 1998 and 1999 at no-charge to the County with the site also being used as a pickup site for Home Delivered Meals for routes located near Senior Central.
- C. Agrees to operate the Senior Central facility as a center for use of senior citizens for the period of this Agreement.
- D. Senior Central agrees to prepare and maintain records adequately showing the expenditure of funds provided under this Agreement. Senior Central agrees to submit to an audit or other financial review of its financial records by the City or County, at the expense of the City or County, during the term of the Agreement, to determine compliance with the terms and conditions of this Agreement.

8. This contract may be renewed upon the mutual agreement of the parties hereto, in writing and executed with the same formalities as this Agreement.

9. NOTICES. Notices required or deemed advisable under the terms and conditions of this Agreement shall be addressed, in writing and delivered, personally or via certified or registered mail, upon the following representatives of the parties hereto:

EAU CLAIRE COUNTY: Ronald T. Wampler  
Administrative Coordinator  
Courthouse, 721 Oxford Avenue  
Eau Claire, WI 54703

CITY OF EAU CLAIRE: Don T. Notrell  
City Manager  
City Hall, 203 S. Farwell Street  
Eau Claire, WI 54701



**L.E. PHILLIPS SENIOR  
CENTRAL, INC.:**

**Lee Mathison  
President  
8 South Farwell Street  
Eau Claire, WI 54701**

All parties hereto having read and understood the entirety of this Agreement consisting of three (3) typewritten pages hereby affix their duly authorized signatures.

**EAU CLAIRE COUNTY BY:**

\_\_\_\_\_  
**Ronald T. Wampler  
County Administrative Coordinator**

\_\_\_\_\_  
**(Date)**

**CITY OF EAU CLAIRE BY:**

\_\_\_\_\_  
**Don T. Norrell  
City Manager**

\_\_\_\_\_  
**(Date)**

\_\_\_\_\_  
**Donna A. AUSTAD  
City Clerk**

\_\_\_\_\_  
**(Date)**

**L. E. PHILLIPS SENIOR CENTRAL, INC. BY:**

\_\_\_\_\_  
**Lee Mathison  
President**

\_\_\_\_\_  
**(Date)**

**RESOLUTION**

**RESOLUTION AUTHORIZING THE PREPARATION OF A PROJECT PLAN FOR TAX INCREMENTAL FINANCING DISTRICT #7 (SOO LINE DEVELOPMENT AREA).**

**WHEREAS,** the property within the proposed boundaries of TID #7 may be described as blighted and in need of rehabilitation; and

**WHEREAS,** it is expected that the improvements tentatively proposed for TID #7 are likely to enhance the value of the property in the TID, eliminate blight and serve to rehabilitate the area;

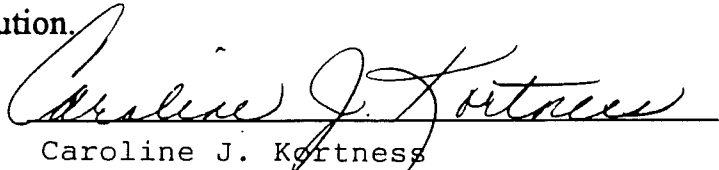
**NOW, THEREFORE, BE IT RESOLVED,** by the City Council that the City Manager is hereby directed to prepare a Project Plan and is authorized to take all actions necessary to facilitate the approval of TID #7.

Adopted,


November 21, 1996

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Motion to adopt the resolution.

  
Caroline J. Kortness

Seconded by:

  
Larry L. Reit

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