



Major Accomplishments

2015

City Manager's Office

- Met with community leaders and the developer and coordinated Council discussions and review of *The Confluence* project plans
- Coordinated and negotiated a development agreement for the Community Arts Facility, the performing arts portion of the Confluence Project
- Worked with Human Resources Department and Wage and Compensation Study Consultant on compensation study
- Worked with City Council to clarify roles and responsibilities of operations and policy/governance issues
- Continued online Citizen Engagement program, *E2C2* and published electronic community newsletter, *Eau Claire Current*, and employee newsletter, *River City Currents*
- Managed City Hall and City Manager Facebook pages and Twitter accounts, and provided administrative support and training for Social Media Platforms throughout the City organization
- Continued work with the City Council to develop and implement the 2015-18 Strategic Plan
- Facilitated a plan to adjust the site plan for a proposed parking structure by moving the footprint of the structure closer to RCU and JAMF to allow for additional space for redevelopment on North Barstow Street
- Updated the City Council Handbook & Guide
- Coordinated school age visits/tours of City Hall and requests for visits to youth group meetings
- Provided administrative assistance to the Fiscal Policy Advisory Committee (FISPAC)
- Provided administrative assistance to the Joint Commission on Shared Services Initiatives (JCSSI)
- Administered to the Advisory Committee on Appointments meetings and coordinated the Volunteer Appreciation Event
- Organized the annual United Way employee campaign effort
- Assisted with the annual Juneteenth Celebration
- Worked with staff and council to revise the new alternate side snow event parking regulations.
- Worked with Human Resources on the Library Director recruitment process

City Clerk

- Coordinated compilation of City Council packets for twice monthly meetings
- Prepared and electronically posted City Council meeting agendas, minutes and packets
- Served on Municipal Board of Canvass (initial and recount)
- Served on Municipal Board of Review
- Provided administrative assistance to Administrative Review Board
- Responded to Open Record Requests from citizens

Elections

- Trained election workers
- Conducted April Spring Election – 17% turnout (Supreme Court, Court of Appeals, City Council District, School Board, State Referendum on selection of Supreme Court Chief Justice)
- Processed more than 1,100 absentee ballot requests
- Conducted Recount for Aldermanic District #4
- Prepared for implementation of Voter Photo ID
- Established new voting site on north side of City (moved from National Guard Armory to Fire Station #8)

Information Services

- 143 Users Trained
- Active Directory reorganization
- Add Lucy Application Server
- Added Building Management application and SQL servers
- Addition of Mt Tom as a data center
- Addition of Part Smart application server
- Aristotle Insight upgrade
- ASA Upgrade and redundancy in Chippewa Data Center
- Automated Work Order Creation (email)
- Backup/Replica SAN migration to Mt Tom
- Build of VMWare VDI four host solution
- Build of VMWare VSAN environment
- Cabling: McDonough Park
- Camera Installs: Hobbs, 1st/Lake intersection, Lismore Ramp, Mt. Tom, Owen Park
- Creation of Hyper-V virtual system
- Developed prototype for the new mobile box for public safety and started installation
- Door Management/Security System Deployment (In Progress)
- ECPD Data Volume reorganization to dual volumes
- IMS/21 Document Imaging – Library
- IMS/21 Software Upgrade
- Install of 2 additional Data Center Hosts
- Installation of Dell Virtual Storage Manager
- JAMF Implementation (Apple Device Management)
- Migrate GIS data to SQL2
- Migration of ESRI to new application server
- Milestone camera software: Upgraded all servers, installed new mobile server
- Milestone Recording system application server builds
- Moved the BGP gateway from WINS to Oakwood
- Munis Single Sign-on Deployment
- MUNIS Single Sign-on Deployment
- NetMotion encrypted public safety middleware wireless network
- Network Addition: Alpine/T intersection added to the fiber loop
- New iPad Deployment for City Council
- New User Training Redesign
- Door Management/Security System Deployment (In Progress)
- New User Training Upgraded
- RazorSafe Upgrade
- Reconfiguration of 29 Data Center VMFS volumes
- Redundant 10GB links to Chippewa
- Squad Laptop Configuration Update
- VoIP ATA Upgrade4.9 Backhaul Additions: Fleet Feet Camera, Multi-Point on Mt. Tom
- VoIP Phone Upgrade citywide
- Redundant NetMotion Server builds
- Replication of the L3 data store
- Share Point Upgrade
- Social Media Account Security Improvements
- Squad Laptop Configuration Update
- Switch additions: Fire Stations 5, 6, 8, and 9 received redundancy at their locations (8 devices total), Mt. Tom was added as a third data center site. Replaced switches at Chippewa Falls and City Hall data centers

- TraCS 10 Upgrade
- Unitrends Appliances – Backup and Replication Installation and Configuration
- Upgrade of all Data Center Hosts to VMWare v.5.5
- Upgrade of Domain Controllers to Windows 2012r2 servers
- Upgrade of Virtual Data Center switch stacks (EC & Chippewa)
- Upgraded network infrastructure for downtown traffic light loop from layer 2 to layer 3 to improve redundancy.
- Veeam Backup and Replication Upgrade
- VoIP ATA Upgrade
- VoIP Phone Upgrade citywide
- WiFi Additions: Owen Park, Hastings/Melby, CMF break room, Customer Service, City Hall break room, Owen Rust
- WiMax Testing Procedures/plans
- WiMAX: Public Works – 3 installed and 1 vehicle upgraded, Police Department - 16 vehicles upgraded, Elections – 18 sites

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Labor and Employment

- Served as lead negotiator for the City during collective bargaining with Police, Fire, and Transit that resulted in voluntary and mutually beneficial contracts through the end of 2017, as well as with Local 284 reaching a one-year contract on the issue of wages as allowed by state law.

Prosecution of Ordinance Violations

- Prosecuted OWI, traffic, disorderly conduct, retail theft, underage alcohol, housing code and other City code violations
- Conducted 628 pre-trials and 9 scheduled for trial based on 4,959 citations issued
- Appeared in court on 273 juvenile and truancy citations
- Assisted the Library in obtaining iPads and other property not properly returned by customers
- Worked with Public Works to enforce encroachment violations by city property owners
- Counseled and represented the City in enforcement actions related to Code violations

Nuisance Property Remediation

- Drafted and obtained inspection warrants allowing entry by Health and Fire Departments into public nuisance properties in order to remove waste and excessive accumulation of items on the properties, assess other possible City code violations, and seek to remedy the public nuisance

Training/Professional Development

- Presented training to police officers and provided insight into recent case law updates
- Trained and gave legal advice for supervisors, public officials and employees
- Spoke as session presenter and attended League of Municipalities Attorneys Institute
- Gave presentation at Wisconsin OWI Prosecutors Seminar
- Co-chaired Leadership Eau Claire Government and Law Day and presented along with Community Development staff at Youth Leadership Eau Claire
- Served as State Chair to the International Municipal Lawyers Association (IMLA)
- Honored with Leaders in the Law and Up and Coming Lawyers professional recognitions

Ordinances/Resolutions

- Drafted or provided legal advice and assistance on the following ordinance revisions: Keeping of Honeybees; Bow Hunting in City; repealing Title 4-Cable TV; Prevailing Wage updates; Food Truck Vendor policies; Snow event-Alternate side parking changes; Street and metered parking updates; Second Hand Jewelry & Dealers; Room Tax amendment; Sign Code updates; Fire Prevention Code to reflect current standards; Meeting-Attendance from remote locations for Council and Boards and Commissions; Special Events policies and alcohol service in parks; City Pay Plan, Employee Retirement System, Benefits and Leaves Plan revisions; implementation of collective bargaining agreements reached through Pay Plan and benefit amendments; among other resolutions and ordinances researched or considered by the City

Litigation and Claims

- Obtained dismissal of civil action filed against City and Council on alleged open meetings violations related to the Confluence Project
- Defended City successfully at appellate level against an excessive tax claim by Sears Holding Co.
- Represented City in ongoing tax litigation filed by Macy's
- Drafted and argued a motion to dismiss granted by the Circuit Court against a Voters with Facts, among other plaintiffs, lawsuit challenging TID 8 3rd Amendment and TID 10, and drafted appellate briefs supporting this result in a pending Court of Appeals case
- Provided legal assistance on the Landmarks designation, blighted properties and demolition of City properties
- Pursued public safety objective of maintaining lawful OWI 1st conviction against post-conviction challenge in a case now accepted for review by the Wisconsin Supreme Court and will represent the City in this case before the Court later this year in a case of statewide importance

Development and Public Works

- Negotiated, drafted or provided other legal counsel, assistance, and representation regarding the following projects: Haymarket Landing Confluence Project; Community Arts Facility Confluence Project; Oxbow Hotel revitalization; North Barstow Parking Ramp and related development proposals; Cannery District and RDA projects; YMCA Menomonie Street land development; Sky Park solar project and other proposals; street vacations, easements and other street and utility projects

