

## Request for Parcel Combination

**Instructions:** Complete Part A by providing the parcel numbers and signing where indicated. **All taxes and special assessments must be paid in full before we can process the parcel combination. As a result, you may need to pay the taxes on the parcel to be deleted before the due date.**

**Part A - Parcels to be combined - information provided by property owner**

PARCEL NO:

PARCEL NO:

PARCEL NO:

PARCEL NO:

I understand that this parcel combination request will result in the deletion of one or more parcels from the assessment and tax roll. Deleted parcels may not appear in title searches or other inquiries. Therefore, this parcel combination request will not be processed until all taxes and special assessments for the deleted parcel have been paid in full. The effective assessment date is January 1. Requests for parcel combinations received after March 31 will take effect for the next year assessment and tax roll. For example, a request received after March 31, 2015, will not take effect until the 2016 assessment roll for taxes that are payable in 2017. In the preceding example, the 2015 taxes must be paid in full, or the parcel combination will not be processed.

**sign here** X \_\_\_\_\_ Date: \_\_\_\_\_

**Part B - to be completed by City Assessor**

The above referenced parcels will be combined for the 20\_\_\_\_ assessment and tax roll. The parcel combination is contingent on confirmation by the county treasurer that all taxes and special assessments on the parcels that will be deleted are paid in full.

X \_\_\_\_\_  
assessor acknowledgement

**Part C - Processing Schedule**

| Date Requested                 | Processed for Assessment Year | Paid in Full Receipt Required for Tax Year |
|--------------------------------|-------------------------------|--|
| April 1, 2014 - March 31, 2015 | 2015                          | 2014                                       |
| April 1, 2015 - March 31, 2016 | 2016                          | 2015                                       |
| April 1, 2016 - March 31, 2017 | 2017                          | 2016                                       |
| April 1, 2017 - March 31, 2018 | 2018                          | 2017                                       |

Distribution

- Owner
- Inspections
- Customer Services / Licensing
- Public Works
- File



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