



IMPORTANT INFORMATION

1. **Please fill out the Junior Police Academy application in its entirety.** The Application consists of three forms: Application for Enrollment, Waiver of Liability and Likeness Waiver. The Application and Waiver of Liability of Liability must be signed by the applicant's parent/legal guardian. Completing and signing the Likeness Waiver is optional.

2. **Class members must be between the ages of 12 and 17 (in school)** at the start of the program, be a resident of the State of Wisconsin and enrolled in an Eau Claire school.

3. Return completed application and waiver(s) by...either in person at the Police Department's front desk, or mail to:

Eau Claire Police Department
721 Oxford Avenue, Suite 1400
Eau Claire, WI 54703
(ATTN: Sgt. Ben Frederick)

4. **The coordinating officers have final approval of all applicants and reserve the right to deny entry to any applicant.** Accepted applicants will be notified by mail and/or phone.

5. **The Junior Police Academy program is free to all members.** Class size will be limited to the first thirty qualified applicants.

6. Qualified applicants who are denied admission due to class size will be given first choice at the time of the next scheduled class.

7. **Classes will be held at the Eau Claire Police Department, located at 721 Oxford Avenue, Eau Claire, Wisconsin.**

8. Classes will be held Monday to Friday from 8:00 A.M. to 12:00 P.M.

9. **Dress code for class is casual, but please wear comfortable clothes that can get dirty and closed-toe shoes.** Students will be provided with a Junior Police Academy t-shirt to keep on the first day of class. They will be required to wear this shirt for the duration of the academy. The t-shirt is expected to be kept in a presentable appearance and will be considered the uniform of the day for the duration of the course. Students will also be issued an ID Badge.

10. You will need to bring your issued ID Badge and uniform t-shirt to each scheduled session (these will be provided during the first class). You will need to wear your t-shirt and ID badge to each class so that you can be identified as a participant of the program.

11. Attendance to each session is critical to fully benefit from participation in the program. Please make every effort to attend each training session. If you will be unable to attend any of the sessions, please notify one of the people listed below:

Sergeant Ben Frederick:	715-271-1312
SRO Ben Hundt:	715-828-6796
SRO Mike Major:	715-271-6087
SRO Chaz Walton:	715-491-1088
SRO Greg Erickson:	715-271-5361

12. Water and a snack will be provided.

13. **No individual will be allowed to remain in a training session if they behave in a disruptive or disrespectful manner. Under these circumstances, the misbehaving individual will be removed from class and the parent or guardian will be contacted.**

14. Please contact with Eau Claire Police Department at 715-839-4990 for any additional information.