Contracts, Agreements, Leases, MOAs

- Served on Seven Mile Creek Landfill Committee in negotiation with Advanced Disposal
- Negotiated, drafted or provided legal counsel on the following projects: Jeffers Park and Brush Site; Carson Park turf agreement; NAHL Hockey lease proposal; Visit Eau Claire room tax agreement and implementation; Hobbs rental use agreement; Lake Superior Museum locomotive purchase; Lismore, JAMF, RCU and other parking ramp agreements; Dog Park lease update; OutdoorMore lease and development of Pinehurst Recreational Area

Other Projects and Representations

- Provided City Departments legal assistance in responding to various public records requests
- Represented the City Council in discussions, negotiations, and drafting of documents regarding the City Manager transition
- Coordinated License Review Committee and related legal license issues regarding new venues opening in the City, as well as temporary picnic licenses, expansions of licenses, among others
- Assisted with the grant application process relating to the Oxbow Hotel revitalization project
- Created wheeled transportation guidelines for bicycles, e-bikes on city streets and sidewalks
- Updated the Special Events process relating to use of city parks, streets and sidewalks
- Reviewed and revised the policy relating to cemetery plots and beneficiary transfer forms
- Drafted Open Meeting notice forms and Public Records release information and guidance

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Development Services

- Development permits issued – 3,021
- Total inspections – 4,531
- Total construction valuation – \$156,828,049
- Building code plan reviews – 129
- Development review applications – 164
- Annual Development Update, Map and Report
- Local landmarks designation for 317 S. Barstow Street
- Continued upgrades/maintenance to GIS system
- Completed update of City's Comprehensive Plan
- Continue to meet with business groups to develop a downtown bicycle corral
- American Planner's Association WI Award for Plan Innovation – Intergovernmental Agreement with Towns
- Assisted in the development and printing of a city-wide bicycle map
- Initiated work on a Certified Local Government with the Landmarks Commission
- Initiated work on updating the Landmarks Tour Booklet
- Completed sign code amendment for wall sign standards
- Purchased bicycle repair station for Phoenix Park
- Pedestrian and bicycle site access standards adopted as Zoning Code amendment
- West Riverside Neighborhood downzoning approved
- Approved Zoning Code amendment on hearing sign postings
- Chippewa Valley Regional Airport Comprehensive Plan and Zoning Code amendments discussed with Plan Commission, Airport Commission and County
- Zoning Code amendment on rooming houses review approved
- Reviewed Town of Washington Comprehensive Plan amendment
- Began work program for Neighborhood Revitalization Task Force
- Began discussions on parking requirements within Zoning Code
- Began work on the North Side Hill Neighborhood downzoning for an area south of Fay Street

Sustainability & Healthy Community Design

- Updated the Advisory Commission on Sustainability and assisted on their annual work plan
- Researched water conservation goals with other City staff on behalf of this commission
- Created an Eau Claire Sustainability Awards program to recognize businesses and organizations
- Assisted 6 solar developers on letter of intents to lease City-owned landfill property for a possible community solar garden
- Drafted solar access ordinance and planning and inspections staff attended solar trainings
- Promoted a Property Assessment Clean Energy marketplace (county will consider legislation)
- Assisted on a PSC Office of Energy Innovation grant for a LED lighting retrofit at the library
- Presented on City's sustainability success at WI Academy of Sciences, Arts, & Letters' Local Government Summit on Energy & Resilience
- Liaison to DNR's Green Tier Legacy Community program, served on its Executive Committee & helped plan June quarterly meeting
- Coordinated City's Green Team's activities and City's annual sustainability report
- Obtained a USDA grant and fundraised for a public market feasibility study

Economic Development

- Brought three projects totaling 36 acres and generating \$872,000 in sales to Gateway Industrial Park Corporation
- Provided site location assistance to Kurz Industrial Solutions which constructed an 18,000 square foot facility. Assisted with the ribbon cutting
- Provided site location assistance to FedEx and Ruedebusch Development & Construction which built a 150,000 square foot building
- Provided site location assistance to Right Way Shuttle to purchase property in Gateway West. The company plans on constructing a building in 2016
- Assisted the South Hastings Way Business Association with their goal of creating a Business Improvement District. The Association will continue their efforts in 2016
- TIF Policy – Staff researched TIF policies of other communities, attended TIF policy training and met with developers for input and brought a draft policy to EPAC and the City Council
- Food Truck policy – Staff researched policies of other communities, met with other city departments, acquired feedback from food truck vendors and brought a draft policy to EPAC and the City Council
- Staff assisted Lazy Monk in gaining the acceptance of other city departments and City Council approval to sell the former Charlson buildings
- Staff assisted Longform, LLC, the Oxbow Hotel, write a successful \$500,000 WEDC grant. The project also received a \$250,000 loan from the City of Eau Claire. This project redevelops the old Green Tree Inn
- Staff assisted with parking contracts for the N. Barstow parking ramp with RCU and QBE
- Staff made 16 business retention calls.
- Staff developed 8 prospect proposals.
- Staff used ESRI for 9 community statistic projects for businesses/organizations

Redevelopment Authority

- Found a relocation site for Silvermine Stone Company and facilitated the sale of the vacant 2728 Davey Street building owned by the City to them
- Staff developed an RFP for Block 7 and the N. Barstow parking ramp liner site. Met with 3 developers that responded to the RFP
- Staff responded to the Eau Claire Brewing Projekt's intent in redeveloping the former Indianhead building at 1807 Oxford Avenue in the Cannery Redevelopment District
- Staff worked with Ayres Associates, the RDA's consultant, to develop a Phase I public space plan for the Cannery District

Downtown Eau Claire, Inc.

- Awarded grand prize packages of \$5,000 for the Jump-Start business plan competition to Latitude 44 Yoga Studio, runner up cash prize of \$500 to Casual One Formal, and a \$1000 SBDC scholarship to the third prize winner AMK Cleaning Service.
- Added additional Christmas lights to Phoenix Park and West Grand Avenue. Hosted Let It Glow event which grew from 200 people in 2014 to over 2,000 attendees in 2015.
- Coordinated many special events including Our City Spring Clean Up, Summer Fest, Grand Evening on the Bridge, International Fall Festival, Halloween Downtown and Christmastime in the City
- Hosted an annual awards dinner with close to 100 attendees
- Grew memberships from 112 in 2014 to 125 in 2015
- Grew cash sponsorships from \$38,000 in 2014 to \$47,000 in 2015

- Worked closely with the Public Works Department, DECI Parking Committee and the four BIDs to provide parking recommendations to the City Council

Housing Division

- Completed the 2015-2019 CDBG/HOME Consolidated Plan
- Assisted 1 homebuyer with direct homeownership assistance
- Rehabilitated 13 owner-occupied residential units, including the abatement of lead in 10 of those units and the abatement of asbestos in 2 units
- 13 low/mod homeowners received HOME Weatherization Grants (11 – Eau Claire Housing Division & 2 – Western Dairyland)
- 1 single family home was purchased and will be rehabilitated for the Homeownership Program
- Provided funding to the City of Eau Claire Public Works Department for alley improvements

Provided funding to assist public services:

- 68 persons facing domestic violence sought shelter and support services
- 130 families received case management assistance to help care for their children
- 1,023 persons sought emergency shelter as a result of homelessness
- 724 received primary health care services from the Free Clinic
- 828 persons received meals from the Community Table soup kitchen
- 48 households received rental assistance with the Housing Choice Voucher program
- 732 Hmong households received tenant/landlord counseling
- 49 Women and minorities received employment and business start-up services
- 141 persons received literacy assistance

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Budgeting Process

- 2016 Operating Budget-General Fund \$61.8 million, all operating funds \$113.5 million.
- 2016 – 2020 Capital Improvement Plan-2016 \$43.2 million, five-year plan \$186.9 million.
- Select changes were made to the 2016 Schedule of Fees & Licenses. The changes incorporated recommendations from City departments responsible for the administration of the fees.

Annual Reports

- Comprehensive Annual Financial Report
- Single Audit
- State Financial Report
- Public Service Commission Report
- Annual TIF Reports

Tax Increment Financing Creation and Amendment

- Amendment to TID #10 to reduce the District’s territory to facilitate creation of TID #11.
- Creation of TID #11 to promote downtown as a mixed-use district and to promote the private redevelopment of properties along the Eau Claire and Chippewa rivers.

