



City of Eau Claire

2015

**SPECIAL EVENT APPLICATION**

915 Menomonie Street

Eau Claire, WI 54703

Phone: 715-839-5032

Fax: 715-839-1685

Email: [pr@eauclairewi.gov](mailto:pr@eauclairewi.gov)

Website: [www.eauclairewi.gov/pr](http://www.eauclairewi.gov/pr)

NEW EVENT    REPEAT EVENT    REPEAT EVENT WITH CHANGES (Write what changes in the description below.)

**SUMMARY OF EVENT**

**EVENT INFORMATION**      Date of Application: 4/6/15

Name of Event: Sounds Like Summer Concert Series

Date of Event: Thursdays in June, July, and August

Name of Sponsoring Organization: Volume One Events, LLC

Non-Profit Group-Tax Exempt #: \_\_\_\_\_

For Profit

Other please describe: \_\_\_\_\_

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**CONTACT INFORMATION**      Contact person for event: Lindsey Quinnies

Address: 205 N Dewey St

City/State/Zip: Eau Claire, WI 54703

Work Phone: (715) 552-0457      Home Phone: \_\_\_\_\_

Cell Phone: (262) 751-7411      E-mail: lindsey@volumeone.org

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**EVENT DETAILS**      Estimated **Daily** Attendance for this event: 1500+

Estimated **Total** Attendance for this event: 22000

Your charge, entry fee or donations to participants for your event: \_\_\_\_\_

Location(s) of Event: Phoenix Park Labyrinth

Time Set Up Begins: 4:00 pm

Time Event Begins: 6:00 pm      Time Event Ends: 9 pm

Description of Event (Also complete Special Event Detailed Schedule Form):  
A series of local bands play each night from 6 to 830 pm on Thursdays in June, July, and August.

**EVENT INFRASTRUCTURE**

Please check the following applicable items regarding your event:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Entry fee or donations  | <input type="checkbox"/> Amusement rides   |
| <input checked="" type="checkbox"/> Sales of goods or merchandise, etc.   | <input type="checkbox"/> Inflatables   |
| <input checked="" type="checkbox"/> Sales of food – prepared or pre-packaged (Fill out vendor list with license #'s and contact information – attached) | <input type="checkbox"/> Fireworks   |
| <input type="checkbox"/> Service of food to participants  | <input type="checkbox"/> Bleachers or other fixtures   |
| <input type="checkbox"/> Food Cart  | <input type="checkbox"/> Filming/Movie Production  |
| <input checked="" type="checkbox"/> This event may attract more than 500 persons over the course of a single day  | <input type="checkbox"/> Overnight Camping   |
| <input type="checkbox"/> Selling or distributing 4 or more kegs/half barrels of beer or wine  | <input checked="" type="checkbox"/> Amplified sound or music   |
| <input checked="" type="checkbox"/> Signs and banners (day of event only)   | <input type="checkbox"/> We will be putting up tents larger than 250 square feet or tents that require stakes to be driven into the ground (Permit Required-organizer is responsible for the application being submitted to the Fire Dept. 10 days prior to the event) |
| <input type="checkbox"/> Staging  |  |

**Contact Person(s) on Day of Event and Cell Phone Number:**

Lindsey Quinnies, 262-751-7411

**COMPLETE APPLICATION INCLUDES**

Complete applications are required 45 days prior to any event (60 days is recommended) in order to obtain Special Events Committee, Waterways and City Council approvals. Application will not be accepted without all documentation. Complete Application Includes:

- Proof of Insurance: The City requires that all organizers of Special Events provide liability insurance. An event sponsor shall be required to provide a valid certificate of insurance evidencing limits of liability not less than \$1,000,000 and name the City of Eau Claire, 915 Menomonie Street, Eau Claire WI 54703 as an additional insured **and** certificate holder
- Map of the event layout or route of use of public streets or paths (use Google or Mapquest for maps describing your event), include barricade drop off sites if applicable.
- Event Schedule (include dates and times for set up and events. Form attached)
- \$60.00 Special Event Application Fee
- Concealed Carry Plan, Recycling, Emergency Preparedness, and Traffic Control worksheets
- List of Vendors (form attached)
- Tent Permit (if applicable) Form available at:  
[www.eauclairewi.gov/fire-prevention-and-inspections/tent-and-greenhouse-permits](http://www.eauclairewi.gov/fire-prevention-and-inspections/tent-and-greenhouse-permits)
- Phoenix Park Reservation/Agreement Form
- Copy of any park agreement or permit submitted if applicable to your event.

**HOLD HARMLESS AGREEMENT**

The applicant agrees to hold harmless, indemnify and defend, at no cost to the City, the City of Eau Claire, its employees, agents, representatives and elected city officials, for any and all claims, demands, suits, losses, costs, expenses (including attorney fees), or any other type of damages, that result from the Special Event.

Applicant is responsible for any and all losses or claims that are in any way connected to their Special Event.

I also certify by my signature below that I am a duly qualified representative of my organization and authorized to sign this hold harmless agreement.

Applicant Signature: Lindsey Quinnies Date: 4/6/15

**APPROVALS**

Special Events Committee/  
Parks & Recreation Director:

Date:

Waterways and Parks Commission Approval Date:

City Council Approval Date:

## WASTE COLLECTION AND RECYCLING WORKSHEET

Please describe your waste disposal and recycling plan for your event:

We will be using on-site garbage and recycling cans provided by the city in the same way that we have each year of this event.

Vendors will handle their garbage and waste by hauling it away for off-site disposal.

What, if any, concessions products will be sold during your event?

Fast foods and desserts that are prepared off-site prior to the event including quick serve items like ice cream and snow cones.

What type of container products will you use for your event?

Recyclable

Compostable (biodegradable)

Other: \_\_\_\_\_

### COLLECTION CONTAINERS

*The City may provide two points of garbage collection containers: garbage (gray bins) and recycling (blue bins) at the parks for events. However, you may be asked to provide additional containers for waste or recycling items such as clear glass, plastic, cardboard, aluminum and steel.*

## EMERGENCY ACTION PLAN WORKSHEET

### ITEMS TO CONSIDER

- First Aid
- Emergency response procedures
- Emergency contact information
- Designated "lost child" area
- Plan to communicate information to staff & volunteers
- Crowd control
- Weather conditions
- Evacuation
- Alcohol containment
- Securing valuables
- Protecting event participants and volunteers

Please describe your first aid and emergency action plans for your event. Will you have first aid kit(s) available, and/or more advanced medical care, including AED and/or medical personnel available for participants and spectators? How will you advise participants and spectators of locations for first aid if needed?

We will have a first aid kit available at the main V1 Event Tent. Will have the use of cell phones and a PA system to announce any issues in the event of an emergency.

How and who will monitor weather during your event? How will you notify participants and spectators of emergency situations?

Weather will be monitored through the day prior to the event by Volume One staff. We will post any cancellations to the homepage of volumeone.org.

During the event, V1 staff will be monitoring the weather on-site with the use of cell phones and weather apps.

We will notify participants and spectators of any emergency situations through the use of the on-site PA system.

How will you provide for access by ambulance and fire truck to all spectators and participants of your event for medical emergencies?

During this event we do not block off any city streets or sidewalks.

All spectators and participants at the event will be accessible to any and all EMS responders in the event of an emergency situation.

What communication tools during emergencies will be available to you at the event and along race routes? If your event extends outside Eau Claire city limits or on the UWEC property, what plans do you have in place with other local authorities?

O-site event staff will have the use of cell phones and an on-site PA system for use in the event of an emergency.

## TRAFFIC CONTROL PLAN WORKSHEET

(Attach Event Map)

Please describe your traffic and parking control plans for your event. How will you control traffic and parking to keep traffic and pedestrian lanes open.

