

2016 Board of Health Calendar –  
Showing typical suggested monthly topics  
Subject to change

**January 27**

- Distribute final 2016 Board of Health calendar
- Approve continuing grant for DNR Transient Non-community Water Systems
- Eau Claire Healthy Communities update

**February 24**

- Application for Intensified Housing Code Compliance Program from City's Community Development Block Grant funding from August 1, 2016-July 31, 2017
- Final report on performance of 2015 contracts with State Division of Public Health

**March 30**

- Close out 2015 budget
- Strategic Plan update

**April 27**

- Initial input from the Board of Health for the proposed 2017 budget, including discussion of salary and health insurance for employees for 2017
- Discuss 2015 Annual Report
- EC Healthy Communities update
- Question development and approval for Director performance review survey

**May 18**

- Review budget development process

**June 22**

- Approve draft of 2017 Health Department budget
- Department Director performance review (Closed session)
- Strategic Plan Update
- Adopt Department budget/pay schedule for 2016
- Review and Approve Employee Handbook-personnel policies updated

### **July 27**

- Develop Department Director Performance expectations
- Annual review of Account Allocations/Fund Balance

### **August 24**

- Adjust 2017 Budget proposal if needed (after the Joint Budget Team meeting)
- Review and approve/adopt 2017 Health Department fees, and fee related regulation and resolution changes

### **September 28**

- Strategic Plan Update

### **October 19 (one week early due to Nov. meeting being early)**

- Adjust 2017 Department budget by Board, if needed
- EC Healthy Communities update

### **November 9th**

- BOH work session

### **December 14th**

(Normally 2<sup>nd</sup> Wednesday)

- Election of President and Vice-President for next calendar year
- Approve final 2017 Budget
- Review a draft of the 2017 Board of Health calendar
- Approve 2016 contracts with State Division of Public Health
- Strategic Plan Update
- Board evaluation