Accounting

- Received the Government Finance Officers Association *Certificate of Achievement for Excellence in Financial Reporting* for the 29th consecutive year.
- Conducted a full inventory count of 3,718 parts and supplies in the Central Equipment inventory.
- Conducted a full inventory of the City’s fleet of 323 vehicles and equipment, including photographing each item for identification purposes.
- Coordinated on-site training for staff to increase their understanding of governmental accounting and to provide reference materials for use at their desk.
- Completed the recruitment of two new employees for vacancies in Accounting.

Customer Services

- Responded to several ordinance changes by developing new procedures and forms including bee keeping, bow hunting and special events.
- Upgraded financial system to latest version available to utilize increased functionality.
- Implemented process to comply with Act 274 regarding the collection processes for delinquent utility bills for tenants.
- Implemented enhanced pet licensing software that integrates with the financial system.
- Implemented file imports to create bills automatically avoiding hand-keying.
- Assisted Transit with developing processes for implementing the bus voucher program.

2015 Bond and Note Issues

- | | |
|---|-------------|
| • Street Improvements Refunding (2005A) | \$1,470,000 |
| • TIF 8 Refunding (2005A) | 165,000 |
| • TIF 8 Refunding (2005B) | 1,955,000 |
| • TIF 8 Street Projects | 750,000 |
| • TIF 8 Taxable Notes | 8,855,000 |
| • TIF 10 Taxable Notes | 2,955,000 |

Grants

- Received a USDA Local Food Promotion Program Planning grant to conduct a public market feasibility study within the Cannery District – Total Project Costs, \$100,000 (which includes donations of \$75,000); Grant amount, \$25,000.
- Received a Wisconsin Economic Development Corporation grant on behalf of Longform, LLC for the development of the Oxbow Hotel project – Total Project Costs, \$4,111,653; Grant amount \$500,000.

Land Transactions and Activity

Properties purchased include:

- 640 Congress Street
- 200 Riverfront Terrace
- Cameron Street – future interchange
- Land near Highway 53 bypass and North Crossing – detention pond
- 1711, 1714, 1716, and 1807 Oxford Ave.

Loans

- The Finance Department currently monitors 21 outstanding loans from the Economic Development Fund, Revolving Loan Fund, Redevelopment Authority, BIDs, and CDBG.
- The City also participates in the Regional Business Fund loan program.
- Loans totaling \$265,000 were issued to Longform, LLC., to assist in the development of the downtown Oxbow Hotel project.

Assessing*2015 Assessment*

The 2015 assessment was completed in May. There were ten commercial property objections filed with the Board of Review. Seven were withdrawn on the scheduled day of the hearings. Two objections were not heard by the Board because of stipulations related to ongoing litigation. The Board reduced the Walgreens store assessment and corrected an assessment error for a residential parcel.

Assessment Litigation

The Sears assessment was upheld by the Court of Appeals. The Macys litigation is in progress, with a deposition of the City Assessor completed in September and a circuit court trial scheduled May 2 through May 4, 2016.

Assessment Software

New personal property assessment software was implemented for the 2015 assessment. This software improved efficiency in the personal property assessment process by enabling us to better use technology for records retention, communication with property owners, and reporting to the Department of Revenue.

Processes

We improved efficiency by changing the procedures used to process building permits and relying more on reports available within the ACS land records system. We improved our procedure for validating sale transactions to more efficiently comply with Department of Revenue mandates while at the same time providing more useful information to the home owners.

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Administration

- Received the welcome news that the fire protection rating for the City of Eau Claire corporate limits was reclassified from a Class 3 rating to a Class 2 rating. This improved rating was made possible in part by a strong water supply delivery system from the City's utility department, as well as a vital communications dispatch center and communications infrastructure.

The fire protection rating is determined by the Insurance Service Office (ISO), which is a private organization that serves the insurance industry by analyzing fire protection capabilities of a community. Most U.S. insurers – including the largest ones – use this information in determining what businesses to underwrite and which coverages to offer at what prices for both personal and commercial property insurance.

It is hoped that the improved rating will result in lower insurance rates for commercial and residential property owners.

- Increased, fostered, and strengthened private and public partnerships with other agencies and departments. Special projects were initiated and conducted collaboratively with other departments within the City, as well as Eau Claire County and private sector companies. Entered into 3-year contract extensions with 4 healthcare facilities and 11 municipalities for providing Regional EMS.
- Openly discussed fire station relocation and the concept of combining fire stations 8 and 10. Through City Council discussion, it was determined that the City would retain a six fire station footprint and begin the process of building a new fire station to replace the current fire station 10, located at 559 North Hastings Way.
- Distributed department challenge coins to current and retired personnel in recognition of their service to the community. We also identified other contributors to the organization and shared coins with them to thank them for their service to our organization.
- Maintained a relationship of continuous communication with the labor group to discuss operational issues and successfully worked through several difficult concerns; continued to openly discuss challenges and issues as they occurred within the department and entered into a labor agreement through the end of 2017.

Emergency Medical Services (EMS)

- Received a new frontline ambulance (Lifeline/Ford F550 4x4) that was placed in service at fire station 9. This vehicle replaced a 2009 Medtec International reserve ambulance.
- Implemented the practice of company officers reviewing the incident reports completed by their crews. This allows for more efficient report entry as the officer can note any errors or omissions while the crew is still on-duty.
- Piloted the "I-gel" non-visualized airway on ambulances to replace the King LT airway as our secondary airway. Once the appropriate training has been completed, it will be utilized in our operations.

- Participated in a pilot program concerning patient tracking through the Wisconsin Department of Health Services. The department received a computer (Tough Pad) to operate the program. Situational drills will be completed in the first half of 2016 to evaluate its effectiveness.
- Selected individuals worked closely with the Eau Claire Police Department's Tactical Response Team to provide emergency medical services on tactical incidents.
- Developed and placed into service an ST – Elevation Myocardial Infarction (STEMI) protocol to decrease the amount of time it takes for a patient suffering a heart attack to receive definitive care – with exciting results! One patient cared for via this protocol received definitive care within 60 minutes from the time department paramedics made contact with him. The national standard is 90 minutes from hospital entry to definitive care.
- Continued to work with our health care partners, as well as with our regional Health Department personnel, to evaluate our capabilities for transporting a patient potentially infected with the Ebola virus or other communicable diseases. Written policies and an evaluation of the appropriate equipment are being developed for these situations.
- Implemented an internal practice that allows for all emergency medical incidents to receive their own specific incident report. Previously, a National Fire Incident Reporting System (NFIRS) report was completed only on incidents such as false medical alarms, welfare checks, etc.

Operations

- Successfully applied for and was awarded \$380,000 in grant funds to replace outdated Self-Contained Breathing Apparatus (SCBA). The department purchased 48 SCBA units that include the most modern air packs, cylinders, and face masks on the market today. This purchase will ensure the department's compliance with state and federal laws that are consistent with the industry's NFPA guidelines.
- Successfully applied for and was awarded grant monies from the Wisconsin Department of Natural Resources to aid in updating the department's wildland firefighting equipment to include such items as new hand tools, water pump cans, filter masks, and fire suppressant foam. The replaced equipment had been reaching its end of useful life, and this purchase will sustain our wildland fire capabilities for many years.
- Continued to maintain a modern and effective fleet of fire department apparatus, as members from the City's fire department and fleet management divisions worked together to purchase two new fire engines that will be received in early 2016.
- Maintained strong working relationships with regional partners including Emergicare, Township Fire Department, Chippewa Fire District, Chippewa Falls Fire and Emergency Services, and Altoona Public Safety through mutual aid agreements and the continued growth of the MABAS system within the Chippewa Valley region.

Prevention

- Began the process of updating contracts with outside agencies wishing to advertise on the fire safety trailer. The hope is to increase the number of sponsors so that funding of a new trailer will be available in ten years.
- Transferred the remaining property information from HTE software to Image Trend software as it relates to fire inspections. Prevention Division personnel began transitioning to electronic storage of paper files to eliminate storage space issues.
- Began the process of updating existing pre-plans identifying target hazards within the city. Updated information, including diagrams and photos, were entered into Image Trend for accessibility during emergency incidents.
- Provided fire prevention training to all fire department personnel. The result of this training allowed for review of fire inspection codes and also an update of property documentation to include fillable forms for increased efficiency.
- Reviewed and updated fire inspection routes within the city. Business properties were cross-referenced and compared with Assessing Department records to verify that all properties are accounted for.
- Continued to partner with other City departments and agencies to aid in the success of the special events held within the city. Staff again was able to join forces with the Water Safety Task Force in water safety measures and to ask for mandated swimming lessons in schools.
- Partnered with the American Red Cross and the Professional Firefighters of Wisconsin to conduct two separate programs for the installation of smoke detectors in homes without them. These programs allow for the distribution of smoke detectors in households that may not be able to afford such lifesaving devices.
- Participated in car seat safety inspections training. Several fire prevention personnel are now certified and trained to install car seats for citizens who may need assistance.
- Continued to increase department marketing via the use of Facebook and Twitter. We also increased visibility of our services by inviting the media to training and special events.