During this event we do not block off any city streets or city parking. Our nearby staff parking lot as well as the street parking leading into the park gives enough parking for event attendees.

We also encourage the use of bike transportation to the event bny teaming up with the Wisconsin Bike Fed. to offer an on-site bike valet for attendees.

Yes No

Will you contract with a private company or organization to provide such services?

If your event will impact neighbors and other park users, (such as Carson Park tenants Chippewa Valley Museum and the Paul Bunyan Camp) how will you notify them of alternate routes and parking options?

This event does not impact the neighbors of the park. There are private lots for the neighboring residents and businesses.

Yes

No

Will your event have off-site parking agreements with other parties or shuttle bus services? If yes, please include information on those agreements.

## FIREARMS AT SPECIAL EVENT WORKSHEET

Wisconsin residents have the right to carry a concealed weapon upon issuance of a state permit. City of Eau Claire code s. 9.32.040 prohibits firearms on certain City property. In addition, special event organizers may be required to provide the City with a plan to ensure the safety of the event attendees, or to post signs indicating "Guns and Alcohol Don't Mix" at the public entrances where beer and wine is served. Please answer the following questions to assist City staff in determining the requirements for your special event.

### FIREARMS PROHIBITED LOCATIONS

1. Is your event being held at one or more of the following City of Eau Claire buildings, facilities, or locations that are permanently posted "Firearms Prohibited"? Please check the facility where your event will be held:
  - Fairfax Park Pool
  - Carson Park football, softball, and baseball stadiums and facilities
  - Chippewa Valley Museum and related buildings within Carson Park
  - Paul Bunyan Museum and related buildings within Carson Park
  - Hobbs Ice Center
  - All-season enclosed shelters at neighborhood parks (This does NOT include Phoenix Park trailhead, Phoenix Park pavilion, Sarge Boyd Owen Bandshell, or park pavilions in Carson Park.)

*If you checked off a location above and are not using any other public space for your event, you have completed this worksheet. Otherwise, complete questions #2 & 3.*

### ADMISSION / DONATIONS

2. Are you charging admission (includes donations) to your event that has a controlled access area (i.e., fenced)?
  - Yes  NoIf yes, are you posting your special event "Firearms Prohibited"?
  - Yes  NoIf no, then you must provide the City with a plan to ensure the health, safety and welfare of those attending the event. This written plan must be provided with your completed Special Event Application.

### TEMPORARY CLASS B PICNIC LICENSE

3. Will your special event have a Temporary Class B picnic license to serve wine or beer?
  - Yes  NoIf yes, will you be posting the enclosed area (i.e., beer garden) where beer or wine is served as "Firearms Prohibited"?
  - Yes  NoIf no, then you must post a "Guns and Alcohol Don't Mix" sign at each public entrance to the licensed premises (beer garden). Signs can be obtained online, at the City Treasury, or from the Parks and Recreation Department. You must also provide the City with a written plan that will ensure the health, safety and welfare of those attending the event. This plan must accompany your completed Special Event Application.

### FOR OFFICE USE ONLY:

- Posting "Firearms Prohibited"
- Safety Plan required
- "Guns and Alcohol Don't Mix" sign required
- No City Requirements



## EVENT COORDINATOR APPLICATION FOR SALES OR SERVICE OF FOOD AT A SPECIAL EVENT

(This application does not need to be filled out if no food is being served.)

By providing the following information, you will assist in identifying potential public health concerns that might occur during your event. Addressing these issues in advance will provide the opportunity for a successful and smoother operation. If you or someone else will be serving food **free or for a fee** at your event it may require that you obtain a Temporary Restaurant Permit. Please contact the Eau Claire City-County Health Department at (715) 839-4718 to discuss whether a permit is needed. Please fill out the following application even if a permit is not required.

