

**EAU CLAIRE  
LANDMARKS COMMISSION**

**Meeting of August 3, 2015**

**Members Present:** Katrinka Bourne, Dave Strobel, Ken Ziehr, Jane Seymour Kunick, Carrie Ronnander

**Members Absent:** Brady Foust, John Mann

**Minutes:** The minutes of the July 6, 2015, meeting were approved with the change noting Carrie Ronnander as absent from the meeting.

The meeting was chaired by Katrinka Bourne and called to order at 4:30 p.m.

**1. Consideration of Applications for Certificate of Appropriateness, including:**

- A. 514 West Madison Street.** The Waldemar Ager Association has submitted an application for a Certificate of Appropriateness to install a sign at 514 West Madison Street. The sign would be 20" x 30" in size and mounted on an existing lamp post. The sign would provide identification for the Ager Museum and Center for Nordic Culture.

**ACTION TAKEN:** Dave Strobel moved to approve the application. Carrie Ronnander seconded the motion. The motion carried with Ken Ziehr abstaining.

- B. 1421 State Street.** Judy Olson, the owner of 1421 State Street has submitted an application for a Certificate of Appropriateness to make modifications to two basement windows located on the south side of the house. The width of the windows would remain the same, but the bottom sill would be lowered and window wells would be installed. A hinged covering would also be installed.

Judy Olson was present at the meeting along with her contractor from Boardwalk Construction. The Commission asked if the proposed modifications would be in compliance with the egress requirements and whether any fencing or railing would be needed. Ms. Olson and her contractor indicated that they had previously had conversations with the Building Inspection Division about the project.

**ACTION TAKEN:** Ken Ziehr moved to approve the application as submitted with any major modifications to the project requiring further review by the Commission. Dave Strobel seconded the motion. All votes were in favor. Motion carried.

- 2. Update on CLG Grant Project.** The Commission discussed the CLG Grant Project. Pat Ivory informed the Commission that the grant agreement with the consultant, Legacy Architecture had been finalized. Pat has been in contact with the consultant and they anticipate starting the project in September and plan a field visit to Eau Claire in late October. A public meeting on the project is planned for November 2<sup>nd</sup>.

- 3. Discussion and Update on 1004 Menomonie Street.** The Commission discussed the status of 1004 Menomonie Street. Similar to last month, Pat Ivory indicated that he had sent an email to James

Rolbiecki to obtain an update on the progress relating to preserving the building. Pat indicated that Mr. Rolbiecki had responded that he did not have any updates.

The Commission expressed concern that Mr. Rolbiecki had not attended recent meetings of the Commission or provided any updates about selling the property, re-using the property, or responses to the Commission's comments regarding a possible addition.

Sharon Hildebrand was present at the meeting to discuss the building. She also expressed concern about the property, noting that the owners had not listed the property for sale and haven't responded to the Commission's suggestions concerning a possible addition. She stated that the Commission should document their contacts with Mr. Rolbiecki.

The involvement of the Historic Preservation Foundation was also discussed. Sharon and Pat indicated that they would contact the Foundation to obtain an update.

The Commission discussed sending a letter to Mr. Rolbiecki stating that they would like to assist him in marketing the building for lease or for sale. They indicated that they would be willing to coordinate arranging having three competitive market analyses completed for the property. They would also like to meet with him to discuss the status of building and updates since their previous meeting.

**ACTION TAKEN:** Jane Seymour Kunick moved that the Commission send a letter to Mr. Rolbiecki indicating the Commission's interest in arranging to have a competitive market analysis completed for the building and their interest in arranging a meeting with the Commission's subcommittee to discuss the status of preserving the building. Ken Ziehr seconded the motion. All votes were in favor. Motion carried.

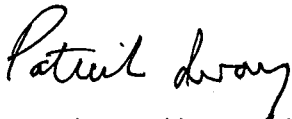
**4. Update on Landmark Activities and Properties, including:**

**A. Report from Historic Preservation Foundation.** No report

**B. Next Meeting.** The next meeting of the Commission will be on Monday, September 14<sup>th</sup>.

There being no further business to come before the Commission, the meeting was adjourned at 5:45 p.m.

Submitted by,



Minutes submitted by Patrick Ivory