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Community Health

- Received a 2-year research grant through the Healthier Wisconsin Partnership Program (HWPP). This project, *Transforming Eau Claire: Designing a Healthy Community* is completing a Health Impact Assessment (HIA) in the Cannery Redevelopment and looking at how to use HIAs as a tool to incorporate health impact and health outcomes as part of community planning for the built environment in Eau Claire.
- Eau Claire County Meth Task Force was formed in spring of 2015 to develop a response plan to the enormous increase in Meth-related arrests in Eau Claire County. The health department was asked to join the task force to provide best practices related to community linkages, and prevention. This is a unique opportunity to work with partners to support their response work.
- Held 2 Community Health Data Conversations with community members and local leaders to discuss and learn how to best use health data and how to improve the Healthy Communities website (www.ehealthycommunities) as part of a continuing HWPP grant.
- The second annual Built Environment (BE) Fit Forum, sponsored by Healthy Communities, was held and addressed the intersection of health and the built environment.
- The High Risk Drinking Prevention Action Team of Healthy Communities rolled out a new campaign, *Hello Sunday Morning* to address alcohol misuse among 18-25 year olds in Eau Claire County. The campaign was selected after conducting focus groups in spring with 18-25 year olds throughout the county.
- Around 30 legislators, community leaders, Healthy Communities members and Board of Health members attended the 2nd Annual Healthy Eau Claire Legislative Event. Participants discussed what we all could do to make alcohol less available, affordable, attractive and acceptable in Eau Claire County. It was a great conversation that will help continue to build relationships with legislators.
- Around 90 community members attended the Eau Claire Healthy Communities Celebration and learned more about the team's success in the areas of Chronic Disease Prevention, High-Risk Drinking Prevention, Mental Health, Oral Health Promotion and Family Violence Prevention.
- For the first time, the Health Department and Healthy Communities collaborated with local hospitals and non-profits in Eau Claire and Chippewa Counties to create one Community Health Assessment completed in May 2015. Approximately 2,600 Chippewa and Eau Claire County residents completed a survey, and 12 community meetings took place throughout both counties. The top three health priorities identified were mental health, alcohol misuse, and obesity.
- Supported 6 high school (Students Against Destructive Decisions) SADD groups and trained over 60 SADD students in developing knowledge and skills to be effective advocates to reduce underage drinking in Eau Claire County.
- Trained 80 student athlete leaders on mentoring healthy lifestyles with their teammates for the best on and off field performance, as an additional component of the Life of an Athlete Program.
- Expanded the Eau Claire County Parents Connecting Directory to over 1,000 households, each signing an agreement that alcohol will not be served to anyone under the age of 21 in their home or on their property.
- Conducted compliance checks with 90% of establishments in Eau Claire unwilling to sell tobacco to buyers under age 18 and 76.3% unwilling to sell or serve alcohol to buyers under age 21.
- The Alliance for Substance Abuse worked in partnership with the Eau Claire Police Department (ECPD) to hold 2 ID Check Trainings for retailers, both owners/managers and front end sellers, with a primary objective of giving the business owners/managers enhanced knowledge and tools to train their employees on how to accurately read IDs and educating the clerks who failed

compliance checks on the importance of not selling alcohol/tobacco to minors. Ongoing collaboration with ECPD on ID Check training will continue in the next year.

Public Health Emergency Response

- Collaborated with the Healthy Communities Mental Health Action Team (MHAT) on a national grant that focused on suicide prevention in Eau Claire using Medical Reserve Corp volunteers. Trained 18 Medical Reserve Corp volunteers and Mental Health Action Team members as Certified QPR (Question, Persuade, and Respond) Instructors who provided 24 QPR Gatekeeper trainings to 320 community members throughout our community. QPR is an evidenced based suicide prevention technique.
- Collaborated with emergency responders and health care partners on issues related to monitoring, isolating and transporting individuals with Ebola. Used an Incident Action Plan (IAP) to share updates with Public Health Emergency Partners on Ebola preparedness.
- Conducted successful school-based Adolescent Health Clinics with free vaccines in 7 Eau Claire County middle schools as an emergency preparedness exercise, providing 190 immunizations and 556 flu vaccines.

Environmental Health

- Inspected more than 700 licensed facilities in the City of Eau Claire for health and safety issues, including 2 inspections on almost 300 high-risk food facilities.
- Conducted licensing and inspections of temporary food facilities at all the major festivals and events in the city and county.
- Completed the self-assessment under the Food & Drug Administration's Voluntary National Food Safety Regulatory Standards to measure and improve our restaurant and retail food inspection program.
- Coordinated and administered a radon awareness marketing campaign that included providing low-cost test kits.
- Tested recreational water once weekly at 6 different beaches to ensure public safety.
- Continued our work testing the local deer tick population for Lyme disease and developing new public health interventions. Added Ehrlichia screening to the testing regiment.
- Expanded laboratory testing capacity to include surface testing for methamphetamine in residential settings.
- Major equipment replacements in the public health laboratory included a gas chromatograph mass spectrometer and a new autoclave.
- Helped develop and launch the beekeeping ordinance and licensing program.
- Worked closely with neighborhood associations and housing partners to maintain safe and attractive neighborhoods.
- Under the Building Resilience Against Climate Effects (BRACE) program, convened a stakeholder meeting to discuss concerns and set priorities. Implemented many of the action steps born out of those priorities.
- Conducted City of Eau Claire hoarding cases and dangerous living situation investigations in cooperation with law enforcement, human services and housing agencies.
- Facilitated *Pack it up, Pass it on* (University of Wisconsin Student Move Out Projects) to support community environmental health and safety.

Public Health Nursing and Nutrition

- Provided oral health prevention education and fluoride varnish to 38 pregnant women and 62 children in need.

- Provided birth control and STI testing services to 818 females and 174 males in our family planning clinic.
- Joined the state-wide Get Yourself Tested campaign with a focus on increasing chlamydia testing numbers. 114 males and females were tested with this campaign between May and the end of December.
- Enrolled 38 pregnant women in the *First Breath Program*, offering resources and support to help women remain tobacco-free during pregnancy.
- Provided education and distributed Safe Sleep Tool Kits to 59 Eau Claire County health care and 87 community agencies, including child care providers, so that families receive a consistent safe sleep message. Distributed Pack and Plays and sleep sacks to 13 families who could not afford a safe sleep option for their infant.
- Taught 3 Chronic Disease Self-Management Program classes to 23 participants in partnership with the Aging and Disability Resource Center, Mayo Clinic Health System and the YMCA.
- The Eau Claire BRAIN (Brain Research Awareness Integration Network) Team, which the health department chairs, had their annual conference on April 4 on “Toxic Environments: Understand how poverty, AODA, mental health, stress, trauma and other toxic environments affect our children, families and community.” Approximately 157 educators, health care personnel, social workers, families and leaders in our community attended.
- Performed 61 newborn blood tests, heart via blood oxygen sensors, and 27 hearing screenings for newborns delivered at home and not otherwise screened, such as the Amish community.
- Received a Department of Transportation *Kids Ride Safe* grant to provide car seats and education to 70 WIC families without resources to purchase safe newborn car seats.
- Under contract with the Eau Claire Area School District, dietitians provided nutrition screening and education to care providers for over 120 low-income children enrolled in the Head Start program.
- Promoted breastfeeding-friendly child care centers through educational materials, onsite training and assisting with environmental and policy revisions.
- WIC Breastfeeding Peer Counselor assisted over 300 women participating in the WIC program to initiate and continue breastfeeding.
- Served more than 3,000 mothers, infants and children in the Women, Infant, and Children’s program to support healthy pregnancy and early childhood growth and development.
- Successfully transitioned from paper WIC vouchers to a debit card system.
- Received a United Way grant that provided implementation funds for the Western Wisconsin Nurse-Family Partnership Consortium to bring the Nurse-Family Partnership Program, a home visiting program for low-income first-time moms, to western Wisconsin. Registered nurses provide the care and support that enrolled participants need to have a healthy pregnancy, provide responsible and competent care for their children, and become more economically self-sufficient.
- Facilitated sixteen **Cooking Matters at the Store** tours for 44 families at area grocery stores with the goal of empowering families to stretch their food budgets so their children get healthy meals at home.

Administration

- Performance Management Team developed, and is in process of revising and updating, Department priorities and measures.
- Completed renovations to the deteriorating and outdated nursing cubicles, which have improved confidentiality, efficiency and added additional space for expansion.