**1. EVENT INFORMATION**      Name of the Event: Sounds Like Summer Concert Series  
 Date of Event: June 4, 11, 18 25; July: 2, 9, 16, 23, 30; August 6, 13, 20, 27

**2. NAMES OF EVENT COORDINATOR(S) / RESPONSIBLE INDIVIDUAL(S):**

Name:	Address:	Phone# (work & home):	Role/Title:
Lindsey Quinnies -	205 N. Dewey St EC, WI 54703 -	Work: 715.552.0457 / Cell: 262.7511.7411 -	Program Manager
Nick Meyer -	205 N. Dewey St EC, WI 54703 -	Work: 715.552.0457 / Cell: 715.497.8903 -	Owner

**3. FOOD(S) SERVED**      Indicate what food(s) will be served (If more than one vendor will be serving food then skip to #4):

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**4. BOOTHS**      Number of Anticipated Food & Beverage Booths: 8 (NA)  
 (Please compile a list of food/beverage vendors including names, mailing addresses, D/B/A and attach to this application. **NO OPEN FLAMES UNDER PAVILIONS.**  
**1 FIRE EXTINGUISHER NEEDED FOR EACH VENDOR.**

**5. FOOD LOCATION**      Where will food be served, vendors located? Please include vendor or food service areas in your site plan. No vendors will be allowed to operate from the city streets or city parking lots unless these areas have been closed off as part of your special event.

**6. DATE & TIME OF INITIAL EVENT SET-UP/CLEAN-UP:** Setup: 4pm / Clean up: 830pm

**7. DESCRIBE PROPOSED RESTROOM FACILITIES (TYPE/NUMBER/LOCATION) & # OF HANDWASHING STATIONS:**

We will use the Phoenix Park restrooms provided through the City of Eau Claire as we have in previous years.

**8. ELECTRICITY**       Yes    No    NA   Will electricity be provided to all the food booths for food preparation or holding equipment?

**9. DRINKING WATER**       Yes    No    NA   Will drinking water be provided to all food booths?

**10. WASTEWATER DISPOSAL**      Describe wastewater disposal systems from food booths and toilets: *(Special Note: No wastewater shall be disposed of in storm sewers.)*  
 All vendors will dispose of their waste off-site.

**11. SOLID WASTE**      Describe how grease, charcoal, or other cooking and solid waste will be disposed of:  
 All vendors will dispose of their waste off-site.

**12. SURFACE PROTECTION**

During service and preparation of food, how will the street, sidewalk, or other surfaces be protected?

All food is prepped off-site so there shouldn't be a problem. Shall a concern arise, the use of proper protective rugs/mats will be required of each vendor to ensure proper protection of street, sidewalk, or other surfaces.

*It is advised that some sort of covering or barrier be provided specifically under grease producing equipment. It is also advised that a spill kit be on hand to handle any grease spills that may occur. A spill kit should consist of kitty litter or sand, paper toweling, bags for disposal of sand/litter, scoops, etc. As the event coordinator it is your responsibility to ensure that vendors do not damage city surfaces.*

**13. ANIMALS**

Indicate if any animals will be housed at the event.

Yes  No  NA

If yes, indicate distance to well(s): \_\_\_\_\_ ft, portable water hydrant(s) \_\_\_\_\_ ft and food booths: \_\_\_\_\_ ft

Describe:

**14. OVERNIGHT CAMPING**

Please indicate whether booth operators will be allowed overnight camping via RV's/Tents on the same grounds as the event:

Yes  No  NA

If yes, please contact the Eau Claire City-County Health Department for special campground requirements.

**15. RESPONSIBILITIES**

**The event coordinator is responsible for the following:**

- 1. Meeting the requirements set forth in the applicable sections of the Special Event Application and City Ordinances.**
- 2. Ensuring that vendors abide by rules set forth in the Special Event Application.**

**16. Name of person completing this form:**

Lindsey Quinnes

Printed Name



Signature

4/6/14

Date





City of Eau Claire Parks, Recreation & Forestry

## 2015 PHOENIX PARK RESERVATION/AGREEMENT FORM

915 Menomonie Street  
Eau Claire, WI 54703  
Phone: 715-839-5032  
Fax: 715-839-1685

Email: [pr@eauclairewi.gov](mailto:pr@eauclairewi.gov)  
Website: [www.eauclairewi.gov/pr](http://www.eauclairewi.gov/pr)

**\*This form must be completed for ALL events held at Phoenix Park\***

CONTACT INFORMATION		
Contact Name: Lindsey Quinnies	Contact Email: <a href="mailto:lindsey@volumeone.org">lindsey@volumeone.org</a>	
Address: 205 N. Dewey Street	City/State/Zip: Eau Claire, WI 54703	
Home Phone: N/A	Work Phone: (715) 552-0457	Cell Phone: (262) 751-7411
EVENT LOCATION		
<input type="checkbox"/> Pavilion	<input checked="" type="checkbox"/> Amphitheatre/Labyrinth	<input type="checkbox"/> Confluence Plaza
EVENT INFORMATION		
1. Event Name: Sounds Like Summer Concert Series	2. Estimated # in Group: 1,000	
3. Date of Event: Thursdays June-August	4. Time of Event: Arrival 4 pm am / pm Departure 9pm am / pm	
5. Will you have music: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Type: <input checked="" type="checkbox"/> Band <input type="checkbox"/> DJ <input type="checkbox"/> Boom box <input checked="" type="checkbox"/> Amplified <input type="checkbox"/> Other:		
6. Will there be alcohol at your event: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If Yes: Phoenix Park Alcohol Application Required.</i>		
7. Will you have beer kegs at your event: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 8. Indicate # of ½ barrels:		
9. Will you be setting up a tent for your event? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>*A utility locate fee is required for tents over 250 sq. ft.</i>		
10. Is this event a wedding? Ceremony: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Reception: <input type="checkbox"/> Yes <input type="checkbox"/> No		
11. Will your event have any type of inflatables? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
12. Purpose of use:		
13. Will there be the sale of beer, food or merchandise, entry fee/donations, street/park closure, attendance over 500 people, over 3 half barrels, tents over 250 square feet, or barricades at your event? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
RENTAL FEES AND CHARGES		
<input checked="" type="checkbox"/> Monday-Thursday	\$40.00 / day	
<input type="checkbox"/> Fridays	\$80.00 / day	
<input type="checkbox"/> Saturdays or Sundays – Half Day	\$80.00 / half day	
<input type="radio"/> 4:00 AM – 4:00 PM <input type="radio"/> 5:00 PM – 11:00 PM		
<input type="checkbox"/> Saturdays or Sundays – ALL Day	\$96.00 / day	
<input type="checkbox"/> Beer Permit Application Fee (½ barrels only) <i>*Must be accompanied by a Beer Permit Application &amp; Phoenix Park Alcohol Application.</i>	\$40.00 / event	
<input type="checkbox"/> Utility Locate Fee (for tents over 250 sq. ft.)	\$30.00 / event	
PAYMENT INFORMATION		
<b>TOTAL DUE:</b> (Must be paid in full at time of reservation)		
<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa	<input type="checkbox"/> American Express
Card #:	Expiration Date:	3-Digit Security #:
<b>Cardholder Signature:</b>	<b>Date:</b>	