- Hosted a HealthCorps member through the Wisconsin Primary Health Care Association Americorps Project, UW Population Health Fellow, Area Health Education Center summer interns, Dietician interns, and Nursing students who have worked to improve programs at the health department.
- Filled vacant Health Education Supervisor, Microbiologist/Chemist, Public Health Nursing, Breastfeeding Coordinator and Health Educator positions.
- All staff completed StrengthsFinder and Team Building training to improve utilization of all staff's key strengths.
- Improved efficiency and process for sound financial management by moving almost all invoicing to the City Munis financial system.
- Improved process for hiring by utilizing the NeoGov platform for applicants.

###

Human Resources

- Initiatives
 - Coordinated the review/updating of all non-union job descriptions
 - Completed an in-house eight day “New Supervisor Training” program
 - Wage and compensation study – individual and group meetings with employees, pay grade appeals, development of new pay plan for non-represented employees
 - Implementation of a new-hire onboarding system
 - Began implementation of a hosted environment for the HRIS system
 - Intra-departmental job cross-training
 - Implementation of the Affordable Care Act Dashboard
- Ongoing
 - Processed 723 Personnel Action Forms
 - Filled 64 permanent positions
 - Processed 3110 employment applications
 - Conducted quarterly supervisor trainings, MLK Day training, service awards, etc.
 - Health Promotion meetings and events
 - Sponsored eleven wellness activities

Risk Management

- Initiatives
 - Coordinated Waste Water Outfall Cleanup project
 - Worked with IT and several Departments to set up intra department electronic filing system for North Barstow and Cannery Districts
 - Training for Accounting and HR staff on Worker’s Compensation wage calculation
 - Wisconsin Municipal Mutual Insurance Company(WMMIC)Board Retreat
 - Worked with WMMIC to obtain new property insurance carrier for 2016 due to changes with Local Government Property Insurance Fund
 - Worked with broker to obtain new auto physical damage insurer due to changes with Local Government Property Insurance Fund
 - Purchased Crime Policy
 - Participated in two functional emergency preparedness planning exercises
- Ongoing
 - Renewed 2015 insurance policies for Auto Liability, General Liability, Errors and Omissions, Excess Work Comp, Cyber Liability, Boiler and Machinery, Bonds, and Transit Liability
 - Claims & Litigation Management
 - Managed 354 new events, including: 51 Work Comp claims; 132 Work Comp incidents; 26 liability claims; 81 property damage claims; 17 auto physical damage claims; 9 mailbox claims; 38 transit claims
 - Random Drug & Alcohol Testing
 - Safety Training
 - Police In-Service training on Bloodborne and Mask Fit test, Complacency in the Workplace, Electrical Safety, Hearing Protection, Hand and Power Tools, Ladder Safety, Fall Protection, Seasonal Orientation and Winter Defensive Driving through CVTC, Cold Stress and Fire Extinguisher safety.
 - Completed the safety summary revision
 - New Hire Safety training for 53 new employees
 - OSHA training and annual WI safety conference

Purchasing

- Initiatives
 - Revised Procurement Thresholds
 - Processed (successfully) 73 Major Projects, along with other Departments.
 - Completed the narrowband project and the interagency payment of the same.
 - Obtained approval of the lease between the City and County for the law enforcement center.
 - Began facilitating a new project for a joint law enforcement software system.
 - Continued to work with the Shared Services for Long Term Cost Containment for Health Insurance
 - Successfully negotiated the cost of services for various projects.
- Ongoing
 - Processed approximately 1,700 Purchase Orders
 - Manage the procurement card program (170 cards)
 - Update processes and training
 - The City continues to share the services of the Purchasing Manager with the County
 - Promoting On-Line Vendor Registration/Bid Notification Services continues through the Onvia Demandstar website

###

General

- Welcomed 423,187 visitors to an educational and recreational destination for people of all ages and backgrounds.
- Circulated 836,739 items to customers including books, audiobooks, DVDs and music CDs.
- Provided access to tens of thousands of e-books and e-audiobooks and millions of songs through Overdrive, Freeding and Freegal online services.
- Implemented the fifth year of the Library's 2011-2015 strategic plan.
- Approximately 4,468 new library cards created during 2015.
- Hired a new division head for Technical Services due to a retirement.
- Library Trustees awarded retiring director, John Stoneberg, the Meritorious Service Award for his 38 years of service.
- Approximately 25,500 new items were added to the collection and 27,282 withdrawn.
- The library's website served over 225,000 visitors in 2015.
- Started a strategic planning process for 2016-2020 by gathering data and feedback from staff, board trustees and community stakeholders.
- Answered 69,728 questions from the simple to the complex on topics such as library services and materials, technology, local history, community resources, job searching, personal hobbies, and government.

Technology

- Installed and configured first Windows Server 2012 and base installation of Exchange 2013, which was configured and completed by Heartland engineers.
- Built and configured a dedicated Rescarta database on Windows 7 PC to allow in-house only access for customers for 3 databases.
- Migrated ACT! Database from Windows secondary domain controller to dedicated PC.
- Worked with Heartland engineers to replace primary voice gateway and core switches.
- Upgraded all VoIP phones.
- Continued our collaboration with the Chippewa Valley Museum and the Genealogical Research Society of Eau Claire to provide digital access to historic documents.
- Worked extensively with Gale Analytics product to produce various reports in an effort to use data in new ways to enhance library collections and services.
- Purchased, installed and configured 23 PCs for staff and public users as part of 2015 replacement schedule.
- Introduced downloadable magazines from Overdrive.

Adult Services

- Regularly delivered materials to 198 customers confined at home or in a healthcare facility.
- Started a blog to highlight library services and materials for niche interests.
- Provided obituary look-up services with 320 requests completed.
- Continued to offer Tech Tuesdays, a monthly one-on-one technology training session for customers. Due to popular demand, expanded it from a monthly to a weekly service.
- Introduced Lynda.com database to help customers enhance professional and personal skills.
- Proctored 59 exams for community members.
- Offered online registration for reading programs.

- Introduced personalized Readers' Advisory help using the new online Book Link service. Reference staff members use information provided by customers to suggest new books or authors they might enjoy.
- Updated reading suggestion lists and introduced Book Link brochures.

Adult Programming

- Launched the Eau Claire Grows Community Seed Library.
- More than 4,000 community members attended one or more of the 98 programs offered on topics such as history, film, gardening, genealogy, climate change, astronomy and poetry.
- Introduced a new monthly craft program for adults.
- The library art gallery featured more than a dozen local artists. In addition, the 36th annual juried art show displayed 67 works by 59 Chippewa Valley artists.
- Involved in two large-scale outreach events, the UW meets EC and the United Way Block Party, which reached nearly 1,200 community members.
- Fostered partnerships with local organizations, businesses and institutions including the AIDS Research & Development Center, the Chippewa Valley Transition Group, Clear Vision, the Eau Claire Garden Club, the Genealogical Research Center of Eau Claire, United Way, U.W. – Eau Claire, U.W. – Extension and the Wisconsin Historical Society.
- Co-sponsored two environmental Massive Open Online Courses (MOOCs) with U.W. – Madison.
- Hosted six Chippewa Valley Book Festival events, with a total attendance of 313.

Youth Services

- Offered 442 programs for children and teens with an attendance of 22,397.
- Began circulating teen iPads for in-house use.
- Visited nearly 2,000 children in 57 local early-childhood classrooms to provide storytime.
- The superhero-themed summer library program, *Readers to the Rescue*, enrolled over 2,600 kids and teens for a reading folder. Participants track reading progress and earn prizes throughout the summer.
- For the first time, gave nearly 1,000 “forever” books to kids who finished a summer reading folder.
- Offered a variety of technology-related programs for teens including iPad light painting, coding, Twinery, squishy circuits and Makey Makey inventions kits.
- Hosted all Eau Claire public school first graders to the library in April and May.

###

Parks, Recreation & Forestry

- Eau Claire Parks, Recreation, and Forestry Department was named National Recreation and Parks Association Gold Medal Finalist (second consecutive year).

Parks Maintenance & Forestry Division

Administrative:

- Reorganized resulting in the Superintendent of Parks, Forestry, & Cemetery overseeing the Public Works Buildings and Grounds Division and creating a Forestry Division Supervisor
- Hired a new Parks Maintenance Supervisor

Parks Maintenance:

- Installed artificial turf on Carson Park Football Field
- Football Stadium stairs mud jacked and joints caulked
- Jeffers Road softball/baseball complex (Concessions/Restrooms, 5 fields, fencing, backstops, irrigation system, driveway, parking lot, parking lot lighting)
- Newell Park (Shawtown) - installed new basketball courts
- Owen Park - installed fitness equipment
- Half Moon Lake Beach House - installed new lift pumps
- Half Moon Lake herbicide treatment
- Fairfax Park South Side Community Gardens
- Completed ADA Transition Plan (accessibility study)
- Rod & Gun Park - rehabilitated pond and waterway
- McDonough Park - installed additional security lights and cameras
- Mt. Simon Park - installed new monument sign
- Riverview Park - new roof on pavilion, mud jacked floors and approaches to restroom
- Float tube takeout installed on Chippewa River
- Phoenix Park - installed fiber optic at trail head area
- Recreational Trail west side of Chippewa River and High Bridge crossing
- Trail repair in Market Street section
- Resurfaced trail (North Crossing & Old Wells Road segments)
- Installed fall protection wood chips in all playgrounds

Forestry:

- Converted inventory to Lucity platform
- Completed preemptive ash removal Grover Heights, W. Putnam Heights, and Princeton Valley neighborhoods
- Elm injections (Dutch Elm Disease protection)
- Established agreement with Wisconsin Urban Wood Org. to upcycle local urban trees
- Established agreement with Boxx Sanitation to operate Jeffers Road brush collection site
- Cleared CMF yard to accommodate nursery stock holding bed
- Planted over 900 street trees and seedlings

Cemeteries:

- Completed retaining wall and mausoleum repairs at Forest Hill Cemetery
- Purchased ground thaw system
- Electrical upgrades to Sexton Office at Lakeview Cemetery

- Removed asbestos and coal/oil furnace in Forest Hill Chapel
- New Roadway/Trail connection - Buffington Lakeview Cemetery

Recreation Division

Administrative:

- Standardized recreation team uniforms to royal blue color
- Department Director submitted an article in the NRPA Newsletter about our department: <http://www.parksandrecreation.org/2015/January/Money-in-the-Bank/>
- WPRA George Wilson Service Award presented to Dawn Comte, Superintendent of Recreation
- 2015 WPRA Silver Star Award presented for Outdoor Adventure Youth Programming
- Volunteer Coordinator, Teri-Gene Conlin, received Certification in Volunteer Administration
- Updated Special Event process approved by City Council
- Online use for registrations has increased to 75%

Marketing Initiatives:

- Created and posted Park information pages online
- RX Parks promotion was implemented including marketing park pages, promotional items, and a pilot walking program with Mayo Clinic Health System
- Developed Volunteer Vision monthly newsletter
- Actively working cooperatively with Visit Eau Claire to promote facilities, events, and photo sharing for both organizations

Programming Review and Execution:

- Healthy Trails Walking Program established in collaboration with Mayo Clinic Health System
- Outdoor skating was delayed as a result of warm temperatures and lack of snow. El Nino open skating at Hobbs Ice Center was scheduled on various days with no charge to participants.
- Added adult programs including canoeing, swim lessons, ultimate frisbee, cornhole beanbags, and flag football
- Added school age instructional programs to include mountain biking, babysitting, summer youth hockey and pickleball
- Added a teen leadership development program, River City Gold
- Offered snowboarding classes in collaboration with the Pinehurst Hill development group, Outdoor More Inc.
- Glow Ride event was organized in October with over 50 riders

Facility Achievements:

- Completed Mayo Health Systems Hometown Health Grant with Parks/Forestry Division for the development and installation of an adult fitness playground at Owen Park
- Fairfax Pool:
 - Developed a lifeguard staffing plan that takes into consideration new zero-depth feature and 50-meter floatables
 - Zero depth interactive water play structure installed
 - Added inflatable “dog bone” amenity in the 50-meter area of the pool
 - New changing partitions added to the men’s locker room
- Hobbs Ice Center:
 - Redesigned layout of concession space resulting in serving efficiency and increased storage and prep space

- 2014 People's Choice sculpture of young hockey player officially dedicated to the City for permanent display
- Hobbs Club Viewing Room completed construction with the addition of a kitchen, storage, lighting, secure doors, and audio/visual equipment
- Developed a custodial and maintenance plan with the Parks and Buildings and Grounds Divisions

Safety:

- Started loaner helmet program at Pinehurst Hill for sledding, snowboarding, and skiing
- Collaborated with Eau Claire Fire and Rescue to implement Pinehurst Winter Safety Day
- Quarterly Emergency Action Plan training for all staff established at Hobbs Ice Center
- Safety railings added to new zero depth water play feature at Fairfax Pool

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Administrative Services Division

- Successful crime reduction strategies resulted in 2nd lowest crime rate in City history.
- As part of the department branding effort, a new logo, slogan and squad car design were unveiled to the City.
- The new slogan, “In Partnership with Our Community” was introduced to promote community trust and department legitimacy.
- As a result of last year’s recommendation to replace the records management and computer aided dispatch software presently in use by our department, we have been working on the selection of a new vendor by participating in the development of an RFI, attending vendor demonstrations and doing evaluation of vendor products along with other committee members from the purchasing department, IT department and the Sheriff’s Office.
- Working on a full inventory audit of the property and evidence room in order to comply with best practice recommendations.
- Replacement of in-car video and interview room video equipment.
- Replacement of live scan fingerprinting equipment and transition of the fingerprinting responsibilities to the Sheriff’s Office to allow for more compliance and a greater submission rate.

Communications Center

- One additional Telecommunicator position was approved for 2016.
- Worked on identifying a new tower location in the northwest corner of the City or County.
- Expanded county-wide paging radio to better cover the south part of Eau Claire and Altoona.
- Added full 9-1-1 capabilities the back-up Communications Center in order to better match the operational ability of our main center.

Special Services Bureau

- Successfully recertified 100 sworn police officers through our in-service training program.
- Worked with UW-Eau Claire officials to establish an ongoing relationship with the Blugold Beginnings program in an effort to increase recruiting efforts locally.
- Crime Analyst collaborated with District Commanders and administration to prepare for quarterly CompStat meetings.
- Completed 16 new employee orientation processes.
- Completed our first full year of Lexipol Daily Training Bulletins. Lexipol is our vendor for our policy manual. The Daily Training Bulletins are designed to refresh officers’ knowledge on policies and then test them on that knowledge.
- Completed 120+ presentations to community groups and school classrooms in addition to being involved in approximately 70 community or school events and 60 interviews with different media groups. Participated in several large events for school-aged children including career day and safety patrol appreciation day.
- Created a new Memo of Understanding with the Eau Claire Area School District in relation to the Adult Crossing Guard program. The new MOU clearly defines expectations of both agencies and puts Human Resources responsibilities, which had been being done by our department, back onto the school district.

Detective Division

- Successfully investigated the embezzlement of over 1.4 million dollars from the Eau Claire County Treasurer's Office. The investigation involved more than 2,000 investigative hours, 14 sealed court subpoenas, and two search warrants. The investigation determined the long-time Eau Claire County Treasurer and Deputy Eau Claire County Treasurer were responsible for the embezzlement. Both plead guilty without going to trial.
- Employed a strategy that reduced thefts and burglaries through better utilization of the Automated Property System (APS) ordinance and improved monitoring of second hand property dealers. Upon implementation of this strategy, the City of Eau Claire has enjoyed an 11% reduction in burglaries, 20% reduction in theft from vehicles, and 7% reduction in other thefts.
- Began a multi-agency partnership in the formation of the Methamphetamine Response Committee (MRC). The MRC's goal is to reduce the impact of methamphetamine through prevention, handling of methamphetamine-related criminal court cases, and developing treatment options that address the unique challenges presented by methamphetamine. Additionally, assisted in the implementation of the Eau Claire County Drug Endangered Children (DEC) program.
- Continued to utilize technology to investigate criminal activity and engage in proactive efforts to prevent child maltreatment. The number of evidence items submitted to the Chippewa Valley Regional Computer Forensic Laboratory (CVR CFL) has tripled since the laboratory's creation. Despite these increases, the average turnaround time for a forensic examination of evidence was again reduced.
- Employed several programs that ensure the proper investigation of major crimes and quality assurance for the division's specialized functions. All Part I Crimes and violent crimes are reviewed to ensure all investigative leads are addressed. Polygraph examinations are randomly selected and submitted to an expert for review. An agreement was established with the Wisconsin Department of Justice – Digital Forensic Unit to complete peer reviews for digital forensic examinations completed by the CVR CFL.
- Implemented several programs on the division level focused on employee wellness. Sensitive Crimes Detectives participated in prevention-based programming that addresses the negative emotional and stress-related physical effects associated with child death, child maltreatment, and child pornography investigations. All Detectives participated in other division-specific wellness programming that focused on physical fitness, nutrition and overall health.

Patrol Division

Division Wide:

- Restructured district boundaries to more efficiently and effectively continue our problem based policing within business districts and neighborhoods. The districts are now divided into the North District, West District and South District.
- Provided each patrol officer with a tourniquet to render aid in traumatic situations. Officers have already used this equipment on at least three different occasions, where they have saved the person's damaged limb and prevented that person from bleeding to death.