Continue on next page →

## RULES AND REGULATIONS

- Reservations are accepted Monday-Friday and may be scheduled for any time period during normal park hours (4AM-11PM).
- Phoenix Park Reservation/Agreement forms must be completed for exclusive use of the pavilion, amphitheatre, and/or confluence plaza.
- Reservations are for the pavilion/amphitheatre/plaza only and do not include surrounding areas in the park. The Parks & Recreation Department reserves the right to schedule other activities or events in the park.
- Lighting: Key is required for access to lighting. Keys can be obtained at the Parks & Forestry offices at 1040 Forest Street.
- Decorating: No tape, nails or other adhesives (tying up decorations is allowed).
- Food/Catering services: User is responsible for making sure vendors protect the ground surfaces and hauls away all waste from food preparation (i.e. grease, oil, food remnants, etc.)
- No open flames allowed under the pavilion. Fire extinguishers are required for each food vendor.
- Political groups, marches or demonstrations need to contact the Police Department (715) 839-4975.
- Amplified Sound (including music): Must end at sunset in Phoenix Park. Noise ordinance violations are addressed on a complaint basis. Events in violation may be shut down.
- Inflatables: Groups bringing any type of inflatable to your event needs to notify the Parks & Recreation Department prior to the event date.
- The Phoenix Park Reservation/Agreement Form must be signed stating the event will follow stated policies.
- Event organizer will be responsible for any damage done to the grass, pavilion, pavers, or any marking on surfaces and disposal of all waste.

## ALCOHOL REGULATIONS

- Groups requesting to have alcohol at their event must complete a Phoenix Park Alcohol Application.
- All alcohol consumption or service (sale/distribution) must end at sunset.
- If you are planning to have beer kegs (up to 3) at your event (allowed at pavilion only), a Beer Permit Application must be completed and returned 10 days prior to your event.

## CANCELLATIONS AND REFUNDS

- Notice of cancellation is required 5 business days prior to your event in order to receive a partial refund.
- A \$5.00 administrative fee will be deducted for all canceled reservations.
- Refunds will not be issued due rainouts.

## TENTS

- Tents with stakes are not permitted without approval from the Parks & Recreation Director.
- A \$30.00 Utility Locate Fee and \$47.00 Tent Application Fee (Fire Dept) are charged for any tent over 250 sq. feet being set up in the park. A representative from your party must meet with a Park Supervisor on site to discuss location of tents no later than one week prior to your event. Additional fees will be assessed if any damage is done to water or electrical lines that are created by tent stakes.

## AGREEMENT

*Event contact/organizer agrees to the above policies and will follow all rules and regulations for their event. Contact/organizer agrees to take full responsibility for any damages occurred during this event.*

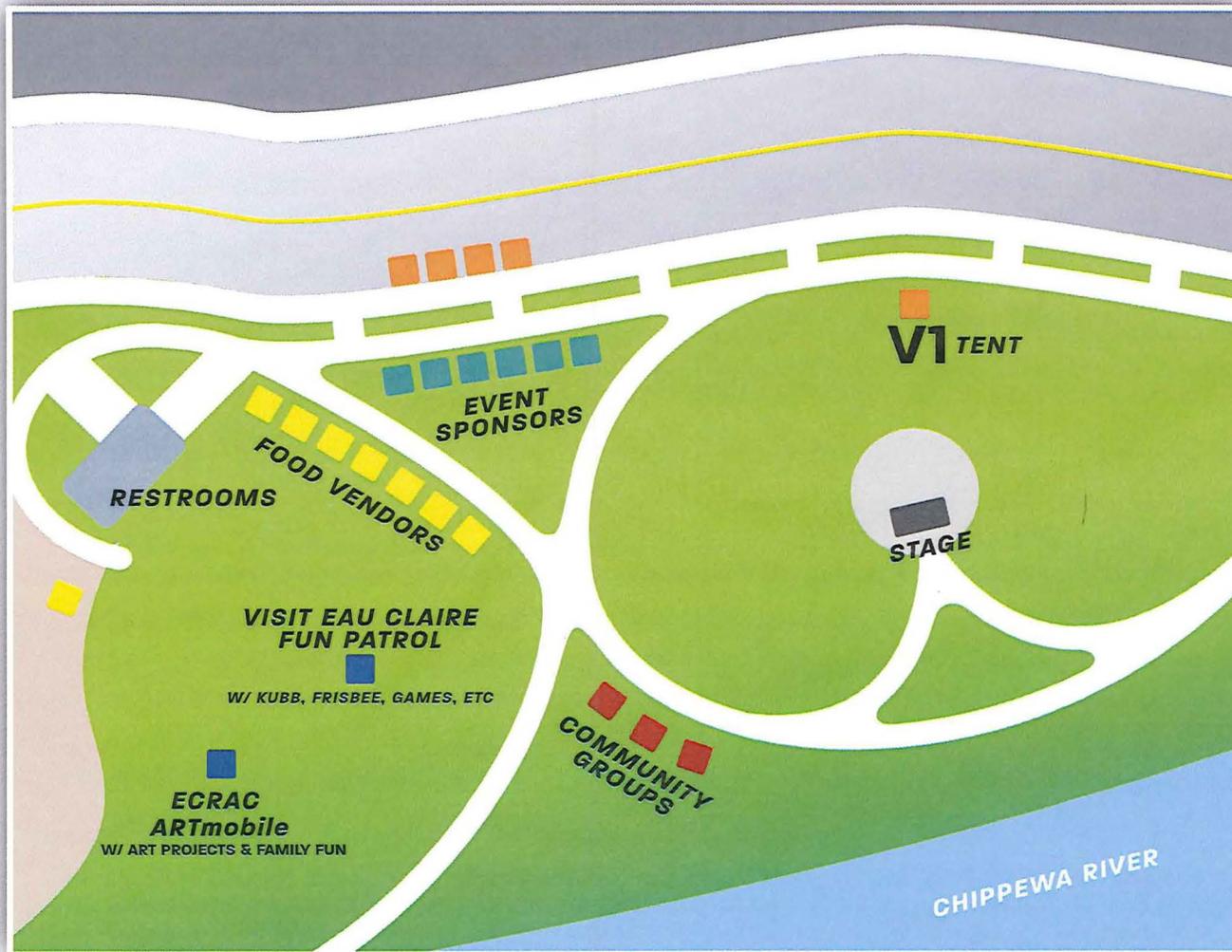
Authorized

Organizer/Contact Signature: **Lindsey Quinnies**

Date: **4/6/15**



# Sounds Like 2015 Summer Concert Series



- EVENT SPONSORS**
- Mega Co-Op
  - Cascades Tissues
  - Adecco
  - Kristo Orthodontics
  - Hillside Dental
  - JAMF Software
  - Scheels
  - Chilson
  - Sacred Heart Hospital
  - Royal Credit Union

- FOOD VENDORS**
- Playmakers
  - Summer Snow
  - The Big Weeny
  - Nine Degrees
  - Firehouse Subs
  - Burrachos
  - Tutto Bene
  - Mega Co-op



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/13/15

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McDermid Agency, Inc. 131 S. Barstow Street, Suite 517 Eau Claire, WI 54701	CONTACT NAME: Steven J. McDermid
	PHONE (A/C, No, Ext): 715-832-6651 FAX (A/C, No): 715-832-7656
	E-MAIL ADDRESS: mcdermid01@sbcglobal.net
	PRODUCER CUSTOMER ID #:
	INSURER(S) AFFORDING COVERAGE
INSURED Volume One Events LLC 205 N. Dewey Street Eau Claire, WI 54703	INSURER A: General Casualty Company/ QBE
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED... NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	X	CGA 1197020	6/1/14	6/1/15	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DEDUCTIBLE RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate Holder is listed as Additional Insured under the General Liability section for the above policy number for Volume One Events, LLC.  
Coverage provided is continuous.

## CERTIFICATE HOLDER

## CANCELLATION

City of Eau Claire  
Their Employees and/or Agents  
ATIMA  
915 Menomonie Street  
Eau Claire, WI 54703

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2009 ACORD CORPORATION. All rights reserved.