North District:

- Worked with the Pinehurst Neighborhood to help revitalize this group of neighbors.
- Collaborative efforts with the City Streets Department to prevent illegal camping along the riverbanks and actively removing debris several times during the spring and summer months.

West District:

- Worked with the UW-Eau Claire Student Senate to create a “Vacant House Watch Program” to help assist with house checks of off-campus student housing when students are gone during holidays and college breaks.
- Created a “Landlord Alert Program” to help communicate with landlords who own property in the City of Eau Claire. We currently have 30 property owners/managers enrolled, which accounts for almost 2,800 living units.

South District:

- Partnered with several local agencies to include the City/County Health Department, City of Eau Claire Inspections, City Attorney’s Office, and Eau Claire Fire and Rescue to address quality of life issues to include below standard living conditions, health concerns, and evaluation of building structures that posed danger for the residents.
- Worked with local hotels to help combat prostitution and human trafficking.

###

Municipal Utilities

Water Treatment Plant:

- Completed the design and awarded the bid for plant filter upgrades; first filter to be installed this spring and tested during the summer months.
- Completed the design for two new wells and awarded the bid; wells to be completed this spring; well house design to be completed and bid this winter.
- Cleaned north and south settling basins.
- Contractor jetted the screens and rebuilt the pumps at Wells #6 & #10; Well #10 will have an inner well casing installed and grouted this winter; Wells #12 & #18 will be completed this spring and ready for production this summer.
- Held annual Safety Training Day at the Water Plant.
- Installed rebuilt motor at Well #15.
- Installed new pump in Well #21.
- Installed new motors, pumps, and treated all three wells at the Blue Valley Landfill.
- Purchased, installed, and aligned new 400 horsepower motor on high lift Pump #2 and a new 350 horsepower motor on high lift Pump #3.

Water Distribution System:

- Repaired 11 water main breaks.
- Repaired 58 service breaks.
- Collected 177 water samples on utility construction projects for bacteriological testing.
- Tested 2,721 meters for accuracy, and changed/set 3,154 water meters; tested 88 compound meters in the field to certify accuracy.
- Almost 60% of our water meters are now read electronically via radio transmitters.
- Flushed 3,650 fire hydrants in the distribution system.
- Exercised 4,659 main line and hydrant valves in the distribution system.
- Experimented with poly-pigging a new water main installation with bacteriological issues and seeing positive results.
- Tested all City-owned RPZ backflow assemblies bringing the City into full compliance and saving approximately \$7,000 in fees.

Wastewater Collection System:

- Repaired six sanitary sewer main collapses and four storm sewer main collapses.
- Chemically treated 3,647 lineal feet of sanitary sewer for root intrusion.
- Performed jetting and root-cutting on over 400 miles of sanitary sewer main.
- Performed closed circuit television inspection of 15 miles of sanitary & storm sewers.
- Rehabilitated 63 manholes.
- Completed plumbing work on the following projects:
 - Repair of Hobbs Ice Arena cooling tower
 - Repaired Street Division brine tank
 - Installed air piping in Building B for the Forestry Division
 - Repaired City Hall roof drains
 - Repaired numerous drinking fountains at City-owned buildings
 - Installed new water heater at Hobbs Ice Arena
 - Repaired parking ramp storm drains
 - Repaired waste piping at the Library

Wastewater Treatment Plant:

- Major WWTP Phase II Construction and Process Startup Items:
 - Methane boiler units were put into service in February of 2015. To date we have burned over 9,000,000 cubic feet of methane in the boilers.
 - Clarifier #1 and #2 modifications and upgrades were completed and the units returned to service.
 - Continuing to work with Focus On Energy to complete and process rebate incentives for lighting, VFD motor controls and methane boilers completed. Year to date incentives received \$339,710.
 - Kraft methane generators were started in November. Each unit is capable of generating 275 KW units of power. They are water cooled with an exhaust heat exchanger to provide an additional hot water supply source.
 - Methane conditioning equipment started and tested.
 - Exterior LED site lighting installed.
 - Removed RBC secondary treatment units. Units were reused at other sites or the plastic material was shredded and recycled.
 - Plant Laboratory was upgraded with a more efficient layout with new cabinets and countertops.
 - New fixed digester cover installed on Primary Digesters #1 and #2. Covers were covered with spray urethane insulation to reduce heat loss. They are also equipped with energy efficient vertical mixers.
 - Headworks Building equipment upgrades and additions included new primary pumps, sludge grinders, and rag cleaner/compactor.
 - New dewatering wells, controls, and piping installed.
 - Emptied Digester #4 contents, cleaned, installed new mixing system and new geodesic dome cover.
 - Added new chlorine storage and metering building and equipment.
 - New roofs added to the Digester and Headworks Buildings.
 - Site work completed included asphalt paving, site grading, and fencing. Seeding to be completed in the spring of 2016.
 - Critical items needed to be completed in 2016 include site camera installation, fire protection system, lighting, door and entry gate control, emergency generator completion and testing, control installation and testing and punch list items.
- Land applied 7,775,000 gallons of biomass.
- Emptied Storage Tank #5 and made mechanical repairs.
- Installed a new final sample line.
- Major rebuild of both climber bar screens.
- Rebuilt pump at Otter lift station.
- Installed new mechanical pump seals and motor soft starter at the Eau Claire lift station.

Buildings, Grounds & Fleet*Buildings and Grounds:*

- Completed City Hall east wing and Fire Station #2 HVAC upgrades project started in 2014.
- Finished installation of a new fire alarm system for the City Hall complex.
- Installed basic building security systems in City Hall, Central Maintenance, and Utilities.
- Remodeled and restored the historic North Conference Room and north stairwell of City Hall.
- Assisted in the removal of the old post office building to make way for the new parking ramp.
- Replaced the roof at Fairfax Pool.
- Installed a new power backup generator at L.E. Phillips Library.

- Repaired all of the parking deck expansion joints on CMF Storage Building B.
- Finished construction of storage building across from 910 Forest Street started in fall 2014.
- Hired two new custodians for the Central Maintenance Facility and parking ramp responsibilities.
- Custodians performed approximately 6,440 hours of cleaning in 6 buildings, 11 parking lots, and two parking ramps; assisted in periodic cleaning and maintenance at Hobbs ice arena.
- Acquired a \$15,000 grant to upgrade the exterior lighting at the Central Maintenance complex.
- Completed the conversion to LED lighting on all three central maintenance buildings and parking lot.
- Acquired \$75,000 grant to convert the L.E. Phillips Library lighting to LED, to be completed early 2016.
- Installed climate monitoring and door security on the four radio tower buildings.

Fleet and Stores:

- Sold 123,305.3 gallons of gasoline at a cost of \$333,110.96.
- Sold 257,212.8 gallons of diesel fuel at a cost of \$752,198.79.
- Sold 1,038.33 gallons of diesel exhaust fluid (DEF) at a cost of \$1,980.02.
- Sold 708.7 gallons of propane at a cost of \$1,980.29.
- Parts sales totaled \$1,181,636.16.
- Stores sales totaled \$110,610.00.
- There were 3,068 work orders opened, which generated 15,154.9 labor hours at a cost of \$1,369,580.02.
- Average shop mechanic efficiency for the year was 74.83%.
- Installed the third mezzanine section in the shops stores area. This included lighting and installation of additional fire protection sprinklers.
- Installed two fall protection devices in the shop to protect the mechanics when they are working on top of a bus.
- Purchased the following new vehicles and equipment at a cost of \$1,333,001.00.
 - 8 Police vehicles - \$294,821.00
 - 1 Fire Rescue Pumper - \$230,000.00
 - 1 Street Division vehicle - \$166,606.00
 - 1 Compact sweeper for the parking ramps - \$104,786.00
 - 2 Utility Division vehicles/equipment - \$325,299.00
 - 2 Cemetery and Parks vehicles/equipment - \$92,359.00
 - 2 Boom lifts for Buildings and Grounds - \$60,094.00
 - Additional equipment attachments - \$59,036.00

Transit

Operations:

- 920,000 total trips provided.
- 725,000 service miles driven.
- 50,500 service hours provided.
- 1 new manager, 2 new supervisors, and 5 new bus operators hired to fill open positions.
- 348 total operator years of experience in transit.
- New downtown summer circulator route provided.
- New outlets for bus pass voucher sales at the Library, Gordy's, and Festival Foods.
- Site study began for feasibility of sites for downtown location of a new transfer center.
- 0 Accidents due to fleet failure despite aging fleet.