**Permit Contract**

**Eau Claire Parks and Recreation**  
 915 Menomonie Street  
 Eau Claire, WI 54703  
 Phone: (715) 839-5032  
 FAX: (715) 839-1685  
 Email: pr@eauclairewi.gov

**Permit #9003563, Pending approval**  
 Oct 28, 2014 3:30 PM



**Company:** Volume One  
 205 N Dewey St.  
 Eau Claire, WI 54703

**Agent:** Nick Meyer  
 Email: mail@volumeone.org

**Customer Type:** Commercial  
**Prepared By:** Patti Keske

Work: (715) 552-0457 Home: (715) 497-8903

Charges	Taxes	Discounts	Total Charges	Deposits	Deposit Taxes	Total Payments	Refunds	Balance
\$580.00	\$0	\$0	\$580.00	\$0	\$0	(\$580.00)	\$0	\$0

**RESERVATIONS**

Event	Resource	Center	Notes
Sounds Like Summer Concert Series Type: Special Event Attend/Qty: 0	Phoenix Park-Amphitheatre	Phoenix Park 330 Riverfront Terrace Eau Claire, WI 54703 (715) 839-5032	--

Days Requested	Event Begins	Duration	Event Ends
Thursday Jun 4, 2015	4:00 PM	5 hours	Jun 4, 2015 at 9:00 PM
Thursday Jun 11, 2015	4:00 PM	5 hours	Jun 11, 2015 at 9:00 PM
Thursday Jun 18, 2015	4:00 PM	5 hours	Jun 18, 2015 at 9:00 PM
Thursday Jun 25, 2015	4:00 PM	5 hours	Jun 25, 2015 at 9:00 PM
Thursday Jul 2, 2015	4:00 PM	5 hours	Jul 2, 2015 at 9:00 PM
Thursday Jul 9, 2015	4:00 PM	5 hours	Jul 9, 2015 at 9:00 PM
Thursday Jul 16, 2015	4:00 PM	5 hours	Jul 16, 2015 at 9:00 PM
Thursday Jul 23, 2015	4:00 PM	5 hours	Jul 23, 2015 at 9:00 PM
Thursday Jul 30, 2015	4:00 PM	5 hours	Jul 30, 2015 at 9:00 PM
Thursday Aug 6, 2015	4:00 PM	5 hours	Aug 6, 2015 at 9:00 PM
Thursday Aug 13, 2015	4:00 PM	5 hours	Aug 13, 2015 at 9:00 PM
Thursday Aug 20, 2015	4:00 PM	5 hours	Aug 20, 2015 at 9:00 PM
Thursday Aug 27, 2015	4:00 PM	5 hours	Aug 27, 2015 at 9:00 PM

Summary	Notes
Total Number of Dates: 13 Total Time: 65 hours	--

**CHARGES**

Description	Event / Resource	Unit Fee	Units	Tax	Charge
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SE - Special Event Permit	Sounds Like Summer Concert Series #9003563 Phoenix Park-Amphitheatre	\$60.00	1.00	--	\$60.00
Phoenix Pavilion Rental-Weekday	Sounds Like Summer Concert Series #9003563 Phoenix Park-Amphitheatre	\$40.00	13.00	--	\$520.00

**▼ Payments and Refunds**

Receipt #	Date	Charge Description	Resource Event	Payment
1160007.002	Apr 20, 2015	SE - Special Event Permit	Phoenix Park-Amphitheatre Sounds Like Summer Concert Series #9003563	\$60.00
1160007.002	Apr 20, 2015	Phoenix Pavilion Rental-Weekday	Phoenix Park-Amphitheatre Sounds Like Summer Concert Series #9003563	\$520.00

**▼ DISCLAIMERS**

If you have a problem on the day of your reservation, please call 715-577-0697.

**▼ WORKFLOW STAGES**

Description	Status	Event
Waterways Commission Review	In process (email sent)	Sounds Like Summer Concert Series #9003563