Street Maintenance*Street Sweeping:*

- Spring sweeping started March 9, 2015.
- Final day of sweeping was December 21, 2015.
- 10,493 total lane miles swept.
- 1,784 cubic yards spring sweeping clean-up.
- 1,648 cubic yards of summer clean-up.
- 6,046 cubic yards of fall leaves clean-up.
- City was swept a total of 9 times.
- Half Moon Lake watershed area was swept a total of 13 times.
- Downtown Business District area was swept a total of 12 times.
- 0 ton of sweepings hauled to landfill. (Material was screened in November and December 2015 and will be reused as fill sand in 2016.)

Street Maintenance:

- 93 sanitary and storm sewer manholes reset or rebuilt.
- 313 manholes and catch basins patched.
- 265 cubic yards of concrete poured for sidewalks, islands, curb and gutter.
- 1,051 tons of hot mix asphalt used for street repairs and patching utilities.
- 194 tons of cold mix asphalt patch material used.
- Chip sealed 212,987 square yards of asphalt streets or approximately 13 miles.
- Crack filled 12.11 miles of asphalt pavement.
- 15,000 pounds of fiber fill and 20,000 pounds of rubber fill used for crack filling.
- Spray patched approximately 5.43 miles and 80 miscellaneous patches of asphalt and concrete streets.
- 9,093 gallons of CRS 2 oil and 397.82 tons of blue chips used for spray patching.
- Repaired, patched, and sealed 1.56 miles of bike trail.
- Completely crack sealed, sealed, and repainted the pool parking lot; total square yards of 10,800.

Sign Shop:

- Produced 797 total signs
 - 145 street name signs
 - 424 regulatory signs
 - 65 warning signs
 - 56 wayfinding signs
 - 55 temporary traffic control signs
 - 35 parks Division signs
 - 6 utilities Division signs
 - 21 transit signs
- Painting
 - 24 miles of yellow lines painted with 156 gallons of paint
 - 9 miles of white lines painted with 75 gallons of paint
 - 376 walks painted
 - 226 cross blocks painted
 - 44 symbols (arrows) painted

- 12 sharrows (bike symbols) painted
- 11 parking lots painted
- 16 parking stalls painted

Hauling of Materials:

- 8,316 cubic yards of snow
- 2,310 cubic yards of winter sand
- 5,520 cubic yards of base gravel
- 1,328 cubic yards of top soil
- 7,996 cubic yards of sweeping sand
- 13,662 cubic yards of sweeping leaves
- 743 cubic yards of miscellaneous materials
- 3,520 cubic yards of concrete/asphalt rubble
- 2,259 cubic yards of fill sand
- 2,080 cubic yards of brush

Winter Snow and Ice Control Operations:

- 3 full plow operations
- 28 ice control operations
- 1,935 tons of salt used
- 4,725 tons of sand/salt mix used
- 14,559 gallons of salt brine used
- 1 downtown snow haul

Summer Mowing Operations (Between May 1 and October 31):

- Hasting Way ROW mowed 5 times
- 3 fire stations mowed 21 times
- 188 other City-owned properties totaling 267 acres, mowed an average of 12-15 times each
- 50 miles of City ROW mowed 2 times

Transportation and Parking

Lighting and Electrical Work:

- Completed electrical inspection on City's Capital Improvement Projects.
- Repaired lighting system wiring on Golf Road at STH 93.
- Installed IT video camera, roam node and Wi-Fi units at 1st Avenue and Lake Street.
- Added 4 Wi-Fi sites for the IS Department on various traffic signals.
- Repaired tunnel lights by McKinley Avenue.
- Replaced photocell on Dewey Street to restore downtown whiteway lighting.
- Removed the CIVIC CENTER and Ray Wach's marquee signs from the Farwell Street/Gibson Street ramp.
- Installed wall packs at the Riverside parking deck.
- Built and installed an electrical receptacle on Grand Avenue for Christmas lights.
- Replaced poles, arms, and lighting fixtures with LED lighting in the Riverview parking lot.
- Replaced all conduit and wiring for Highland Avenue street lighting between Hastings Way and Fairfax Street.

City Parks:

- Installed pole for hockey rink at Putnam Park.
- Installed three light poles at McDonough Park.
- Repaired security lighting at Mt. Simon Park.
- Built and installed light control modifications for the Oakwood Hills warming house/sledding hill.

Traffic Signal Upgrades:

- Completed wiring of EVP, replaced traffic controller, installed poles, wire, video detection, and wiring harness at Fairfax Street and Highland Avenue signal. Added intersection controller and video detection equipment to Centrac's signal software.
- Installed emergency vehicle protection at three intersections: Galloway Street at Farwell Street, Golf Road at Commonwealth Avenue and Golf Road at Mall Drive.
- Replaced traffic signal controllers on Madison Street at five intersections (Bellinger Street to Farwell Street).
- Reinstalled traffic loops on Summit Avenue at the intersection of State Street.
- Connected Brackett Avenue traffic signals cameras onto network and loaded into Centrac's signal software.

Municipal Parking:

- Completed replacement of expansion joints and surface deck repairs at the Farwell Street/Gibson Street parking ramp.
- Installed video cameras at the Farwell Street/Gibson Street parking ramp.
- Met with the Business Improvement Districts and Downtown Eau Claire Inc. to discuss the implementation of the Comprehensive Downtown Parking Study recommendations.
- Brought parking ordinance changes forward to City Council.
- Worked with local businesses to accommodate parking during the construction of the new North Barstow parking ramp.
- Developed and maintained parking agreements with downtown companies for both the Farwell Street/Gibson Street parking ramp and the North Barstow parking ramp.
- Contracted to maintain the existing lighting system within the Farwell Street/Gibson Street ramp.
- Completed elevator repairs, mechanical room repairs, and roof repairs to the elevator shaft at the Farwell Street/Gibson Street ramp.

Storm Water Utility

- Storm Water Municipal Separated Storm Water (MS4) Discharge Permit
 - Chaired the Chippewa Valley Storm Water Forum, a group of 16 local jurisdictions working together on urban storm water runoff issues and education in the lower Chippewa River Valley
 - Managed the expansion of the Storm Water Forum to include permitted communities in the St. Croix River Valley and along the Highway 64 corridor
 - Participated with the Chippewa Valley Storm Water Forum providing educational out-reach through the Rain to Rivers – Wise Choices for Cleaner Waters, a campaign, to present runoff water quality enhancement information at over 20 events in the Lower Chippewa River Watershed
- Initiated updating the Comprehensive Storm Water Plan and ordinances.
- Participated in the Eau Claire River Watershed Management Plan Advisory Group.
- 46 Storm water facilities maintained.

- Storm water analysis and construction of the Westside relief storm sewer.

Engineering

Development Agreements and Drainage Review:

- 3 New development agreements resulting in \$1.1 million of utility and street improvements financed by private developers.
- Administration and oversight of 17 development agreements for public infrastructure constructing 0.8 mile of water main, 0.6 mile of sanitary sewer, 0.7 mile of storm sewer, and 0.7 mile of public streets.
- Reviewed 3 plans for sanitary sewer extensions within the City of Altoona for compliance with City of Eau Claire construction standards and impacts on the City of Eau Claire Wastewater Treatment Facility.
- Reviewed 48 site plans for impacts to public infrastructure and on-site grading and drainage.
- Prepared reports for 7 preliminary plats and general development plans.
- Worked with Confluence, Haymarket, and North Barstow Developers, WisDNR, and FEMA to resolve flood plain inconsistencies at the confluence of the Eau Claire River and Chippewa River.
- Supported the Confluence Performing Arts Center Architects and Steering Committee to determine facility uses and configuration, including entrances and room layout to achieve maximum accessibility, efficiency, operational exposure, and incorporation of adjacent natural resources and public spaces.

Comprehensive Plan Support:

- Provided support to the Department of Community Development for updating the Comprehensive Plan.

Design and Construction:

- Local Street and Utility Improvement Program including public hearings, design, and construction (8 alleys and 31 street & utility projects).
- Eau Claire Street from Graham Avenue to S. Farwell Street and S. Barstow Street from Eau Claire Street to the Barstow Street Bridge was designed and reconstructed. The reconstruction consisted of underground utilities, concrete pavement, streetscaping, lighting, and amenities.
- North Barstow Street parking ramp was designed, bids were received, and construction is currently ongoing with completion scheduled for September of 2016.
- Lake Street from Second Avenue to the Lake Street bridge and First Avenue from Water Street to Lake Street was designed and reconstructed consisting of replacement of the underground utilities, concrete curb and gutter, concrete sidewalk, bituminous pavement, pavement marking, and traffic signals.
- High Bridge was designed and construction was completed, along with the west side trail from Folsom Street to the High Bridge.
- A consultant was retained to design the Eddy Street bridge over the Union Pacific Railroad tracks.
- A consultant was retained to design the Carson Park causeway from W. Grand Avenue west into Carson Park.

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